



OPERATING AND CAPITAL BUDGET

FISCAL YEAR ENDED JUNE 30, 2012

Prepared By:
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FAYETTE COUNTY, GEORGIA

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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July 1, 2010

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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fayette County for its annual budget for the fiscal year beginning July 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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**FAYETTE COUNTY GEORGIA
FY 2012 BUDGET CALENDAR**

<u>2011 DATE</u>		<u>RESPONSIBLE PARTY</u>	<u>BUDGET ACTIVITY TO OCCUR</u>
<u>Operating Budget</u>			
Mar 14, 2011	Mon	Departments Finance Department	Budget packages distributed to departments.
Apr 1, 2011	Fri	Departments Finance Department	Budget submissions due from departments.
Apr 25-26, 2011	Mon-Tue	Departments Staff	Budget workshops as necessary between departments, County Administrator, and Finance.
May 4, 2011	Wed	Finance Department Commissioners	Deliver FY 2012 recommended budget to Board of Commissioners.
May 23-24, 2011	Mon-Tue	Commissioners Departments Staff	Conduct budget workshops of departments with the Board of Commissioners.
Jun 1, 2011	Wed	Finance Department Commissioners	Submit budget proposal to the BOC.
Jun 9, 2011	Thu	Commissioners Staff	Hold first Public Hearing on the FY 2012 budget.
Jun 23, 2011	Thu	Commissioners Staff	Hold second Public Hearing on the FY 2012 budget (Adopt the FY 2012 Budget).



Where Quality Is A Lifestyle

Fiscal Year 2012 Budget Message

June 23, 2011

The Honorable Herbert E. Frady, Chairman
The Honorable Members of the Fayette County Board of Commissioners
The Citizens of Fayette County, Georgia

INTRODUCTION

It is our pleasure to present the fiscal year 2012 budget for Fayette County Georgia as adopted by the Board of Commissioners on June 23, 2011. The adopted budget covers the period beginning **July 1, 2011 and ending June 30, 2012.**

The budget includes **expenditures** of **\$87,518,714** and **transfers** of **\$4,561,382** for **total appropriations** of **\$92,080,096**. This budget is representative of the County's long-standing tradition of providing historic levels of service to the citizens of Fayette County while maintaining fiscal and managerial conservatism. The Board of Commissioners and its staff continue to work diligently in identifying and allocating scarce resources during the current economic environment. The Board's prudent leadership and direction allows the organization to deliver services in a manner that most effectively, efficiently, and economically meets the dynamic needs of a growing Metropolitan Atlanta suburban community with a current estimated population of 106,567 per the 2010 census.

Major components of the approved expenditures include **\$60,207,036** for **operating Governmental Funds** activities, **\$13,981,902** for **operating Enterprise Funds** activities, **\$3,773,844** for **Capital/CIP projects**, **\$9,175,000** for **Enterprise projects**, and **\$380,932** for **Internal Service** activities.

BUDGET IN BRIEF

The adopted **operating budget** for FY 2012 totals **\$75,278,290**. This year's operating budget increased by **\$2.1 million** from the previous year's operating budget and represents a **2.8%** increase from the FY 2011 operating budget. The FY 2012 adopted **capital budget** is **\$8.2 million** more than the previous year. This represents an increase of **162.0%**. The total adopted

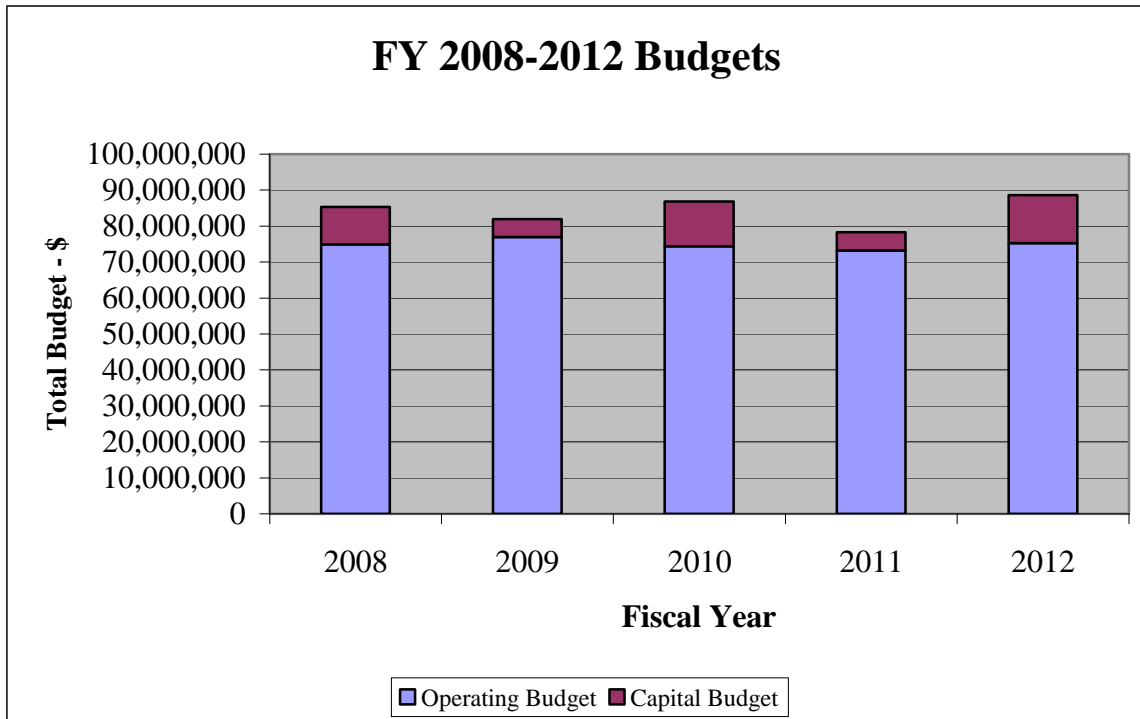
budget for FY 2012 is **\$10.3 million** more than the previous year. This represents an overall increase of **13.2%** from prior year expenditures.

The **162.0%** increase in the **capital budget** is driven by two components:

1. the FY 2012 capital budget includes projects for \$3.7 million that had been delayed for the past three years due to the state of the economy, and
2. it also includes the Water System MIEX project with an estimated cost of \$9.0 million.

Fayette County - FY 2008 to 2012 Budgets

Fiscal Year	Operating Budget	% Change	Capital Budget	% Change	Total Budget	% Change
2008	74,913,640	5.7	10,403,782	100.2	85,317,422	12.2
2009	76,932,870	2.7	5,005,755	(51.9)	81,938,625	(4.0)
2010	74,345,240	(3.4)	12,446,075	148.6	86,791,315	5.9
2011	73,222,735	(1.5)	5,087,300	(59.1)	78,310,035	(9.8)
2012	75,278,290	2.8	13,329,776	162.0	88,608,066	13.2



SIGNIFICANT ITEMS FOR CURRENT FY 2011 AND BUDGET FY 2012

1. **Series 2011 Refunding Revenue Bonds** – in April of 2011, the Public Facilities Authority (a blended component unit of Fayette County) issued \$40.3 million Series 2011 revenue bonds for the purpose of refunding all of the Series 2001 revenue bonds. The bond agreement calls for installment payments on principal, premiums, and interest; to be made by Fayette County. The net present value of the savings from refunding the Series 2001 revenue bonds is \$3.4 million. In FY 2011, the refunding of the Series 2001 revenue bonds saved the County \$1.2 million in interest payments and reduced the FY 2012 by \$1.0 million in principal and interest payments.
2. **Bond Rating** – in March of 2011 Standard & Poor's raised their ratings on Fayette County Public Facilities Authority's Series 2001 bonds outstanding from AA to AA+. At the same time, Moody's Investors Service assigned an Aa1 rating to the Series 2011 revenue bonds. The positive outlook reflects the expectation that the county's historically strong financial position will continue throughout the national recession. Higher bond ratings mean lower interest costs when existing bonds are refinanced or new bonds are issued.
3. **New Positions/Promotions** – as part of the FY 2012 adopted budget the number of approved full-time equivalent (FTE) positions increased for the first time since FY 2009. There were a total of 3.0 full-time equivalent (FTE) positions approved: 1.0 FTE for the Information Systems Department, 0.725 FTE for the Clerk of Superior Court, and 1.275 FTE for the Probate Court. Also there were a total of three promotions approved: two for the Water System and one for the Commissioners Department. The additional cost of the new positions and the promotions is approximately \$181,613 in recurring annual salaries and benefits.
4. **Pay for Performance** – 2.5% of total salaries was approved on October 28, 2010 to be earmarked for Pay for Performance. Based on evaluations from Department Heads, individual employees would be eligible to receive up to a maximum of 5% for pay for performance. The pay for performance became effective December 1, 2010 and was prorated for the balance of FY 2011. The actual total increase in salaries from Pay for Performance was approximately 2.1%.
5. **Capital Improvement Program (CIP)** – the five-year CIP plan was updated to reflect a focus on identifying *critical* needs and the availability of funding within the major funds: the General Fund, the Fire Fund, and the EMS Fund. For FY 2012, twenty-seven projects were approved for a total of \$12.6 million: \$3.4 million for Governmental funds and \$9.2 million for Enterprise funds. For the remaining four years, 2013-2016, the CIP plan includes projects with an estimated total cost of \$19.4 million: \$10.2 million for Governmental funds and \$9.2 million for Enterprise funds. Projects included in the CIP plan for future years (2017 and beyond) have an estimated cost of \$15.9 million: \$7.9 for Governmental funds and \$8.0 million for Enterprise funds. In total, the CIP plan includes projects with an estimated cost of \$47.9 million: \$21.5 million for Governmental funds and \$26.4 million for Enterprise funds.
6. **Funding of Capital Projects** – in FY 2012 nineteen projects were approved for a total of \$351,814. These projects were also approved based on critical needs. Funding for the projects will come from the Kenwood Park fund (\$50,000) and the remaining required funding will come from the Capital Projects fund balance.

7. **Vehicle/Equipment Replacement** – for FY 2012, thirteen vehicles and a trailer were approved to be replaced for a total of \$380,932. It was the first time since FY 2009 that funding for the replacement of vehicles and equipment was included in the original budget. Funding for the FY 2012 replacements will come from the Vehicle/Equipment fund balance. Also, a Vehicle and Equipment Replacement Schedule was prepared prior to the start of the budget process. The purpose of the schedule was to provide the annual transfers needed from the different funds to provide the funding necessary for the systematic and timely replacement of the County’s fleet of vehicles and equipment. An annual funding amount of \$625,000 from FY 2013-2016 and \$1.0 million on FY 2017 was included in the CIP plan.

8. **Millage Rates** – the millage rates (Maintenance & Operations, 5.4 mills; Fire Services, 1.991 mills; and Emergency Medical Services, 0.548 mills) were used in preparing the FY 2012 budget. Due to a shrinking tax digest, a proposal to increase the millage rates for tax year 2011 will be presented to the Board of Commissioners for consideration in the month of August of 2011. Also, to be presented to the Board of Commissioners is a proposal to create a new E911 tax district. If these proposals are adopted, budget amendments to recognize the changes in the FY 2012 revenue levels will be processed at mid-year.

BUDGET SUMMARY

OPERATING BUDGET			
FY 2012 TO FY 2011 COMPARISON - BY FUND			
FUND	FY 2012	FY 2011	% CHANGE
General Fund	\$ 46,088,688	\$ 45,009,005	2.4
Special Revenue Funds			
Law Library	\$ 67,160	\$ 67,160	-
Confiscated Property-State	75,400	72,800	3.6
Emergency Phone E-911	2,671,297	2,614,587	2.2
Jail Construction	447,942	480,495	(6.8)
Juvenile Supervision	30,630	28,800	6.4
Victims Assistance	184,411	137,782	33.8
Drug Abuse and Treatment	59,450	50,070	18.7
Fire Services Fund	7,569,180	7,415,651	2.1
Street Lights	297,818	291,655	2.1
EMS Fund	3,098,355	3,034,940	2.1
S.P.L.O.S.T. (Library)	-	-	N/A
Enterprise Funds			
Solid Waste	209,859	147,816	42.0
Water System	14,478,100	13,871,974	4.4
Total Operating Budget	\$ 75,278,290	\$ 73,222,735	2.8


CONCLUSION

As expected, the downturn in economic conditions has continued to negatively impact revenue streams the same as experienced since 2009. Over the last two years, the County's tax digest, as a result of reduced property reassessments and the lack of new growth, has declined \$668M or 12.2%. To offset this reduction in property tax revenues for fiscal years 2010 and 2011, budget requests were structured to produce a 6.6% expenditures reduction in the general fund operations and an overall operations and capital budget reduction of 7.8%. In addition, operating budgets have consistently ended each year under budget thereby collectively increasing the fund balance by \$4.3M. This revenue is classified as unrestricted and undesignated thereby making these funds available as an alternative source for future funding.

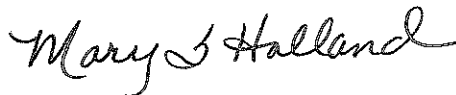
As a result of rising costs primarily energy and healthcare related expenditures for which there is limited control, the 2012 budget for general fund operating expenditures is increasing 2.4% or approximately \$1M. In addition, some of the capital project previously requested and moved to future periods cannot be delayed any longer and have been included in the 2012 budget. This is the principal reason for an increase of \$4M, the revenues for which will be available from the designated 5-year Capital Improvement Plan fund balance reserve. Funding for enterprise funds capital and CIP projects was also included this year collectively representing expenditures of \$9,175,000. Approximately \$9M of these expenditures represents a single project required to meet new federal regulations for water quality.

Elected Officials and County staff are committed to ensuring expenditures are maintained at levels equal to or less than anticipated revenues. Increasing fund reserves under these economic conditions would not have been possible without the support and dedication of the Elected Officials and Department Directors. In approving the FY 2012 Budget, the Fayette County's Board of Commissioners has continued to maintain a fiscally conservative position while ensuring that local government services will be provided to the taxpayers of Fayette County at historic levels. Through their actions this year and in prior years, Fayette County Government has met the fiscal challenges of the recession and continues to be positioned to lead the Metropolitan Atlanta Area in local government innovation, fiscal conservatism, and quality of life for its citizens.

Respectfully,



Jack J. Krakeel
County Administrator



Mary S. Holland
Finance Director/CFO

SERVICES PROVIDED BY THE COUNTY



The County provides a full range of services to its citizens. These services include police and fire protection, emergency medical services, court systems, library services, the construction and maintenance of roadways and infrastructure, tax assessment and collection, planning and zoning, recreational activities and cultural events, and inherent administrative and support activities. The County provides the majority of these services since fiscal responsibility has been affixed at the local level by State statutes. However, in keeping with the terms of their individual charters, the cities and towns within Fayette County have chosen to provide some of the above services to their citizens as part of their municipal government

operations.

The County also operates a potable water distribution system and a solid waste management system. The Fayette County Water System was established in 1966 and serves over 27,000 customers in the unincorporated areas of the County and through the County-owned distribution systems of the City of Peachtree City and the Towns of Tyrone and Woolsey. The Water System also wholesales water to the City of Fayetteville and the Town of Brooks pursuant to wholesale water contracts, which expire in 2034 and 2026, respectively.

PROFILE OF THE COUNTY

History

Fayette County, established in 1821, is a “political subdivision” organized and existing under the Constitution and laws of the State of Georgia. Fayette County was the 49th county created in the state and was formed from parts of the Creek Indian Territory. The County and the City of Fayetteville, the county seat, were named for the Marquis De LaFayette, one of General George Washington’s lieutenants in the Revolutionary War.

Demographics

Fayette County is bordered on the north by Fulton County with Atlanta as its county seat, on the east by Clayton County with Jonesboro as its county seat, on the south by Spalding County with Griffin as its county seat, and on the west by Coweta County with Newnan as its county seat. Incorporated communities located within the County include Fayetteville, which is the County seat; Brooks; Peachtree City; Tyrone and Woolsey.

Encompassing about 199 square miles (197 square miles of land area), it is one of the smaller counties in the State in area. It is located in the northwestern part of Georgia, situated about 15 miles south of the Atlanta city limits and is considered an integral part of the Metro Atlanta area.

From a long-range planning and services coordination standpoint, Fayette County is a member of the Atlanta Regional Commission.

In looking at its demographic statistics, Fayette County is considered for the most part to be a suburban community. About 54.3 percent of its residents live in incorporated cities and towns. Fayette is the Atlanta region's second least densely populated county, with 0.84 people living per acre of land. The average household size is 2.88 and nearly 93.3 percent of housing is defined as occupied.

Fayette County exhibits some excellent physical characteristics, in terms of climate and geography. Average rainfall for the immediate area is 48.61 inches per year, and average temperatures range from a high of 87 degrees in the summer to a low of 34 degrees in the winter, with a year round average temperature of 61.4 degrees. The area is decorated with dogwoods and azaleas blooming in the spring and a colorful change of leaves in the fall. The general terrain of the area is characteristic of the Piedmont region of Georgia, with hills with broad ridges, sloping uplands and relatively narrow valleys. Land elevations within the County range from a low of 720 to a high of 1,005 feet above sea level.

Transportation

Another important attribute of Fayette County is its location in relationship to major transportation modes, with ready access to several different methods of conveyance. The County is strategically located in proximity to three major interstate highway systems, I-75, I-285 and I-85. In addition, several principal arterial roadways, such as State Highways 54, 74, 85, 92, 279 and 314, pass directly through the County. Citizens also have fairly easy access to the public transportation systems, which serve the immediate Atlanta area. From terminals located in the southern part of Fulton County, travelers can take advantage of the trains and buses operated by the Metropolitan Atlanta Rapid Transit Authority (MARTA). For a very reasonable fare, MARTA offers residents the alternative of an easy, quick commute to Downtown Atlanta or to the various sports venues. And from the private sector, the Greyhound Bus Lines operates a local terminal in nearby Hapeville.

Hartsfield-Jackson Atlanta International Airport, the world's busiest passenger airport, is located only about 15 miles to the north and Falcon Field Airport which is located on the western fringes of the County serves as a local public airport for light aircraft including small jets.

Diverse Lifestyles

In spite of its relatively small size in terms of area, Fayette County offers its residents a diverse menu of lifestyles, amenities and opportunities.

Peachtree City, a planned community situated in the western part of the County, is widely known as a family-oriented locale. This City features three golf courses, two large lakes, 90 miles of golf cart paths, a 2,500 seat amphitheater, a state-of-the-art championship tennis center, an indoor swimming complex and numerous other recreational facilities. The majority of industry in the County is located in a nearby industrial park.

Fayetteville, the County seat, boasts of its Main Street Program aimed at recognizing the rich history of the City’s downtown area and ensuring that much of the small town flavor and architectural designs of the past are maintained. With street names like Stonewall, Beauregard, Lee and Jeff Davis and buildings such as the Doc Holliday House, one can’t help but feel surrounded by history. The Villages Amphitheater, located on Lafayette Avenue, offers a series of concerts throughout the year.

For those in search of a more pastoral environment, the Towns of Brooks and Woolsey, located in the southern portion of the County, generally require a minimum residential lot size of five-acres. In Fayette County, one can find a high-tech industrial complex and an airport located just a few minutes drive from cattle farms, woodlands full of deer and turkey, and a historic water mill.

GOVERNMENTAL STRUCTURE



The governing authority of Fayette County is a **Board of Commissioners** consisting of five elected members. The commissioners serve on a part-time basis and are elected to staggered terms of four years. While all five commissioners are elected at large, three must reside in different “districts” within the County. At their first meeting each calendar year, the Commission Chair and Vice-Chair are selected by the Board.

In their policy-making capacity, the Board of Commissioners is authorized to perform the following functions:

- 1) levy taxes;
- 2) direct and control all property of the County;
- 3) establish, alter or abolish roads and bridges;
- 4) fill vacancies in County offices unless others are empowered to do so;
- 5) examine, settle and allow claims against the County;
- 6) examine and audit the accounts of all officers having the care, management, keeping, collection or disbursement of money belonging to the County;
- 7) establish the costs of licenses; and
- 8) make such rules and regulations as necessary for the protection and preservation of health, safety, welfare and morals.

The Board of Commissioners appoints the County Administrator who serves as the County's Chief Administrative Officer. The County Administrator is responsible for the daily operations of all County functions in accordance with the policies of the Board of Commissioners.

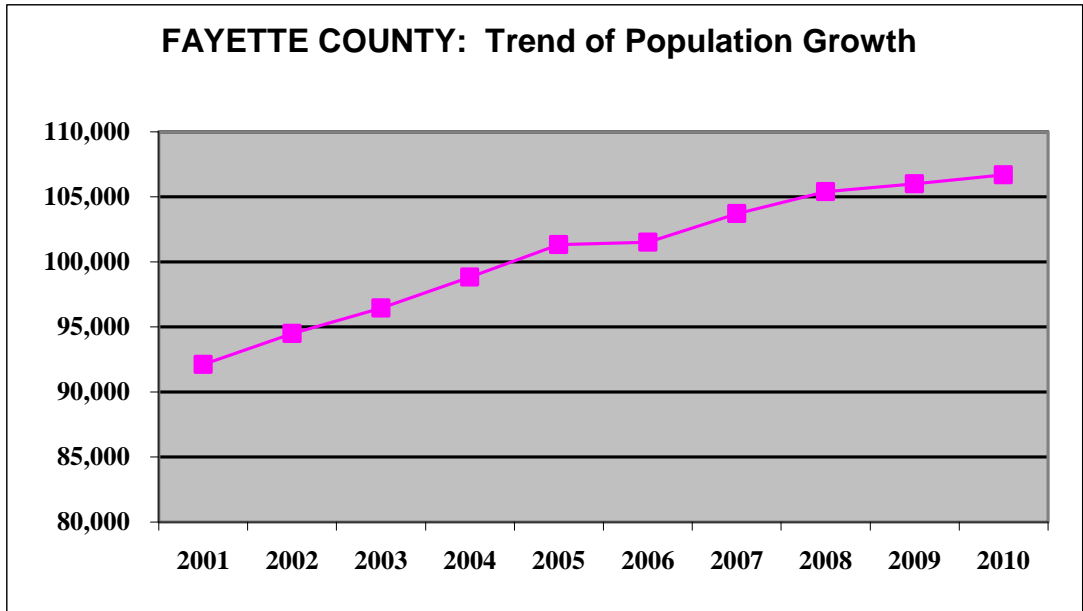
LOCAL ECONOMIC CONDITIONS AND OUTLOOK

Fayette County continues to benefit economically by being an integral part of one of the top growth areas in the United States. The Metropolitan Atlanta region represents one of the nation's primary transportation and distribution centers as well as being a major financial and consumer services leader. For those counties located on the south side of the Metro Area, Hartsfield-Jackson Atlanta International Airport is considered to be one of the more important economic engines. The total annual regional economic impact of the airport is more than \$32.5 billion. Georgia's geographically central location for domestic distribution, excellent surface transportation system, telecommunications infrastructure and proximity to major consumer markets make the state an excellent base for air cargo operations.

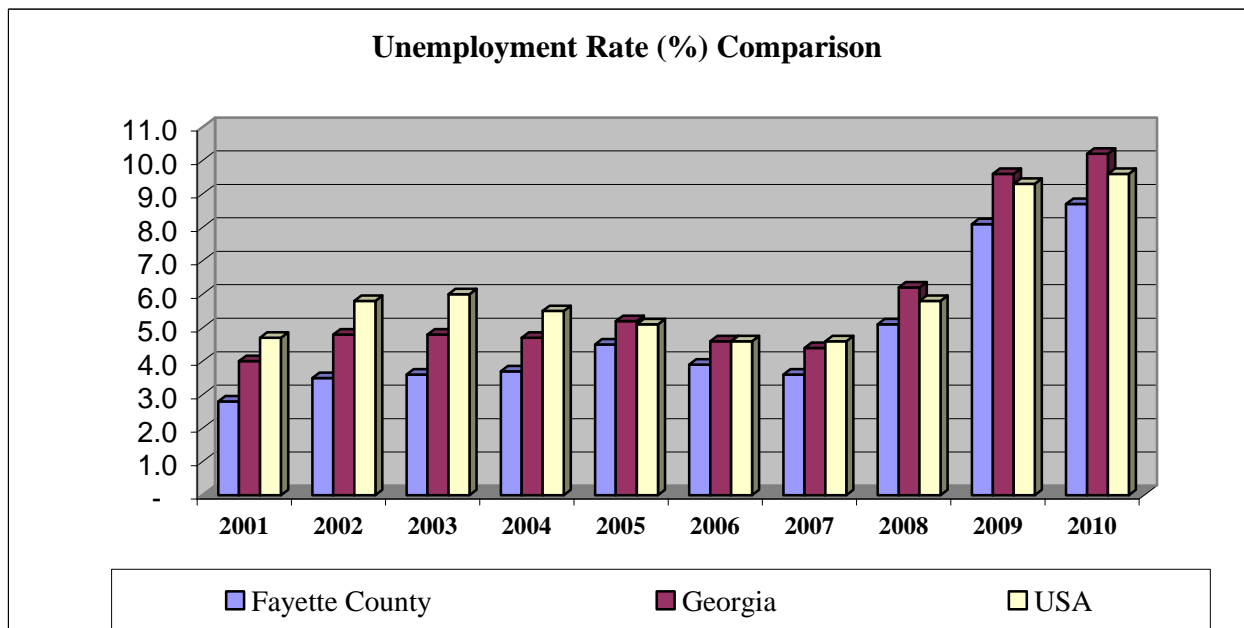
The quality and quantity of services provided by the County to its residents are second to none. The Fayette County Board of Education reported that all 29 schools met Georgia's Adequate Yearly Progress testing criteria and no school will have to offer parents the option of transferring students to other school. The "Adequate Yearly Progress Requirements" is part of the No Child Left Behind law that requires states to set goals based on student achievement data. Also in Fayette County, one will find one of the lowest crime rates in the Metro-Atlanta area, and an efficient County government with one of the lowest millage rates and service costs per capita in the State. Each of these quality-of-life factors combine to make Fayette County an extremely attractive place in which to reside.

More recently, the County has become well known, not only regionally, but nationally, as an ideal place in which to live and to work. Fayette County is considered by many to be the "crown jewel" of metropolitan Atlanta's many fine communities and it indeed offers a quality of life that equals or surpasses any metro area in the United States. The City of Peachtree City is an award winning "master plan" community. It has been named on the list of "10 Best Places to Live" by Money magazine and CNN/MONEY.

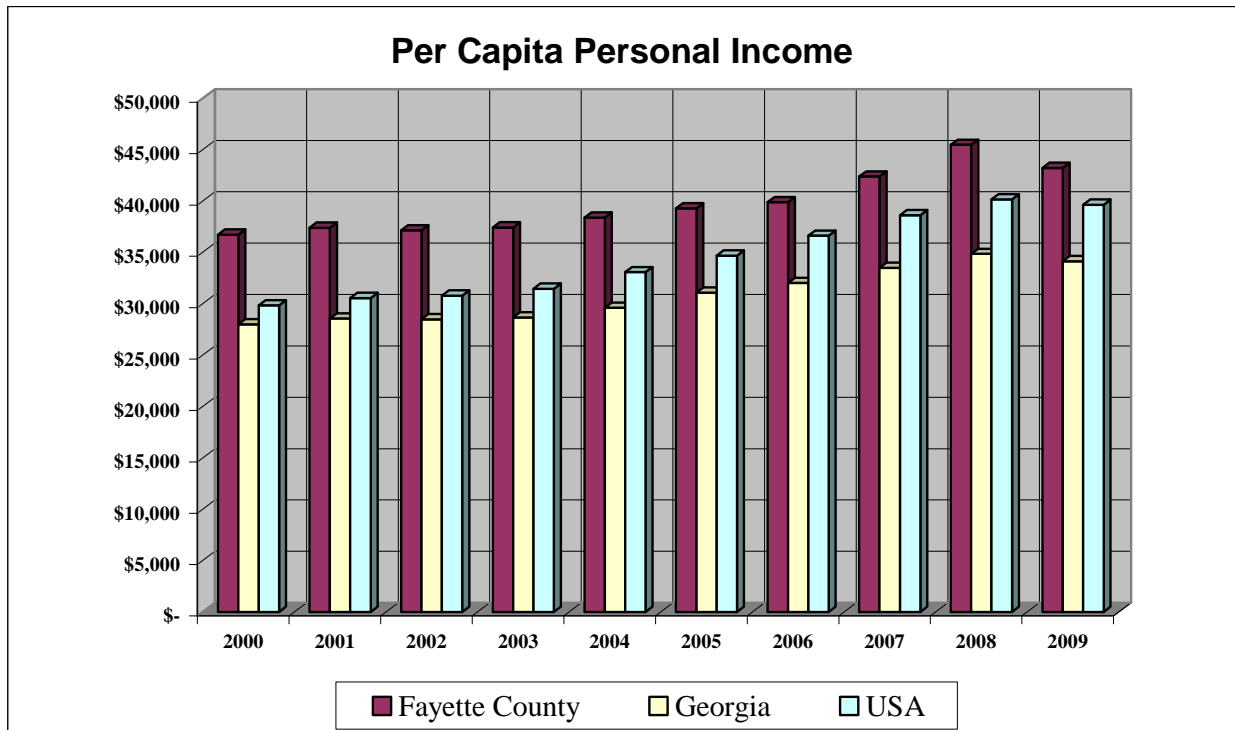
According to the 1980 census figures, Fayette County had 29,043 residents and was the forty-third most populous county in the State of Georgia. For the 2010 census the population is 106,567. It is the twenty-second most populous county. Even though the population growth will not continue at the same unprecedented rate of the 1980's and 1990's, the Atlanta region will continue to be one of the fastest growing metropolitan areas in the Country.



In terms of productivity, Fayette County is extremely blessed to have a labor force that is well trained and has many marketable skills. More than 57 percent of our current residents age 18 to 65+ have attended some college, attained a 4-year college degree, or have post-graduate studies. The average SAT/ACT scores at local high schools are well above the state and national averages. Fayette’s average SAT scores are 95 points above the state and 46 points over the national average. The superior quality of our workforce is reflected in our low unemployment rate. Fayette County’s unemployment rate is consistently lower than both the state and national unemployment rates. The chart below shows unemployment trends for the last ten years.



The residents of Fayette County are among the most affluent in the country. More than half of its residents 18 and older have college education. The county’s unemployment rate is lower than the state and the national unemployment rates. Fayette County’s work force is generally employed in the following areas: management, business, and finance; science, engineering, and computer science; sales; administrative support; service; and other professional areas. These are typically high paying fields. Fayette County is among the counties with the highest Per Capita Personal Income at both the state level and the national level. The graph below compares the Per Capita Personal Income of the residents of Fayette County with those of Georgia and the rest of the nation for a period of ten years.



As the population and number of skilled workers have continued to grow over the years, the demographics are now such that businesses are being attracted to the area in increasing numbers. It is also important to note that the business climate in Fayette County is conducive to sustained quality growth. The Fayette County Development Authority has formed a partnership with six other adjacent counties-Metro South- for the specific purpose of promoting regional development.

Another very important attribute to the immediate area is that Atlanta’s industrial diversity insulates the region against upheavals in a single market or decisions by a few major employers. Even with the increasing pre-eminence of the services sector of the economy, no single sector accounts for as much as 30 percent of the region’s employment. Added benefits of recent growth include the availability of more high-quality products, services and talent. A critical mass of skilled workers in a variety of technical fields encourages innovations and entrepreneurship.

MAJOR INITIATIVES FOR FISCAL YEAR 2012 AND THE FUTURE



For the Year: In preparing the 2012 fiscal year budget, the County was faced with the challenges of determining the proper balance between service delivery to the taxpayers and maintaining financial stability during a period of economic downturn. The prolonged slow economy was taken into consideration in determining the future allocation of resources.

The Board of Commissioners approved to start the budget development process in mid-March 2011 to allow for the mid-year budget

adjustments to be finalized, end-of-calendar year revenues to be received, and FY 2011 year-end figures to be more accurately projected. The next-year budget level would depend largely on current year revenue streams and current year expenditure levels. County departments were instructed to keep their FY 2012 budget requests at the same level, or lower than, their FY 2011 budgets. Capital projects, CIP projects, and Vehicle/Equipment replacement for FY 2012 were to be assessed and aligned with critical needs.

Projected operating expenditures for FY 2012 increased by \$2.1 million or 2.8%. Capital and CIP projects appropriations increased by \$8.2 million. This is due mainly for two reasons: the approval of projects that had been delayed for the past three years and the approval of a \$9.0 million project for the Water System. The total budget increased by \$10.3 million or 13.2%.

The parameters that guided the development of the FY 2012 budget will enable the achievement of these important goals:

- ☞ Maintaining a stable property tax rate that supports the maintenance and operations of the county,
- ☞ Funding the continued expansion of the Water System,
- ☞ Continuing the replacement of county vehicles and equipment,
- ☞ Improving the County's roadways,
- ☞ Enhancements in the Public Safety area,
- ☞ Projecting the funding needs of the Capital Improvements Program,
- ☞ Maintaining the fiscal ability to provide for service level increases in response to service demand,
- ☞ Optimizing the use of new technologies and training, and
- ☞ Minimizing the "cost of government" to the citizens while continuing to be responsive to their needs.

Unquestionably, the most important asset of Fayette County is its employees. The Human Resources Department periodically compares the employees' compensation and benefits package with those of surrounding markets. The implementation of the findings from these periodic salary comparisons helps guarantee that Fayette County can hire and retain qualified employees. Funds were again included in the budget to provide training and education opportunities for

employees to keep current certifications, obtain certifications required by their job functions, and keep up with software changes.

As new residents continue to move into Fayette County, they bring with them an immediate impact on traffic flows. With each additional vehicle on the road, the potential for problems to develop increases as traffic counts begin to exceed existing road design capacities and intersections become overcrowded.



Fayette County, in cooperation with its' local communities and with regional and state agencies finalized a Comprehensive Transportation Plan in May 2003. The plan delineated necessary projects, strategies, and actions to be undertaken in the next 5, 10, 15, and 20 years. These projects would maintain Fayette's quality of life by improving safety, reducing congestion, increasing mobility options, and enhancing the county's business and community environments. The voters approved a Special Local Option Sales Tax (SPLOST)

during the November 2004 general election which has provided funding for the County's portion of the work. Key to the success of the plan has been the cooperation with the county's local communities and with regional and state agencies. On December 13, 2007, the Board of Commissioners agreed to take advantage of Federal Surface Transportation Program (STP) funding available through the Atlanta Regional Commission (ARC). This program assists with 80% of the funding of a transportation plan while the county provides the remaining 20%. The process of updating and replacing the 2003 plan begun and on March 30, 2010, Fayette County presented an update to the on-going Comprehensive Transportation Plan. The new plan has five key tasks: public involvement, inventory of existing conditions, assessment and analysis, recommendations, and final documentation. A summary of recommended transportation projects was completed. The complete revised list is available on the Fayette County website.



The Fayette County Water System generates revenue from water sales, meter charges, and fees. The revenue is used to fund daily operations that ensure safe and adequate drinking water for county customers. The Water System serves more than 27,000 customers. It has a total production capacity of 20.525 million gallons per day (MGD). The system complies with the State of Georgia Watering Restriction Program.

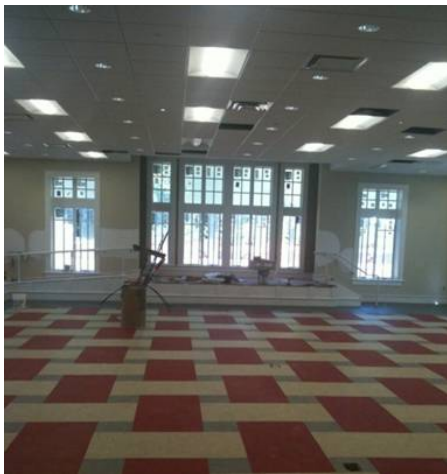
The system currently has three raw water storage reservoirs. Lake Kedron is a 235-acre reservoir which stores approximately 1.0 billion gallons of water and will safely yield 3.5 MGD during drought conditions. Lake Peachtree is a 250-acre reservoir which will yield 0.5 MGD

during drought conditions. Lake Horton, a 780-acre reservoir stores 3.5 billion gallons of water and will yield 16-18 million gallons per day during drought conditions. The Water System includes more than 606 miles of water lines. The water treatment plant located in Peachtree City

has the capacity to produce 13.5 million gallons per day. A variety of chemical and biological tests are performed daily to insure compliance with State and Federal requirements for safe drinking water. The Water System currently has 16.25 million gallons of potable water storage.

A section 404 permit from the U.S. Army Corps of Engineers was acquired for Lake McIntosh for the construction of a dam and drinking water supply reservoir. This will be a 650-acre reservoir which will have a reliable yield of 10.4 MGD. The project started with the dam design, timber cutting, and an archeological site project.

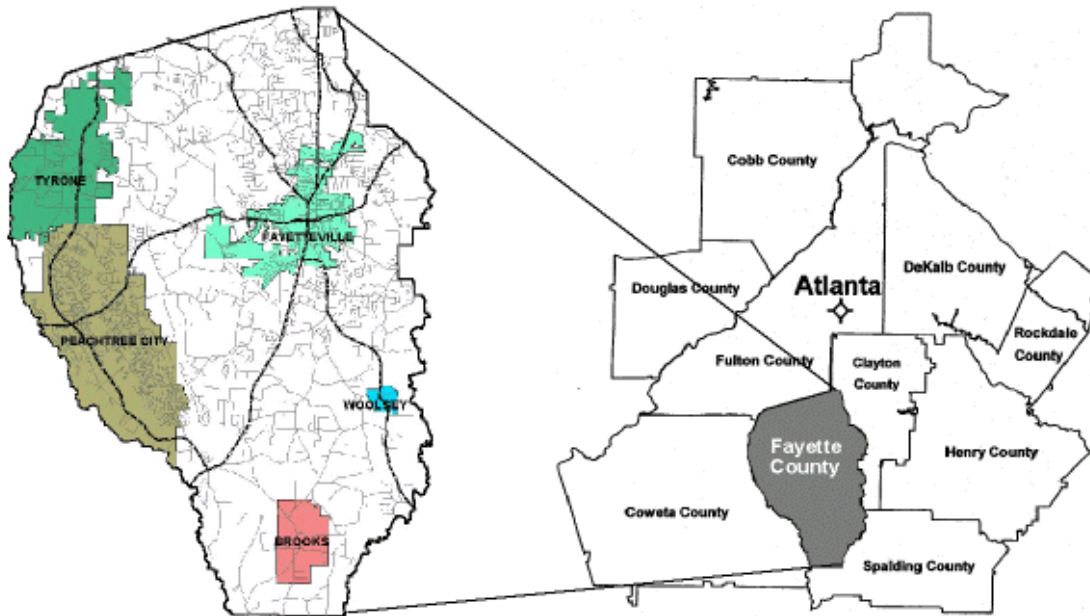
The issuance of Water System Revenue Bonds series 2009 was approved in July 2009. These were used to refund all of the Water System Revenue Bonds series 1998, to prepay all outstanding GEFA loans, and to finance the completion of the Lake McIntosh project. The lower interest rate to be paid on the series 2009 bonds represents savings to Fayette County.



The Library Expansion project, originally approved in FY 2010, should be completed during FY 2012. This project consists of expanding by 4,200 sq. feet the collection area, expanding by 1,000 sq. feet the meeting room, and the acquisition of furniture, fixtures & equipment.

For the Future: It has been said that several of the factors which influence an individual's choice to reside in a particular place include the availability of services in the area, quality of life, and community identity or image. The County is taking a proactive stance in addressing each of these three considerations. Enhancing the existing quality of life, creating a positive image for the County and engendering pride in the Fayette community continue to be a large part of the strategic plan of the Board of Commissioners. The transition of Fayette County from its rural heritage into a dynamic suburbanizing community requires careful planning and implementation of a comprehensive strategy designed to maximize governmental resources. It is not an easy task, but even under this prolonged economic downturn, the Fayette County Government is strongly committed to finding the best possible solution to this perplexing challenge.

Fayette County, Georgia: Municipalities and Proximity to Metropolitan Atlanta Area



Fayette County spans 199 acres and has 5 incorporated municipalities within its boundaries. There are 106,567 people (per the 2010 census) calling Fayette County home today. Atlanta, with its world of shopping, dining, cultural opportunities, and major league sports, is just 30 minutes away.

Municipalities

Fayetteville – Fayetteville is the county seat of Fayette County and was named for Marquis de Lafayette, one of General George Washington’s commanders in the Revolutionary War. The City was incorporated on December 20, 1823. The original size of town was a half mile circle from the courthouse. The Southern Railroad came through in 1888 and was removed in 1928. The population is 15,945 per the 2010 census.

Peachtree City – Peachtree City was created in 1959 and includes the communities of Kedron, Aberdeen, Glenloch, Wilksmoor, and Braelinn. The city now features three golf courses, two lakes, an amphitheater, a tennis center, an indoor swimming complex, and 90 miles of pedestrian and golf-cart pathways connecting all parts of the city. The population is 34,364 per the 2010 census.

Brooks – The town of Brooks was first known as Haistentown after some of the original settlers. The community became known as Sharon Grove in the 1840’s. When the railroad came through in 1871, Hillery Brooks gave the property for the train station that was known as Brooks Station. In December 1905, the town became known as Brooks. The population is 524 per the 2010 census.

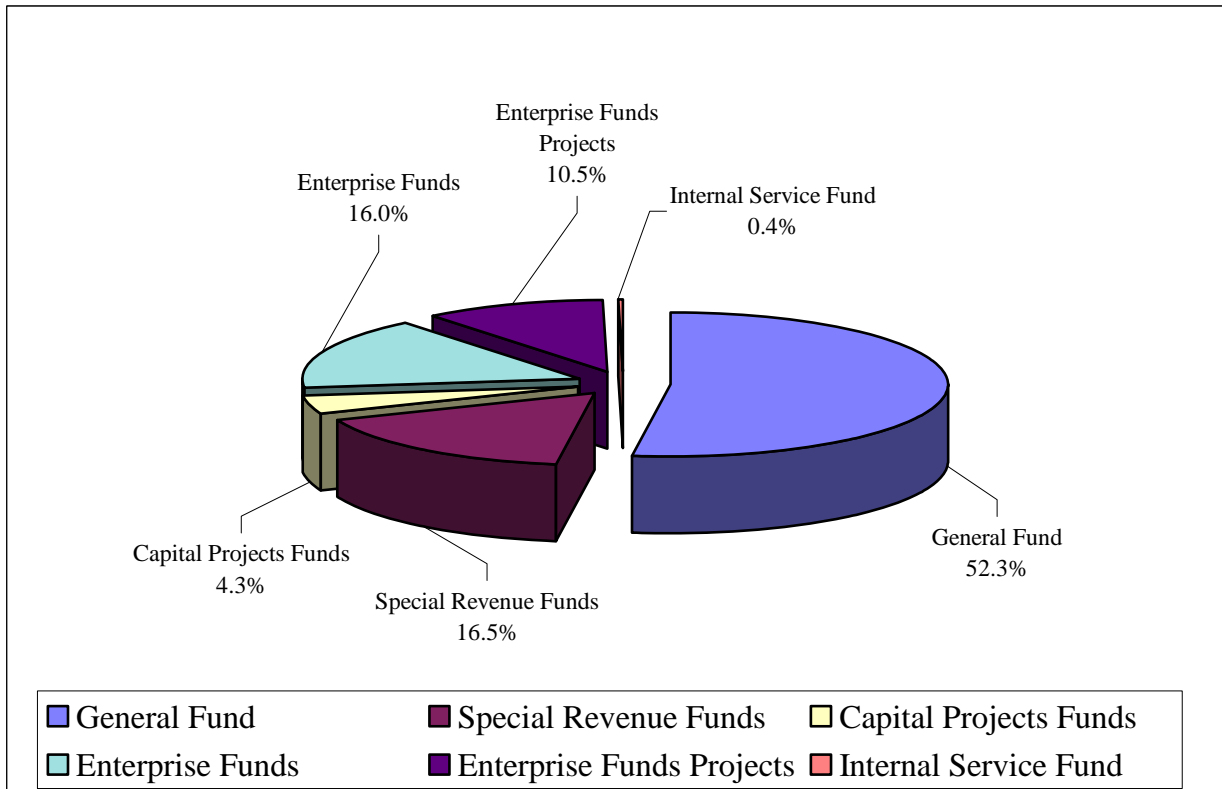
Woolsey – The Southern Railroad came through the area that became Woolsey in 1888. Woolsey was incorporated in 1893. It was named for Dr. I.G. Woolsey, who was the town's largest landowner. Dr. Woolsey was a Civil War surgeon and a minister. The population is 158 per the 2010 census.

Tyrone - Tyrone was settled by Irish farmers and the town first known as Hopewell. The town was incorporated in 1911 by railroad builders who were mainly Scotch and Irish. They named the town Tyrone because they thought the area reminded them of their home area around County Tyrone in Ireland. Tyrone got its first pave street in 1948. The population is 6,879 per the 2010 census.

FAYETTE COUNTY, GEORGIA
FY 2012 BUDGET
ALL BUDGETED FUNDS
TOTAL EXPENDITURES*

General Fund	\$	45,724,348
Special Revenue Funds		14,482,688
Capital Projects Funds		3,773,844
Enterprise Funds		13,981,902
Enterprise Funds Projects		9,175,000
Internal Service Funds		380,932
Total	\$	<u>87,518,714</u>

*Does not include transfers to other funds of \$4,561,382 for total appropriations of \$92,080,096.

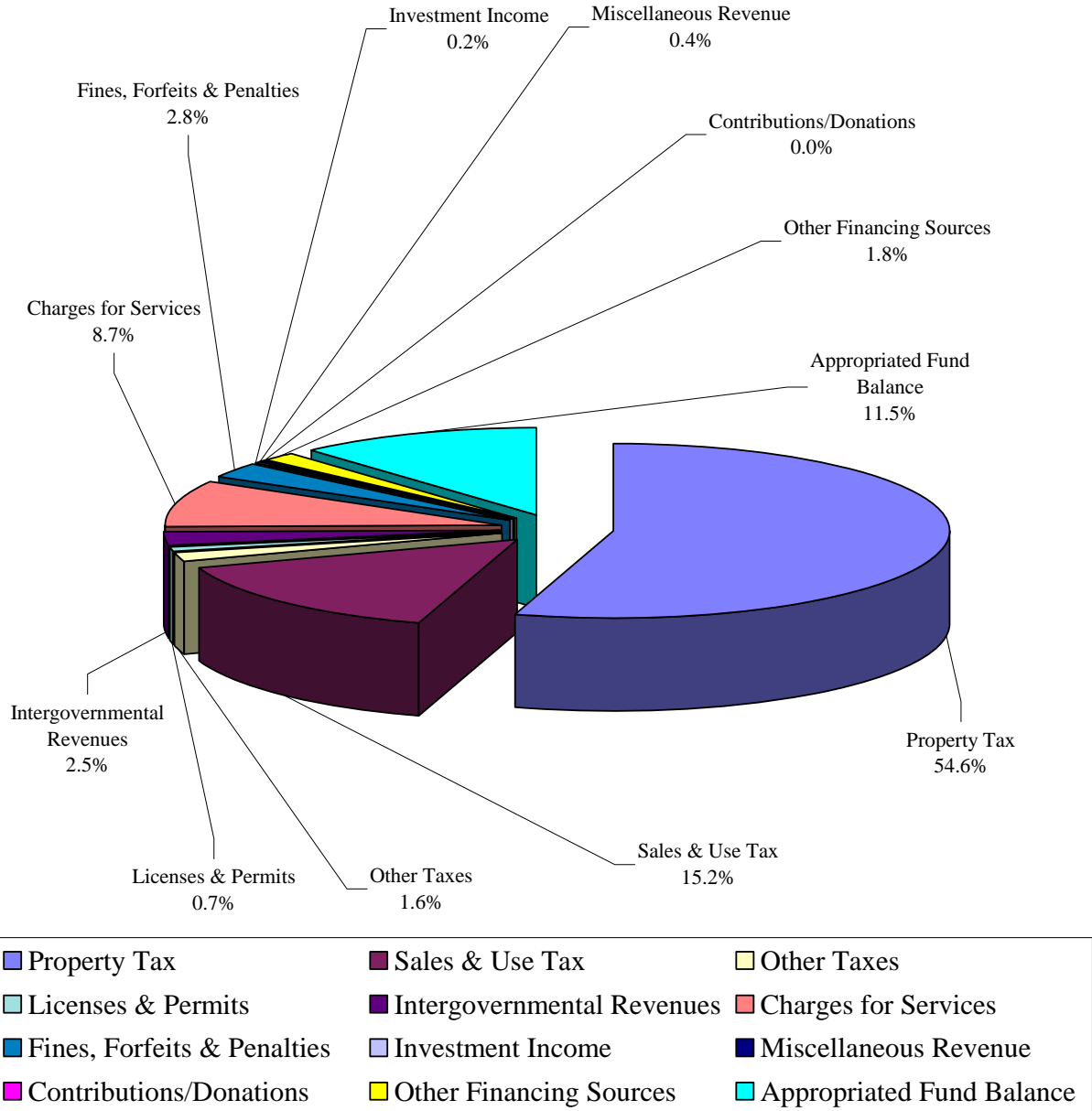


**SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS**

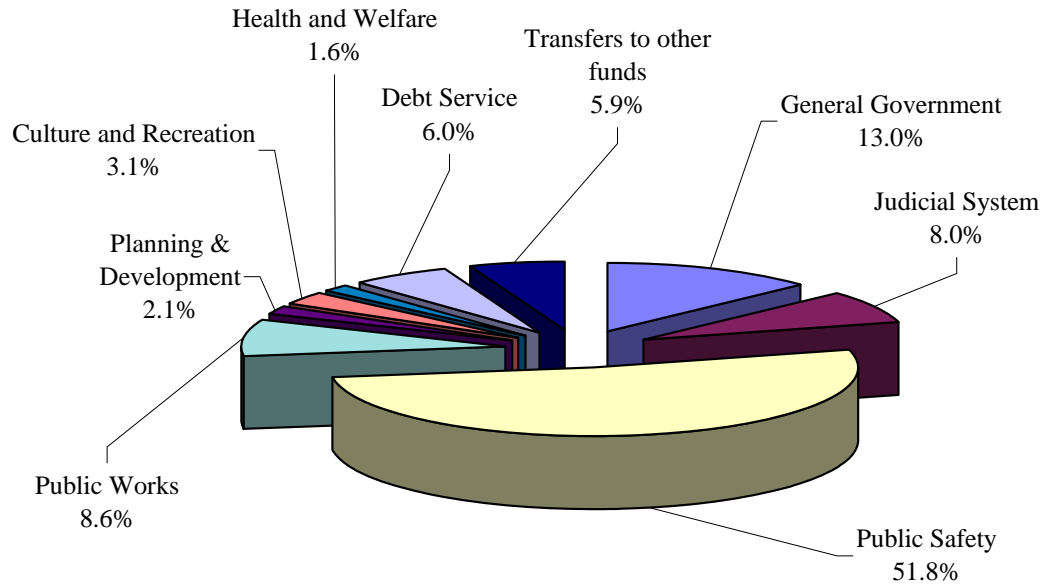
	GENERAL FUND			SPECIAL REVENUE FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET
BUDGETED FUNDS									
REVENUES									
Property Tax	\$ 29,270,646	\$ 27,560,621	\$ 26,298,500	\$ 9,782,109	\$ 9,016,607	\$ 8,667,600	\$ 39,052,755	\$ 36,577,228	\$ 34,966,100
Sales & Use Tax	9,635,056	9,408,822	9,700,000	-	-	-	9,635,056	9,408,822	9,700,000
Other Taxes	1,224,064	1,111,681	1,043,900	-	-	-	1,224,064	1,111,681	1,043,900
Licenses & Permits	424,201	451,172	444,000	-	-	-	424,201	451,172	444,000
Intergovernmental Revenue	629,754	517,996	739,470	758,509	955,425	850,957	1,388,263	1,473,421	1,590,427
Charges for Services	1,681,654	1,917,650	1,879,440	3,533,380	3,657,442	3,698,500	5,215,034	5,575,092	5,577,940
Fines, Forfeits & Penalties	1,494,284	1,435,496	1,466,000	1,553,530	2,972,036	310,000	3,047,814	4,407,532	1,776,000
Investment Income	123,722	70,997	125,000	17,416	7,573	7,000	141,138	78,570	132,000
Miscellaneous Revenue	236,218	570,116	198,500	179,706	492,276	33,500	415,924	1,062,392	232,000
Contributions/Donations	30,735	25,641	5,000	1,200	2,936	-	31,935	28,577	5,000
Total Revenues	44,750,334	43,070,192	41,899,810	15,825,850	17,104,295	13,567,557	60,576,184	60,174,487	55,467,367
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset	54,095	16,329	-	7,695	-	-	61,790	16,329	-
Transfers from other funds	1,906,060	2,786,934	800,989	307,634	299,389	364,340	2,213,694	3,086,323	1,165,329
Total Revenues and Other Financing Sources	\$ 46,710,489	\$ 45,873,455	\$ 42,700,799	\$ 16,141,179	\$ 17,403,684	\$ 13,931,897	\$ 62,851,668	\$ 63,277,139	\$ 56,632,696
EXPENDITURES									
General Government	\$ 7,960,692	\$ 8,060,835	\$ 8,313,587	\$ -	\$ 19,549	\$ -	\$ 7,960,692	\$ 8,080,384	\$ 8,313,587
Judicial System	4,781,130	4,814,609	5,013,408	81,629	272,832	97,790	4,862,759	5,087,441	5,111,198
Public Safety	18,431,016	18,690,928	19,282,705	14,590,859	16,965,273	13,847,219	33,021,875	35,656,201	33,129,924
Public Works	3,364,111	5,072,319	5,241,185	279,711	285,924	293,818	3,643,822	5,358,243	5,535,003
Planning & Development	1,244,734	1,269,319	1,316,487	-	-	-	1,244,734	1,269,319	1,316,487
Culture and Recreation	1,849,622	1,789,344	1,977,395	133,996	459,070	-	1,983,618	2,248,414	1,977,395
Health and Welfare	695,438	761,169	759,057	244,905	221,641	243,861	940,343	982,810	1,002,918
Debt Service	4,838,708	2,171,200	3,820,524	-	-	-	4,838,708	2,171,200	3,820,524
	43,165,451	42,629,723	45,724,348	15,331,100	18,224,289	14,482,688	58,496,551	60,854,012	60,207,036
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Transfers to other funds	1,504,674	1,778,385	3,522,434	3,689,590	47,655	282,891	5,194,264	1,826,040	3,805,325
Total Expenditures and Other Financing Uses	\$ 44,670,125	\$ 44,408,108	\$ 49,246,782	\$ 19,020,690	\$ 18,271,944	\$ 14,765,579	\$ 63,690,815	\$ 62,680,052	\$ 64,012,361
Net Increase (Decrease) In Fund Balance	2,040,364	1,465,347	(6,545,983)	(2,879,511)	(868,260)	(833,682)	(839,147)	597,087	(7,379,665)
FUND BALANCE JULY 1	\$ 32,953,339	\$ 34,993,703	\$ 36,459,050	\$ 12,062,163	\$ 9,182,652	\$ 8,314,392	\$ 45,015,502	\$ 44,176,355	\$ 44,773,442
FUND BALANCE JUNE 30	\$ 34,993,703	\$ 36,459,050	\$ 29,913,067	\$ 9,182,652	\$ 8,314,392	\$ 7,480,710	\$ 44,176,355	\$ 44,773,442	\$ 37,393,777

*Year-end estimate.

