



FAYETTE *County*

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FAYETTE COUNTY, GEORGIA

OPERATING AND CAPITAL BUDGET

FISCAL YEAR: JULY 1, 2023 TO JUNE 30, 2024

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FAYETTE COUNTY, GEORGIA

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For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Fayette County, Georgia** for its Annual Budget for the fiscal year beginning **July 1, 2020**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device. The award is valid for a period of one year only.

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Fiscal Year 2024 Budget Message

June 22, 2023

The Honorable Lee Hearn, Chairman
The Honorable Members of the Fayette County Board of Commissioners
The Citizens of Fayette County, Georgia

The annual Operating and Capital Budget of Fayette County Georgia is a plan expressed in dollar amounts that acts as a road map to carry out the Board of Commissioners' mission statement: to provide critical services to protect and enhance the health, safety, and welfare of its citizens in a manner that is efficient, fiscally responsible, and which perpetuates a quality lifestyle for future generations.

INTRODUCTION

It is our pleasure to present the fiscal year 2024 adopted budget for Fayette County Georgia. The adopted budget covers the period beginning **July 1, 2023, and ending June 30, 2024.**

The adopted budget includes **expenditures of \$123,437,501**, operating **transfers of \$565,000**, **transfers of \$2,565,651** to Governmental Funds capital/CIP projects, **transfers of \$3,441,345** to Enterprise Funds capital projects, and **transfers of \$1,725,000** to the Vehicles and Equipment fund for **total appropriations of \$131,734,497**. This budget is representative of the County's long-standing tradition of providing historic levels of service to the citizens of Fayette County while maintaining fiscal and managerial conservatism. The Board of Commissioners and its staff continue to work diligently in identifying and allocating resources. The Board's prudent leadership and direction allows the organization to deliver services in a manner that most effectively, efficiently, and economically meets the dynamic needs of a still growing Metropolitan Atlanta suburban community with a current **estimated population of 124,284** as of April 1, 2023.

Major components of the approved expenditures include:

Budget Components	Expenditures
Operating Governmental Funds	\$ 97,712,189
Operating Enterprise Funds	17,379,886
Governmental Funds Capital Projects	2,565,651
Enterprise Funds Projects	3,441,345
Internal Service Funds	2,338,430
Total Budget	\$ 123,437,501

BUDGET IN BRIEF

The adopted **operating expenditures budget** for FY 2024 total **\$115,092,075**. This is a **10.2% increase** from the FY 2023 budget. The adopted **operating revenue budget** totals **\$126,974,471**, **increasing 13.7%** from the previous year. As in the FY 2023 adopted operating budget, the FY 2024 budget projects revenue higher than expenditures having a positive effect on fund balance from operations.

Operating Budget				
	2024	2023	\$ Diff.	% Change
Revenue	\$ 126,974,471	\$ 111,723,376	\$ 15,251,095	13.7
Expenditures	115,092,075	104,455,577	10,636,498	10.2
Fund Balance	\$ 11,882,396	\$ 7,267,799	\$ 4,614,597	63.5

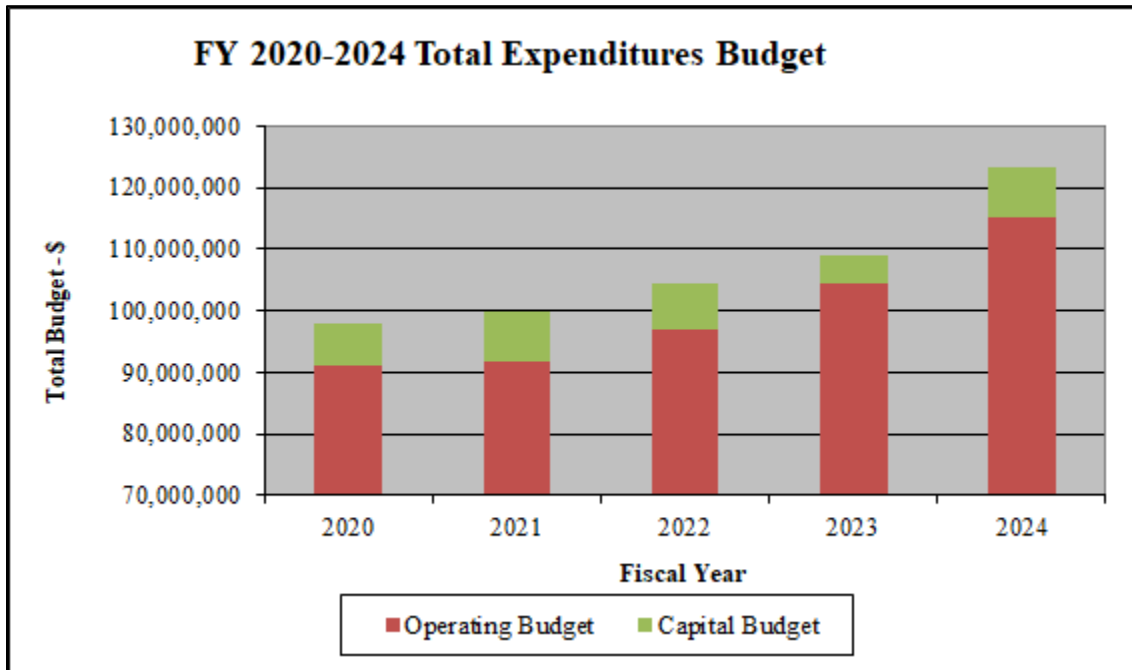
The FY 2024 adopted **capital expenditures budget** is **\$3.77 million** more than the previous year. This represents an increase of **82.4%**.

Capital Budget	FY 2024	FY 2023	\$ Diff	% Diff
Capital/CIP Projects	\$ 2,565,651	\$ 3,048,866	\$ (483,215)	(15.8)
Water System CIP	3,441,345	992,424	2,448,921	246.8
Vehicle/Equipment Fund	2,338,430	533,364	1,805,066	338.4
Total Capital Budget	\$ 8,345,426	\$ 4,574,654	\$ 3,770,772	82.4

The Fayette County total adopted expenditures budget for FY 2024 is **\$14.4 million** more than the previous year. This represents an overall increase of **13.2%** from the prior year's total adopted expenditures budget.

Fayette County Georgia - FY 2020 to 2024 Budget Operating and Capital Expenditures

Fiscal Year	Operating Budget	% Change	Capital Budget	% Change	Total Budget	% Change
2020	90,981,299	5.5	6,894,196	(19.6)	97,875,495	3.2
2021	91,634,973	0.7	8,393,908	21.8	100,028,881	2.2
2022	96,987,203	5.8	7,595,356	(9.5)	104,582,559	4.6
2023	104,455,577	7.7	4,574,654	(39.8)	109,030,231	4.3
2024	115,092,075	10.2	8,345,426	82.4	123,437,501	13.2



Significant Items, Priorities, and Issues: Current Year and Budget Year

1. The **total actual operating revenue** for FY 2023 is \$119.2 million. The **total actual operating expenditures** amount for FY 2023 is \$102.9 million. At the end of FY 2023, operating revenue exceeds operating expenditures by \$16.3 million. Actual operating revenue exceeded budget revenue and actual operating expenditures were lower than budget expenditures. This followed the Board of Commissioners guideline to conservatively budget revenue and expenditures, so the actual effect of operations results in a positive effect on fund balance. Operations in FY 2023 reflect the Board of Commissioners’ continued commitment to fiscal responsibility.

2. **Total Capital Budget Expenditures for Governmental Funds and Enterprise Funds Capital Projects** – the capital budget for Governmental and Enterprise funds in FY 2024 is projected to total \$6.0 million: \$2.6 million in Governmental Funds projects and \$3.4 million in Enterprise Funds projects. This represents an increase of \$2.0 million or 49% from FY 2023. The Enterprise Funds projects are Water System and Solid Waste funds projects that are funded with

fund operating revenue. The Governmental Funds projects are funded with transfers from General Fund balance (\$2.3 million), Fire Services fund balance (\$230K), and Emergency Medical Services fund balance (\$18K).

3. Replacement/New Vehicles and Heavy Equipment - the FY 2024 budget includes \$2.3M for the purchase of vehicles and equipment for the Governmental Funds. The replacement of county vehicles and heavy equipment is based on the composition of the fleet needed to fulfill the long-term goals of Fayette County. As a means of maintaining the level of funding necessary to replace vehicles and equipment, annual contributions from the different Governmental Funds are included in the annual budget. In FY 2024, transfers to the Vehicle & Equipment Fund from the General Fund (\$725K), Fire Services Fund (\$650K), and the EMS Fund (\$350K) are included. The Enterprise funds (Water System and Solid Waste) include in their operating budgets the cost of vehicles and heavy equipment.

4. New School Resource Officer positions (3) are included in the FY 2024 adopted budget. Over the last few years, we have seen a sharp increase in incidents at schools in the United States that require intervention by a School Resource Officer. Fayette County is not immune to these incidents. These incidents include some kind of threat of violence or at least mention weapons. With manpower shortages in the Uniform Patrol Section and their increase in response times it is no longer feasible to assume a patrol unit would be available to assist at schools when needed. The new SRO positions would be assigned to the three (3) elementary schools that do not have a permanent SRO on campus. In FY 2024, these new positions would be funded 100% by the Fayette County Board of Education. After FY 2024, funding would revert to the regularly contracted amount of 50% salary costs for 10 months.

5. Recruitment & Retention Plan – government agencies, including Fayette County, have been facing a severe shortage of qualified job seekers for several years. The county is consistently experiencing two-digit number of vacant positions. It has become more competitive to find and keep the best employees. After working with the county for 2-3 years, highly qualified employees are leaving the county to work elsewhere for higher salaries. It is more cost effective for the county to retain a quality employee than to hire and train a replacement of the same quality. The FY 2023 budget included \$1.7 million for merit pay increases from 1.25% to 6.25%, with a weighted percentage increase of 3.31% of total county payroll. The FY 2024 approved budget includes \$6.3 million for salary increases for all county employees. The salary scale for all positions is increasing 12.5%. The salary increase across the board is being funded with current revenues in the budget.

6. American Rescue Plan Act of 2021 (ARPA) – signed into law on March 11, 2021, it provides \$350 billion in funding for states and local governments. Fayette County's share, based on population, is \$22.2 million in direct federal aid. The first installment (\$11.1 million) was received in May 2021. The second installment (\$11.1 million) was received in June 2022. These ARPA funds are non-recurring so their use should be limited to non-recurring expenditures. The ARPA proceeds are being used to fund capital projects for public safety, public health, and water system improvements. Without the ARPA funding, it would require cuts in other programs or the use of fund balance reserves to be able to fund these capital projects.

7. The **2017 SPLOST** approved by the citizens of Fayette County on March 21, 2017, collected over \$64 million starting July 1, 2017. This funded capital projects throughout the County in the areas of facilities, public safety, parks and recreation, stormwater infrastructure, and transportation projects. The 2017 SPLOST ended on June 30, 2023. Without a SPLOST, funding needed capital projects would require a significant property tax increase and/or significant cuts in other programs. The citizens of Fayette County approved on March 21, 2023, a new **2023 SPLOST**. This SPLOST starts on July 1, 2023, and will be effective for six years. An estimated \$94.7 million should be collected towards much needed capital projects. These projects include the following:

Projects	Cost Estimate
Justice Center Renovation - 3rd Floor Buildout	\$14,500,000
Justice Center Renovation - 3rd Floor Buildout	\$14,500,000
Public Safety	\$15,350,000
Fire/EMS Training Center Buildout	\$2,000,000
Quint Replacement - 2 units	\$3,250,000
Rescue Vehicle Replacement	\$1,900,000
Self-Contained Breathing Apparatus Replacement	\$2,000,000
Ambulance Replacement - 3	\$900,000
Backup 911 center and EOC at South Fayette Treatment Plant	\$1,500,000
Watch Office Reconfiguration with System-wide camera upgrades	\$1,300,000
Sheriff Tactical Driving Course & Mock Village	\$2,500,000
Parks, Recreation and Human Services	\$16,750,000
Recreational Multiuse Facility	\$14,000,000
Senior Services Enhancements - Transport Vehicles, Café & Meals on Wheels	\$1,250,000
Starr's Mill Education Facility	\$1,000,000
Walking Trails and Livestock Building	\$500,000
Stormwater Improvement Projects	\$21,628,900
Category I- Flooding and Safety	\$3,638,000
Category II - Stormwater Infrastructure Preservation	\$17,990,900
Transportation Improvements	\$26,500,000
Infrastructure Preservation and Improvements	\$5,700,000
Corridor Improvements/New Road Construction/Capacity Projects	\$4,000,000
Intersection Improvements	\$11,400,000
Pedestrian, Bicycle, and Multi-Use Path Projects	\$4,400,000
Planning Studies / Concept Reports	\$1,000,000
Grand Total	\$94,728,900

Comparison of the FY 2024 and FY 2023 Operating Expenditures Budgets

OPERATING EXPENDITURES BUDGET - SUMMARY				
FY 2024 TO FY 2023 COMPARISON - BY FUND				
Fund	FY 2024	FY 2023	\$ Diff.	% Change
General Fund	71,419,893	64,840,103	6,579,790	10.1
Special Revenue Funds				
Law Library	40,000	40,000	-	-
Accountability State Court	345,596	261,721	83,875	32.0
911 Communications	4,739,960	4,191,560	548,400	13.1
Jail Surcharge	598,719	485,500	113,219	23.3
Juvenile Supervision	20,000	17,500	2,500	14.3
Victims Assistance	155,000	155,000	-	-
Drug Abuse and Treatment	530,128	458,738	71,390	15.6
Fire Services Fund	14,781,753	12,680,583	2,101,170	16.6
Street Lights	352,933	354,690	(1,757)	(0.5)
EMS Fund	4,695,206	4,104,516	590,690	14.4
Animal Control Spay Neuter	33,000	30,000	3,000	10.0
Enterprise Funds				
Solid Waste	364,927	288,980	75,947	26.3
Water System	17,014,959	16,546,686	468,273	2.8
Total Operating Budget	\$ 115,092,074	\$ 104,455,577	\$ 10,636,497	10.2

FY 2024 Proposed Budget / Adopted Budget

The proposed budget was presented to the Board of Commissioners on May 25, 2023. On the same day, the budget was made available for public review at the County Administration Office and at the County Library. The same week, a statement advising the Fayette County residents of the availability of the proposed budget was published in the local newspaper. The statement advised of two public hearings to be held for residents to attend and be heard on the proposed budget. The public hearings on the budget were held June 8 and June 22. At the conclusion of the 2nd public hearing, June 22, 2023, the proposed budget was adopted by the Board of Commissioners with no changes.

Conclusion

The FY 2024 budget continues the commitment of the Board of Commissioners to a balanced budget and excellent customer service for the Citizens of Fayette County.

The projected FY 2024 impact of the operating budget on the fund balance for the General Fund is an increase of \$395K and for the Special Revenue Funds an increase of \$3.8M.

The millage rate rollbacks approved by the Board of Commissioners since 2013 represent cumulative savings to the taxpayers of over \$65.6 million.

This year's budget continues the tradition of effective teamwork amongst the County's respective Elected Officials, Constitutional Officers, and Department Heads.

The adopted FY 2024 budget highlights related to the General Fund include the following:

1. Maintaining a fund balance committed stabilization of \$18.7M,
2. An emergency fund balance of \$2.0M,
3. An assigned fund balance for capital/CIP projects of \$7.0M,
4. An unassigned fund balance of approximately \$4.7M.

The budget also provides adequate funding for healthcare costs while maintaining health insurance options and increased retirement plans benefits for county employees.

Elected Officials, Constitutional Officers, and County staff have worked to ensure expenditures are maintained at minimum levels. This task becomes more challenging each year given the non-funded mandates placed on Local Governments from Federal and State levels. The increase in property assessed values experienced this year provides optimism with anticipated new growth for the County's tax digest in the coming years.

In approving the FY 2024 Budget, the Fayette County's Board of Commissioners continues to stand strong in a fiscally conservative position. Through their continued actions, Fayette County Government continues to be positioned to lead the Metropolitan Atlanta Area in local government innovation, fiscal conservatism, and quality of life for its citizens.

SERVICES PROVIDED BY THE COUNTY



The County provides a full range of services to its citizens. These services include police (Sheriff) and fire protection, emergency medical services, court systems, library services, the construction and maintenance of roadways and infrastructure, tax assessment and collection, planning and zoning, recreational activities and cultural events, and inherent administrative and support activities. The County provides the majority of these services since fiscal responsibility has been affixed at the local level by State statutes. However, in keeping with the terms of their individual charters, the cities and towns within Fayette County have chosen to provide some of the above services to their citizens as part of their municipal government

operations.

The County also operates a potable water distribution system and a solid waste management system. The Fayette County Water System established in 1965 serves approximately 31,500 customers in the unincorporated areas of the County and through the County-owned distribution systems in the City of Peachtree City and the Towns of Tyrone and Woolsey. By contractual agreement, the County operates the system owned by the town of Brooks. The Water System also wholesales water to the City of Fayetteville pursuant to a wholesale water contract which expires in 2034.

PROFILE OF THE COUNTY

History

Fayette County, established in 1821, is a “political subdivision” organized and existing under the Constitution and laws of the State of Georgia. Fayette County was the 49th county created in the state and was formed from parts of the Creek Indian Nation territory. The County and the City of Fayetteville, the county seat, were named for the Marquis De Lafayette, one of General George Washington’s lieutenants in the Revolutionary War.

Demographics

Fayette County is bordered on the north by Fulton County with Atlanta as its county seat, on the east by Clayton County with Jonesboro as its county seat, on the south by Spalding County with Griffin as its county seat, and on the west by Coweta County with Newnan as its county seat. Incorporated communities located within the County include Fayetteville, which is the County seat; Brooks; Peachtree City; Tyrone and Woolsey.

Encompassing about 199 square miles (195 square miles of land area), it is one of the smaller counties in the State in area. It is located in the northwestern part of Georgia, situated about 15 miles south of the Atlanta city limits and is considered an integral part of the Metro Atlanta area.

From a long-range planning and services coordination standpoint, Fayette County is a member of the Atlanta Regional Commission.

In looking at its demographic statistics, Fayette County is considered for the most part to be a suburban community. About 54.4 percent of its residents live in incorporated cities and towns. Fayette is the Atlanta region's second least densely populated county, with 0.86 people living per acre of land. The average household size is 2.77 and nearly 81.0 percent of housing is defined as owner-occupied.

Fayette County exhibits some excellent physical characteristics, in terms of climate and geography. Average rainfall for the immediate area is 49 inches per year, and average temperatures range from a high of 90 degrees in July to a low of 36 degrees in January, with a year round average temperature of 61 degrees. The area is decorated with dogwoods and azaleas blooming in the spring and a colorful change of leaves in the fall. The general terrain of the area is characteristic of the Piedmont region of Georgia, with hills with broad ridges, sloping uplands and relatively narrow valleys. Land elevations within the County range from a low of 720 feet to a high of 1,005 feet above sea level.

Transportation

Another important attribute of Fayette County is its location in relationship to major transportation modes, with ready access to several different methods of conveyance. The County is strategically located in proximity to five interstate highway systems, I-20, I-75, I-85, I-675 and I-285. In addition, several principal arterial roadways, such as State Highways 54, 74, 85, 92, 279 and 314, pass directly through the County. Citizens also have fairly easy access to the public transportation systems, which serve the immediate Atlanta area. From terminals located in the southern part of Fulton County, travelers can take advantage of the trains and buses operated by the Metropolitan Atlanta Rapid Transit Authority (MARTA). For a very reasonable fare, MARTA offers residents the alternative of an easy, quick commute to Downtown Atlanta or to the various sports venues. And from the private sector, the Greyhound Bus Lines operates a local terminal in nearby Hapeville.

Hartsfield-Jackson Atlanta International Airport, the world's busiest passenger airport, is located only about 15 miles to the north and Falcon Field Airport which is located on the western fringes of the County serves as a local public airport for light aircraft including small jets.

Diverse Lifestyles

In spite of its relatively small size in terms of area, Fayette County offers its residents a diverse menu of lifestyles, amenities and opportunities.

Peachtree City, a planned community situated in the western part of the County, is widely known as a family-oriented locale. This City features three golf courses, two large lakes, 100 miles of golf cart paths, a 2,500 seat amphitheater, a state-of-the-art championship tennis center, an indoor swimming complex and numerous other recreational facilities. The majority of industry in the County is located in a nearby industrial park.

Fayetteville, the County seat, boasts of its Main Street Program aimed at recognizing the rich history of the City's downtown area and ensuring that much of the small town flavor and architectural designs of the past are maintained. With buildings such as the Holliday-Dorsey-Fife House, one can't help but feel surrounded by history. The Southern Ground Amphitheater, located on Lafayette Avenue, offers a series of concerts throughout the year.

For those in search of a more pastoral environment, the Towns of Brooks and Woolsey, located in the southern portion of the County, generally require a minimum residential lot size of five-acres. In Fayette County, one can find a high-tech industrial complex and an airport located just a few minutes from cattle farms, woodlands full of deer and turkey, and a historic water mill.

GOVERNMENTAL STRUCTURE



The governing authority of Fayette County is a **Board of Commissioners** consisting of five elected members. The commissioners serve on a part-time basis and are elected to staggered terms of four years. The County is divided into four commission districts. Four Commissioners are elected by the citizens in their respective district, while the fifth Commissioner is elected at-large. At their first meeting each calendar year, the Commission Chair and Vice-Chair are selected by the Board. In their policy-making capacity, the Board of Commissioners is authorized to perform the following functions:

- 1) levy taxes
- 2) direct and control all property of the County
- 3) establish, alter or abolish roads and bridges
- 4) fill vacancies in County boards, unless others are empowered to do so
- 5) examine, settle and allow claims against the County
- 6) examine and audit the accounts of all officers having the care, management, keeping, collection or disbursement of money belonging to the County;
- 7) establish the costs of licenses; and
- 8) make such rules and regulations as necessary for the protection and preservation of health, safety, welfare and morals.

The Board of Commissioners appoints the County Administrator who serves as the County's Chief Administrative Officer. The County Administrator is responsible for the daily operations of all County functions in accordance with the policies of the Board of Commissioners.

LOCAL ECONOMIC CONDITIONS AND OUTLOOK

Fayette County continues to benefit economically by being an integral part of one of the top growth areas in the United States, the Atlanta Metropolitan Region. The Metropolitan Atlanta region represents one of the nation's primary transportation and distribution centers as well as being a major financial and consumer services leader. For those counties located on the south side of the Metro Area, Hartsfield-Jackson Atlanta International Airport is considered to be one of the more important economic engines. Hartsfield-Jackson is the state's largest employer, with more than 63,000 airline, ground transportation, concessionaire, security, federal government, City of Atlanta and Airport tenant employees. The total annual economic impact of the airport for metro Atlanta is more than \$34.8 billion.

Georgia's geographically central location for domestic distribution, excellent surface transportation system, telecommunications infrastructure and proximity to major consumer markets make the state an excellent base for air cargo operations.

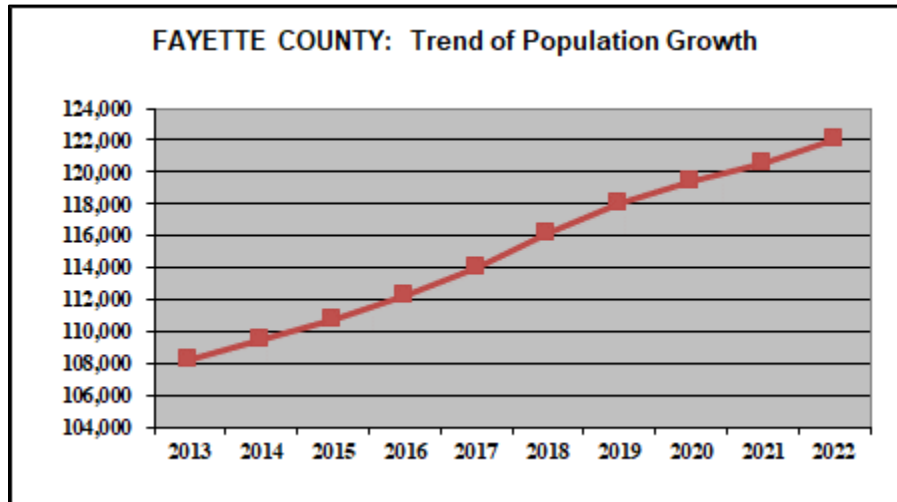
The quality and quantity of services provided by the County to its residents are second to none. The College and Career Ready Performance Index released by the Georgia Department of Education and based on data from the 2021-2022 school year shows that Fayette Counties' elementary, middle and high schools are among the best in the state and in metro Atlanta.

Also in Fayette County, one will find one of the lowest crime rates in the metro Atlanta area, and an efficient County government with one of the lowest millage rates and service costs per capita in the State. Each of these quality-of-life factors combine to make Fayette County an extremely attractive place in which to reside.

The County has become well known, not only regionally, but nationally, as an ideal place in which to live and to work. Fayette County is considered by many to be the "crown jewel" of metropolitan Atlanta's many fine communities and it indeed offers a quality of life that equals or surpasses any metro area in the United States. The City of Peachtree City is an award winning "master plan" community. It has been named on the list of "10 Best Places to Live" by Money magazine and CNN/MONEY.

According to the 1980 census figures, Fayette County had 29,043 residents and was the forty-third most populous county in the State of Georgia. For the 2010 census the population was estimated in 106,567. The U.S. Census Bureau estimates the population of Fayette County at approximately 124,284 as of April 2023. Fayette County is the twenty-first most populous county in the State of Georgia. Even though the population growth will not continue at the same unprecedented rate of the 1980's and 1990's, the Atlanta region will continue to be one of the fastest growing metropolitan areas in the Country.

Fayette County Community

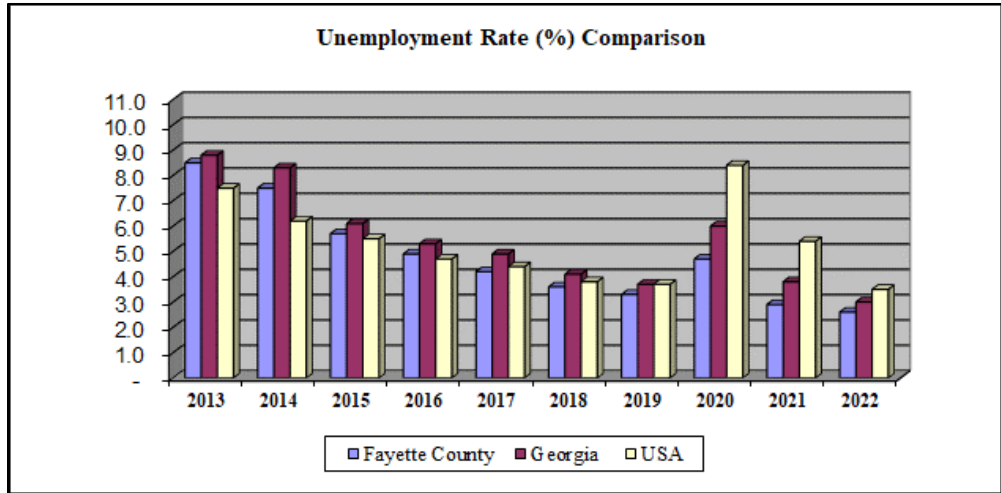


% estimates as of July 1, 2022

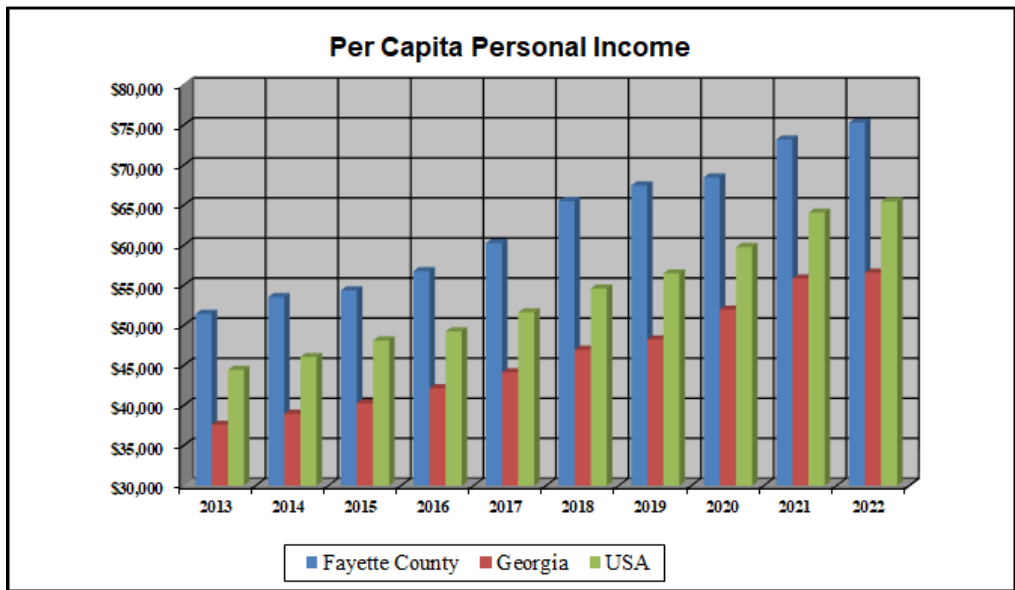
Age and Sex - %	Fayette	Georgia	US
Persons under 5 years	4.3%	5.8%	5.6%
Persons under 18 years	22.4%	23.0%	21.7%
Persons 65 years and over	20.1%	15.1%	17.3%
Female persons	51.3%	51.2%	50.4%
Race - %	Fayette	Georgia	US
White alone	64.1%	59.0%	75.5%
Black or African American alone	27.4%	33.1%	13.6%
Asian alone	5.3%	4.8%	6.3%
Native Hawaiian and Other Pacific Islander alone	0.1%	0.1%	0.3%
Two or more races	2.6%	2.4%	3.0%
Hispanic or Latino	8.3%	10.5%	19.1%
Education - %	Fayette	Georgia	US
High school graduate or higher, persons 25 years+	94.9%	88.2%	88.9%
Bachelor's degree or higher, persons 25 years+	46.2%	33.0%	33.7%

Fayette County schools are among the best in the nation. The high school graduation rates are well over the state and national rates. The average SAT and ACT scores at local high schools are above the metro area, state and national averages. Fayette’s average SAT scores in 2021 are the second highest in the metro Atlanta Region. Fayette’s average ACT scores in 2021 is 24.1. The scores are 1.5 points higher than the state average and 3.8 points higher than the national average. Approximately 69% of our current residents aged 18 to 65+ have attended some college; attained a 2-year or a 4-year college degree; or have post-graduate studies or degrees. Fayette County is blessed to have a labor force that is well trained and has many marketable skills. The county workforce in general is employed in higher paying fields. Close to 40% of the civilian employed population works in the following areas: office and administrative support

15.4%, executive and managers 12.6%, and sales 11.8%. The superior quality of our workforce is reflected in our low unemployment rate. Fayette County's unemployment rate is consistently lower than the state and national rates. The chart below shows unemployment trends for the last ten years.



Fayette County is among the counties with the highest Per Capita Personal Income at both the state level and the national level. In 2022, Fayette County has the fifth highest Per Capita Personal Income in the state of Georgia. It is 133 percent of the state average and 115 percent of the national average. The graph below compares the Per Capita Personal Income of the residents of Fayette County with those of Georgia and the nation for a period of ten years.



The Fayette County Development Authority is the lead economic development entity for Fayette County. Fayette County Board of Commissioners resolution established it in 1986. It focuses on recruitment, retention and expansion of major industry and corporate office operations as well as

workforce issues. It promotes and markets the entire county as a prime location for new and expanding businesses.

Fayette County, Georgia			
Principal Employers, FY 2023			
<u>Taxpayer</u>	<u># Employees</u>	<u>Rank</u>	<u>Percentage of Total County Employment</u>
Piedmont Fayette Hospital	2,000	1	3.28%
Panasonic Automotive Systems Co.	800	2	1.31%
Cooper Lighting Solutions (Eaton)	500	3	0.82%
Hoshizaki America, Inc.	500	4	0.82%
Walmart Supercenter	427	5	0.70%
Walmart	400	6	0.66%
Cornerstone Building Brands, Inc.	250	7	0.41%
Fayetteville Center for Nursing	210	8	0.34%
Gerresheimer Peachtree City LP	200	9	0.33%
Publix 1200 Highway 74 S	200	10	0.33%
	<u>5,487</u>		<u>9.00%</u>

Fayette County, Georgia			
Principal Property Taxpayers, FY 2023			
<u>Taxpayer</u>	<u>Taxable Assessed Valuation</u>	<u>Rank</u>	<u>Percentage of Total Assessed Valuation</u>
Wencor LLC & The Wencor Group	41,398,867	1	0.47%
Pinewood Atlanta, LLC	34,669,036	2	0.40%
Coweta Fayette EMC	32,162,063	3	0.37%
Sany America, Inc.	30,443,151	4	0.35%
Hoshizaki America, Inc.	23,476,481	5	0.27%
Georgia Power Company	22,117,305	6	0.25%
Camden Summit Partnership LP	16,598,400	7	0.19%
Atlanta Gas Light Co	16,160,298	8	0.19%
Cooper Lighting LLC	15,907,808	9	0.19%
Pulte Home Corporation	15,754,828	10	0.18%
	<u>248,688,237</u>		<u>2.85%</u>

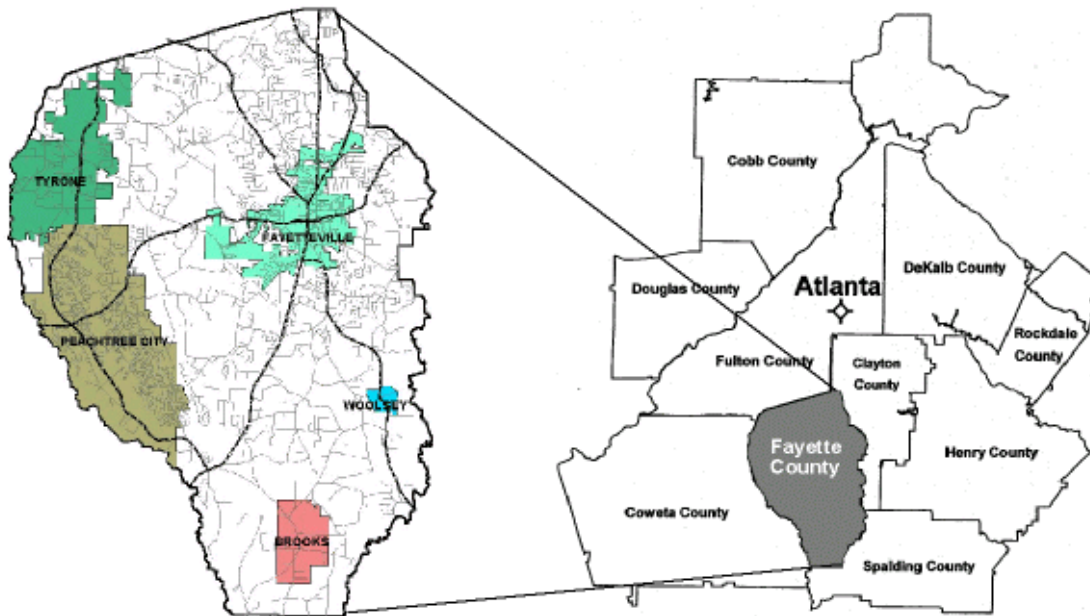
The outlook for metro-Atlanta is very good. Hartsfield-Jackson International Airport is the major factor for business growth for south metro-Atlanta, Fayette County included. Factors that contribute to the optimism over the economic outlook:

1. Cost, logistical, and tax advantages makes the area very competitive in landing economic development projects. Georgia ranks consistently in the top ten of Top States for Doing Business.

2. Jobs are expected to be plentiful and very well balanced. Georgia competes well at attracting corporate headquarters. The transportation and logistics infrastructure is robust and well maintained. The Atlanta area has a low risk for business disruption due to natural disasters.

3. The Atlanta metro area has a well-educated population. It counts with the largest concentration of colleges and universities in the Southern United States. Research universities, state universities, technical colleges, and private institutions are located in the area to offer an extensive pool of educated, technically trained, and diversely skilled workforce.

Fayette County, Georgia: Municipalities and Proximity to Metropolitan Atlanta Area



Fayette County spans 199 acres and has 5 incorporated municipalities within its boundaries. There are an estimated 124,284 people (per 2023 ARC estimates) calling Fayette County home today. Atlanta, with its world of shopping, dining, cultural opportunities, and major league sports, is just 30 minutes away.

Municipalities

Fayetteville – Fayetteville is the county seat of Fayette County and was named for Marquis de Lafayette, one of General George Washington’s commanders in the Revolutionary War. The City was incorporated on December 20, 1823. The original size of town was a half mile circle from the courthouse. The Southern Railroad came through in 1888 and was removed in 1928. The population is estimated at 19,687 in 2022.

Peachtree City – Peachtree City was created in 1959 and includes the communities of Kedron, Aberdeen, Glenloch, Wilksmoor, and Braelinn. The city now features three golf courses, three lakes, an amphitheater, a tennis center, an indoor swimming complex, and 100 miles of pedestrian and golf-cart pathways connecting all parts of the city. The population is estimated at 39,562 in 2022.

Brooks – The town of Brooks was first known as Haistentown after the Haisten family that were the first settlers to arrive in the area. The community became known as Sharon Grove in the 1840’s. When the railroad came through in 1871, Hillery Brooks gave a lot for the train station with the stipulation that the station would bear his name. The village was known as Brooks Station. In 1905, the village name was shortened to Brooks. The population is estimated at 569 in 2022.

Woolsey – The Southern Railroad came through the area that became Woolsey in 1888. Woolsey was incorporated in 1893. It was named for Dr. I.G. Woolsey, who was the town's largest landowner. Dr. Woolsey was a Civil War surgeon and a minister. The population is estimated at 207 in 2022.

Tyrone - Tyrone was settled by Irish farmers and the town first known as Hopewell. The town was incorporated in 1911 by railroad builders who were mainly Scotch and Irish. They named the town Tyrone because they thought the area reminded them of their home area around County Tyrone in Ireland. Tyrone got its first pave street in 1948. The population is estimated at 7,907 in 2022.

Mission Statement

The Mission of Fayette County Government is to provide critical services to protect and enhance the health, safety and welfare of its citizens in a manner that is efficient, fiscally and environmentally responsible, and which perpetuates a quality lifestyle for future generations.

Process for Creating, Implementing, Executing Long Term Strategic Goals

A. Analysis conducted to identify challenges, needs, and expectations of external stakeholders (individual county citizens and local organizations) and internal stakeholders (employees and county departments).

1. Local, regional, and national factors that affect the community are analyzed. These include environmental factors, economic factors, demographic trends, regulatory issues, social and cultural trends, intergovernmental issues, and technological changes.

2. The Board of Commissioners, County Administrator, and Department Heads receive input from citizens and local groups of current problems faced, improvements to services provided, and additional services needed.

3. Input is requested from individual county employees and county departments as to problems faced in the process of providing services to county citizens.

B. Identifying most critical problems and developing a timetable to addressing these problems.

C. Developing strategies to address the problems, needs, and expectations. The number of additional resources required is determined (ex. staff levels, monetary value of additional resources, etc.).

D. Strategies are executed and monitored. Funding required to implement these strategies is included in the budget.

E. Evaluation and reassessment of the strategies is a continuing process. The reassessment can be done every 1 to 3 years. Tactics that are not working as expected can be halted and/or adjusted. New strategies can be identified, developed, and executed. Future budgets are adjusted to include funding for these new strategies.

Long-Term Strategic Goals

The **Long-Term Goals** of Fayette County drive the day-to-day operations of the county government. The Board of Commissioners, the County Administrator, the Department Heads, and county staff strive to attain these goals when providing services to the citizens of Fayette County. The Fayette County long-term goals:

County Goal 1: To protect and enhance the health, safety and welfare of county citizens to ensure a quality lifestyle.

County Goal 2: To provide services that are efficient and fiscally and environmentally responsible.

County Goal 3: To be a government that conducts business in an open and easily accessible manner that generates trust and confidence.

County Goal 4: To provide county employees with training, equipment, safety and security, and competitive compensation and benefits so they perform to the best of their abilities when providing services to the county citizens.

County Goal 5: To build, maintain, and improve facilities, equipment, and infrastructure to meet the present and future needs of the county.

At the Annual Retreat, the Board of Commissioners and the County Administrator meet with county departments' management, elected officials, and the outside agencies that offer services to county citizens to discuss short and long-term goals and objectives and how each individual unit contributes to the attainment of these goals.

Strategic Plan/Initiatives to Attain Long Term Goals

County Goal 1: To protect and enhance the health, safety and welfare of county citizens to ensure a quality lifestyle.

Initiative 1.1 – In February 2023, the Board of Commissioners approved to purchase East Fayette Elementary to be renovated and converted into a new Department of Public Health facility that will provide a single location for Health, Women Infants and Children (WIC), and Environmental Health Services. Benefits for such a building include better accessibility to health resources to our residents, increased staffing and resources via new State funded positions, better workspace efficiency, and expansion of basic services. Total estimated cost of project is \$16.6 million.

Initiative 1.2 – In response to concerns of many citizens regarding the current animal shelter facility's intake volume, the Board of Commissioners approved a capital project for a new animal shelter building. The new building will be in Peachtree City. The building will be a 6,000 sq ft single-story steel frame structure. The new building is expected to yield significant operational enhancements without the need of additional staffing. As of July 2023, \$3.2 million has been approved for the new facility.

Initiative 1.3 – Place a high priority on fire prevention. The most effective method of fire prevention is public education. The Fire Marshal's Office conducts fire safety education for elementary school students within the unincorporated Fayette County; provide public education to senior citizen organization groups, as well as fire extinguisher training to business owners and the public within the community.

Initiative 1.4 – The Fayette County Sheriff's Office Neighborhood Watch Program will assist communities in establishing a watch group and will provide signs and tips on how to make your community safer.