**FAYETTE COUNTY, GEORGIA
 FY 2012 BUDGET
 GOVERNMENTAL TYPE FUNDS
 ESTIMATED REVENUE AND OTHER SOURCES**

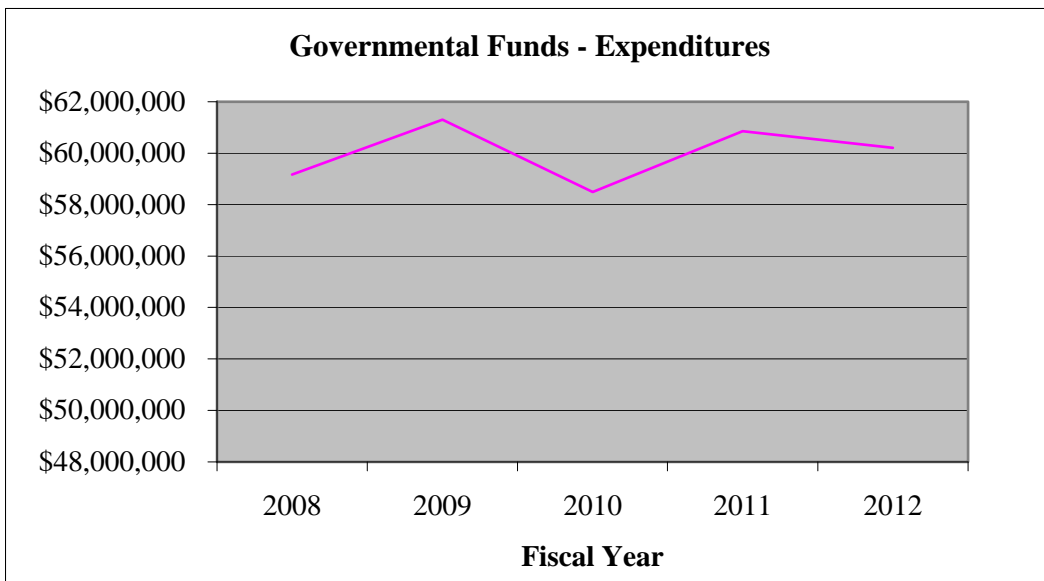
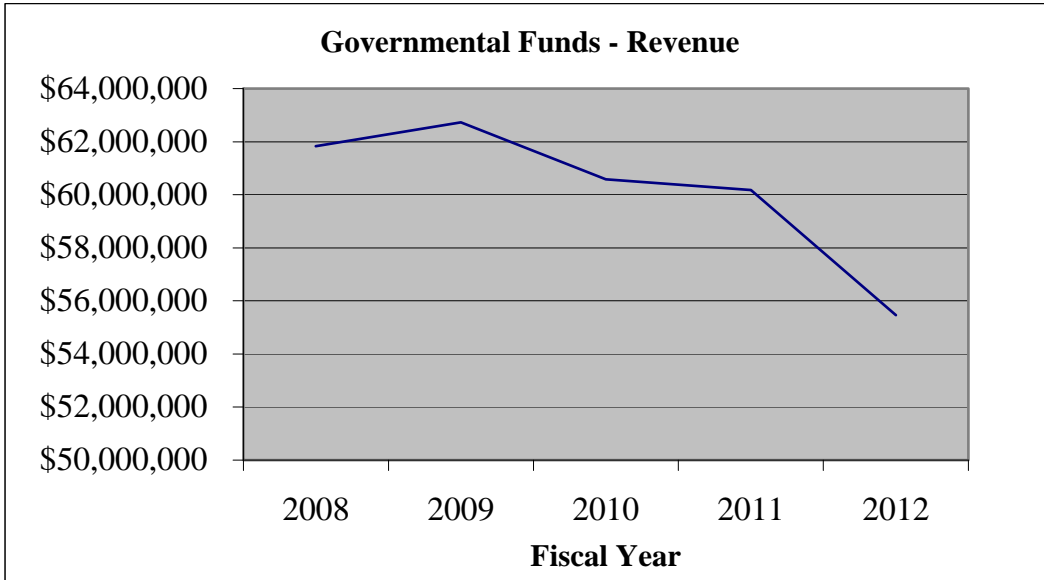


FAYETTE COUNTY, GEORGIA
FY 2012 BUDGET
GOVERNMENTAL TYPE FUNDS
ESTIMATED EXPENDITURES AND OTHER USES

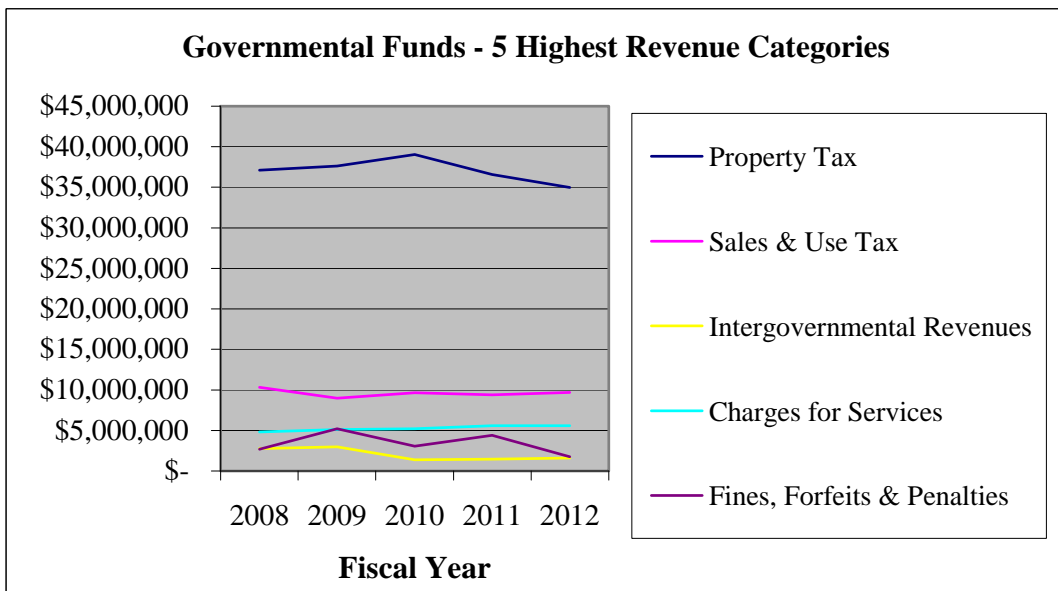
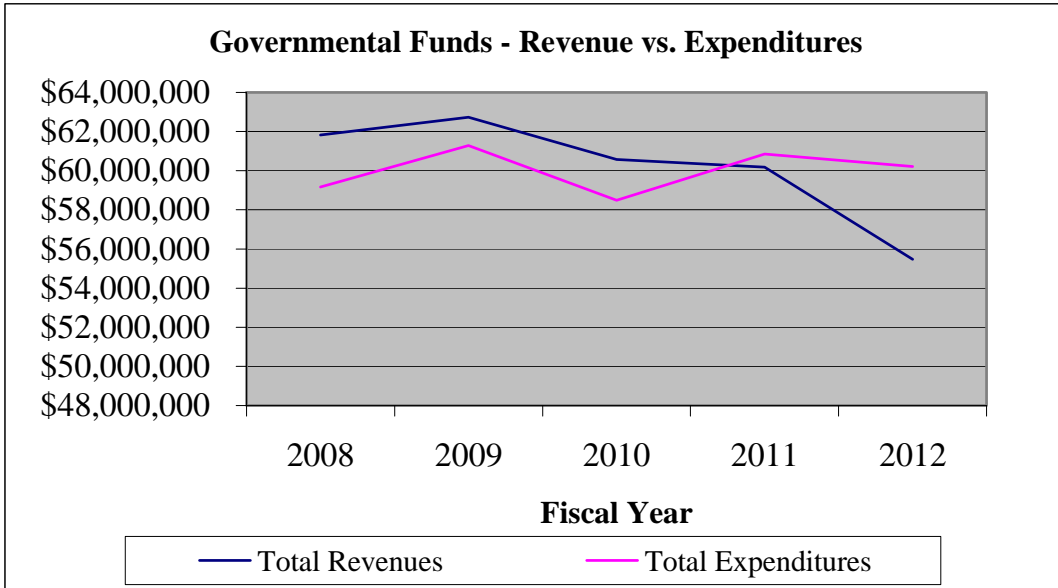


General Government	Judicial System	Public Safety
Public Works	Planning & Development	Culture and Recreation
Health and Welfare	Debt Service	Transfers to other funds

**FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND**



**FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND**



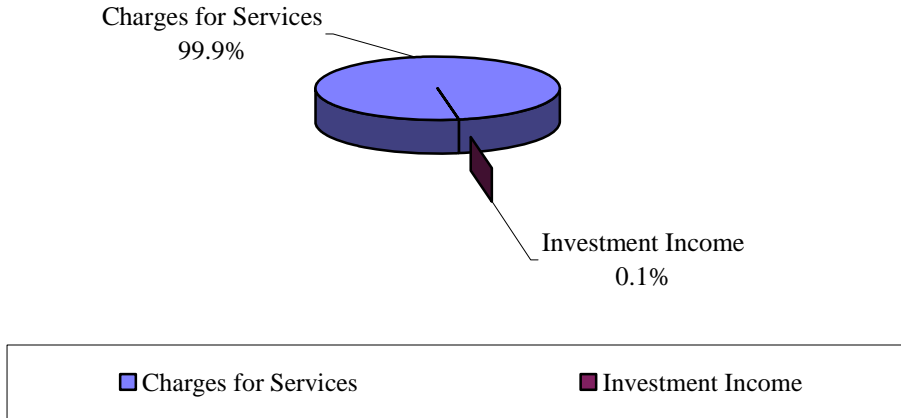
FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
ENTERPRISE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	SOLID WASTE FUND			WATER SYSTEM FUND			TOTAL ENTERPRISE FUNDS		
<u>BUDGETED FUNDS</u>	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET	FY 2010 ACTUAL	FY 2011 ACTUAL*	FY 2012 BUDGET
REVENUES									
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Use Tax	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-	-	-	-	-
Charges for Services	120,708	131,452	148,508	13,403,630	14,545,519	14,472,100	13,524,338	14,676,971	14,620,608
Fines, Forfeits & Penalties	-	-	-	-	-	-	-	-	-
Investment Income	2,377	1,725	2,000	28,079	6,371	6,000	30,456	8,096	8,000
Miscellaneous Revenue	-	8,473	-	-	-	-	-	8,473	-
Contributions/Donations	-	-	-	-	-	-	-	-	-
Total Revenues	123,085	141,650	150,508	13,431,709	14,551,890	14,478,100	13,554,794	14,693,540	14,628,608
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset/Timber	1,380	-	-	2,327	-	-	3,707	-	-
Transfers from other funds	-	-	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 124,465	\$ 141,650	\$ 150,508	\$ 13,434,036	\$ 14,551,890	\$ 14,478,100	\$ 13,558,501	\$ 14,693,540	\$ 14,628,608
EXPENDITURES									
Personal Services	\$ 40,390	\$ 43,303	\$ 45,581	\$ 3,321,553	\$ 3,294,385	\$ 3,416,503	\$ 3,361,943	\$ 3,337,688	\$ 3,462,084
Operating Expenses	112,487	106,614	158,006	2,731,067	3,080,544	3,818,208	2,843,554	3,187,158	3,976,214
Capital Outlay	-	-	1,000	8,238	26,852	127,630	8,238	26,852	128,630
Debt Service	-	-	-	2,527,740	2,432,094	5,322,094	2,527,740	2,432,094	5,322,094
Other Costs	9,465	9,522	-	4,510,798	4,368,612	-	4,520,263	4,378,134	-
Interfund Charges	-	-	-	-	-	1,092,880	-	-	1,092,880
Total Expenditures and Other Financing Uses	162,342	159,439	204,587	13,099,396	13,202,487	13,777,315	13,261,738	13,361,926	13,981,902
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Transfers to other funds	5,272	5,272	5,272	708,785	700,785	700,785	714,057	706,057	706,057
Total Expenditures and Other Financing Uses	\$ 167,614	\$ 164,711	\$ 209,859	\$ 13,808,181	\$ 13,903,272	\$ 14,478,100	\$ 13,975,795	\$ 14,067,983	\$ 14,687,959
Net Increase (Decrease) In Fund Balance	(43,149)	(23,061)	(59,351)	(374,145)	648,618	-	(417,294)	625,557	(59,351)
FUND BALANCE JULY 1	\$ 1,352,879	\$ 1,309,730	\$ 1,286,669	\$ 77,336,170	\$ 76,962,025	\$ 77,610,643	\$ 78,689,049	\$ 78,271,755	\$ 78,897,312
FUND BALANCE JUNE 30	\$ 1,309,730	\$ 1,286,669	\$ 1,227,318	\$ 76,962,025	\$ 77,610,643	\$ 77,610,643	\$ 78,271,755	\$ 78,897,312	\$ 78,837,961

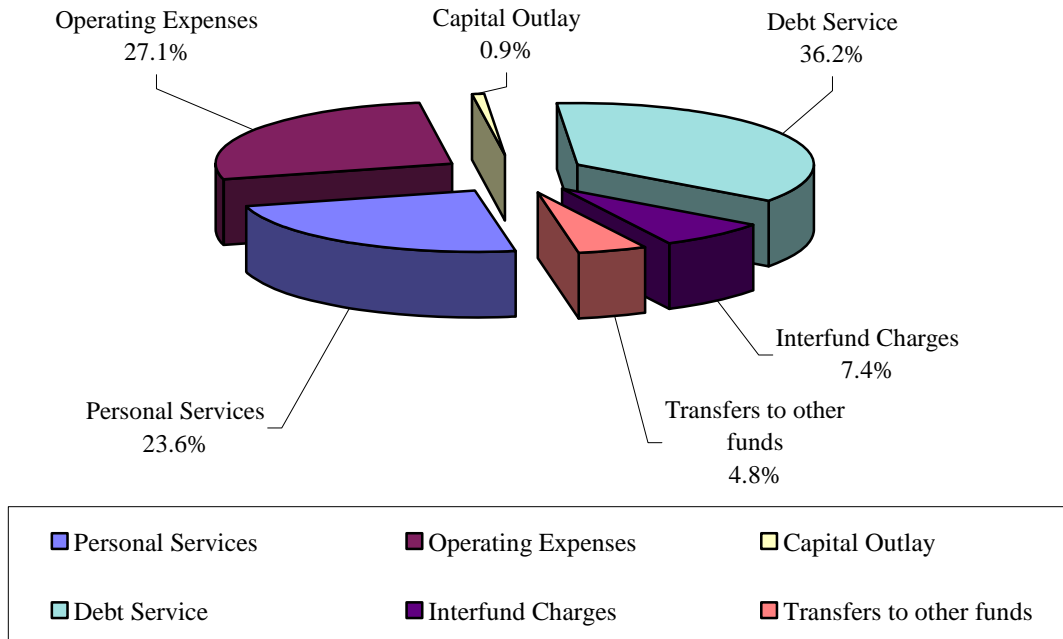
*Year-end estimate.

**FAYETTE COUNTY, GEORGIA
FY 2012 BUDGET
ENTERPRISE TYPE FUNDS**

ESTIMATED REVENUE AND OTHER SOURCES



ESTIMATED EXPENDITURES AND OTHER USES



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
INTERNAL SERVICE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

<u>BUDGETED FUNDS</u>	VEHICLE/EQUIPMENT FUND		
	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ACTUAL*</u>	<u>FY 2012</u> <u>BUDGET</u>
REVENUES			
Investment Income	\$ 423,709	\$ 64,194	\$ -
Other Revenues	-	-	-
Total Revenues	423,709	64,194	-
OTHER FINANCING SOURCES			
Sale of Gen Fixed Asset/Timber	-	-	-
Transfers from other funds	1,400,386	9,696	-
Total Revenues and Other Financing Sources	\$ 1,824,095	\$ 73,890	\$ -
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Operating Expenses	-	-	-
Capital Outlay	676,654	89,156	380,932
Debt Service	262,355	15,314	-
Other Costs	930,881	911,250	-
	1,869,890	1,015,720	380,932
OTHER FINANCING USES			
Loss on Disposition of Assets	-	-	-
Transfers to other funds	-	-	-
Total Expenditures and Other Financing Uses	\$ 1,869,890	\$ 1,015,720	\$ 380,932
Net Increase (Decrease) In Fund Balance	(45,795)	(941,830)	(380,932)
FUND BALANCE JULY 1	\$ 8,873,468	\$ 8,827,673	\$ 7,885,843
FUND BALANCE JUNE 30	\$ 8,827,673	\$ 7,885,843	\$ 7,504,911

*Year-end estimate.

FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES
ALL BUDGETED FUNDS
FISCAL YEAR ENDED JUNE 30, 2012

	<u>TOTAL</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>CAPITAL/CIP PROJECTS FUNDS</u>	<u>WATER SYSTEM FUND</u>	<u>SOLID WASTE FUND</u>	<u>ENTERPRISE PROJECTS FUNDS</u>	<u>INTERNAL SERVICE FUNDS</u>
REVENUES								
Property Tax	\$ 34,966,100	\$ 26,298,500	\$ 8,667,600	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Use Tax	9,700,000	9,700,000	-	-	-	-	-	-
Other Taxes	1,043,900	1,043,900	-	-	-	-	-	-
License & Permits	444,000	444,000	-	-	-	-	-	-
Intergovernmental Revenues	1,590,427	739,470	850,957	-	-	-	-	-
Charges for Services	20,198,548	1,879,440	3,698,500	-	14,472,100	148,508	-	-
Fines, Forfeits & Penalties	1,776,000	1,466,000	310,000	-	-	-	-	-
Investment Income	140,000	125,000	7,000	-	6,000	2,000	-	-
Miscellaneous Revenue	232,000	198,500	33,500	-	-	-	-	-
Contributions/Donations	5,000	5,000	-	-	-	-	-	-
Total Revenues	\$ 70,095,975	\$ 41,899,810	\$ 13,567,557	\$ -	\$ 14,478,100	\$ 150,508	\$ -	\$ -
OTHER FINANCING SOURCES								
Sale of Gen Fixed Assets	-	-	-	-	-	-	-	-
Transfers from other funds	4,637,359	800,989	364,340	3,472,030	-	-	-	-
Appropriated Fund Balance	17,346,762	6,545,983	833,682	351,814	-	59,351	9,175,000	380,932
Total Revenues and Other Financing Sources	\$ 92,080,096	\$ 49,246,782	\$ 14,765,579	\$ 3,823,844	\$ 14,478,100	\$ 209,859	\$ 9,175,000	\$ 380,932
EXPENDITURES								
Personal Services	\$ 45,394,407	\$ 30,295,471	\$ 11,636,852	\$ -	\$ 3,416,503	\$ 45,581	\$ -	\$ -
Operating Expenses	27,063,403	10,741,191	2,761,618	584,380	3,818,208	158,006	9,000,000	-
Capital Outlay	4,054,416	115,372	65,018	3,189,464	127,630	1,000	175,000	380,932
Debt Service	9,142,618	3,820,524	-	-	5,322,094	-	-	-
Other Costs	770,990	751,790	19,200	-	-	-	-	-
Interfund Charges	1,092,880	-	-	-	1,092,880	-	-	-
Total Expenditures	\$ 87,518,714	\$ 45,724,348	\$ 14,482,688	\$ 3,773,844	\$ 13,777,315	\$ 204,587	\$ 9,175,000	\$ 380,932
OTHER FINANCING USES								
Loss on Disposition of Assets	-	-	-	-	-	-	-	-
Transfers to other funds	4,561,382	3,522,434	282,891	50,000	700,785	5,272	-	-
Total Expenditures and Other Financing Uses	\$ 92,080,096	\$ 49,246,782	\$ 14,765,579	\$ 3,823,844	\$ 14,478,100	\$ 209,859	\$ 9,175,000	\$ 380,932

**FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
BUDGETED APPROPRIATIONS
COMPARISON OF FY 2012 ADOPTED BUDGET WITH PRIOR YEAR'S BUDGET**

The Budget Summary Information contained on the following three pages compares the 2012 fiscal year budgeted appropriations with that of the 2011 fiscal year. The FY 2011 budget data is presented at two different points: as originally adopted and as it was adjusted during the year. As a means of providing additional detail to the preceding set of consolidated reports, this comparison of appropriations is provided at the function level for the General Fund. For an even more detailed breakdown of budget by departments, please refer to the Organization tab shown later in this document. This tab includes a section that presents data on individual cost centers (departments).

The two columns of information for FY 2011 demonstrate the dynamics of an annual budget. The first column is the original budget as it was adopted by the Board of Commissioners, effective July 1st. This is the best estimate as to what it should cost to operate each of the various functions of the County during the fiscal year. The second column is the revised budget. It shows how the original estimated amounts have been changed during the year to adjust for unanticipated revenues and/or expenditures, changes in funding levels or priorities, the elimination of current programs, or the initiation of new programs. The Revised Budget is shown just before the fiscal year is closed. Shortly, the fiscal year will be closed and audited.

The % Comparison is the percentage of the FY 2012 budget amount when compared to the FY 2011 revised budget amount.

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2012 BUDGET TO FY 2011 REVISED BUDGET

	<u>FY 2011 Budget</u>		<u>FY 2012 Budget</u>	<u>%</u>
	<u>Adopted</u>	<u>Revised*</u>	<u>Adopted</u>	<u>Comparison</u>
GENERAL FUND				
General Government				
Non-Departmental	\$ 488,729	\$ 488,729	\$ 482,559	98.7
Commissioners	567,878	567,878	567,012	99.8
Administration	319,956	319,956	331,139	103.5
Elections	600,732	617,700	488,410	79.1
Finance	1,015,555	1,025,130	1,063,395	103.7
Purchasing	242,834	242,834	226,885	93.4
Law Department	193,277	193,277	181,452	93.9
Information Systems	645,755	664,812	753,188	113.3
Human Resources	418,321	429,922	432,515	100.6
Tax Commissioner	1,004,933	1,005,502	1,015,915	101.0
Tax Assessor	825,425	798,936	816,247	102.2
Building & Grounds Maintenance	1,629,814	1,649,879	1,679,935	101.8
Engineering Office	263,276	263,276	274,935	104.4
Contingency	500,000	404,229	-	n/a
Total General Government	\$ 8,716,485	\$ 8,672,060	\$ 8,313,587	95.9
Judicial System				
Non-Departmental	223,956	223,956	223,956	100.0
Judges, Court Reporters	348,943	348,943	339,645	97.3
Clerk of Superior Court	1,196,750	1,223,339	1,322,316	108.1
District Attorney	330,867	330,867	330,573	99.9
Clerk of State Court	276,384	276,384	295,102	106.8
State Court Solicitor	492,289	492,289	503,910	102.4
State Court Judge	357,111	357,111	331,047	92.7
Magistrate Court	472,898	472,898	493,955	104.5
Probate Court	299,099	299,405	361,621	120.8
Juvenile Court	318,198	318,198	326,477	102.6
Public Defender	484,799	484,799	484,806	100.0
Total Judicial System	\$ 4,801,294	\$ 4,828,189	\$ 5,013,408	103.8
Public Safety				
Non-Departmental	790,128	790,128	890,166	112.7
Marshal's Office	713,937	714,376	722,171	101.1
Sheriff's Office	15,853,215	15,943,831	16,789,299	105.3
County Coroner	70,000	70,000	74,698	106.7
Animal Control	313,509	313,619	325,740	103.9
Public Safety & EMA	462,817	466,185	480,631	103.1
Total Public Safety	\$ 18,203,606	\$ 18,298,139	\$ 19,282,705	105.4

* Revised budget amounts - prior to closing the fiscal-year.

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2012 BUDGET TO FY 2011 REVISED BUDGET

	<u>FY 2011 Budget</u>		<u>FY 2012 Budget</u>	<u>%</u>
	<u>Adopted</u>	<u>Revised*</u>	<u>Adopted</u>	<u>Comparison</u>
Public Works				
Public Works Administration	191,357	191,357	189,910	99.2
Road Department	3,345,288	4,173,626	4,201,573	100.7
Stormwater Management	322,444	322,444	329,845	102.3
Fleet Maintenance	514,868	514,868	519,857	101.0
Total Public Works	\$ 4,373,957	\$ 5,202,295	\$ 5,241,185	100.7
Planning & Development				
County Extension	106,992	115,778	129,564	111.9
Georgia Forestry Commission	3,422	3,422	3,422	100.0
Permits and Inspections	435,965	435,965	447,931	102.7
Planning & Zoning	420,567	420,596	432,222	102.8
Development Authority	303,348	303,348	303,348	100.0
Total Planning and Development	\$ 1,270,294	\$ 1,279,109	\$ 1,316,487	102.9
Culture and Recreation				
Recreation	1,090,848	1,112,198	1,103,960	99.3
Library	728,490	732,600	873,435	119.2
Total Culture and Recreation	\$ 1,819,338	\$ 1,844,798	\$ 1,977,395	107.2
Health and Welfare				
Public Health	336,211	336,211	336,211	100.0
Fayette Counseling Center	127,939	127,939	127,939	100.0
Dept of Family & Children Services	40,128	40,128	40,128	100.0
Fayette Community Options	60,480	60,480	60,480	100.0
Senior Citizens Center	174,556	174,556	174,556	100.0
Youth Protection	19,743	19,743	19,743	100.0
Total Health and Welfare	\$ 759,057	\$ 759,057	\$ 759,057	100.0
Debt Service				
Criminal Justice Center	3,845,524	2,355,524	2,826,763	120.0
E-911 821 Mhz Radio System	993,761	993,761	993,761	100.0
Total Debt Service	\$ 4,839,285	\$ 3,349,285	\$ 3,820,524	114.1
Transfer to Emergency Phone E911	225,689	225,689	364,340	161.4
Transfer to Victims Assistance	-	45,000	-	-
Transfer to Criminal Justice Center	-	1,490,000	-	-
Transfer to Early Warning Sirens	-	-	45,000	n/a
Transfer to Capital/CIP Projects	-	8,000	3,113,094	38,913.7
Transfer to Vehicles/Equipment	-	9,696	-	-
Total Transfer to Other Funds	\$ 225,689	\$ 1,778,385	\$ 3,522,434	198.1
TOTAL GENERAL FUND	\$ 45,009,005	\$ 46,011,317	\$ 49,246,782	107.0

* Revised budget amounts - prior to closing the fiscal-year.

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2012 BUDGET TO FY 2011 REVISED BUDGET

	FY 2011 Budget		FY 2012 Budget	% Comparison
	Adopted	Revised*	Adopted	
SPECIAL REVENUE FUNDS				
Law Library	67,160	67,160	67,160	100.0
Confiscated Property-State	72,800	72,878	75,400	103.5
Emergency Phone E-911	2,599,632	2,599,632	2,656,342	102.2
Jail Construction	480,495	483,048	447,942	92.7
Juvenile Supervision	28,800	30,000	30,630	102.1
Victims Assistance	137,782	182,782	184,411	100.9
Drug Abuse and Treatment	50,070	50,070	59,450	118.7
Grants	-	115,286	-	-
Juvenile Offenders Grant Fund	-	-	-	n/a
Fire Services	7,415,650	7,423,511	7,569,180	102.0
Street Lights	287,655	287,655	293,818	102.1
Emergency Medical Services	3,034,940	3,034,940	3,098,355	102.1
S.P.L.O.S.T. - Library	-	1,127,793	-	-
Transfer to Other Funds				
Transfer to General Fund	18,955	18,955	18,955	100.0
Transfer to Grants	-	28,700	-	-
Transfer to Capital/CIP Projects	-	-	263,936	n/a
Total Transfer to Other Funds	\$ 18,955	\$ 47,655	\$ 282,891	593.6
TOTAL SPECIAL REVENUE FUNDS	\$ 14,193,939	\$ 15,522,410	\$ 14,765,579	95.1
CAPITAL/CIP FUNDS				
Early Warning Sirens	-	-	45,000	n/a
Capital Projects	87,300	417,856	351,814	84.2
Capital Improvement Program	-	-	3,377,030	n/a
Transfers to Other Funds	-	-	50,000	n/a
TOTAL CAPITAL/CIP FUNDS	\$ 87,300	\$ 417,856	\$ 3,823,844	915.1
ENTERPRISE FUNDS				
Solid Waste Fund	\$ 142,544	\$ 146,203	\$ 204,587	139.9
Water System Fund	13,171,190	13,436,128	13,777,315	102.5
Transfer to Other Funds				
Transfer to General Fund	706,057	706,057	706,057	100.0
TOTAL ENTERPRISE FUNDS	\$ 14,019,791	\$ 14,288,388	\$ 14,687,959	102.8
ENTERPRISE FUNDS PROJECTS	\$ 5,000,000	\$ 5,000,000	\$ 9,175,000	183.5
INTERNAL SERVICE FUNDS				
Vehicle/Equipment Fund	\$ -	\$ 50,290	\$ 380,932	757.5
TOTAL OF ALL BUDGETED FUNDS	\$ 78,310,035	\$ 81,290,261	\$ 92,080,096	113.3

* Revised budget amounts - prior to closing the fiscal-year.

ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

Strategies Utilized In Budgeting Revenues

As an unwritten but general guiding operating policy employed by Finance and Administrative staff, projected revenues for the ensuing fiscal year are estimated on the side of conservatism. The reason for this conservative approach to estimating cash inflows is to help ensure that the County avoids, if at all possible, any significant revenue shortfalls that might occur due to unanticipated fluctuations in the local or national economy, or an unexpected downturn in the rate of construction activity occurring in the immediate area. But should the economy remain strong in the short-term, it is further anticipated that these additional revenues that are generated will be programmed into the County's fund balance to be used for capital projects or projects in the Capital Improvement Program. As our principal operating revenue projection strategy for any given fiscal year, the County prepares its annual operating budget with the expectation that it will collect more revenues during the period than are actually budgeted.

As an integral first step in the FY 2012 revenue projection process, total revenue collections through the end of the 2011 fiscal year are estimated. As actual monthly activity is recorded, original estimated FY 2011 revenue numbers are updated throughout the budget preparation process. These most recent fiscal year estimates plus the actual revenue numbers for the previous two fiscal years are used to identify trends and collection patterns from the various sources.

This historical revenue information is then framed in the context of what budget staff believes will be the most probable local economic conditions over the next twelve to twenty-four months. Elasticity of revenue sources increases in user fees or charges, changes in service delivery and the anticipated impact of any new State or Federal legislation are also factored into the projections. The desired end result of this process is revenue estimates that one would reasonably expect to be met during the upcoming fiscal year given the information available at the time.

GENERAL FUND

The General Fund is the principal operating fund for the County and the revenues it uses to provide a number of services to our citizens are derived from a wide variety of sources. The tabular information shown on the next page indicates the relative composition of the major revenue sources. The accompanying pie chart clearly shows how dependent the County is on taxes as the major revenue source. Property Tax and Sales & Use Tax are the major revenue sources used to pay for the operations of the General Fund. This dependency has also been increasing. These two sources of revenue accounted for 67 percent of total revenues in 2005; 76 percent of total revenues in 2008; and for FY 2012, it is projected that these two sources of revenue will account for approximately 86 percent of General Fund total revenues. No other individual revenue sources are equal to at least five percent of total revenues.

In comparison with FY 2011 estimated actual amounts, it is projected that General Fund total revenue for the 2012 fiscal year will decrease by approximately 2.7%. Projections for all revenue sources have been estimated on the side of conservatism.

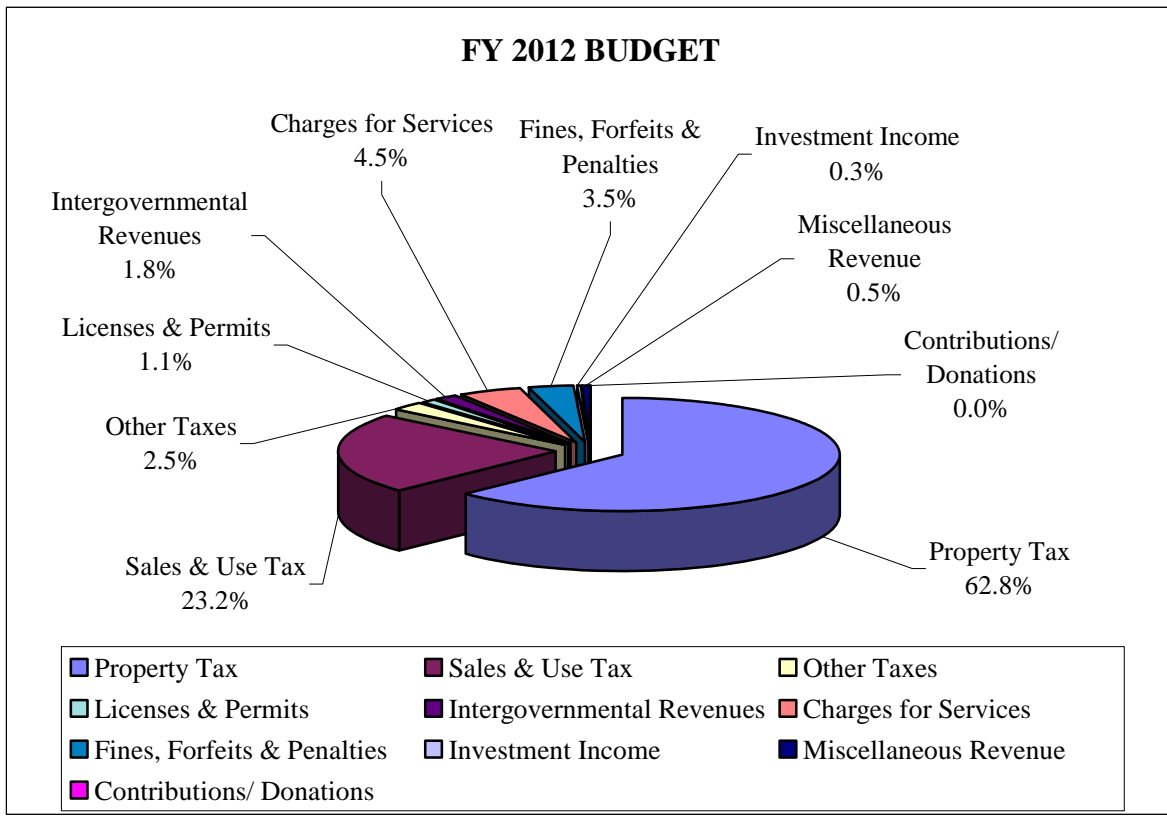
General Fund

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
Property Tax	\$ 29,270,646	\$ 27,338,745	\$ 27,560,621	\$ 26,298,500
Sales & Use Tax	9,635,056	9,500,000	9,408,822	9,700,000
Other Taxes	1,224,064	908,500	1,111,681	1,043,900
Licenses & Permits	424,201	382,000	451,172	444,000
Intergovernmental Revenues	629,754	624,000	517,996	739,470
Charges for Services	1,681,654	1,525,250	1,917,650	1,879,440
Fines, Forfeits & Penalties	1,494,284	1,374,000	1,435,496	1,466,000
Investment Income	123,722	125,000	70,997	125,000
Miscellaneous Revenue	236,218	198,000	570,116	198,500
Contributions/Donations	30,735	12,000	25,641	5,000
Total Revenues	\$ 44,750,334	\$ 41,987,495	\$ 43,070,192	\$ 41,899,810

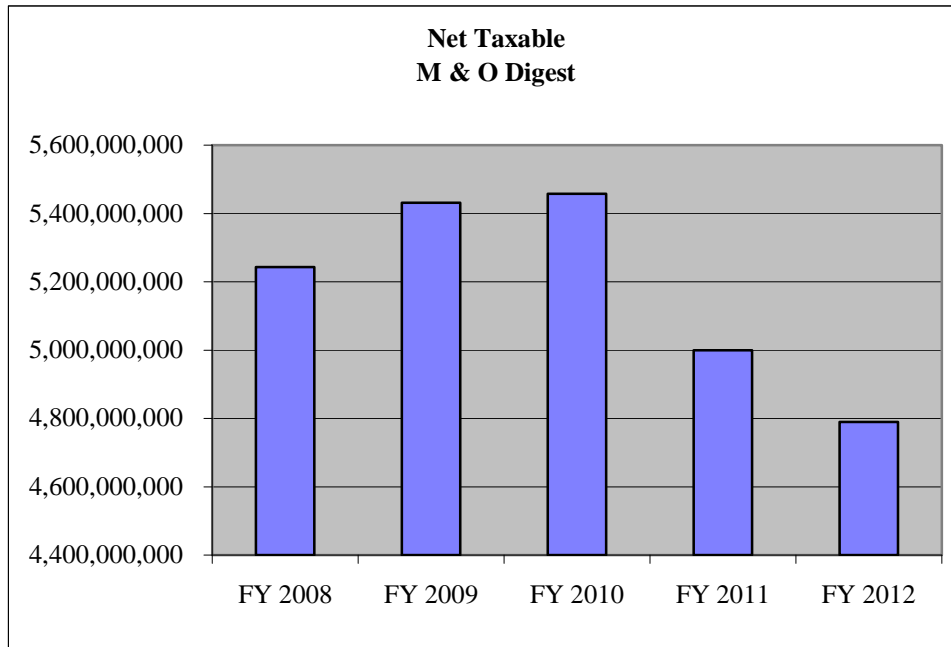
*Year-end estimate.

Percentage Contribution of Revenue Sources

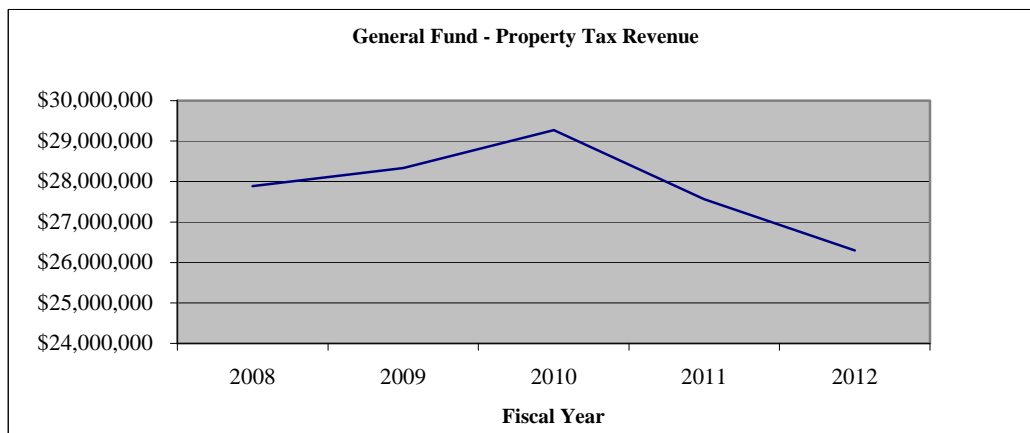


Property Tax

Property Tax is the biggest source of revenue for Fayette County. For FY 2012, it is projected to represent approximately 63% of total revenue. The amount of property tax revenue generated is an arithmetic function of the millage rate and the net taxable digest. The charts and table below summarize some relevant net taxable digest, millage rate, and property tax revenue data over the most recent five-year period.

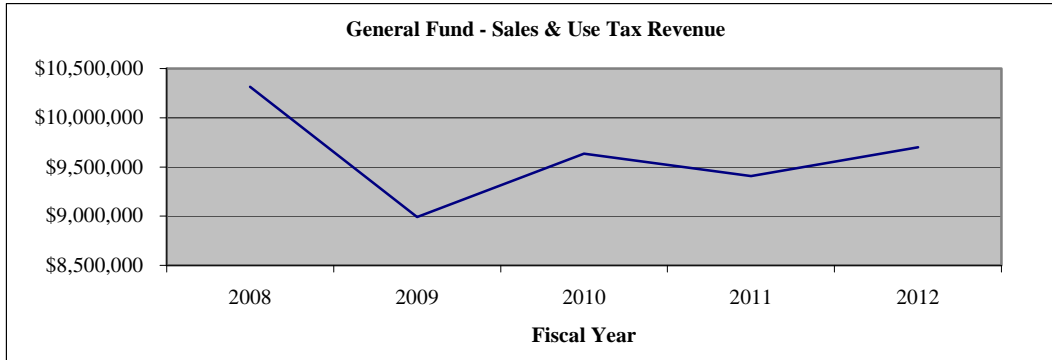


Digest Information	Fiscal Year	Net taxable M&O Digest	Digest Growth	Millage Rate	Change in Millage
2007 Tax Year (Actual)	FY 2008	5,243,135,438	6.5%	5.43	11.1%
2008 Tax Year (Actual)	FY 2009	5,431,100,479	3.6%	5.40	-0.6%
2009 Tax Year (Actual)	FY 2010	5,457,605,221	0.5%	5.40	0.0%
2010 Tax Year (Actual)	FY 2011	4,999,419,677	-8.4%	5.40	0.0%
2011 Tax Year (estimate)	FY 2012	4,789,562,720	-4.2%	5.40	0.0%



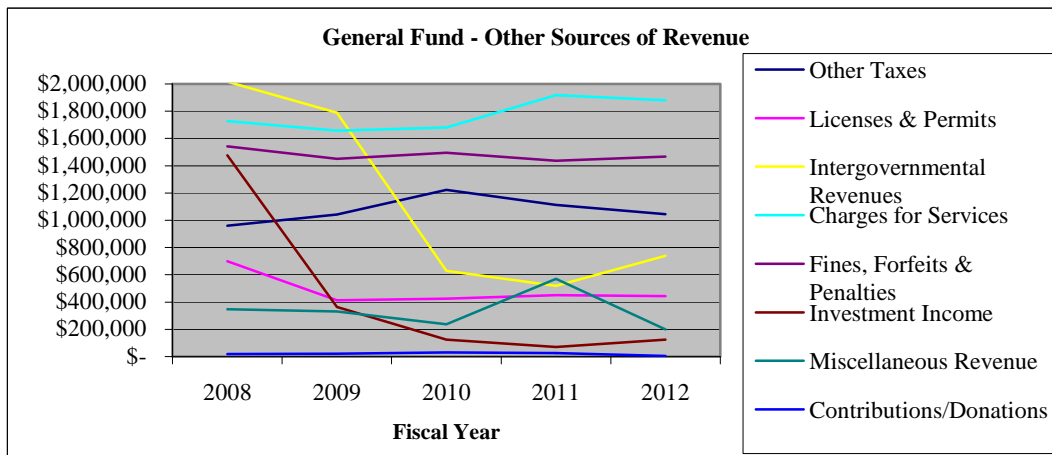
Sales and Use Tax

The Sales and Use Tax (also referred to as a one-percent Local Option Sales Tax or L.O.S.T.) represents approximately 23% of total budgeted revenue. In contrast to the property tax, one benefit of this revenue source is that the cash flow it generates is fairly consistent. On the downside, this revenue source is considered to be extremely elastic with collections being heavily dependent on the prevailing local economic conditions. After a low in FY 2009, sales and use tax revenue has been higher, but not at the levels experienced prior to 2008.



Other Sources of Revenue

Other sources of revenue are Other Taxes (\$1.04 million), Licenses & Permits (\$0.44 million), Intergovernmental Revenues (\$0.74 million), Charges for Services (\$1.885 million), Fines, Forfeits & Penalties (\$1.47 million), Investment Income (\$0.12 million), and Miscellaneous Revenues (\$0.2 million). The economic downturn has specially impacted Intergovernmental Revenue and Investment Income.



Other Financing Sources are transfers from other funds totaling \$0.8 million. To balance the FY 2012 budget for the General Fund, \$6.5 million has been appropriated from fund balance; of these \$3.39 million to fund operations and \$3.16 to fund CIP projects.

OTHER FUNDS

In addition to the General Fund, four other funds have historically provided significant revenue for County operations. These are the Fire Services - Special Revenue Fund, Emergency 911 - Special Revenue Fund, the Emergency Medical Services (EMS) – Special Revenue Fund, and the Water System – Enterprise Fund.

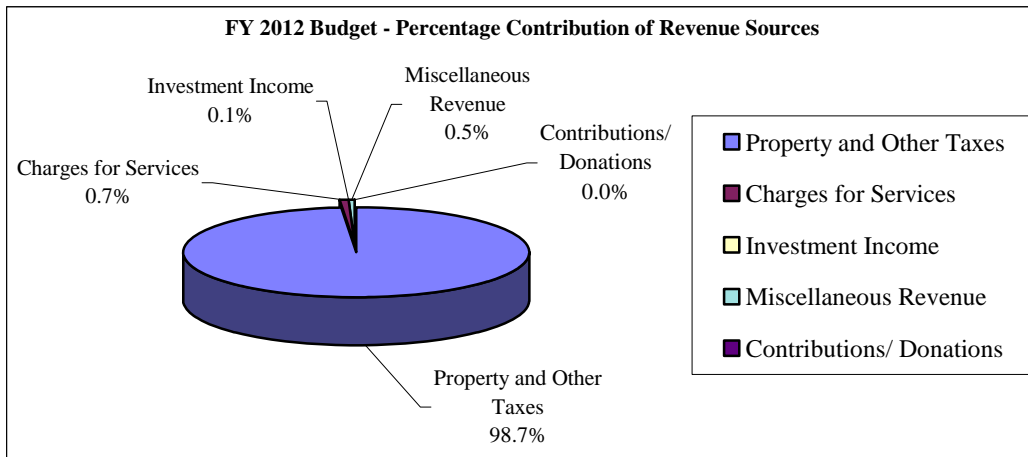
Fire Services - Special Revenue Fund

The Fire Services Special Revenue Fund provides funding for fire prevention and suppression activities for all areas of the County except for the cities of Fayetteville and Peachtree City, which maintain their own fire departments. To provide a funding mechanism that will ensure that only those individuals living in the area receiving these fire services pay for the services, a special tax district was created several years ago.

Approximately 98.7% of the total revenue for this fund is generated from the taxation of property. This clearly demonstrates the fund’s dependence on property taxes to pay for the delivery of services. Other sources of revenue for this fund are Charges for Services, Miscellaneous Revenue (Radio Tower Rental), and Investment Income.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
Property and Other Taxes	\$ 7,513,658	\$ 6,958,400	\$ 6,926,500	\$ 6,653,100
Charges for Services	60,537	50,000	49,075	47,500
Investment Income	13,160	10,000	5,646	7,000
Miscellaneous Revenue	36,048	-	33,940	33,500
Contributions/ Donations	1,200	37,500	2,026	-
Total Revenues	\$ 7,624,603	\$ 7,055,900	\$ 7,017,187	\$ 6,741,100
*Year-end estimate.				



Emergency 911 - Special Revenue Fund

Georgia state law provides for a governmental entity to adopt up to a \$1.50 monthly surcharge for E911 services for each telephone receiving service in the County. Also during FY 2002, collection was initiated for a similar type monthly charge of \$1.00 on each cellular telephone. The proceeds from these surcharges can only be spent for the provision of 911 services within the jurisdiction.

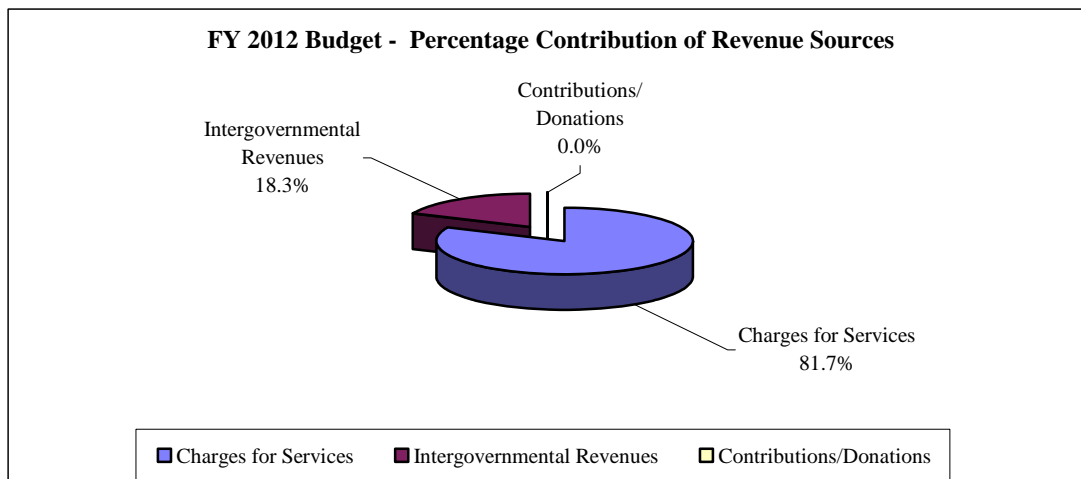
The County and cities also have an agreement to contribute on a pro rata basis (i.e., based on the estimated annual population) any funds necessary to cover shortfalls between the amounts generated from the surcharge and the operating budget. The money contributed by the cities is categorized as *Intergovernmental Revenues*. The contribution from Fayette County is a transfer from the General Fund that is included in *Other Financing Sources*. There was a one year relief from pro rata basis contribution to the fund in FY 2008. In FY 2009 the pro rata contribution was reinstated to cover estimated shortfalls in funding expenditures. For FY 2012, pro-rata contributions from the cities total \$421,957 or 18.3% of total revenues.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
Property and Other Taxes	\$ -	\$ -	\$ -	\$ -
Charges for Services	1,910,886	1,900,000	1,806,676	1,885,000
Intergovernmental Revenues	340,195	254,280	254,280	421,957
Investment Income	67	-	91	-
Miscellaneous Revenue	-	-	-	-
Contributions/Donations	-	-	-	-
Total Revenues	\$ 2,251,148	\$ 2,154,280	\$ 2,061,047	\$ 2,306,957

*Year-end estimate.

Percentage Contribution of Revenue Sources



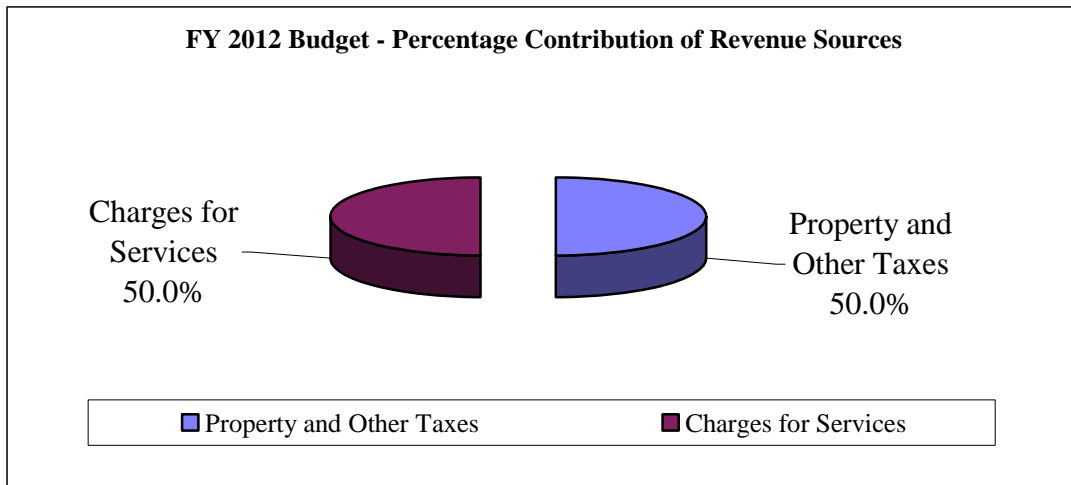
Emergency Medical Services (EMS) - Special Revenue Fund

On August 9, 2007, the Board of Commissioners approved a new Emergency Medical Services tax district. The special revenue tax district encompasses the entire county, with the exception of the City of Peachtree City. Peachtree City provides emergency medical services to its citizens. A new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new tax district was created, EMS activities were accounted for in the General Fund. In FY 2008, revenue for EMS ambulance charges and EMS ambulance cost recoveries that were initially budgeted in the General Fund were transferred to the new EMS fund. The FY 2008 budget was amended to account for proceeds generated by property taxes from the new tax district.

The main revenue sources for this fund are Property Taxes and Charges for Services. For the FY 2012 budget, each are projected at 50% of total revenue. Total revenue is estimated to decrease by approximately 4% due to a lower net taxable digest estimated for the 2011 tax year.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
Property and Other Taxes	\$ 1,961,433	\$ 1,775,000	\$ 1,782,522	\$ 1,699,500
Charges for Services	1,489,572	1,400,000	1,743,569	1,700,000
Investment Income	356	500	-	-
Miscellaneous Revenue	121	-	209	-
Contributions/ Donations	-	-	100	-
Total Revenues	\$ 3,451,482	\$ 3,175,500	\$ 3,526,400	\$ 3,399,500
*Year-end estimate.				



Water System Fund

The primary mission of the Water System Fund is to serve as a funding mechanism for the provision of potable water to the residents of the County. To cover the costs of building reservoirs, treating raw water, and distributing the finished product through miles of pipe, service fees are charged. These charges are based on the size of a customer's water meter plus a volume charge applied to the monthly water consumption. In addition, connection fees varying by water meter size are charged to new customers connecting to the system.

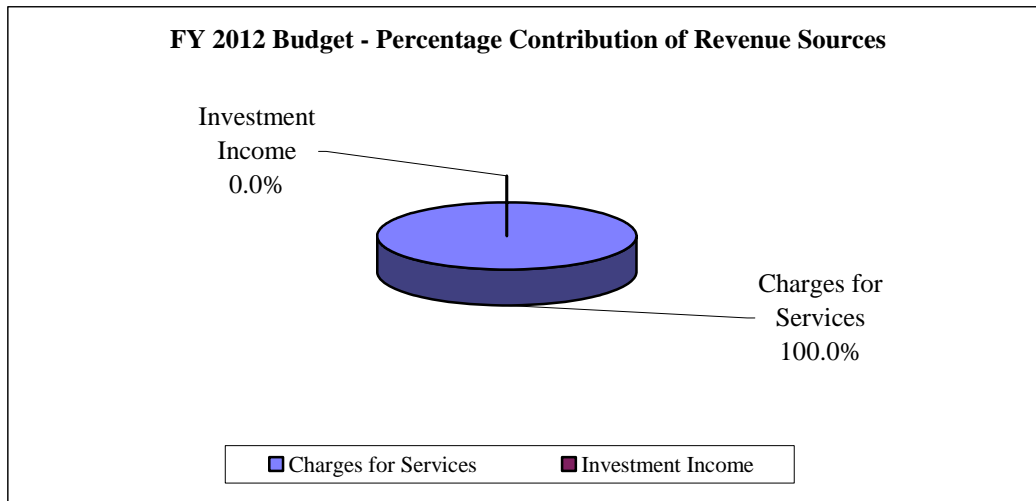
In March 2009, the County implemented a two-step rate increase for the system. The first step was a 10% rate increase that took effect in March 2009 and the second step was a 5% rate increase that took effect in January 2010. Prior to implementing this increase, the County had not adjusted its water service rate schedules since 1991.

The major revenue source for the Water System Fund is derived from Charges for Services. For FY 2012, it is estimated at 100% of total revenue. Charges for Services in FY 2012 are projected to be flat when compared to FY 2011.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
Charges for Services	\$ 13,403,630	\$ 14,335,624	\$ 14,545,519	\$ 14,472,100
Investment Income	28,079	34,500	6,370	6,000
Total Revenues	\$ 13,431,709	\$ 14,370,124	\$ 14,551,889	\$ 14,478,100
*Year-end estimate.				

Percentage Contribution of Revenue Sources



ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

All Funds

The table below provides a consolidated look at the revenue comparisons for all funds with the exception of the SPLOST Roads funds.

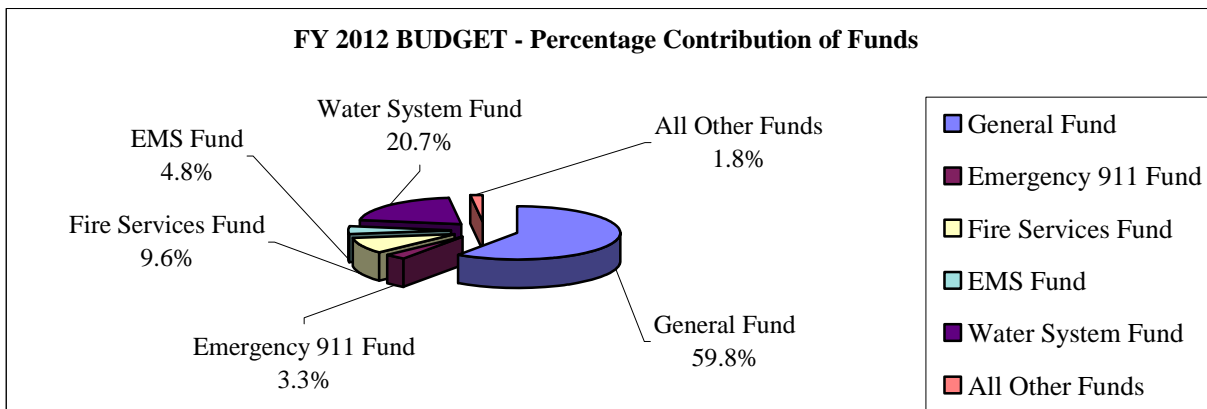
The General Fund, the Fire Services fund, and the EMS fund have been affected by a decrease in the net taxable digest over the past two years that result in lower Property Tax revenues. In the contrary, the Water System fund has increased its revenue as a result of the first water service rates increase since 1991. For FY 2012, revenue for the Emergency 911 fund will increase due to higher Intergovernmental Revenues.

Three Year Comparison of Funds Revenues

REVENUE	FY 2010 ACTUAL	FY 2011 BUDGET	FY 2011 ACTUAL*	FY 2012 BUDGET
General Fund	\$ 44,750,334	\$ 41,987,495	\$ 43,070,192	\$ 41,899,810
Emergency 911 Fund	2,251,148	2,154,280	2,061,047	2,306,957
Fire Services Fund	7,624,603	7,055,900	7,017,187	6,741,100
EMS Fund	3,451,482	3,175,500	3,526,400	3,399,500
Water System Fund	13,431,709	14,370,124	14,551,889	14,478,100
All Other Funds	3,180,342	1,117,262	4,813,923	1,270,508
Total Revenues	\$ 74,689,618	\$ 69,860,561	\$ 75,040,638	\$ 70,095,975

*Year-end estimate.

Percentage Contribution of Funds Revenues



ANALYSIS OF FUND BALANCE OF EACH INDIVIDUAL FUND

Discussion of Fund Balance

The 2001 edition of Governmental Accounting, Auditing and Financial Reporting (GAAFR) published by the Government Finance Officers Association (GFOA) defines the term *fund balance* as “the difference between assets and liabilities reported in a governmental fund”. In simple terms, the fund balance is the excess of current assets over current liabilities utilizing the flow of current financial resources measurement focus and the modified accrual basis of accounting. To express in layman’s terms, it might best be described as funds or idle cash that can serve as a financial safety net in the event of a “rainy day” or unexpected expenditures, can be used to liquidate existing long-term liabilities, or can be utilized to pay for expenditures incurred in future periods.

The size of this balance in relationship to budgeted appropriations provides some insight into the level of current financial resources that are available to meet the financial obligations of future periods. By having sufficient cash reserves available, it ensures a great deal of flexibility in carrying out the County’s annual expenditure plan as well as providing the fiscal capacity to meet most unanticipated needs. For these reasons, maintaining an adequate fund balance level is an important element in the long-range financial plan for Fayette County.

Of primary importance in funding the County’s normal day-to-day operations, the fund balance is used to provide needed cash reserves prior to the collection of taxes. With the fiscal year beginning on the first day of July and the majority of property taxes not being collected until the middle of December, expenditures or cash outflows significantly exceed revenues or cash inflows over the first five months of the fiscal year. Having sufficient cash reserves prevents the County from having to do short-term borrowing to meet those financial obligations incurred early in the year. Also on the positive side, these funds generate additional interest income that in effect reduces the tax burden on the citizens.

And as a vital component in our pay-as-you-go Capital Improvements Program, the County frequently uses part of the fund balance to pay for large one-time capital non-operating expenditures, including capital projects, rather than incur long-term debt. One approach started in FY 2008 is to close projects that have been already completed or that are no longer necessary. Any available funds from these projects are transferred back to the fund balance of the originating fund. These monies then become available to fund future projects.

The fund balance provides a financial cushion that can be used to reduce the impact of a significant economic downturn or uninsured catastrophic loss. In situations such as these, the fund balance provides financial resources that can be used to replace lost revenues or fund unanticipated expenditures without having to raise taxes or incur new debt.

Until FY 2009, the economy remained consistently strong. Since then, economic conditions have been in a weakened state. For FY 2012, it is projected that total fund balance of all funds combined will decrease by approximately 6%.

GENERAL FUND

The following table provides a comparison of the fund balance for the General Fund over a four-year period.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 32,953,339	\$ 34,993,703	\$ 36,459,050	\$ 29,913,067

At the end of the 2011 fiscal year, it is determined that the estimated fund balance is \$36.5 million. This level of cash reserves places Fayette County in the enviable position of having sufficient monies available to meet its cash flow shortfall during the early part of the fiscal cycle and still be able to pay for capital improvement projects without having to issue new debt. Adhering to policies of fiscal conservatism is part of the reason that the County's bond rating was upgraded in calendar year 2010 from Aa2 to Aa1 by Moody's Investors Service. The rating of Aa1 is the highest level within the "high quality" category. In March 2011, the Refunding Revenue Bonds series 2011 got an Aa1 rating by Moody's and an AA+ rating from Standard & Poor's. These ratings reflect a very strong capacity to meet financial commitments.

But more importantly from a strategic standpoint of funding needed services, this size fund balance provides the County with budgetary flexibility. In the event of a significant economic downturn, these financial resources are available to cover or offset any unfavorable budget-to-actual revenue variances in the short term.

The following tabular information provides detail on the projected fund balance as of June 30, 2012. The Board of Commissioners has adopted as a fiscal policy that the County maintain a working capital or cash reserve equal to three months of budgeted expenditures. This reserve is projected to be \$12,311,695 for FY 2012. The County also maintains a reserve equal to \$2,000,000 for emergencies.

Fund Balance, June 30, 2011 - Estimated		\$ 36,459,050
FY 2012 Budget		
Revenue	\$ 41,899,810	
Expenditures	45,724,348	(3,824,538)
	<u> </u>	<u>32,634,512</u>
Other Financing Sources	800,989	
Other Financing Uses	3,522,434	(2,721,445)
Fund Balance, June 30, 2012- Projected		<u><u>\$ 29,913,067</u></u>

Expenditures & Other Uses in FY 2012 are projected to increase by \$4.2 million from FY 2011. The main reason for the increase is the funding of \$3.2 million in CIP projects. Revenue & Other Sources is projected to decrease by \$2.1 million from FY 2011. Based on this projection, an estimated \$6.5 million will be needed from fund balance to balance the FY 2012 budget. Again, the General Fund reserves will be able to absorb this projected budget overage and still maintain adequate reserves.

SPECIAL REVENUE FUNDS

Law Library

The main revenue source is Superior Court Fees. Expenditures are mainly incurred for Data Processing Services and Library Books. Expenditures are projected at the same level as in FY 2011. Revenue is projected approximately 20% higher due to the increase in court filing fees enacted by the Georgia General Assembly. Fund balance data for this special revenue fund is shown in the following tabular information.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 18,492	\$ 38,221	\$ 45,289	\$ 44,129

State Confiscated Property

Fund balance information for the State Confiscated Property Special Revenue Fund is provided in the table below. As these funds are forfeited through the judicial court system, they are almost immediately put to work as part of the Sheriff's Office's efforts to combat crime and enhance their law enforcement effort within the county. It is projected that expenditures will greatly exceed revenues for this fund in FY 2011. It is projected that fund balance for this fund will be depleted by the end of FY 2012.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 92,536	\$ 78,009	\$ 55,400	\$ -

U. S. Customs Fund

This fund is the latest law enforcement confiscated monies account created and represents funds forfeited through the Department of Treasury. All revenues collected will be used to enhance the law enforcement efforts within the county. Due to the uncertainty of revenues this fund is not budgeted.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 353,964	\$ 1,260,354	\$ 804,427	\$ 804,427

Federal Confiscated Property

This fund is not budgeted. The Federal Confiscated Property Special Revenue Fund follows the same general guidelines as the State Confiscated Property Fund. The monies received into this fund are from the Department of Justice with the main difference between the Federal and State fund being the relative size of the amount of funds that are taken. The war against drugs is often a hit-or-miss proposition resulting in a great variance of funds received from one year to the next.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 1,954,655	\$ 829,111	\$ 648,953	\$ 648,953

Emergency Phone E-911

Main revenue sources are Charges for Services and contributions from the cities and county. The contribution from the cities and county is equal to the amount of operating expenditures that is not covered by Charges for Services (Operating expenditures – Charges for Services = Contribution by cities and county). Revenue & Other Sources for FY 2012 are projected to increase by approximately 12% due mainly to higher contributions from the cities and county. Expenditures & Other Uses are projected to increase by approximately 7% due mainly to the funding of CIP projects. For FY 2012, fund balance is projected to decrease by approximately \$123 thousand. At the end of FY 2012, fund balance for this fund is projected to still have a healthy balance.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 991,291	\$ 1,122,744	\$ 952,646	\$ 830,146

Jail Construction Surcharge

This special revenue fund was originally established in FY 1993. The source of revenue is the 10% surcharge collected by the various courts on traffic and criminal fines. Expenditures in this fund were historically prisoners medical and prisoners' meals expenses.

Fund balance in this fund decreased rapidly through FY 2011, expenditures were much greater than revenue. For FY 2012, prisoners' medical expenses were moved to be funded entirely from the General Fund. Projected fund balance will be sufficient to fund FY 2012 operations. Future collections on the 10% surcharge are expected to increase.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 200,816	\$ 143,280	\$ 86,199	\$ 61,257

Juvenile Supervision

The Juvenile Supervision Special Revenue Fund derives revenue from the collection of surcharges on Juvenile Court fines and fees. The main expenditure is the payment of supervisors for the juvenile delinquents while doing community work. For FY 2012, fund balance is projected to remain flat when compared to the estimated FY 2011 fund balance.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 75,067	\$ 84,328	\$ 91,037	\$ 90,407

Victims Assistance

This program is funded by a 5% surcharge on all fines and grant monies designed to help the victims of misdemeanor crimes. Starting in FY 2004, fund balance started decreasing due to the addition of new programs and additional personnel expenditures. For FY 2010, the Board of Commissioners approved to transfer three of the four personnel funded from the Victims Assistance fund to the General Fund.

The FY 2011 original budget for the programs funded with the 5% surcharge was reduced by the combined estimated FY 2010 and projected FY 2011 shortfall. At mid-year FY 2011, the budget was adjusted to add back the amount of the original reduction. Revenue was estimated to be much higher than originally projected. For FY 2012 expenditures are projected slightly higher than revenue.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 1,993	\$ 13,100	\$ 52,357	\$ 48,946

Drug Abuse and Treatment

This special revenue fund accounts for the collection of the 50% surcharge on fines for drug related offenses that is used to fund drug education programs. For FY 2010, this fund included three programs. For FY 2011, it was determined to not include funding for programs that do not meet eligibility requirements for funding (per OCGA 15-21-101). Only two eligible programs were funded: the Griffin Judicial Circuit Drug Court and the FCBOE S.U.P.E.R. program. For FY 2012, only the Drug Court is being funded. Revenue is projected to increase by approximately 60% from FY 2011 due mainly to the court fee increases as a result of the enactment of HB 1055. Expenditures are projected to increase by approximately 19%. For FY 2012, fund balance for this fund is projected to increase approximately 22%.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 87,183	\$ 77,545	\$ 115,362	\$ 140,912

Grants

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 9,647	\$ 10,838	\$ 18,352	\$ 18,352

Juvenile Offenders Grant Fund

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 4,500	\$ 4,628	\$ 4,628	\$ 4,628

Fire Services

Revenue for this fund has decreased since FY 2009. This is due mainly to a lower net taxable digest that generates lower property tax revenue. For FY 2012, it is projected that total revenue will be approximately 11% lower than in FY 2009. FY 2012 projected expenditures are approximately 1.8% higher when compared with FY 2009. Even with expenditures being kept mainly flat since FY 2009, fund balance has been decreasing annually. For FY 2012, fund balance is projected to decrease 34% from FY 2011. This situation has to be addressed, especially with the impending need to finance capital and CIP projects that have been delayed in the last few years.

An increase of the Fire Services millage rate has been recommended. This recommendation is going to be presented to the Board of Commissioners during the month of August 2011.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 6,130,842	\$ 2,990,810	\$ 2,666,680	\$ 1,737,271

Street Lights

Fayette County has a street light program whereby residents of subdivisions can voluntarily request to be part of a street light district. The Street Light Special Revenue Fund is purposed to be self-supporting. For several years, fund balance had been decreasing due to insufficient revenues to cover expenditures. In May 2009, the Board of Commissioners approved to increase the Street Light district rates. Since FY 2010, fund balance has been increasing. For FY 2012, fund balance is projected to increase by 32%.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 772	\$ 35,505	\$ 53,181	\$ 70,363

Emergency Medical Services (EMS)

Fund created for the new EMS tax district approved by the Board of Commissioners in FY 2008. This fund accounts exclusively for activities related to emergency medical services. Before FY 2008, revenue and expenditures related to EMS activities were included in the General Fund.

Fund balance has been increasing steadily since the fund was created. Due to a lower taxable digest, Property Tax revenue for FY 2012 is projected to decrease by 5% from the FY 2011 budget. Even with a decrease in property tax revenue, total revenue is projected to increase by 7%. This increase is driven by a projected 22% increase in EMS Ambulance Charges.

Since fund balance has been increasing steadily, a decrease of the EMS millage rate has been recommended. This recommendation is going to be presented to the Board of Commissioners during the month of August 2011.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 855,308	\$ 1,340,787	\$ 2,025,159	\$ 2,286,197

Library - Special Purpose Local Option Sales Tax (SPLOST)

The fund balance represents the balance of the unspent proceeds generated by the Special Purpose Local Option Sales Tax plus the interest income that has been earned to date. The funds are restricted to the purchase of resource materials and equipment and enhancements to the library. All revenues originally approved have been already collected and the only influx of funds is interest income earned.

In FY 2010, a CIP project with an estimated cost of \$1.02 million was approved for the expansion of the library building and for the purchase of additional furniture and equipment. Monies for the project will come from fund balance. Fund balance should be enough to cover the library expansion.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 1,285,096	\$ 1,153,393	\$ 694,724	\$ 694,724

ENTERPRISE FUNDS

Water System

In March of 2009, the Board approved a two-step rate increase for the system. The first step took effect in March 2009 and the second step took effect in January 2010. This will generate necessary additional revenue to cover operating expenses and continue to improve water system

infrastructure. For FY 2011, fund balance is projected to increase by approximately \$0.498 million.

In May of 2010 the Fayette County Water System revenue bond rating was upgraded from Aa3 to Aa2 by Moody's Investor Services. This attests to the sound fiscal policy maintained by Fayette County.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 77,336,170	\$ 76,962,025	\$ 77,610,642	\$ 77,610,642

Solid Waste

For the last three years expenditures have been consistently higher than revenue. Fund balance has been decreasing. At the end of FY 2011, fund balance is projected to still be strong at \$1.26 million.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 1,352,879	\$ 1,309,731	\$ 1,286,671	\$ 1,227,320

INTERNAL SERVICE FUND

Vehicle/Equipment Fund

This fund accounts for the acquisition of vehicles, heavy equipment, and other similar assets. The revenue source for this fund is interest income earned. Another source of funding are transfers from other funds.

	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
Fund Balance, June 30	\$ 8,873,468	\$ 8,827,673	\$ 7,885,843	\$ 7,504,911

OVERVIEW OF FUND BALANCES

The tabular information that is provided below is a consolidated overview of the fund balance information for all funds as of June 30. This table is useful to the reader in that it provides general trend information on the government as a whole. The data indicates that Fayette County has accumulated in the majority of its funds sufficient current financial resources to meet its immediate service needs. Going into the future, there is a small group of funds that will need to be closely monitored. For these, expenditures have been consistently exceeding revenues. The County will need to identify new funding sources and areas in which to attain operational efficiencies.

Fund Balances

	B	F	G	H	I
1	As of June 30	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ESTIMATED	FY 2012 PROJECTED
2					
3	General Fund	\$ 32,953,339	\$ 34,993,703	36,459,050	29,913,067
4	Special Revenue Funds:				
5	Law Library	18,492	38,221	45,289	44,129
6	Confiscated Property-State	92,536	78,009	55,400	-
7	U.S.Customs Fund	353,964	1,260,354	804,427	804,427
8	Confiscated Property-Federal	1,954,655	829,111	648,953	648,953
9	Emergency Phone E-911	991,291	1,122,744	952,646	830,146
10	Jail Construction	200,816	143,280	86,199	61,257
11	Juvenile Supervision	75,067	84,328	91,037	90,407
12	Victims Assistance	1,993	13,100	52,357	48,946
13	Drug Abuse and Treatment	87,183	77,545	115,362	140,912
14	Grants	9,647	10,838	18,352	18,352
15	Juvenile Offenders Grant Fund	4,500	4,628	4,628	4,628
16	Fire Services	6,130,842	2,990,810	2,666,680	1,737,271
17	Street Lights	772	35,505	53,181	70,363
18	Emergency Medical Services	855,308	1,340,787	2,025,159	2,286,197
19	SPLOST - Library	1,285,096	1,153,393	694,724	694,724
20	Total Special Revenue Funds	12,062,163	9,182,653	8,314,394	7,480,712
21					
22	Enterprise Funds				
23	Solid Waste	1,352,879	1,309,731	1,286,671	1,227,320
24	Water System	77,336,170	76,962,025	77,610,642	77,610,642
25	Total Enterprise Funds	78,689,049	78,271,756	78,897,313	78,837,962
26					
27	Internal Service Funds				
28	Vehicle/Equipment Fund	8,873,468	\$ 8,827,673	7,885,843	7,504,911
29					
30	Total All Funds	\$ 132,578,018	\$ 131,275,785	\$ 131,556,600	\$ 123,736,652

PLAN, POLICIES, AND PROCEDURES

I. Mission Statement

The Board of Commissioners has adopted the following mission statement:

The Mission of Fayette County Government is to provide critical services to protect and enhance the health, safety and welfare of its citizens in a manner that is efficient, fiscally and environmentally responsible, and which perpetuates a quality lifestyle for future generations.

The County departments will continue the development of departmental mission statements linked to the mission statement of the overall organization.

II. Strategic Goals and Objectives

In the form of a vision for Fayette County's operations in the future, the Board of Commissioners has espoused the broad-based goals of expanding services, making operations more efficient, recognizing and rewarding the efforts of our employees, reducing the tax burden on property owners, and maintaining our capital assets and infrastructure.

Each year, the Board of Commissioners, the County Administrator and other key staff members get together for a planning retreat. This annual meeting is held at various locations within the County to ensure that everyone who would like to has the opportunity to attend. At this public forum, the long-term goals and objectives of the Board of Commissioners are discussed and strategies for implementation are agreed upon. Critical issues that the county is facing are presented, alternative solutions are discussed, and recommendations on how to address these issues are made. The following strategic plan is a product of various annual retreats. The strategies represent the methods and philosophies that have been chosen for facing future growth and maintaining the highest standard of living.

III. The Plan

A. FINANCIAL STRENGTH THROUGH FISCAL CONSERVATISM

- Maximize the amount of interest income earned on idle cash balances through prudent investment practices.
- Identify opportunities where the amount of local taxes paid is supplanted by a reduction in taxes assessed by other units of government.

B. MAINTENANCE OF THE PHYSICAL PLANT AND INFRASTRUCTURE

Ensure the existence of an adequate physical plant and infrastructure to meet the County's future operating needs.

- Develop and adopt a five-year Capital Improvements Program to include future funding needs of the various projects.
- Follow required accounting and reporting procedures to be in compliance with the Governmental Accounting Standards Board (GASB) Statement Number 34.
- Update the transportation plan based on current needs and growth corridors.

Maintain a safe and serviceable fleet of vehicles that meets the operational needs of the various County Departments.

- Continue the Vehicle Replacement Program that was initially approved in 2003. The vehicle replacement procedures were updated to also include procedures for the replacement of other assets. The policy is to also include an approved color scheme for various types of vehicles. The revised policy was adopted on September 3, 2008.
- Incorporate the purchase of alternative fuel vehicles into the replacement schedule in order to meet current federal requirements.

C. EFFICIENCY THROUGH TECHNOLOGICAL IMPROVEMENTS

Utilize available technological advances to make operations as efficient as possible.

- Continue to replace computers and computer equipment as needed.
- Encourage training on the MUNIS system and other software applications to improve the efficiency of operations.

D. SATISFYING THE INTERNAL AND EXTERNAL CUSTOMERS

Ensure that the citizens' needs are being properly addressed.

- As part of the agenda for each Commission meeting, time will be designated for public comment on any subject.
 - Abide by the Georgia Open Records Act. The act establishes procedures to follow when responding to open records requests.
- Ensure that employee contact with the citizens is helpful and courteous.
- Provide classes to county employees on customer service.
 - Make improvements to the telephone menu system that will reduce the amount of time it takes for customers to receive the necessary assistance.

E. MAXIMIZING OUR VALUABLE HUMAN RESOURCES

Recognize and reward employees for their efforts.

- Fund Class and Compensation Studies to update employee job descriptions, employee classifications, and pay grades.
- When possible, provide "cost-of-living allowance" adjustments to the pay plan to ensure that employees maintain their current buying power.

F. MANAGING AND PLANNING FOR GROWTH

Ensure that Fayette County has a voice in the direction that local government is taking.

- Commissioners will become more involved in the activities of the Association County Commissioners Georgia (ACCG).
- Commissioners will meet periodically with the governing bodies of the cities, towns, and school system to discuss related issues.
- Staff will track new State Legislation having an impact on County operations and offer input to our local legislative delegation.

Facilitate the financial planning for future fiscal years, project expenditure needs and expected results of operations over a longer period of time.

- Department Heads are to continue to prepare issue papers for the Board which identifies any future requirements, legislation or topics that are expected to have a significant impact on

the operations of the County.

- The Board will consider, review, and adopt a five-year Capital Improvements Plan.
- Staff will present a Capital Budget, which is intended to include the first year of the five-year Capital Improvements Program.

**FAYETTE COUNTY, GEORGIA
ADOPTED FISCAL POLICIES**

STATEMENT OF INTENT

The following policy statements, as adopted by the Board of Commissioners, are intended to provide a broad framework as to how the various financial responsibilities associated with the operation of Fayette County are to be carried out. These policies provide general direction to staff, serve as a blueprint for financial operations, establish operational objectives, and promote continuity in fiscal decision making.

There are several distinct advantages to having fiscal policies for Fayette County in place. For one, they promote long-term financial stability for the County. For example, the budget and reserve fund policies encourage the level of fiscal responsibility needed to prepare the County for financial emergencies and abrupt adverse economic conditions. And the debt policies limit those scenarios where the County will pay for current services and projects with future revenues. Secondly, the adoption of long-range financial policies ameliorates some of the drawbacks of governmental accounting and budgeting which tends to focus only on short-term operations, generally one year. The Capital Budgeting Policies address the common pitfall of governments failing to provide for capital maintenance. Having a financial plan allows the Board of Commissioners to view their present approach to financial management from an overall, long-term vantage point. Current financial decisions are easier to make when long-term benchmarks are already established.

Lastly, these policies elevate the credibility of the governing body and promote public confidence in the financial decisions it makes. The policies call for complete disclosure of financial matters and provide a forum, the Comprehensive Annual Financial Report, to inform the citizens about the total financial condition of the County.

I. BUDGET POLICY

PURPOSE

One of the more important responsibilities of the Fayette County Board of Commissioners to its citizens is the faithful stewardship of public money. It is the Board's duty to ensure that this money is expended prudently.

The budget serves as the primary vehicle for directing resources to meet current and capital expenditures for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years.

POLICY

There shall be a consistent and uniform process for adopting and operating under an annual balanced budget for each fund and operating under a project-length balanced budget for each capital project fund of Fayette County government.

PROCEDURES

1. The Fayette County annual balanced budget will be divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.
2. A formal budget calendar shall be developed and presented to the BOC for approval, then

disseminated to the County Administration, Department Heads, Constitutional Officers, the Judicial Circuit, and Outside Agencies. The budget calendar shall consist of dates for the distribution of budget materials, due dates for the submission of budget requests, dates for budget workshops with staff and the BOC, and dates for the public hearings on the proposed budget, to include the date of the adoption of the budget.

I. Capital Budget/Capital Improvement Program (CIP):

A. Fayette County will undertake capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets to achieve the following goals:

1. Promote economic development;
2. Enhance the quality of life;
3. Improve the delivery of services; and
4. Preserve community and historical assets.

B. For budgeting purposes, a capital project is generally defined as the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three or more years.

C. For budgeting purposes, a CIP project is generally defined as a major capital project with an anticipated cost of at least \$50,000 and an estimated useful life of more than three years.

D. Fayette County will develop a five-year Capital Improvements Program (CIP) plan for all CIP projects. The first year of the CIP plan will be part of the annual budget.

E. The CIP plan will be updated annually to direct the financing of and appropriations for new projects and updates to existing projects.

F. Fayette County will estimate the impact on operations of capital and CIP projects and will include these operating costs in future operating budgets.

G. Fayette County will utilize a fund named Capital Projects to account for capital projects.

H. Fayette County will utilize a fund named Capital Improvement Program to account for CIP projects.

I. Fayette County will utilize an internal service fund named Vehicle/Equipment Fund to account for the acquisition of vehicles and other motorized equipment.

J. Operating transfers from the various operating funds will be made annually, as needed to the Capital Projects fund, Capital Improvements Program fund, and the Vehicle/Equipment fund.

K. Fayette County will aggressively seek public and private grants, contracts and other outside sources of revenue to fund projects included in the Capital Improvements Program.

L. A project-length budget will be adopted for each capital project. The balances of appropriations for capital projects at year end is understood as being designated by management and re-appropriated in the following years until the project is completed.

II. Operating Budget:

A. Fayette County will finance all current expenditures with current revenues. The County will avoid budgetary procedures that fund current expenditures through the obligation of future resources. Fayette County will not use short-term borrowing to meet operating budget requirements.

B. The operating budget will provide for adequate maintenance of capital equipment and facilities, as well as for their orderly replacement.

C. All Governmental Funds under the control of the Board of Commissioners are subject to the annual budget process. Flexible or cash flow budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and to control expenses.

D. The annual operating budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must be at least equal to estimated expenditures for each fund.

E. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Pursuant to Governmental GAAP, revenues are budgeted when they become measurable and available. Likewise, expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.

F. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.

G. Each operating fund budget will be adopted at the total fund level. In looking at compliance with State law, total expenditures for each fund may not exceed the total budget amount. Internal administrative procedures will be adopted to ensure that each individual department or cost center does not exceed their allotted appropriation amount.

H. Fayette County will strive to include an amount in the General Fund (i.e., a line item for contingencies) to cover unforeseen operating expenditures of an emergency type. The amount of the contingency reserve will be no more than 5% of the total operating budget.

I. Fayette County will integrate performance measurement and objectives, and productivity indicators within the budget.

J. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, and expenditures and encumbrances with budgeted amounts.

K. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.

L. Fayette County shall comply with all State laws applicable to budget hearings, public notices, public inspections, and budget adoption.

M. Enterprise and Internal Service Funds budgets shall be self-supporting whenever possible. Excess revenues of Enterprise Funds shall not be transferred to other funds unless authorized in the Annual Budget.

3. The budget is divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.

The Operating component of the budget is further divided into tracks: Track 1 - Staffing and Track 2 – Other Operating.

The budget is developed by levels: budget requests from the departments, budget recommendations from Staff, budget recommendations from the BOC, budget proposal, and final adjustments and approval of the budget by the BOC.

A budget calendar for the next fiscal year is developed and presented to the Board of Commissioners for approval.

A budget kickoff meeting is scheduled for the county departments, at which time the departments receive instructions on the budget process and all the budget forms necessary to complete their next year budget requests. Any new procedures are specifically clarified.

Letters are sent to the Judicial Circuit and the outside agencies to inform them of the start of the budget process and to provide them with the budget calendar.

Requests for funding are received from the Fayette County departments, the Judicial Circuit, and other outside agencies.

Capital and Capital Improvement Program (CIP):

The departments receive instructions and all budget forms necessary to complete their capital budgets, including forms necessary to provide updates to current capital and CIP projects. Classes are scheduled for staff members who are new to the process of next year budget entry.

Departments submit requests for new capital and CIP projects. Requests for projects detail funding sources and expenditures by line-item within the projects. The departments also provide updates on the status of capital projects and CIP projects from previous fiscal years.

New project numbers are created by the Finance Department. Budget line- items are assigned to each project. Projects are setup to be included in either the Capital Projects fund, the Capital Improvements Program fund, the Vehicle/Equipment fund, or any other special capital projects fund. The project numbers are then provided to the departments for them to do the budget entry.

By a predetermined deadline date, the departments submit all budget documentation on capital projects to the Finance Department. Budget entry for capital projects beyond this point is done only by the Finance Department. All requests of funding for capital projects are finalized.

The Finance Department prepares the capital budget reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their new capital projects requests and updates on their current capital projects. The County Administrator makes recommendations and the capital budget is adjusted accordingly. The adjustments are finalized and the recommended capital budget is provided to the BOC. The departments are also provided with their recommended capital budgets.

The Board of Commissioners conducts budget workshops with the departments. New capital projects are discussed. The departments provide the BOC with updates of their current capital projects. The BOC makes recommendations. The capital budget is adjusted accordingly. The BOC recommended capital budget and CIP plan are finalized.

Operating Budget:

Track 1 – Staffing: budgeted salaries and benefits for current approved positions, current vacancies, and requests for new positions and promotions. The county departments are required to include detailed justification with their requests for new positions and promotions. The county departments are also responsible for providing a list of the budget contacts and the personnel who will be responsible for their budget entry.

The county departments are required to return all budget documentation by a deadline date. This is to allow sufficient time for the Finance Department and the Human Resources Department to complete the staffing budget process. Requests for positions with a new job title need to be submitted directly to Human Resources. These requests need to include a Job Content Questionnaire. Human Resources will establish the new job class and the corresponding pay grade for these new job titles.

The cost-of-living adjustment (COLA) is determined based on the CPI-W (Consumer Price Index for Urban Wage Earners and Clerical Workers) three month average of July-September of the preceding calendar year and provided by the HR Department. The COLA is factored into the current year salaries for all County approved positions. The COLA adjusted salaries will be the salaries used in the next fiscal year budget. If the BOC decides not to incorporate the COLA, the salaries will be reverted back to the current year salaries.

Increases in salary and supplements for constitutional officers that are mandated by law are determined by the HR department and factored in to determine the salaries to be used in the next year budget. The Human Resources Department also determines any changes to benefits premiums and payroll deductions to be effective for the next year budget.

Increases for COLA, salary increases for constitutional officers, new positions, promotions, and changes in premiums/deductions are entered into the payroll system. Salary and Benefits projections and personnel (FTE) counts are prepared for each department.

Staff (County Administrator, Finance, and Human Resources) meet to discuss the staffing projections and to make recommendations regarding the requests for new positions and promotions. As necessary, the County Administrator meets with the departments that requested new positions and promotions to inform them of the recommendations by Staff.

Staffing requests and recommendations are provided to the BOC. Budget workshops are held between the BOC and the departments to discuss staffing. The BOC makes recommendations on requests for new positions and promotions.

This is an important step in the budget process because the departments will base the remainder of their operating budget requests on their current year positions and the associated costs of new positions and promotions recommended by the BOC. Printouts of staffing budgets are provided to each of the departments.

Also during **Track 1** of the operating budget, the Assistant Director/Controller prepares the estimated revenue projections for all funds except the Water System who prepares their own. The revenue projections are reviewed by the County Administrator and the CFO and later

presented to the BOC.

Track 2 – Other Operating:

The departments receive instructions and all the budget forms necessary to complete track 2 of the budget. The departments are provided data on actual expenditures for the previous two fiscal years, current year adjusted budget, and year-to-date actual expenditures by line-item to aid them in projecting their next year budget requirements.

Department Heads are instructed to be conservative in their budget projections. The departments enter their budgets in the system. Refresher classes are scheduled for staff members on the process of next year budget entry.

Funding requests from the Judicial Circuit and other outside agencies are received by the deadline date. These budgets are entered by the Finance Department.

At a predetermined deadline date, budget entry beyond this point is done only by the Finance Department. Any changes or adjustments from the departments need to be submitted directly to the Budget Officer and agreed on by the CFO.

All requests for operating funding are finalized. The Finance Department prepares the reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their operating budget requests. The County Administrator makes recommendations and the operating budget is adjusted accordingly.

The recommendations are finalized and the recommended operating budget is provided to the BOC. The departments are also provided with their recommended operating budgets. The Board of Commissioners conducts budget workshops with the departments. The BOC makes recommendations.

The budget is adjusted according to the BOC recommendations to produce a balanced budget proposal. The proposed budget is advertised one week prior to the first public meeting. Two public meetings are conducted to allow the citizens an opportunity to speak with the Board regarding the budget proposal.

The Board of Commissioners takes official action to adopt the budget. The budget is adopted by resolution and it becomes effective with the start of the new fiscal year, July 1st.

For the FY 2012 budget process, the Board of Commissioners approved specific budget parameters. These parameters took into consideration current FY 2011 revenue levels that have been lower than expected. These parameters apply only to the FY 2012 budget. The parameters are listed below:

**FY 2012 BUDGET PARAMETERS
BOC Approved 2/24/11**

1. The FY 2012 Departmental budget requests should be developed at the same level, or lower, than their FY 2011 approved operating budgets.
2. Current FY 2011 Personnel levels should be maintained.
3. New and current CIP projects will be assessed and aligned with critical needs.
4. Replacement of Vehicles/Heavy Equipment will be assessed and aligned with critical needs.
5. Any deviations from these parameters need to be presented by the departments to the County Administrator. Upon recommendation by the County Administrator, the departments will need to provide the required budget documents for processing.
6. The FY 2012 Budget development process will take place between mid-March and the third week of May 2011. Public hearings will be held during the month of June 2011.

II. RESERVE FUND POLICY

PURPOSE

The county will maintain a sufficient working capital reserve in the general, fire, EMS, and E911 funds to help offset economic downturns, provide sufficient working capital, and provide for sufficient cash flow for current financial needs. In addition, the county will maintain an emergency fund reserve in the general fund.

POLICY

There shall be a consistent and uniform process for maintaining working capital and emergency fund reserves for Fayette County.

PROCEDURES

The county will maintain a working reserve equal to at least three months of the fund appropriations budget for the general, fire, EMS, and E911 funds. This amount will be maintained as stabilization funds in the committed fund classification, except for E911 which will be maintained within the restricted fund classification. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturn and the revision of any general government activity;
2. Provide sufficient working capital; and
3. Provide a sufficient cash flow for current financial needs at all times without short-term borrowing.

To be able to use funds that are committed for stabilization, the Board of Commissioners must take formal action to release funds. This type of action will only be taken when failure to take such action would result in a negative position for the unassigned fund balance.

In addition to the working capital reserves, the county will also maintain a \$2 million emergency funding in the assigned fund classification. The emergency funding will only be used for a declared state of natural disaster. The funds will not be released without formal action of the Board of Commissioners.

The county will also maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds. The county will develop capital reserves to provide for normal replacement of existing capital plant and additional capital improvements financed on a pay-as-you-go basis.

III. INVESTMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for the investment of funds that are not needed immediately to pay current obligations.

This policy will be used so that funds not needed for immediate cash will be invested in a way

that (1) safeguards the principal, (2) provides the liquidity required to meet financial obligations in a timely manner, and given these two goals, (3) provides the best return on investment.

POLICY

There shall be a consistent and uniform process for the investment of Fayette County funds not needed for immediate cash.

PROCEDURES

The first and foremost consideration in choosing investments is security. To reduce the risk of loss because of the failure of any financial institution, depository, broker, or dealer the county will 'pre-qualify' these entities prior to investing funds with them. Qualification will include, as appropriate, an audited financial statement demonstrating compliance with state and federal capital adequacy guidelines, proof of certification by a recognized association, proof of state registration, and evidence of adequate insurance coverage. The investment portfolio will be diversified in order to reduce the impact of potential loss from any one type of security or individual issuer. Risk of interest loss will be reduced by assuring that security maturity dates coincide with anticipated cash requirements, and by investing operating funds primarily in short-term securities.

The investments chosen will provide adequate liquidity to meet upcoming cash-flow requirements that may be reasonably anticipated. The investment portfolio will be structured so that investment securities mature concurrent with cash needs. In order to respond to unanticipated cash needs, investments will include securities with good resale markets, such as the local government investment pool.

While taking care to assure that security and liquidity needs are met, investments will be made in a way that can be expected to produce a reasonable return on investment. Meeting all three of these goals at once will mean that the majority of investments are in relatively low-risk securities, which will earn a fair return relative to the risk assumed. Investments will be diversified by maturity, issuer, and class of security in order to help meet these goals.

In compliance with Georgia Code Section 36-82-7, the county will invest bond issue proceeds only in the following:

1. The local government investment pool.
2. Bonds or other obligations of the State of Georgia, or any county municipal corporation, or other political subdivision of the state.
3. Bonds or other obligations of the United States, or subsidiary corporations which are fully guaranteed by the government.
4. Obligations of agencies of the United States government which are issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, for the Central Bank for Cooperatives.
5. Bonds or other obligations issued by any public housing agency or municipal corporation in the United States, if they are fully secured as to the payment of both principal and interest under an annual contributions contract with the United States government.
6. Project notes issued by a public housing agency, urban renewal agency, or municipal corporation which are fully secured by agreement with the United States government.

7. Certificates of deposit of national or state banks located within the State of Georgia, and which have deposits insured by the Federal Deposit Insurance Corporation.
8. Certificates of deposit of federal savings and loan associations, state savings and loan associations, or state building and loan associations located within the State of Georgia, and which have deposits insured by the Savings Association Insurance Fund of the Federal Deposit Insurance Corporation or the Georgia Credit Union Deposit Insurance Corporation.
9. Securities or other interests in any no-load, open-end management type investment company or investment trust registered under the Investment Company Act of 1940.
10. A common trust fund maintained by any bank or trust company, so long as:
 - (a) Their portfolio is limited to bonds or other obligations of the U.S. government or subsidiary corporations of the U.S. government, which are fully guaranteed by the government,
 - (b) The company takes delivery of collateral either directly or through an authorized custodian,
 - (c) The company is managed in such a way as to maintain its shares at a constant net asset value, and
 - (d) Securities in the company are purchased and redeemed only through the use of national or state banks having corporate trust powers and located within Georgia.

As authorized by Georgia Code 36-83-4, the county may invest any money within its control (other than bond issue proceeds) in any of the following, in order to achieve the goals of security, liquidity, and return on investment:

- (a) The local government investment pool.
- (b) Obligations of this or other states.
- (c) Obligations issued by the United States government.
- (d) Obligations fully insured or guaranteed by a U.S. government agency.
- (e) Obligations of any corporation of the U.S. government.
- (f) Prime bankers' acceptances.
- (g) Repurchase agreements
- (h) Obligations of other political subdivisions of the state.

The Finance Department will prepare a quarterly investment report to be submitted to the County Administrator and the Board of Commissioners. The report will include a list of individual securities held at the end of the quarter, average weighted yield-to-maturity on investments, maturity dates of investments, and the percent of the portfolio which each type of investment represents.

IV. DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for issuing debt for the county. This policy will be used as a framework to ensure the county will meet its obligations in a timely manner, for public policy development, and for managing the capital improvement program.

POLICY

There shall be a uniform and consistent process in debt issuance for Fayette County.

PROCEDURES

Fayette County's debt management policy is designed to be fiscally conservative enough to safeguard the resources entrusted to it, yet flexible enough to use the most appropriate financing mechanisms as conditions and needs change.

In issuing, managing, and retiring debt, the county will abide by relevant provisions in the Georgia Constitution and codified law. As used in the state constitution, the term 'debt' means a fiscal liability not to be discharged by taxes levied within the year in which the liability is undertaken (Attorney General Opinion 75-19). Before incurring any bonded indebtedness, an analysis will be completed that shows anticipated annual tax collections will be sufficient to pay the principal and interest within 30 years.

To facilitate use of this policy in financial administration and management, it is divided into sections pertaining to: debt limit, debt structure, debt issuance, and debt management.

1. Debt Limit - Article IX of the state constitution sets legal limits on the maximum allowable amount of debt. In compliance, the county's total debt will not exceed 10% of the assessed value of all taxable property within the county.

Any proposed debt will be coordinated with the multi-year comprehensive plan and capital improvement program, and will reflect the priorities identified in the plans.

The county will use voter-approved general obligation debt to fund general purpose public improvements which cannot be financed from existing funding streams. Long-term debt will not be used to pay for on-going costs. Analysis of the feasibility of issuing debt for a capital project will consider ability to fund future operating, support, and maintenance costs.

A major consideration in issuing debt is affordability. To develop an indication of county residents' ability to absorb additional debt, the following ratios will be considered:

- a. Current debt per capita for the county
- b. Per-capita debt as a percent of per-capita income
- c. Debt service as a percent of current general fund revenues
- d. The ratio of debt to taxable property value

An analysis of revenue and expense trends will also be completed to provide an indication of the county's ability to repay the debt into the future.

2. Debt Structure - Debt will be financed for a period not to exceed the useful life of the capital improvements or other benefits derived, but in no event shall it exceed 30 years.

Debt will not be used when pay-as-you-go funding is available. If the direct users of a county service can be readily identified, consideration should be given to their paying for the services they receive through fees, assessments, or other appropriate charges.

Revenue bonds will be used to finance enterprise systems or other undertakings where appropriate. Since revenue-bond debt is paid out of revenue derived from the undertaking, and is not considered a debt of the county in state law, care will be taken to assure that anticipated revenues will meet principal and interest payments as they come due. In compliance with the

state constitution, the county will not exercise the power of taxation for paying any part of the principal or interest of revenue bonds, nor will it pay revenue bond obligations out of general revenues or with revenue sharing funds.

The county will operate in a fiscally conservative way that best preserves and safeguards its citizens' resources. Toward this objective, the favored type of debt instrument will normally use fixed rates of interest.

Debt with variable-rate interest payments should not be used unless it can be clearly documented that it will provide the best alternative for debt financing, taking care to consider the total cost of issuing, monitoring and managing this type of debt. If used, the county's variable-rate debt will not exceed 20% of total debt, unless benefit to the county's taxpayers is clearly documented.

The county will not use derivatives or other alternative financing for speculative purposes. Alternative financing products will be used only with approval of the Board of Commissioners, and only for appropriate objectives, such as debt savings due to market conditions, better management of assets and liabilities, reduced interest rate risk, or improved cash flow. Any consideration of using derivatives will include an analysis of all known or anticipated costs, and all risks such as basis risk, tax risk, counter-party risk, termination risk, liquidity renewal risk, remarketing risk, and credit risk. It should also include an analysis of the county's ability to perform adequate risk management over the life of the obligation. Inasmuch as variable rate debt will not be the prevalent form of financing, the need for alternative financing products like derivatives should be minimal.

In the event that an investment introduces the possibility of an arbitrage rebate liability, the Finance Department will monitor the investment closely. Outside expertise will be acquired to assist with the calculation and determination of rebates due to the Internal Revenue Service, inasmuch as the regulations and calculations are very complex, and any errors could result in significant settlement payments by the county.

Conduit debt involves certain limited-obligation revenue bonds, certificates of participation, or similar debt instruments issued by a county government specifically to provide capital financing for an independent third party, such as a development authority. This does not obligate the county financially. However, the county reserves the right to approve or disapprove a conduit debt issue based on the third-party borrower's creditworthiness, credit rating, or other circumstances that it may deem of significance. The county may also consider how the use of the proposed debt would fit into existing public policy and long-range plans.

3. Debt Issuance - Standard practice will be to sell bond issues through the competitive bid process. There may be times, however, when conditions indicate that a negotiated bid will be more favorable; for instance, if an issue is unusually small, unusually large, or contains complex or innovative features. An evaluation of the method of sale will be done for each bond issue, including an assessment of the different risks associated with each method. Thorough records will be kept that document the process to demonstrate that it was equitable and defensible.

If a negotiated bid is to be used for a bond issue, the competitive process will be used to select an

underwriter, in order to ensure that multiple proposals are considered. Outstanding debt will be reviewed on a routine basis. When there is a demonstrated economic or other benefit, the county should consider initiation of fixed-rate refunding or alternative financing products. In compliance with the Georgia Constitution, refunding debt (other than revenue bonds) will not extend the maturity date beyond the original debt being refunded, and will not increase the original interest rate, without voter approval.

4. Debt Management - The county will ensure that adequate internal controls exist to provide compliance with relevant federal, state or other laws, rules, regulations, and covenants associated with outstanding debt.

For revenue bonds supported by enterprise funds, an annual analysis will be completed to ensure fees, rates, or other enterprise revenue are sufficient to meet debt service requirements.

Note: For guidance on investment of bond proceeds, please see the Fayette County investment policy.

V. PURCHASING CARD POLICY

PURPOSE

The purpose of this policy is to provide guidelines by which Fayette County employees can participate in purchasing card program as an efficient and cost effective means to purchase job-related goods and services.

POLICY

This policy will apply to all employees participating in the purchasing card program and is intended to provide flexibility to make small dollar purchases as well as travel arrangements and seminar/conference reservations when needed. The purchasing card program is intended to reduce the use of petty cash and small dollar purchase orders. Goods requiring solicitation of bids should be directed to the Purchasing Department.

PROCEDURES

Purchasing cards will be issued to employees only by direction of their Department Head. Elected Officials may request cards for themselves. Each card will have set limits as agreed upon by the Department Head or Elected Official and Chief Financial Officer for the following with a not to exceed amount as indicated. Any exceptions to these limits must be approved by the County Administrator:

- Dollar limit per transaction * – not to exceed \$500
- Number of transactions per day – not to exceed ten (10)
- Billing cycle dollar limit – not to exceed \$5,000
- Annual credit limit – not to exceed \$20,000

* Transactions for seminars and hotel stays covering multiple days may exceed \$500.00.

Purchases shall not be split to stay within limits established. Splitting charges will be considered an

abuse of the program which is addressed in the Violations section.

The purchasing card can be used for the following transactions only within limits of the department's budget:

- Emergency purchases
- Employee training / seminars & dues
- Medical supplies and pharmaceuticals
- Misc other supplies/services up to a maximum unit cost of \$250, such as
 - Building supplies;
 - Cleaning supplies;
 - Parts for
 - Computers / printers repair
 - Vehicle repairs;
 - Safety supplies;
 - Shipping services;
- Office supplies;
- Travel related expenditures.

The purchasing card can NOT be used for:

- Cash advances
- Gifts
- Legal services
- Medical services
- Personal items
- Unbudgeted items

Responsibilities

The **Department/Division Heads/Elected Officials** are responsible for determining which employees will be issued a card, coordinating with Finance on establishing spending limits, approving and signing off on each billing statement for their department's purchasing card transactions and ensuring that funds are available in the department's budget. In addition, any suspected abuse should be reported to the CFO or the Assistant CFO/Controller immediately.

The **Cardholder or Department Designee** as appointed by the Department Head will be responsible for reconciling purchasing cards billing statements. The completed billing cycle reconciliation must be signed by both the cardholder or department designee and the department head, and submitted to the Finance Department by the scheduled due date. The reconciliation shall contain proper sales receipts equaling the total amount billed as authorization for payment of the statement balance. A proper sales receipt must contain an itemized list of items or services purchased rather than a credit card slip. Lack of such receipt will be considered an abuse of the program and is addressed in the Violations section. Each cardholder is responsible for buying only job-related goods or services, obtaining a detail receipt for each transaction, ensuring sales tax is not charged (exception – meals), completing a transaction log and submitting to Finance no later than the due date, and complying with all county purchasing policies and procedures. Failure to comply with these responsibilities will

be considered a violation of the policy and is addressed in the Violations section.

The **Finance Department Accounting Analysts** will serve as purchasing card administrators for their assigned departments coordinating the issuance of cards, monitoring the receipt of the billing cycle reconciliations from the departments, verifying the account code assigned within the vendor's system is accurate, recording the accounting, and cancelling cards and maintaining card limits as necessary. Additional responsibilities include coordination with the Assistant CFO/Controller for annual publication of the scheduled due dates for completed transaction logs, timely payment of the balances due. Monthly audits to verify the monthly spending activity relative to the established guidelines, will be conducted on 10% of the number of cards utilized during that period, no less than two cards, (Example, 30 cards had activity during the month of July. Three cards will be selected for audit.) Additionally, the purchasing card administrators will coordinate with the Assistant CFO/Controller in maintaining the program policy and procedures, provide training as needed and handle other tasks as may be required by management.

Training

Training for the reconciliation of the purchasing cards billing statements utilizing the transaction log form will be provided by the Finance accounting analysts.

Violations

Failure to comply with policy will be considered a violation of the program with the following actions and/or employee disciplinary action as appropriate.

- 1st violation verbal reminder
- 2nd violation written warning and 30 day card suspension
- 3rd violation removal from the purchasing card program

VI. REPLACEMENT OF VEHICLES, HEAVY EQUIPMENT, AND OTHER ASSETS

PURPOSE

Fayette County owns and uses vehicles, road-construction and other heavy equipment, tractors, trailers, and similar assets in conducting county business. This policy and procedures section is designed to produce the desired outcomes of:

- Predictability in establishing annual budgets for asset replacement.
- Predictability for the Departments in planning replacement and use of assets.
- Minimized wait times between identifying the need to replace an asset and receipt of the new asset.
- Conservation of tax dollars by achieving optimum useful life from each asset.
- Enabling employees to conduct county business by providing appropriate equipment.

POLICY

Vehicles, heavy equipment, tractors, and similar assets will be purchased, maintained, used, and retired in a manner that provides the best return on investment. The policy for replacement of these classes of assets is designed to accomplish this goal, while assuring that appropriate equipment is available to effectively conduct county business.

Note: Except as otherwise noted, this policy does not pertain to assets acquired with federal or

state seizure funds, property obtained through the Georgia Emergency Management Agency's 1033 Excess Property Program, or other non-county resources. Assets used by Water System and Solid Waste will be replaced with enterprise funds, but will follow the process set forth in this policy.

PROCEDURES

A. Funding for Asset Replacement - A sinking fund shall be established and maintained for the systematic, timely replacement of vehicles, road machinery, tractors, trailers, and similar assets. This will be a reserve account, with the fund balance carried forward each fiscal year.

As part of the annual budget process, the Finance Department will recommend an estimated amount to be added to the fund. Proposed amounts will be based on an annuity that will enable relatively consistent amounts to be added to the sinking fund each year.

The fund will consist of two amounts:

1) The annuity balance designated to replace vehicles and other assets, as approved by the Board of Commissioners during the annual budget process.

2) An amount to be used for unexpected or infrequent events, such as damaged or wrecked vehicles. This portion of the fund can be used to compensate departments for actual losses sustained, such as insurance deductibles or repairs that insurance has not covered, upon approval of the Board of Commissioners.

B. Criteria for Replacement - County departments should use assets until it is no longer advantageous to keep them, due to economic, obsolescence or other reasons. Guidelines as to expected useful life of assets have been established using age, mileage or both as criteria, as appropriate. The guidelines assume proper maintenance and repair of the assets.

Guidelines for replacement of vehicles are based on mileage and age, as follows:

- | | |
|---|---------------------------|
| 1) Emergency / pursuit sedans, trucks, & SUV's | 100,000 miles or 5 years |
| 2) Other sedans and sport-utility vehicles | 150,000 miles or 7 years |
| 3) Pickup trucks, vans | 150,000 miles or 10 years |
| 4) Dump trucks | 120,000 miles or 10 years |
| 5) Ambulances | 250,000 miles or 10 years |
| 6) Fire apparatus (front-line service) | 15 years |
| 7) Fire apparatus (reserve – after 15 years front-line) | 5 years |
| 8) Brush units / BFP units | 10 years |
| 9) Rescue Units | 15 years |

Guidelines for other assets covered under this policy are:

- | | |
|---|----------|
| 10) Backhoes, bush hogs, compactors, drum rollers, hay blowers, loaders, rollers, sand & salt spreaders, tack distributors, track hoes, large tractors, and similar equipment | 15 years |
| 11) Dozers, graders, pan scrapers, skid steer loaders, soil compactors, and similar equipment. | 20 years |

- | | |
|--|----------|
| 12) Trailers | 15 years |
| 13) Grounds equipment, mowers, tractors, attachments | 7 years |

Replacement guidelines for other assets that do not fit these descriptions will be established on a case-by-case basis as needed.

Assets included in Categories 1-11 above will be placed on consent agendas after consideration and approval by the Vehicle Replacement Committee, as described in Part E below. Assets included in Categories 12-13 will not need to go through the Vehicle Replacement Committee for replacement; instead, they can be replaced as approved in the budget development and approval process.

C. Maintenance and Care of Assets - The department head who is custodian for an asset will be responsible for maintaining it in good repair and working condition until it is replaced. Records should be kept by each department to document regular maintenance and reasonable care that preserve the utility of each asset.

The county's Fleet Maintenance operation is available for most maintenance and many types of repairs. The Sheriff's Department is invited to use this service, especially in instance when they will realize an economic or other benefit. Other departments and offices are to use Fleet Maintenance to repair, maintain and preserve their vehicles or heavy equipment.

D. Authorized vehicle colors - The color of a county vehicle helps citizens to quickly identify its official purpose. All newly acquired vehicles will be white, with the official logo of the acquiring department, with the following exceptions:

- 1) The Sheriff has authority to determine the color(s) of the vehicles used by the Sheriff's Office.
- 2) Vehicles used by the Marshal's Office will be black.
- 3) Fire and Emergency Medical Services vehicles will be red, or red with white.
- 4) The vehicle used by the Constable will be beige or a similar color.

Any other color exceptions must be approved by the County Administrator prior to acquisition of the vehicle. When a vehicle is transferred from one department to another, if it is not the authorized color for the receiving department, it must be painted the authorized color.

E. Replacement Planning - The Finance Department will coordinate development of an annual projection of assets that will meet the guideline criteria for the upcoming fiscal year. The Finance Department will prepare a spread sheet that identifies, based on available information within the asset inventory system, all of the assets that will meet replacement guidelines at the beginning of the upcoming fiscal year. The Finance Department will forward the draft document to other departments, who will update mileage or other data as needed, and return it to the Finance Department. The finished document will be used for planning and budget purposes, to increase the level of predictability in establishing annual contributions to the sinking fund, and to assist departments in planning for asset replacement.

Timeframes and deadlines for this document will be established by the Finance Department each

year in order to include the information in the overall budget development process.

F. Replacement Process - After an asset meets the guideline criteria for replacement, or when it is expected to do so in the upcoming quarter, the department to which the vehicle is assigned will be responsible for obtaining an inspection by Fleet Maintenance. The Director of Fleet Maintenance will determine if the asset can be economically repaired and returned to duty, or if it should be retired from its present use for safety, economic, or other concerns. If the asset can no longer be appropriately used in its present capacity, the Director of Fleet Maintenance will recommend whether the county should retire the asset, or use it in another capacity. The recommendation will consider the estimated remaining useful life, cost to maintain, anticipated downtime, or any other pertinent facts.

A standing Vehicle Replacement Committee shall consist of:

- the Finance Director or designee(s)
- the Fleet Maintenance Director
- the Chief Marshal
- a representative of the Sheriff's Department
- any other person(s) as decided by the County Administrator

The Committee shall be chaired by the Finance Director or designee. Its primary purpose will be to recommend replacement, re-assignment, or other disposition of vehicles, heavy equipment, tractors, trailers, and similar assets, as requested by department heads.

The Chair of the Vehicle Replacement Committee will schedule quarterly meetings to consider recommendations for asset replacement. Assets will be considered (1) which have met the criteria for replacement, or are anticipated to do so in the upcoming quarter and (2) which have been inspected by Fleet Maintenance prior to the meeting date. The Committee Chair will consider proposals from the Sheriff's Department, Fleet Maintenance, or others regarding the scheduling of meetings to take advantage of manufacturers' production or delivery schedules, urgency of replacing the vehicles, or other considerations.

The Fleet Maintenance Director will bring documentation to Committee meetings that will facilitate the process of developing recommendations for vehicle replacement. The documentation will include the results of the Fleet Maintenance inspection, plus any other observations or information that will be needed to make a good recommendation.

Documentation should also note any attachments or components that can economically be removed from the old asset and reassigned to a new one.

The head of the department that owns the asset, or his / her designee, will be a participant in the called meeting, and will provide information as needed by the Committee. The department's representative will provide a list of proposed purchases to replace the asset(s), including any additional components, attachments, or other add-on equipment.

NOTE: The following distinctions are provided to clarify what types of items should be included in an asset replacement proposal, and what types of items should be a separate purchase decision. For this purpose, two categories of property are considered:

- 1) **Attachment** – tangible property that is usually actually attached to the “parent” asset

(e.g. automobile or truck), and they function as one piece of equipment. In general, an attachment should:

- a. Have the same person responsible for the parent asset and the attached item.
- b. Be financially depreciated in the accounting records with the parent asset.
- c. Plan to be disposed of with the parent asset or removed and transferred to a different parent asset later.

Examples of attachments would include decals, light bars, push bumpers, headlight flashers, or prisoner cages. Although some of these items are often used in more than one vehicle, it is not administratively or financially advantageous to tag, inventory, depreciate and track these items separately.

2) **Component** – tangible property that is related to, but not an integral part of, another asset. Generally, a component will:

- a. Be able to function away from the parent asset, either as a stand-alone unit or with another parent.
- b. Be financially depreciated (if applicable) separately from the parent asset.
- c. Be inventoried and tracked separately from the parent asset.
- d. Ordinarily be disposed of separately from the parent asset.

Examples of components include 800 MHz radios, digital video cameras, or shotguns.

The department head should request any attachment items along with a new “parent” asset. Component items will be part of a separate purchasing decision process and, in general, should be considered as part of the annual budget development process, apart from vehicle or other “parent” asset replacement.

After the Vehicle Replacement Committee has voted to recommend replacement of an asset, the Finance Department will prepare a consent agenda request for the Board of Commissioners’ consideration. The request will include the proposed type and cost of the replacement vehicle or other asset, as well as any attachments or other proposed expenditures that are not part of the requesting department’s existing Maintenance and Operating budget.

In order to assure that insurance, asset security, and overall accountability are maintained, acquisition or retirement of assets will be addressed by the Board of Commissioners through the consent agenda process as follows:

1. Acquisition of assets:

(a) The Board of Commissioners will give prior approval to the acquisition of any asset that falls within the scope of this policy, whether purchased with county funds, or with enterprise funds such as water system or solid waste disposal revenues.

(b) Assets that are available as a result of federal or state seizure or similar program may be acquired through the court process. To assure that assets are properly insured, registered and titled within timeframes allowed, the Finance Department will need to be notified within two weeks of acquisition.

(c) For the reasons enumerated in (b) above, the Sheriff's Department will need to notify the Finance Department of assets purchased through use of resources derived from sources such as federal or state seizure programs (e.g. cash or trade-ins) within two weeks of acquisition. This will enable the Finance Department to assure that vehicles are properly insured, registered and titled within time frames allowed.

2. Disposal of assets:

(a) The Board of Commissioners will give prior approval to the disposal of any asset that falls within the scope of this policy, and which was purchased with county funds or enterprise funds.

(b) The Board of Commissioners must authorize the Finance Department to take necessary actions associated with the disposal of assets acquired through federal seizure, state seizure, or similar programs. This includes, but is not limited to, such steps as transfer of confidential license tags from an old vehicle to a new one, removing an asset from the county's inventory records, or properly recording financial transactions (e.g. monthly depreciation schedules). So that the county can properly execute these types of transactions, the Sheriff's Department agrees to notify the Finance Department of disposal of federal seizure, state seizure, or similar assets within two weeks of such disposal.