County Goal 2: To provide services that are efficient and fiscally and environmentally responsible.

Initiative 2.1 – The County Administrator conducts weekly meetings with County Department Heads to inform of new initiatives and programs and to determine which and how the departments will be involved. In addition, the weekly meetings are used to get status updates on ongoing initiatives. These meetings encourage interdepartmental coordination and avoid duplicity of efforts; which turns into an efficient way of conducting county operations.

Initiative 2.2 – The Purchasing Department procures materials, supplies, equipment and services for the County departments in their function of serving the citizens of Fayette County. The procurement process ensures that contract awards go to responsive and responsible bidders that provide quality and maximum dollar savings.

Initiative 2.3 – Every Fayette County department is encouraged to apply for available federal/state grants. Grants are a fiscally responsible way for the county to “do more with less”. Grant requirements range from no required match by the county to 10%-50% match required. As an example, for the period of FY 2013 thru the FY 2024 budget, Fayette County has incurred in approximately \$13.0 million on Local Maintenance & Improvement Grant (LMIG) eligible activities and projects to repair and improve roads and bridges in the county. The LMIG program has awarded the county \$9.8 million in grant funds for these activities/projects. This is a cost of only \$3.2 million to the citizens of Fayette County.

County Goal 3: To be a government that conducts business in an open and easily accessible manner that generates trust and confidence.

Initiative 3.1 – The Board of Commissioners conducts regular **public** meetings twice a month, usually the second and fourth Thursday of each month. Members of the press attend the meetings. Each meeting has a Public Comment section where speakers/citizens have the opportunity to speak to the Board of Commissioners about various topics, issues, and concerns.

Initiative 3.2 – The dates of the Board of Commissioners public meetings are published on the Fayette County website. In addition, the agenda for each public meeting is placed on the county website. County meetings are available live the day of the meeting and archived for later viewing.

Initiative 3.3 – Under the Georgia Open Records Act, all Fayette County public records are available for inspection and copying unless they are specifically exempted from disclosure under the law.

Initiative 3.4 - Besides the regular public meetings, the Board of Commissioners conducts additional public meetings throughout the year. These are meetings to discuss specific matters. Ex. Proposed SPLOST, Property Tax Millage rate, Special called budget meetings, Annual Retreat, etc.

Initiative 3.5 – Fayette County sponsors throughout the year Face-to-Face meetings for the public in which different county departments conduct presentations. These meetings promote greater awareness between government and residents, allows for an exchange of ideas, and provides an opportunity for citizens to have direct access to Fayette County officials.

County Goal 4: To provide county employees with training, equipment, safety and security, and competitive compensation and benefits so they perform to the best of their abilities when providing services to the county citizens.

Initiative 4.1 – Fayette County encourages employees to pursue training opportunities to strengthen their skills so they can provide outstanding customer service and can obtain advance certifications and recertification in their fields.

Initiative 4.2 – Fire Services and Emergency Medical Services personnel receive initial and recurrent training across all disciplines within the departments. The Fire/EMS Training Section designs programs for professional development of employees. In training, personnel interface with local, state and federal agencies that govern and monitor Fire and EMS training to ensure compliance.

Initiative 4.3 – Fayette County provides its eligible employees a full range of benefits. Among the benefits provided are Medical/Dental/Vision health insurance, no cost basic life insurance, low cost voluntary life insurance. In addition, there is an Employee Assistant Plan at no cost to employees that offers counseling services to employees and eligible dependents who

suffer from problems that currently impair or have the potential to impair productivity.

Initiative 4.4 – Currently there is a competitive recruitment environment. Governmental agencies are having a hard time recruiting and retaining workers. Fayette County is experiencing double digit vacancies. Salary is cited as the main factor for selecting a job offer and for staying in a job longer. The FY 2024 budget includes approximately \$6.3 million to fund a workforce pay scale increase of 12.5% for all positions. The increase is to be effective July 1, 2023.

Initiative 4.5 – Fayette County offers retirement benefits to its eligible employees. The county matches ½ of employee contributions up to 2.5%. The vesting period for retirement benefits was normalized from ten (10) to five (5) years. In addition, the multiplier for calculating retirement pay for employees under the Defined Benefits Retirement Plan changed from 1.5% to 2.0% for each service year.

County Goal 5: To build, maintain, and improve facilities, equipment, and infrastructure to meet the present and future needs of the county.

Initiative 5.1 – For FY 2024, approval of \$3.4 million in projects for the Water System to improve buildings, upgrade waterlines, refurbish equipment used in water processing, paving parking lots at county lakes, tank maintenance and repairs, and a new storage tank and pump to serve the Town of Trilith and surrounding area, including Piedmont Hospital.

Initiative 5.2 – The Comprehensive Transportation Plan (CTP) is a planning document updated periodically using funding from the Atlanta Regional Commission (ARC) and is an important tool in identifying and prioritizing transportation needs, recommending possible solutions, and establishing a plan for project delivery and funding.

Initiative 5.3 – Every year, Fayette County prepares a Capital Improvement Program Plan. This is an implementation plan for the construction, maintenance, and renovation of facilities and infrastructure over a five-year period. This plan is updated every year during the budget process.

Initiative 5.4 – The Board of Commissioners approved the Advance Metering Infrastructure (AMI) project. This project is for the acquisition of an integrated system of smart meters, communication networks, and remote collection of meter data for billing and maintenance. This system will improve customer satisfaction with a user-friendly customer portal. It is a cost-effective approach to address the County’s aging infrastructure. It will address significant meter population under-registering due to meters reaching end of life.

FAYETTE COUNTY, GEORGIA
Long-Term Strategic Financial Forecast

<u>General Fund</u>	ACTUALS		FORECAST		
	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
REVENUES					
Property Tax	\$ 37,278,567	\$ 42,209,377	\$ 46,138,500	\$ 48,900,000	\$ 51,900,000
Sales & Use Tax	16,405,971	17,661,201	18,500,000	19,400,000	20,200,000
Other Taxes	869,824	738,471	648,500	650,000	660,000
Licenses & Permits	1,157,621	1,035,252	941,000	960,000	980,000
Intergovernmental Revenue	1,957,831	1,568,876	2,241,732	2,250,000	2,260,000
Charges for Services	4,121,681	3,886,781	4,319,335	4,400,000	4,490,000
Fines, Forfeits & Penalties	999,899	1,161,142	1,175,000	1,180,000	1,190,000
Investment Income	71,056	1,345,867	905,000	905,000	905,000
Contributions/Donations	7,017	189,453	10,000	10,000	10,000
Miscellaneous Revenue	226,940	205,117	170,700	175,000	175,000
Total Revenues	63,096,407	70,001,537	75,049,767	78,830,000	82,770,000
OTHER FINANCING SOURCES					
Sale of Gen Fixed Asset	13,242	27,751	10,000	10,000	10,000
Transfers from other funds	948,492	1,066,954	160,000	170,000	175,000
Total Revenues and Other Financing Sources	\$ 64,058,141	\$ 71,096,242	\$ 75,219,767	\$ 79,010,000	\$ 82,955,000
EXPENDITURES					
Personal Services	\$ 38,746,068	\$ 41,297,713	\$ 44,162,087	\$ 45,600,000	\$ 47,300,000
Operating Expenses	17,313,324	17,003,759	18,912,913	20,450,000	22,100,000
Capital Outlay	303,485	596,240	170,046	200,000	240,000
Debt Service	3,254,163	3,256,937	3,259,753	3,260,000	3,260,000
Other Costs	815,807	732,731	4,915,095	3,500,000	3,800,000
Total Expenditures and Other Financing Uses	60,432,847	62,887,380	71,419,894	73,010,000	76,700,000
OTHER FINANCING USES					
Transfers to other funds	6,091,079	10,265,959	3,404,751	5,000,000	5,000,000
Total Expenditures and Other Financing Uses	\$ 66,523,926	\$ 73,153,339	\$ 74,824,645	\$ 78,010,000	\$ 81,700,000
Net Increase (Decrease) In Fund Balance	(2,465,785)	(2,057,097)	395,122	1,000,000	1,255,000
FUND BALANCE JULY 1	\$ 29,940,691	\$ 27,474,906	\$ 25,417,809	\$ 26,812,931	\$ 29,067,931
FUND BALANCE JUNE 30	\$ 27,474,906	\$ 25,417,809	\$ 25,812,931	\$ 27,812,931	\$ 30,322,931

FAYETTE COUNTY, GEORGIA
Long-Term Strategic Financial Forecast

Fayette County presents a three-year long-term financial forecast for the General Fund. FY 2022 and FY 2023 actual amounts are included as reference and historical data. The forecast includes the FY 2024 budget amounts plus two years beyond the budget year.

Revenue and Other Sources

For the previous two years, **Property Tax** increased an average of 7.6%. It is forecasted that Property taxes should increase an average of 6.0% for the two years beyond the FY 2024 budget year. The assessed value of property in the county is projected to increase over 10% annually for at least the next two years. With the millage rate expected to remain at the same level, the 7.6% projected increase in Property taxes is a conservative estimate.

The effect of COVID is beyond us. **Sales & Use Tax** revenue increased an average of 7.0% the previous two years. For the budget year, Sales & Use Tax is estimated to increase 4.7%. An average increase of 4.5% is forecasted for the two years beyond the budget year. This is a conservative forecast below the increase experienced from FY 2021 thru FY 2023.

Revenue from **Licenses & Permits** is expected to increase 2.0% annually. New construction and renovations of existing properties is expected to remain high. **Intergovernmental Revenue** (federal/state reimbursements; intergovernmental grants; etc.) projected flat FY 2024 thru FY 2026.

Charges for Services revenue conservatively projected to increase an average of 2.0% for FY 2025 and FY 2026. **Fines, Forfeits & Penalties** revenue projected flat. No increase to court fines & fees, zoning fees, Sheriff's fees, recreation program fees, and library fines are expected.

Interest rates have been rising after COVID. **Invested Income** rose more than 1000% from FY 2022 to FY 2023. Investment income is being projected conservatively for FY 2024 thru FY 2026.

Contributions/Donations amounts are unpredictable. These are forecasted at only \$10,000 annually. **Miscellaneous Revenue** amounts are also unpredictable. These are projected conservatively.

Other Financing Sources (Sale of Fixed Assets and Transfers from Other Funds) for FY 2024 thru FY 2026 are projected flat and lower than the actual amount in FY 2023. These are difficult to estimate because they change annually based on several factors (ex., amount of funding to capital/CIP projects).

Expenditures and Other Uses

Personal Services are estimated to increase 6.9% in FY 2024. This is driven by an increase of 12.5% of the salary scale for all approved positions. FY 2025 and FY 2026 are projected to increase an average of approximately 3.5% to account for increases for a Merit Pay plan and a potential increase in the cost of medical/dental/vision plans for employees.

Operating Expenses increased an average of 8.1% annually prior to FY 2024. The same annual increase is forecasted for FY 2025 and FY 2026. The cost of goods and services increases annually.

Most **Capital Outlay** expenditures are included in the Capital Budget. Here you have capital outlays that do not satisfy the classification of a capital expenditure. Also, some expenditures initially included in the Capital Budget are subsequently determined to be expenditures that will not be capitalized and are moved to the operating budget. This makes forecasting for Capital Outlays in the General Fund difficult. In our forecast, amounts for FY 2025 and FY 2026 are increased by an average of 18.8%.

Debt Service expenditures are set amounts from the principal and interest payments from the revenue bonds schedules.

Other Costs are essentially funding provided to outside agencies and the amount set aside in Contingency for salary increases. During the year, the amounts for salaries in Contingency are moved to the respective departments' salary line-items. Funding to other agencies mainly remains constant year-to-year. For FY 2024, the amount in Contingency is \$4.1 million to account for the 12.5% increase to the pay scale for all positions. For FY 2025 and FY 2026, Contingency only includes an increase for the Merit Pay plan.

Other Financing Uses include transfers out to fund the acquisition of vehicles and equipment, transfers out to fund capital and CIP projects, and operating transfers to other funds. The operating transfers to other funds are sometimes necessary to keep some funds from having a negative fund balance. These are projected flat for FY 2025 and FY 2026.

Total actual revenue is consistently over the total revenue budget amount. Total actual expenditures are consistently under the total expenditures budget amount. The forecast is a conservative estimate of the result of operations of Fayette County for the FY 2024 budget and two years beyond the budget year.

County Goals (CG) - Long -term goal(s) accomplished by departments

County Goals (CG)	CG1	CG2	CG3	CG4	CG5
	To protect and enhance the health, safety, and welfare of county citizens to ensure a quality lifestyle	To provide services that are efficient and fiscally and environmentally responsible	To be a government that conducts business in an open and easily accesible manner that generates trust and confidence	To provide county employees with training, equipment, safety and security, and competitive compensation and benefits so they perform to the best of their abilities when providing services to the county citizens	To build, maintain, and improve facilities, equipment, and infrastructure to meet the present and future needs of the county.
Function: General Government					
Administration		X	X	X	X
Building & Grounds	X	X		X	X
County Commission		X	X	X	X
Elections		X	X		
Engineering	X	X			
Finance		X	X	X	
Human Resources		X	X	X	
Information Systems		X		X	X
Law Department					
Purchasing		X	X		
Tax Commissioner		X	X		
Tax Assessor		X	X		
Function: Judicial					
Board of Equalization		X	X		
Clerk of State Court	X	X	X		
Clerk of Superior Court	X	X	X		
State DUI Court	X	X			
District Attorney	X	X	X		
Drug Abuse and Treatment	X	X			
Superior Court Judges	X	X			
Juvenile Court	X	X	X		
Juvenile Supervision	X	X			
Magistrate Court	X	X	X		
Probate Court	X	X	X		
Public Defender	X	X	X		
State Court Judge	X	X	X		
State Court Solicitor	X	X	X		
Victims Assistance	X	X			
Function: Public Safety					
Animal Control	X	X	X		
Coroner		X			
911 Communications	X	X	X		
Emergency Management	X	X	X		
Emergency Medical Services	X	X	X		

County Goals (CG) - Long -term goal(s) accomplished by departments

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Fire Services	X	X	X		
Sheriff's Office	X	X	X		
Function: Public Works					
Fleet Maintenance		X		X	
Public Works Administration	X	X	X	X	X
Road Department	X	X	X		X
Solid Waste	X	X			X
Environmental Management	X	X	X		X
Stormwater Management	X	X			X
Street Lights	X	X			X
Water System	X	X	X		X
Function: Health & Welfare					
Dept. Family & Children Services	X	X			
Fayette Community Options	X	X			
Fayette Counseling Center	X	X			
Public Health	X	X	X		
Senior Citizen Services	X	X	X		
Function: Culture & Recreation					
Library		X			
Recreation	X	X	X		X
Function: Planning & Development					
County Extension		X			
Development Authority		X	X		
GA Forestry Commission	X	X			
Building Safety	X	X	X		
Planning and Zoning	X	X	X		
Code Enforcement	X	X	X		

FY2024 Budget Calendar

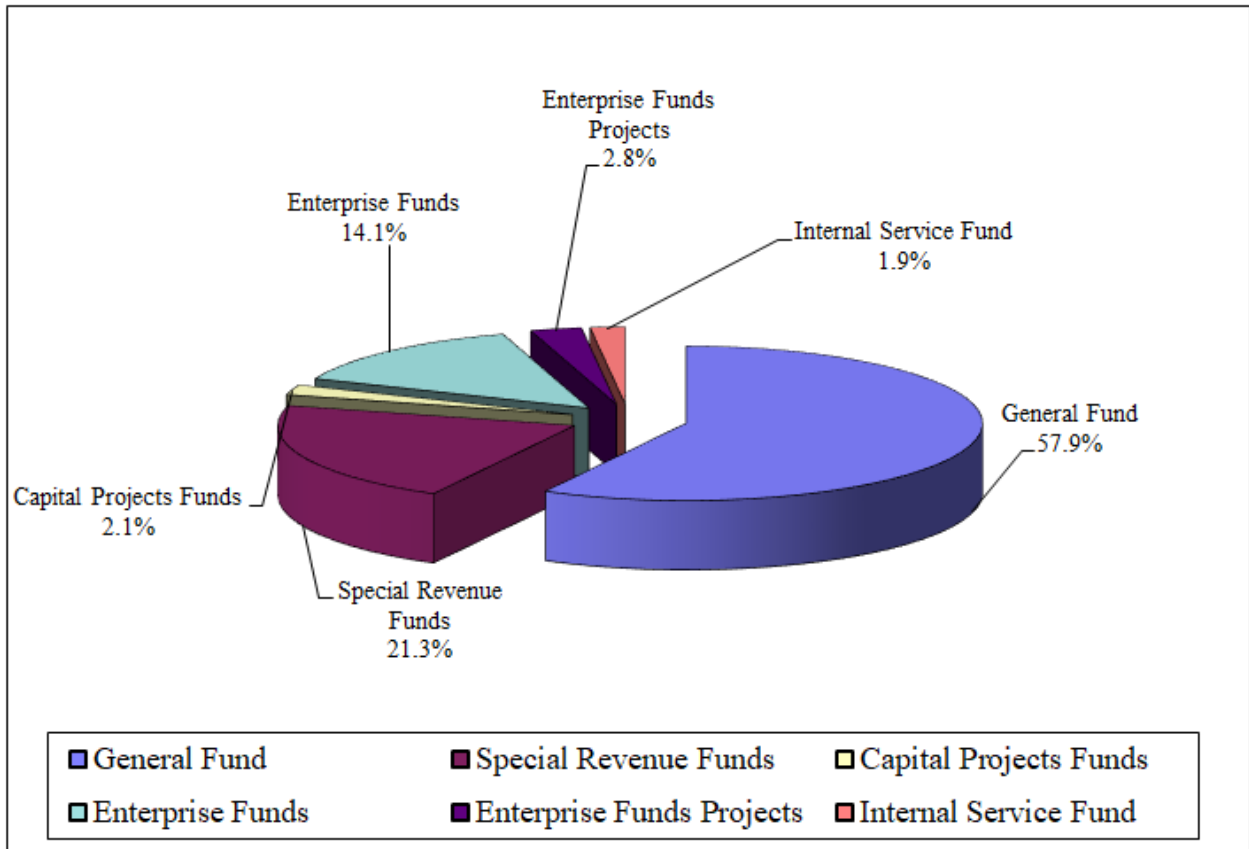
Approved by BOC on 2/9/23

2023 DATE		PARTICIPANTS	BUDGET TASK
March 20, 2023	Mon	Finance / Departments / Agencies	Budget forms, budget calendar, instructions published. Budget entry available
<i>TBD</i>	<i>TBD</i>	<i>Finance</i>	<i>Next Year Budget Entry Training - New personnel</i>
April 3, 2023	Mon	Agencies / Finance	Budget requests submissions due from Agencies
April 10, 2023	Mon	Departments / Finance	Budget requests submissions due from County Departments
April 10, 2023	Mon	Human Resources / Finance	Human Resources - Post Salary/Benefits projection to budget projection
April 19, 2023	Wed	Finance / County Administrator	Countywide budget requests to the County Administrator
April 27 - April 30	Thu - Sun	Commissioners / County Administrator / County Staff	Annual ACCG Conference Savannah
May 1 - May 3	Mon - Wed	County Administrator / County Staff	Budget Workshops as necessary
May 12, 2023	Fri	Commissioners / County Staff (Open to the Public)	BOC Annual Retreat - Policy and Board of Commissioner Discussions
May 24, 2023	Wed	Finance / County Administrator	Publish the FY 2024 Proposed Budget Summary and Public Hearings dates and times in local newspapers and on the County's website. Make available detail binders of the FY 2024 Proposed Budget.
May 25, 2022	Thu	Commissioners / County Administrator / County Staff (Open to the Public)	Conduct Special Called Budget Meeting to formally present the FY 2024 Proposed Budget to the Board of Commissioners.
June 8, 2023	Thu		Hold first Public Hearing on the FY 2024 Proposed Budget.
June 22, 2023	Thu		Hold second Public Hearing on the FY 2024 Proposed Budget. Request BOC to adopt FY 2024 Budget.

FAYETTE COUNTY, GEORGIA
FY 2024 BUDGET
ALL BUDGETED FUNDS
TOTAL EXPENDITURES*

General Fund	\$	71,419,894
Special Revenue Funds		26,292,295
Capital Projects Funds		2,565,651
Enterprise Funds		17,379,886
Enterprise Funds Projects		3,441,345
Internal Service Funds		2,338,430
Total	\$	123,437,501

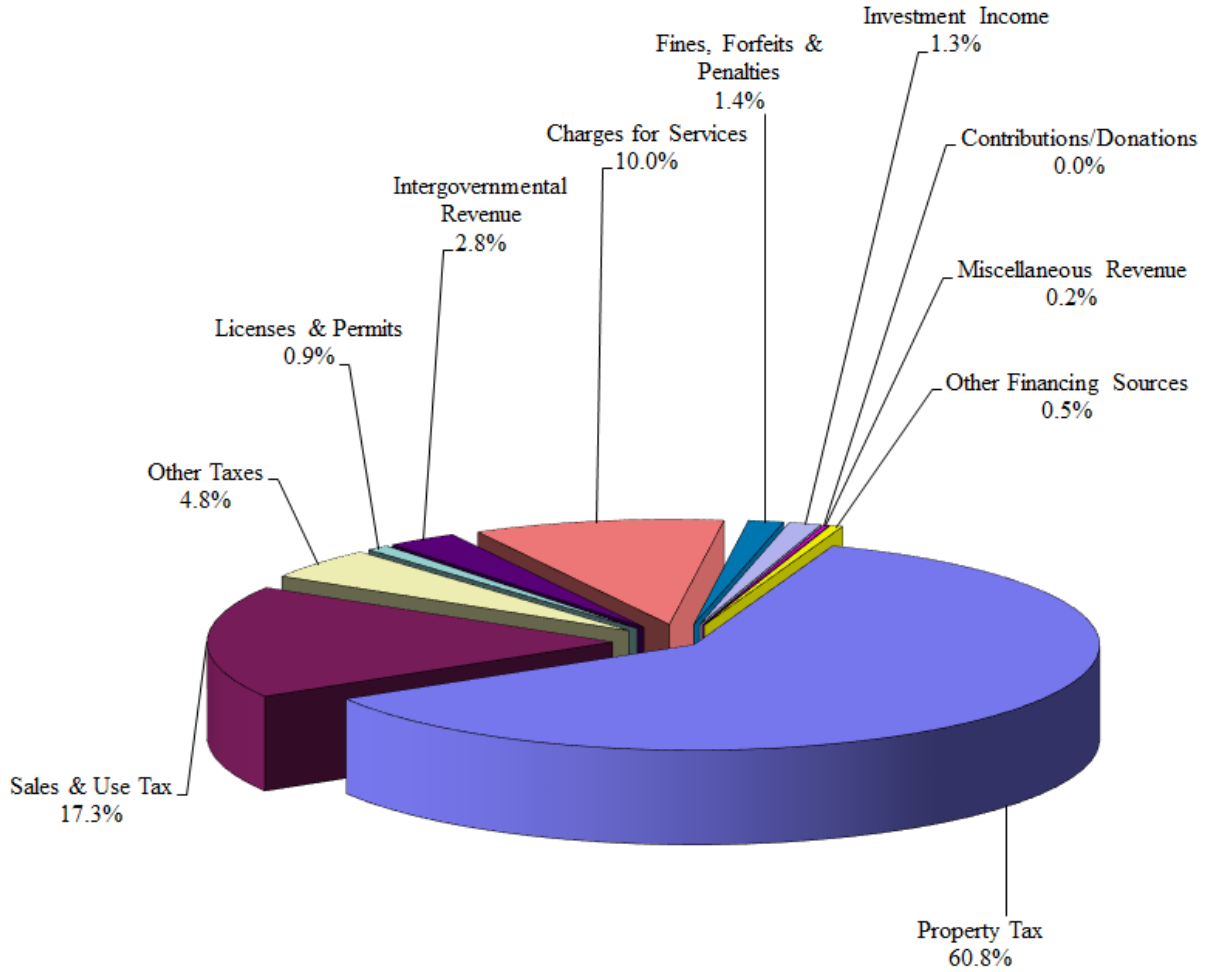
*Does not include transfers to other funds of \$8,296,996 for total appropriations of \$131,734,497.



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OPERATING GOVERNMENTAL TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

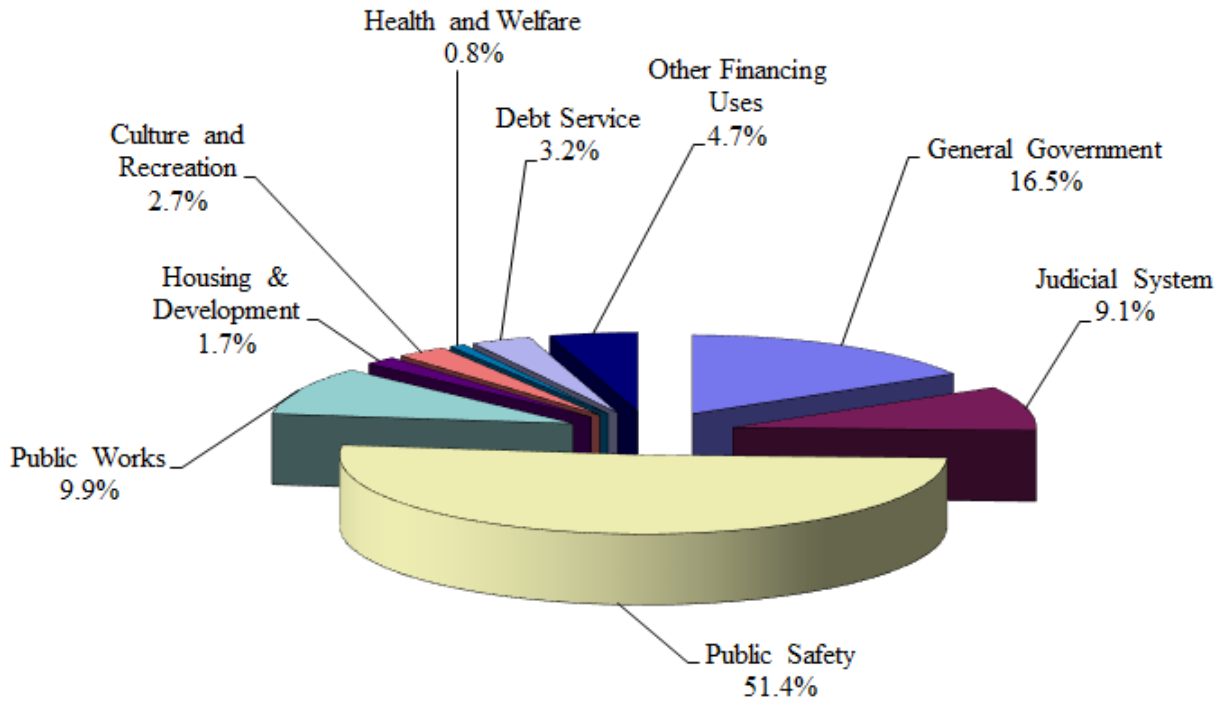
BUDGETED FUNDS	GENERAL FUND			SPECIAL REVENUE FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET
REVENUES									
Property Tax	\$ 37,278,567	\$ 42,209,377	\$ 46,138,500	\$ 14,412,606	\$ 16,877,868	\$ 18,822,250	\$ 51,691,173	\$ 59,087,245	\$ 64,960,750
Sales & Use Tax	16,405,971	17,661,201	18,500,000	-	-	-	16,405,971	17,661,201	18,500,000
Other Taxes	869,824	738,471	648,500	3,712,067	4,091,562	4,512,300	4,581,891	4,830,033	5,160,800
Licenses & Permits	1,157,621	1,035,252	941,000	-	-	-	1,157,621	1,035,252	941,000
Intergovernmental Revenue	1,957,831	1,568,876	2,241,732	877,742	723,067	708,000	2,835,573	2,291,943	2,949,732
Charges for Services	4,121,681	3,886,781	4,319,335	6,006,624	6,276,088	6,317,200	10,128,305	10,162,869	10,636,535
Fines, Forfeits & Penalties	999,899	1,161,142	1,175,000	431,785	370,846	276,050	1,431,684	1,531,988	1,451,050
Investment Income	71,056	1,345,867	905,000	29,635	662,640	470,300	100,691	2,008,507	1,375,300
Contributions/Donations	7,017	189,453	10,000	683	2,000	100	7,700	191,453	10,100
Miscellaneous Revenue	226,940	205,117	170,700	66,702	74,276	87,200	293,642	279,393	257,900
Total Revenues	63,096,407	70,001,537	75,049,767	25,537,844	29,078,347	31,193,400	88,634,251	99,079,884	106,243,167
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset	13,242	27,751	10,000	5,999	760	5,000	19,241	28,511	15,000
Inception of Capital Leases	-	-	-	984,999	-	-	984,999	-	-
Transfers from other funds	948,492	1,066,954	160,000	1,118,314	363,500	355,000	2,066,806	1,430,454	515,000
Total Revenues and Other Financing Sources	\$ 64,058,141	\$ 71,096,242	\$ 75,219,767	\$ 27,647,156	\$ 29,442,607	\$ 31,553,400	\$ 91,705,297	\$ 100,538,849	\$ 106,773,167
EXPENDITURES									
General Government	\$ 10,543,011	\$ 11,673,326	\$ 16,919,392	\$ -	\$ -	\$ -	\$ 10,543,011	\$ 11,673,326	\$ 16,919,392
Judicial System	6,826,306	7,315,412	8,268,874	952,137	1,105,085	1,090,724	7,778,443	8,420,497	9,359,598
Public Safety	24,665,192	27,013,215	27,800,528	20,861,527	21,531,647	24,848,638	45,526,719	48,544,862	52,649,166
Public Works	10,193,962	8,796,374	9,811,294	356,416	361,131	352,933	10,550,378	9,157,505	10,164,227
Housing & Development	1,627,771	1,492,048	1,762,075	-	-	-	1,627,771	1,492,048	1,762,075
Culture and Recreation	2,486,263	2,586,743	2,815,488	-	-	-	2,486,263	2,586,743	2,815,488
Health and Welfare	836,149	753,295	782,490	-	-	-	836,149	753,295	782,490
Debt Service	3,254,193	3,256,967	3,259,753	-	117,170	-	3,254,193	3,374,137	3,259,753
Total Expenditures	60,432,847	62,887,380	71,419,894	22,170,080	23,115,033	26,292,295	82,602,927	86,002,413	97,712,189
OTHER FINANCING USES									
Payment to refunded bond escrow	-	-	-	-	-	-	-	-	-
Transfers to other funds	6,091,079	10,265,959	3,404,751	2,356,241	5,314,659	1,450,900	8,447,320	15,580,618	4,855,651
Total Expenditures and Other Financing Uses	\$ 66,523,926	\$ 73,153,339	\$ 74,824,645	\$ 24,526,321	\$ 28,429,692	\$ 27,743,195	\$ 91,050,247	\$ 101,583,031	\$ 102,567,840
Net Increase (Decrease) In Fund Balance	(2,465,785)	(2,057,097)	395,122	3,120,835	1,012,915	3,810,205	655,050	(1,044,182)	4,205,327
FUND BALANCE JULY 1	\$ 37,023,049	\$ 34,557,264	\$ 32,500,167	\$ 20,960,103	\$ 24,080,938	\$ 25,093,853	\$ 57,983,152	\$ 58,638,202	\$ 57,594,020
FUND BALANCE JUNE 30	\$ 34,557,264	\$ 32,500,167	\$ 32,895,289	\$ 24,080,938	\$ 25,093,853	\$ 28,904,058	\$ 58,638,202	\$ 57,594,020	\$ 61,799,347

FAYETTE COUNTY, GEORGIA
FY 2024 BUDGET
OPERATING GOVERNMENTAL TYPE FUNDS
ESTIMATED REVENUE AND OTHER SOURCES



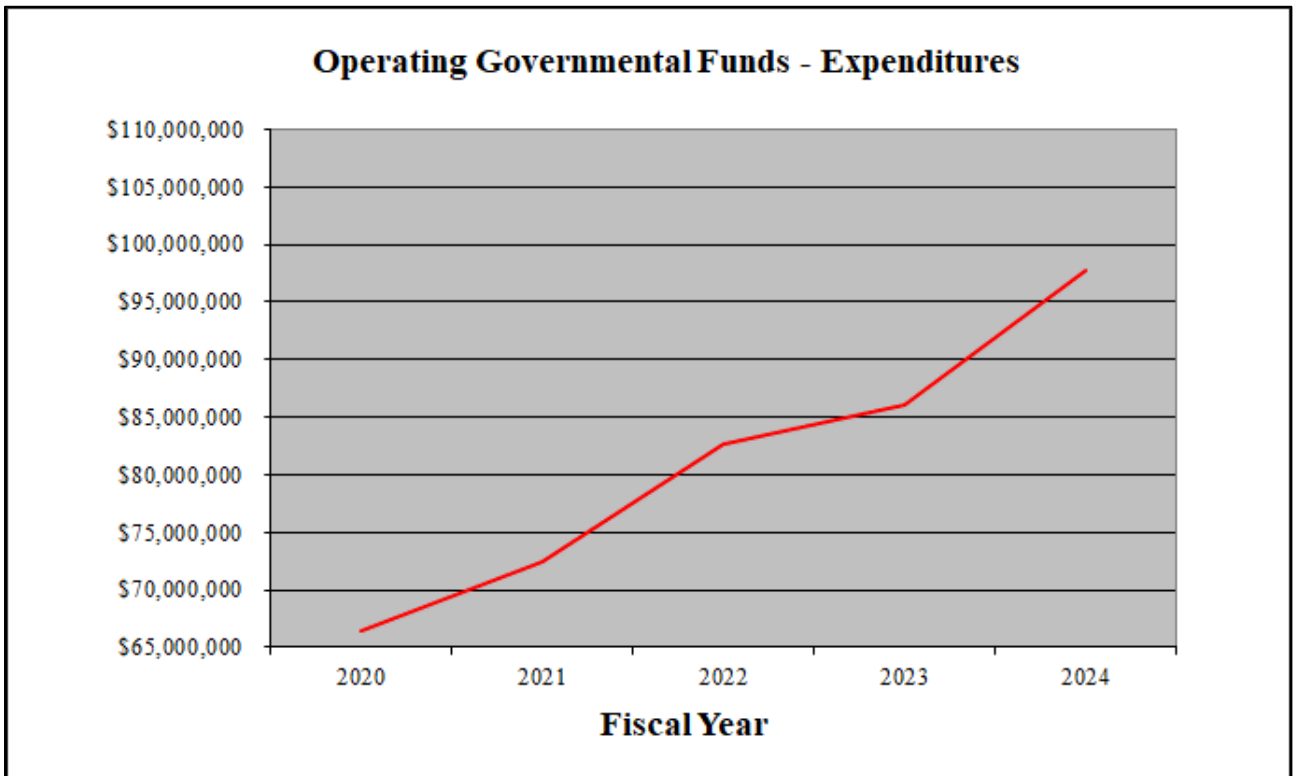
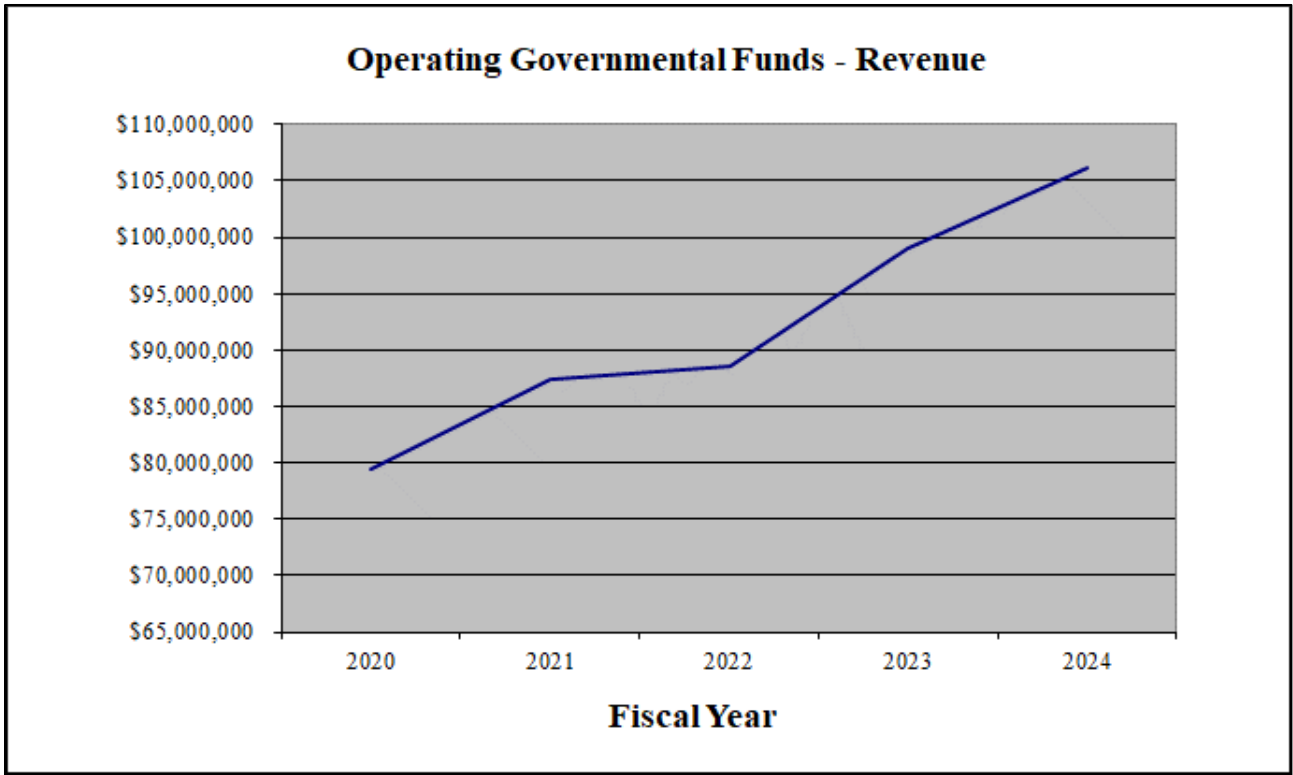
Property Tax	Sales & Use Tax	Other Taxes
Licenses & Permits	Intergovernmental Revenue	Charges for Services
Fines, Forfeits & Penalties	Investment Income	Contributions/Donations
Miscellaneous Revenue	Other Financing Sources	

FAYETTE COUNTY, GEORGIA
FY 2024 BUDGET
OPERATING GOVERNMENTAL TYPE FUNDS
ESTIMATED EXPENDITURES AND OTHER USES

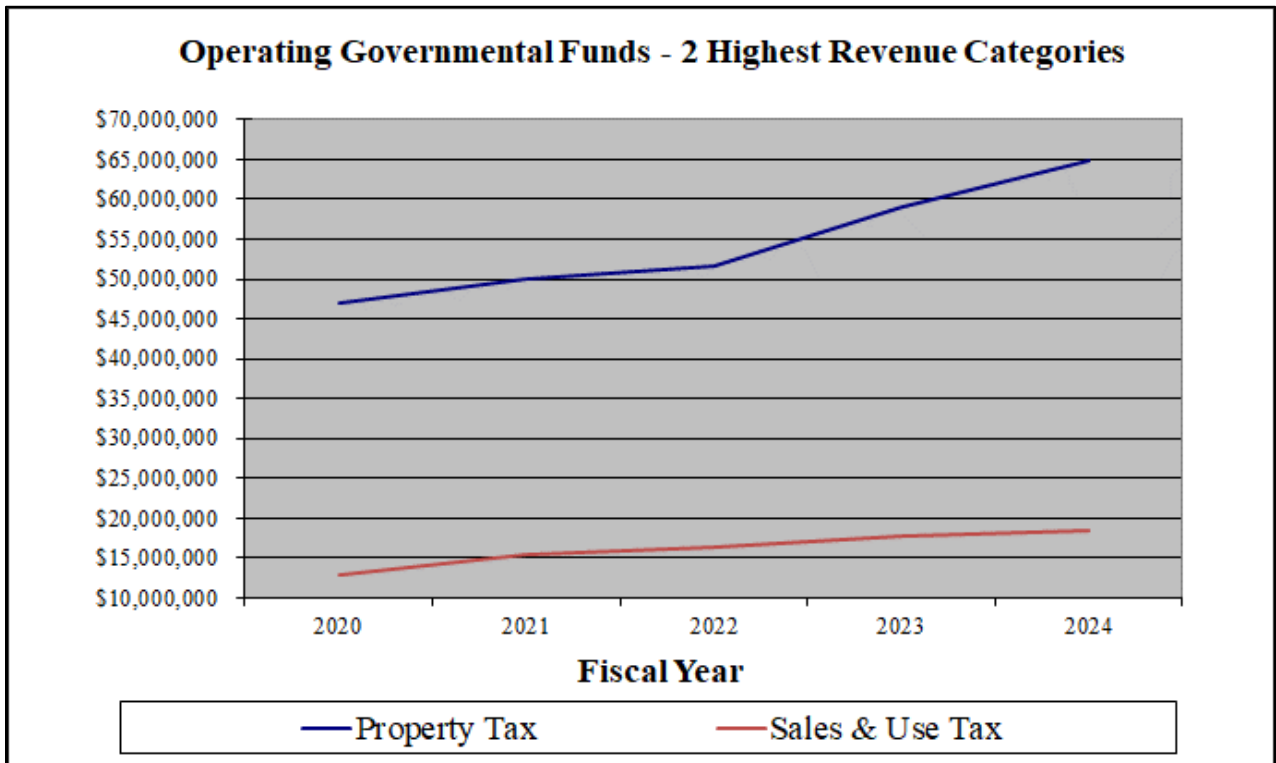
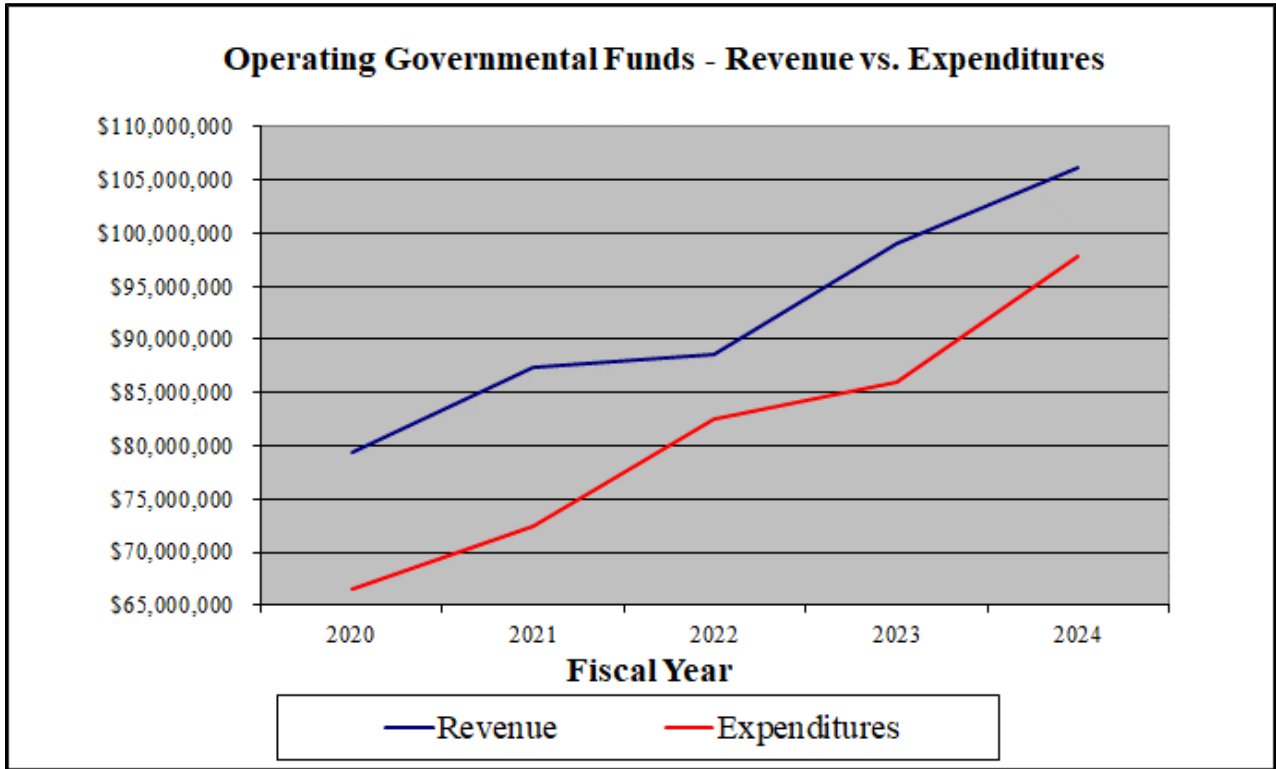