FAYETTE COUNTY, GEORGIA
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with Georgia Code Section 36-81-7 and Section 14 of Article II of the Fayette County Code.
2. Fayette County will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. The County will strive to prepare the Comprehensive Annual Financial Report to meet the standards of the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.
3. Fayette County will establish and maintain a high degree of accounting practices. Accounting records and systems will conform to Generally Accepted Accounting Principles.
4. Fayette County will maintain accurate records of all assets to ensure a high degree of stewardship of public property.
5. Fayette County will develop an ongoing system of financial reporting to meet the needs of the Board of Commissioners, the County Administrator, Department Heads, and the general public. Reporting systems will monitor the costs of providing services wherever possible. The reporting systems will also promote budgetary control and comparative analysis.
6. Fayette County will follow a policy of full disclosure on its Financial Reports.

FAYETTE COUNTY, GEORGIA MEASUREMENT BASIS

Basis of Accounting - used in the Comprehensive Annual Financial Report (CAFR)

The term “*basis of accounting*” refers to that point in time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the particular measurement focus being applied.

Governmental Funds are used to account for the County’s general government activities. Governmental funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period. Expenditures are recorded when the related liability is incurred.

Proprietary Funds use the **accrual basis of accounting**. Revenues are recorded when earned and expenses are recorded when the related liability is incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items.

Fiduciary Funds account for assets held by the County in a **trustee capacity** or **as an agent** on behalf of others. These funds are custodial in nature and do not present results of operations or have a measurement focus.

Basis of Budgeting

Governmental Funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are “measurable and available”).

Proprietary Funds use the **cash basis of accounting**. Revenues are recorded when received and expenses are recorded when paid. There is no distinction between operating and non-operating items.

Fiduciary Funds are not included in the budget.

Basis of Accounting and Basis of Budgeting – Differences

1. All funds are included in the CAFR. Not all funds are included in the budget. Budgets are not prepared for fiduciary funds and internal service funds, except for the Vehicle/Equipment fund.
2. Depreciation and amortization expense for proprietary funds are included in the CAFR. These are not included in the budget.
3. Enterprise funds use the accrual basis of accounting in the CAFR and use the cash basis in the budget.
4. The results of operations of component units are included in the CAFR. These are not included in the budget.

FAYETTE COUNTY, GEORGIA BUDGET AMENDMENTS

Each year, an annual budget is formulated which represents the County's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June each year, it is at that point in time, management's best estimate as to the most efficient allocation of financial resources to meet the service needs of the community. Even then it is recognized that amounts originally adopted can be affected by the occurrence of unanticipated revenues and/or expenditures or the need to transfer appropriations among funds or among departments. Original appropriations are then amended by transferring funds. This will bring line-items within a new "Revised" budget amount.

There are two classes of budget adjustments: *amendments* that need to be approved by the Board of Commissioners and *transfers* between line-items that only need approval by county management.

Budget Amendments need to be approved by the Board of Commissioners:

1. Changes in appropriations at the legal level of control (department level), whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the Board of Commissioners.
2. Changes in appropriations of capital projects shall require the approval of the Board of Commissioners.
3. Any transfer of appropriations from/to salary, benefits and or contingency line-items shall require the approval of the Board of Commissioners.

Procedure for amendments – the requesting department will prepare a Consent Agenda Item to be presented to the Board of Commissioners for approval. After approval by the Board of Commissioners, the Finance Department will enter the budget amendment in the financial system.

Budget transfers need only approval by county management:

1. Reassignment of resources among line-item expenditures (except salary, benefits, and contingency) within a department's approved budget requires only approval by the Department Head. This should be a reassignment of funds that does not change the department's total approved appropriations.

Procedure for transfers – the Finance Department submits to the departments YTD Budget reports identifying line-item expenditures that are over budget. The Department Head then submits a *Request to Transfer Funds* form to the Finance Department listing the line-item(s) from where the funds will be transferred to bring these line-items within budget. The transfer(s) are entered in the financial system by the Finance Department.

Budget amendments and transfers change original line-item appropriations. The net effect of increases and decreases is shown as an adjustment that results on a new "Revised" budget amount.

**FAYETTE COUNTY, GEORGIA
BUDGETED FUNDS**

Governmental Funds

100 - General Fund

Special Revenue Funds

- 205 - Law Library Surcharge
- 210 - State Confiscated Property
- 215 - Emergency 911
- 216 - Jail Surcharge
- 217 - Juvenile Supervision Surcharge
- 218 - Victims Assistance Surcharge
- 219 - Drug Abuse & Treatment
- 270 - Fire Services
- 271 - Street Lights
- 272 - Emergency Medical Services
- 290 - SPLOST Library

Capital Projects Funds

- 342 - Early Warning Siren Construction
- 356 - Kenwood Park Construction
- 361 - Criminal Justice Center Construction
- 372 - Capital Projects
- 375 - Capital Improvement Program

Enterprise Funds

- 505 - Water System
- 540 - Solid Waste

Internal Service Funds

- 610 - Vehicle/Equipment

FAYETTE COUNTY, GEORGIA FUND TYPES

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (i.e., special revenue funds). Governmental funds are accounted for using a current financial resources measurement focus. All governmental fund types use the modified accrual basis of accounting. Governmental funds include the ***General Fund, Special Revenue Funds, and Capital Projects Funds***.

1. ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are property taxes, sales & use taxes, and charges for services. Primary expenditures are for public safety, general government, judicial system, and public works.

2. ***Special Revenue Funds*** account for resources legally restricted to expenditures for specified current operating purposes. The focus of Special Revenue Fund accounting is on sources and uses of "available spendable resources" rather than on costs of services. They are accounted for on a spending measurement focus using the modified accrual basis of accounting. The following are Special Revenue Funds used by the County:

a) ***Emergency 911*** – to account for revenues generated by a telephone usage surcharge used to operate and maintain an emergency 911 telephone communications and dispatch center.

b) ***Emergency Medical Services*** – to account for emergency services provided within the EMS tax district. Financing is derived principally from a special tax levy against property owners.

c) ***Fire Services*** – to account for fire protection provided within the fire district. Financing is derived principally from a special tax levy against property owners.

d) Other Special Revenue Funds derive their revenue from fine surcharges that are broken down into various specific County functions including ***Juvenile Supervision, Victims Assistance, Drug Abuse and Treatment, Law Library and Jail Construction***.

e) ***Law Enforcement Confiscated Monies (L.E.C.M.)*** – to account for monies confiscated under Federal and Georgia law by Fayette law enforcement officers related to controlled substance offenses. The Federal monies come from both the Department of Justice and Department of the Treasury. This money is restricted and must be used to enhance law enforcement efforts such as to defray the costs of complex investigations, to purchase equipment and to fund training for staff of the Sheriff's department.

f) ***Library – S.P.L.O.S.T.*** – to account for monies from a Special Purpose Local Option Sales Tax approved by voter referendum for a one percent sales tax to build the library building and purchase materials and equipment to be used to provide library service in Fayette County.

g) ***Street Lights*** – to account for revenues generated by user charges for maintaining street lights.

3. **Capital Projects Funds** – to account for the acquisition of fixed assets or construction of capital projects not being financed by proprietary fund types. These are discussed in detail in the Capital Budget section of this document.

Proprietary funds are used to account for activities similar to those found in the private sector. Proprietary funds use the accrual basis of accounting. There are two types of proprietary funds: **enterprise funds** and **internal service funds**.

1. **Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Fayette County uses the following Enterprise Funds:

a) **Water System Fund** – The County uses a Water System Enterprise Fund to account for the provision of water services to the residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and debt service, and billing and collection.

b) **Solid Waste** – The Georgia Comprehensive Solid Waste Management Act requires the County to report to the Department of Community Affairs the total cost of providing solid waste management services and to disclose this information to the public. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and landfill charges.

2. **Internal Service Funds** are used to account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. Fayette County uses the following Internal Service Funds:

a) **Vehicle/Equipment Fund** – used to account for the acquisition of vehicles, heavy equipment, and similar assets.

b) **Worker's Compensation Self-Insurance** – used to provide resources for payment of workers' compensation claims of County employees.

c) **Dental/Vision Self-Insurance** – used to provide resources for payment of employee dental/vision claims.

d) **Medical Self- Insurance** – used to provide resources for the payment of medical claims, the cost of the Employee Assistance Program (EAP), and the annual flu shots.

Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	General Government	ADMINISTRATION
			BUILDINGS & GROUNDS MAINT
			COMMISSIONERS
			ELECTIONS
			ENGINEERING OFFICE
			FINANCE
			HUMAN RESOURCES
			INFORMATION SYSTEMS
			LAW DEPARTMENT
			NON-DEPARTMENTAL
			PURCHASING
			TAX ASSESSOR
TAX COMMISSIONER			
Governmental Fund	100 - General Fund	Judicial System	CLERK OF STATE COURT
			CLERK OF SUPERIOR COURT
			DISTRICT ATTORNEY
			JUDGES, COURT REPORTER
			JUVENILE COURT
			MAGISTRATE COURT
			NON-DEPARTMENTAL
			PROBATE COURT
			PUBLIC DEFENDER
			STATE COURT JUDGE
			STATE COURT SOLICITOR
Governmental Fund	100 - General Fund	Public Safety	ANIMAL CONTROL
			COUNTY CORONER
			CRIMINAL INVESTIGATION
			FIELD OPERATIONS
			JAIL OPERATIONS
			LAW ENFORCEMENT ADMINIS
			MARSHAL
			NON-DEPARTMENTAL
Governmental Fund	100 - General Fund	Public Works	FLEET MAINTENANCE
			PUBLIC SAFETY & EMERGENCY MGT
			PUBLIC WORKS ADMINISTRATION
			ROAD DEPARTMENT
			STORMWATER MANAGEMENT
Governmental Fund	100 - General Fund	Health and Welfare	DEPT OF FAMILY & CHILDREN
			FAYETTE COMMUNITY OPTIONS
			FAYETTE COUNSELING CENTER
			PUBLIC HEALTH
			SENIOR CITIZENS CENTER
			YOUTH PROTECTION
Governmental Fund	100 - General Fund	Culture & Recreation	LIBRARIES
			RECREATION
Governmental Fund	100 - General Fund	Planning & Development	COUNTY EXTENSION
			DEVELOPMENT AUTHORITY
			GA FORESTRY COMMISSION
			PERMITS & INSPECTIONS
			PLANNING & ZONING

Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	Debt Service	CRIMINAL JUSTICE CENTER DEBT
			E911 821MHZ RADIO SYSTEM DEBT
Governmental Fund	205 - Law Library	Judicial System	LAW LIBRARY
	210 - Confiscated Property - State	Public Safety	CONFISCATED PROPERTY
	215 - Emergency 911	Public Safety	EMERGENCY 911
	216 - Jail Construction Surcharge	Public Safety	JAIL CONSTRUCTION SURCHARGE
	217 - Juvenile Supervision	Judicial System	JUVENILE SUPERVISION
	218 - Victims' Assistance	Health and Welfare	VICTIM'S ASSISTANCE
	219 - Drug Abuse & Treatment	Health and Welfare	DRUG ABUSE & TREATMENT
	270 - Fire Services	Public Safety	FIRE SERVICES
	271 - Street Lights	Public Works	STREET LIGHTS
	272 - Emergency Medical Services	Public Safety	EMERGENCY MEDICAL SERVICES
Enterprise Fund	505 - Water System	Water System	ADMINISTRATIVE - DEBT/FA
			CROSSTOWN MAINTENANCE
			CROSSTOWN OPERATORS
			CROSSTOWN WATER PLANT
			CUSTOMER SERVICES
			DISTRIBUTION
			METER READERS
			PURCHASES - WATER
			SO FAYETTE MAINTENANCE
			SO FAYETTE OPERATORS
			SO FAYETTE WATER PLANT
			UTILITY BILLING
			WATER ADMIN
WATER PLANT LAB STAFF			
	WP LABORATORY		
Enterprise Fund	540 - Solid Waste Fund	Solid Waste Management	SOLID WASTE & RECYCLING
Capital Fund	342 - Early Warning Siren Construc	Various functions	VARIOUS DEPARTMENTS
	356 - Kenwood Park Construction	Various functions	VARIOUS DEPARTMENTS
	361 - Criminal Justice Center Construc	Various functions	VARIOUS DEPARTMENTS
	372 - Capital Projects	Various functions	VARIOUS DEPARTMENTS
	375 - Capital Improvement Program	Various functions	VARIOUS DEPARTMENTS
Enterprise Funds Projects	505 - Water System	Water System	WATER SYSTEM
	540 - Solid Waste Fund	Solid Waste Management	SOLID WASTE MANAGEMENT
Internal Service Fund	610 - Vehicle/Equipment	Various functions	VARIOUS DEPARTMENTS

FAYETTE COUNTY, GEORGIA

CAPITAL BUDGET

Policies and Procedures

The **Capital Budget** is part of the Fayette County annual budget and serves as a guide for efficiently and effectively undertaking capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets.

As part of the Capital Budget process, Fayette County prepares a **Capital Improvement Program (CIP) Plan**. The CIP plan is a five-year schedule of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects. The Capital Improvement Program (CIP) was adopted to assist the county in complying with the Georgia Code. Georgia Code 36-81-3 (b) (2) states that:

Each unit of local government shall adopt and operate under a **project-length balanced budget** for each capital projects fund in use by the government. The project-length balanced budget shall be adopted by ordinance or resolution in the year that the project initially begins and shall be administered in accordance with this article. The project-length balanced budget shall appropriate total expenditures for the duration of the capital project.

The first year of the Capital Improvement Program (CIP) is part of the Capital Budget.

Once the Capital Budget is adopted, the approved appropriation for each capital project is retained, from fiscal year to fiscal year, until the appropriation is expended, the project is completed, or the Board of Commissioners amends the appropriation and approves to transfer the funding to another project(s) or to fund balance. Projects in the remaining four years of the five-year CIP plan are for planning purposes only and are authorized, but not budgeted, until included in an adopted Capital Budget. The five-year Capital Improvement Program (CIP) plan is revised annually to include new projects and revisions to existing projects.

The Capital Budget is part of the annual balanced budget that is adopted by the Board of Commissioners by resolution and becomes effective with the start of the new fiscal year on July 1st.

Capital Expenditures - definition

Capital expenditures are defined as *outlays of at least \$5,000 that result in the acquisition of, construction of, or addition to a capital asset*. Capital assets include different types of property that are owned and used in the operations of the County. Capital expenditures are **assigned unique project numbers** and/or **accounted in a separate fund** to insure accurate reporting of funding and expenditures for each individual capital outlay.

Classification of Projects

Capital project – the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three years or more. Capital projects usually do not require multi-year funding. If a construction project, construction is usually completed during the fiscal year when it was approved.

CIP project – is a major capital project with an anticipated cost of at least \$50,000 and a long estimated useful life. Projects that require multi-year funding are classified as CIP projects. If a construction project, its completion usually takes more than one year.

Funding of Capital/CIP Projects

Fayette County usually funds capital/CIP projects in three ways:

- 1) **Pay-as-you-go** philosophy that often results in transfers of monies from operating funds as needed on an annual basis
- 2) **use of debt** such as bonds, certificates of participation, or lease purchase agreements
- 3) **use of a specific source of revenue other than general revenues** such as grants impact fees, donations, or the Special Purpose Local Option Sales Tax (S.P.L.O.S.T.)

For the past few years, due to decreasing revenue streams as a result of the downturn in the economy, Fayette County has begun to fund new projects from capital and CIP fund balance or from monies made available from previously approved projects that have been already completed.

Funds

Fayette County utilizes separate funds to account for capital/CIP projects. These funds are multi-year funds where appropriations are approved for the length of each project. Operating transfers from the various operating funds are made annually, as needed, to these funds. The following are the funds that are used to account for capital/CIP projects:

Capital Projects Fund – used to account for approved **capital projects**. Each project is assigned a unique project number.

Capital Improvement Program – used to account for approved **CIP projects**. Each project is assigned a unique project number.

Other Capital Projects funds – these funds are also multi-year funds used to account for expenditures incurred for a specific purpose: **Early Warning Siren Construction** fund, **Kenwood Park Construction** fund, and **Criminal Justice Center Construction** fund.

Other Funds – Water System capital/CIP projects are accounted for in the **Water System Fund** and Solid Waste capital/CIP projects are accounted for in the **Solid Waste Fund**. The Water System and the Solid Waste Funds are enterprise funds that generate their own revenues and

fund their own projects. The **Vehicle/Equipment Fund**, an internal service fund, accounts for the acquisition of vehicles and certain types of equipment that are assigned a project number. The project number serves as a “cost center” to properly account for all expenditures incurred in acquiring and getting the vehicle or the piece of equipment ready for its intended use.

Financial Impact on the Operating Budget

The potential operating impact of capital projects is carefully considered during the Capital Budget process. Requests for capital and CIP projects from the departments should include the estimated impact that these projects will have, if any, on current and future operating budgets. The initial acquisition cost of the project plus any operating expenditures to be incurred over the lifetime of the facility or equipment are reviewed and taken into consideration during the process of budget recommendations, budget proposal, and final budget approval by the Board of Commissioners.

Capital projects that are intended for repairs and/or minor improvements of existing facilities or equipment usually do not carry significant operating impacts. Major capital and CIP projects that are intended for the construction of new facilities, major renovation projects, or the acquisition of expensive equipment, may require additional maintenance and operating expenses, the hiring of new personnel, or the issuance and repayment of debt.

The impact on operations (net of measurable savings) of approved capital and CIP projects was included by the county departments in their operating budget requests and the final FY 2012 approved operating budget (see also IV 22-23 for FY 2012-2016 impact).

Major Capital/CIP Projects Approved in FY 2012

The projects that fall under the **General Government** function total \$663,709 in FY 2012. The following is the major project approved: **Strategic Technology Plan (STP) Initiative**, seven projects, total of \$628,500 in FY 2012. This initiative entails a 5-year plan for future technology initiatives and recommendations to reduce risks associated with information technology. This plan includes the following projects: replacement of approximately 25% of all computers/laptops/printers, replacement of servers, replacement of data storage units, installation of fiber optic cabling, entering into an agreement for the standardization for all Microsoft products, implementing desktop virtualization, and associated costs for a new GIS Technician position. Total costs over the 5-year period for the STP Initiative is approximately \$1.2 million.

There is one project that falls under the **Judicial** function: the **Criminal Justice Center/ Completion of the 3rd Floor**, \$500,000 in FY 2012. This project calls for appropriations over a 5-year period of \$2.5 million and an additional \$1 million on the sixth year. The scope and estimated cost of the construction are unknown at this time. These amounts will be appropriated annually until a final estimate is presented and approved by the Board of Commissioners.

The projects that fall under the **Public Safety** function total \$734,395 in FY 2012. The major projects are the following:

1. **Computer Technology**, three projects, total of \$160,728 in FY 2012. These are Fire Services, EMS, and Public Safety projects for the acquisition of hardware and software necessary to utilize existing software, the 911 CAD software soon to be implemented, and the many features of our county GIS capabilities.

2. **Justice Center Security Enhancements**, three projects, total of \$109,410. These are security enhancements coordinated by the Sheriff's Office for the replacement of x-ray scanning devices, replacement of the electronic access control card system, and an on-site security assessment of the current Justice Center Security Program.

3. **Replacement of Generator**, project total \$79,000 in FY 2012. This is a E911 project to replace the generator at the E911 Center.

The projects that fall under the **Public Works** function, fifteen projects, total \$1,416,092 in FY 2012. The following are the major projects approved:

1. **Road Construction**, two projects, total \$167,930 in FY 2012. These projects coordinated by the Road Department are for the completion and construction of two roads.

2. **Drainage Improvements**, six projects, total of \$710,000 in FY 2012. These projects coordinated by Stormwater Management are for the replacement/maintenance of pipes that show signs of deterioration or have experienced structural failure.

3. **Floodplain Mapping**, project total of \$414,662 in FY 2012. Project coordinated by Stormwater Management to finish the future condition floodplain mapping of Fayette County that is mandated by the State. The project was originally funded in FY 2007. Total cost of the project is estimated at \$630,000.

4. **Replacement of Low Boy Trailer**, project total of \$80,500 in FY 2012. This Road Department project is for the replacement of a trailer that was purchased in 1981.

The projects that fall under the **Culture and Recreation** function, eleven projects, total \$821,500 in FY 2012. The major projects approved are the following:

1. **Kenwood Park Enhancements**, three projects, total \$350,000 in FY 2012. These projects coordinated by the Recreation Department are for erosion control, drainage repair, and other enhancements to the park.

2. **Kiwanis Park Enhancements**, project total \$70,000 in FY 2012. This project, also coordinated by the Recreation Department is for the refurbishment of the field lighting.

3. **McCurry Park Enhancements**, four projects, total \$336,500. These Recreation Department projects are for drainage repair, roof replacement, field renovation, and the refurbishment of field lighting for several fields.

4. **Brooks Park Enhancements**, three projects, total \$65,000. These projects coordinated by the Recreation Department are for erosion control, fence replacement, and completion of retaining wall.

Water System Fund has a project, the **Magnetic Ion Exchange (MIEX)**, total in FY 2012 \$9,000,000. The MIEX is a process for removal of Total Organic carbons at the Crosstown Water Treatment Plant and at the South Fayette Water Treatment Plant. The Water System is required to remove dissolved organic carbon from the raw water in its drinking water supply.

The Solid Waste Fund has a project, **Equipment Replacement** for \$175,000 in FY 2012, to acquire a used CAT-953 Track Loader.

**Capital Budget
Expenditures and Funding
FY 2010 – FY 2012**

The Capital Budget includes the following: capital projects, CIP projects in the first year of the five-year CIP plan, projects for the acquisition of vehicles and certain types of equipment, Water System projects and Solid Waste projects.

--Expenditures by Capital Fund--

Capital Fund	Approved FY 2010	Approved FY 2011	Approved FY 2012
Early Warning Siren Construction Fund	\$ -	\$ -	\$ 45,000
Capital Projects Funds	16,200	87,300	351,814
Capital Improvement Program Fund	4,429,875	-	3,377,030
Water System Fund	8,000,000	5,000,000	9,000,000
Solid Waste Fund	-	-	175,000
Vehicle/Equipment Fund	-	-	380,932
Total Capital Budget	\$ 12,446,075	\$ 5,087,300	\$ 13,329,776

--Funding by Source--

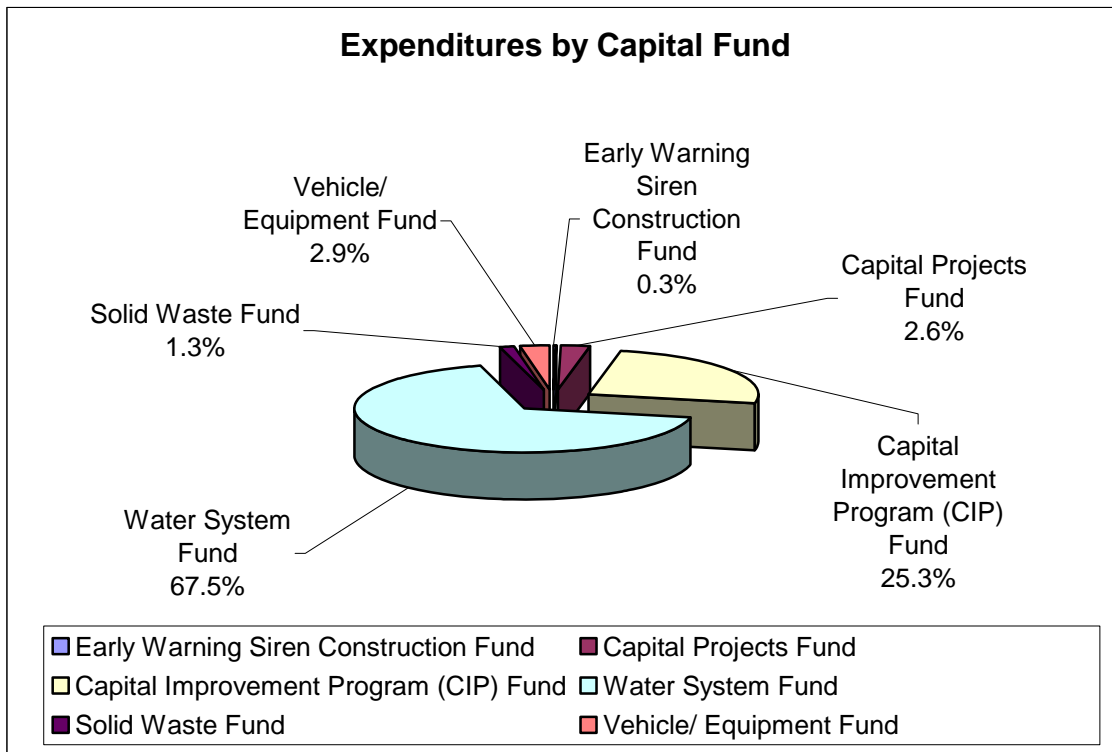
Funding Source	Approved FY 2010	Approved FY 2011	Approved FY 2012
General Fund	\$ -	\$ -	\$ 3,158,094
Emergency 911 Fund	-	-	122,500
Fire Services Fund	-	-	101,329
Emergency Medical Services	-	-	40,107
SPLOST - Library Fund	1,019,768	-	-
Capital/CIP Projects Fund	3,426,307	87,300	351,814
Water System Fund	8,000,000	5,000,000	9,000,000
Solid Waste Fund	-	-	175,000
Vehicle/Equipment Fund	-	-	380,932
Total Capital Budget	\$ 12,446,075	\$ 5,087,300	\$ 13,329,776

--Expenditures by Function--

Function	Approved FY 2010	Approved FY 2011	Approved FY 2012
General Government	\$ -	\$ 87,300	\$ 663,709
Judicial	-	-	500,000
Public Safety	3,275,000	-	734,395
Public Works	151,307	-	1,416,092
Culture and Recreation	1,019,768	-	821,500
Planning & Development	-	-	19,080
Water System	8,000,000	5,000,000	9,000,000
Solid Waste	-	-	175,000
Total Capital Budget	\$ 12,446,075	\$ 5,087,300	\$ 13,329,776

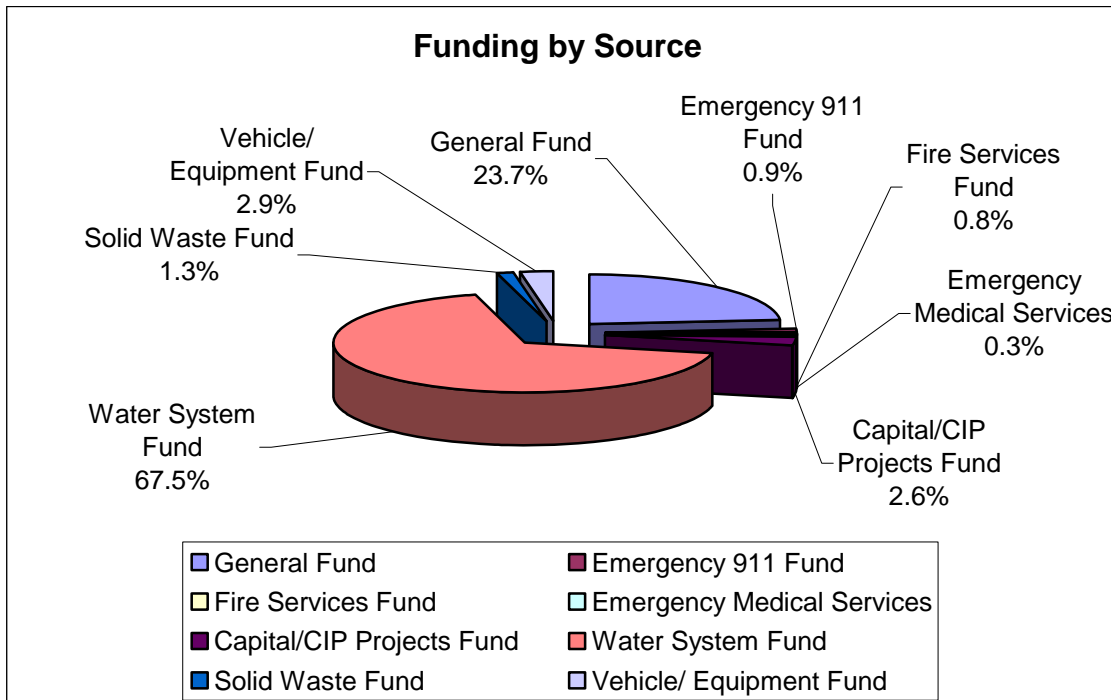
**Capital Budget
Fiscal Year 2012
Expenditures by Capital Fund
Total - \$ 13,329,776**

Expenditures by Capital Fund	Amount	%
Early Warning Siren Construction Fund	\$ 45,000	0.3
Capital Projects Fund	351,814	2.6
Capital Improvement Program (CIP) Fund	3,377,030	25.3
Water System Fund	9,000,000	67.5
Solid Waste Fund	175,000	1.3
Vehicle/ Equipment Fund	380,932	2.9
Total Capital Budget	\$ 13,329,776	



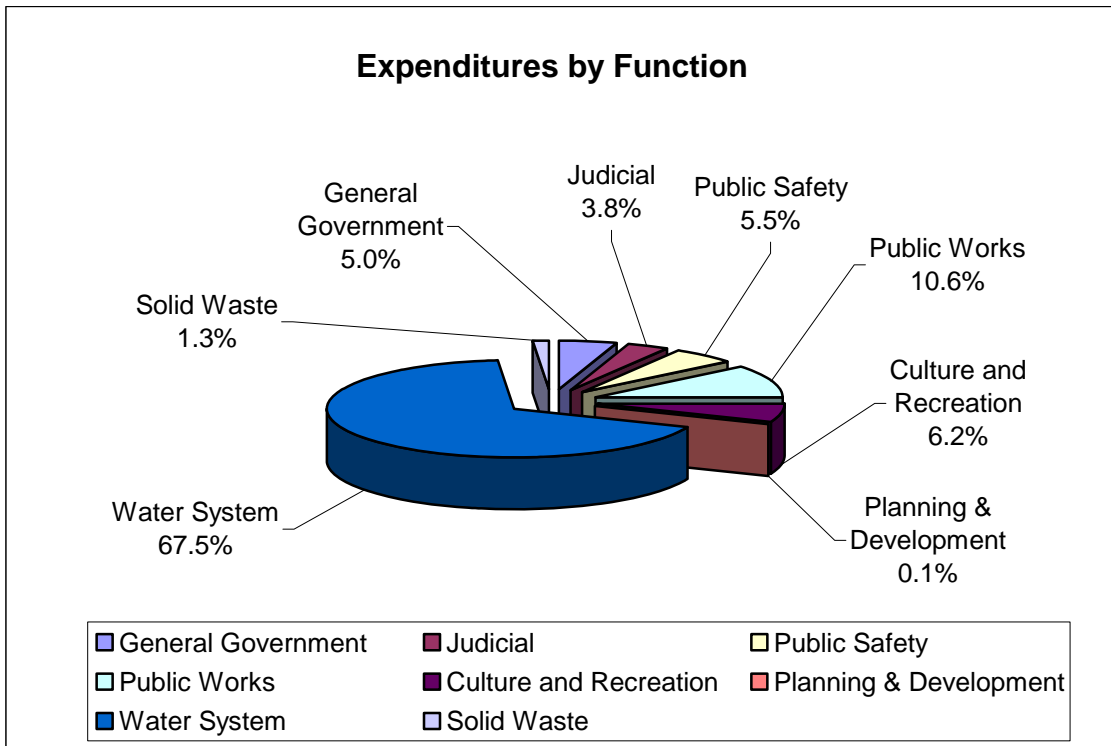
**Capital Budget
Fiscal Year 2012
Funding by Source
Total - \$ 13,329,776**

Funding by Source	Amount	%
General Fund	\$ 3,158,094	23.7
Emergency 911 Fund	122,500	0.9
Fire Services Fund	101,329	0.8
Emergency Medical Services	40,107	0.3
Capital/CIP Projects Fund	351,814	2.6
Water System Fund	9,000,000	67.5
Solid Waste Fund	175,000	1.3
Vehicle/ Equipment Fund	380,932	2.9
Total Capital Budget	\$ 13,329,776	



**Capital Budget
Fiscal Year 2012
Expenditures by Function
Total - \$ 13,329,776**

Expenditures by Function	Amount	%
General Government	\$ 663,709	5.0
Judicial	500,000	3.8
Public Safety	734,395	5.5
Public Works	1,416,092	10.6
Culture and Recreation	821,500	6.2
Planning & Development	19,080	0.1
Water System	9,000,000	67.5
Solid Waste	175,000	1.3
Total Capital Budget	\$ 13,329,776	



**Capital Budget
Fiscal Year 2012
Projects by Function
Total - \$ 13,329,776**

Function: General Government

Department	Project #	Project Title	Amount
Commissioners	2110A	Video Recording Equipment	\$ 10,209
Information Systems	2535A	Virtual Server Backup System	\$ 25,000
	2535B	Computer Equipment Replacement	185,000
	2535C	Cisco/Network Equipment Replacement	85,000
	2535D	IBM SAN Storage Replacement	80,000
	2535E	McDonough Road Fiber Optic Cable	180,000
	2535F	Microsoft Enterprise Agreement	77,000
	2535G	Implement Desktop Virtualization	16,000
	2535H	GIS Analyst Associated Costs	5,500
	Total		
TOTAL GENERAL GOVERNMENT			\$ 663,709

Function: Judicial

Department	Project #	Project Title	Amount
Non-Departmental Judicial	2090A	CJC / Completion of 3rd Floor	\$ 500,000
TOTAL JUDICIAL			\$ 500,000

Function: Public Safety

Department	Project #	Project Title	Amount
Emergency 911	2215A	Uninterrupted Power Supply	\$ 43,500
	2215B	Replacement of Generator	79,000
	Total		\$ 122,500
Emergency Medical Services	2272A	Computer Technology for E911	\$ 40,107
Fire Services	2270A	Vehicle Replacement	\$ 25,000
	2270B	Computer Technology for E911	101,329
	Total		\$ 126,329
Public Safety	2930A	Early Warning Siren	\$ 45,000
	2930B	Computer Technology for E911	19,292
	Total		\$ 64,292
Sheriff's Office	2321A	CID/ Vehicle Replacement (3)	\$ 75,072
	2323A	Field Ops/ Vehicle Replacement (8)	181,280
	2323B	Field Ops/ Electronic Access Card System	42,000
	2323C	Field Ops/ X-Ray Scanning devices	59,410
	2323D	Field Ops/ On-Site Security Assessment	8,000
	2326A	Jail/ Crossmatch Fingerprint Scanner	15,405
	Total		\$ 381,167
TOTAL PUBLIC SAFETY			\$ 734,395

Function: Public Works

Department	Project #	Project Title	Amount
Fleet Maintenance	2900A	Maintenance & Repair Tracking Software	\$ 12,000
Road Department	2220A	Bridge Maintenance-Hampton Rd @ Flint River	\$ 8,000
	2220B	Bridge Maintenance-McDonough Rd @ Flint River	10,000
	2220C	Bridge Maintenance-Redwine Rd @ Whitewater Creek	8,000
	2220D	Bridge Maintenance-Eastin Rd @ Whitewater Creek	5,000
	2220E	Snead Road Completion	36,700
	2220F	Replacement of Low Boy Trailer	80,500
	2220I	Trickum Road Construction	131,230
Total		\$ 279,430	
Stormwater Management	2320A	Replace Pipes-150 Hall Place	\$ 40,000
	2320B	Replace Pipe-105 Deer Forrest	40,000
	2320C	Floodplain Mapping	414,662
	2320D	Drainage Improvement-Merrydale Drive	90,000
	2320E	Drainage Improvement-Kirkley Road	225,000
	2320F	Drainage Improvement-Emerald Lake	140,000
	2320G	Replace Pipe-Morning Dove Drive	175,000
Total		\$ 1,124,662	
TOTAL PUBLIC WORKS			\$ 1,416,092

Function: Culture and Recreation

Department	Project #	Project Title	Amount
Recreation Department	2110B	Brooks Park/ Erosion Control	\$ 20,000
	2110C	Kenwood Park/ Erosion Control	45,000
	2110D	Kenwood Park/ Drainage Repair	5,000
	2110E	McCurry Park/ Drainage Repair	15,000
	2110F	Brooks Park/ Fence Replacement	40,000
	2110G	McCurry Park/ Roof Replacement	6,500
	2110H	Brooks Park/ Retaining Wall Completion	5,000
	2110I	McCurry Park/ Field Renovation	5,000
	2110J	Kenwood Park/ Enhancements	300,000
	2110K	Kiwanis Park/ Field Lighting Refurbishing	70,000
	2110L	McCurry Park/ Field Lighting Refurbishing	310,000
		Total	
	TOTAL CULTURE & RECREATION		\$ 821,500

Function: Planning and Development

Department	Project #	Project Title	Amount
Permits and Inspections	2210A	Vehicle Replacement	\$ 19,080
	TOTAL PLANNING AND DEVELOPMENT		\$ 19,080

Function: Water System

Department	Project #	Project Title	Amount
Water System	-	MIEX Process	\$ 9,000,000
	TOTAL WATER SYSTEM		\$ 9,000,000

Function: Solid Waste

Department	Project #	Project Title	Amount
Solid Waste	-	Equipment Replacement	\$ 175,000
	TOTAL SOLID WASTE		\$ 175,000

**Capital Improvement Program (CIP)
Fiscal Year 2012 – Fiscal Year 2016
Aggregate Project Summary**

The Capital Improvement Program (CIP) plan includes a five-year schedule of major capital projects. It also includes future potential projects beyond the five-year period that are also being considered. Projects in FY 2012, the first year of the CIP plan, are included in the capital budget that is approved as part of the annual adopted budget. Projects in years FY 2013 to FY 2016 and future potential projects are for planning purposes.

Aggregate Project Cost Summary

Department	Total Project(s) Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Project(s)
Criminal Justice Center	\$ 3,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 1,000,000
Emergency 911	122,500	122,500	-	-	-	-	122,500	-
Fire, EMS, and EMA	5,451,003	205,728	45,000	45,000	45,000	45,000	385,728	5,065,275
Information Systems	1,443,000	628,500	102,500	251,500	341,500	119,000	1,443,000	-
Marshal	86,025	-	-	-	-	-	-	86,025
Recreation	3,605,000	680,000	725,000	700,000	650,000	600,000	3,355,000	250,000
Road Department	1,457,330	131,230	455,000	239,600	410,600	220,900	1,457,330	-
Sheriff's Office	789,410	109,410	105,000	115,000	-	-	329,410	460,000
Stormwater Management	1,494,662	1,044,662	450,000	-	-	-	1,494,662	-
Vehicle Replacement	3,500,000	-	625,000	625,000	625,000	625,000	2,500,000	1,000,000
Governmental Funds	21,448,930	3,422,030	3,007,500	2,476,100	2,572,100	2,109,900	13,587,630	7,861,300
Solid Waste	175,000	175,000	-	-	-	-	175,000	-
Water System	26,250,000	9,000,000	-	-	6,250,000	3,000,000	18,250,000	8,000,000
Enterprise Funds	26,425,000	9,175,000	-	-	6,250,000	3,000,000	18,425,000	8,000,000
Totals:	\$ 47,873,930	\$ 12,597,030	\$ 3,007,500	\$ 2,476,100	\$ 8,822,100	\$ 5,109,900	\$ 32,012,630	\$ 15,861,300

Aggregate Project Funding Summary

Source of Funding	Total Project(s) Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Project(s)
General Fund	\$ 13,431,469	\$ 3,158,094	\$ 2,382,500	\$ 1,851,100	\$ 1,947,100	\$ 1,484,900	\$ 10,823,694	\$ 2,607,775
E911 Fund	122,500	122,500	-	-	-	-	122,500	-
Fire Fund	3,442,804	101,329	-	-	-	-	101,329	3,341,475
EMS Fund	952,157	40,107	-	-	-	-	40,107	912,050
Vehicle/Equip Fund	3,500,000	-	625,000	625,000	625,000	625,000	2,500,000	1,000,000
Solid Waste Fund	175,000	175,000	-	-	-	-	175,000	-
Water System Fund	26,250,000	9,000,000	-	-	6,250,000	3,000,000	18,250,000	8,000,000
Total - All Funds	\$ 47,873,930	\$ 12,597,030	\$ 3,007,500	\$ 2,476,100	\$ 8,822,100	\$ 5,109,900	\$ 32,012,630	\$ 15,861,300

**Capital Improvement Program (CIP)
Fiscal Year 2012 – Fiscal Year 2016
Cost Summaries by Department**

Criminal Justice Center Project Cost Summary

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Completion of CJC 3rd Floor		GF	\$ 3,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 1,000,000
Total:			\$ 3,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 1,000,000

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund, E911; O=Other.

Emergency 911 Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Uninterrupted Power Supply		E911	\$ 43,500	\$ 43,500	\$ -	\$ -	\$ -	\$ -	\$ 43,500	\$ -
Generator		E911	79,000	79,000	-	-	-	-	79,000	-
Total:			\$ 122,500	\$ 122,500	\$ -	\$ -	\$ -	\$ -	\$ 122,500	\$ -

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund, E911; O=Other.

Fire Services, EMS, and Emergency Management Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Severe Weather Warning Sirens <i>Recommended Change - reduce from 2 to 1</i>		GF	\$ 540,000 <u>(315,000)</u>	\$ 90,000 <u>\$ (45,000)</u>	\$ 90,000 <u>\$ (45,000)</u>	\$ 90,000 <u>\$ (45,000)</u>	\$ 90,000 <u>\$ (45,000)</u>	\$ 90,000 <u>\$ (45,000)</u>	\$ 450,000 <u>(225,000)</u>	\$ 90,000 <u>(90,000)</u>
			225,000	45,000	45,000	45,000	45,000	45,000	225,000	-
Reconstruction-Fire Station #2 <i>Recommended Change - move to future</i>		F	1,300,000 <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	1,300,000 <u>(1,300,000)</u>	1,300,000 <u>(1,300,000)</u>	- <u>1,300,000</u>
			1,300,000	-	-	-	-	-	-	1,300,000
Construction of HQ/EOC* <i>Recommended Change - move to future</i>		F/EMS/GF	2,250,000 <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	2,250,000 <u>(2,250,000)</u>	2,250,000 <u>(2,250,000)</u>	- <u>2,250,000</u>
			2,250,000	-	-	-	-	-	-	2,250,000
SCBA-Breathing Apparatus <i>Recommended Change - move to future</i>		F	825,000 <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	- <u>-</u>	825,000 <u>(825,000)</u>	825,000 <u>(825,000)</u>	- <u>825,000</u>
			825,000	-	-	-	-	-	-	825,000
Addition/Renovation of Fire Station # 8 <i>Recommended Change - move to future</i>		F	300,000 <u>-</u>	100,000 <u>(100,000)</u>	100,000 <u>(100,000)</u>	100,000 <u>(100,000)</u>	- <u>-</u>	- <u>-</u>	300,000 <u>(300,000)</u>	- <u>300,000</u>
			300,000	-	-	-	-	-	-	300,000
Mobile & Portable Radios-Fire		F	146,475	-	-	30,975	115,500	-	146,475	-
Mobile & Portable Radios-EMS		EMS	142,050	-	-	26,550	115,500	-	142,050	-
Mobile & Portable Radios-Public Safety & EMA		GF	101,750	-	-	55,550	-	46,200	101,750	-
Total Mobile & Portable Radios <i>Recommended Change - move to future</i>			390,275 <u>-</u>	- <u>-</u>	- <u>-</u>	113,075 <u>(113,075)</u>	231,000 <u>(231,000)</u>	46,200 <u>(46,200)</u>	390,275 <u>(390,275)</u>	- <u>390,275</u>
			390,275	-	-	-	-	-	-	390,275
Computer Technology-Fire		F	101,329	101,329	-	-	-	-	101,329	-
Computer Technology-EMS		EMS	40,107	40,107	-	-	-	-	40,107	-
Computer Technology-Public Safety & EMA		GF	19,292	19,292	-	-	-	-	19,292	-
Total Computer Technology			160,728	160,728	-	-	-	-	160,728	-
Total:			\$ 5,451,003	\$ 205,728	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 385,728	\$ 5,065,275

¹ EMS=EMS Fund, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

*The project for the construction of the HQ/EOC will be funded with monies from the Fire Fund, the EMS Fund, and the General Fund (1/3 each).

Information Systems Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Aerial Photography		GF	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000	\$ -	\$ 220,000	\$ -
Strategic Technology Plan		GF	1,223,000	628,500	102,500	251,500	121,500	119,000	1,223,000	-
Total:			\$ 1,443,000	\$ 628,500	\$ 102,500	\$ 251,500	\$ 341,500	\$ 119,000	\$ 1,443,000	\$ -

Strategic Technology Plan STP Initiative			2012	2013	2014	2015	2016	TOTAL	Recurring
One-Time Costs									
GO8	Equipment Refresh - DeskTops		\$ 185,000					\$ 185,000	YES
GO8	Equipment Refresh - Network		85,000					85,000	YES
GO8	Equipment Refresh - Server/Data Storage		80,000					80,000	YES
IN6	McDonough Rd Fiber Optic Cable		180,000					180,000	NO
IN7	Intrusion Decton System (IDS/IPS)			\$ 20,000				20,000	YES
GO7	IS Metrics (Network Monitoring Software)				\$ 20,000			20,000	YES
AP1	Expand Energov Software Programs				110,000			110,000	YES
SD6	Microsoft Enterprise (pay over 5 years)		77,000	77,000	116,000	\$ 116,000	\$ 116,000	502,000	YES
IN8	Implement Desktop Virtualization (VDI)		16,000					16,000	YES
IN4	Install 8-Foot Generator Fence						3,000	3,000	NO
AP2,GO9,SD5,SD4	GIS Technician Associated Costs		5,500	5,500	5,500	5,500		22,000	NO
Total One-Time Costs			\$ 628,500	\$ 102,500	\$ 251,500	\$ 121,500	\$ 119,000	\$ 1,223,000	
Annual Costs - Hardware/Software									
GO8	Equipment Refresh			\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000		\$ 350,000
	Intrusion Decton System (IDS/IPS)				3,000	3,000	3,000		3,000
	IS Metrics (Network Monitoring Software)					3,000	3,000		3,000
	Expand Energov Software Programs					20,000	20,000		20,000
	Microsoft Enterprise Agreement								90,000
	Implement Desktop Virtualization (VDI)						2,400		2,400
				\$ 350,000	\$ 353,000	\$ 376,000	\$ 378,400		\$ 468,400
Annual Personnel Costs									
	GIS Technician		86,500	86,500	86,500	86,500	86,500		86,500
	Information Security Officer			75,000	75,000	75,000	75,000		75,000
	Project Manager				86,500	86,500	86,500		86,500
	Application Specialist					86,500	86,500		86,500
			\$ 86,500	\$ 161,500	\$ 248,000	\$ 334,500	\$ 334,500		\$ 334,500
Total Annual Costs			\$ 86,500	\$ 511,500	\$ 601,000	\$ 710,500	\$ 712,900		\$ 802,900

Marshal Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Mobile & Portable Radios		GF	\$ 86,025	\$ -	\$ -	\$ 39,825	\$ 46,200	\$ -	\$ 86,025	\$ -
<i>Recommended Change - move to future</i>			-	-	-	(39,825)	(46,200)	-	(86,025)	86,025
			86,025	-	-	-	-	-	-	86,025
Total:			\$ 86,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,025

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Recreation Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Kenwood Park Enhancements		GF	9,100,000	1,400,000	1,400,000	2,100,000	2,100,000	2,100,000	9,100,000	-
<i>Recommended change</i>			<i>(7,600,000)</i>	<i>(1,100,000)</i>	<i>(1,100,000)</i>	<i>(1,800,000)</i>	<i>(1,800,000)</i>	<i>(1,800,000)</i>	<i>(7,600,000)</i>	-
Total - Kenwood Park		GF	1,500,000	300,000	300,000	300,000	300,000	300,000	1,500,000	-
Kiwanis Park Enhancements		GF	628,000	126,500	251,500	100,000	75,000	75,000	628,000	-
<i>Recommended change</i>			<i>(233,000)</i>	<i>(56,500)</i>	<i>(176,500)</i>	-	-	-	<i>(233,000)</i>	-
Total - Kiwanis Park		GF	395,000	70,000	75,000	100,000	75,000	75,000	395,000	-
McCurry Park Enhancements		GF	1,790,000	310,000	480,000	300,000	275,000	225,000	1,590,000	200,000
<i>Recommended change</i>			<i>(180,000)</i>	-	<i>(180,000)</i>	-	-	-	<i>(180,000)</i>	-
		GF	1,610,000	310,000	300,000	300,000	275,000	225,000	1,410,000	200,000
McCurry Park Multi-Purpose Field Completion		GF	50,000	50,000	-	-	-	-	50,000	-
<i>Recommended change</i>			-	<i>(50,000)</i>	-	-	-	-	<i>(50,000)</i>	<i>50,000</i>
		GF	50,000	-	-	-	-	-	-	50,000
Total - McCurry Park		GF	1,660,000	310,000	300,000	300,000	275,000	225,000	1,410,000	250,000
Land-SubArea 2 and Sub-Area 3		GF	1,100,000	-	1,100,000	-	-	-	1,100,000	-
<i>Recommended Change</i>			<i>(1,100,000)</i>	-	<i>(1,100,000)</i>	-	-	-	<i>(1,100,000)</i>	-
Total - Land-SubArea 2 and 3		GF	-	-	-	-	-	-	-	-
Security System		GF	50,000	-	50,000	-	-	-	50,000	-
Multipurpose Building (reinstated)*		GF	2,000,000	-	-	-	-	-	-	2,000,000
<i>Recommended Change</i>			<i>(2,000,000)</i>	-	-	-	-	-	-	<i>(2,000,000)</i>
Total - Multipurpose Bldg		GF	-	-	-	-	-	-	-	-
Total:			\$ 3,605,000	\$ 680,000	\$ 725,000	\$ 700,000	\$ 650,000	\$ 600,000	\$ 3,355,000	\$ 250,000

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

*Project was removed from last year's CIP plan.

Road Department Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
<u>ROADS</u>										
Swanson Road- Engineering/Construction		GF	391,900	-	-	-	171,000	220,900	391,900	-
Kelly Road - Engineering/Construction		GF	804,200	-	325,000	239,600	239,600	-	804,200	-
Trickum Creek Road - Construction*		GF	261,230	131,230	130,000	-	-	-	261,230	-
Total:			\$ 1,457,330	\$ 131,230	\$ 455,000	\$ 239,600	\$ 410,600	\$ 220,900	\$ 1,457,330	\$ -

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

*Trickum Creek Road Construction project cost:

FY 2009	\$ 246,000	proj. 9220D approved in FY 2009
FY 2012	131,230	
FY 2013	130,000	
Total	\$ 507,230	

Sheriff's Office Project Cost Summaries

Project Title/Number	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Electronic Access Card Control System		GF	\$ 42,000	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ -
Replacement (2) of Security X-Ray Scanning Devices		GF	59,410	59,410	-	-	-	-	59,410	-
On-site Security Assessment		GF	8,000	8,000	-	-	-	-	8,000	-
Placement of additional video surveillance locations		GF	95,000	-	95,000	-	-	-	95,000	-
Enhancement of ingress control to sensitive areas		GF	10,000	-	10,000	-	-	-	10,000	-
Relocation of the existing Security Control Office		GF	115,000	-	-	115,000	-	-	115,000	-
Justice Center Enhancements		GF	\$ 329,410	\$ 109,410	\$ 105,000	\$ 115,000	\$ -	\$ -	\$ 329,410	\$ -
Consolidated Public Safety Training Facility* <i>Recommended Change - move to future</i>		GF/F/EMS	\$ 460,000	30,000	30,000	400,000	-	-	460,000	-
			-	(30,000)	(30,000)	(400,000)	-	-	(460,000)	460,000
			\$ 460,000	-	-	-	-	-	-	460,000
Total:			\$ 789,410	\$ 109,410	\$ 105,000	\$ 115,000	\$ -	\$ -	\$ 329,410	\$ 460,000

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund, EMS; O=Other.

*The Consolidated Public Safety Training Facility will be a joint effort between the Sheriff's Office and the Fire/EMS Dept. The consolidated training facility will include a firearms training structure. The project will remain under the Sheriff's Office while more details (funding sources) are known as this project moves forward. FY 2012 and FY 2013 include \$30,000 each for the conceptualization of the project and FY 2014 includes the balance of last year's request for the original training facility (\$460,000-\$60,000). Later phases will include land acquisition, fencing, interior roads, utilities, main building, and associated structures.

Stormwater Management Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Floodplain Mapping*		GF	\$ 414,662	\$ 414,662	-	-	-	-	\$ 414,662	\$ -
Drainage Improvements - Coastline Rd @ Whitewater Creek <i>Recommended change move to FY 2013</i>		GF	150,000	150,000	-	-	-	-	150,000	-
				(150,000)	150,000	-	-	-	-	-
Drainage Improvements - Cross Creek Trail @ Gay Creek <i>Recommended change move to FY 2013</i>		GF	130,000	130,000	-	-	-	-	130,000	-
				(130,000)	130,000	-	-	-	-	-
Drainage Improvements - Merrydale Drive		GF	90,000	90,000	-	-	-	-	90,000	-
Drainage Improvements - Kirkley Rd		GF	225,000	225,000	-	-	-	-	225,000	-
Drainage Improvements - Old Senoia Rd @ Perry Creek <i>Recommended change move to FY 2013</i>		GF	90,000	90,000	-	-	-	-	90,000	-
				(90,000)	90,000	-	-	-	-	-
Drainage Improvements - Emerald Lake Drive		GF	140,000	140,000	-	-	-	-	140,000	-
Drainage Improvements - Callaway Road <i>Recommended change move to FY 2013</i>		GF	80,000	80,000	-	-	-	-	80,000	-
				(80,000)	80,000	-	-	-	-	-
Replacement of pipe - 130 Morning Dove Drive (Gingercake Creek) Drainage/Pipe replacement projects**		GF	175,000	175,000	-	-	-	-	175,000	-
			\$ 1,080,000	\$ 630,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 1,080,000	\$ -
Total:***			\$ 1,494,662	\$ 1,044,662	\$ 450,000	\$ -	\$ -	\$ -	\$ 1,494,662	\$ -

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

*Floodplain Mapping total project cost \$630,000:

\$ 76,000	project P7011, FY 2007
274,000	project 9575B, FY 2009
\$ 350,000	total previously approved
Less: 134,662	funding transferred to Stormwater Utility Feasibility Study (project 0320A), FY 2011
\$ 215,338	
Add: 414,662	funding requested for FY 2012
\$ 630,000	total cost of project

Solid Waste Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Equipment Replacement		E	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -
Total:			\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Water System Project Cost Summaries

Project Title	Project Number	Funding Source ¹	Total Project Cost	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total FY 2012 - FY 2016	Future Projects
Lake McIntosh Construction		RB,GE	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000	\$ -
Horseman's Water Tank		GE	2,000,000	-	-	-	1,000,000	1,000,000	2,000,000	-
Porter Road Line Extension		RB,GE	2,000,000	-	-	-	-	2,000,000	2,000,000	-
Porter Road Water Tank		RB,GE	2,000,000	-	-	-	-	-	-	2,000,000
South Fayette Plant Expansion		RB	6,000,000	-	-	-	-	-	-	6,000,000
Highway 74 Pressure Improve		GE	1,250,000	-	-	-	1,250,000	-	1,250,000	-
Treatment Enhancement		GE	9,000,000	9,000,000	-	-	-	-	9,000,000	-
Total:			\$ 26,250,000	\$ 9,000,000	\$ -	\$ -	\$ 6,250,000	\$ 3,000,000	\$ 18,250,000	\$ 8,000,000

¹ A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, GF=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

**Capital Improvement Program Plan
Fiscal Year 2012–2016 and Future
CIP Projects by Fiscal Year
Total - \$47,873,930**

Funding funds: General Fund (GF), E911, Fire Services Fund (Fire), EMS Fund (EMS), SPLOST, Capital/CIP Funds (Cap/CIP), Solid Waste (SW), Water System Fund (W), and Vehicle/ Equipment Fund (V).

Department	Proj #	Project Title	Funding Source	FY 2012
Emergency 911	2215A	Uninterrupted Power Supply	E911	\$ 43,500
Emergency 911	2215B	Replacement of Generator	E911	79,000
Emergency Medical Services	2272A	Computer Technology for E911	EMS	40,107
Fire Services	2270B	Computer Technology for E911	Fire	101,329
Information Systems	2535B	Computer Equipment Replacement	GF	185,000
Information Systems	2535C	Cisco/Network Equipment Replacement	GF	85,000
Information Systems	2535D	IBM SAN Storage Replacement	GF	80,000
Information Systems	2535E	McDonough Road Fiber Optic Cable	GF	180,000
Information Systems	2535F	Microsoft Enterprise Agreement	GF	77,000
Information Systems	2535G	Implement Desktop Virtualization	GF	16,000
Information Systems	2535H	GIS Analyst Associated Costs	GF	5,500
Non-Departmental Judicial	2090A	CJC / Completion of 3rd Floor	GF	500,000
Public Safety & Emergency Mgt	2930A	Early Warning Siren	GF	45,000
Public Safety & Emergency Mgt	2930B	Computer Technology for E911	GF	19,292
Recreation Department	2110J	Kenwood Park/ Enhancements	GF	300,000
Recreation Department	2110K	Kiwanis Park/ Field Lighting Refurbishing	GF	70,000
Recreation Department	2110L	McCurry Park/ Field Lighting Refurbishing	GF	310,000
Road Department	2220I	Trickum Road Construction	GF	131,230
Sheriff's Office	2323B	Field Ops/ Electronic Access Card System	GF	42,000
Sheriff's Office	2323C	Field Ops/ X-Ray Scanning devices	GF	59,410
Sheriff's Office	2323D	Field Ops/ On-Site Security Assessment	GF	8,000
Solid Waste	-	Equipment Replacement	SW	175,000
Stormwater Management	2320C	Floodplain Mapping	GF	414,662
Stormwater Management	2320D	Drainage Improvement-Merrydale Drive	GF	90,000
Stormwater Management	2320E	Drainage Improvement-Kirkley Road	GF	225,000
Stormwater Management	2320F	Drainage Improvement-Emerald Lake	GF	140,000
Stormwater Management	2320G	Replace Pipe-Morning Dove Drive	GF	175,000
Water System	-	MIEX Process	W	9,000,000
			Total	\$ 12,597,030

Department	Proj #	Project Title	Funding Source	FY 2013
Information Systems		Microsoft Enterprise Agreement	GF	\$ 77,000
Information Systems		IS New Positions Associated Costs	GF	5,500
Information Systems		Intrusion Detection System (IDS/IPS)	GF	20,000
Non-Departmental Judicial		CJC / Completion of 3rd Floor	GF	500,000
Public Safety & Emergency Mgt		Early Warning Siren	GF	45,000
Recreation Department		Security System	GF	50,000
Recreation Department		McCurry Park/ Enhancements	GF	300,000
Recreation Department		Kiwanis Park/ Enhancements	GF	75,000
Recreation Department		Kenwood Park/ Enhancements	GF	300,000
Road Department		Trickum Road Construction	GF	130,000
Road Department		Kelly Road - Engineering/Construction	GF	325,000
Sheriff's Office		Placement of Additional Video Surveillance locations	GF	95,000
Sheriff's Office		Enhancement of Ingress Control to Sensitive Areas	GF	10,000
Stormwater Management		Drainage Improvement-Old Senoia Rd @ Perry Creek	GF	90,000
Stormwater Management		Drainage Improvement-Cross Creek TI @ Gay Creek	GF	130,000
Stormwater Management		Drainage Improvement-Coastline RD & Whitewater C	GF	150,000
Stormwater Management		Drainage Improvement-Callaway Road	GF	80,000
Vehicle/ Equipment Replacement		Replacement of Fleet of Vehicles & Equipment	V	625,000
			Total	\$ 3,007,500

Department	Proj #	Project Title	Funding Source	FY 2014
Information Systems		Microsoft Enterprise Agreement	GF	\$ 116,000
Information Systems		IS New Positions Associated Costs	GF	5,500
Information Systems		IS Metrics (Network Monitoring Software)	GF	20,000
Information Systems		Expand Energov Software Programs	GF	110,000
Non-Departmental Judicial		CJC / Completion of 3rd Floor	GF	500,000
Public Safety & Emergency Mgt		Early Warning Siren	GF	45,000
Recreation Department		McCurry Park/ Enhancements	GF	300,000
Recreation Department		Kiwanis Park/ Enhancements	GF	100,000
Recreation Department		Kenwood Park/ Enhancements	GF	300,000
Road Department		Kelly Road - Engineering/Construction	GF	239,600
Sheriff's Office		Relocation of the Existing Security Control Office	GF	115,000
Vehicle/ Equipment Replacement		Replacement of Fleet of Vehicles & Equipment	V	625,000
			Total	\$ 2,476,100

Department	Proj #	Project Title	Funding Source	FY 2015
Information Systems		Microsoft Enterprise Agreement	GF	\$ 116,000
Information Systems		IS New Positions Associated Costs	GF	5,500
Information Systems		Aerial Photography	GF	220,000
Non-Departmental Judicial		CJC / Completion of 3rd Floor	GF	500,000
Public Safety & Emergency Mgt		Early Warning Siren	GF	45,000
Recreation Department		McCurry Park/ Enhancements	GF	275,000
Recreation Department		Kiwanis Park/ Enhancements	GF	75,000
Recreation Department		Kenwood Park/ Enhancements	GF	300,000
Road Department		Swanson Road - Engineering/Construction	GF	171,000
Road Department		Kelly Road - Engineering/Construction	GF	239,600
Vehicle/ Equipment Replacement		Replacement of Fleet of Vehicles & Equipment	V	625,000
Water System		Lake McIntosh Construction	W	4,000,000
Water System		Horseman's Water Tank	W	1,000,000
Water System	-	Highway 74 Pressure Improvement	W	1,250,000
			Total	\$ 8,822,100

Department	Proj #	Project Title	Funding Source	FY 2016
Information Systems		Microsoft Enterprise Agreement	GF	\$ 116,000
Information Systems		Install 8-foot Generator Fence	GF	3,000
Non-Departmental Judicial		CJC / Completion of 3rd Floor	GF	500,000
Public Safety & Emergency Mgt		Early Warning Siren	GF	45,000
Recreation Department		McCurry Park/ Enhancements	GF	225,000
Recreation Department		Kiwanis Park/ Enhancements	GF	75,000
Recreation Department		Kenwood Park/ Enhancements	GF	300,000
Road Department		Swanson Road - Engineering/Construction	GF	220,900
Vehicle/ Equipment Replacement		Replacement of Fleet of Vehicles & Equipment	V	625,000
Water System		Porter Road Line extension	W	2,000,000
Water System		Horseman's Water Tank	W	1,000,000
			Total	\$ 5,109,900

Department	Proj #	Project Title	Funding Source	Future
Emergency Medical Services		Mobile & Portable Radios	EMS	\$ 142,050
Fire Services		SCBA-Breathing Apparatus	Fire	825,000
Fire Services		Reconstruction - Fire Station #2	Fire	1,300,000
Fire Services		Mobile & Portable Radios	Fire	146,475
Fire Services		Addition/Renovation of Fire Station #8	Fire	300,000
Fire/EMS/PS & Emergency Mgt		Construction of Headquarters/EOC	Fire/EMS/GF	2,250,000
Marshal		Mobile & Portable Radios	GF	86,025
Non-Departmental Judicial		CJC / Completion of 3rd Floor	GF	1,000,000
Public Safety & Emergency Mgt		Mobile & Portable Radios	GF	101,750
Recreation Department		McCurry Park/ Multipurpose Field Completion	GF	50,000
Recreation Department		McCurry Park/ Enhancements	GF	200,000
Sheriff's Office/Fire/EMS		Consolidated Public Safety Training Facility	Fire/EMS/GF	460,000
Vehicle/ Equipment Replacement		Replacement of Fleet of Vehicles & Equipment	V	1,000,000
Water System		South Fayette Plant Expansion	W	6,000,000
Water System		Porter Road Water Tank	W	2,000,000
			Total	\$ 15,861,300

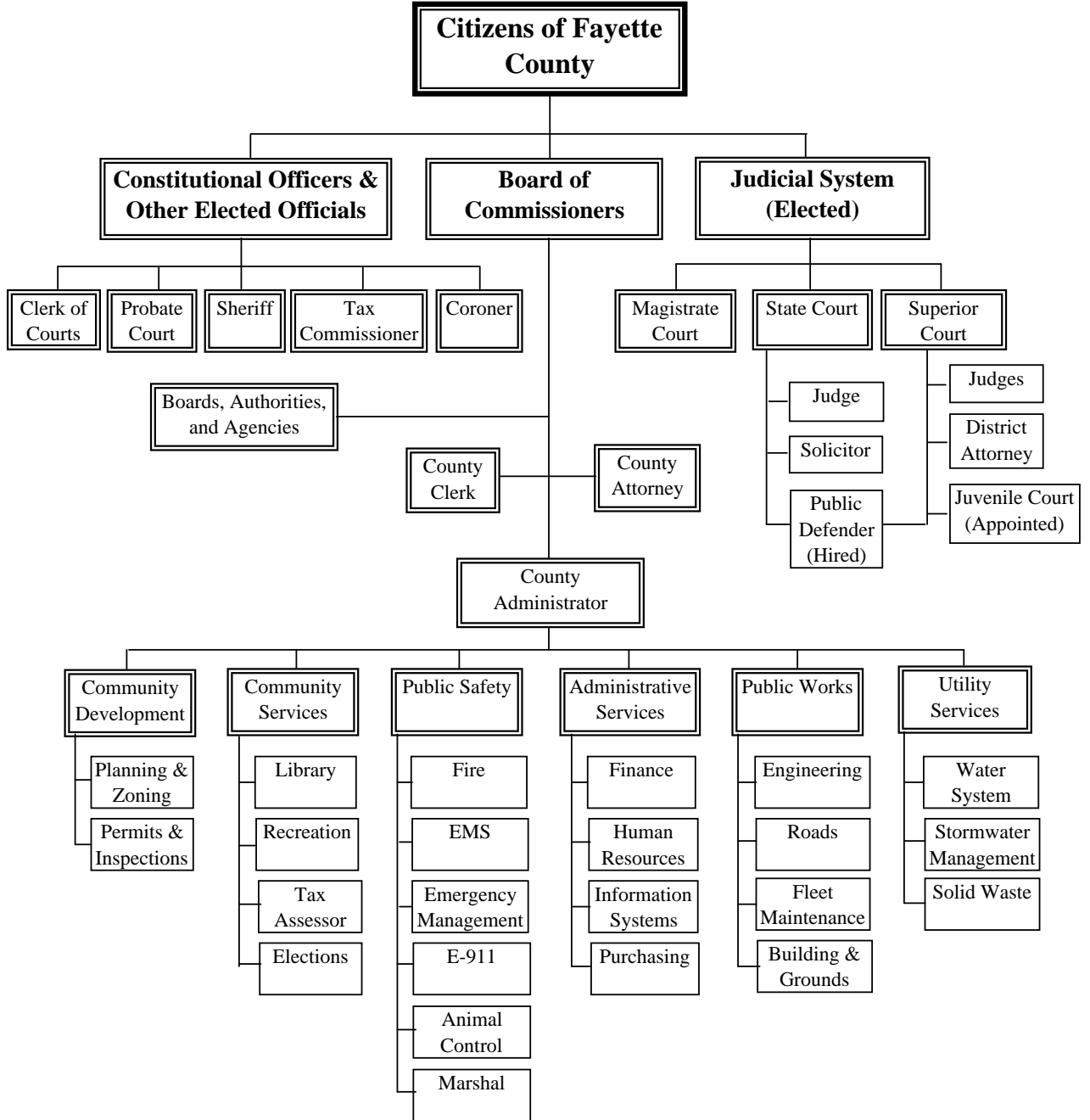
Impact of FY 2012-2016 CIP projects on Operating Budgets

Dept	Project Description	Operating Budget - FY					
		2012	2013	2014	2015	2016	
Judicial Non-dept	Completion of Criminal Justice Center 3rd floor <i>These are annual appropriations to set aside funds for future construction - no effect on operating budgets</i>	Estimated cost	500,000	500,000	500,000	500,000	500,000
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					
Emergency 911	Uninterrupted Power Supply / Replacement Generator <i>The impact should be minimal because these are replacement items.</i>	Estimated cost	122,500				
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					
Fire, EMS, EMA	Severe Weather Warning Sirens Computer Technology - Fire/EMS/PS & EMA <i>Additional sirens (one per year) will increase maintenance and utilities costs</i>	Estimated cost	45,000	45,000	45,000	45,000	45,000
		Estimated cost	160,728				
		Effect on Oper. budgets	1,200	2,400	3,600	4,800	6,000
		Expense category	utilities	utilities	utilities	utilities	utilities
Info Systems	Aerial Photography Strategic Technology Plan - add. Personnel <i>Strategic Technology Plan includes salary and benefits costs associated to four additional positions, one each in FY2012, FY2013, FY2014 and FY2015</i>	Estimated cost				220,000	
		Estimated cost	628,500	102,500	251,500	121,500	119,000
		Effect on Oper. budgets	86,500	161,500	248,000	334,500	334,500
		Expense category	personnel	personnel	personnel	personnel	personnel
Recreation	Park Enhancements - Kenwood/Kiwanis/McCurry Security System for various parks <i>Additional lights will increase utilities costs and additional fields will increase maintenance costs. Security System will increase utilities and supplies costs.</i>	Estimated cost	680,000	675,000	700,000	650,000	600,000
		Estimated cost		50,000			
		Effect on Oper. budgets	2,400	3,000	3,000	3,000	3,000
		Expense category	utilities	utilities/supplies	utilities/supplies	utilities/supplies	utilities/supplies
Road Department	Road Construction - Swanson/Kelly/Trickum Creek <i>These roads will be completed by the end of the CIP 5-year cycle. There should be no additional operating costs included FY 2012-2016 associated.</i>	Estimated cost	131,230	455,000	239,600	410,600	220,900
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					

Impact of FY 2012-2016 CIP projects on Operating Budgets

Dept	Project Description	Operating Budget - FY					
		2012	2013	2014	2015	2016	
Sheriff's Office	Justice Center Enhancements <i>These are to be completed FY 2012-2014 should have minimal impact on the operating budgets starting in FY 2013.</i>	Estimated cost	109,410	105,000	115,000		
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					
Stormwater Mgt	Floodplain Mapping Drainage Improvements - various sites <i>These projects should have minimal impact on the operating budgets.</i>	Estimated cost	414,662				
		Estimated cost	630,000	450,000			
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					
Solid Waste	Equipment Replacement <i>The used CAT-953 will have minimal impact on the operating budget because it is replacing another unit.</i>	Estimated cost	175,000				
		Effect on Oper. budgets	-	-	-	-	-
		Expense category					
Water System	Lake McIntosh Construction Horseman's Water Tank Porter Road Line Extension Highway 74 Pressure Improvement Treatment Enhancement - MIEX <i>The additional costs of the projects should be off-set by the present value savings to be attained by refunding the current revenue bonds to fund the MIEX project.</i>	Estimated cost				4,000,000	
		Estimated cost				1,000,000	1,000,000
		Estimated cost					2,000,000
		Estimated cost				1,250,000	
		Estimated cost	9,000,000				
		Effect on Oper. budgets					
Vehicle/Equipment	Vehicle and Heavy Equipment Replacement <i>The replacement of vehicles/equipment should result in lower maintenance costs of the new units versus the higher maintenance costs of the old units.</i>	Estimated cost		625,000	625,000	625,000	625,000
		Effect on Oper. budgets		15,000	27,000	39,000	51,000
		Expense category		fuel/maint.	fuel/maint.	fuel/maint.	fuel/maint.
Capital Improvement Program - Total Estimated cost			\$ 12,597,030	\$ 3,007,500	\$ 2,476,100	\$ 8,822,100	\$ 5,109,900
Total effect on operating budgets			\$ 90,100	\$ 181,900	\$ 281,600	\$ 381,300	\$ 394,500

FAYETTE COUNTY, GEORGIA ORGANIZATIONAL CHART



FAYETTE COUNTY, GEORGIA

Elected Officials

Board of Commissioners – 770.305.5200

Herbert E. Frady, Chairman
Robert Horgan, Vice Chair
Lee Hearn
Steve Brown
Allen McCarty

Clerk of Courts – Sheila Studdard, 770.716.4290

Coroner – C.J. Mowell, 770.461.7641

District Attorney - Scott A. Ballard, 770.716.4250

Griffin Judicial Circuit Court – William T. Simmons, Administrator, 770.898.7623

Magistrate Court Judges – 770.716.4230

Robert A. Ruppenthal, Chief
James White
Joseph Tinsley
Kathy Brown-Valencia

Probate Court Judge - Ann S. Jackson, 770.716.4220

Sheriff – Wayne Hannah, 770.461.6353

State Court Judge – Carla W. McMillian, 770.716.4270

State Court Solicitor - Jamie Inagawa, 770.716.4260

Superior Court Judges – 770.716.4280

Chris Edwards, Chief
Tommy Hankinson
W. Fletcher Sams
Robert M. Crawford

Tax Commissioner – George Wingo, 770.461.3611

Judicially Appointed Officials

Juvenile Court Judges – 770.716.4210

Ben Miller, Jr.
Karen Calloway

Public Defender – W. Allen Adams, Interim, 770.716.4340

Fayette County Administration

County Administrator – Jack J. Krakeel, 770.305.5400

County Attorney – Scott Bennett, 770.305.5200

Executive Assistant, Board of Commissioners - Carol Chandler, 770.305.5101

Main County Number: 770.305.5400

Division Directors/Department Heads

Administrative Services Division

Finance – Mary Holland, 770.305.5189
Human Resources – Connie Boehnke, 770.305.5418
Information Systems – Russell Prince, 770.305.5406
Purchasing – Ted Burgess, 770.305.5420

Community Development Division – Pete Frisina, Director, 770.305.5421

Permits & Inspections – Joe Scarborough, 770.305.5403
Planning & Zoning – Pete Frisina, 770.305.5421

Community Services Division

Elections – Tom Sawyer, 770.305.5408
Library – Chris Snell, 770.461.8841
Recreation – Anita Godbee, 770.716.4320
Tax Assessor – Joel Benton, 770.305.5402

Public Safety Division – Allen McCullough, Director, 770.305.5414

Emergency 911 – Cheryl Rogers, 770.461.4357
Animal Control – Fred Sisson, 770.631.7210
Fire & Emergency Services – Allen McCullough, 770.305.5414
Marshal – Edward Collins, 770.305.5417

Public Works Division – Phil Mallon, Director, 770.461.3142

Building & Grounds – Greg Ownby, 770.461.3342
Engineering – Phil Mallon, 770.461.3142
Fleet Maintenance – Bill Lackey, 770.461.3142
Road Department – Andy Adams, 770.461.3142

Utility Services Division - Tony Parrott, Director, 770.320.6016

Solid Waste & Recycling Transfer Station – 770.719.1183
Stormwater Management – Vanessa Birrell, 770.305.5410
Water System – Tony Parrott, 770.461.1146

Outside Agencies

County Extension – 770.305.5412

Development Authority – Brandt Herndon, 770.461.5253

Domestic Violence (Promise Place) – Vanessa Mottley, 770.460.1604

Family & Children’s Services – Susan R. Boggs, 770.460.2555

Georgia Forestry Commission – Dan Gary, 478.751.3500

Fayette Community Options (McIntosh Trail) – Wendell Jordan, 770.358.8273

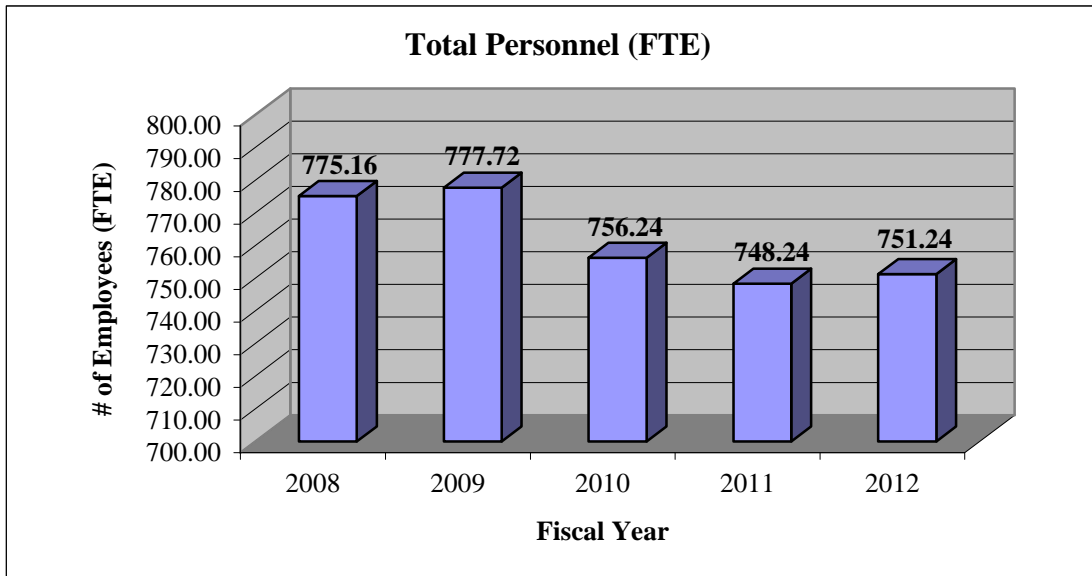
Fayette Counseling Center (McIntosh Trail) – Wendell Jordan, 770.358.8266

Health Department: Physical Health – Merle Crowe, 770.305.5416
Environmental Health – Rick Fehr, 770.305.5415
Senior Citizens Center – Debbie Britt, 770.461.0813
Youth Protection Home - Becky Davenport, 770.461.7020

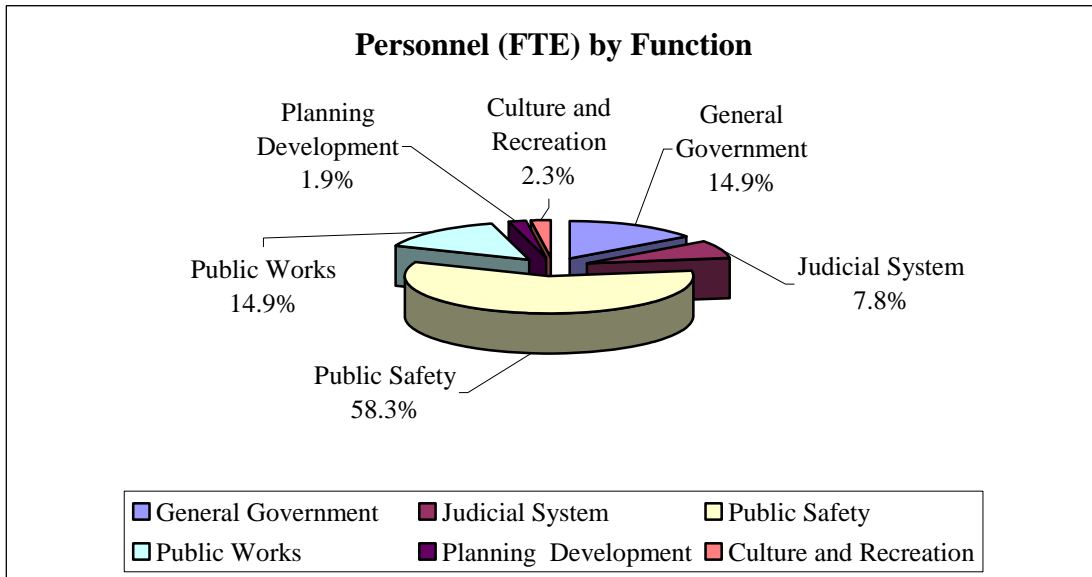
SUMMARY OF PERSONNEL: FULL-TIME EQUIVALENTS (FTE)

Function	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 BUDGET	FY 2011 BUDGET	FY 2012 BUDGET	FTE CHANGE
<u>General Government</u>						
Administration	2.000	2.000	2.000	2.000	2.000	-
Buildings and Grounds Maintenance	35.010	35.010	33.600	31.600	31.600	-
Commissioners	8.000	8.000	8.000	8.000	8.000	-
Elections	5.600	5.600	4.500	4.500	4.500	-
Engineering	7.000	7.000	2.000	4.000	4.000	-
Finance	14.000	14.000	13.000	14.000	14.000	-
Human Resources	6.000	6.000	6.000	5.000	5.000	-
Information Systems	9.000	9.000	9.000	8.000	9.000	1.000
Law Department	1.000	1.000	1.000	1.000	1.000	-
Purchasing	3.000	3.000	3.000	3.000	3.000	-
Tax Assessor	14.450	14.450	13.450	12.450	12.450	-
Tax Commissioner	19.000	19.000	17.500	17.500	17.500	-
Total General Government	124.060	124.060	113.050	111.050	112.050	1.000
<u>Judicial System</u>						
Clerk of State Court	4.625	5.000	5.000	5.000	5.000	-
Clerk of Superior Court	22.290	22.284	20.559	20.559	21.284	0.725
Juvenile Court	5.000	5.000	5.000	5.000	5.000	-
Magistrate Court	10.000	10.000	10.000	10.000	10.000	-
Probate Court	4.725	5.000	4.725	4.725	6.000	1.275
State Court Judge	3.000	3.000	3.000	3.000	3.000	-
State Court Solicitor	4.625	4.725	7.125	7.125	7.125	-
Victims Assistance	4.000	4.000	1.000	1.000	1.000	-
Total Judicial System	58.265	59.009	56.409	56.409	58.409	2.000
<u>Public Safety</u>						
Animal Control	6.225	6.500	6.500	5.500	5.500	-
County Coroner	3.000	3.000	3.000	3.000	3.000	-
Emergency 911	36.250	36.250	36.250	36.250	36.250	-
EMS	43.000	43.000	43.000	43.000	43.000	-
Fire Services	105.000	105.000	105.000	105.000	105.000	-
Marshal's Office	12.000	12.000	11.000	11.000	11.000	-
Public Safety & Emergency Management	4.000	4.000	4.000	4.000	4.000	-
Sheriff's Office - Administration	14.000	13.000	13.000	13.475	13.475	-
Sheriff's Office - CID	39.000	40.000	33.000	33.000	33.000	-
Sheriff's Office - Jail Operations	97.725	97.725	97.725	97.725	97.725	-
Sheriff's Office - Field Operations	63.000	63.000	86.000	86.000	86.000	-
Sheriff's Office - Traffic Control	16.000	16.000	-	-	-	-
Sheriff's Office - Total	229.725	229.725	229.725	230.200	230.200	-
Total Public Safety	439.200	439.475	438.475	437.950	437.950	-
<u>Public Works</u>						
Fleet Maintenance	8.725	9.000	9.000	9.000	9.000	-
Public Works Administration	2.000	2.000	2.000	2.000	2.000	-
Road Department	40.000	40.000	37.000	34.000	34.000	-
Solid Waste Management	1.000	1.000	1.000	1.000	1.000	-
Stormwater Management	-	-	5.000	5.000	5.000	-
Water System	62.000	63.000	62.000	61.000	61.000	-
Total Public Works	113.725	115.000	116.000	112.000	112.000	-
<u>Planning Development</u>						
County Extension	2.675	2.675	2.400	1.925	1.925	-
Permits and Inspections	12.000	12.000	7.000	7.000	7.000	-
Planning & Zoning Department	6.000	6.000	5.000	5.000	5.000	-
Total Planning Development	20.675	20.675	14.400	13.925	13.925	-
<u>Culture and Recreation</u>						
Recreation	7.000	7.000	6.000	6.000	6.000	-
Library	12.230	12.505	11.905	10.905	10.905	-
Total Culture and Recreation	19.230	19.505	17.905	16.905	16.905	-
Total Personnel	775.155	777.724	756.239	748.239	751.239	3.000

**FAYETTE COUNTY, GEORGIA
TOTAL PERSONNEL (FTE) - APPROVED**



**FY 2012 BUDGET - PERSONNEL (FTE)
BY FUNCTION**



FTE (Full-Time Equivalent) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

**FY 2012 BUDGET
PERSONNEL**

The downturn in the economy has resulted in a reduction of revenue streams that started in FY 2009. For the FY 2010 and FY 2011 budgets, the Board of Commissioners instituted specific budget parameters directing County departments to maintain current personnel levels. For FY 2012, the Board of Commissioners again instructed County Departments to maintain current personnel levels. Any deviations from these parameters needed to be initially presented to the County Administrator. Upon the County Administrator’s recommendation, these needed to be presented and eventually approved by the Board of Commissioners.

New Positions

A total of **3.0 new full-time equivalent (FTE) positions** were approved for FY 2012. The Information Systems department added a full-time position (1.0 FTE) as part of the Strategic Technology Plan initiative. The Clerk of Superior Court added approximately twenty-nine hours per week (equivalent to 0.725 FTE) to assist with the Board of Equalization. The Probate Court added a new full-time position (1.0 FTE) and also got approval to convert a part-time position to full-time (additional 0.275 FTE). The total additional annual cost of the new positions is approximately \$166,354 in salaries and benefits.

FY 2012 BUDGET - POSITIONS (FTE)	
FUNCTION	ADDED
GENERAL GOVERNMENT	1.000
JUDICIAL	2.000
PUBLIC SAFETY	-
PUBLIC WORKS	-
CULTURE & RECREATION	-
PLANNING & DEVELOPMENT	-
TOTAL	3.000

Promotions

A total of **three promotions** were approved for FY 2012. One employee was promoted in the Commissioners’ office and two employees were promoted in the Water System. The total annual additional cost of these promotions is approximately \$15,259 in salaries and benefits.

Matrix linking departments with Fayette County Goals and Objectives

Departments	Protection of citizens	Protection of County property	Efficient\ cost effective operations	Citizens quality of life	Citizens Health/ Welfare	Reward efforts of employees	Maintain assets and Infrastructure	Fiscal responsibility	Environmental Responsibility
Administration			x			x		x	
Animal Control	x				x				
Building & Grounds							x		
County Commission				x					
County Extension				x	x				x
Dept. Family & Children Services*	x				x				
Drug Abuse & Treatment	x				x				
Emergency 911	x				x				
Engineering							x		
Community Options/Counseling Ctr*					x				
Finance			x					x	
Fire and Emergency Services	x				x				
Fleet Maintenance							x		x
Human Resources						x			
Information Systems			x				x		
Judicial System	x								
Library				x					
Marshal's Office	x	x							
Public Health*					x				x
Public Safety & Emergency Mgt	x				x				
Public Works Administration			x				x		x
Purchasing			x					x	
Recreation				x	x		x		
Road Department							x		
Senior Citizen Services*				x	x				
Sheriff's Office	x				x				
Solid Waste Management				x					x
Stormwater Management							x		x
Tax Assessor								x	
Tax Commissioner								x	
Victims Assistance	x				x				
Water System			x	x			x		x
Youth Protection*	x				x				

*Outside Agencies that provide services to the citizens of Fayette County and that are partially funded by the County.

FUNCTION: GENERAL GOVERNMENT

Department

ADMINISTRATION	V - 10
BUILDINGS & GROUNDS MAINTENANCE	V - 12
COUNTY COMMISSION	V - 14
CONTINGENCY	V - 16
ELECTIONS	V - 17
ENGINEERING	V - 19
FINANCE	V - 20
HUMAN RESOURCES	V - 23
INFORMATION SYSTEMS	V - 25
LAW DEPARTMENT	V - 28
NON-DEPARTMENTAL	V - 29
PURCHASING	V - 30
TAX ASSESSOR	V - 32
TAX COMMISSIONER	V - 34

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

Mission Statement

Provide cost effective and efficient management of county government operations.

Major Department Functions

- ◇ Implement policies set by the Board of Commissioners and ensure organizational compliance
- ◇ Maintain effective communication and working relationships with Constitutional Officers.
- ◇ Responsible for the development of the annual operating budget and capital budget program.
- ◇ Provide administrative oversight of the non-statutory departments.

Major FY 2012 Goals

- ◇ Implement Commissioners' annual planning initiatives.
- ◇ Continue the process of transitioning to an E-government environment.
- ◇ Ensure effective communication between all county departments.
- ◇ Research the feasibility of the development and implementation of performance measures throughout the organization.
- ◇ Monitor the impact of state and federal mandates on local level funding and program requirements.
- ◇ Initiate comprehensive review of information system and technology. Develop strategy plan for the improvement of technology information and programs.

Significant Expenditure and Staffing Changes

- ◇ No significant changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 316,513	\$ 319,956	\$ 315,932	\$ 331,139
APPROPRIATIONS				
Personal Services	\$ 262,082	\$ 253,806	\$ 263,797	\$ 273,139
Operating	54,430	66,150	52,135	58,000
Capital Outlay	-	-	-	-
Total Appropriations	\$ 316,513	\$ 319,956	\$ 315,932	\$ 331,139

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	2.00	2.00	2.00	2.00

WORKLOAD INDICATORS	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Projected
County Work Force*	777.724	756.239	748.239	751.239
Meetings	33	34	34	35
General Fund Operating Budget:				
Revenues	\$ 46,356,672	\$ 46,710,489	\$ 45,873,455	\$ 42,700,799
Expenditures	\$ 45,074,862	\$ 44,670,125	\$ 44,408,108	\$ 49,246,782
*Includes all Elected Officials (FTEs)				

PERFORMANCE MEASURES	FY 2009 Actual	FY 2010 Estimate	FY 2011 Estimate	FY 2012 Projected
Citizen complaint response time. Goal: Within 8 hours.	100%	100%	100%	100%
Employee issue response time. Goal: Within 8 hours.	100%	100%	100%	100%
Inquiries resolved within 2 weeks. Goal: 100%.	98%	98%	98%	99%
Meet with department directors monthly to discuss issues of concern, policy changes, and maintain open lines of communication.		100%	100%	100%
24 hour turnaround time on changes to website		100%	100%	100%

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Mission Statement

The mission of the Buildings and Grounds Department is to provide a diverse range of efficient and high quality services with emphasis on safety. To insure uninterrupted facility utilization both in our parks and county buildings and an atmosphere of professionalism to all county employees and public citizens.

Major Department Functions

Building & Grounds Maintenance provides support for all departments within the County Government. It is the responsibility of Maintenance to insure the working environment and the County assets are maintained in a functional and safe manor.

Major Goals

Department goals are comprised of long range and short range to better accommodate the maximum results.

Long range goals consist of the development of training programs that are directly related to the department functions, including computer training for key employees to maximize tracking of projects and their related costs. Long range goals will be ongoing, with visible results measure in project reporting.

Short range goals for the department consist of assigned projects for various county departments. The internal projects are assigned a time frame for each task necessary to complete the project including cost estimates and expense tracking.

Other goals include the on going beautification and maintenance of our County Buildings and Grounds. Scheduling of each task will insure completion. The satisfaction of involved sports associations and Fayette citizens will be the ultimate tracking of successful goals.

Significant Expenditure and Staffing Changes

- ◇ Two full-time vacant positions were eliminated.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 1,621,638	\$ 1,629,814	\$ 1,636,670	\$ 1,679,935
APPROPRIATIONS				
Personal Services	\$ 1,419,088	\$ 1,440,425	\$ 1,451,542	\$ 1,503,387
Operating	201,401	187,219	164,258	174,036
Capital Outlay	1,149	2,170	20,870	2,512
Total Appropriations	\$ 1,621,638	\$ 1,629,814	\$ 1,636,670	\$ 1,679,935

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	35.010	33.600	31.600	31.600

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Number of work orders	1,139	1,753	2,140	2,150
Number of athletic fields	43	43	43	43
Total acreage including ball fields	753	925	925	925
Square footage paved parking lots	2,749,566	2,749,566	2,749,566	2,778,896
Square footage of buildings*	675,277	675,277	675,277	675,277
*Does not include Water System Area				

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Mission Statement

Our mission is to provide all who need our services with prompt and accurate information about Fayette County government's services in general and the actions, decisions, and activities of the board of County Commissioners in particular.

Major Department Functions

- ◇ Prepare the Board of Commissioners for open, public business meetings, through the use of a formal agenda.
- ◇ Ensure the public's awareness/notification of meetings of the Board of Commissioners, in accordance with Georgia's "Open Meetings Act".
- ◇ Provide the members of the board of Commissioners with information and research to assist them in making sound decisions.
- ◇ Provide the members of the Board of Commissioners with information and assistance with responding to, meeting with, or other interaction with the public and others.
- ◇ Create, disseminate and maintain complete and accurate records from meetings and activities of the Board of Commissioners.
- ◇ Comply with all deadlines and requirements of Georgia's "Open Records Act".
- ◇ Official custodian of all records, including but not limited to correspondence, contracts, agreements and other documents related to the decisions, actions and activities of the Board of Commissioners.
- ◇ Assist all Departments and Elected Officials with information in a timely manner, including but not limited to dissemination of information immediately following Board meetings.
- ◇ Assist members of the Board of Commissioners with issues and relationships with other governments and officials at every level.
- ◇ Assist members of the Board of Commissioners with training and educational opportunities and requirements and ensure appropriate training for the Department's staff.

Major Goals

- ◇ Continue the process of identifying and converting old files to the Content Manager System. Since these records are not generated by our computers, this will be an arduous task.
- ◇ Take information to the next level by providing some information via video streaming. Thus far, the dissemination of information to the public on the County's website has been via text or audio only.
- ◇ Continue the process of amending, updating, and republishing the County Code of Ordinances. This will require tremendous work by the County Attorney and user departments.

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

- ◇ Approval of project to purchase Video Recording Equipment - \$10,209 estimated cost.
- ◇ Approval of the promotion of one employee - \$7,246 additional salary and benefits.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 808,383	\$ 567,878	\$ 559,081	\$ 567,012
APPROPRIATIONS				
Personal Services	\$ 399,511	\$ 399,303	\$ 392,995	\$ 405,937
Operating	168,299	168,575	165,417	158,575
Capital Outlay	240,573	-	669	2,500
Total Appropriations	\$ 808,383	\$ 567,878	\$ 559,081	\$ 567,012

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	8.00	8.00	8.00	8.00

WORKLOAD INDICATORS	FY 2008 Estimate	FY 2009 Estimate	FY 2010 Actual*	FY 2011 Estimate
Population	105,933	106,398	106,567	107,100
Commission Meetings	40	33	34	34

*2010 Census

Department:	Contingency	Cost Center:	10010599
Function:	General Government	Fund:	General

Major Department Functions

- ◇ Provide a budgetary reserve or source of funding to meet unbudgeted and/or unanticipated expenditures that might arise during the fiscal year. Any transfers from/to the Contingency account require approval from the Board of Commissioners.

For FY 2012

- ◇ There is no appropriation for Contingency. Any unbudgeted and /or unanticipated expenditures will be funded, upon approval by the Board of Commissioners, from General Fund fund balance.

BUDGET SUMMARY	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ -
APPROPRIATIONS				
Contingency	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ -
Total Appropriations	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ -

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Mission Statement

The Fayette County Board of Elections and Voter Registration commits to conducting fair and impartial federal, state and local elections and to register citizens to vote. We ensure the electoral process will be conducted professionally and consistently, by demonstrating neutrality and non-partisan decision-making based upon a thorough knowledge of and compliance with all election laws. We are dedicated to providing excellent customer service to candidates, media and voters by following and helping the public to follow current federal, state and local election laws.

Major Department Functions

- ◇ Register qualified Fayette County residents and maintain current voter registration records.
- ◇ Conduct general and run-off (local, state and national), primary, special and municipal elections.
- ◇ Provide information to the Georgia Secretary of State and U.S. Department of Justice.
- ◇ Enforce voter registration and election laws.
- ◇ Conduct Advance Voting in the Elections Office for one-week prior to each election and up to three other locations in the County.
- ◇ Conduct Early Voting in person for 45 days prior to Federal and State elections and for 21 days prior to Municipal elections.
- ◇ Conduct Absentee Voting out of the Elections Office for 45 days prior to each election for civilians, military personnel, the elderly and disabled, and other county citizens.
- ◇ Process voter registration applications received from Department of Public Safety, public libraries, Department of Human Services sites, Armed Forces Recruiting facilities and through the mail.
- ◇ Maintain the accuracy and integrity of the Statewide voter registration database by keeping current with name and address changes, deaths and felony convictions.
- ◇ Prepare DRE - touch screen, Express Polls, and OptiScan units for use in conducting elections.
- ◇ Recruit and train 180 to 250 poll officers for each election.
- ◇ Conduct Deputy Registrar training.
- ◇ Assess and ensure polling place compliance with ADA and other disability laws.
- ◇ Act as Qualifying Officer for all candidates who qualify for county offices.
- ◇ Participate in State-mandated election official certification program and continuing education programs.

Major Goals

- Goal 1 : Conduct uncontested elections to be the best of our ability.
- Goal 2: Recruit, train, and maintain quality poll officers to manage polling precincts.
- Goal 3: Maintain public confidence by running the office in an efficient manner.
- Goal 4: Implement the Election's connection to an imaging software system and begin the imaging of voter registration applications.
- Goal 5: Continue to start Early Voting in State-wide elections 45 days before the scheduled Election days. We will conduct Advance Voting the week immediately preceding the Election days.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

- ◇ FY 2012 is a less intense election year. Proposed personal services costs and operating costs have been decreased accordingly.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Municipal Handling Fees (reimbursement from cities/towns)	\$ 85,260	\$ -	\$ -	\$ 94,690
General Fund Contribution	317,008	600,732	595,096	393,720
Total Funding Sources	\$ 402,269	\$ 600,732	\$ 595,096	\$ 488,410
APPROPRIATIONS				
Personal Services	\$ 355,162	\$ 537,109	\$ 520,395	\$ 434,959
Operating	47,107	62,848	61,461	53,451
Capital Outlay	-	775	13,241	-
Total Appropriations	\$ 402,269	\$ 600,732	\$ 595,096	\$ 488,410

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	5.600	4.500	4.500	4.500

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Total Registered Voters (Active & Inactive)	74,246	75,448	76,980	78,000
Number of Precincts	40	40	40	40
Number of Elections Held (Including Municipal Elections)	4	4	4	4
Number of Votes	44,403	122,562	33,122	66,000
Applications Processed - TOTAL	12,644	12,575	6,781	9,425
New Registered Voters	4,631	3,567	2,656	3,200
Duplicate Applications	3,478	3,792	1,281	3,150
Transfers	2,264	2,575	1,437	1,550
Name/Address/Both Changes	2,271	2,641	1,407	1,525
Number of Absentee/Early/Advance Voting	8,266	80,877	7,165	12,000

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

Mission Statement

The mission of the Engineering Department is to provide for a safe and efficient transportation system within Fayette County through planning, design, review, and construction oversight of transportation-related projects. This includes implementation of the County's current transportation SPLOST.

Major FY 2012 Goals and Objectives

- ◇ Review and update applicable articles of the County's Development Regulations.
- ◇ Aggressively implement SPLOST transportation projects, per the Transportation 2010 Work Plan

Performance Measures and Workload Indicators

Implement SPLOST projects per the implementation schedule and budget.

Significant Expenditure and Staffing Changes

- ◇ No significant changes for FY 2012.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Disturbed Acre Fees*	\$ -	\$ -	\$ -	\$ -
General Fund Contribution	213,677	263,275	257,274	274,935
Total Funding Sources	\$ 213,677	\$ 263,275	\$ 257,274	\$ 274,935
APPROPRIATIONS				
Personal Services	\$ 209,595	\$ 257,331	\$ 251,737	\$ 269,006
Operating	4,082	5,944	5,215	5,929
Capital Outlay	-	-	322	-
Total Appropriations	\$ 213,677	\$ 263,275	\$ 257,274	\$ 274,935

*Starting FY 2010, Disturbed Acre Fees revenue will be included in the new Stormwater Management Department.

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	7.00	2.00	4.00	4.00

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Mission Statement

The mission of the Finance Department is to provide timely, accurate, relevant, and accessible financial data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County resources.

Vision Statement

The Finance Department will transition Fayette County into a more efficient Government by enhancing business financial reporting and budget analysis, converting to automated financial systems, increasing efficiency, measuring performance, and intergrating financial systems into daily operations.

Major Department Functions

- ◇ **Accounting:** record activity to general ledger for revenues collected, receivables billed, payables processed, and occupational tax certificates issued.
- ◇ **Annual Audit:** perform fiscal year end close of the accounting records conforming to Generally Accepted Accounting Principles (GAAP) and create work papers with supporting documentation for the annual audit.
- ◇ **Budget:** prepare balanced annual Operating and Capital budgets in accordance with management parameters and administer adopted budgets in accordance with the budgetary laws of the State of Georgia.
- ◇ **Financial Reporting:** prepare and submit monthly reports of financial results and the Comprehensive Annual Financial Report (CAFR), which clearly and accurately articulates the county's financial position.
- ◇ **Investments:** maintain bank reconciliations and meet disbursement obligations while maximizing interest earnings.
- ◇ **Payroll:** transmit direct deposits, report liabilities to appropriate agency, and file W-2's, 1099's, and IRS returns.
- ◇ **Property Insurance:** secure adequate insurance coverage for county assets, maintain up to date asset listing including controls for tracking ownership, replacement schedules and financing.
- ◇ **Purchasing Card:** oversee the county's program and monitor activity for compliance with adopted policy.
- ◇ **Special Projects:** complete research and analysis to address questions raised by the Board of Commissioners and the general public.

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Major FY Goals

- ◇ Conduct analysis of Vehicle Replacement Fund providing recommendation to the County Administrator for the funding of replacing County vehicles and heavy equipment.
- ◇ Submit cash flow schedules to the County's investment advisor for use in developing an investment strategy. Review current policy and provide recommendation for updates.
- ◇ Prepare for the annual independent audit on fiscal year ended June 30, 2011 and receive an unqualified opinion. Prepare the Comprehensive Annual Financial Report (CAFR) in accordance with accounting standards and submit to the GFOA and obtain the Certificate of Achievement for Excellence in Financial Reporting.
- ◇ Create a high quality budget document which articulates the County's revenue and expenditures adopted plan for fiscal year beginning July 1, 2011. Submit the budget document to GFOA and obtain the Distinguished Budget Presentation Award.
- ◇ Develop a balanced budget for fiscal year beginning July 1, 2012 providing recommendations for cost savings to make up potential continued decline in revenues.

Significant Expenditure and Staffing Changes

- ◇ No significant changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 901,374	\$ 1,015,555	\$ 1,033,665	\$ 1,063,395
APPROPRIATIONS				
Personal Services	\$ 831,080	\$ 930,159	\$ 953,551	\$ 979,382
Operating	65,198	80,366	75,713	83,713
Capital Outlay	5,096	5,030	4,401	300
Total Appropriations	\$ 901,374	\$ 1,015,555	\$ 1,033,665	\$ 1,063,395

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	14.000	13.000	14.000	14.000

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
County Work Force	775,155	777,724	756,239	748,239
Accounts payable checks processed	8,667	8,061	7,691	7,828
Accounts payable invoices	15,753	14,647	14,241	14,057
ACH - Utility payments*	3,726	2,691	3,385	3,390
Budget Amendments/Transfers	238	167	328	387
New Occupational Tax Certificates**	2,185	1,898	1,922	1,952
G/L Journals	1,884	1,955	3,173	3,755
Travel requests processed**	206	151	23	69
Travel reservations**	293	73	53	30
P-Card Transactions***	976	989	2,016	2,433
Receipts****	2,714	2,504	3,813	4,295

* There were no ACH utility payments prior to FY 2008.

** Statistics were not kept prior to FY 2008.

*** Revised P-Card program reinstated in FY 2008.

**** Starting in FY 2008, receipting of ambulance billings was contracted to an outside vendor.

RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Bond Credit rating:				
Standard & Poors	AA-	AA	AA	AA+
Moody's	n/a	Aa2	Aa1	Aa1 positive
Investment ROI as a percent of the Local Govt Investment Pool (Pool = 100%)	n/a	98.00%	123.90%	143.03%
M&O millage rate	5.43	5.40	5.40	5.40
Total revenues generated through OTC issuance	\$ 245,788	\$ 190,062	\$ 194,628	\$ 223,337

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Mission Statement

The mission of Human Resources is to provide timely, accurate, relevant, and easily accessible human resource data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources.

Major Goals

- ◇ Maintain Employee Self Service - Online Enrollment, Employee Utilization
- ◇ Implement MUNIS Workflow
- ◇ Utilize TCM
- ◇ Refine Metrics Crucial to Oglethorpe Process

Major Departmental Functions

- ◇ Provide administrative and technical assistance to employees in the areas of policy development and compliance; recruitment and selection; classification and compensation; employee development; employee relations, employee recognition and employee performance appraisal.
- ◇ Administer a comprehensive employee benefits program including health, dental and vision reimbursement plans, wellness, retirement, life insurance, workers' compensation, deferred compensation, deferred compensation and disability.
- ◇ Payroll administration.
- ◇ Maintain employee master files.

Goal	Performance Measurement	Condition	Degree
Maintain Employee Self Service – Online Enrollment, Employee Utilization	Continue to update pertinent employee and applicant information, continue to promote employee comfort level with system utilization	Data entry by employee, implemented by HR	Ongoing
Implement Munis Workflow	Transition HR related processes from paper to electronic format such as personnel requisitions and employee evaluations	Implemented by Human Resources	March 1, 2012
Utilize TCM	Use with Munis Workflow implementation to begin converting file storage from paper to electronic media	Implemented by Human Resources	May 1, 2012
Refine Metrics Crucial to Oglethorpe Process	Continue to identify, refine and utilize metrics that will support the organization's Oglethorpe Process Goals	Supported by Human Resources	Ongoing

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◇ No significant changes for FY 2012.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 422,904	\$ 418,320	\$ 416,956	\$ 432,515
APPROPRIATIONS				
Personal Services	\$ 343,006	\$ 347,610	\$ 358,850	\$ 369,185
Operating	78,829	70,710	56,456	63,330
Capital Outlay	1,069	-	1,650	-
Total Appropriations	\$ 422,904	\$ 418,320	\$ 416,956	\$ 432,515

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	6.00	6.00	5.00	5.00

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Job Requisitions	48	42	34	40
Job Applications	2,105	1,606	1,392	1,400
Interviews	240	133	145	155
On-site Training Programs	77	59	72	72
Employees Attending Training	1,156	1,025	1,636	1,500
On-site Training Hours	196	181	287	221
Health Claims	n/a	n/a	6,153	5,800
Dental Claims	1,968	1,791	1,581	1,600
Rx Claims	n/a	n/a	\$ 3,981	\$ 3,400
Deferred Comp Participants	706	635	554	600
RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Employee Turnover rate				
Fayette County	9.80%	10.68%	11.90%	10.80%
All Govts (US BLS)	15.70%	15.80%	19.10%	16.86%
Avg. length of service years				
Fayette County	8.68	9.19	9.47	9.65
All Govts (US BLS)	7.10	n/a	n/a	n/a
Hrs/Employee (total training hours / Total headcount)	0.25	0.24	0.37	0.30
Training cost per employee	\$ 134.28	\$ 284.48	\$ 154.59	\$ 86.56
Sick time hours taken	51,247	49,673	54,481	51,800
Short-term disability claims	4	11	5	6
Long-term disability claims	1	1	2	1
Workers compensation - compensable claims	52	69	\$ 61	\$ 60
Workers compensation - total direct expenses	\$ 245,000	\$ 395,000	\$ 430,000	\$ 356,000

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Mission Statement

The Mission of Information Systems is to provide Strategic Vision, Leadership, and Enterprise solutions to County leaders and staff so they can meet their goals and deliver results to the public.

Major Department Functions

- ◇ Provide installation and support services for Desktop and Laptop Computers, Servers, and Peripherals such as Printers, Scanners, and Plotters.
- ◇ Install and provide support services for desktop software programs such as Microsoft Word, Excel, PowerPoint, Publisher, and other similar programs.
- ◇ Provide support services for various third party software applications such as CARS, OMS, Visa-craft, ICON, E-911 CAD system, and MUNIS.
- ◇ Establish and support the County's access to the State of Georgia Crime Information Center (GCIC).
- ◇ Provide Leadership Enhancements and Support Services for the development of the County's Geographic Information System (GIS).
- ◇ Provide installation and support services for the County's Networking Equipment including Routers, Switches, Firewalls, and VPN Devices.
- ◇ Provide support for the County's Cable Television equipment such as Cabling, Amplifiers, and Splitters.
- ◇ Provide installation and support of the County's Network infrastructure including WAN and LAN fiber optic and Copper cabling, Equipment racks, Patch panels, and Jacks.
- ◇ Maintain the County's Internet presence including maintenance and support of our Web-Server, E-mail Servers, Domain Name Server, and the Firewall and Security Devices.
- ◇ Provide routine Backup and Archival of the County's data in accordance with the County's Continuity of Operations Plan (COOP).

Major FY 2012 Goals

- ◇ Continue to expand the County's GIS system by assisting with the development of new GIS layers such as an accurate Street Numbering layer.
- ◇ Expand the use of new technologies such as VMware Server Virtualization to create "Virtual Servers" to increase failover capabilities and maximize utilization of hardware resources.
- ◇ Move older physical servers with aging hardware over to the County's Blade Center and Virtual Server environment.
- ◇ Increase the capacity of the County's SAN (Storage Area Network) and expand it across multiple sites to physically disperse the County's data and provide redundancy and resiliency.
- ◇ Expand the County's Tivoli Storage Management System to provide increased cross-site replication of the County's data.
- ◇ Improve the conditions of the County's Network Telecommunication Rooms by providing increased cooling, monitoring, and security.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

FY 2012 Significant Expenditure and Staffing Changes

- ◇ One additional full-time position was approved - approximately \$86,500 annual cost in salaries and benefits.
- ◇ One capital project was approved with a total estimated cost of \$25,000.
- ◇ Seven CIP projects were approved with a total estimated cost of \$628,500.

BUDGET SUMMARY	FY 2010	FY 2011	FY 2011	FY 2012
FUNDING SOURCES	Actual	Budget	Actual	Adopted
General Fund Contribution	\$ 699,351	\$ 645,755	\$ 656,165	\$ 753,188
APPROPRIATIONS				
Personal Services	\$ 608,237	\$ 554,529	\$ 562,404	\$ 660,571
Operating	72,042	87,734	79,644	91,617
Capital Outlay	19,072	3,492	14,116	1,000
Total Appropriations	\$ 699,351	\$ 645,755	\$ 656,165	\$ 753,188

WORKLOAD INDICATORS	FY 2006	FY 2007	FY 2008	FY 2009
	Actual	Actual	Estimate	Estimate
Hardware Work Orders / PCs ³	421	339	199	209
Internet Work Orders	50 ¹	40	72	76
Software Work Orders	322	431	231	243
Other Work Orders / General ³	533	329	677	711
Phone, Security, Alarm Work Orders / Communications ³	13 ²	61 ²	119	125
Alarm Systems ³			27	28
Building Access ³			20	21
E-Mail ³			92	97
Network ³			63	66
Peripherals ³			133	140
User Adds, Changes & Deletions			143	150
TOTAL	1,339	1,200	1,776	1,866

¹ Internet work orders related to the County's web site are now forwarded to a third-party vendor. Only work orders related to Internet Access are included.

² Phone, security, and alarm work orders are handled by the Program Analyst who was move to the Purchasing Department in FY 2005. That position was moved back to the IS Department in FY 2008.

³ The IS Department purchased new work order software and the categories were redefined.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Goal: To increase the average number of work orders closed per day in all categories				
Total Work Orders	1,339	1,200	1,776	1,866
Hardware:				
Work Days (260 days less vacation and holidays)	240	240	240	240
Closed Work Orders	421	339	199	209
Average Closed Per Day	1.8	1.4	0.8	0.9
Percent of Total Work Orders	31.44%	28.25%	11.20%	11.20%
Software:				
Work Days	240	240	240	240
Closed Work Orders	322	431	231	243
Average Closed Per Day	1.3	1.8	1.0	1.0
Percent of Total Work Orders	24.05%	35.92%	13.01%	13.02%
Phones, Security Systems, Alarms:				
Work Days	240	240	240	240
Closed Work Orders	13	61	119	125
Average Closed Per Day	0.1	0.3	0.5	0.5
Percent of Total Work Orders	0.97%	5.08%	6.70%	6.70%
Internet:				
Work Days	240	240	240	240
Closed Work Orders	50	40	72	76
Average Closed Per Day	0.2	0.2	0.3	0.3
Percent of Total Work Orders	3.73%	3.33%	4.05%	4.07%

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	9.000	9.000	8.000	9.000

Department:	Law Department	Cost Center:	10010530
Function:	General Government	Fund:	General

Mission Statement

During FY 2008, the Board of Commissioners approved hiring a Staff Attorney to handle legal matters for the County. The Law Department was created to account for payroll and other operating expenditures related to these legal services.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 157,050	\$ 193,277	\$ 193,643	\$ 181,452
APPROPRIATIONS				
Personal Services	\$ 148,137	\$ 160,877	\$ 157,978	\$ 169,052
Operating	8,913	32,400	35,665	12,400
Capital Outlay	-	-	-	-
Total Appropriations	\$ 157,050	\$ 193,277	\$ 193,643	\$ 181,452

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	1.000	1.000	1.000	1.000

Department:	Non-Departmental	Cost Center:	10010090
Function:	General Government	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual General Government departments.

Significant Expenditure Changes

◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 473,490	\$ 488,729	\$ 461,475	\$ 482,559
APPROPRIATIONS				
Operating	\$ 473,490	\$ 488,729	\$ 461,475	\$ 482,559
Capital Outlay	-	-	-	-
Total Appropriations	\$ 473,490	\$ 488,729	\$ 461,475	\$ 482,559

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

Mission Statement

To purchase goods and services for county departments at the best available price and in a timely manner, and educate departments and keep them abreast of Purchasing policies and procedures.