■ General Government	■ Judicial System	□ Public Safety
■ Public Works	■ Housing & Development	■ Culture and Recreation
■ Health and Welfare	■ Debt Service	■ Other Financing Uses

**FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND**



**FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND**

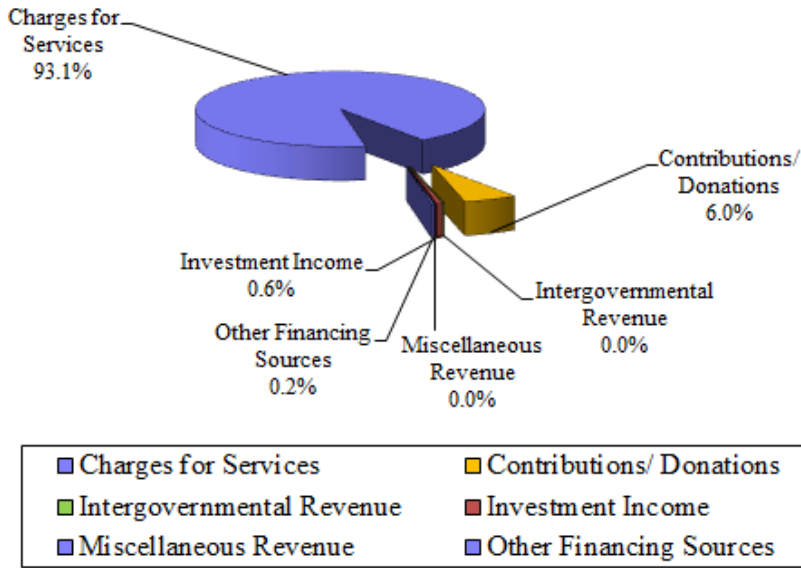


FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND NET POSITION
OPERATING ENTERPRISE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

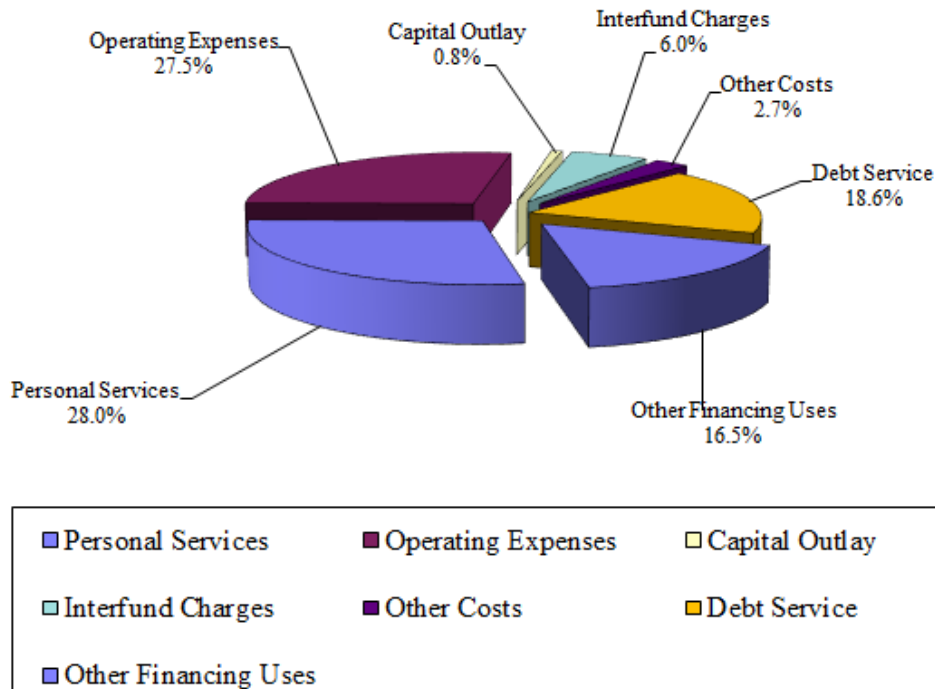
	SOLID WASTE FUND			WATER SYSTEM FUND			TOTAL ENTERPRISE FUNDS		
	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGET
BUDGETED FUNDS									
REVENUES									
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Use Tax	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	4,306	1,389	1,304	4,306	1,389	1,304
Charges for Services	60,061	229,737	275,000	16,461,919	17,758,186	19,078,000	16,521,980	17,987,923	19,353,000
Fines, Forfeits & Penalties	-	-	-	-	9,418	-	-	9,418	-
Investment Income	-	-	-	26,678	449,927	120,000	26,678	449,927	120,000
Contributions/Donations	-	-	-	3,697,188	1,184,582	1,250,000	3,697,188	1,184,582	1,250,000
Miscellaneous Revenue	-	-	-	124,064	523,729	7,000	124,064	523,729	7,000
Total Revenues	60,061	229,737	275,000	20,314,155	19,927,231	20,456,304	20,374,216	20,156,968	20,731,304
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset/Timber	-	-	-	3,750	214	-	3,750	214	-
Transfers from other funds	202,500	182,000	50,000	-	-	-	202,500	182,000	50,000
Total Revenues and Other Financing Sources	\$ 262,561	\$ 411,737	\$ 325,000	\$ 20,317,905	\$ 19,927,445	\$ 20,456,304	\$ 20,580,466	\$ 20,339,182	\$ 20,781,304
EXPENDITURES									
Personal Services	\$ 68,359	\$ 108,996	\$ 138,229	\$ 3,642,123	\$ 5,061,814	\$ 5,687,686	\$ 3,710,482	\$ 5,170,810	\$ 5,825,915
Operating Expenses	169,610	202,553	200,264	4,978,374	4,771,374	5,520,667	5,147,984	4,973,927	5,720,931
Capital Outlays	1,961	7,265	5,000	44,089	59,539	166,576	46,050	66,804	171,576
Interfund Charges	6,159	9,742	11,257	715,805	688,600	1,229,366	721,964	698,342	1,240,623
Depreciation & Amortization	11,678	4,153	-	5,846,184	5,846,779	-	5,857,862	5,850,932	-
Other Costs	-	-	10,177	23,227	19,067	545,844	23,227	19,067	556,021
Debt Service	-	-	-	146,124	132,130	3,864,820	146,124	132,130	3,864,820
	257,767	332,709	364,927	15,395,926	16,579,303	17,014,959	15,653,693	16,912,012	17,379,886
OTHER FINANCING USES									
Transfers to other funds	-	30,801	-	151,530	150,008	3,441,345	151,530	180,809	3,441,345
Total Expenditures and Other Financing Uses	\$ 257,767	\$ 363,510	\$ 364,927	\$ 15,547,456	\$ 16,729,311	\$ 20,456,304	\$ 15,805,223	\$ 17,092,821	\$ 20,821,231
Net Increase (Decrease) In Net Position	4,794	48,227	(39,927)	4,770,449	3,198,134	-	4,775,243	3,246,361	(39,927)
TOTAL NET ASSETS JULY 1	\$ 107,957	\$ 112,751	\$ 160,978	\$ 90,170,165	\$ 94,940,614	\$ 98,138,748	\$ 90,278,122	\$ 95,053,365	\$ 98,299,726
TOTAL NET ASSETS JUNE 30	\$ 112,751	\$ 160,978	\$ 121,051	\$ 94,940,614	\$ 98,138,748	\$ 98,138,748	\$ 95,053,365	\$ 98,299,726	\$ 98,259,799

**FAYETTE COUNTY, GEORGIA
FY 2024 BUDGET
OPERATING ENTERPRISE TYPE FUNDS**

ESTIMATED REVENUE AND OTHER SOURCES



ESTIMATED EXPENDITURES AND OTHER USES



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
INTERNAL SERVICE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

<u>BUDGETED FUNDS</u>	VEHICLE/EQUIPMENT FUND		
	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>ACTUAL</u>	<u>FY 2024</u> <u>BUDGET</u>
REVENUES			
Investment Income	\$ 35,783	\$ 93,564	\$ -
Contributions/Donations	49,994	59,807	-
Miscellaneous Revenue	48,042	104,232	-
Total Revenues	133,819	257,603	-
OTHER FINANCING SOURCES			
Sale of Gen Fixed Assets	2,380	(31,035)	-
Transfers from other funds	1,725,000	1,725,000	1,725,000
Total Revenues and Other Financing Sources	\$ 1,861,199	\$ 1,951,568	\$ 1,725,000
EXPENDITURES			
Personal Services	\$ -	\$ -	\$ -
Operating Expenses	-	-	-
Capital Outlay	2,243,968	1,379,662	2,338,430
Depreciation & Amortization	1,558,176	1,702,823	-
Other Costs	-	-	-
Debt Service	5,059	16,206	-
Contra Capital Outlay	(2,243,968)	(1,379,662)	-
	1,563,235	1,719,029	2,338,430
OTHER FINANCING USES			
Transfers to other funds	-	6,500	-
Total Expenditures and Other Financing Uses	\$ 1,563,235	\$ 1,725,529	\$ 2,338,430
Net Increase (Decrease) In Fund Balance	297,964	226,039	(613,430)
TOTAL NET ASSETS JULY 1	\$ 10,600,255	\$ 10,898,219	\$ 11,124,258
TOTAL NET ASSETS JUNE 30	\$ 10,898,219	\$ 11,124,258	\$ 10,510,828

FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES
ALL BUDGETED FUNDS
FISCAL YEAR ENDED JUNE 30, 2024

	<u>TOTAL</u>	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>CAPITAL/CIP PROJECTS FUNDS</u>	<u>WATER SYSTEM FUND</u>	<u>SOLID WASTE FUND</u>	<u>ENTERPRISE PROJECTS FUNDS</u>	<u>INTERNAL SERVICE FUNDS</u>
REVENUES								
Property Tax	\$ 64,960,750	\$ 46,138,500	\$ 18,822,250	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Use Tax	18,500,000	18,500,000	-	-	-	-	-	-
Other Taxes	5,160,800	648,500	4,512,300	-	-	-	-	-
License & Permits	941,000	941,000	-	-	-	-	-	-
Intergovernmental Revenues	2,951,036	2,241,732	708,000	-	1,304	-	-	-
Charges for Services	29,989,535	4,319,335	6,317,200	-	19,078,000	275,000	-	-
Fines, Forfeits & Penalties	1,451,050	1,175,000	276,050	-	-	-	-	-
Investment Income	1,495,300	905,000	470,300	-	120,000	-	-	-
Contributions/Donations	1,260,100	10,000	100	-	1,250,000	-	-	-
Miscellaneous Revenue	264,900	170,700	87,200	-	7,000	-	-	-
Total Revenues	\$126,974,471	\$ 75,049,767	\$ 31,193,400	\$ -	\$ 20,456,304	\$ 275,000	\$ -	\$ -
OTHER FINANCING SOURCES								
Sale of Gen Fixed Assets	15,000	10,000	5,000	-	-	-	-	-
Transfers from other funds	8,296,996	160,000	355,000	2,565,651	-	50,000	3,441,345	1,725,000
Total Revenues and Other Financing Sources	\$135,286,467	\$ 75,219,767	\$ 31,553,400	\$ 2,565,651	\$ 20,456,304	\$ 325,000	\$ 3,441,345	\$ 1,725,000
EXPENDITURES								
Personal Services	\$ 68,805,898	\$ 44,162,087	\$ 18,817,896	\$ -	\$ 5,687,686	\$ 138,229	\$ -	\$ -
Operating Expenses	29,274,449	18,912,913	4,640,605	-	5,520,667	200,264	-	-
Capital Outlay	8,845,316	170,046	158,268	2,565,651	166,576	5,000	3,441,345	2,338,430
Debt Service	7,124,573	3,259,753	-	-	3,864,820	-	-	-
Other Costs	7,185,994	4,915,095	1,714,878	-	545,844	10,177	-	-
Interfund Charges	2,201,271	-	960,648	-	1,229,366	11,257	-	-
Total Expenditures	\$123,437,501	\$ 71,419,894	\$ 26,292,295	\$ 2,565,651	\$ 17,014,959	\$ 364,927	\$ 3,441,345	\$ 2,338,430
OTHER FINANCING USES								
Transfers to other funds	8,296,996	3,404,751	1,450,900	-	3,441,345	-	-	-
Total Expenditures and Other Financing Uses	\$131,734,497	\$ 74,824,645	\$ 27,743,195	\$ 2,565,651	\$ 20,456,304	\$ 364,927	\$ 3,441,345	\$ 2,338,430
Net Increase to (Appropriated) Fund balance	\$ 3,551,970	\$ 395,122	\$ 3,810,205	\$ -	\$ -	\$ (39,927)	\$ -	\$ (613,430)

**FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
BUDGETED APPROPRIATIONS
COMPARISON OF FY 2024 ADOPTED BUDGET WITH PRIOR YEAR'S BUDGET**

The Budget Summary Information contained on the following three pages compares the 2024 fiscal year budgeted appropriations with that of the 2023 fiscal year. The FY 2023 budget data is presented at two different points: as originally adopted and as it was adjusted during the year. As a means of providing additional detail to the preceding set of consolidated reports, this comparison of appropriations is provided at the function level for the General Fund. For an even more detailed breakdown of budget by departments, please refer to the Organization section shown later in this document. This section presents data on individual cost centers (departments).

The two columns of information for FY 2023 demonstrate the dynamics of an annual budget. The first column is the original budget as it was adopted by the Board of Commissioners, effective July 1st. This is the best estimate as to what it should cost to operate each of the various functions of the County during the fiscal year. The second column is the revised budget. It shows how the original estimated amounts have been changed during the year to adjust for unanticipated revenues and/or expenditures, changes in funding levels or priorities, the elimination of current programs, or the initiation of new programs. The Revised Budget is shown at the close of the fiscal year.

The % Comparison is the percentage of the FY 2024 budget amount when compared to the FY 2023 revised budget amount.

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2024 BUDGET TO FY 2023 REVISED BUDGET

	FY 2023 Budget		FY 2024 Budget	%
	Adopted	Revised	Adopted	
GENERAL FUND				
General Government				
Non-Departmental	\$ 733,068	\$ 639,555	\$ 809,516	126.6
Commissioners	641,846	663,803	741,890	111.8
Administration	649,943	653,794	1,111,815	170.1
Elections	1,051,631	1,344,734	906,011	67.4
Finance	1,347,534	1,391,654	1,405,696	101.0
Purchasing	355,538	369,967	375,808	101.6
Law Department	227,600	227,600	299,600	131.6
Information Systems	1,378,064	1,409,320	1,301,253	92.3
Human Resources	633,974	655,064	732,602	111.8
Tax Commissioner	1,200,768	1,246,439	1,229,203	98.6
Tax Assessor	1,439,771	1,476,709	1,512,577	102.4
Building & Grounds Maintenance	1,970,987	2,241,914	2,137,210	95.3
Engineering Office	199,623	202,511	203,396	100.4
Contingency	1,104,365	-	4,152,815	n/a
Total General Government	\$ 12,934,712	\$ 12,523,064	\$ 16,919,392	135.1
Judicial System				
Non-Departmental	356,380	369,206	345,654	93.6
Superior Court Judges	632,950	632,950	675,007	106.6
Clerk of Superior Court	2,001,561	2,043,271	2,082,823	101.9
Board of Equalization-Clerk of Courts	16,901	16,901	20,676	122.3
District Attorney	505,300	516,616	491,909	95.2
Clerk of State Court	371,197	379,459	400,557	105.6
State Court Solicitor	891,317	1,002,415	996,937	99.5
State Court Judge	488,588	567,647	534,311	94.1
Magistrate Court	513,979	522,053	520,547	99.7
Probate Court	602,118	612,743	631,248	103.0
Juvenile Court	469,515	561,583	529,088	94.2
Public Defender	612,948	615,556	1,040,117	169.0
Total Judicial System	\$ 7,462,754	\$ 7,840,400	\$ 8,268,874	105.5
Public Safety				
Non-Departmental	1,161,567	1,161,567	1,544,095	132.9
Sheriff's Office	23,948,607	24,785,978	25,077,299	101.2
County Coroner	168,266	175,794	168,421	95.8
Animal Control	570,453	591,807	620,914	104.9
Emergency Management	405,486	413,159	389,799	94.3
Total Public Safety	\$ 26,254,379	\$ 27,128,305	\$ 27,800,528	102.5

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2023 BUDGET TO FY 2022 REVISED BUDGET

	FY 2023 Budget		FY 2024 Budget	%
	Adopted	Revised	Adopted	
Public Works				
Non-Departmental	88,290	88,290	170,837	193.5
Public Works Administration	268,801	299,868	271,824	90.6
Road Department	7,787,457	7,465,231	7,859,092	105.3
Environmental Management	763,209	795,137	743,072	93.5
Fleet Maintenance	755,161	770,533	766,469	99.5
Total Public Works	\$ 9,662,918	\$ 9,419,059	\$ 9,811,294	104.2
Housing & Development				
Non-Departmental	14,954	14,954	35,757	239.1
County Extension	157,432	157,432	176,207	111.9
Georgia Forestry Commission	3,530	3,530	3,530	100.0
Building Safety	893,639	916,098	918,627	100.3
Planning & Zoning	366,286	455,571	446,318	98.0
Code Enforcement Section	165,249	174,955	168,636	96.4
Development Authority	238,250	12,554	13,000	103.6
Total Planning and Development	\$ 1,839,340	\$ 1,735,094	\$ 1,762,075	101.6
Culture and Recreation				
Non-Departmental	13,445	13,445	33,803	251.4
Recreation	1,499,085	1,579,596	1,548,384	98.0
Library	1,162,698	1,189,802	1,233,301	103.7
Total Culture and Recreation	\$ 2,675,228	\$ 2,782,843	\$ 2,815,488	101.2
Health and Welfare				
Public Health	84,163	84,703	84,570	99.8
Fayette Counseling Center	142,522	142,522	142,522	100.0
Dept of Family & Children Services	39,325	39,325	39,325	100.0
Fayette Community Options	67,270	67,271	67,270	100.0
Senior Citizens Center	419,254	419,486	448,803	107.0
Total Health and Welfare	\$ 752,534	\$ 753,307	\$ 782,490	103.9
Debt Service				
Criminal Justice Center	3,258,238	3,258,238	3,259,753	100.0
Total Debt Service	\$ 3,258,238	\$ 3,258,238	\$ 3,259,753	100.0
Transfer to Jail Surcharge	225,000	295,000	325,000	110.2
Transfer to Victims Assistance	18,000	48,000	30,000	62.5
Transfer to Capital/CIP Projects	2,531,261	9,015,959	2,274,751	25.2
Transfer to Solid waste	182,000	182,000	50,000	27.5
Transfer to Medical	-	-	-	n/a
Transfer to Vehicles & Equipment	725,000	725,000	725,000	100.0
Total Transfer to Other Funds	\$ 3,681,261	\$ 10,265,959	\$ 3,404,751	33.2
TOTAL GENERAL FUND	\$ 68,521,364	\$ 75,706,269	\$ 74,824,645	98.8