Major Department Functions

- ◇ Ensure the most economic procurement of materials, equipment, supplies, and services.
- ◇ Prepare requests for proposals/bids for high volume or major purchases.
- ◇ Analyze bids/proposals and make recommendations to the Board of Commissioners for bid/proposal awards.
- ◇ Maintain an inventory of office supplies, i.e. copy and computer paper.
- ◇ Develop County-wide contracts to maximize savings.
- ◇ Assist departments in the development of sealed bid and other specification.
- ◇ Facilitate a public auction where surplus property is sold on-line at GovDeals.com.
- ◇ Maintain list of bidders and provide access to all governmental entities in the County.
- ◇ Produce printing on the digital duplicator.
- ◇ Conduct pre-bid/proposal conferences.
- ◇ Conduct public bid/proposal openings.
- ◇ Respond to numerous open records and status of sealed bids and proposals request.
- ◇ Ensure that sealed bids and proposals are advertised in the newspaper and on the Fayette County Website.
- ◇ Ensure the SAVE Program forms are being submitted.
- ◇ Ensure the bidders affidavits are being submitted.

Major FY 2012 Goals

- ◇ To develop more county-wide annual contracts.
- ◇ To increase the amount of intra and inter governmental participation with annual contracts and the county wide auction.
- ◇ To continue working to increase minority procurement participation.
- ◇ To educate departments in properly compiling specifications and entering requisitions.
- ◇ To increase the amount of vendors with Vendor Self Serve.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditures or staffing changes planned for FY 2012.

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 235,568	\$ 242,834	\$ 211,186	\$ 226,885
APPROPRIATIONS				
Personal Services	\$ 206,165	\$ 208,656	\$ 186,714	\$ 203,720
Operating	29,404	32,435	22,161	23,165
Capital Outlay	-	1,743	2,311	-
Total Appropriations	\$ 235,568	\$ 242,834	\$ 211,186	\$ 226,885

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	3.000	3.000	3.000	3.000

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Purchase requisitions received	1,873	1,452	1,261	1,270
Purchase Orders Issued	1,803	1,415	1,204	1,240
IFB's & RFP's solicited	73	43	43	47
Items/lots of surplus sold	n/a	n/a	72	70
Emergency requisitions received	n/a	n/a	12	10
RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Avg. # of days to process open-market requisitions	n/a	n/a	12.2	4.3
Avg. # of days to process sealed bids & RFP's	n/a	n/a	80.0	75.0
Amount of revenue from sale of surplus	n/a	n/a	\$ 65,856	\$ 14,236
% of emergency requisitions processed in no more than 1 day	n/a	n/a	100%	100%
General Fund Budget:				
Expenditures	\$ 48,277,022	\$ 45,074,862	\$ 44,670,125	\$ 44,408,108

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Mission Statement

The mission of the Fayette County Board of Assessors is to secure a just valuation for ad valorem tax purposes of all real and personal property, provide for uniform assessment of these properties and administer exemptions pursuant to Georgia law.

Major Department Functions

- ◇ Ensure that all taxable property within the County is returned and assessed for taxes at its fair market value and that each taxpayer shall pay only his proportionate share of taxes.
- ◇ Maintain all tax records and maps for the County including, but not limited to, the mapping, platting, cataloging, and indexing of all real and personal property in the County.

Major FY 2012 Goals & Objectives

- ◇ Discover, research, and assess all real property in Fayette County.
- ◇ Discover, research, and assess all tangible personal property in Fayette County including business furniture, fixtures, machinery, equipment and inventory, golf carts, boats, airplanes, heavy duty equipment and mobile homes.
- ◇ Administer Homestead Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Administer Current Use Covenant assessments, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Administer Freeport Exemption and Pollution Control Equipment Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Send notices to all property owners and implement review/appeal process.
- ◇ Conduct individual assessment review for Value, Taxability, Uniformity and Denial of exemption, presenting a preponderance of evidence to the Board of Equalization and Superior Court.
- ◇ Continue working on the GIS base layers.

Significant Expenditure and Staffing Changes

- ◇ Personal Services for FY 2012 increased due to a 19.4% increase in health insurance costs.

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
◇ Deeds & PT-61 (Real Estate Transfer Declaration) forms researched and entered in database	4,344	3,500	3,816	4,000
◇ Real Estate Parcels mapped	n/a	200	60	50
◇ Real Estate Parcels assessed	42,479	42,021	42,969	43,000
◇ Personal Property Accounts assessed	4,300	5,393	5,344	5,350
◇ Mobile Homes assessed	1,400	1,238	1,208	1,200
◇ Homestead Exemptions reviewed & placed on digest	27,851	29,506	29,618	29,700
◇ Current Use Assessments reviewed & placed on digest	427	524	544	575
◇ Freeport Exemptions reviewed & assessed	65	70	79	85
◇ Pollution Control Exemptions reviewed & assessed	n/a	2	1	1
◇ Assessment Notices generated & mailed for Real Estate Parcels	37,268	32,667	36,455	43,000
◇ Assessment Notices generated & mailed for Personal Property Accounts	437	763	565	600

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 766,976	\$ 825,425	\$ 784,164	\$ 816,247
APPROPRIATIONS				
Personal Services	\$ 699,741	\$ 685,860	\$ 681,815	\$ 714,352
Operating	66,713	139,565	101,677	101,895
Capital Outlay	522	-	672	-
Total Appropriations	\$ 766,976	\$ 825,425	\$ 784,164	\$ 816,247

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	14.450	13.450	12.450	12.450

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

Major Department Functions

- ◇ Administer the ad valorem tax collection function for the County.
- ◇ Disburse tax collections to governing authorities of the state, county, school system and municipalities.

Major FY 2012 Goals

- ◇ Collect at a minimum 98 percent of the property taxes levied in the upcoming year.
- ◇ Continue the efforts to reduce the amount of delinquent property taxes outstanding.
- ◇ Implement on line payment system for auto registration and property tax.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Emission Testing Rebate	67,682	70,000	72,245	72,000
Postage Fees	20,652	21,000	20,531	21,000
Commissions on Tax Collections	288,136	285,000	309,345	260,000
Reinstatement Fees - Auto Insurance	15,120	15,000	14,340	14,000
General Fund Contribution	549,908	613,933	523,067	648,915
Total Funding Sources	\$ 941,498	\$ 1,004,933	\$ 939,528	\$ 1,015,915
APPROPRIATIONS				
Personal Services	\$ 778,615	\$ 834,383	\$ 780,281	\$ 830,165
Operating	159,006	160,550	156,767	182,750
Capital Outlay	3,876	10,000	2,480	3,000
Total Appropriations	\$ 941,498	\$ 1,004,933	\$ 939,528	\$ 1,015,915

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	19.000	17.500	17.500	17.500

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Number of tax bills	46,173	46,779	47,414	45,289
Number of tags sold	126,673	120,925	116,580	117,510
Percentage of tax bills collected	98.7%	97.0%	97.3%	98.5%
Taxes levied	\$ 155,095,514	\$ 165,838,079	\$ 157,090,181	\$ 158,374,079

FUNCTION: JUDICIAL

<u>Department</u>	<u>Page</u>
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Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of State Court is to be responsive, innovative and efficient when providing citizens a true and correct comprehensive permanent court record and other official court documents. In an expedient approach through the automation and computerization of indices and digitized legal documents and web application, the mission of the State Court Clerk's Office is to offer a more modern technological interaction with the community.

The Clerk's Office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- ◇ Attend sessions of court ensuring compliance of all jury management and court records.
- ◇ Record and maintain a complete and accurate record of all court cases and proceedings.
- ◇ Civil Division: Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas; administer the Jury selection process.
- ◇ Criminal Division: To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center and Department of Public Safety
- ◇ Traffic Division: Ensure filing of all traffic citations; ensure court forms are filed within mandates collect fines and forfeitures on citations; electronically transmit to Department of Public Safety; and ensure the filing of all ordinance cases.
- ◇ Administrative Division: To accurately and timely balance reports; make deposits and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2012 Goals

- ◇ To maintain a balanced budget.
- ◇ To support citizen needs by expanding services of the Clerk's Office to web based formats.
- ◇ To monitor legislation on e-filing and prepare the Clerk's Office for the implementation of electronically filed documents.
- ◇ Support the implementation of E-tickets.
- ◇ Implement Criminal Judicial Data Exchange circuit-wide.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditure or staffing changes.

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 264,755	\$ 276,384	\$ 270,428	\$ 295,102
APPROPRIATIONS				
Personal Services	\$ 235,741	\$ 248,092	\$ 242,780	\$ 266,810
Operating	29,014	28,292	22,748	28,292
Capital Outlay	-	-	4,901	-
Total Appropriations	\$ 264,755	\$ 276,384	\$ 270,428	\$ 295,102

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	5.000	5.000	5.000	5.000

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Civil Cases processed	1,544	1,536	1,217	1,300
Criminal Cases processed	2,112	2,129	2,211	2,200
Traffic Cases processed	4,565	4,497	4,488	4,450
Ordinances Cases processed	463	334	352	325
Revocation Cases processed	693	1,298	932	1,000
DPS Case Notices processed	526	487	583	600
Total Cases Filed	9,903	10,281	9,783	9,875
Total GCIC Transmissions	3,472	3,556	3,381	3,400
Total DPS Transmissions	4,957	5,067	4,731	4,500
Civil Proceedings	9,914	9,652	9,120	9,200
Criminal Proceedings	18,188	19,066	20,786	22,000
Traffic Proceedings	13,879	13,526	12,533	12,500
Ordinance Proceedings	1,815	1,318	1,394	1,400
Total Number of Proceedings	43,796	43,562	43,833	45,100
Civil Scanned Pages	34,877	30,800	42,041	44,000
Criminal Scanned Pages	32,033	34,471	37,170	38,000
Traffic Scanned Pages	23,244	23,235	20,826	21,000
Ordinance Scanned Pages	3,255	2,725	2,519	2,600
Total Number of Scanned Pages	93,409	91,231	102,556	105,600
Total Minute Book Pages Recorded	6,084	5,345	4,513	5,200
Total Final Minutes Pages	99,493	96,576	107,069	110,200
Calendars generated	444	603	420	450
Court days scheduled	213	206	201	210
Civil Hearings and Trials Schedules	519	544	545	550
Criminal Hearings and Trial Scheduled	3,188	6,655	5,385	5,400
Traffic Hearings and Trials Scheduled	4,986	4,745	5,122	5,300
Special Set Hearings	1,010	1,298	932	950
Ordinance Hearings and Trials Scheduled	681	581	553	560
Drug Screening Hearings	270	256	273	275
Alternative Language Hearings (started 07-01-08)	230	387	217	250
Total Scheduling	10,884	14,466	13,027	13,285

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of Superior Court is to effectively provide citizens a true and correct comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and scanned legal documents. The Clerk's office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- ◇ Attend sessions of court ensuring compliance of all jury management and court records.
- ◇ Record and maintain a complete and accurate records of all court cases and proceedings.
- ◇ Civil Division: Ensure compliance of civil documents; assess, collect and disburse all fees; approve applications and issue notary public certificates; process adoptions; issue summons and subpoenas; administer the Jury selection process; and to file and transmit financing statements.
- ◇ Criminal Division: To maintain criminal files; collect fines and forfeitures; report felony convictions to the Secretary of State; prepare final dispositions; electronically transmit to Georgia Crime Information Center and Department of Public Safety and disburse monies according to Georgia Statute.
- ◇ Real Estate Division: Preserve and index all deeds, mortgages, plats, liens and other real estate documents mandated by law that deals with property ownership and to transmit timely to the Clerk's Authority.
- ◇ Administrative Division: To accurately and timely balance reports; make deposits; and disburse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2012 Goals

- ◇ To effectively manage the Clerk's Office on a reduced budget.
- ◇ To support citizen needs by expanding services of the Clerk's Office to web based formats to include online notary applications.
- ◇ Web development of the Board of Equalization site.
- ◇ Implement an e-commerce solution to Real Estate.
- ◇ Fully implement e-filing in Real Estate.
- ◇ Implement Criminal Judicial Data Exchange circuit-wide.
- ◇ E-file child support cases.

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, the BOC approved twenty-nine additional hours per week (0.725 FTE equivalent) to assist with the Board of Equalization.

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

BUDGET SUMMARY FUNDING SOURCES	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
Legal Recording Fees	\$ 424,452	\$ 415,000	\$ 446,120	\$ 415,000
Superior Court Fines	228,220	175,000	235,466	225,000
General Fund Contribution	542,233	606,750	526,742	682,316
Total Funding Sources	\$ 1,194,905	\$ 1,196,750	\$ 1,208,328	\$ 1,322,316

APPROPRIATIONS				
Personal Services	\$ 927,760	\$ 950,128	\$ 942,208	\$ 1,041,568
Operating	259,255	246,622	250,595	273,848
Capital Outlay	7,890	-	15,525	6,900
Total Appropriations	\$ 1,194,905	\$ 1,196,750	\$ 1,208,328	\$ 1,322,316

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	22.284	20.559	20.559	21.284

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
TOTAL CIVIL AND DOMESTIC ACTIONS	2,341	2,294	2,070	2,000
TOTAL NUMBER OF PROCEEDING ENTRIES	20,525	20,769	19,959	19,500
TOTAL NUMBER OF PAGES SCANNED	85,416	93,405	81,629	82,000
TOTAL CIVIL MINUTE BOOK PAGES RECORDED	3,622	2,297	2,063	2,100
TOTAL NUMBER OF ADOPTIONS FILED	48	38	39	40
Applications for Trade Names Processed	209	144	127	130
Notary Public Applications Processed	600	517	369	300
Military Discharges Processed	10	7	12	15
TOTAL APPLICATIONS PROCESSED	819	668	508	445
TOTAL APPLICATION PAGES RECORDED	1,442	1,336	1,016	890
TOTAL FINANCING STATEMENTS	1,312	1,373	1,726	2,000
TOTAL STATEMENT PAGES SCANNED	1,879	1,879	2,534	2,800
TOTAL REAL ESTATE INSTRUMENTS	18,449	18,800	24,254	26,000
TOTAL HOSPITAL LIENS (Separated from GED in 2004)	679	741	954	975
TOTAL GENERAL EXECUTION INSTRUMENTS	6,112	5,682	7,383	7,500
TOTAL REAL ESTATE PLATS	102	64	78	90
TOTAL REAL ESTATE PAGES SCANNED	103,094	111,162	94,313	98,000
TOTAL NUMBER OF GRANTORS INDEXED	41,841	43,530	40,902	41,000
TOTAL NUMBER OF GRANTEEES INDEXED	39,726	42,662	39,546	40,000
TOTAL INTANGIBLE TAX FORMS PROCESSED	4,145	4,168	3,171	3,200
TOTAL TRANSER TAX FORMS	3,927	3,626	3,563	3,600

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

WORKLOAD INDICATORS - CONTINUED	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
TOTAL NUMBER OF CRIMINAL CASES	872	887	871	950
TOTAL NUMBER OF PROCEEDING ENTRIES	9,743	9,883	10,561	11,000
TOTAL NUMBER OF PAGES SCANNED	18,706	18,873	20,615	23,000
TOTAL CRIMINAL MINUTE BOOK PAGES RECORDED	1,463	3,065	1,463	1,500
TOTAL NUMBER OF DRUG COURT HEARINGS	n/a	51	25	30
TOTAL NUMBER OF DRUG COURT CASES	n/a	10	9	15
GEORGIA CRIME INFORMATION TRANSMITTALS	2,298	1,945	2,298	2,400
GEORGIA DEPT OF MOTOR VEHICLE SERVICE FORMS	145	187	145	160
SECRETARY OF STATE FELONY CONVICTIONS	357	n/a	357	360
NOTICES OF APPEAL FILED	33	27	33	35
TOTAL NUMBER OF CALENDARS GENERATED	254	215	83	150
TOTAL COURT DAYS SCHEDULED (FOUR JUDGES)	376	283	442	400
TOTAL CIVIL CASES FOR HEARINGS AND TRIALS	1,686	1,820	1,940	2,100
TOTAL CRIMINAL CASES FOR HEARINGS AND TRIALS	2,496	1,589	2,497	2,600
TOTAL SPECIAL SET CASES	137	143	156	160
TOTAL NUMBER OF JURORS SUMMONED	6,800	7,465	7,500	8,000

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

Mission Statement / Major Functions

To successfully prosecute all those defendants brought to trial in a timely manner. To protect and assist victims of crime. To reduce the amount of time between the date of the offense and the date of the disposition of the case thereby reducing jail populations. To provide residents of each of the four counties we serve with the most efficient and effective legal services possible.

The District Attorney is the chief prosecuting officer for the State of Georgia within each of the State's 49 judicial circuits, which consist of one to eight counties. Each District Attorney is an elected constitutional officer, who is part of the judicial branch of Georgia state government. The District Attorney represents the State of Georgia in the trial and appeal of criminal cases in the Superior Court and delinquency cases in the juvenile courts.

The District Attorney within the Griffin Judicial Circuit serves the following counties: Fayette, Pike, Spalding, and Upson.

The County funds the portion of the circuit-wide expenses that are attributable to Fayette County.

Significant Expenditure Changes

◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 330,928	\$ 330,867	\$ 332,832	\$ 330,573
APPROPRIATIONS				
DA Contract Services	\$ 324,480	\$ 324,480	\$ 324,480	\$ 324,480
Operating	6,448	6,387	8,352	6,093
Capital Outlay	-	-	-	-
Total Appropriations	\$ 330,928	\$ 330,867	\$ 332,832	\$ 330,573

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
SUPERIOR COURT:				
Cases Filed:				
Felony counts	802	950	1,246	1,190
Misdemeanor counts	597	675	877	366
Cases Disposed:				
Felony counts	940	1,050	1,105	1,097
Misdemeanor counts	719	643	556	427
Indictment/Accusations Filed	442	658	497	495
Juvenile Court Cases Handled	1,453	1,957	1,186	897

Department:	Judges, Court Reporter	Cost Center:	10020160
Function:	Judicial	Fund:	General

The Judges, Court Reporter cost center includes the Fayette County's allocation of the Griffin Judicial Circuit Superior Courts' expenditures and expenditures of the Fayette County's local Superior Court.

Major Department Functions

- ◇ Serve as the highest ranking local court, having jurisdiction over all criminal felony cases, major civil cases, and cases involving Fayette County.
- ◇ Court resolves cases involving child custody, criminal cases with and without a jury, and issues fines, and/or sentences upon conviction.
- ◇ Responsibilities include the determination of a defendant's competence to stand trial, the admissibility of a confession, and the legality of a written document.

Major Goals

- ◇ Maintain a low crime rate level by administering justice to criminals in a timely manner.
- ◇ Keep the cost of the court system to a minimum.

Significant Expenditure Changes

- ◇ No significant changes in expenditures.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 356,257	\$ 348,943	\$ 370,267	\$ 339,645
APPROPRIATIONS				
Personal Services*	\$ 8,446	\$ 10,046	\$ 16,082	\$ 7,209
Circuit Court Contract Services	268,057	268,057	268,057	261,596
Operating	79,480	70,840	86,128	70,840
Capital Outlay	275	-	-	-
Total Appropriations	\$ 356,257	\$ 348,943	\$ 370,267	\$ 339,645

* Contracted personnel

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Fayette County - Criminal and civil filings	2,285	2,854	3,018	2,612
Fayette County - % of total Circuit filings	28.2	31.5	31.1	28.9

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Juvenile Court of Fayette County is as follows:

- ◇ To interpret and enforce existing statutes in a way that provides due process, fair treatment and justice to all persons appearing before this court.
- ◇ To provide or arrange for appropriate services for those persons appearing before the court.
- ◇ To create and maintain a feeling of respect for and in the court system on the part of the citizens that it serves to that they support and assist the court in its efforts.
- ◇ To maximize, to the extent possible, the development and job satisfaction of court employees so that the court is able to attract, secure and retain the commitment of the kinds and numbers of people necessary to accomplish the court's mission and goals.
- ◇ To create and maintain a feeling of confidence in and support for the court on the part of the other organizations with which it comes in contact, particularly those organizations that are a part of the total criminal justice system.
- ◇ To insure that the taxpayers of Fayette County receive the greatest benefits for the dollars expended for court services

Major Department Functions

- ◇ To docket and set calendars for cases concerning allegations of deprivation, delinquency, unruly conduct and traffic offenses involving children within our jurisdiction. Parameters of mandated time frames will be the standard. Guidelines and operating procedures set by judges will be utilized on each individual case incorporating applicable Official Codes of Georgia Annotated.
- ◇ To liason with the State of Georgia's Department of Human Resources, i.e.: Department of Family and Children Services and Department of Juvenile Justice to insure that the mandates under which the court must operate are compatible with the policies of these two departments.
- ◇ To insure the rights of victims and offenders are protected under the law as well as court preparation, including scheduling of cases, investigation, conducting trials, preparation of court orders, collection of fees and fines, filing of documents and record retention.
- ◇ To seek treatment and rehabilitation of delinquent children.
- ◇ To seek reunification with parents and children who are separated by judicial intervention.
- ◇ To cooperate and work closely with the law enforcement agencies to insure citizens rights are protected as well as the rights of delinquents.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Major FY 2012 Goals

- ◇ Maintain proactive initiative on office space and future needs of Juvenile Court.
- ◇ To initiate a study with DJJ, as Griffin RYDC is now closed, on the viability of locating a detention facility in our county utilizing space in the old jail facility, and further to study if including DJJ's offices would be a viable option for anticipated build out of the Judicial Complex.
- ◇ To assign, train, and delineate duties for the staff to maximize efficiency.
- ◇ To continue to author with the input from the judges and other agencies a more complete operating procedures manual
- ◇ Secure grants for programs appropriate to Juvenile Court for delinquency prevention and enhance training of personnel for applications process for these awards.
- ◇ To continue to advocate use of advanced technology with JCATS, which will assist the courts in the tracking of delinquents within the circuit and state, and further to assist Griffin Judicial Circuit in compiling statistics for caseload management.
- ◇ To manage increasing caseload efficiently and continue with working with law enforcement agencies to enhance the rehabilitations of children and protect the citizens.
- ◇ To work with the Public Defender's Office to ensure the rights of citizens and juvenile offenders are protected under the new statutes governing appointment of counsel for any qualified clients involved in our Court.
- ◇ To assist and support the DART program for drug and alcohol rehabilitations of children.

Major FY 2011 Goals Accomplished

- ◇ Enhance development of the CASA program so that assistance via mentoring can be accomplished for families who have case plans with DFACS for reunification.
- ◇ Implementing initial spreadsheets on statistical data for circuit.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditures or staffing changes.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2010	FY 2011	FY 2011	FY 2012
FUNDING SOURCES	Actual	Budget	Actual	Adopted
Juvenile Court Fines	\$ 54,746	\$ 48,000	\$ 51,159	\$ 55,000
General Fund Contribution	263,280	270,198	263,666	271,477
Total Funding Sources	\$ 318,026	\$ 318,198	\$ 314,825	\$ 326,477
APPROPRIATIONS				
Personal Services	\$ 272,971	\$ 276,300	\$ 279,792	\$ 287,352
Operating	43,022	39,648	32,879	36,325
Capital Outlay	2,033	2,250	2,153	2,800
Total Appropriations	\$ 318,026	\$ 318,198	\$ 314,825	\$ 326,477

WORKLOAD INDICATORS	2009	2010	2011	2012
	Actual	Actual	Estimate	Projected
New juvenile cases docketed/filed	1,379	1,509	1,550	1,550
Judges in Fayette Court (two needed occasionally on same day)	159	160	160	160
EFFICIENCY MEASURES	2009	2010	2011	2012
	Actual	Actual	Estimate	Projected
New juvenile cases docketed and closed	97.0%	96.0%	97.0%	97.0%
Mandated time frames met	99.0%	99.0%	99.0%	99.0%
Fines Collected	98.0%	98.0%	98.0%	98.0%
Restitution Collected	95.0%	95.0%	95.0%	95.0%
Supervision fees collected (unless waived by Judge)	98.0%	98.0%	98.0%	98.0%
EFFECTIVENESS MEASURES	2009	2010	2011	2012
	Actual	Actual	Estimate	Projected
Juvenile Cases closed	1,335	1,470	1,550	1,550
Days calendared	159	160	160	160
Fines/Fees/Restitution disbursed to outside agencies	\$ 15,689	\$ 19,721	\$ 16,000	\$ 16,000
Orders written/filed	1,390	1,394	1,410	1,440
Supervision fees collected/dispursed to 217-20610	\$ 32,413	\$ 34,411	\$ 33,000	\$ 33,000
PRODUCTIVITY MEASURES	2009	2010	2011	2012
	Actual	Actual	Estimate	Projected
New juvenile cases docketed/filed	1,379	1,509	1,550	1,550
Session in Court (2 Judges are needed occasionally on a single day)	159	160	165	170
Summons/subpoenas served	4,500	4,550	4,600	4,670
Public Safety Documents	650	625	625	630
Fines Collected (Traffic/DUI/Drugs/Etc.)	\$ 80,437	\$ 103,209	\$ 81,000	\$ 81,000
Restitution Collected	\$ 17,026	\$ 9,486	\$ 20,000	\$ 20,000
Other documents	3,460	3,500	3,550	3,600
Orders prepared	1,525	1,590	1,600	1,650

PERSONNEL - (FTE)	FY 2009	FY 2010	FY 2011	FY 2012
	Budget	Budget	Budget	Adopted
Total Personnel	5.000	5.000	5.000	5.000

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The Mission of the Juvenile Court Supervision Services is as follows:

- ◇ To promote a safe and secure community, the Juvenile Court of Fayette County will utilize prevention and treatment services in collaboration with families and other organizations to encourage the physical emotional, psychological, educational, and moral well-being of children throughout the County to prevent and treat delinquency and unruly behavior.
- ◇ The prevention programs offered will be funded under the guidelines of the official Code of Georgia 15-11-71, the Juvenile Proceedings Codes and the parameters described therein.
- ◇ Further this court will diligently seek and implement grants offered for delinquency prevention and treatment through Federal funding as well as corporate partners.

Major Department Functions

- ◇ To allocate funding collected to provide supervision and rehabilitation services for those juveniles in the court system.
- ◇ To enhance the training of all court personnel, law enforcement, educators, and helping agencies to focus on the rehabilitation of juveniles through awareness of the problems of delinquent children and related issues.
- ◇ To present seminars to various agencies focusing on rehabilitation utilizing funding available through court imposed fees.
- ◇ Expand programs on delinquency utilizing court fees which are collected under 15-11-71 and are funded without tax dollars or expenditures from the operating budget of the Court.

Major FY 2012 Goals

- ◇ To seek new innovative programs focusing on rehabilitation through government grants and funding through collection of supervision fees under OCGA 15-11-71.
- ◇ To identify and enhance programs such as the MRT, Breaking the Chains, Vista and Tomorrow's Man court ordered to rehabilitate Fayette County delinquents and incorporate scholarship awards to children who meet financial hardship criteria for these programs.
- ◇ Allocate funds for teaching seminars to be given to appropriate local agencies with appropriate themes.
- ◇ Assist and support the DART program for drug and alcohol rehabilitation of children.
- ◇ Allocate funds for psychological evaluations under collected supervision fees with indigent guidelines to be used for qualification.

Significant Expenditure Changes

- ◇ During FY 2011, contracted services that were previously charged to Technical Services were changed to be paid through payroll and charged to Personal Services.

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Juvenile Fine Surcharge	\$ 31,663	\$ 27,000	\$ 29,938	\$ 30,000
Appropriated Fund Balance	(9,261)	1,800	(6,709)	630
Total Funding Sources	\$ 22,403	\$ 28,800	\$ 23,229	\$ 30,630
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ 7,420	\$ 21,530
Technical Services	21,094	25,000	13,367	4,500
Other Operating	1,309	3,800	2,443	4,600
Capital Outlay	-	-	-	-
Total Appropriations	\$ 22,403	\$ 28,800	\$ 23,229	\$ 30,630

WORKLOAD INDICATORS	2009 Actual	2010 Actual	2011 Estimate	2012 Projected
Juveniles placed on probation/informal adjustment/abeyances/short term program	558	593	600	600
EFFICIENCY MEASURES				
Juveniles Referred to Program	88.0%	88.0%	88.0%	88.0%
Supervision Fees collected (unless waived by Judge)	97.5%	97.0%	98.0%	98.0%
EFFECTIVENESS MEASURES				
Work Sites	10	9	9	9
Recidivism rates	22.0%	22.0%	22.0%	22.0%
PRODUCTIVITY MEASURES				
Work performed at government and non-profit sites such as Kiwanis Field, Board of Education, Recreation fields, Churches by delinquents in community service. Number of offenders	558	561	580	590
Hours Worked in Program	2,400	2,420	2,450	2,450

Department:	Law Library	Cost Center:	20520750
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The mission of the Law Library is to effectively provide citizens with access to the most current legislation through hardback legal texts and internet access services.

Major Department Functions

- ◇ Acquire and maintain materials for the County law library by utilizing monies collected from a surcharge on all cases.
- ◇ To provide Fayette County citizens an atmosphere that is conducive to legal research.

Major FY 2012 Goals

- ◇ Provide the Fayette County general public with the most current legislation. Access will be provided in hardback legal texts and up-to-the-minute on-line services.
- ◇ To improve efficiency with additional computers and printers to maximize access to on-line services for citizens

Significant Expenditure Changes

- ◇ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Charges for Services	\$ 72,386	\$ 55,000	\$ 63,183	\$ 66,000
Investment Income	32	-	-	-
Appropriated Fund Balance	(19,729)	12,160	(12,129)	1,160
Total Funding Sources	\$ 52,689	\$ 67,160	\$ 51,054	\$ 67,160
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	52,689	67,160	51,054	67,160
Capital Outlay	-	-	-	-
Total Appropriations	\$ 52,689	\$ 67,160	\$ 51,054	\$ 67,160

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
Probate Court Cases	631	598	620	625
State and Superior Civil Cases	3,493	3,885	3,830	3,900
State and Superior Criminal/Traffic Cases	9,702	8,705	9,145	9,200
Juvenile Court Cases (effective 7/1/04)	501	372	378	400
Magistrate Court Cases (effective 7/1/07)	1,464	2,858	2,940	3,000

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Mission Statement

Our Court is set up to interpret and enforce existing laws in a manner that provides due process, equal treatment and justice for all parties appearing before the Court for both civil and criminal cases. Our goal is to provide the taxpayers of Fayette County with just, efficient and cost effective service. We will deliver this service in a courteous manner.

Major Department Functions

- ◇ Serve its constitutionally required role as a court of inquiry with the primary responsibility to determine the sufficiency of evidence for the issuance of arrest warrants, search warrants and probable cause.
- ◇ Conduct court for civil claims and garnishments up to jurisdictional limit, abandoned vehicles and dispossessories, including evictions with an unlimited amount.
- ◇ Process and prosecute misdemeanor deposit account fraud checks.
- ◇ Process all other misdemeanor and felony warrants, including bond hearings and preliminary hearings as Peachtree City and Fayetteville Municipal Judges only conduct hearings that may be prosecuted exclusively in city court.
- ◇ Conduct misdemeanor deposit account fraud check court along with preliminary hearings on Tuesday, pre-issue warrant hearings on Wednesday and civil cases on Thursday due to time required to process and render decisions due to increased caseload. On occasion, Thursday civil court carries over to Friday. First appearance/bond hearings are conducted six days a week with the exception of Sunday, and as needed at all other times.
- ◇ Liaison with county and state officials to ensure mandates, under which the court operates, are maintained.
- ◇ Receive and review all requests for issuance of arrest warrants and search warrants for Fayette County Sheriff Dept., Peachtree City Police Dept., Fayetteville Police Dept. and private citizens. Also, conduct hearings as needed or appropriate.
- ◇ Process and manage post civil judgment issues including post-judgment discovery, garnishments of wages, garnishments of accounts, traverses to such effects, hearings for relief and contempt.
- ◇ Process and manage all writs of Dispossessory and the conduct and supervision of all physical dispossessories throughout the county and all cities within the country.
- ◇ Provide efficient and effective services of process for all court's civil processes.
- ◇ Process and manage vehicle foreclosures.
- ◇ Judges serve as needed for Superior court to consider family violence Temporary Protective Order petitions and sign orders and restrictions as the judge deems appropriate.

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Major FY 2012 Goals

- ◇ Operate a cost effective court and administrative office.
- ◇ Handle projected increase in workload as efficiently as possible.
- ◇ Enhance program for reporting and disbursement of fines and fees to appropriate agencies to include the Superior Court Clerks Authority, County and State.
- ◇ Perfect ongoing enhancements to the ICON Case Management software program to receive improved performance measure reports.

Significant Expenditure and Staffing Changes

- ◇ There are no significant changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Magistrate Court Fines/Fees	\$ 182,339	\$ 175,000	\$ 250,406	\$ 250,000
General Fund Contribution	284,681	297,898	212,811	243,955
Total Funding Sources	\$ 467,020	\$ 472,898	\$ 463,217	\$ 493,955
APPROPRIATIONS				
Personal Services	\$ 434,595	\$ 440,618	\$ 434,455	\$ 462,413
Operating	30,365	30,030	26,608	31,542
Capital Outlay	2,061	2,250	2,153	-
Total Appropriations	\$ 467,020	\$ 472,898	\$ 463,217	\$ 493,955

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	10.000	10.000	10.000	10.000

WORKLOAD INDICATORS	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Projected
Civil Cases processed	2,902	3,062	3,200	3,400
Claims filed/disposition	2,379	3,127	3,200	3,400
Dispossessories filed/disposition	2,380	2,764	2,900	3,200
Garnishments filed/disposition	478	382	500	600
Abandoned motor vehicles filed/disposition	414	426	450	500
Criminal Cases processed	1,452	2,535	2,500	2,700
Felony warrants	1,470	1,151	1,600	1,600
Misdemeanor warrants	1,081	1,251	1,300	1,400
Deposit account fraud warrants	112	143	200	225
TOTAL CASES FILED	12,668	14,841	15,850	17,025

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Constable Service - Civil Papers (Sept. 2006 - present)	2,962	3,287	3,100	3,300
Constable Evictions	294	283	350	400
Number of civil proceedings	14,944	17,985	18,000	18,500
Number of criminal proceedings	6,214	6,378	6,600	6,800
TOTAL NUMBER OF PROCEEDINGS	21,158	24,363	24,600	25,300
Number of civil scanned pages	22,163	25,204	26,000	27,000
Number of criminal scanned pages	10,296	12,196	13,000	14,000
TOTAL NUMBER OF SCANNED PAGES	32,459	37,400	39,000	41,000
Court days scheduled	492	492	492	492
Calendars generated	196	196	196	196

Civil hearings and trials scheduled	1,100	1,772	1,800	1,900
Criminal hearings and trials scheduled				
First appearance hearings	2,999	2,907	3,200	3,300
Commitment/Preliminary hearings	287	341	400	400
Pre-issuance warrant hearings	148	133	250	250
Deposit account fraud hearings/trials	115	307	300	300
TOTAL SCHEDULING	4,649	5,460	5,950	6,150

Department:	Non-Departmental	Cost Center:	10020090
Function:	Judicial	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual Judicial System departments.

Significant Expenditure Changes

◇ One CIP project approved for FY 2012 - \$500,000.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 231,932	\$ 223,956	\$ 238,790	\$ 223,956
APPROPRIATIONS				
Operating	\$ 231,176	\$ 223,956	\$ 238,790	\$ 223,956
Capital Outlay	756	-	-	-
Total Appropriations	\$ 231,932	\$ 223,956	\$ 238,790	\$ 223,956

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

Mission Statement

To provide Probate Court services to the public as mandated by Georgia law and the Georgia Constitution.

Major Department Functions

- ◇ Decedent's estates, guardianships and conservatorships of minors and adults, issuance of marriage licenses, issuance of orders for involuntary evaluation due to mental illness, drug use or alcohol use, issuance of weapons carry licenses, issuance of fireworks display permits, issuance of certificates of residence, local custodian and registrar for Georgia Vital Records, designated by U.S. State Department as a passport acceptance agency, and miscellaneous other duties.

Major Goals

- ◇ To provide thorough, competent, efficient service to the citizens of Fayette County.

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, an additional full-time position was approved and a part-time position was approved to become full-time (approximate additional cost of \$57,224 in annual salaries and benefits).

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Probate Court Fees	\$ 188,882	\$ 190,000	\$ 327,208	\$ 300,000
General Fund Contribution	95,682	109,100	(15,126)	61,621
Total Funding Sources	\$ 284,563	\$ 299,100	\$ 312,082	\$ 361,621
APPROPRIATIONS				
Personal Services	\$ 259,394	\$ 259,809	\$ 271,282	\$ 333,776
Operating	22,872	27,291	26,954	24,245
Capital Outlay	2,297	12,000	13,847	3,600
Total Appropriations	\$ 284,563	\$ 299,100	\$ 312,082	\$ 361,621

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	5.000	4.725	4.725	6.000

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
Marriage licenses	633	661	641	618
Firearms licenses	838	937	1,866	2,074
Passports	261	505	665	492
Administrations	63	112	136	69
Probates	239	270	234	205
Minor/Adult guardianships	112	137	152	218
Annual returns filed	111	203	198	204
Year's support petitions	45	37	33	48
Certificate of Residency	30	52	41	43
Safewills	24	34	25	28
Extradition	18	17	18	22
Order to Aprehend	11	12	11	19

Department:	Public Defender	Cost Center:	10020800
Function:	Judicial	Fund:	General

Major Department Functions

- ◇ The State of Georgia passed the Georgia Indigent Defense Act of 2003. The provision of this act were implemented beginning July 1, 2004 with the hiring of a Public Defender for each Judicial Circuit of Georgia. The office became fully operational on January 1, 2005.
- ◇ The contract with the Public Defenders Office and Fayette County is for handling Superior Court and Juvenile Court delinquency cases.
- ◇ The County additionally has contracted with this office to handle State Court and Juvenile Court deprivation cases.

Significant Expenditure Changes

- ◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Public Defender Application Fees	\$ 1,252	\$ 1,000	\$ 1,250	\$ 1,000
General Fund Contribution	483,546	483,799	483,549	483,806
Total Funding Sources	\$ 484,798	\$ 484,799	\$ 484,799	\$ 484,806
APPROPRIATIONS				
Circuit Wide Contract Service	\$ 275,428	\$ 275,428	\$ 275,428	\$ 302,937
Lower Court Contract Fees	209,084	209,084	209,084	181,575
Other Operating	286	287	287	294
Total Appropriations	\$ 484,798	\$ 484,799	\$ 484,799	\$ 484,806

WORKLOAD INDICATORS	2009	2010	2011	2012
Public Defender - Fayette County % allocation of Circuit's budget				
Superior Court's allocation	28.3%	29.3%	26.0%	27.8%
Lower Courts allocation	63.4%	63.4%	60.7%	55.6%

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Mission Statement

The mission of the State Court of Fayette County is to:

- ◇ Uphold and defend the Constitution and laws of the State of Georgia and these United States, as well as the ordinances duly passed by the Fayette County Commission;
- ◇ Treat with fairness and dignity all persons coming before the Court, no matter their station or circumstances in life;
- ◇ Administer justice uniformly and impartially, without prejudice or favor to any party;
- ◇ Provide an open forum for the redress of grievances, both public and private;
- ◇ Maintain the highest standards of judicial ethics and conduct;
- ◇ Efficiently and effectively dispose of all cases on the State Court's civil and criminal dockets in a timely manner and in accordance with the law.

Major Department Functions

- ◇ The State Court has jurisdiction, within the territorial limits of the county, over all criminal matters below the grade of felony, including misdemeanors, traffic violations, and county ordinance violations.
- ◇ The State Court has jurisdiction over all civil matters, without regard to the amount in controversy, concurrent with the Superior Courts, unless the Superior Courts have exclusive jurisdiction (i.e. disputes concerning title to land, divorce, child custody, etc.).
- ◇ The State Court also has jurisdiction over the review of decisions of other courts as provided by law.

Major FY 2012 Goals

- ◇ Significantly expedite the handling of civil cases in Fayette County by providing an alternative to Superior Court for filing these actions.
- ◇ Effectively administrate traffic violation cases, which is anticipated to increase due to the adoption of an electronic citation program by the Sheriff's Department.
- ◇ Improve the efficiency of the State Court Judge by having a law clerk do the research on a growing number of civil cases being filed in State Court.
- ◇ Improve the efficiency of the State Court through the use of technology, (i.e. calendaring and docketing, electronic communication with the public)

Significant Expenditure and Staffing Changes

- ◇ There are no significant expenditure or staffing changes.

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
State Court Fees	\$ 138,341	\$ 125,000	\$ 145,913	\$ 150,000
State Court Fines	\$ 990,473	\$ 940,000	\$ 860,147	\$ 900,000
General Fund Contribution	(785,123)	(707,889)	(677,004)	(718,953)
Total Funding Sources	\$ 343,690	\$ 357,111	\$ 329,056	\$ 331,047
APPROPRIATIONS				
Personal Services	\$ 288,640	\$ 292,861	\$ 276,593	\$ 264,447
Operating	54,583	63,750	51,424	66,600
Capital Outlay	468	500	1,039	-
Total Appropriations	\$ 343,690	\$ 357,111	\$ 329,056	\$ 331,047

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Civil Cases processed	1,544	1,536	1,217	1,300
Criminal Cases processed	2,112	2,129	2,211	2,200
Traffic Cases processed	4,565	4,497	4,488	4,450
Ordinances Cases processed	463	334	352	325
Revocation Cases processed	693	1,298	932	1,000
DPS Case Notices processed	526	487	583	600
Total Cases Filed	9,903	10,281	9,783	9,875

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Office of the Solicitor General of the State Court of Fayette County is to investigate, charge, and prosecute misdemeanor violations of Georgia Statutes and County Ordinances that occur in Fayette County. The Solicitor General is charged with ensuring that all misdemeanor cases occurring in Fayette County are handled in a manner that guarantees an efficient and equitable administration of justice. The Solicitor General ensures that all persons involved in the criminal process are treated in a courteous and professional manner.

Major Department Functions

- ◇ The State Court Solicitor-General serves as the prosecutor in misdemeanor, traffic and ordinance cases in Fayette County State Court.
- ◇ The State Court Solicitor-General aids in ALS Hearings and attends motion hearings.
- ◇ The State Court Solicitor-General serves as the prosecutor in Magistrate Court.
- ◇ The State Court Solicitor-General aids Juvenile Court when requested.

Major FY 2012 Goals

- ◇ Ensure that all misdemeanor cases occurring in Fayette County are handled in a manner that administers justice efficiently and equitably.
- ◇ Efficiently handle traffic and ordinance cases.
- ◇ To make sure that all persons involved in the criminal process are treated in a courteous and professional manner.
- ◇ To continue our assistance in Magistrate Court and with ALS hearings.
- ◇ To inform County and municipal law enforcement agencies on changes in the law and to aid them with interpretation.
- ◇ To provide the citizens of Fayette County with information on crime prevention.
- ◇ Aid in Juvenile Court when requested.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditure or staffing changes.

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2010	FY 2011	FY 2011	FY 2012
FUNDING SOURCES	Actual	Budget	Actual	Adopted
General Fund Contribution	\$ 504,255	\$ 492,289	\$ 489,985	\$ 503,910
APPROPRIATIONS				
Personal Services	\$ 469,447	\$ 467,379	\$ 465,272	\$ 478,732
Operating	34,132	24,910	24,314	25,178
Capital Outlay	675	-	399	-
Total Appropriations	\$ 504,255	\$ 492,289	\$ 489,985	\$ 503,910

PERSONNEL - (FTE)	FY 2009	FY 2010	FY 2011	FY 2012
	Budget	Budget	Budget	Adopted
Total Personnel	4.725	7.125	7.125	7.125

PERFORMANCE MEASURES	2007	2008	2009	2009
	Actual	Actual	Actual	Actual
State Court Criminal	1,021	1,030	1,104	1,178
State Court Traffic	4,863	4,505	4,622	4,508
State Court Ordinance	475	450	434	427
State Court - Pre-Accusation Pre-Trial Intervention	37	38	30	50
State Court Revocations, Special Set Pleas, PTI's & Drug Ct. (calendar)	1,602	1,746	1,549	1,725
State Court Bench Trials (calendar)	498	526	641	668
State Court Jury Trials (Calendar Count)	726	657	709	911
State Court Ordinance (1st Appearance, Arraignment, Bench Trials)	677	612	528	574
Arraignment (Calendar Count)	1,057	962	1,061	1,145
Arraignment (Traffic Calendar Count)	5,086	4,982	4,487	4,606
Alternative Language	146	231	373	211
Miscellaneous Hearings and Bench Warrants (Calendar Count)	263	123	261	299
ALS Hearings (Calendar Count)	177	186	149	149
Special Appointments	-	1	2	2
Phone Calls, Appointments, Walk-Ins (estimate for the year)	18,500	18,500	18,500	18,500
Magistrate Court Pre-Accusation PTI's	59	24	23	10
Magistrate Court First Appearance / calendar count	94	76	90	25
Magistrate Court Arraignment / calendar count	45	21	74	30
Magistrate Court Pre-Issuance / calendar count	22	-	12	10
Magistrate Court Revocations / calendar count	27	15	8	8
Magistrate Court Trials / calendar count	26	8	9	9
Magistrate Court Misc Hearings / calendar count	11	1	5	10

FUNCTION: PUBLIC SAFETY

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Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

Mission Statement

Stands as a functional department of the Fayette County Public Safety Division. The department is charged by the State of Georgia and the Fayette County Commissioners to uphold and enforce laws pertaining to animals, including but not limited to: Animal Cruelty, Local Ordinances, and Zoning Codes. Such services are dedicated to promote healthy relationships between the citizens of Fayette County, companion animals and wildlife.

Major Department Functions

- ◇ Enforce local and State animal control rules, laws and ordinances.
- ◇ Educate the citizens of the County with respect to responsible pet ownership and practices.
- ◇ Provide for the sheltering and care of homeless animals.
- ◇ Creates opportunities for pet adoption through shelter care and management, as well as cooperative relations with the Fayette County Humane Society and other animal rescue organizations.
- ◇ Provides for the humane destruction of animals when no other alternatives are available.
- ◇ Monitor the community for disease outbreaks, providing appropriate quarantine and testing of animals when indicated.

Major Goals

- ◇ Continue cooperation with the Fayette County Humane Society in joint efforts to educate the public by creating educational programs that encourage spaying and neutering of pets and Humane care.
- ◇ Continue to offer information and resources to our citizens addressing their growing concerns about human-wildlife and pet-wildlife conflicts. Fayette County has joined with other Animal Control agencies in our District 4 to discuss Rabies prophylaxis, Vectors of Rabies species in Georgia and the need need for continuity in reporting to public health animal bite statistics in an effort to improve public awareness.
- ◇ Finalize purchase of new Cat cages for shelters Cat room. Funds are nearly in place due to a substantial earmarked donation. The Shelter would like to purchase cages that offer durability, ease of disinfection , aesthetically pleasing and at a price we can afford.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditure changes.

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Animal Control & Shelter Fees	\$ 25,007	\$ 25,000	\$ 21,193	\$ 22,000
Donations/Animal Shelter	17,019	12,000	4,684	5,000
General Fund Contribution	277,115	276,509	298,389	298,740
Total Funding Sources	\$ 319,141	\$ 313,509	\$ 324,265	\$ 325,740
APPROPRIATIONS				
Personal Services	\$ 267,506	\$ 265,239	\$ 276,369	\$ 275,816
Operating	51,635	48,270	46,937	49,924
Capital Outlay	-	-	960	-
Total Appropriations	\$ 319,141	\$ 313,509	\$ 324,265	\$ 325,740

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	6.50	6.50	5.50	5.50

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Animals impounded	2,235	2,528	2,415	2,632
Complaint calls received	2,605	2,989	2,792	3,215
Stray animals calls received	1,520	1,755	1,638	1,883
Vicious or biting animals calls received	19	30	32	29
Animals quarantined or tested	118	158	142	153
RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Complaint calls resolved	2,605	2,989	2,792	3,215
Animals brought to shelter	1,520	1,755	1,638	1,638
Rabies tests	19	30	32	29
Animals quarantined for 10 days	99	128	110	124
Animals handled	2,235	2,528	2,415	2,632
Animals adopted	646	643	525	605
Revenue collected for adoptions and reclaim fees	\$ 35,975	\$ 44,413	\$ 27,984	\$ 36,124

Department:	Confiscated Property - Federal	Cost Center:	21230390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

- ◇ Funds received from federal forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Forfeiture Income	\$ 301,632	\$ -	\$ 309,247	\$ -
Interest Income	1,120	-	332	-
Donations/Miscellaneous	-	-	810	-
Other/Miscellaneous	109,586	-	297,495	-
Overtime Reimbursements	22,525	-	84,845	-
Appropriated Fund Balance	1,125,544	-	180,158	-
Total Funding Sources	\$ 1,560,407	\$ -	\$ 872,887	\$ -
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	729,174	-	766,025	-
Capital Outlay	831,233	-	106,862	-
Total Appropriations	\$ 1,560,407	\$ -	\$ 872,887	\$ -

Department:	Confiscated Property - State	Cost Center:	21030390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

- ◇ Funds received from state forfeitures that by law are to be used for the enhancement of law enforcement. The budget for this cost center is prepared by the Sheriff's Office.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Forfeiture Income	\$ 18,120	\$ 20,000	\$ 36,937	\$ 20,000
Interest Income	-	-	-	-
Appropriated Fund Balance	14,527	52,800	31,851	55,400
Total Funding Sources	\$ 32,647	\$ 72,800	\$ 68,788	\$ 75,400
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	30,431	45,900	35,267	47,100
Capital Outlay	2,216	26,900	33,521	28,300
Total Appropriations	\$ 32,647	\$ 72,800	\$ 68,788	\$ 75,400

Department:	Confiscated Property – U.S. Customs	Cost Center:	21130390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

- ◇ Funds received from US Customs forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Forfeiture Income	\$ 938,333	\$ -	\$ 2,333,211	\$ -
Interest Income	388		1,103	
Other/Miscellaneous	-		75,772	
Appropriated Fund Balance	(906,390)	-	455,926	-
Total Funding Sources	\$ 32,332	\$ -	\$ 2,866,013	\$ -
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	32,332	-	278,900	-
Capital Outlay	-	-	2,587,112	-
Total Appropriations	\$ 32,332	\$ -	\$ 2,866,013	\$ -

Department:	Coroner	Cost Center:	10030700
Function:	Public Safety	Fund:	General

Major Department Functions

- ◇ The County Coroner investigates and establishes the cause of death for situations involving external violence, unattended death, contagious disease, sudden death or industrial accident.
- ◇ The County Coroner is responsible for issuing death certificates.
- ◇ The Coroner is compensated according to Option II of the Georgia Law section 45-16-27. Compensation is on a fee basis at a rate of \$175 per case for non jury death investigations and \$250 per case for jury death investigations.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 68,674	\$ 70,000	\$ 74,153	\$ 74,698
APPROPRIATIONS				
Personal Services	\$ 62,881	\$ 62,363	\$ 65,693	\$ 66,851
Operating	5,793	7,637	8,460	7,847
Capital Outlay	-	-	-	-
Total Appropriations	\$ 68,674	\$ 70,000	\$ 74,153	\$ 74,698

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimated	FY 2012 Projected
Number of cases	155	173	196	192

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Mission Statement

The Fayette County E-911 Communications Center is the relay point for the dissemination of information to public safety field units from the general public and between public safety field units and agencies. The relay of this information is of vital importance in the protection of life and property. The Fayette County E-911 Communications Center is committed to providing effective, efficient public safety communications to the agencies it serves. The Center promotes positive relations with each of the agencies it serves as well as continuing to educate the community about Enhanced 911.

Major Department Functions

- ◇ Promote the public health, safety and welfare by relay of emergency and non-emergency information between Public Safety agencies and the communities they serve.
- ◇ Provide continuous radio, telephone and teletype communication of both an emergency and routine nature for all the Public Safety agencies in Fayette county, 24 hours a day, seven days a week.
- ◇ Protect and maintain the confidential nature of the work conducted in the Communications center.
- ◇ Maintain Center Equipment
- ◇ Achieve compliance with mandated certifications.

Major Goals

- ◇ Purchase, install and train E-9-1-1 personnel in new Computer Aided Dispatch (AED).
- ◇ Complete 800 MHz Rebanding process.
- ◇ Research, develop and implement mentoring program for 9-1-1 Center personnel. (Rebanding).

Significant Revenue, Expenditure and Staffing Changes

- ◇ For FY 2011, pro rata contributions from the cities and the county to cover a shortfall in revenues used to fund expenditures were \$479,969. For FY 2012, pro-rata contributions are as follows:

City of Fayetteville	\$ 117,649	(Intergovernmental Revenue)
City of Peachtree City	253,552	(Intergovernmental Revenue)
Town of Tyrone	50,756	(Intergovernmental Revenue)
Fayette County	364,340	(Other Financing Sources)
Total	\$ 786,297	

- ◇ For FY 2012, two CIP projects were approved - total \$122,500.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Intergovernmental - Phone Surcharges	\$ 340,195	\$ 254,280	\$ 254,280	\$ 421,957
Charges for Services	1,910,886	1,900,000	1,863,871	1,885,000
Investment Income	67	-	136	-
Contributions & Donations	-	-	-	-
Other Financing Scs	303,999	225,689	225,689	364,340
Appropriated Fund Balance	(131,452)	234,618	112,858	-
Total Funding Sources	\$ 2,423,694	\$ 2,614,587	\$ 2,456,834	\$ 2,671,297
APPROPRIATIONS				
Personal Services	\$ 1,565,984	\$ 1,750,523	\$ 1,609,900	\$ 1,777,524
Operating	823,712	847,124	829,820	876,318
Capital Outlay	19,044	1,985	2,159	2,500
Operating Transfers Out	14,955	14,955	14,955	14,955
Total Appropriations	\$ 2,423,694	\$ 2,614,587	\$ 2,456,834	\$ 2,671,297

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	36.25	36.25	36.25	36.25

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Law Enforcement dispatches	45,150	47,003	46,236	45,419
Law Enforcement pullovers	33,352	36,992	40,550	38,754
911 calls answered	52,305	53,901	53,198	52,965
Administrative calls answered	123,262	121,550	111,417	110,123
Fire calls answered/dispatched	3,031	2,875	2,768	3,320
EMS calls answered/dispatched	9,056	9,327	10,186	10,557

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Avg seconds from initial ring to answer	3.00	2.45	2.45	2.45
Avg response time (minutes) - Law Enforcement				
Fayette County - Marshal's Office	2:53	2:23	2:11	2:12
Fayette County - Sheriff's Office	2:32	2:13	1:56	1:57
Fayetteville Police Dept	2:02	1:46	1:40	1:42
Peachtree City Police Dept	2:29	2:04	1:50	1:50
Tyrone Police Dept	2:03	1:50	1:42	1:43
Benchmark	2:00	2:00	2:00	2:00
Avg response time (minutes) - Fire/EMS				
Fayette County - Fire/EMS	0:55	0:52	0:50	0:49
Fayetteville - Fire	0:56	0:53	0:52	0:52
Peachtree City - Fire/EMS	0:55	0:52	0:50	0:50

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

Mission Statement

The Fayette County Department of Fire and Emergency Services is dedicated to the protection of Life, Property and the Environment through the delivery of Quality, Cost Effective and Professional Services to the citizens of Fayette County.

The department is composed of the Fire Services division and the Emergency Medical Services division.

Please refer to the departmental/division individual sheets.

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Emergency Medical Services	43.00	43.00	43.00	43.00
Fire Services	105.00	105.00	105.00	105.00
Total Personnel - Fire and EMS	148.00	148.00	148.00	148.00

WORKLOAD MEASURES	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Fires	205	201	222	250
Service calls	327	378	511	600
Good intent calls	488	484	499	525
Inspections	1,442	1,556	1,780	1,850
Pre-plans completed	1,312	1,412	1,624	1,650
Hydrants serviced	2,984	3,852	4,047	4,100
Investigations	36	34	57	47
Safety programs	87	101	137	157
Rescue/medical incidents	4,995	5,639	5,726	5,800
Fire loss	\$2,541,500	\$2,744,170	\$3,309,709	\$3,500,000

RESULTS MEASURES	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Avg response time - Fire units	5:18	5:21	5:17	5:25
NFPA standard	6:00	6:00	6:00	6:00
Avg response time - Ambulance	7:29	8:05	7:58	8:00
NFPA standard	9:20	9:20	9:20	9:20
EMS transport customers' satisfaction rate	n/a	n/a	92%	90%
Cardiac survival rate - Fayette County	n/a	n/a	38%	40%
Cardiac survival rate - National	n/a	n/a	17%	17%

Department:	Emergency Medical Services	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Revenue

Emergency Medical Services is a division of the Fire and Emergency Medical Services department. With the approval of a new Emergency Medical Services tax district on August 9, 2007, a new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new EMS fund was created EMS activities were accounted for in the General Fund.

Major Department Functions

- ◇ Provide Emergency Medical Services to 160 square miles of unincorporated areas of Fayette County and the towns of Brooks, Tyrone, and Woolsey.
 These services are provided through:
 - Advanced Life Support First Responder Fire Apparatus staffed with Paramedic/EMT Firefighters
 - Advanced Life Support Transport Ambulances staffed with Paramedic/ EMT Firefighters
 - Critical Care Transport Services staffed with Critical Care Paramedics
- ◇ Provide comprehensive community education and illness recognition through the use of modern techniques and standards as established by the American Heart Association and other leaders in the area of emergency medical practices. This education and recognition takes place through:
 - * Community AED / CPR courses
 - * Community First Aid Course
 - * Heart Attack/ Stroke Awareness
 - * Partnering with community medical providers

Major Goals

- ◇ Review and compare current EMS billing charges to national standards for possible adjustments
- ◇ Critical Care training for Paramedics
- ◇ Transition of existing Intermediate EMT'S to Advanced EMT consistent with National Standards and State Requirements
- ◇ Paramedic Coverage for all ALS Apparatus

Significant Expenditure and Staffing Changes

- ◇ One CIP project approved - total \$40,107.