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2023 BUDGET TO FY 2022 REVISED BUDGET

	FY 2023 Budget		FY 2024 Budget	%
	Adopted	Revised	Adopted	Comparison
SPECIAL REVENUE FUNDS				
Law Library	40,000	40,000	40,000	100.0
Confiscated Property-State	-	10,859	-	0.0
U.S. Customs	-	51,682	-	0.0
Confiscated Property-Federal	-	174,406	-	0.0
Accountability State Court	261,721	384,464	345,596	89.9
911 Communications	4,191,560	4,191,560	4,739,960	113.1
Jail Surcharge	485,500	538,500	598,719	111.2
Juvenile Supervision	17,500	17,500	20,000	114.3
Victims Assistance	155,000	155,000	155,000	100.0
Drug Abuse and Treatment	458,738	511,548	530,128	103.6
Fire Services	12,680,583	12,967,896	14,781,753	114.0
Street Lights	354,690	361,140	352,933	97.7
Emergency Medical Services	4,104,516	4,214,516	4,695,206	111.4
Animal Sterilization	30,000	30,000	33,000	110.0
Transfer to Other Funds				
Transfer to General Fund	60,000	514,480	160,000	31.1
Transfer to Capital/CIP Projects	517,605	3,800,179	290,900	7.7
Transfer to Vehicle/Equipment	1,000,000	1,000,000	1,000,000	100.0
Total Transfer to Other Funds	\$ 1,577,605	\$ 5,314,659	\$ 1,450,900	27.3
TOTAL SPECIAL REVENUE FUNDS	\$ 24,357,413	\$ 28,963,730	\$ 27,743,195	95.8
CAPITAL/CIP FUNDS				
Capital/Capital Improvement Program	3,048,866	3,048,866	2,565,651	84.2
Transfers to Other Funds	-	-	-	n/a
TOTAL CAPITAL/CIP FUNDS	\$ 3,048,866	\$ 3,048,866	\$ 2,565,651	84.2
ENTERPRISE FUNDS				
Solid Waste Fund	\$ 288,980	\$ 295,030	\$ 364,927	123.7
Water System Fund	16,546,686	17,074,722	17,014,959	99.6
Transfer to Other Funds				
Transfer to General Fund		150,008	-	0.0
Transfer to Enterprise CIP	992,424	8,254,506	3,441,345	41.7
TOTAL ENTERPRISE FUNDS	\$ 17,828,090	\$ 25,774,266	\$ 20,821,231	80.8
ENTERPRISE FUNDS PROJECTS				
Enterprise CIP Projects	\$ 992,424	\$ 8,251,771	\$ 3,441,345	41.7
TOTAL ENTERPRISE FUNDS PROJECTS	\$ 992,424	\$ 8,251,771	\$ 3,441,345	41.7
INTERNAL SERVICE FUNDS				
Vehicle/Equipment Fund	\$ 533,364	\$ 1,420,720	\$ 2,338,430	164.6
TOTAL OF ALL BUDGETED FUNDS	\$ 115,281,521	\$ 143,165,622	\$ 131,734,497	92.0

ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

Strategies Utilized in Budgeting Revenues

As an unwritten but general guiding operating policy employed by the Finance department and administrative staff, projected revenues for the ensuing fiscal year are estimated on the side of conservatism. The reason for this conservative approach to estimating cash inflows is to help ensure that the County avoids, if possible, any significant revenue shortfalls that might occur due to unanticipated fluctuations in the local or national economy, or an unexpected downturn in the rate of construction activity occurring in the immediate area. But should the economy remain strong in the short-term, it is further anticipated that these additional revenues that are generated will be programmed into the County's fund balance to be used for capital projects or projects in the Capital Improvement Program. As our principal operating revenue projection strategy for any given fiscal year, the County prepares its annual operating budget with the expectation that it will collect more revenues during the period than are included in the budget.

As an integral first step in the FY 2024 revenue projection process, total revenue collections through the 2023 fiscal year are estimated. As actual monthly activity is recorded, original estimated FY 2023 revenue numbers are updated throughout the budget preparation process. These most recent fiscal year estimates plus the actual revenue numbers for the previous two fiscal years are used to identify trends and collection patterns from the various sources.

This historical revenue information is then framed in the context of what budget staff believes will be the most probable local economic conditions over the next twelve to twenty-four months. Elasticity of revenue sources, increasing user fees or charges, changes in service delivery, and the anticipated impact of any new State or Federal legislation are also factored into the projections. The desired end-result of this process is revenue estimates that one would reasonably expect to be met during the upcoming fiscal year given the information available at the time.

GENERAL FUND

The General Fund is the principal operating fund for the County and the revenues it uses to provide services to our citizens are derived from a variety of sources. The tabular information shown on the next page indicates the relative composition of the major revenue sources. The accompanying pie chart clearly shows how dependent the County is on taxes as the major revenue source. Property Tax and Sales & Use Tax are the major revenue sources used to pay for the operations of the General Fund.

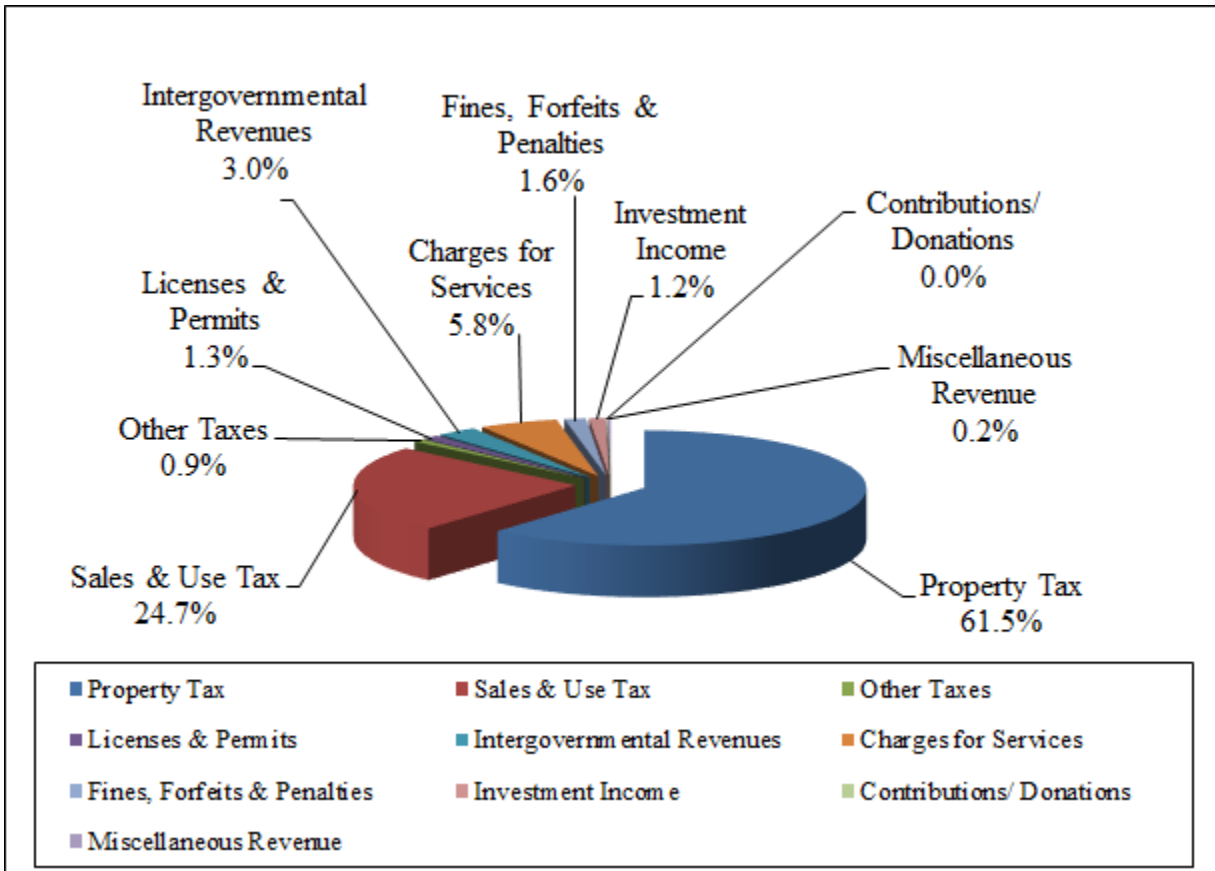
For FY 2024, it is projected that these two sources of revenue will account for approximately 86.2% percent of General Fund total revenues. These two sources of revenue account for a consistent percent of total revenue. Since FY 2020, this percent has gone from a low of 83.8% to a high of 86.2 percent for the FY 2024 budget year.

General Fund

Three Year Comparison of Revenue Sources

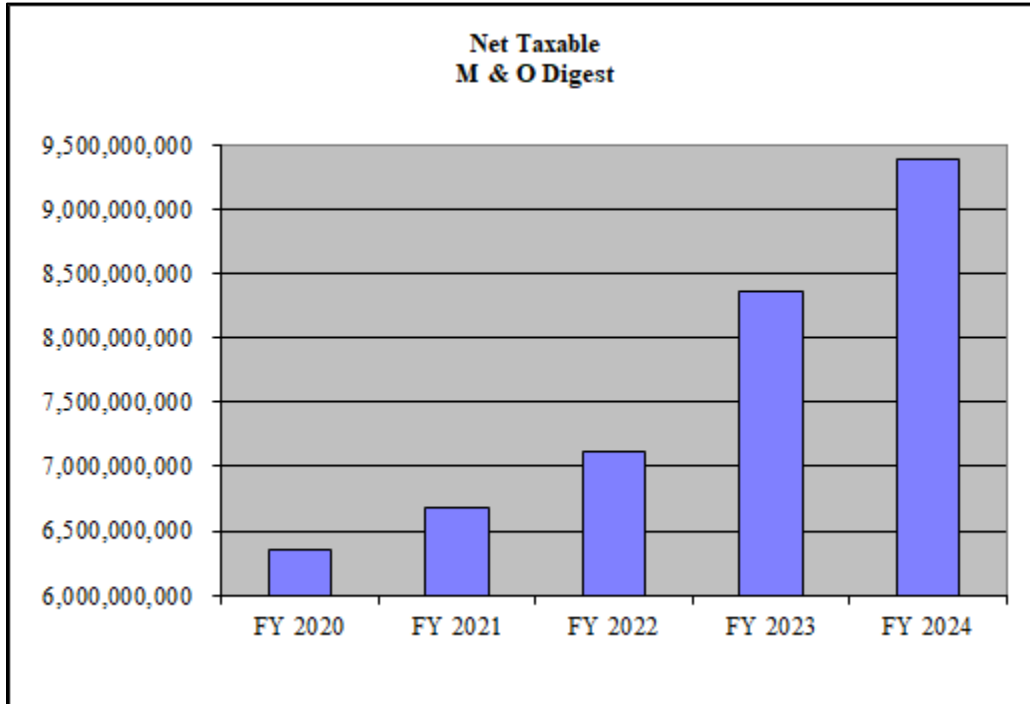
REVENUE	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Property Tax	\$ 37,278,567	\$ 41,647,700	\$ 42,209,377	\$ 46,138,500
Sales & Use Tax	16,405,971	16,500,000	17,661,201	18,500,000
Other Taxes	869,824	710,000	738,471	648,500
Licenses & Permits	1,157,621	995,500	1,035,252	941,000
Intergovernmental Revenues	1,957,831	1,421,354	1,568,876	2,241,732
Charges for Services	4,121,681	3,970,869	3,886,781	4,319,335
Fines, Forfeits & Penalties	999,899	1,170,000	1,161,142	1,175,000
Investment Income	71,056	295,000	1,345,867	905,000
Contributions/Donations	7,017	14,500	189,453	10,000
Miscellaneous Revenue	226,940	123,200	205,117	170,700
Total Revenues	\$ 63,096,407	\$ 66,848,123	\$ 70,001,537	\$ 75,049,767

**Percentage Contribution of Revenue Sources
FY 2024 Budget**

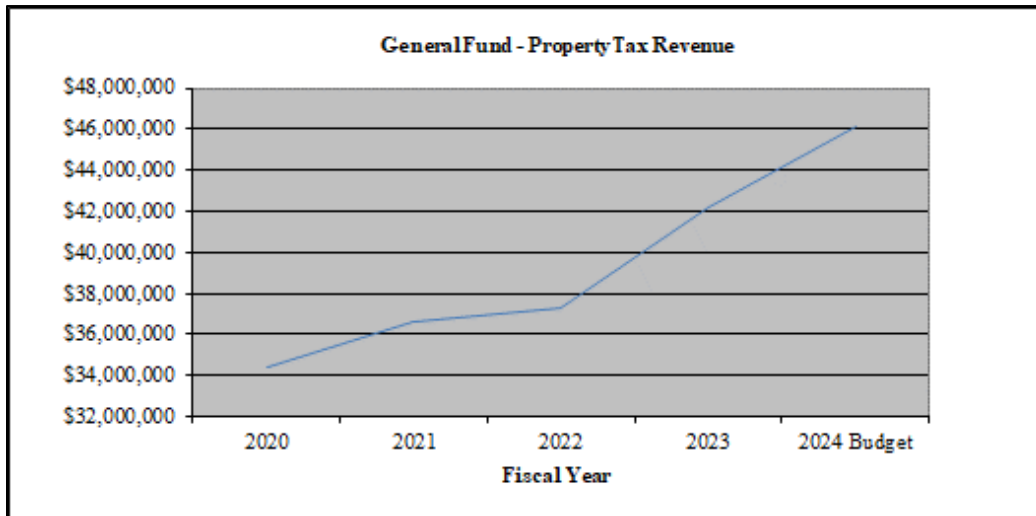


Property Tax

The amount of property tax revenue generated is an arithmetic function of the millage rate and the net taxable digest. The charts and table below summarize some relevant net taxable digest, millage rate, and property tax revenue data over the most recent five-year period. Property Tax is the biggest source of revenue for Fayette County. The Net Taxable M&O Digest has consistently increased the last five years.

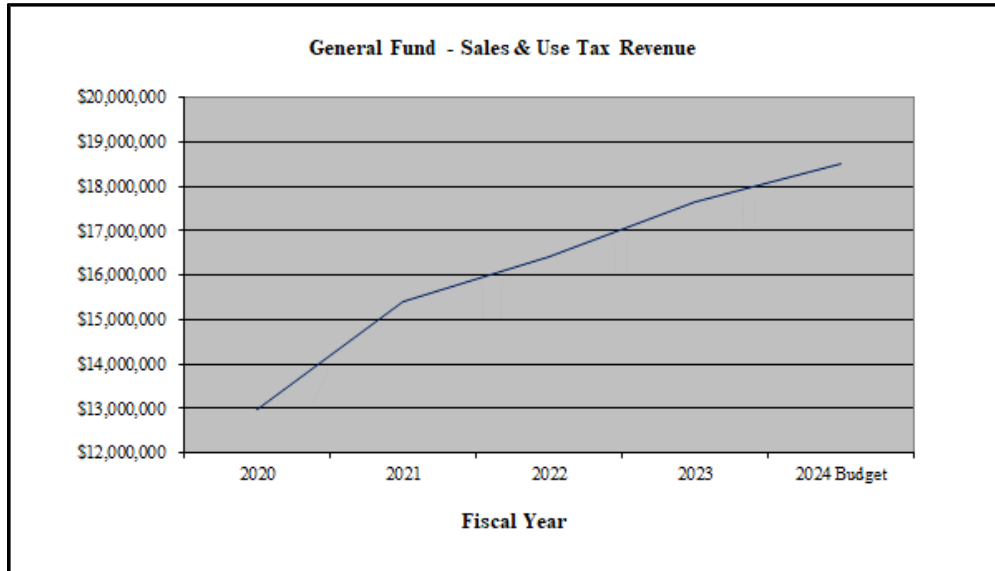


Digest Information	Fiscal Year	Net taxable M&O Digest	Digest Growth	Millage Rate	Change in Millage
2019 Tax Year (Actual)	FY 2020	6,351,075,145	7.6%	4.392	0.0%
2020 Tax Year (Actual)	FY 2021	6,672,714,734	5.1%	4.277	-2.6%
2021 Tax Year (Actual)	FY 2022	7,122,008,224	6.7%	4.034	-5.7%
2022 Tax Year (Actual)	FY 2023	8,367,640,122	17.5%	4.034	0.0%
2023 Tax Year (Projected)	FY 2024	9,394,779,107	12.3%	4.034	0.0%



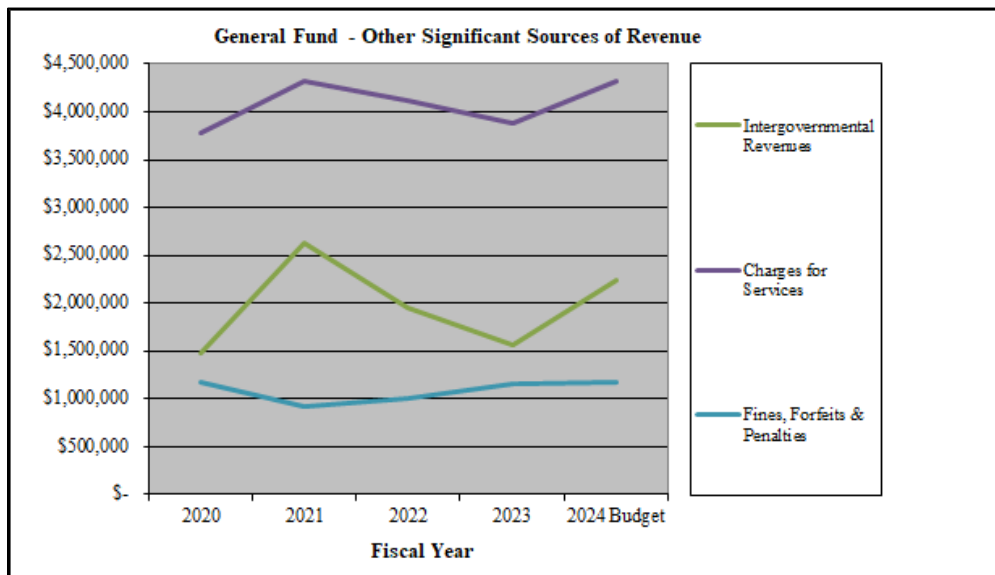
Sales and Use Tax

The Sales and Use Tax (also referred to as a one-percent Local Option Sales Tax or L.O.S.T.) represents approximately 24.7% of total budgeted revenue for FY 2024. Except for the pandemic year of FY 2020, Sales and Use Tax revenue has increased steadily every year. The FY 2024 budget amount is approximately \$5.5 million or 43% higher than the FY 2020 actual amount collected. The Sales and Use Tax revenue for FY 2024 is projected conservatively following the budget principles set for county annual budgets.



Other Significant Sources of Revenue

For FY 2024, other significant sources of revenue are Charges for Services (\$4.3 million), Fines, Forfeits & Penalties (\$1.2 million), and Intergovernmental Revenue (\$2.2 million). All other sources of revenue total \$2.6 million.



OTHER FUNDS

In addition to the General Fund, four other funds have historically provided significant revenue for County operations. These are the Fire Services - Special Revenue Fund, 911 Communications - Special Revenue Fund, the Emergency Medical Services (EMS) – Special Revenue Fund, and the Water System – Enterprise Fund.

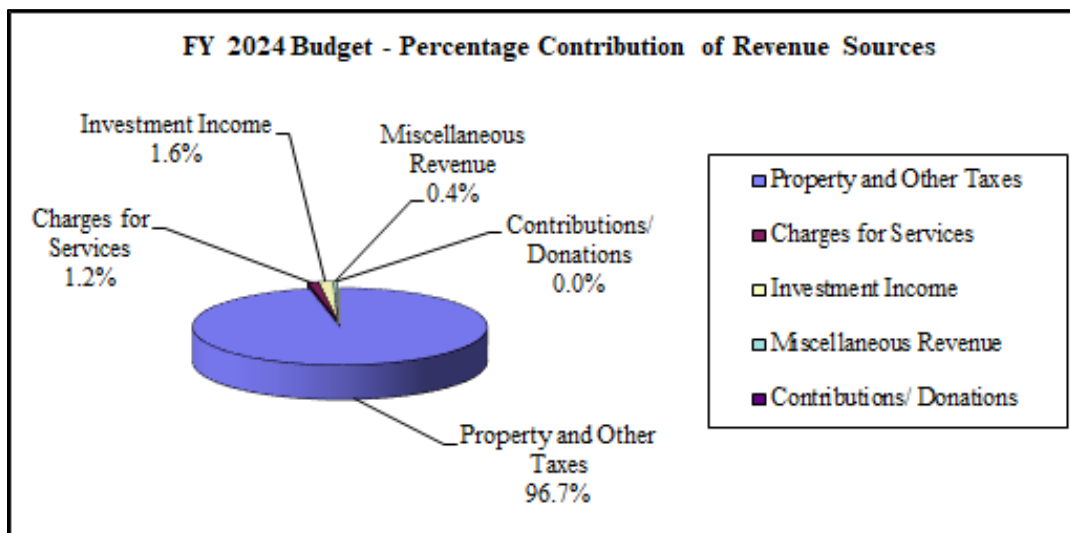
Fire Services - Special Revenue Fund

The Fire Services Special Revenue Fund provides funding for fire prevention and suppression activities for all areas of the County except for the cities of Fayetteville and Peachtree City, which maintain their own fire departments. A special tax district was created several years ago to provide a funding mechanism that will ensure that only those individuals living in the area receiving these fire services pay for the services.