Department:	Emergency Medical Services	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Revenue

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Taxes	\$ 1,961,433	\$ 1,775,000	\$ 1,814,263	\$ 1,699,500
Intergovernmental	-	-	-	-
Charges for Services	1,489,572	1,400,000	1,738,282	1,700,000
Investment Income	357	500	-	-
Other Revenues	121	-	309	-
Other Financing Sources	-	-	-	-
Appropriated Fund Balance	(485,478)	(140,560)	(710,826)	(301,145)
Total Funding Sources	\$ 2,966,004	\$ 3,034,940	\$ 2,842,028	\$ 3,098,355
APPROPRIATIONS				
Personal Services	\$ 2,507,596	\$ 2,640,507	\$ 2,434,013	\$ 2,664,479
Operating	367,673	392,532	401,107	410,126
Capital Outlay	735	1,901	2,708	23,750
Operating Transfers Out	90,000	-	4,200	-
Total Appropriations	\$ 2,966,004	\$ 3,034,940	\$ 2,842,028	\$ 3,098,355
PERSONNEL - (FTE)				
Total Personnel	43.00	43.00	43.00	43.00

Department:	Fire Services	Cost Center:	27030550
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

- ◇ Provide fire and life safety services to 160 square miles of unincorporated areas of Fayette County and the towns of Brooks, Tyrone, and Woolsey. These services are provided through:
 - Fire Suppression
 - Rescue
 - Extrication
 - Hazardous materials response
 - Other calls for service
- ◇ Provide comprehensive fire prevention and community education through the use of modern techniques and industry recognized alternatives such as:
 - Building and site plan reviews
 - Comprehensive fire investigations
 - Community preparedness
 - Fire safety education in County schools - 3rd grade
 - Fire safety alternative education

Major Goals

- Acquire building site for the relocation of Station 3.
- Construct new Station 3.
- Develop the site plan and architectural drawings for the relocation of Station 4.
- Identify future fire station sites needed for response and ISO purposes.
- Develop specifications for new pumper apparatus.
- Design and develop a training course to meet the department needs for low and high angle rescue.

Significant Expenditure and Staffing Changes

- ◇ The replacement of one vehicle was approved - total \$25,000.
- ◇ One CIP project was approved - total \$101,329.

BUDGET SUMMARY	FY 2010	FY 2011	FY 2011	FY 2012
FUNDING SOURCES	Actual	Budget	Actual	Adopted
Taxes	\$ 7,513,658	\$ 6,958,400	\$ 7,012,646	\$ 6,653,100
Charges for Services	60,537	50,000	49,658	47,500
Investment Income	13,160	10,000	16,281	7,000
Other Revenues	37,248	37,500	35,966	33,500
Other Financing Sources	7,695	-	-	-
Appropriated Fund Balance	(530,602)	359,750	202,265	828,080
Total Funding Sources	\$ 7,101,695	\$ 7,415,650	\$ 7,316,817	\$ 7,569,180
APPROPRIATIONS				
Personal Services	\$ 6,702,706	\$ 7,017,069	\$ 6,878,226	\$ 7,122,095
Operating	389,053	387,301	429,598	436,617
Capital Outlay	9,936	11,280	8,993	10,468
Contingency	-	-	-	-
Other Financing Use	-	-	-	-
Total Appropriations	\$ 7,101,695	\$ 7,415,650	\$ 7,316,817	\$ 7,569,180

PERSONNEL - (FTE)	FY 2009	FY 2010	FY 2011	FY 2012
	Budget	Budget	Budget	Adopted
Total Personnel	105.00	105.00	105.00	105.00

Department:	Jail Construction Surcharge	Cost Center:	21630355
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

- ◇ Accumulate sufficient funds from a surcharge on fines and forfeitures collected by the cities and the County courts to provide funding to offset the cost of prisoners medical expenses not covered in the base contract and the cost of prisoners meals.

Significant Expenditure Changes

- ◇ Prisoners Medical Expenses to be charged entirely to the General Fund.
- ◇ Prisoners Meals Expenses to increase approximately 16.8%.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES	\$ 403,990	\$ 393,000	\$ 427,718	\$ 423,000
Fines & Forfeitures	\$ 136,827	\$ 133,000	\$ 115,637	\$ 115,000
Intergovernmental Revenue	267,163	260,000	312,081	308,000
Appropriated Fund Balance	57,536	87,495	52,146	24,942
Total Funding Sources	\$ 461,525	\$ 480,495	\$ 479,864	\$ 447,942
APPROPRIATIONS				
Prisoners Medical Expenses	\$ 60,843	\$ 100,000	\$ 96,412	\$ -
Prisoners Meals	400,682	380,495	383,452	447,942
Total Appropriations	\$ 461,525	\$ 480,495	\$ 479,864	\$ 447,942

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Inmates - Average daily population	246	261	255	295
Inmates - Average length of stay in days	17.50	17.50	17.17	21.17

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Mission Statement

Ensure the health, safety, and welfare of the citizens of Fayette County through proactive enforcement and effectively adjudicating all complaints from citizens and other departments regarding alleged ordinance violations without bias and serve as an educator and liason between the county government and the general public to explain and effectively defend the ideas embodied in the ordinances of the county.

Major Department Functions

Enforcement:

The primary responsibility of the Marshal's Office is the investigation and enforcement of county ordinances, zoning regulations, sign regulations, littering regulations, building codes, beer/wine ordinances and business license regulations.

Investigations:

Responsible for internal criminal and policy violation investigations.

Risk Management:

The Marshal's Office was instrumental in developing a Loss Control and Safety manual for county employees to utilize in maintaining a safe and accident free workplace for employees and visitors. Administer the Drug/Alcohol testing program.

Security:

Provides security of county facilities and properties. Enforces boating safety regulations on the county reservoirs along with the enforcement of hunting, fishing and wildlife management regulations.

Major Goals

- Request additional personnel to cover the recreational facilities. Provide security for the patrons participating and serve as a crime deterrent.
- Restructuring of departmental functions.
- Research the need and resources to provide 24 hour operations.
- Development of new policy and procedures for the department.
- Evaluate administrative staff positions regarding functional goals, duties and responsibilities to remain contemporary with increases in service demands to assure the greatest degree of efficiency and effectiveness in program delivery.
- Continue to provide 40 hours of law enforcement training for certification maintenance.
- Continue to provide monthly in-service training programs. Develop and implement programs to support in-house training programs.
- Achieve resolution of ordinance violations to a maximum of 10 days.

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

<p>Significant Expenditure and Staffing Changes</p> <p>◇ No significant expenditure or staff changes.</p>

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Reimbursement from Water System Fund	\$ 124,337	\$ 124,337	\$ 124,337	\$ 124,337
General Fund Contribution	573,204	589,600	594,520	597,834
Total Funding Sources	\$ 697,541	\$ 713,937	\$ 718,857	\$ 722,171
APPROPRIATIONS				
Personal Services	\$ 633,990	\$ 645,763	\$ 639,973	\$ 651,040
Operating	63,551	65,162	77,398	68,531
Capital Outlay	-	3,012	1,485	2,600
Total Appropriations	\$ 697,541	\$ 713,937	\$ 718,857	\$ 722,171

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	12.00	11.00	11.00	11.00

WORKLOAD INDICATORS	2006 Actual	FY 2007 Actual	2008 Actual	FY 2009 Actual
County Ordinance Violations	972	821	697	709
Sign Violations	1,056	1,856	2,690	2,380
Citations Logged/Served	588	534	571	475
Asset Protection	6,937	10,150	10,888	13,637
Accidents	82	88	46	62
Damage to property investigations	76	67	112	105
Bad check/theft investigations	123	164	117	112
Suspicious person/vehicle	367	242	215	204
Person injured investigation	96	78	53	67
Assist motorist/citizen	178	208	144	155
Traffic violations	179	17	95	84
Alarm calls	135	109	78	66
Parking Citations Issued - Lake Horton	180	78	66	44
Safety Training - number of employees trained	129	129	122	97

EFFECTIVENESS MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
I. Number of county ordinance cases investigated.	972	821	697	709
Percent of compliance.	100%	100%	100%	100%

Department:	Non-Departmental	Cost Center:	10030090
Function:	Public Safety	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Public Safety departments.

Significant Expenditure Changes

◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 862,225	\$ 790,128	\$ 907,298	\$ 890,166
APPROPRIATIONS				
Operating	\$ 802,405	\$ 790,128	\$ 907,298	\$ 890,166
Capital Outlay	59,820	-	-	-
Total Appropriations	\$ 862,225	\$ 790,128	\$ 907,298	\$ 890,166

Department:	Public Safety & Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

Mission Statement

With the creation of the new EMS tax district in FY 2008, there was a reorganization of the Public Safety function that resulted in merging the Public Safety Administration and the Emergency Management departments.

The new Public Safety & Emergency Management department's mission is to provide administrative direction and coordination to the following departments: Animal Control, Emergency 911, Emergency Medical Services (EMS), Fire Services, and Marshal.

Major Department Functions - Emergency Management

Coordinate and interface with State Emergency Management for the County and all municipalities.

Lead the county hazard mitigation and preparedness program.

Partner with community and industry leaders to achieve a common goal for local emergency planning

Assist with any recovery due to minor / major event.

Major Department Functions - Public Safety

Provide for administration of functions of Fire, EMS, Marshal, Emergency 911, Animal Control, and Emergency Management.

Develop common philosophy for internal / external customer service.

Major Goals

- ◇ Complete implementation of IMS model changes for Finance and Logistics / Resource Management.
- ◇ Explore additional customer service options for all Public Safety Agencies.
- ◇ Develop RFP for intermediate debris removal for use countywide.
- ◇ Continue to develop partnerships within the Public Works community to better align preparedness and response.

Significant Expenditure and Staffing Changes

- ◇ An Early Warning Siren was approved - \$45,000.
- ◇ One capital project was approved as part of the Computer Technology for E911 initiative - \$19,292.

Department:	Public Safety & Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 466,616	\$ 462,817	\$ 460,739	\$ 480,631
APPROPRIATIONS				
Personal Services	\$ 412,341	\$ 406,236	\$ 412,661	\$ 423,344
Operating	49,578	54,081	45,328	54,787
Capital Outlay	4,698	2,500	2,750	2,500
Total Appropriations	\$ 466,616	\$ 462,817	\$ 460,739	\$ 480,631

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	4.000	4.000	4.000	4.000

WORKLOAD INDICATORS	FY 2009	FY 2010	FY 2011	FY 2012
Number of Departments Supervised	5	5	5	5
Number of Personnel (FTE) Supervised	202.75	201.75	200.75	200.75

Department:	Sheriff's Office – All Divisions	Cost Center:	100303
Function:	Public Safety	Fund:	General

Mission Statement

The Fayette County Sheriff's Office is a professional, full-service Law Enforcement agency dedicated to serving the needs of the citizens of Fayette County.

Until FY 2009, there were five divisions within the Fayette County Sheriff's Office: Administrative Services, Criminal Investigations, Field Operations, Technical Services (Jail), and Traffic & Training.

In FY 2010, the Sheriff's Office was reorganized. The Traffic & Training division was merged with the Field Operations division. There are now four divisions: Administrative Services, Criminal Investigations, Field Operations, and Jail Operations.

BUDGET SUMMARY - ALL DIVISIONS	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
BOE Resource Officer	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000
Overtime Reimbursements-Sheriff	61,166	-	91,050	-
Sherrif's Fees	235,981	215,000	340,930	350,000
General Fund Contribution	15,587,671	15,506,214	15,641,636	16,307,299
Total Funding Sources	\$ 16,016,819	\$ 15,853,214	\$ 16,205,616	\$ 16,789,299
APPROPRIATIONS				
Personal Services	\$ 13,892,125	\$ 13,835,555	\$ 13,859,492	\$ 14,423,958
Operating	2,052,628	1,979,109	2,314,334	2,304,976
Capital Outlay	72,066	38,550	31,790	60,365
Total Appropriations	\$ 16,016,819	\$ 15,853,214	\$ 16,205,616	\$ 16,789,299

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Administrative Services	13.000	13.000	13.475	13.475
Criminal Investigations	40.000	33.000	33.000	33.000
Field Operations	63.000	86.000	86.000	86.000
Technical Services	97.725	97.725	97.725	97.725
Traffic and Training	16.000	0.000	0.000	0.000
Total Personnel	229.725	229.725	230.200	230.200

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Administrative Services Division of the Fayette County Sheriff's Office to provide the highest level of service to the Sheriff, the staff of the Office of the Sheriff, and the citizens of Fayette County. This Division will always conduct business in a professional and timely manner in order to meet the needs of the citizens of Fayette County and the legal obligations imposed by the State of Georgia and the United States Government.

Major Goals

- ◇ Assist the citizens of Fayette County by providing them with the highest level of service.
- ◇ Ascertain through research and training, how to best improve the assistance provided to the Sheriff and the other Divisions of the Sheriff's Office.
- ◇ Fully utilize updated software to accurately and efficiently provide Sheriff's Office staff, as well as other agencies, with reports, statistics and other pertinent information.
- ◇ Continue to provide to the citizens of Fayette County quality assistance with background checks for individuals, employers and various non-profit organizations within the County.
- ◇ Decisively meet the challenges of maintaining a balanced budget and assuring the citizens that their tax monies are being well spent.
- ◇ Professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
APPROPRIATIONS				
Personal Services	\$ 883,171	\$ 884,051	\$ 877,944	\$ 910,163
Operating	76,493	79,347	71,733	81,332
Capital Outlay	7,554	45	40	45
Total Appropriations	\$ 967,219	\$ 963,443	\$ 949,717	\$ 991,540

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	13.000	13.000	13.475	13.475

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Arrest/Bookings Reports	1,543	2,077	1,795	2,081
Incident Reports	2,448	2,722	2,583	2,101
Civil Papers>Returns	4,536	4,721	4,021	3,436
Criminal Histories	10,243	4,506	5,248	4,988
GCIC Entries	44,711	53,654	55,865	41,542
Employee Status Changes	1,464	1,061	993	2,096
Workers Compensation Cases	70	29	45	41
FMLA Benefits Processed	4	4	1	2
Applicants Processed	326	255	412	524
Applicants Tested	161	161	186	204

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Criminal Investigations Division to serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the protection of life and property. We will enforce county, state, and federal laws in a fair and impartial manner. We will strive to improve the quality of life in our county by seeking the truth, while protecting the individual rights of each of our citizens, and maintaining respect for human dignity. We will combat crime by conducting prompt and diligent investigations. We strive to use all technological resources combined with traditional investigative methods to solve crimes, arrest suspects and their accomplices, locate fugitives and missing persons as well as recovering stolen property.

Major Department Functions

- ◇ Provide intensive follow-up investigations to criminal cases, which are not resolved during the initial response to the call for service.
- ◇ Provide extra support to the Field Operations Division when necessary for perimeter containment.
- ◇ To conduct detailed investigations into the flow of illegal drugs into Fayette County and to successfully prosecute the distributors, manufacturers and users of these drugs.
- ◇ To conduct the following investigations: Crimes Against the Person (Violent), Drug or Drug related Crimes, Property Crimes, White Collar Crimes, Internal Affairs, and the Identification and Recovery of Evidence.
- ◇ To serve Warrants for Arrest as well as execute Search and Seizure Warrants.
- ◇ To maintain the Sex Offender registry of Fayette County which entails updating the Offender Watch Website, posting the list in the Sheriff's Office, other main government buildings as well as providing the complete list to every school (both public and private) in Fayette County.
- ◇ To support the activities of all other Divisions of the Sheriff's Office to provide the citizens of the county with instructions as to crime prevention and assisting in Neighborhood Watch programs.
- ◇ To maintain complete thorough records of evidence both physical and photographic to be used in the prosecution of cases.
- ◇ To provide the citizens of Fayette County and other Law Enforcement Agencies or Divisions with specialized support units such as the Crime Scene Unit, the Tactical Narcotics Team (TNT), Special Weapons and Tactics Unit (SWAT), Crisis Negotiations Unit, Internal Affairs Unit, Aviation Unit, Customs/Homeland Security investigations, fugitive investigations conducted by the Southeast Regional Fugitive Task Force, and in participation with the David Wilhelm Organized Crime Drug Enforcement Task Force (OCDETF) program and the newly formed Atlanta Tactical Diversion Task Force (ATDTF).

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Major Goals and Objectives

- ◇ To maintain the current low crime rate enjoyed by the Citizens of Fayette County.
- ◇ Through training and by working closely with other local, state and federal agencies to continue the proactive fight against illegal narcotics flowing into, being distributed to, being manufactured by and used by citizens of Fayette County.
- ◇ To thoroughly work investigations of crimes committed against Juveniles and crimes committed by Juveniles. Juvenile investigations will continue to be conducted with compassion and fairness for all parties involved.
- ◇ The Juvenile Investigators will continue to maintain the Sex Offender Registry and ensure that all Sex Offenders are compliant with the law.
- ◇ Ensured that the final two Deputy Sheriff's within the Crime Scene Unit received their certification as Crime Scene Investigators.
- ◇ Update the Automated Fingerprinting Information System (AFIS) to conduct criminal history checks through both, the Georgia Bureau of Investigations (GBI) and the FBI databases.
- ◇ The Crime Scene Unit will also continue with its goal to arm every parent of Fayette County with the tools and information needed to identify their child in case of an emergency.
- ◇ To receive the most up to date specialized training for investigations within the rapidly changing crimes committed through the Internet, of identity theft and financial fraud.
- ◇ To continue the acquisition of the best and most up to date data bases that provide investigators with the most accurate information available.
- ◇ To compile the most accurate and thorough inventory of items utilized by the Sheriff's Office. To establish a working schedule for coordinating the accounting of inventory between the Sheriff's Office and Fayette County.
- ◇ To provide the citizens of Fayette County with the highest level of community oriented law enforcement.
- ◇ To continue the use of computer based programs such as Nixle and Offender Watch.

Significant Expenditure and Staffing Changes

- ◇ The replacement of three vehicles was approved - \$75,072.

BUDGET SUMMARY APPROPRIATIONS	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
Personal Services	\$ 2,520,473	\$ 2,455,366	\$ 2,517,010	\$ 2,553,613
Operating	228,765	226,005	238,198	237,919
Capital Outlay	1,592	-	5,951	-
Total Appropriations	\$ 2,750,830	\$ 2,681,371	\$ 2,761,159	\$ 2,791,532

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	40.000	33.000	33.000	33.000

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Actual	2011 Estimate
Criminal Investigations				
General Investigations/Murder, Burglary, Theft & Fraud	1,249	1,253	1,114	1,095
Juvenile Investigations	177	56	48	52
Department of Family & Children Services - Referrals	182	275	273	275
Arrests	234	226	179	213
Consent Searches	61	134	93	96
Search Warrants Executed	22	129	67	72
Internal Affair Investigations	22	60	59	60
Open Records Requests processed	n/a	n/a	60	62
Raffle permits	n/a	8	13	18
Crime Scene Unit				
Persons Fingerprinted	2,644	2,773	1,978	2,100
Crime Scenes Processed -				
Accidents	24	35	35	38
Crimes against persons	62	86	79	82
Crimes against property	341	287	233	240
Miscellaneous scenes	146	240	233	240
AFIS runs	55	45	63	72
GCIC validations	n/a	n/a	1,050	1,055
Evidence Handling and Testing				
Items processed in-house	n/a	n/a	157	160
Marijuana tested	n/a	n/a	244	250
Items processed into evidence	n/a	n/a	1,097	1,105
Items transferred to GBI Crime Laboratory	n/a	n/a	231	235
Items of evidence destroyed	n/a	n/a	1,500	2,000
Assisting other Agencies	n/a	n/a	40	450
Tactical Narcotics Team				
Investigations - which include Search Warrants Executed, Drug Transactions and Vice Operations	121	160	130	137
Arrests	119	161	142	148
Weapons Seized	7	35	35	35
Public Drug Complaints Received	131	173	173	175
Narcotics Seized				
Marijuana, Cocaine, Methamphetamine and Heroin (lbs)	1,967	2,606	3,293	4,116
Various Pills (du)	191	14,309	1,187	1,200
Marijuana Plants	21	75	91	92
Methamphetamine Laboratories	-	-	-	1
Fugitive Investigations				
Arrests - which includes execution of all felony arrest warrants	187	264	376	376
Customs/Homeland Security Investigations (ICE)				
Investigations - which includes cases of National Security/ terrorism, money laundering, and smuggling	62	11	45	50
Aviation Unit				
Patrol/Training/Assisting Drug Task Force and other agencies/ In progress calls (hours)	267.3	430.6	193.2	350.0
SWAT Team				
Call Outs	10	5	3	50

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office, Field Operations Division, is to provide the highest level of safety, service, and security for the people of Fayette County. We ensure that sense of safety, service, and security by embracing the tradition of law enforcement community involvement. Our commitment to the community is evidenced by our personnel being active in not only enforcement measures, but proactive on non-enforcement measures as well.

The Sheriff's Office was reorganized in FY 2009. As a result, the Traffic Control/Training Division was eliminated. For FY 2010, its functions were integrated to the Field Operations Division. Field Operations now consists of the following subordinate sections and units:

- Court Services section
- Traffic Enforcement section
- Uniform Patrol section
- Warrant Services section
- Youth Services section
- K-9 Unit

Major Goals and Objectives

- ◇ **Prevent Loss of Life, Injuries, and Property Damage** - to minimize the loss of life, personal injury, and property damage resulting from criminal activity and traffic crashes through proactive enforcement, education, and a comprehensive system of problem solving.
- ◇ **Fair and Impartial Enforcement of the Law** - to enforce the provisions of the Official Code of Georgia and other laws and ordinances to prevent and deter crime.
- ◇ **Maximize Service to the Public and Assistance to Allied Agencies** - to maximize service to the public in need of aid or information, and to assist other public agencies when appropriate.
- ◇ **Manage Traffic and Emergency Incidents** - to promote the safe and efficient movement of people and goods throughout Fayette County, and to minimize exposure of the public to unsafe conditions resulting from emergency incidents and highway impediments.
- ◇ **Protect Public and County Property** - to protect the public, their property, Fayette County employees, and Fayette County's infrastructure. To collaborate with municipal, county, state, and federal public safety agencies to protect Fayette County.
- ◇ **Improve Fiscal Efficiency** - continue to work toward improving monitoring and assessment of fiscal expenditures with additional emphasis on conservative spending.
- ◇ **Improve Divisional Efficiency** - to continuously look for ways to increase the efficiency and/or effectiveness of the Field Operations Division.
- ◇ **Improve Individual Efficiency** - to evaluate personnel and personnel schedules to obtain maximum utilization of our human resources to meet identified needs.
- ◇ **Maintain proactive posture and flexibility** - to evaluate operational strategies concerning our areas of responsibility to ensure that we maintain a proactive response posture and can confront the changing needs of our community.
- ◇ **Maintain and Expand Partnerships and Collaborative Efforts** - to evaluate and maintain partnerships and collaborative efforts that assist us in accomplishing our mission and addressing issues and concerns.
- ◇ **Conduct Judicial Security Review** - conduct a comprehensive review of the Fayette County Justice Center Security Plan and develop an implementation plan to address any deficiencies.

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Significant Expenditure and Staffing Changes

- ◇ The replacement of eight vehicles was approved - \$181,280.
- ◇ Three CIP projects were approved for the Justice Center - \$109,410.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
APPROPRIATIONS				
Personal Services	\$ 5,758,669	\$ 5,675,368	\$ 5,705,950	\$ 5,928,780
Operating	528,733	563,892	587,821	583,066
Capital Outlay	34,643	16,280	6,414	12,650
Total Appropriations*	\$ 6,322,044	\$ 6,255,540	\$ 6,300,185	\$ 6,524,496

*Starting in FY 2010, the Traffic Control/Training Division has been integrated to Field Operations.

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel*	63.000	86.000	86.000	86.000

*Starting in FY 2010, the Traffic Control/Training Division has been integrated to Field Operations.

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Calls for Service Volume per Zone				
Calls - Zone # 1	6,144	6,389	5,725	6,205
Calls - Zone # 2	5,987	6,592	5,817	6,804
Calls - Zone # 3	7,604	7,604	8,060	8,194
Calls - Zone # 4	7,435	7,949	6,943	6,943
Calls - Zone # 5	18,633	19,006	17,207	18,422
Calls - Outside Jurisdiction	1,657	1,839	2,127	2,604
Total Calls	47,460	49,379	45,879	49,172
Average Response Times (in minutes)				
	11:20	11:31	11:50	11:50
Uniform Traffic Citations issued	7,930	7,671	10,609	11,505
Motor Vehicle Collisions investigations	1,437	1,367	1,389	1,392

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Jail is to safely and securely confine, in a manner, which recognizes individual dignity and rights, persons lawfully charged with a criminal offense, pending formal release from custody.

The Jail is operated under the direction of the Sheriff of Fayette County, in accordance with the collective best interest of the County's taxpayers. The Jail is a full-service detention facility that houses inmates arrested by any law enforcement agency in Fayette County. In addition to housing local inmates, the Jail accepts individuals wanted by other county and state law enforcement agencies.

The primary function of the Jail is to confine inmates for the communities of Fayette County, including both male and female, pretrial and sentenced inmates. The philosophy of the Jail is to ensure that inmates leave the facility no worse physically, emotionally, or psychologically than when they entered. Inmates will be housed in a humane, dignified and constitutional manner until promptly adjudicated or released. Inmates will not be subject to the infliction of punishment other than loss of freedom.

Supervision consistent with the applicable Georgia Sheriff's Association and the American Correctional Association standards will be provided. The Jail will maintain a high degree of staff professionalism through training and education.

Major Goals and Objectives

It is the intention of the Jail Division to provide a safe and secure jail facility/environment for both inmates, pre-trial and sentenced, and Jail staff. We currently have ninety-eight (98) approved staff positions, which include administrative staff, supervisors, line officers (Detention Officers and Deputy Sheriff's).

To that end, our goal is to maintain this facility to the highest degree with adequate staff requesting additional staff only when absolutely necessary, so as to lessen the impact on Fayette County taxpayers for each fiscal year.

Significant Expenditure and Staffing Changes

◇ One capital project was approved - \$15,405.

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
APPROPRIATIONS				
Personal Services	\$ 4,729,812	\$ 4,820,770	\$ 4,758,588	\$ 5,031,402
Operating	1,218,637	1,109,865	1,416,583	1,402,659
Capital Outlay	28,277	22,225	19,385	47,670
Total Appropriations	\$ 5,976,726	\$ 5,952,860	\$ 6,194,556	\$ 6,481,731

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Inmates Admitted	5,165	4,987	5,451	5,063
Average Daily Inmate Population	246	261	255	295
Inmates - Average length of stay in days	17.50	17.50	17.17	21.17

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	97.725	97.725	97.725	97.725

Performance Measures

With the loss of twenty-seven (27) Detention Officers in calendar year 2010 due to resignations, transfers & terminations, factored with vacation, sick leave and required departmental training, remaining staff have been forced to work numerous overtime hours.

An added burden on this situation is the fact that Georgia law requires Detention Officers attend and successfully complete the "Basic Jailor" course within six months of being hired. Each time a Detention Officer leaves employment, a new Detention Officer must be hired and this process starts all over.

These Basic Jailor courses are only offered periodically at the various Academies available to us, thus several officers must attend these courses at the same time. This creates staff shortages, temporarily, but due to the legal time constraint, there is no other option.

Department:	Sheriff's Office – Traffic Control/Training	Cost Center:	10030330
Function:	Public Safety	Fund:	General

Upon the reorganization of the Sheriff's Office in FY 2009, the Traffic Control/Training Division was eliminated. For FY 2010, its functions were integrated to the Field Operations Division.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	-	-	-	-
Capital Outlay	-	-	-	-
Total Appropriations	\$ -	\$ -	\$ -	\$ -

PERSONNEL - (FTE)	FY 2009 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	16.000	0.000	0.000	0.000

FUNCTION: PUBLIC WORKS

<u>Department</u>	<u>Page</u>
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Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Fleet Maintenance Department is to ensure that the County's fleet of equipment, vehicles, and small engines are maintained in a safe and dependable working condition using a preventive maintenance program, environmentally-sustainable practices and cost-efficient operations.

Major Department Functions

- ◇ Provide preventive maintenance and repair services for County vehicles and equipment.
- ◇ Maintain inventory for fueling facilities at public Works and the Sheriff's Office.
- ◇ Ensure that the County is in compliance with applicable regulations as related to Fleet operations.

Major FY 2012 Goals

- ◇ Continue to provide an aggressive preventive maintenance program for the County's Fleet Vehicles & Equipment.
- ◇ Provide cost effective vehicle maintenance and repair services for the Sheriff's Department.
- ◇ Continue call back procedures to notify departments/customers when maintenance/repairs are complete on vehicles/equipment.
- ◇ Continue processing invoices and monthly reports in a timely fashion.
- ◇ Manage the County's Fleet in the most efficient and cost-effective manner.
- ◇ Strive to develop new methods and strategies that lower overall operating cost of the Fleet.
- ◇ Help to ensure safe and proficient utilization of County Vehicles and Equipment.
- ◇ Retrofit emission control devices on eight Road Department tandem axle dump trucks through fully funded grant.
- ◇ Strive to schedule road service calls in a manner that reduces fuel consumption.
- ◇ Research advance technology on alternate fuel systems and survey existing Fleet vehicles which would be candidates for LPG (Propane) conversion systems.
- ◇ Upgrade Fleet Maintenance software to allow importing fuel system transactions into repair system database in efforts to track PM schedules by mileage.
- ◇ Continue utilization of the GovDeals web site for disposal of used tires and other assets. This method of disposal for used tires has reduced scrap tire fees for the department.
- ◇ Implement Customer Satisfaction Survey for services provided by Fleet Department.

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, a capital project was approved for the upgrade of the Maintenance and Repair Tracking software, total \$12,000.

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Labor Charges - Vehicle Maintenance	\$ 7,170	\$ 7,000	\$ 6,562	\$ 6,000
General Fund Contribution	494,464	507,868	474,579	513,857
Total Funding Sources	\$ 501,635	\$ 514,868	\$ 481,141	\$ 519,857
APPROPRIATIONS				
Personal Services	\$ 468,204	\$ 478,757	\$ 468,730	\$ 484,247
Operating	33,309	36,111	11,748	35,610
Capital Outlay	122	-	664	-
Total Appropriations	\$ 501,635	\$ 514,868	\$ 481,141	\$ 519,857

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Number of vehicles serviced	340	336	343	348
Other pieces of equipment serviced	147	148	148	150
Total vehicles and equipment serviced	487	484	491	498

RESULTS MEASURES	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Fleet Operating Cost per Mile	\$ 0.113	\$ 0.105	\$ 0.079	\$ 0.097
Life Operating Cost per Mile	\$ 0.075	\$ 0.105	\$ 0.098	\$ 0.098

PRODUCTIVITY MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2010 Estimate
Number of Work Orders Processed	2,615	2,992	3,123	3,175

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	9.00	9.00	9.00	9.00

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

Mission Statement

The mission is to assist in the management, coordination and long-term planning and budgeting of the Public Works departments. These departments shall operate efficiently and in a manner that serves the existing and future needs of our citizens and other County departments

Major Department Functions

- ◇ The Division of Public Works is the umbrella organization that oversees the Departments of Building and Grounds Maintenance, Engineering, Fleet Maintenance, and Roads. Public Works also assists with implementation of the County's Transportation SPLOST program.
- ◇ Another Department function is to represent Fayette County at the Atlanta Regional Commission's Transportation Coordinating Committee. This work helps ensure Fayette County transportation projects are included in the region's Transportation Improvement Program (TIP) and that the County remain competitive in seeking State and Federal aid for transportation and projects

Major FY 2012 Goals and Objectives

- ◇ Implement transportation projects in accordance with the Comprehensive Transportation Plan for Fayette County.
- ◇ Work with the Engineering Department to implement SPLOST transportation project per the 2010 Work Plan.
- ◇ Represent Fayette County at the Atlanta Regional Commission and coordinate transportation projects with regional plans and funding opportunities
- ◇ Continually review and modify Development Regulations, internal policies and Transportation Plans to meet existing and future needs of Fayette County

Significant Expenditure and Staffing Changes

- ◇ There are no significant expenditure or staffing changes.

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 182,292	\$ 191,357	\$ 178,004	\$ 189,910
APPROPRIATIONS				
Personal Services	\$ 173,891	\$ 183,023	\$ 168,857	\$ 172,891
Operating	7,396	8,184	8,278	15,519
Capital Outlay	1,006	150	870	1,500
Total Appropriations	\$ 182,292	\$ 191,357	\$ 178,004	\$ 189,910

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	2.000	2.000	2.000	2.000

WORKLOAD INDICATORS	FY 2009 Budget	FY 2010 Budget*	FY 2011 Budget	FY 2011 Adopted
# of Public Works Division employees being supervised**	56.000	81.600	78.600	78.600

*For FY 2010, Building and Grounds was moved to the Public Works Division.

**These changes are "administrative" in nature and do not affect individual expenditure budgets.

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Road Department is to construct and maintain a safe and efficient transportation network, and to do so in a manner with minimal impact to County residents and the environment. We strive to perform this work with cost-effective means and workmanship that exceeds expectation

Major Department Functions

Construction: construction of new roads, intersection improvements, and widening and paving of existing gravel roads.

Maintenance: resurfacing existing roads; patching potholes; road shoulder rehabilitation; right-of way grass cutting, liter pickup, and dead animal pickup; maintaining proper roadway drainage; smoothing and scraping gravel roads.

Other: posting, maintaining and replacing roadway signs; application of pavement markings

Major FY 2012 Goals and Objectives

- ◇ **Grading Projects** - Complete the construction of the following grading projects: Waterlace Way, McDonough Road Shoulder Improvement, Snead road West of Old Greenville Rd, Valleywood Roa
- ◇ **House Demo** - Perform demolition of the following houses (pending approval) - Two in Victoria Plantation Subdivision, 150 Melanie Lane
- ◇ **Work Orders** - target is to complete at least 90% of all work orders submitted.
- ◇ **Paving** - Resurface and/or pave 25 miles of roads
- ◇ **Roadside Mowing** - three complete rounds on the County's collector and arterial roads is the minimum acceptable goal.
- ◇ **Gravel Road Dust Control** - Calcium Chloride was applied to 12 roads in FY 2011. The goas is to apply it to 20 roads in FY 2012.
- ◇ **Bridges** - Initiate a more aggressive maintenance program on bridges
- ◇ **Road Signs** - Replace 1/3 of the regulatory, warning and guide signs on the collector and arteria roadways in the county according to MUTCD requirements

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Significant Expenditure and Staffing Changes

- ◇ Use of temporary help for the Mowing and the Asphalt crews - total approximate cost, \$80,852.
- ◇ Five capital projects approved for road/bridge maintenance and road completion - total , \$67,700.
- ◇ A CIP project for the construction of Trickum Road - total approximate cost, \$131,230.
- ◇ The purchase of a replacement Low Boy Trailer - total approximate cost, \$80,500.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Roads and Bridges - State and Cities	\$ 394,232	\$ 390,000	\$ 352,354	\$ 502,773
Pipe Sales	625	-	-	-
General Fund Contribution	1,962,973	2,955,288	3,738,097	3,698,800
Total Funding Sources	\$ 2,357,829	\$ 3,345,288	\$ 4,090,451	\$ 4,201,573
APPROPRIATIONS				
Personal Services	\$ 1,602,906	\$ 1,664,150	\$ 1,623,752	\$ 1,746,087
Operating	749,374	1,673,138	2,446,599	2,431,686
Capital Outlay	5,550	8,000	20,100	23,800
Total Appropriations	\$ 2,357,829	\$ 3,345,288	\$ 4,090,451	\$ 4,201,573

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	40.000	37.000	34.000	34.000

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Resurfacing roads (miles)	26.20	25.00	25.00	25.00
Number of full mowing rounds	3.00	4.00	4.00	4.00

Effectiveness / Efficiency & Performance Measures

- *Number of road miles paved and man-hours per mile paved* - the goal is 25 miles of roads paved which will require approximately 22,400 man-hours to accomplish.
- *Number of road miles mowed and man-hours per mile* - the goal is to mow the County's collector 4 times and minor roads 3 times during the growing season. This will require approximately 5,600 man-hours to complete.

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

Mission Statement

The Solid Waste Department provides County citizens with a reliable, cost-competitive, and environmentally compliant option for disposing and/or recycling residential solid waste and yard waste. This service is provided through an enterprise fund and thus operating costs are paid by fees collected at the County's Transfer Station.

Major Goals

- ◇ Assess environmental compliance measures needed to reduce costs associated with closure permit compliance operations.
- ◇ Maintain a safe, clean and environmentally-compliant Transfer Station.

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, operating expenses increased due to additional costs associated with EDP requirements and compliance
- ◇ Up to \$175,000 to purchase a replacement CAT 953 Track Loader.

BUDGET SUMMARY FUNDING SOURCES	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
User Fees and Charges	\$ 120,708	\$ 98,262	\$ 131,452	\$ 148,508
Interest	2,377	3,000	1,804	2,000
Misc Revenue	-	-	8,473	-
Other Financing Sources	1,380	-	-	-
Fund Balance Appropriation	43,148	46,554	22,981	59,351
Total Funding Sources	\$ 167,614	\$ 147,816	\$ 164,710	\$ 209,859
APPROPRIATIONS				
Personal Services	\$ 40,390	\$ 39,534	\$ 43,303	\$ 45,581
Operating	112,487	103,010	106,614	158,006
Capital Outlay	-	-	-	1,000
Depreciation & Amortization	9,465	-	9,522	-
Operating Transfers Out	5,272	5,272	5,272	5,272
Total Appropriations	\$ 167,614	\$ 147,816	\$ 164,710	\$ 209,859

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	1.00	1.00	1.00	1.00

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Solid Waste Tons received	39,203	38,309	48,214	69,436
Single Stream Recycling	230	1,455,426	590,240	418,752
Electronic Recycling	23,139	51,761	52,390	56,329
Commercial Yard Waste	188	966	1,424	1,316
Residential Yard Waste	14,065	12,458	12,458	12,593
Road Kill	48,000	48,000	48,000	48,000
Waste Management Payments	\$ 85,380	\$ 109,122	\$ 120,708	\$ 145,986

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Trash revenue generated through tipping fees	\$ 85,380	\$ 109,122	\$ 120,708	\$ 108,388
Yard-waste revenue generated	\$ 46,063	\$ 66,620	\$ 70,349	\$ 65,627
Recycled trash (pounds)	23,369	1,518,801	642,630	481,587

RESULTS MEASURES MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
% of solid waste expenditures covered by tipping fees	53%	66%	73%	68%
% of yard-waste expenditures reimbursed by disposal fees	64%	86%	83%	104%
% increase of recycled trash	n/a	65%	-58%	-25%
EDP notification of compliance deficiencies	0	1	0	0

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

Mission Statement

The Fayette County Stormwater Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of the applicable County, State and Federal regulations. Stormwater Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Major Goals and Objectives

- ◇ **Stablish standard operating procedures** for field staff to assess stormwater maintenance within the County's right of way. Continue to implement procedures to monitor expense:
- ◇ **Stormwater Feasibility Study** - Work with ISE to provide whatever information is necessary to complete the feasibility study and implementation of those requirement:
- ◇ **Training and Education** - NPDES Permit Requirement
 - E&SC Classes, level 1-A and Level 1-B Certification and Recertificator
 - IDDE Classes - Educational programs for Fayette County Employees
 - Earth Day - Community Clean Up, Improvement, and Educator
 - Rivers Alive - Community Clean Up, Improvement, and Eduactor
- ◇ **Geographic Information System** - Continue enhancement of software by integrating existing data into the GIS program for improved analysis of the current state of Fayette County's stormwater.
- ◇ **Annual NPDES Compliance** - Stormwater Management submits documentation of year-long compliance measures taken required by the NPDES Ms4 Permit. These measures include implementation of a ne BMP for septic tank maintenance, continued IDDE and Stormwater Infrastructure inspection
- ◇ **Electronic Archiving** - Continue digital archiving and digital submittal requirements to facilitate paper usage and storage and to speed document recovery

Significant Expenditure and Staffing Changes

- ◇ Two capital projects were approved - \$80,000.
- ◇ Five CIP projects were approved - \$1,044,662.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Disturbed Acre Fees	\$ 750	\$ 750	\$ 840	\$ 750
General Fund Contribution	321,605	321,694	321,882	329,095
Total Funding Sources	\$ 322,355	\$ 322,444	\$ 322,722	\$ 329,845
APPROPRIATIONS				
Personal Services	\$ 304,904	\$ 301,940	\$ 306,353	\$ 312,328
Operating	11,683	16,342	11,796	16,817
Capital Outlay	5,767	4,162	4,573	700
Total Appropriations	\$ 322,355	\$ 322,444	\$ 322,722	\$ 329,845

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel*	0.00	5.00	5.00	5.00

*The Stormwater Management department was created in FY 2010.

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Plan Review				
<u>Initial Review / Resubmittal</u>				
Preliminary Plats	6 / 12	0 / 0	0 / 0	0 / 0
Final Plats	14 / 58	3 / 26	4 / 19	1 / 16
Non-Residential Site Plans	21 / 38	9 / 39	9 / 23	10 / 20
Subdivision Construction Plans	5 / 8	3 / 2	0 / 0	0 / 0
Erosion Control Plans	65	24	19	13
Hydrology Studies	80	34	9	6
Rezoning Requests / Zoning Appeals	13	10	6	17
Annexation Requests	3	4	5	-
Land Disturbance Permits	153	163	50	41
Stormwater Inspections	-	21	16	24
Field Inspectors				
Customer Service Requests	217	209	296	150
E&SC Inspections	2,554	1,698	1,548	1,043
Notice of Violations	120	98	34	9
Stop Work Orders	48	63	12	3
Preconstruction meetings	19	10	6	6
Final Inspections	29	5	5	16
Effectiveness Measures				
Disturbed Area Approved	198.0	57.1	52.5	40.6
Linear Feet of New Road	39,355	-	-	-

Department:	Street Lights	Cost Center:	27140260
Function:	Public Works	Fund:	Special Revenue

Mission Statement

The mission of the Fayette County Street Light program is to illuminate the streets of participating subdivisions in accordance with standards of the American National Standard for Roadway Lighting.

Major Goals

Maintain the implemented program of street light assessment based upon actual community expenses.

Significant Expenditure and Staffing Changes

◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Street Light Tax	\$ 307,018	\$ 303,000	\$ 309,537	\$ 315,000
Miscellaneous Revenue	11,426	-	14	-
Appropriated Fund Balance	(34,733)	(11,345)	(19,628)	(17,182)
Total Funding Sources	\$ 283,711	\$ 291,655	\$ 289,924	\$ 297,818
APPROPRIATIONS				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating	279,711	287,655	285,924	293,818
Capital Outlay	-	-	-	-
Other Financing Use	4,000	4,000	4,000	4,000
Total	\$ 283,711	\$ 291,655	\$ 289,924	\$ 297,818

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

Mission Statement

The mission statement of the Fayette County Water System is to provide excellent water service to Fayette County while providing superior customer service and protecting the environment.

Major Department Functions

- ◇ Provide potable water to citizens of the County.
- ◇ Plan for the construction and maintenance of raw water sources, treatment plants, storage facilities, and distribution lines to meet the needs for drinking water in the County.

Goals for the Water System - Adopted by the Board of Commissioners

- ◇ To provide safe and adequate water for drinking for the customers of the Water System.
- ◇ Design of a distribution system that will supply a residential fire flows at 1,000 gallons per minute (G.P.M.) with 20 pounds per square inch (psi) pressure.
- ◇ A total elevated storage capacity for an average day of water use.
- ◇ A total storage capacity for maximum day of water use. (Current storage is 16.25 MG)
- ◇ To complete the County Loop water line. (Completed)
- ◇ To design and build the South Fayette Water Treatment Plant for six million gallons per day (MGD) production. (Completed)
- ◇ To build Lake McIntosh, which is a 650 –acre reservoir, on Line Creek between Fayette and Coweta Counties. Lake McIntosh will have a reliable yield of 10.4 MGD. We broke ground on the project on January 20, 2010. The project should be completed by Spring, 2012.

Major Goals of the Water System

- ◇ Continue to work on Lake McIntosh
- ◇ Fully use the billings system's capabilities
- ◇ Continew the Orion meter change out
- ◇ Start the paperwork necessary to expand the South Fayette Water Treatment Plan
- ◇ Install MIEX to solve our problem with Total Organic Carbon (TOC) compliance

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, two vehicles will be replaced - total approximate cost \$86,000.
- ◇ For FY 2012, the CIP program includes \$9,000,000 for the MIEX project.

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Charges for Services	\$ 13,403,630	\$ 14,335,624	\$ 14,545,519	\$ 14,472,100
Interest Earnings	28,079	34,500	6,371	6,000
Other Financing Sources	2,327	-	-	-
Appropriated Fund Balance	374,144	(498,149)	(648,617)	-
Total Funding Sources	\$ 13,808,180	\$ 13,871,975	\$ 13,903,272	\$ 14,478,100
APPROPRIATIONS				
Personal Services	\$ 3,321,553	\$ 3,292,320	\$ 3,294,385	\$ 3,416,503
Operating Expenses	2,731,066	3,187,992	3,080,544	3,818,208
Capital Outlays	8,238	63,055	26,852	127,630
Depreciation/Amortization	4,510,798	-	4,368,612	-
Other Costs		-	-	-
Debt Service	2,527,740	5,320,501	2,432,094	5,322,094
Interfund Charges	8,000	1,307,322		1,092,880
Other Financing Uses	700,785	700,785	700,785	700,785
Total Appropriations	\$ 13,808,180	\$ 13,871,975	\$ 13,903,272	\$ 14,478,100

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	63.000	62.000	61.000	61.000

WORKLOAD INDICATORS	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate	FY 2012 Projected
Water production (Avg. in MGD)	7.8	8.7	8.7	8.9
Meter sales	143	75	100	110
Active services	27,345	27,443	27,436	27,636
Waster Loss (%)	7.9%	10.1%	7.8%	8.0%
Misread Meters (Calendar year)	2	2	4	4

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Gallons of water produced	3,107	2,997	3,158	3,077
Gallons consumption	2,994	2,760	2,838	2,956
Dollars of sales	\$ 11,938,823	\$ 12,163,599	\$ 12,999,361	\$ 14,506,599
Bad debt write-off	\$ 27,976	\$ 37,229	\$ 16,233	\$ 27,146

RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Total organic carbon (% of DNR standard)-South Fayette plant	0.95	1.01	1.15	n/a
Total organic carbon (% of DNR standard)-Crosstown plant	1.05	1.02	1.05	n/a
Non-revenue water	3.70%	7.90%	10.10%	8.00%
Collection rates	0.23%	0.31%	0.12%	0.19%
Cut-off for non-payment	4,670	4,298	4,639	4,536
Revenues generated	\$ 143,318	\$ 144,005	\$ 144,573	\$ 145,053

FUNCTION: HEALTH & WELFARE

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Department:	Dept of Family and Children (DFCS)	Cost Center:	10050112
Function:	Health and Welfare	Fund:	General

Major Department Functions

- ◇ The Department of Family and Children Services (DFCS) offers financial assistance and social services to protect children and strengthen families in the County.
- ◇ Their mission is to help individuals become as independent and productive as possible while enabling them to retain a sense of dignity and a decent quality of life by helping themselves.

Major Goals

- ◇ Provide funding to assist the Department of Family and Children Services in supporting the Foster Care Program and operating the Emergency Assistance Program. Monies are also included to assist with some of the operating expenses of the organization.

Significant Expenditure and Staffing Change:

- ◇ No significant expenditures changes

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 40,128	\$ 40,128	\$ 40,128	\$ 40,128
APPROPRIATIONS				
DFCS Services	\$ 40,128	\$ 40,128	\$ 40,128	\$ 40,128
Total Appropriations	\$ 40,128	\$ 40,128	\$ 40,128	\$ 40,128

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Food Stamp Cases - per month	1,149	1,204	1,630	2,227
Temporary Assistance for Needy Families (TANF) - per month	85	93	144	202
Medicaid Recipients - annual	2,069	2,107	2,637	2,906
Children in Child Care - per month	202	296	299	391
Abuse/Neglect Investigations	711	172	140	660
Foster Care Placements	59	64	37	33

Department:	Drug Abuse & Treatment	Cost Center:	21950610
Function:	Health & Welfare	Fund:	Special Revenue

Major functions

Collection of fines that are imposed as an additional penalty of 50 percent of the original fine for offenses that are related to certain activities regarding marijuana, controlled substances, and noncontrolled substances. Moneys collected in the County Drug Abuse and Treatment and Education fund shall be expended solely and exclusively for drug abuse treatment and education programs related to controlled substances and marijuana; and to fund the expenses for salaries, equipment, service and supplies incurred in the implementation of the Drug Court division.

Significant Expenditure and Staffing Change:

For FY 2011, funding was decreased for programs that do not meet eligibility requirements for funding (per OCGA 15-21-101). Funding for the Sheriff's Office DARE program was eliminated.
 For FY 2012, the Fayette County Board of Education did not request any funding.
 For FY 2012, funding approved for the Griffin Judicial Circuit Drug Court increased by 32.3%.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Fine Surcharges	\$ 63,481	\$ 53,000	\$ 78,998	\$ 85,000
Appropriated Fund Balance	9,637	(2,930)	(37,817)	(25,550)
Total Funding Sources	\$ 73,119	\$ 50,070	\$ 41,181	\$ 59,450
APPROPRIATIONS				
Drug Abuse Resistance Education/Fayette County Sheriff's Office	\$ 21,649	\$ -	\$ -	\$ -
Safe and Drug Free Schools/FCBOE Programs	30,720	5,120	5,120	-
Drug Court	20,750	44,950	36,061	59,450
Total Appropriations	\$ 73,119	\$ 50,070	\$ 41,181	\$ 59,450

Department:	Fayette Community Options	Cost Center:	10050114
Function:	Health & Welfare	Fund:	General

Mission Statement

The mission of McIntosh Trail CSB (Fayette Community Options) is to offer health, hope and healing by providing quality behavioral health services and community presence, participation and support.

Major Functions

- ◇ Services include day programs, job placement and supported employment, specialized work program, case management, community involvement and skill building.
- ◇ Provide services to consumers with an IQ of 69 or below who were diagnosed with a developmental disability before the age of 18.

Major Goals

- ◇ To increase the number of individuals served from 8 to 15 individuals under the Community Access Individual Service.
- ◇ To increase the visibility in the community of the individuals served by providing active support and direct assistance.
- ◇ Increase participation of individuals served in social skills and recreational and leisure activities by promoting volunteer services and utilizing community resources.

Significant Expenditure Changes

- ◇ No significant expenditures changes.

BUDGET SUMMARY				
FUNDING SOURCES				
	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
General Fund Contribution	\$ 60,480	\$ 60,480	\$ 60,480	\$ 60,480
APPROPRIATIONS				
Mental Health Services	\$ 60,480	\$ 60,480	\$ 60,480	\$ 60,480
Total Appropriations	\$ 60,480	\$ 60,480	\$ 60,480	\$ 60,480

WORKLOAD INDICATORS				
	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Average Census - Service Center	40	32	30	30
Number of hours consumers received services	26,630	23,022	38,532	25,659
Number of hours consumers worked in the community.	7,400	4,781	3,780	2,163
Amount of wages earned by consumers	\$ 54,099	\$ 36,815	\$ 29,642	\$ 57,836
Number of hours spent in non-work community settings - volunteering/utilizing community resources	1,760	2,648	2,648	2,648
Number of community work hours by a day support consumer	337	127	127	378

Department:	Fayette Counseling Center	Cost Center:	10050111
Function:	Health & Welfare	Fund:	General

Mission Statement

The Fayette Counseling Center is one of many sites operated by the McIntosh Trail Community Services Board in a seven-county area. Community Service Boards are legal entities whose mission is to provide public mental health, developmental disabilities, and addictive diseases (MH/DD/AD) services.

Major Department Functions

- ◇ Fayette Counseling Center provides crisis intervention, physician/nursing assessments, individual & group counseling, skill-building services, and treatment programs for adults with mental health and/or substance abuse problems.

Major Goals

- ◇ To provide a “safety net” of crisis and referral services to all citizens in need of mental health or addictive disease services. To prevent the utilization of more expensive criminal justice and hospital resources by intervening at the earliest point in a crisis.
- ◇ To provide a full array of on-site and off-site behavioral services needed by Fayette County citizens.
- ◇ To increase substance abuse specialty programming through increased marketing and advertising, which also generates revenues to help pay for indigent treatment.
- ◇ To meet the mandates of funding and regulatory entities, including Medicaid, Regional Board, JCAHO, State of Georgia Office of Regulatory Service, etc.

Significant Expenditure Change:

- ◇ No significant expenditures changes

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 127,939	\$ 127,939	\$ 127,939	\$ 127,939
APPROPRIATIONS				
Mental Health Services	\$ 127,939	\$ 127,939	\$ 127,939	\$ 127,939
Total Appropriations	\$ 127,939	\$ 127,939	\$ 127,939	\$ 127,939

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Average Census - Counseling Center	621	718	483	729

Department:	Public Health	Cost Center:	10050110
Function:	Health & Welfare	Fund:	General

Major Department Functions

- ◇ Promote and encourage healthy behaviors by providing education and counseling.
- ◇ Physical Health provides preventative health care and educational services to the general public. These services include, but are not limited to, monitoring and treating communicable diseases, immunizations, family planning, cancer screening, physical assessments, administering the WIC program, chronic diseases such as diabetes and hypertension, child health, and refugee services. Since September 11, 2001, all staff members are on call 24/7/365 for response to any disaster, natural or man-made.
- ◇ Environmental Health monitors and ensures the health and safety of the general public. These services include, but are not limited to, monitoring water supplies, food services, on-site sewage disposal, tourist accommodations, injury prevention, care homes, and inspections of pools. Environmental Health also administers the program in Fayette County dealing with the West Nile Virus and staff members teach correct child seat installation in vehicles.

Major Goals

- ◇ Increase client awareness and wellness through community outreach projects and partnerships with established community services.
- ◇ Promote health and well-being of families and children with service providers of Fayette County through Fayette FACTOR Collaborative.
- ◇ Promote Homeland Security and safety of all Fayette citizens by working with Emergency Services staff in planning response to any emergency, including Bioterroristic Events.

Significant Expenditure and Staffing Change:

- ◇ No significant expenditures changes

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 337,292	\$ 336,211	\$ 338,323	\$ 336,211
APPROPRIATIONS				
Operating	\$ 8,348	\$ 7,267	\$ 9,380	\$ 7,267
Public Health Services	328,944	328,944	328,943	328,944
Total Appropriations	\$ 337,292	\$ 336,211	\$ 338,323	\$ 336,211

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Physical Health - Patient encounters	33,673	37,441	40,918	42,827
Environmental Health - Client contacts*	13,318	11,651	14,181	12,670

*It only includes contacts with the department's Environmentalists. Client contacts with department Secretaries are not included.

Department:	Senior Citizens Services	Cost Center:	10050520
Function:	Health and Welfare	Fund:	General

Mission Statement

Fayette Senior Services, Inc., a non-profit organization, promotes the emotional, social and physical well-being of adults 50 and better. Programs are supported by a combination of federal, state, and local funding resources.

Major Department Functions

- ◇ Assist senior citizens to remain independent as long as possible by providing a variety of services such as: Case Management, Information and Referral, Voucher and Community Transportation Adult Day Services, Congregate and Home Delivered Meals, In-Home Services and Respite Care and Kinship Caregivers Support.

Major Goals

- ◇ Continue to offer a variety of programs and services to meet the increasing and diverse needs of our county's senior population.

Significant Expenditure and Staffing Change:

- ◇ No significant expenditure changes

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 109,856	\$ 105,631	\$ 105,631	\$ 174,556

APPROPRIATIONS				
Senior Citizens Services	\$ 109,856	\$ 174,556	\$ 174,556	\$ 174,556
Operating Transfers	-	-	-	-
Total Appropriations	\$ 109,856	\$ 174,556	\$ 174,556	\$ 174,556

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Total Number of Meals Provided	48,498	45,277	47,130	51,843
Contracted County Meals	27,944	28,720	29,312	27,500
Percentage of Total Meals for Fayette County	56.5%	63.4%	62.2%	53.0%
Fayette County Contribution	\$ 105,631	\$ 110,000	\$ 117,246	\$ 112,556
Fayette County Participants	290	325	306	337

Department:	Victims Assistance	Cost Center:	21850553
Function:	Health & Welfare	Fund:	Special Revenue

Major Functions

The Victims Assistance program is divided into three separate components:

State Court Solicitor - Victim Advocacy Program

- ◇ Aid victims of misdemeanor crimes.
- ◇ Provide crisis intervention and court accompaniment.
- ◇ Provide criminal justice information and notification of hearings and outcomes of hearings.
- ◇ Assist victims in obtaining services from other community agencies.