For FY 2024, approximately 96.7% of the total revenue projects to be generated from the taxation of property. This clearly demonstrates the fund’s dependence on property taxes to pay for the delivery of services. Even though, the fire services millage rate will stay the same at 3.070 mills, revenue from property and other taxes is projected to increase \$1.8 million or 11.7%. The reason is that the fire services tax district taxable digest is growing.

Three Year Comparison of Revenue Sources

REVENUE	2022	2023	2023	2024
	ACTUAL	BUDGET	ACTUAL	BUDGET
Property and Other Taxes	\$ 14,106,297	\$ 15,763,350	\$ 16,153,744	\$ 17,990,350
Intergovernmental Revenues	111,956	-	-	-
Charges for Services	162,876	161,000	207,090	225,000
Investment Income	25,171	5,000	440,894	300,000
Miscellaneous Revenue	64,838	61,200	69,508	81,200
Contributions/ Donations	600	100	2,000	100
Total Revenues	\$ 14,471,738	\$ 15,990,650	\$ 16,873,236	\$ 18,596,650



911 Communications - Special Revenue Fund

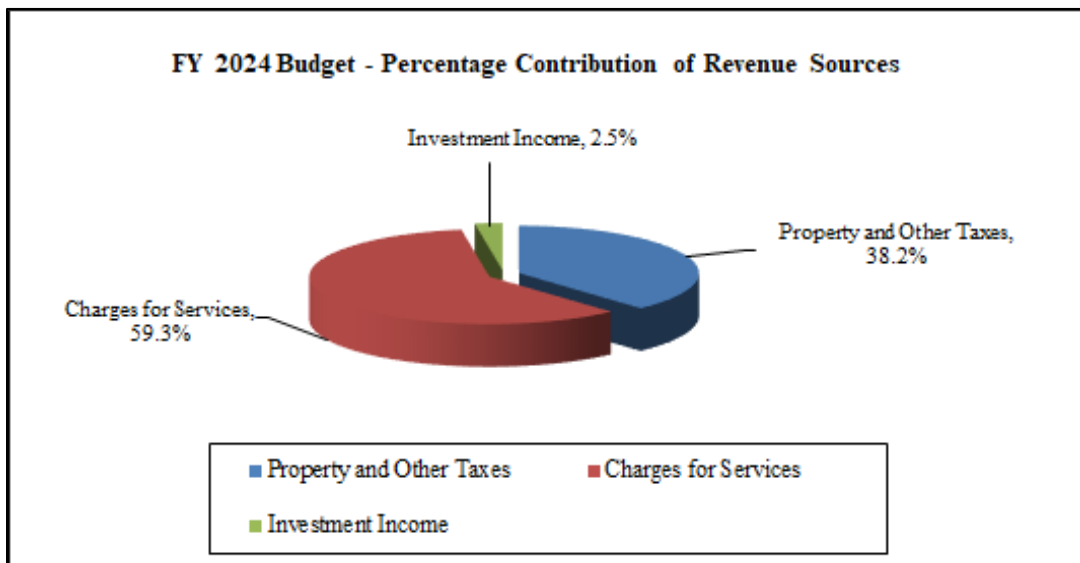
911 Communications main sources of revenue are property taxes and charges for services. The special tax district provides 911 communications services to all citizens in the county. For FY 2024, the tax district is projected to generate approximately \$2.0 million or 38.2% of the total revenue for the fund. The tax district net taxable digest is growing. The millage rate will remain at 0.210 mills. The growth in the net taxable digest drives the projected 12.2% increase in property tax revenue.

Charges for Services revenue (59.3% of the total revenue for the fund) is generated by the \$1.50 monthly surcharge on each telephone receiving service in the County. For FY 2024, the revenue from the surcharge collected will remain flat. By law, the proceeds from these surcharges can only be spent for the provision of 911 services within the jurisdiction.

Three Year Comparison of Revenue Sources

REVENUE	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 ACTUAL	FY 2024 BUDGET
Property and Other Taxes	\$ 1,539,507	\$ 1,791,350	\$ 1,781,450	\$ 1,998,800
Charges for Services	3,035,904	3,100,000	3,081,964	3,100,000
Intergovernmental Revenues	39,477	-	-	-
Investment Income	3,520	2,000	172,525	130,000
Contributions/Donations	-	-	-	-
Total Revenues	\$ 4,618,408	\$ 4,893,350	\$ 5,035,939	\$ 5,228,800

Percentage Contribution of Revenue Sources



Emergency Medical Services (EMS) - Special Revenue Fund

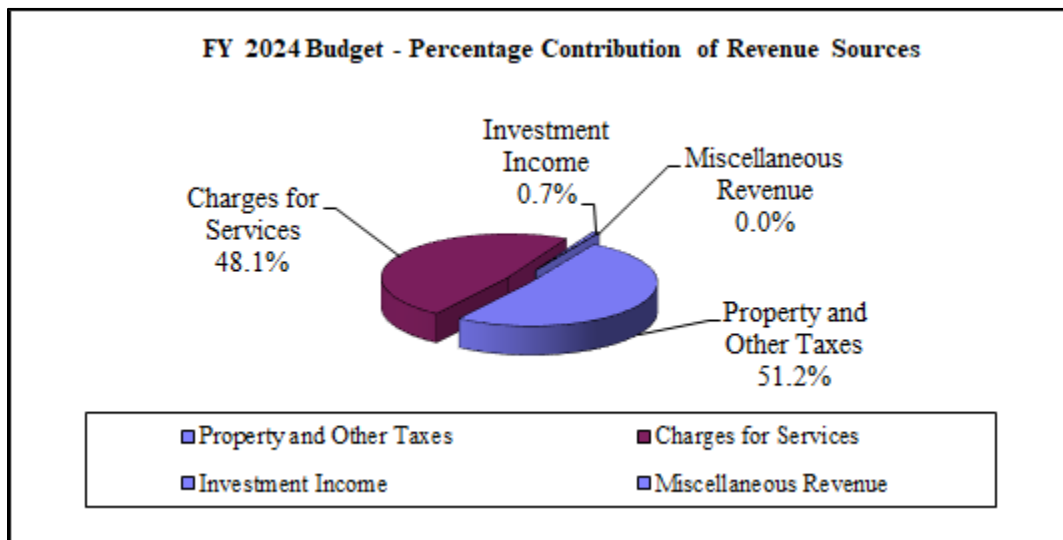
The special revenue tax district encompasses the entire county, with the exception of the City of Peachtree City. Peachtree City provides emergency medical services to its citizens. The EMS fund accounts exclusively for activities (revenues and expenditures) related to emergency medical services. Before the tax district was created, EMS activities were accounted for in the General Fund.

The two main revenue sources for the EMS fund are Charges for Services (48.1% of total revenue) and Property and Other Taxes (51.2% of total revenue). Charges for services are for ambulance charges and ambulance recoveries of uncollectible. The EMS tax district net taxable digest keeps growing. Even though the millage rate stays the same at 0.500 mills, there is a projected increase of 11.8% in property tax revenue.

Three Year Comparison of Revenue Sources

REVENUE	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 ACTUAL	FY 2024 BUDGET
Property and Other Taxes	\$ 2,070,996	\$ 2,411,700	\$ 2,620,769	\$ 2,930,400
Charges for Services	2,628,126	2,444,629	2,765,069	2,750,000
Investment Income	601	500	47,877	40,000
Miscellaneous Revenue	-	-	4,319	1,000
Intergovernmental Revenues	41,986	-	6,118	-
Total Revenues	\$ 4,741,709	\$ 4,856,829	\$ 5,444,152	\$ 5,721,400

Percentage Contribution of Revenue Sources



Water System Fund

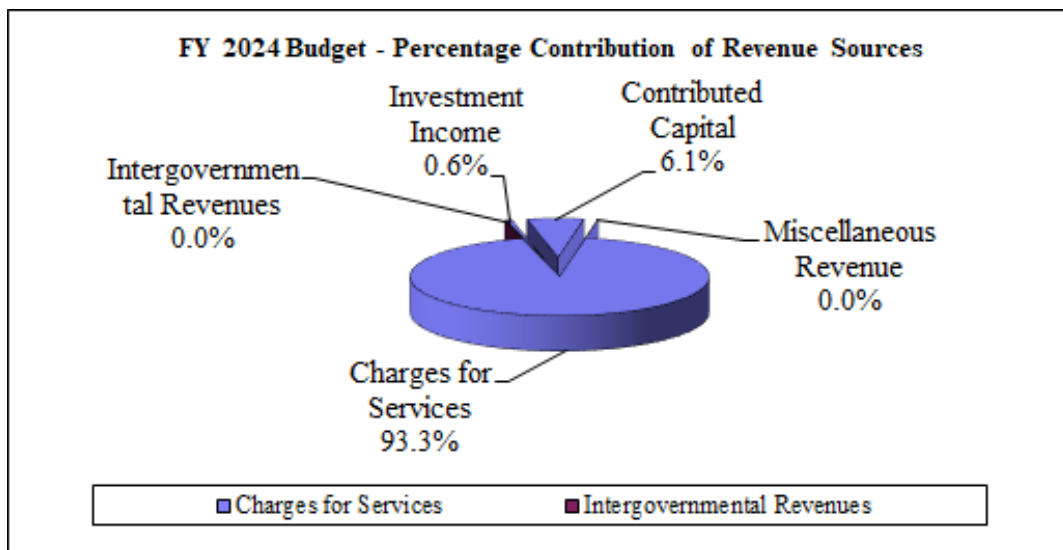
The primary mission of the Water System Fund is to serve as a funding mechanism for the provision of potable water to the residents of the County. Service fees are charged to cover the costs of building reservoirs, treating raw water, and distributing the finished product through miles of pipe. These charges are based on the size of a customer’s water meter plus a volume charge applied to the monthly water consumption. In addition, connection fees are charged to new customers connecting to the system.

The main revenue source for the Water System Fund is derived from Charges for Services. For FY 2024, it is projected at 93.3% of total revenue. Charges for Services are estimated 7.4% higher than FY 2023. Also, for FY 2024 revenue includes Contributed Capital of \$1.25 million. This is a contribution from Trilith Studios for the construction of an elevated water storage tank. Total revenue in FY 2024 is estimated to increase a conservative 2.7% from the previous year.

Three Year Comparison of Revenue Sources

REVENUE	FY 2022	FY 2023	FY 2023	FY 2024
	ACTUAL	BUDGET	ACTUAL	BUDGET
Charges for Services	\$ 16,461,919	\$ 17,497,544	\$ 17,758,186	\$ 19,078,000
Intergovernmental Revenues	\$ 4,306		\$ 1,389	\$ 1,304
Investment Income	26,678	10,000	449,927	120,000
Contributed Capital	3,697,188	-	1,184,582	1,250,000
Fines & Forfeits	-	-	9,418	-
Miscellaneous Revenue	124,064	3,500	523,729	7,000
Total Revenues	\$ 20,314,155	\$ 17,511,044	\$ 19,927,231	\$ 20,456,304

Percentage Contribution of Revenue Sources



ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

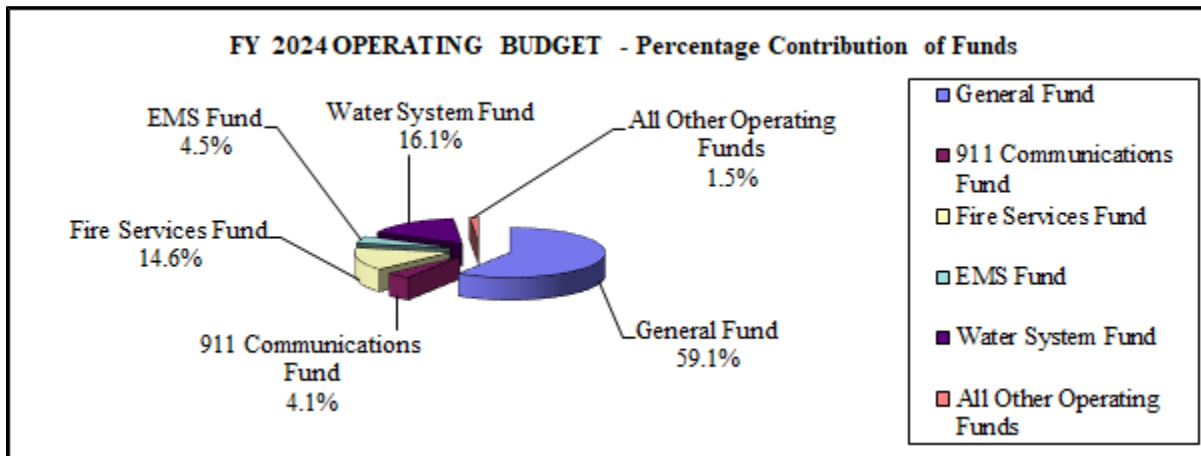
All Funds

The table below provides a consolidated look at the revenue comparisons for all funds that are included in the budget.

Three Year Comparison of Funds Revenues

REVENUE	FY 2022	FY 2023	FY 2023	FY 2024
	ACTUAL	BUDGET	ACTUAL	BUDGET
General Fund	\$ 63,096,407	\$ 66,848,123	\$ 70,001,537	\$ 75,049,767
911 Communications Fund	4,618,408	4,893,350	5,035,939	5,228,800
Fire Services Fund	14,471,738	15,990,650	16,873,236	18,596,650
EMS Fund	4,741,709	4,856,829	5,444,152	5,721,400
Water System Fund	20,314,155	17,511,044	19,927,231	20,456,304
All Other Operating Funds	1,899,869	1,623,380	2,212,361	1,921,550
Total Revenues	\$ 109,142,286	\$ 111,723,376	\$ 119,494,456	\$ 126,974,471

Percentage Contribution of Funds Revenues



ANALYSIS OF FUND BALANCE

Discussion of Fund Balance

The Governmental Accounting, Auditing and Financial Reporting (GAAFR) published by the Government Finance Officers Association (GFOA) states that the term *fund balance* is limited to governmental funds and it is defined as “*the difference between fund assets and fund liabilities*”. Other fund types report the residual amount as *net position*. In simple terms, the fund balance is the excess of current assets over current liabilities utilizing the flow of current financial resources measurement focus and the modified accrual basis of accounting. To express in layman’s terms, it might best be described as funds or idle cash that can serve as a financial safety net in the event of a “rainy day” or unexpected expenditures, can be used to liquidate existing long-term liabilities, or can be utilized to pay for expenditures incurred in future periods.

The size of this balance in relationship to budgeted appropriations provides some insight into the level of current financial resources that are available to meet the financial obligations of future periods. By having sufficient cash reserves available, it ensures a great deal of flexibility in carrying out the County’s annual expenditure plan as well as providing the fiscal capacity to meet most unanticipated needs. For these reasons, maintaining an adequate fund balance level is an important element in the long-range financial plan for Fayette County.

Of primary importance in funding the County’s normal day-to-day operations, the fund balance is used to provide needed cash reserves prior to the collection of taxes. With the fiscal year beginning on the first day of July and the majority of property taxes not being collected until the middle of December, expenditures or cash outflows significantly exceed revenues or cash inflows over the first five months of the fiscal year. Having sufficient cash reserves prevents the County from having to do short-term borrowing to meet those financial obligations incurred early in the year. Also on the positive side, these funds generate additional interest income that in effect reduces the tax burden on the citizens.

As a vital component in our pay-as-you-go Capital Improvements Program (CIP) plan, the County frequently uses part of the fund balance to pay for large one-time capital non-operating expenditures, including capital projects, rather than incur long-term debt. One approach started in FY 2008 as the economic decline of the great recession started is to close projects that have been completed or that are no longer necessary. Any available funds from these projects are transferred to project contingency accounts. These monies then become available, upon approval by the Board of Commissioners, to fund existing and future projects.

The fund balance provides a financial cushion that can be used to reduce the impact of a significant economic downturn or uninsured catastrophic loss. In situations such as these, the fund balance provides financial resources that can be used to replace lost revenues or fund unanticipated expenditures without having to raise taxes or incur new debt.

FUND BALANCES

The tabular information that is provided below is a consolidated overview of the *Fund Balance information for all Governmental funds* and *Total Net Assets for Enterprise and Internal Service funds* as of June 30 of the fiscal year. This table is useful to the reader in that it provides general trend information on the County as a whole. The data indicates that Fayette County has accumulated in the majority of its funds sufficient current financial resources to meet its immediate service needs. Going into the future, there is a small group of funds that need to be closely monitored.

As of June 30	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ESTIMATE	FY 2024 PROJECTED
General Fund	37,023,049	34,557,264	32,500,167	32,895,289
<u>Special Revenue Funds:</u>				
Law Library	2,558	11,505	23,086	23,086
Confiscated Property-State	87,892	96,317	89,277	89,277
U.S.Customs Fund	50,934	40,921	42,060	42,060
Confiscated Property-Federal	193,694	248,865	121,262	121,262
Accountability State Court	300,458	238,212	151,509	98,163
Emergency Phone E-911	7,589,646	8,368,088	9,519,336	9,964,876
Jail Surcharge	20,745	68,438	80,526	66,807
Juvenile Supervision	86,980	90,930	77,469	61,469
Victims Assistance	40,164	19,178	22,391	18,391
Drug Abuse and Treatment	590,525	561,931	522,707	481,879
Fire Services	8,461,136	10,202,645	10,551,305	13,491,602
Street Lights	116,097	144,418	137,203	44,270
Emergency Medical Services	3,407,849	3,975,334	3,744,695	4,402,889
Animal Control Spay Neuter	11,425	14,156	11,028	(1,972)
Total Special Revenue Funds	20,960,103	24,080,939	25,093,855	28,904,060
<u>Enterprise Funds</u>				
Solid Waste	107,957	112,751	160,978	121,051
Water System	90,170,165	94,940,614	98,138,748	98,138,748
Total Enterprise Funds	90,278,122	95,053,365	98,299,726	98,259,799
<u>Internal Service Funds</u>				
Vehicle/Equipment Fund	10,600,255	10,898,219	11,124,258	10,510,828
Total All Funds*	\$ 158,861,529	\$ 164,589,787	\$ 167,018,006	\$ 170,569,976
*Except Governmental Capital/CIP Funds, Enterprise CIP Funds, and SPLOST funds.				

Funds with Anticipated Changes of 10% or More in Fund Balance in FY 2024

Accountability State Court, Special Revenue Fund, anticipated to decrease 35.2% – fund balance for this DUI grant fund has been decreasing steadily since FY 2022. The grant amount awarded has not kept up with the increase in grant related costs to run the programs. This is consistent with the grantor’s directives. Grants are to allow to start the programs. Gradually the burden of funding the programs should shift to the grantees. For the grant programs to be self-sustaining the following is needed: participant fees and program court fees need to be increased and costs per program participant need to be decreased. The Grant Coordinator will work on restructuring the fees paid by program participants and will work with the Purchasing Department to get vendors to lower the rates charged for services provided to program participants. DUI court fees collected have decreased since FY 2021. Post-pandemic court fees collected have not come back to pre-pandemic levels. An analysis will be performed to identify the reasons why court fees are still low and to suggest a corrective action plan.

Jail Surcharge, Special Revenue Fund, anticipated to decrease 17.0% - for the first time since FY 2020 expenditures for the Jail Surcharge fund are estimated to be higher than revenue generated. An increase in the inmate population and an increase in the cost per meal contribute to this. The main reason is that the budgeted transfer from the General Fund is \$100k lower than in FY 2023. The starting fund balance in FY 2024 of approximately \$80k is sufficient to cover the negative effect of estimated operations in FY 2024.

Juvenile Supervision, Special Revenue Fund, anticipated to decrease of 20.7% - in FY 2023 the fund operated with a negative effect on fund balance. Revenue was lower than expenditures. New programs were added with the understanding that these would be funded from fund balance reserves. For FY 2024, these new programs are also funded, and it is estimated that there will again be a negative effect on fund balance. Fund balance at the beginning of FY 2024 is approximately \$77,500. At this rate of revenue/expenditures, it would take the fund eight years to run out of money. The expectation is that by FY 2026 this will be addressed. Expenditures should be lowered to be more in line with revenue.