District Attorney Circuit Services - Victims Assistance Program

- ◇ Victims assistance services to residents of Fayette County.
- ◇ Funding is also received from VOCA/VAWA grants, and a contribution from the county government.

Fayette County Council on Domestic Violence (dba, Promise Place)

- ◇ Provide *comprehensive services* to victims of domestic violence and their children to empower them to make the best and safest choices in their abusive situations
- ◇ Provide *intervention services* including: crisis and individual counseling, a 24-hour crisis number, women's support groups, food pantry, legal advocacy, and the Promise Place, an emergency shelter program which provides safe refuge and case management services for women and their children
- ◇ Provide *prevention services* including Teen Dating Violence Prevention for Fayette County high schools and awareness/educational presentations for Fayette County groups and residents

Major Goals

- ◇ Enhance services to child victims of domestic violence by providing therapeutic support groups and counseling.
- ◇ Develop plans so that families entering emergency shelter will leave the program to go to a violent free home, safe from further physical abuse.
- ◇ Enhance our legal advocacy services to improve response and to reduce the risk of violence to victims of domestic violence.
- ◇ Provide emergency shelter for domestic violence victims and their children in Fayette County.
- ◇ Improve coordinated community response through the Griffin Judicial Circuit Domestic Violence Task Force in conjunction with all appropriate authorities

Significant Expenditure and Staffing Changes

- ◇ No significant changes.

Department:	Victims Assistance	Cost Center:	21850553
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Victims Assistance - Intergovernmental Revenue	\$ 119,420	\$ 105,000	\$ 119,697	\$ 121,000
Victims Assistance - Fines & Forfeitures	63,474	60,000	58,826	60,000
Transfer from General Fund	-	45,000	45,000	-
Appropriated Fund Balance	(11,108)	(27,218)	(43,064)	3,411
Total Funding Sources	\$ 171,786	\$ 182,782	\$ 180,459	\$ 184,411
APPROPRIATIONS				
Personal Services	\$ 41,402	\$ 49,591	\$ 50,501	\$ 51,224
Operating	842	3,649	417	-
Capital Outlays	-	-	-	3,645
District Attorney/Victims Assistance Programs	110,342	110,342	110,342	110,342
Domestic Violence Services (Promise Place)	19,200	19,200	19,200	19,200
Total Appropriations	\$ 171,786	\$ 182,782	\$ 180,459	\$ 184,411

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel*	4.000	1.000	1.000	1.000

*Personnel assigned to the State Court Solicitor (Victims Advocacy Team).

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
State Court Solicitor - Victim Advocacy Team				
Victims Assisted - Criminal Cases Filed with Victims	590	612	738	603
Victims Assisted - Ordinance estimates	31	28	25	43
Victims Assisted - Traffic estimates	42	45	39	50
Victims Assisted - Magistrate Hearings estimates	135	120	97	100
Speaking Engagements and Victim Impact Panel, Protocol, etc.	26	27	26	26
Victim Non-Case Walk-Ins and Phone Consultations	8,800	8,800	8,720	8,750

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Promise Place				
Number of individuals assisted	753	1,142	1,146	864
Number of Emergency Protective Orders	97	107	101	201
Number of Children Represented	821	614	617	74
Number of Participants in Support Groups	113	224	229	415
Number of children in support groups	-	74	71	98
Number of crisis hotline calls	n/a	n/a	n/a	3,821
Number of Students Dating Violence Classes	1,576	1,438	1,438	1,440
Number of Women housed in Emergency shelter	24	69	68	104
Number of children housed in Emergency shelter	37	91	89	291
Number of Community Awareness Presentations	49	58	61	71
Number of Persons in Attendance	1,516	1,673	1,664	2,486
Total Number of Units of Service - Intervention Services	2,319	2,482	2,486	4,832
Total Number of Units of Service - Prevention Services	2,899	2,733	2,741	3,926

Department:	Youth Protection	Cost Center:	10050550
Function:	Health & Welfare	Fund:	General

Major Department Functions

- ◇ In the community-based Foster Care Program, *Grace for Children*, arrange placement of children ages birth through 21 into loving private foster care homes.
- ◇ At the *Friday-Johnson Home*, a residential group home located in Brooks, GA, offer protection and healing to school-age children through a homelike environment and comprehensive services.
- ◇ At *Gracie's Closet*, children living in foster care in south metro Atlanta shop for clothing, baby gear, books, and school supplies all at the low, low price of nothing.

Major Goals

- ◇ Provide a full range of residential services (including case management, structured and nurturing environment, individual plans of care, counseling, tutoring and activities) to residents of the Friday-Johnson Home in Brooks.
- ◇ In addition to the program offered at the Friday-Johnson Home, Fayette Youth Protection Homes will recruit, train, support, and manage a network of private foster care homes in Fayette County. With this new program, FYPH will be able to address the individual needs of Fayette County Children of all ages who have been the victims of abuse or neglect.

Significant Expenditure Changes

- ◇ No significant expenditures changes.

BUDGET SUMMARY				
FUNDING SOURCES				
	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
General Fund Contribution	\$ 19,743	\$ 19,743	\$ 19,743	\$ 19,743
APPROPRIATIONS				
Community Services	\$ 19,743	\$ 19,743	\$ 19,743	\$ 19,743
Total Appropriations	\$ 19,743	\$ 19,743	\$ 19,743	\$ 19,743

WORKLOAD INDICATORS				
	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
# of Children removed from their homes	83	28	11	17

FUNCTION: CULTURE & RECREATION

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LIBRARY	V - 117
LIBRARY - SPLOST	V - 119
RECREATION	V - 120

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

Mission Statement

The Fayette County Public Library provides:

1. Current, high-interest materials and programs
2. Materials and programs for lifelong learning
3. Information-seeking skills training and assistance
4. Awareness of cultural diversity
5. Answers to questions

Major Department Functions

- ◇ Provide access to over 92,000 volumes of books and other resource materials.
- ◇ Provide internet access service, reference, and circulation assistance to patrons.
- ◇ Provide on-site Educational Learning Lab which facilitates computer-assisted instruction for patrons.
- ◇ Provide access to Distance Learning Lab.

Major Goals

- ◇ Goal: Fayette County residents have opportunities to develop their personal interests.
Objectives: 1. Use of public access Internet computers will increase by 10% annually.
2. Participation in informational programs will increase by 10% each year.
- ◇ Goal: Fayette County residents have opportunities to participate in programs on current, high interest topics.
Objectives: 1. Participation in programs on current high interest topics will increase by 5% each year.
- ◇ Goal: Fayette County residents get along and respect each other's cultural background.
Objectives: 1. The number of nonfiction items about the cultures of the world will increase by 10%
2. Participation in programs about cultures represented in Fayette County will increase by 10%.

Significant Expenditure and Staffing Changes

- ◇ For FY 2012, Library expenditures incurred to purchase subscriptions, books, and magazines that in the past were charged to the Library SPLOST fund will be charged to the General Fund - increase of \$142,000.

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY				
	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Library Fees	\$ 10,140	\$ 8,000	\$ 9,137	\$ 8,000
Library Fines	38,505	36,000	38,317	36,000
Donations	-	-	4,135	-
General Fund Contribution	709,879	684,490	679,044	829,435
Total Funding Sources	\$ 758,524	\$ 728,490	\$ 730,633	\$ 873,435
APPROPRIATIONS				
Personal Services	\$ 537,433	\$ 505,077	\$ 504,583	\$ 517,525
Technical Services - Flint River Regional Library Services	\$ 74,612	\$ 74,612	\$ 74,612	\$ 74,612
Operating	146,479	148,801	\$ 147,083	278,498
Capital Outlay	-	-	4,355	2,800
Total Appropriations	\$ 758,524	\$ 728,490	\$ 730,633	\$ 873,435

PERSONNEL - (FTE)				
	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	12.505	11.905	10.905	10.905

WORKLOAD MEASURES				
	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Registered library card holders	30,014	33,393	36,247	37,231
People visiting	498,846	635,210	741,342	844,500
Interlibrary loans	17,770	18,648	22,664	23,667
Programs held per month	274	253	158	71
Annual public service hours	3,342	3,471	3,415	3,348
Size of the collection	115,953	122,193	124,051	126,876

RESULTS MEASURES				
	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
People using internet	52,676	53,416	58,432	62,452
Items circulated	321,981	662,169	654,205	643,217
Preschool programs attendees	10,015	7,698	11,321	11,578
People completing Life Long Learning courses	12,618	13,481	15,371	15,848
Turnover rate of the collection	3	5	5	5
Blended Heritage events:				
Events held	3	2	2	1
Attendees	1,425	374	546	334

Department:	Library - SPLOST	Cost Center:	29060500
Function:	Culture & Recreation	Fund:	Special Revenue

Major Department Functions

- ◇ The Library - SPLOST fund was created as a 1% Special Purpose Local Option Sales Tax for the purpose of constructing the new library and purchasing equipment and additional library materials.
- ◇ The balance of the money remaining in this fund and the investment income derived from it must be spent for the benefit of the library.

Major FY 2012 Goals

- ◇ Complete the FY 2010 project to expand the Adult Services Collection area and the Multi-Purpose Meeting area within the approved appropriation of \$1.02 million.

Significant Expenditure Changes

- ◇ With the approval of a CIP project in FY 2010 for the expansion of the Library, most of the monies in the Library SPLOST fund will be used when the project is completed.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Investment Income	\$ 2,293	\$ -	\$ 401	\$ -
Appropriated Fund Balance	131,703	-	458,670	-
Total Funding Sources	\$ 133,996	\$ -	\$ 459,070	\$ -
APPROPRIATIONS				
Operating	\$ 133,996	\$ -	\$ 140,022	\$ -
Capital Outlays	-	-	319,049	-
Total Appropriations	\$ 133,996	\$ -	\$ 459,070	\$ -

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Mission Statement

- ◇ To make visible and maintain quality park facilities and recreation programs that will meet the needs of our citizens regardless of age, sex, race, or national origin including people with disabilities.
- ◇ To make visible the Fayette County Parks and Recreation Department.
- ◇ To identify and utilize Human Resources, Physical Resources, and Professional Development Resources.
- ◇ To provide the department with staff and equipment in four divisions: Administration, Athletics, Programs and Therapeutics.

Major Department Functions

- ◇ Improve the quality of life for all the citizenry of Fayette County with diverse social, economical, cultural, educational and recreating needs by implementing and maintaining safe year round programs, classes, special events and facility usage.
- ◇ Provide quality, well maintained facilities for the citizens of Fayette County in an attractive, safe, clean and accessible condition.
- ◇ Assist local sport associations in carrying out their missions.
- ◇ Collaborate recreation services through cities, the Board of Education and private organizations.

Major Goals

- ◇ Continue to make improvements to existing parks as financial resources are made available.
- ◇ Provide staff with educational opportunities and resources in order for them to grow professionally.
- ◇ Maintain 20% yearly net income on all Recreation sponsored programs.
- ◇ Continue to work as a team in order to increase participation numbers in Recreation sponsored programs by 2%.
- ◇ Increase survey return by 10%.

FY 2011 Significant Expenditures

- ◇ Installed new lighting system at Kiwanis Park Field #7
- ◇ Renovated Outside Basketball Court at Kiwanis Park
- ◇ Installed new lighting system at McCurry Park Field #3
- ◇ Installed new transformer and electrical panel at McCurry Softball Fields
- ◇ Repaired McCurry Park Football parking lot
- ◇ Repaired driveway at McCurry Park Picnic
- ◇ Installed fencing and gates at Kenwood Park
- ◇ Other significant budgeted projects were placed on hold due to the economic environment

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Significant Expenditure and Staffing Changes

- ◇ Eight capital projects were approved for improvements to the parks - total of \$141,500.
- ◇ Three projects were approved in the CIP plan - total of \$680,000.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Recreation Fees	\$ 192,141	\$ 195,000	\$ 231,073	\$ 210,000
Donations	449	-	-	-
General Fund Contribution	898,509	895,848	827,638	893,960
Total Funding Sources	\$ 1,091,098	\$ 1,090,848	\$ 1,058,711	\$ 1,103,960
APPROPRIATIONS				
Personal Services	\$ 348,227	\$ 353,554	\$ 358,047	\$ 365,705
Operating	739,821	734,294	696,947	738,255
Capital Outlay	3,050	3,000	3,717	-
Total Appropriations	\$ 1,091,098	\$ 1,090,848	\$ 1,058,711	\$ 1,103,960

PERSONNEL - (FTE)	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	7.00	6.00	6.00	6.00

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Number of programs and classes offered	398	497	497	515
Number of adult athletic leagues offered	22	23	17	15
Reservations - Parks, Fields, and Indoor Facilities	211	212	363	300
Number of Background Checks Processed	961	722	720	750
Number of Coaches CPR/AED Certified	10	11	45	10
Number of coaches NYS CA Certified	9	-	4	5
Number of Association Meetings Attended	54	51	56	53

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
County residents enrolled in programs, classes and events	5,068	4,771	4,480	4,500
Net income for revenue-based programs	\$ 43,039	\$ 40,903	\$ 44,640	\$ 45,000
Facility reservations to outside groups	208	212	363	300
Youth association contracts administered and maintained	7	8	6	6
Background checks for certifications conducted	961	722	720	750
Parks maintained	4	4	4	4
Park improvements	13	5	14	7
Volunteer hours to maintain parks and facilities	n/a	n/a	393	416

RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
% of residents enrolled in programs, classes and events	8%	8%	7%	7%
Program cost recovered	25%	25%	27%	25%
% of participants that rate programs as excellent or good	n/a	98%	96%	96%
Operating cost for parks and facilities per county resident	\$10.75	\$10.53	\$10.24	\$10.00

FUNCTION: PLANNING & DEVELOPMENT

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Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Mission Statement

The mission of the Fayette County Extension is to provide lifelong learning to the people and to respond to people's needs and interest in agriculture and natural resources, families, 4-H and youth through education and information, using unbiased, research-based education. Fayette County Extension links the resources of the University of Georgia, Fort Valley State University, Fayette County and United States Department of Agriculture to provide educational programs, information, and assistance to the citizens of Fayette County.

Major Department Functions:

The Fayette County Cooperative Extension, backed by the resources of Fayette County, the University of Georgia, Fort Valley State University and the Department of Agriculture provides educational programs, information, materials, and actual assistance to citizens of the County. Education and information is also provided to citizens by telephone consultation, site visits, newsletters, news articles, radio and collaboration with other community agencies. Publications, website and laboratory services are other delivery methods for safe - education and information to citizens. The basic goal of Fayette County Extension is to provide information that will contribute to learning for life, which in turn, helps citizens make informed decisions with unbiased, research-based information - this improving quality of life. We are also Fayette County's gateway to the University of Georgia and all the resources associated therein.

Major Goals

- ◇ Continue development and utilize an active and efficient Leadership System, made up of adults and youth that will help give direction and focus to future program efforts and ideas as well as increase our programming scope and outreach.
- ◇ Increase awareness of water quality and quantity through educational efforts, programs, newsletters and news articles on storm water management, water runoff, erosion, and efficient uses of water in the household and household landscape.
- ◇ Continue the organization and utilization of our Master Gardeners through educational programs and plant clinics allowing them to share their knowledge and passions to the people of the County.
- ◇ Increase the number of certified and active Master Gardeners by 12.
- ◇ Plan, coordinate and offer seasonal and timely programs on landscape management, garden utilization and horticulture education. These programs will reach over 500 people annually.
- ◇ Plan, advertise and offer two food safety programs designed to help teach clients the safe and recommended ways to harvest, process and can their garden produce.
- ◇ Increase certified and active volunteers in the youth programs by 10%.
- ◇ Increase youth participation in our 4-H Youth Development programs.
- ◇ Increase the number of educational newsletters and articles produced to help educate citizens.

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Significant Expenditure and Staffing Changes

◇ After the FY 2011 budget was approved, the Board approved to restore its funding portion for an additional position included in the Contract for Services with the University of Georgia.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 101,334	\$ 106,991	\$ 99,850	\$ 129,564
APPROPRIATIONS				
Personal Services	\$ 61,992	\$ 60,092	\$ 60,027	\$ 60,092
Contract for Services/University of Georgia	29,241	35,794	30,129	59,879
Operating	8,372	11,105	9,469	8,893
Capital Outlay	1,729	-	224	700
Total Appropriations	\$ 101,334	\$ 106,991	\$ 99,850	\$ 129,564

PERSONNEL - (FTE)*	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Total Personnel	2.675	2.400	1.925	1.925

*Other Extension office positions are fully covered by a Contract executed between Fayette County and the University of Georgia Cooperative Extension Service. They are not included in the Fayette County FTE employee counts.

WORKLOAD INDICATORS	FY 2008 Estimate	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Phone calls answered	13,151	14,692	14,742	17,865
Contacts programming efforts	111,486	111,994	112,106	105,888
Volunteer hours	9,359	9,784	9,963	10,167
4-H enrollment	2,389	1,778	1,635	1,384
Leadership Training participants	-	377	420	372
Publications distributed	109,562	109,201	108,950	106,542
Soil samples performed	455	609	705	397
Water samples	76	65	93	61
Forage samples	1	2	2	-
Microbiology samples	9	10	10	19
Plant Tissue samples	1	1	2	-
Well inspections	2	5	5	5
Pesticide Applicator licenses	10	18	15	43
Water Use Registrants #	55	160	#	#
Home site visits	350	378	385	362
P.A.R. Produce generated (lbs.)	6,417	28,205	31,205	86514@

Water Use Registrants based from drought restrictions. Further registrants are based on future drought and drought restrictions.

@Numbers include produce from Plant A Row in Fayette County as well as produce gleaned from other farms and distributed by the Master Gardener program.

Department:	Development Authority	Cost Center:	10070510
Function:	Planning and Development	Fund:	General

Mission Statement

The purpose of the Fayette County Development Authority is to assist in the diversification of the County's County's tax base and to create quality career opportunities for Fayette's citizens through the growth and retention of existing businesses and industry and the recruitment of new business and industry.

Major Department Functions

- ◇ Identify and recruit appropriate new businesses to locate their operations in Fayette County.
- ◇ Identify problems and growth opportunities within existing companies for retention and expansion.

Major FY 2012 Goals

- ◇ Identify land for Class A office buildings in order to recruit headquarters operations of Fortune 500 companies.
- ◇ Continue to successfully build relationships with private and public sector allies for the purposes of attracting positive attention to our community. These allies are active in recruiting major corporations, both domestic and internationally, to the state.
- ◇ In connection with the Chamber of Commerce and the business community, expand and improve our existing industry programs to better serve the needs and interest of the businesses already in our community.

Significant Expenditure Changes

- ◇ No significant expenditure changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 304,361	\$ 303,348	\$ 304,096	\$ 303,348
APPROPRIATIONS				
Contract for Services	\$ 290,312	\$ 290,312	\$ 290,312	\$ 290,312
Utilities	14,049	13,036	13,784	13,036
Total Appropriations	\$ 304,361	\$ 303,348	\$ 304,096	\$ 303,348

Department:	GA Forestry Commission	Cost Center:	10070140
Function:	Planning & Development	Fund:	General

Major Department Functions

Funding provided to the Georgia Forestry Commission in order to participate in forest wildfire protection program. The payment is based on the amount of four cents (10¢) per acre of privately owned timberland in the county. The acreage shall be determined from the most recent U.S. Forest Service Survey for Georgia.

34,219 acres @ \$0.10/per acre = \$3,422 annually

Significant Expenditure Changes

- ◇ House Bill 1055 grants the Georgia Forestry Commission the authority to set the rate for the forestland assessment. Based on reductions in State Funds for fiscal year 2011, the assessment was adjusted from 4¢ to 10¢ per acre of privately held forest lands. -- HB 1055, effective 5/12/2010 --

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 1,369	\$ 3,422	\$ 3,422	\$ 3,422
APPROPRIATIONS				
Forest Wildfire Protection	\$ 1,369	\$ 3,422	\$ 3,422	\$ 3,422
Total Appropriations	\$ 1,369	\$ 3,422	\$ 3,422	\$ 3,422

WORKLOAD INDICATORS	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2012 Adopted
Number of acres of privately owned forestland - Fayette County	62,892	34,219	34,219	34,219

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

Mission Statement

To deliver a service to the citizens of Fayette County that will verify structures are constructed in accordance with the construction codes and standards for the purposes of safeguarding the safety, health and general welfare of the public from hazards attributed to the built environment.

Major Department Functions

- ◇ **Permitting** - Includes the collection of fees, processing of requests for permits and inspections, and providing information to the public.
- ◇ **Plans examination** - Includes the review of plans and related construction documents for minimum code compliance prior to permit issuance.
- ◇ **Inspection** - Includes verification that structures are built in accordance with the approved plans, minimum construction codes and within the scope of the permit.

Major Goals and Objectives

All goals are to be completed by April 2012.

- ◇ Provide sufficient training and education for our inspectors to attain and maintain national standardized certification programs promulgated by the International Code Council. Certifications are valid for a three year period and re-certification is accomplished through continuing education.
- ◇ Provide sufficient training and education for our inspectors to attain additional Certifications which would provide increased efficiency in scheduling inspections as well as providing a better distribution of our daily workload.
- ◇ Continue working towards improving our Department's ISO Rating through additional Inspector Certifications.
- ◇ All vehicles (Ford 150 heavy Duty Pick-Ups) in our fleet are approaching the minimum requirements for replacement consideration. All vehicles average 12-13.8 mpg. The fuel savings associated with replacement, at current cost, will provide an estimated pay-off of 6-6.5 years. Should fuel continue to increase, the estimated pay-off time could be substantially reduced. Our goal is to replace one vehicle each year until all are replaced with the more efficient vehicles.
- ◇ Completion of Departmental Policies and Procedures Manual as applicable to EnerGov Software.
- ◇ Up-dating all informational handouts and Application Packets explaining newly adopted code requirements.

Significant Expenditure and Staffing Changes

- ◇ The replacement of one vehicle was approved for FY 2012 - \$19,080.

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

BUDGET SUMMARY	FY 2010	FY 2011	FY 2011	FY 2012
FUNDING SOURCES	Actual	Budget	Actual	Adopted
Building Permits	\$ 210,440	\$ 175,000	\$ 201,049	\$ 210,000
General Fund Contribution	218,263	260,965	236,561	237,931
Total Funding Sources	\$ 428,702	\$ 435,965	\$ 437,610	\$ 447,931
APPROPRIATIONS				
Personal Services	\$ 404,669	\$ 408,508	\$ 412,030	\$ 421,213
Operating	23,808	26,277	22,627	26,123
Capital Outlay	226	1,180	2,953	595
Total Appropriations	\$ 428,702	\$ 435,965	\$ 437,610	\$ 447,931

PERSONNEL - (FTE)	FY 2009	FY 2010	FY 2011	FY 2012
	Budget	Budget	Budget	Adopted
Total Personnel	12.00	7.00	7.00	7.00

WORKLOAD MEASURES	FY 2008	FY 2009	FY 2010	FY 2011
	Actual	Actual	Actual	Estimate
Permitting				
Building permits issued	750	632	788	746
Amount of revenue collected	\$ 434,316	\$ 206,828	\$ 234,201	\$ 220,514
Inspections processed	7,519	5,914	5,393	5,654
Permits closed & C.O. issued	n/a	n/a	724	695
Plan Examination				
Residential & commercial plan cases completed	333	501	479	438
Pre and post site inspections completed	183	190	169	181
Pre-construction meetings attended	50	128	111	97
Revisions reviewed	33	56	116	120
Inspections				
# of Inspectors	4	3	3	3
Scheduled inspections performed	7,519	5,914	5,393	6,275
Courtesy inspections performed	n/a	n/a	353	360
% on-time inspections performed	100	100	100	100
Enforcement				
Complaints received	69	141	84	98
Site verifications	225	260	184	223
Notices of violations & stop orders issued	69	134	92	98
Disaster assessments performed	14	18	20	17
Court appearances	26	22	20	23

RESULTS MEASURES	FY 2008	FY 2009	FY 2010	FY 2011
	Actual	Actual	Actual	Estimate
% of days that "next day" tickets are completed on time	100%	100%	100%	100%
ISO rating for building & code enforcement:				
Fayette County residential	5	5	3	3
Fayette County commercial	5	5	3	3
% in GA with better rating	n/a	n/a	0.0%	0.0%
% in GA with equal rating	n/a	n/a	3.8%	3.8%
% in GA with lesser rating	n/a	n/a	96.2%	96.2%
% code violations resolved via voluntary compliance	n/a	n/a	80.0%	80.0%

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Mission Statement

Planning Functions: To carry out the policies and visions of the Fayette County Comprehensive Plan to ensure that we maintain and enhance the County's orderly growth, economic prosperity, environmental integrity, fiscal health and quality.

Zoning Functions: To promote the physical and economic development of Fayette County and foster the use and enjoyment of property within the unincorporated areas of the County in a manner consistent with the Comprehensive Plan, regulations and policies, and effective management practices.

Major Department Functions

- ◇ Prepare, review and maintain the Fayette County Comprehensive Plan, including data collection, mapping, analysis, and goal and policy formulation.
- ◇ Prepare, review and maintain plans for special study areas and/or topics. Participate in studies, committees, and surveys involved with County-wide and regional planning activities.
- ◇ Provide public education and information on planning issues, needs and long-range proposals through provisions of demographic information, brochures, annual reports and presentations to local neighborhood and civic groups.
- ◇ Serve as census coordinator and census depository for Fayette County.
- ◇ Serve as Solid Waste Management Plan coordinator for Fayette County.
- ◇ Serve as Impact Fee coordinator for Fayette County.
- ◇ Process applications for public hearing requests for rezonings, preliminary plats, variances, telecommunication towers, revised final subdivision plats, revised development plans, and new alcoholic beverages coordinate multi-departmental reviews (Technical Review Committee, Annexation Requests), receive comments from departments, and prepare staff reports with analysis and recommendation for public hearing requests.
- ◇ Administer and interpret the Zoning and Sign Ordinances, and sections of the Subdivision regulations, the Development regulations and the County code.
- ◇ Provide technical support to the Planning Commission, the Zoning Board of Appeals, and Board of Commissioners in development related matters.
- ◇ Review/approve nonresidential site plans, landscape plans, final subdivision plats, preliminary plats, and issue Conditional Use Approvals and Certificates of Zoning Compliance.
- ◇ Coordinate and monitor interdepartmental administrative review of nonresidential site plans, preliminary plats, and final subdivision plats.
- ◇ Perform administrative review/approval and issuance of permits for signs, temporary trailers, alcoholic beverage licenses, administrative variances and administrative rezonings.
- ◇ Perform administrative review and approval of residential building permits for compliance with zoning regulations.
- ◇ Perform batter board and final construction site inspections for compliance with approved site plans for non-residential development.

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Major FY 2012 Goals

- ◇ Continue with Zoning Ordinance amendments.
- ◇ Work with various County Departments to recommend amendments to the Development Regulations.
- ◇ Continue the SR 54 Corridor Study (Hospital Area) in conjunction with the City of Fayetteville and address in the Comprehensive Plan.
- ◇ Continue the replacement of the pages in official zoning maps.
- ◇ Continue the digital archival process for zoning records.
- ◇ Update annually the Short-Term Work Program and Capital Improvement Element of the Fayette County Comprehensive Growth Management Plan for the imposition of Fire Service impact fees. This is a consolidated plan that includes Brooks, Tyrone and Woosley and requires a coordinated effort.

Significant Expenditure and Staffing Changes

- ◇ No significant expenditures or staffing changes.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
Planning and Zoning Fees	\$ 7,571	\$ 7,500	\$ 6,516	\$ 7,000
General Fund Contribution	401,397	413,067	417,824	425,222
Total Funding Sources	\$ 408,968	\$ 420,567	\$ 424,341	\$ 432,222
APPROPRIATIONS				
Personal Services	\$ 397,294	\$ 406,227	\$ 412,249	\$ 419,212
Operating	11,272	14,340	12,092	13,010
Capital Outlay	403	-	-	-
Total Appropriations	\$ 408,968	\$ 420,567	\$ 424,341	\$ 432,222
PERSONNEL - (FTE)				
Total Personnel	6.00	5.00	5.00	5.00

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Estimate	FY 2010 Actual	FY 2011 Estimate
Rezoning petitions	8	7	1	5
Site plans	18	9	9	15
Preliminary plats	5	0	1	1
Final Plats	12	8	6	6
Businesses(non-home occupations) per occupation tax records	98	99	111	110
Home occupations per occupation tax records	315	272	266	270

RESULTS MEASURES	FY 2008 Actual	FY 2009 Estimate	FY 2010 Actual	FY 2011 Estimate
Available residential building lots (platted)	1607	1609	1577	1575
Acres zoned for nonresidential use	1241	1249	1265	1280
Acres under conservation esement for permanent protection	356	487	487	487

FUNCTION: DEBT SERVICE

<u>Department</u>	<u>Page</u>
CRIMINAL JUSTICE CENTER DEBT	V - 133
E911 821MHZ RADIO SYSTEM DEBT	V - 134

Department:	Criminal Justice Center	Cost Center:	10080191
Function:	Debt Service	Fund:	General

Major Department Functions

- ◇ Provide for the annual payment of the debt service on the revenue bonds issued by the Public Facilities Authority for the purpose of constructing the new Criminal Justice Center.

Significant Expenditure Changes

- ◇ In April of 2011, the Series 2011 revenue bonds were issued for the purpose of refunding all of the Series 2001 revenue bonds.
- ◇ The first principal payment on the Series 2011 revenue bonds will be in June 2012.
- ◇ The refunding of the Series 2001 revenue bonds saved the County \$1.2 million in interest payments in FY 2011.
- ◇ The refunding of the Series 2001 revenue bonds saved the County \$1.0 million in principal and interest payments in FY 2012.

For additional detail please refer to the Schedule of Debt in the Appendix.

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 3,844,946	\$ 3,845,524	\$ 1,177,439	\$ 2,826,763
APPROPRIATIONS				
Principal Payments	\$ 1,415,000	\$ 1,490,000	\$ -	\$ 950,000
Interest Payments	2,428,583	2,353,978	1,176,989	1,875,619
Paying Agent Fees	1,364	1,546	450	1,144
Total Appropriations	\$ 3,844,946	\$ 3,845,524	\$ 1,177,439	\$ 2,826,763

Department:	E911 821 MHZ Radio System Debt	Cost Center:	10080193
Function:	Debt Service	Fund:	General

Major Department Functions

- ◇ The County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 821 MHz radio system. The total purchase price was \$7,760,000. Under the terms of the financing the County is required to make annual lease payments in the amount of \$993,761 covering a ten-year term.
- ◇ The following is a schedule of the remaining payments under the agreement (as of 6/30/11):

FY	Principal	Interest	Total Debt
2012	905,425	88,336	993,761
2013	948,566	45,196	993,762
Balance	\$ 1,853,991	\$ 133,532	\$ 1,987,523

BUDGET SUMMARY	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Adopted
FUNDING SOURCES				
General Fund Contribution	\$ 993,762	\$ 993,761	\$ 993,762	\$ 993,761
APPROPRIATIONS				
Principal Payments/Lease	\$ 824,941	\$ 864,247	\$ 864,247	\$ 905,425
Interest Payments/Lease	168,821	129,514	129,515	88,336
Total Appropriations	\$ 993,762	\$ 993,761	\$ 993,762	\$ 993,761

**LEGAL DEBT MARGIN
GENERAL OBLIGATION DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Article 9, Section 5, Paragraph I of the Georgia Constitution establishes the maximum debt limits for counties and other political subdivisions of the State. Under the Constitution, certain types of debt issued by a political subdivision, including counties, cannot exceed an amount which is equal to 10 percent (10%) of the assessed value of all taxable property located within that particular entity.

As indicated by the calculation in the table below, the legal debt margin of Fayette County at the beginning of the 2012 fiscal year is \$507,825,675. This is based on the latest tax digest (2011 calendar year).

The legal debt margin amount is important in that it represents the net amount of external financing resources that is available to the County through the issuance of general obligation (G.O.) bonds. G.O. bonds are debt instruments issued in the name of the government and whose repayment is guaranteed through a pledge of the full faith and credit of the issuer. In layman's terms, when the majority of voters in a county approve a general obligation bond referendum, they are guaranteeing the purchaser of that bond that they will pay property taxes in an amount that is sufficient to redeem the bond upon maturity and pay the interest earned on the outstanding bonds.

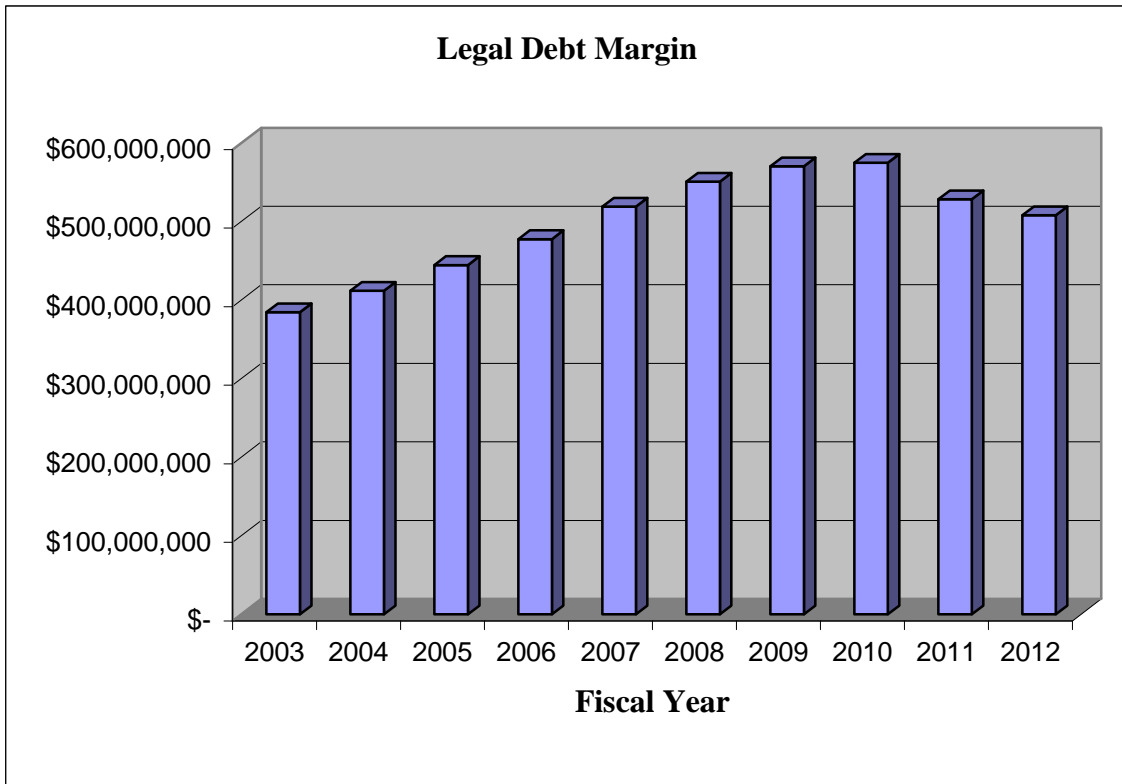
<u>TAX YEAR</u>	<u>ASSESSED VALUE</u>	<u>APPLICABLE PERCENTAGE</u>	<u>DEBT LIMIT</u>	<u>CURRENT G.O. DEBT</u>	<u>LEGAL DEBT MARGIN</u>
2011	\$5,078,256,754	10.00%	\$507,825,675	\$0	\$507,825,675

The legal debt margin is calculated at any point in time by deducting the amount of the current outstanding G.O. debt from the statutory debt limit. The reason for performing this calculation is to determine the maximum amount of new debt that could be legally issued should the need arise. This means that Fayette County has no outstanding general obligation bond indebtedness and has the entire 100% percent of its legal debt capacity available. With the annual budgeted appropriations in the General Fund being approximately \$49.2 million for FY 2012, there would appear to be more than sufficient debt capacity available to the County.

Fayette County and its component units also issue revenue bonds. As provided by law, the issuance of revenue bonds does not count against the legal debt margin.

**STATEMENT OF LEGAL DEBT MARGIN
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Assessed Property Values</u>	<u>Percentage</u>	<u>Debt Service Monies Debt Limit</u>	<u>Net Bonded Debt</u>	<u>Legal Debt Margin</u>
2003	\$ 3,844,204,427	10.00%	\$ 384,420,443	-	\$ 384,420,443
2004	\$ 4,118,425,304	10.00%	\$ 411,842,530	-	\$ 411,842,530
2005	\$ 4,446,670,984	10.00%	\$ 444,667,098	-	\$ 444,667,098
2006	\$ 4,776,347,705	10.00%	\$ 477,634,771	-	\$ 477,634,771
2007	\$ 5,188,941,242	10.00%	\$ 518,894,124	-	\$ 518,894,124
2008	\$ 5,506,961,516	10.00%	\$ 550,696,152	-	\$ 550,696,152
2009	\$ 5,703,535,572	10.00%	\$ 570,353,557	-	\$ 570,353,557
2010	\$ 5,747,653,235	10.00%	\$ 574,765,324	-	\$ 574,765,324
2011	\$ 5,282,717,969	10.00%	\$ 528,271,797	-	\$ 528,271,797
2012	\$ 5,078,256,754	10.00%	\$ 507,825,675	-	\$ 507,825,675



**LONG-TERM DEBT
AS OF JUNE 30, 2011**

General Obligation Bonds – Fayette County could issue general obligation bonds to provide funds for the acquisition and construction of major general government capital facilities. General obligation (G.O.) bonds are direct obligations and thus represent a pledge of the full faith and credit of the government. Fayette County currently has no general obligation bonds outstanding.

Revenue Bonds - The County and its component units also issue bonds where the issuer pledges income derived from the acquired or constructed assets to pay debt service.

Fayette County Public Facilities Authority (a blended component unit) – In April of 2011, the Public Facilities Authority (PFA) issued \$40.3 million of Series 2011 Revenue Bonds for the purpose of refunding all of the Series 2001 Refunding Revenue Bonds. The Series 2001 Revenue Bonds had been issued for the purpose of providing funds to pay or to be applied toward the cost of refunding by redemption and payment the Series 2000 Bonds that had been issued for the construction of the Criminal Justice Center. The Series 2011 Bonds are special limited obligations of the issuer (PFA) payable solely from installment payments of purchase price to be made by the County to the issuer pursuant to the agreement. The County’s obligation is to make installment payments to the issuer sufficient to enable the issuer to pay the principal of, premium if any, and interest on the Series 2011 Bonds. Interest on the Series 2011 Bonds is payable semiannually on December 1 and June 1. For financial reporting purposes, the Public Facilities Authority is considered to be a component unit of Fayette County and thus the debt is properly reported as being attributable to Fayette County government.

The Fayette County Public Facilities Authority currently outstanding revenue bonds can be described as follows:

\$40,300,000 outstanding - Series 2011 Refunding Revenue Bonds, Criminal Justice Center Project; due in annual installments of \$950,000 to \$3,115,000 through June 1, 2030; and interest from 2.0% to 5.0%.

At June 30, 2011, the Fayette County Public Facilities Authority was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2012	950,000	1,875,618	2,825,618
2013	1,160,000	1,669,056	2,829,056
2014	1,220,000	1,611,056	2,831,056
2015	1,710,000	1,552,306	3,262,306
2016-2020	9,485,000	6,815,781	16,300,781
2021-2025	11,515,000	4,781,500	16,296,500
2026-2030	14,260,000	2,040,781	16,300,781
Totals	\$ 40,300,000	\$ 20,346,099	\$ 60,646,099

Fayette County Water System Enterprise Fund – The Water System issues revenue bonds with the purpose of refunding debt and to pay the costs of making additions, extensions, and improvements to the County’s water system.

The Fayette County Water System’s currently outstanding revenue bonds can be described as follows:

\$1,190,000 outstanding – **Series 1996A**, due in annual installments of \$25,000 to \$920,000 through October 1, 2020; and an interest from 3.6% to 5.5%

\$19,160,000 outstanding – **Series 2002**, due in installments of \$50,000 to \$2,250,000 through October 1, 2032; and an interest from 3.25% to 5.125%

\$34,730,000 outstanding – **Series 2009**, due in installments of \$1,115,000 to \$4,415,000 through October 1, 2029; and an interest from 2.00% to 5.0%

At June 30, 2010, the Fayette County Water System Enterprise Fund was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Payments
2012	3,110,000	2,330,539	5,440,539
2013	3,255,000	2,228,586	5,483,586
2014	3,375,000	2,125,311	5,500,311
2015	3,470,000	1,990,972	5,460,972
2016-2021	23,090,000	8,469,400	31,559,400
2022-2027	13,720,000	2,687,313	16,407,313
2028-2033	5,060,000	526,294	5,586,294
Total	\$ 55,080,000	\$ 20,358,415	\$ 75,438,415

Georgia Environmental Facilities Authority (GEFA) - The Georgia Environmental Facilities Authority is a state agency which offers low interest financing to other political subdivisions of the State of Georgia for their water and sewer capital needs.

As of June 30, 2011, the Water System Enterprise Fund has no GEFA loans outstanding. The seven existing loans were refunded in FY 2010 with proceeds from the Series 2009 revenue bonds.

**LEASES
AS OF JUNE 30, 2011**

Leases – Fayette County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 841 MHz radio system with six satellites and one prime site. The total purchase price was \$7,760,000. Under the terms of the financing the County is required to make annual lease payments in the amount of \$993,761 covering a ten-year lease term. The first payment was due on January 1, 2004 and the last payment is due on January 1, 2013.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Payments</u>
2004	\$ 621,902	\$ 371,859	\$ 993,761
2005	653,656	340,105	993,761
2006	684,800	308,961	993,761
2007	717,428	276,333	993,761
2008	751,612	242,149	993,761
2009	787,423	206,338	993,761
2010	824,941	168,820	993,761
2011	864,247	129,514	993,761
2012	905,425	88,336	993,761
2013	948,566	45,195	993,761
Totals	<u>\$ 7,760,000</u>	<u>\$ 2,177,610</u>	<u>\$ 9,937,610</u>
Balance as of 6/30	\$ 1,853,991	\$ 133,531	\$ 1,987,522

SALARY RANGES FOR CLASSIFIED FULL-TIME POSITIONS

Effective July 1, 2011

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
806	CUSTODIAN	\$ 24,998	\$ 12.02	\$ 38,038	\$ 18.29
807	RECEPTIONIST	\$ 26,264	\$ 12.63	\$ 39,964	\$ 19.21
808	CUSTODIAL CREW LEADER GROUNDS MAINTENANCE WORKER ROAD MAINTENANCE WORKER	\$ 27,593	\$ 13.27	\$ 41,987	\$ 20.19
809	APPRAISER AID DEPUTY CLERK I ELECTIONS CLERK FINANCE CLERK LIBRARY ASSISTANT I METER READER PROPERTY TAX CLERK RECORDS CLERK SENIOR GROUNDS MAINT WORKER TAG CLERK	\$ 28,990	\$ 13.94	\$ 44,112	\$ 21.21
810	ADMINISTRATIVE CLERK ADMINISTRATIVE SECRETARY ANIMAL CONTROL OFFICER APPRAISAL TECHNICIAN BILLING REPRESENTATIVE CUSTOMER SERVICE REPRESENTATIVE DEPUTY CLERK II DISTRIBUTION MAINTENANCE WORKER EQUIPMENT OPERATOR I HUMAN RESOURCES TECHNICIAN LANDFILL OPERATOR LIBRARY ASSISTANT II SENIOR TAG CLERK SIGN TECHNICIAN WARRANT CLERK WETLANDS CARETAKER	\$ 30,458	\$ 14.64	\$ 46,346	\$ 22.28
811	COMMUNICATIONS OFFICER LEAD TAG CLERK SENIOR ANIMAL CONTROL OFFICER SENIOR METER READER WATER PLANT MAINT. WORKER	\$ 32,000	\$ 15.38	\$ 48,692	\$ 23.41
812	ACCOUNTING TECHNICIAN ADMINISTRATIVE ASSISTANT BUILDING MAINTENANCE TECHNICIAN CONTROL TERMINAL OPERATOR DELINQUENT TAX OFFICER	\$ 33,620	\$ 16.16	\$ 51,157	\$ 24.59

SALARY RANGES FOR CLASSIFIED FULL-TIME POSITIONS

Effective July 1, 2011

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
812	DEPUTY CLERK III DEPUTY COURT CLERK DETENTION OFFICER ELECTIONS OFFICER EMS TECHNICIAN EQUIPMENT OPERATOR II FIELD SERVICE REPRESENTATIVE GROUNDS CREW LEADER HOUSEKEEPING SUPERVISOR MAINTENANCE TECHNICIAN PERMIT TECHNICIAN PLANT OPERATOR III SENIOR BILLING REPRESENTATIVE SENIOR CUSTOMER SERVICE REPRES UTILITY LOCATOR ZONING TECHNICIAN	\$ 33,620	\$ 16.16	\$ 51,157	\$ 24.59
813	APPRAISER I - PERSONAL PROPERTY APPRAISER I - REAL PROPERTY CONSTABLE CORPORAL NON-CERTIFIED EQUIPMENT OPERATOR III FUEL LUBE MECHANIC LAB ANALYST MECHANIC METER READER SUPERVISOR PLANT OPERATOR II SENIOR ACCOUNTING TECHNICIAN SENIOR COMMUNICATIONS OPERATOR	\$ 35,322	\$ 16.98	\$ 53,747	\$ 25.84
814	ADMINISTRATIVE SPECIALIST BUILDING MAINTENANCE ENGINEER BUYER CREW LEADER I DEPUTY MARSHAL DEPUTY SHERIFF ENGINEERING TECHNICIAN FF/EMT FIRE ADMINISTRATIVE COORDINATOR JUDICIAL ADMINISTRATIVE SPECIALIST OFFICE MANAGER PLANT OPERATOR I REAL PROPERTY APPRAISER II SENIOR DEPUTY CLERK TERMINAL AGENCY COORDINATOR VICTIM ADVOCATE	\$ 37,110	\$ 17.84	\$ 56,468	\$ 27.15

SALARY RANGES FOR CLASSIFIED FULL-TIME POSITIONS

Effective July 1, 2011

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
815	APPRAISAL GIS TECHNICIAN CREW LEADER II DISTRIBUTION CREW LEADER ENVIRONMENTAL TECHNICIAN FF/FAO INFORMATION SYSTEM TECHNICIAN REAL PROPERTY APPRAISER III SENIOR PLANT OPERATOR	\$ 38,989	\$ 18.74	\$ 59,326	\$ 28.52
816	ANIMAL CONTROL SUPERVISOR ATHLETIC COORDINATOR BILLING OPERATIONS SUPERV WATER BUILDING INSPECTOR I BUILDING MAINTENANCE SUPERVISOR CHIEF DEPUTY COUNTY CLERK COMMUNICATION SHIFT SUPERVISOR CONSTRUCTION INSPECTOR CONTRACT ADMINISTRATOR CORPORAL CUSTOMER SERVICE SUPERVISOR DEPUTY MARSHAL - INVESTIGATOR EXECUTIVE ASSISTANT GROUNDS MAINTENANCE SUPERVISOR HR PAYROLL SPECIALIST INVESTIGATOR INVESTIGATOR - SOLICITOR LIBRARY ASSOCIATE PROGRAM COORDINATOR PROPERTY TAX SUPERVISOR SENIOR ENVIRONMENTAL TECHNICIAN SHOP SUPERVISOR TAG AGENT SUPERVISOR WARRANT SPECIALIST YOUTH SERVICES OFFICER	\$ 40,963	\$ 19.69	\$ 62,330	\$ 29.97
817	ACCOUNTING ANALYST ASSISTANT WATER PLANT MANAGER BUILDING INSPECTOR II BUSINESS SYSTEMS ADMINISTRATOR CAD MANAGER COMMUNICATIONS TRAINING OFFICER FF/PARAMEDIC FINANCIAL ANALYST NETWORK ADMINISTRATOR THERAPEUTIC PROGRAM COORDINATOR	\$ 43,036	\$ 20.69	\$ 65,485	\$ 31.48

SALARY RANGES FOR CLASSIFIED FULL-TIME POSITIONS

Effective July 1, 2011

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
818	ASSIST BLDG & GROUNDS DIRECTOR BUILDING INSPECTOR III DEPUTY MARSHAL - SGT. HUMAN RESOURCES MGR-SHERIFF LAB MANAGER - WATER LEAD APPRAISER PERSONAL PROPERTY PUBLIC SERVICES LIBRARIAN RESIDENTIAL LEAD APPRAISER RIGHT OF WAY AGENT SERGEANT STAFF SERGEANT	\$ 45,215	\$ 21.74	\$ 68,800	\$ 33.08
819	ACCOUNTING SUPERVISOR ADMINISTRATIVE MANAGER ASSISTANT PARKS & REC DIRECTOR ASSISTANT ROAD DIRECTOR CHIEF DEPUTY CLERK-MAGISTRATE CLERK OF JUVENILE COURT CLERK PROBATE COURT ELECTIONS SUPERVISOR GIS ANALYST HR ANALYST HR BENEFITS ADMINISTRATOR PLANS EXAMINER SENIOR BUILDING INSPECTOR SYSTEMS ANALYST ZONING COORDINATOR	\$ 47,504	\$ 22.84	\$ 72,283	\$ 34.75
820	ASSIST COMMUNICATIONS DIRECTOR BUDGET OFFICER COMPLIANCE OFFICER DEPUTY MARSHAL - LIEUTENANT EMERGENCY MANAGEMENT SPECIALIST FIRE INSPECTOR/INVESTIGATOR FIRE LIEUTENANT LIEUTENANT LIEUTENANT COMPLIANCE OFFICER	\$ 49,909	\$ 23.99	\$ 75,943	\$ 36.51
821	ASSISTANT SOLICITOR GENERAL ASSIST DIRECTOR PERMITS/INSPECT ASSIST INFORMATION SYSTEMS MGR CHIEF DEPUTY CLERK-SUPERIOR CT DEPUTY CHIEF APPRAISER DEPUTY DIRECTOR ADMINISTRATION DEPUTY TAX COMMISSIONER DIRECTOR ANIMAL CONTROL EXEC ASSIST BOARD OF COMMISSION	\$ 55,090	\$ 26.49	\$ 83,826	\$ 40.30

SALARY RANGES FOR CLASSIFIED FULL-TIME POSITIONS

Effective July 1, 2011

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
821	FLEET MAINTENANCE MANAGER RISK MANAGER STAFF ATTORNEY WATER DISTRIBUTION MANAGER WATER TREATMENT PLANT MANAGER ZONING ADMINISTRATOR	\$ 55,090	\$ 26.49	\$ 83,826	\$ 40.30
822	BUILDING AND GROUNDS DIRECTOR CAPTAIN CHIEF PILOT - CAPTAIN COMMUNICATIONS DIRECTOR COURT ADMINISTRATOR DEVELOPMENT ENGINEER EMA COORDINATOR - CAPTAIN ENVIRONMENTAL ENGINEER FF/CAPTAIN FIRE CAPTAIN - TRAINING TRANSPORTATION ENGINEER	\$ 60,809	\$ 29.24	\$ 92,529	\$ 44.48
823	ASSIST WATER SYSTEM DIRECTOR ASSISTANT PLANNING DIRECTOR ASSIST CHIEF FINANCIAL OFFICER ASSIST HR DIRECTOR BATTALION COMMANDER CHIEF MARSHAL COMMANDER-FIRE MARSHAL COMMANDER-FIRE/EMS ADM DIRECTOR OF PURCHASING DIRECTOR PARKS/RECREATION DIRECTOR PERMITS/INSPECTIONS DIRECTOR ROAD DEPARTMENT INFORMATION SYSTEMS MANAGER MAJOR STORMWATER DEVELOP DIRECTOR	\$ 67,122	\$ 32.27	\$ 102,134	\$ 49.10
824	CHIEF APPRAISER DEPUTY DIR PUB SAF/DEP FIRE CHIEF FIRE CHIEF LT. COLONEL	\$ 74,090	\$ 35.62	\$ 112,737	\$ 54.20
825	CHIEF FINANCIAL OFFICER CHIEF INFORMATION OFFICER COMMUNITY DEVELOPMENT DIRECTOR DIRECTOR OF PUBLIC SAFETY HUMAN RESOURCES DIRECTOR PUBLIC WORKS DIRECTOR WATER SYSTEM DIRECTOR	\$ 81,782	\$ 39.32	\$ 124,441	\$ 59.83

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

Accounting System - The total set of records and procedures which are used to record, classify and report information on the financial statements and operations of an entity.

Accrual Basis of Accounting - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ADA – Americans with Disabilities Act.

Ad Valorem Property Taxes - Taxes levied on an assessed valuation (40% of market value) of real and personal property, based on a valuation as of January 1 and a millage rate set by the County Commission.

Appropriation - An authorization made by the Board of Commissioners which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ARC – Atlanta Regional Commission

Board of Commissioners - The governing authority of the County. It consists of five members that serve on a part-time basis and are elected to staggered terms of four years.

Bond – a debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate.

Read more: <http://www.investopedia.com/terms/b/bond.asp#ixzz1aJmudMMI>

Budget - A financial plan for a specific period of time that matches all planned revenues and expenditures with various County services.

Budget Amendment - A legal procedure utilized by County staff to revise a budget appropriation. County administration staff has the authorization to adjust line item expenditures within a departmental budget but the County Commission must approve any increase in the total budget for a department.

CAFR – Comprehensive Annual Financial Report

Capital Budget - A component of the annual budget that serves as a guide for efficiently and effectively undertaking capital projects. The capital budget includes the Capital Improvement Program (CIP).

Capital Improvement Program (CIP) - A five-year plan of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects.

Capital Project - A capital outlay for the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three or more years.

Cash basis – the basis of accounting under which revenue is recognized when received and expenditures are recognized when paid.

CIP Project - Is a major capital project with an anticipated cost of at least \$50,000 and an estimated useful life of at least three years.

Capital Outlay - Includes expenditures that result in the acquisition of or addition to fixed assets that have an estimated useful life greater than one year.

COLA – Cost of Living Adjustment.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COOP – Continuity of Operations Plan

Cost Center - An operating unit within the County for which an annual budget is approved by the County Commission.

Debt Service Fund - A fund used to account for resources intended for the payment of principal, interest, and any service charges on long-term debt.

Department - A major administrative unit of the County with overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance - Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Expenditure - Decrease in net financial resources. Expenditures include current operating expenses requiring the present and future use of net current assets, debt service, capital outlays and intergovernmental grants, entitlement, and shared revenues.

Fiscal Year - The time period designated by the County signifying the beginning and ending period for recording financial transactions. Fayette County has specified July 1 to June 30 as its fiscal year.

Fiscal Policies – guidelines that provide a framework as to how the financial responsibilities associated to the operation of the County are to be carried out.

Fixed Asset - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery and furniture.

Full-Time Equivalent (FTE) - Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

Fund - A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.

Fund Balance - Refers to the excess of current assets over current liabilities.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GCIC – Georgia Crime Information Center

General Fund - It is the principal operating fund for the County.

General Obligation (G.O.) Bonds - Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

General Obligation (G.O.) – Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

GFOA – Government Finance Officers Association

Governmental Fund - Used to account for all or most of a government's general activities. The measurement focus is on source and use of resources.

Infrastructure - Basic installations and facilities (e.g., roads, bridges) upon which the continuance and growth of a community depend.

Intergovernmental Revenue - Revenues received from other governmental entities in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interest Income - Revenue earned for the use of idle monies.

Interfund Transfer - Contributions and operating transfers of cash made between the various funds of the County.

Internal Service Fund - A fund used to account for operations that provide services to other departments or agencies of the governmental unit on a cost-reimbursement basis.

Lease Purchase - A method of acquiring high cost equipment or property and spreading the payments over a specified period of time.

L.E.C.M. – Law Enforcement Confiscated Monies.

Legal Debt Margin - The net amount of external financing resources that is available to the County through the issuance of general obligation bonds. For Fayette County, it is limited to an amount equal to 10% of the assessed value of all taxable property located within the county, less any current general obligation bond debt.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line- Item Budget - A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Millage Rate - The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

M&O – Maintenance and Operations

MARTA – Metropolitan Atlanta Rapid Transit Authority

Mill – A tax rate of one *mill* represents a tax liability of one dollar per \$1,000 of assessed value.

Millage Rate – The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or other available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

O.C.G.A. – Official Code of Georgia Annotated.

Moody's - a credit rating agency which performs international financial research and analysis on commercial and government entities.

Operating Budget - The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, travel, fuel, and capital outlay.

Other Financing Sources – monies transferred-in from other funds.

Other Financing Uses – monies transferred-out to other funds.

Performance Measures - Specific quantitative and qualitative measures of work performed as an objective of the department or cost center.

Personal Per Capita Income – is the total income of all persons living in a community divided by the population of that community.

Property Tax - Revenue generated from the annual levy of taxes on property owners.

Revenue - The term designates an increase to a fund's assets which does not increase a liability, represent a repayment of an expenditure already made, represent a cancellation of certain liabilities or represent an increase in contributed capital.

Revenue Bond – a special type of bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds.

RFP – Request for Proposal

Sales and Use Tax - A percentage tax imposed upon the sale or consumption of goods and/or services.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

S.P.L.O.S.T. – Special Local Option Sales Tax.

Standard & Poor's – as a credit-rating agency (CRA), the company issues credit ratings for the debt of public and private corporations.

YTD – Year to Date