Victims Assistance, Special Revenue Fund, anticipated to decrease 17.9% – since FY 2020 the fund has been operating with a negative effect on fund balance. Expenditures have been higher than revenue. Transfers from the General Fund have taken place to keep fund balance from going negative. For FY 2025, the plan is to inform the District Attorney’s Office that program expenditures need to be in line with fund revenue.

Fire Services, Special Revenue Fund, anticipated to increase 27.9% – the increase in fund balance is driven by an estimated increase in revenue and a decrease in appropriations for FY 2024. Revenue is increasing by \$1.7 million mainly due to the increase of the Fire district taxable digest while maintaining the same millage rate of 3.070 mills. Also, appropriations are estimated to decrease by \$0.9 million. This follows a five-year trend of increasing fund balance.

Street Lights, Special Revenue Fund, anticipated to decrease by 67.7% - for FY 2024, fund balance is estimated to decrease by \$93k. Annually, the Street Lights fund makes a transfer to the General Fund to reimburse for costs incurred by the Environmental Management Department in the administration of street lights throughout Fayette County. This cost to increase by \$100k for FY 2024.

Emergency Medical Services (EMS), Special Revenue Fund, anticipated to increase by 17.6% - the increase in fund balance is driven by an estimated increase in revenue and a decrease in appropriations for FY 2024. Revenue is increasing by \$277k mainly due to the increase of the EMS district taxable

digest while maintaining the same millage rate of 0.500 mills. Also, appropriations are estimated to decrease by \$0.6 million.

Animal Control Spay Neuter, Special Revenue Fund, anticipated to decrease 117.9% – revenue estimated to remain at the same level as the past five years. Animal sterilization expenditures increasing sharply due to increase volume of animals attended. Fund balance is estimated to end negative for FY 2024. An analysis will be performed at FY 2024 mid-year to determine how year-to-date revenue and expenditures are trending and what adjustments to the budget would be needed. If fund balance becomes negative, a transfer of funds from the General Fund would take place to bring fund balance back to positive.

Solid Waste, Enterprise Fund, anticipated to decrease 24.8% – since FY 2020, annual transfers of funding from the General Fund have taken place to keep fund balance from going negative. For FY 2024, the transfer from the General Fund is decreased by \$132k. Revenue has consistently been lower than expenses for the fund. For FY 2024, fund balance is expected to decrease by \$40k. Fund balance is projected at \$121k by the end of FY 2024.

FAYETTE COUNTY, GEORGIA ADOPTED FISCAL POLICIES

STATEMENT OF INTENT

The following policy statements, as adopted by the Board of Commissioners, are intended to provide a broad framework as to how the various financial responsibilities associated with the operation of Fayette County are to be carried out. These policies provide general direction to staff, serve as a blueprint for financial operations, establish operational objectives, and promote continuity in fiscal decision making.

There are several distinct advantages to having fiscal policies for Fayette County in place. For one, they promote long-term financial stability for the County. The budget and reserve fund policies encourage the level of fiscal responsibility needed to prepare the County for financial emergencies and abrupt adverse economic conditions. The debt policies limit those scenarios where the County will pay for current services and projects with future revenues.

The adoption of long-range financial policies ameliorates some of the drawbacks of governmental accounting and budgeting, which tends to focus only on short-term operations, generally one year. The Capital Budgeting Policies address the common pitfall of governments failing to provide for capital maintenance. Having a financial plan allows the Board of Commissioners to view their present approach to financial management from an overall, long-term vantage point. Current financial decisions are easier to make when long-term benchmarks are already established.

Lastly, these policies elevate the credibility of the governing body and promote public confidence in the financial decisions it makes. The policies call for complete disclosure of financial matters and provide a forum, the Annual Comprehensive Financial Report (ACFR), to inform the citizens about the total financial condition of the County.

I. BUDGET POLICY

PURPOSE

One of the more important responsibilities of the Fayette County Board of Commissioners to its citizens is the faithful stewardship of public money. It is the Board's duty to ensure that this money is expended prudently.

The budget serves as the primary vehicle for directing resources to meet current and capital expenditures for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years.

POLICY

There shall be a consistent and uniform process for adopting and operating under an annual balanced budget for each fund and operating under a project-length balanced budget for each capital project fund of Fayette County government.

PROCEDURES

1. The Fayette County annual balanced budget will be divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.
2. A formal budget calendar shall be developed and presented to the BOC for approval, then

disseminated to the County Administration, Department Heads, Constitutional Officers, the Judicial Circuit, and Outside Agencies. The budget calendar shall consist of dates for the distribution of budget materials, due dates for the submission of budget requests, dates for budget workshops with staff and the BOC, and dates for the public hearings on the proposed budget, to include the date of the adoption of the budget.

I. Capital Budget/Capital Improvement Program (CIP):

A. Fayette County will undertake capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets to achieve the following goals:

1. Promote economic development;
2. Enhance the quality of life;
3. Improve the delivery of services; and
4. Preserve community and historical assets.

B. For budgeting purposes, a capital project is generally defined as the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three or more years.

C. For budgeting purposes, a CIP project is generally defined as a major capital project with an anticipated cost of at least \$50,000 and an estimated useful life of more than three years.

D. Fayette County will develop a five-year Capital Improvements Program (CIP) plan for all CIP projects. The first year of the CIP plan will be part of the annual budget.

E. The CIP plan will be updated annually to direct the financing of and appropriations for new projects and updates to existing projects.

F. Fayette County will estimate the impact on operations of capital and CIP projects and will include these operating costs in future operating budgets.

G. Fayette County will utilize a fund named Capital Projects to account for capital projects.

H. Fayette County will utilize a fund named Capital Improvement Program to account for CIP projects.

I. Fayette County will utilize an internal service fund named Vehicle/Equipment Fund to account for the acquisition of vehicles and other motorized equipment.

J. Operating transfers from the various operating funds will be made annually, as needed to the Capital Projects fund, Capital Improvements Program fund, and the Vehicle/Equipment fund.

K. Fayette County will aggressively seek public and private grants, contracts and other outside sources of revenue to fund projects included in the Capital Improvements Program.

L. A project-length budget will be adopted for each capital project. The balances of appropriations for capital projects at year end is understood as being designated by management and re-appropriated in the following years until the project is completed.

II. Operating Budget:

A. Fayette County will finance all current expenditures with current revenues. The County will avoid budgetary procedures that fund current expenditures through the obligation of future resources. Fayette County will not use short-term borrowing to meet operating budget requirements.

B. The operating budget will provide for adequate maintenance of capital equipment and facilities, as well as for their orderly replacement.

C. All Governmental Funds under the control of the Board of Commissioners are subject to the annual budget process. Flexible or cash flow budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and to control expenses.

D. The annual operating budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must be at least equal to estimated appropriations for each fund.

E. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Pursuant to Governmental GAAP, revenues are budgeted when they become measurable and available. Likewise, expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.

F. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.

G. Each operating fund budget will be adopted at the total fund level. In looking at compliance with State law, total expenditures for each fund may not exceed the total budget amount. Internal administrative procedures will be adopted to ensure that each individual department or cost center does not exceed their allotted appropriation amount.

H. Fayette County will strive to include an amount in the General Fund (i.e., a line item for contingencies) to cover unforeseen operating expenditures of an emergency type. The amount of the contingency reserve will be no more than 5% of the total operating budget.

I. Fayette County will integrate performance measurement and objectives, and productivity indicators within the budget.

J. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, and expenditures and encumbrances with budgeted amounts.

K. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.

L. Fayette County shall comply with all State laws applicable to budget hearings, public notices, public inspections, and budget adoption.

M. Enterprise and Internal Service Funds budgets shall be self-supporting whenever possible. Excess revenues of Enterprise Funds shall not be transferred to other funds unless authorized in the Annual Budget.

3. The budget is divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.

The Operating component of the budget is further divided into tracks: Track 1 - Staffing and Track 2 – Other Operating.

The budget is developed by levels: budget requests from the departments, budget recommendations from Staff, budget recommendations from the BOC, budget proposal, and final adjustments and approval of the budget by the BOC.

A budget calendar for the next fiscal year is developed and presented to the Board of Commissioners for approval.

A budget kickoff meeting is scheduled for the county departments, at which time the departments receive instructions on the budget process and all the budget forms necessary to complete their next year budget requests. Any new procedures are specifically clarified.

Letters are sent to the Judicial Circuit and the outside agencies to inform them of the start of the budget process and to provide them with the budget calendar.

Requests for funding are received from the Fayette County departments, the Judicial Circuit, and other outside agencies.

Capital and Capital Improvement Program (CIP):

The departments receive instructions and all budget forms necessary to complete their capital budgets, including forms necessary to provide updates to current capital and CIP projects. Classes are scheduled for staff members who are new to the process of next year budget entry.

Departments submit requests for new capital and CIP projects. Requests for projects detail funding sources and expenditures by line-item within the projects. The departments also provide updates on the status of capital projects and CIP projects from previous fiscal years.

New project numbers are created by the Finance Department. Budget line- items are assigned to each project. Projects are setup to be included in either the Capital Projects fund, the Capital Improvements Program fund, the Vehicle/Equipment fund, or any other special capital projects fund. The project numbers are then provided to the departments for them to do the budget entry.

By a predetermined deadline date, the departments submit all budget documentation on capital projects to the Finance Department. Budget entry for capital projects beyond this point is done only by the Finance Department. All requests of funding for capital projects are finalized.

The Finance Department prepares the capital budget reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their new capital projects requests and updates on their current capital projects. The County Administrator makes recommendations and the capital budget is adjusted accordingly. The adjustments are finalized and the recommended capital budget is provided to the BOC. The departments are also provided with their recommended capital budgets.

The Board of Commissioners conducts budget workshops with the departments. New capital projects are discussed. The departments provide the BOC with updates of their current capital projects. The BOC makes recommendations. The capital budget is adjusted accordingly. The BOC recommended capital budget and CIP plan are finalized.

Operating Budget:

Track 1 – Staffing: budgeted salaries and benefits for current approved positions, current vacancies, and requests for new positions and promotions. The county departments are required to include detailed justification with their requests for new positions and promotions. The county departments are also responsible for providing a list of the budget contacts and the personnel who will be responsible for their budget entry.

The county departments are required to return all budget documentation by a deadline date. This is to allow sufficient time for the Finance Department and the Human Resources Department to complete the staffing budget process. Requests for positions with a new job title need to be submitted directly to Human Resources. These requests need to include a Job Content Questionnaire. Human Resources will establish the new job class and the corresponding pay grade for these new job titles.

Any cost-of-living adjustment (COLA) or pay-for-performance is determined by fund and included in the budget under the Contingency expenditure line for each fund. If approved, it will be allocated to each of the departments within each fund. If not approved, it will be taken out of the budget.

Increases in salary and supplements for constitutional officers that are mandated by law are determined by the HR department and factored in to determine the salaries to be used in the next year budget. The Human Resources Department also determines any changes to benefits premiums and payroll deductions to be effective for the next year budget.

Increases for COLA, pay-for-performance, salary increases for constitutional officers, new positions, promotions, and changes in premiums/deductions are entered into the payroll system. Salary and Benefits projections and personnel (FTE) counts are prepared for each department.

Staff (County Administrator, Finance, and Human Resources) meet to discuss the staffing projections and to make recommendations regarding the requests for new positions and promotions. As necessary, the County Administrator meets with the departments that requested new positions and promotions to inform them of the recommendations by Staff.

Staffing requests and recommendations are provided to the BOC. Budget workshops are held between the BOC and the departments to discuss staffing. The BOC makes recommendations on requests for new positions and promotions.

This is an important step in the budget process because the departments will base the remainder of their operating budget requests on their current year positions and the associated costs of new positions and promotions recommended by the BOC. Printouts of staffing budgets are provided to each of the departments.

Also during **Track 1** of the operating budget, the Assistant Director/Controller prepares the estimated revenue projections for all funds except the Water System who prepares their own. The revenue projections are reviewed by the County Administrator and the CFO and later

presented to the BOC.

Track 2 – Other Operating:

The departments receive instructions and all the budget forms necessary to complete track 2 of the budget. The departments are provided data on actual expenditures for the previous two fiscal years, current year adjusted budget, and year-to-date actual expenditures by line-item to aid them in projecting their next year budget requirements.

Department Heads are instructed to be conservative in their budget projections. The departments enter their budgets in the system. Refresher classes are scheduled for staff members on the process of next year budget entry.

Funding requests from the Judicial Circuit and other outside agencies are received by the deadline date. These budgets are entered by the Finance Department.

At a predetermined deadline date, budget entry beyond this point is done only by the Finance Department. Any changes or adjustments from the departments need to be submitted directly to the Budget Officer and agreed on by the CFO.

All requests for operating funding are finalized. The Finance Department prepares the reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their operating budget requests. The County Administrator makes recommendations and the operating budget is adjusted accordingly.

The recommendations are finalized and the recommended operating budget is provided to the BOC. The departments are also provided with their recommended operating budgets. The Board of Commissioners conducts budget workshops with the departments. The BOC makes recommendations.

The budget is adjusted according to the BOC recommendations to produce a balanced budget proposal. The proposed budget is advertised one week prior to the first public meeting. Two public meetings are conducted to allow the citizens an opportunity to speak with the Board regarding the budget proposal.

The Board of Commissioners takes official action to adopt the budget. The budget is adopted by resolution and it becomes effective with the start of the new fiscal year, July 1st.

II. RESERVE FUND POLICY

PURPOSE

The county will maintain a sufficient working capital reserve in the General, Fire, EMS, and E911 funds to help offset economic downturns, provide sufficient working capital, and provide for sufficient cash flow for current financial needs. In addition, the county will maintain an emergency fund reserve in the General Fund.

POLICY

There shall be a consistent and uniform process for maintaining working capital and emergency fund reserves for Fayette County.

PROCEDURES

The county will maintain a working reserve equal to at least three months of the fund appropriations budget for the General, Fire, EMS, and E911 funds. This amount will be maintained as stabilization funds in the committed fund classification, except for E911 which will be maintained within the restricted fund classification. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturn and the revision of any general government activity;
2. Provide sufficient working capital; and
3. Provide a sufficient cash flow for current financial needs at all times without short-term borrowing.

To be able to use funds that are committed for stabilization, the Board of Commissioners must take formal action to release funds. This type of action will only be taken when failure to take such action would result in a negative position for the unassigned fund balance.

In addition to the working capital reserves, the county will also maintain a \$2 million emergency funding in the assigned fund classification. The emergency funding will only be used for a declared state of natural disaster. The funds will not be released without formal action of the Board of Commissioners.

The county will also maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds. The county will develop capital reserves to provide for normal replacement of existing capital plant and additional capital improvements financed on a pay-as-you-go basis.

III. INVESTMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for the investment of funds that are not needed immediately to pay current obligations.

This policy will be used so that funds not needed for immediate cash will be invested in a way

that (1) safeguards the principal, (2) provides the liquidity required to meet financial obligations in a timely manner, and given these two goals, (3) provides the best return on investment.

POLICY

There shall be a consistent and uniform process for the investment of Fayette County funds not needed for immediate cash.

PROCEDURES

The first and foremost consideration in choosing investments is security. To reduce the risk of loss because of the failure of any financial institution, depository, broker, or dealer the county will 'pre-qualify' these entities prior to investing funds with them. Qualification will include, as appropriate, an audited financial statement demonstrating compliance with state and federal capital adequacy guidelines, proof of certification by a recognized association, proof of state registration, and evidence of adequate insurance coverage. The investment portfolio will be diversified in order to reduce the impact of potential loss from any one type of security or individual issuer. Risk of interest loss will be reduced by assuring that security maturity dates coincide with anticipated cash requirements, and by investing operating funds primarily in short-term securities.

The investments chosen will provide adequate liquidity to meet upcoming cash-flow requirements that may be reasonably anticipated. The investment portfolio will be structured so that investment securities mature concurrent with cash needs. In order to respond to unanticipated cash needs, investments will include securities with good resale markets, such as the local government investment pool.

While taking care to assure that security and liquidity needs are met, investments will be made in a way that can be expected to produce a reasonable return on investment. Meeting all three of these goals at once will mean that the majority of investments are in relatively low-risk securities, which will earn a fair return relative to the risk assumed. Investments will be diversified by maturity, issuer, and class of security in order to help meet these goals.

In compliance with Georgia Code Section 36-82-7, the county will invest bond issue proceeds only in the following:

1. The local government investment pool.
2. Bonds or other obligations of the State of Georgia, or any county municipal corporation, or other political subdivision of the state.
3. Bonds or other obligations of the United States, or subsidiary corporations which are fully guaranteed by the government.
4. Obligations of agencies of the United States government which are issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, for the Central Bank for Cooperatives.
5. Bonds or other obligations issued by any public housing agency or municipal corporation in the United States, if they are fully secured as to the payment of both principal and interest under an annual contributions contract with the United States government.
6. Project notes issued by a public housing agency, urban renewal agency, or municipal corporation which are fully secured by agreement with the United States government.

7. Certificates of deposit of national or state banks located within the State of Georgia, and which have deposits insured by the Federal Deposit Insurance Corporation.
8. Certificates of deposit of federal savings and loan associations, state savings and loan associations, or state building and loan associations located within the State of Georgia, and which have deposits insured by the Savings Association Insurance Fund of the Federal Deposit Insurance Corporation or the Georgia Credit Union Deposit Insurance Corporation.
9. Securities or other interests in any no-load, open-end management type investment company or investment trust registered under the Investment Company Act of 1940.
10. A common trust fund maintained by any bank or trust company, so long as:
 - (a) Their portfolio is limited to bonds or other obligations of the U.S. government or subsidiary corporations of the U.S. government, which are fully guaranteed by the government,
 - (b) The company takes delivery of collateral either directly or through an authorized custodian,
 - (c) The company is managed in such a way as to maintain its shares at a constant net asset value, and
 - (d) Securities in the company are purchased and redeemed only through the use of national or state banks having corporate trust powers and located within Georgia.

As authorized by Georgia Code 36-83-4, the county may invest any money within its control (other than bond issue proceeds) in any of the following, in order to achieve the goals of security, liquidity, and return on investment:

- (a) The local government investment pool.
- (b) Obligations of this or other states.
- (c) Obligations issued by the United States government.
- (d) Obligations fully insured or guaranteed by a U.S. government agency.
- (e) Obligations of any corporation of the U.S. government.
- (f) Prime bankers' acceptances.
- (g) Repurchase agreements
- (h) Obligations of other political subdivisions of the state.

The Finance Department will prepare a quarterly investment report to be submitted to the County Administrator and the Board of Commissioners. The report will include a list of individual securities held at the end of the quarter, average weighted yield-to-maturity on investments, maturity dates of investments, and the percent of the portfolio which each type of investment represents.

IV. DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for issuing debt for the county. This policy will be used as a framework to ensure the county will meet its obligations in a timely manner, for public policy development, and for managing the capital improvement program.

POLICY

There shall be a uniform and consistent process in debt issuance for Fayette County.

PROCEDURES

Fayette County's debt management policy is designed to be fiscally conservative enough to safeguard the resources entrusted to it, yet flexible enough to use the most appropriate financing mechanisms as conditions and needs change.

In issuing, managing, and retiring debt, the county will abide by relevant provisions in the Georgia Constitution and codified law. As used in the state constitution, the term 'debt' means a fiscal liability not to be discharged by taxes levied within the year in which the liability is undertaken (Attorney General Opinion 75-19). Before incurring any bonded indebtedness, an analysis will be completed that shows anticipated annual tax collections will be sufficient to pay the principal and interest within 30 years.

To facilitate use of this policy in financial administration and management, it is divided into sections pertaining to: debt limit, debt structure, debt issuance, and debt management.

1. Debt Limit - Article IX of the state constitution sets legal limits on the maximum allowable amount of debt. In compliance, the county's total debt will not exceed 10% of the assessed value of all taxable property within the county.

Any proposed debt will be coordinated with the multi-year comprehensive plan and capital improvement program, and will reflect the priorities identified in the plans.

The county will use voter-approved general obligation debt to fund general purpose public improvements which cannot be financed from existing funding streams. Long-term debt will not be used to pay for on-going costs. Analysis of the feasibility of issuing debt for a capital project will consider ability to fund future operating, support, and maintenance costs.

A major consideration in issuing debt is affordability. To develop an indication of county residents' ability to absorb additional debt, the following ratios will be considered:

- a. Current debt per capita for the county
- b. Per-capita debt as a percent of per-capita income
- c. Debt service as a percent of current general fund revenues
- d. The ratio of debt to taxable property value

An analysis of revenue and expense trends will also be completed to provide an indication of the county's ability to repay the debt into the future.

2. Debt Structure - Debt will be financed for a period not to exceed the useful life of the capital improvements or other benefits derived, but in no event shall it exceed 30 years.

Debt will not be used when pay-as-you-go funding is available. If the direct users of a county service can be readily identified, consideration should be given to their paying for the services they receive through fees, assessments, or other appropriate charges.

Revenue bonds will be used to finance enterprise systems or other undertakings where appropriate. Since revenue-bond debt is paid out of revenue derived from the undertaking, and is not considered a debt of the county in state law, care will be taken to assure that anticipated revenues will meet principal and interest payments as they come due. In compliance with the

state constitution, the county will not exercise the power of taxation for paying any part of the principal or interest of revenue bonds, nor will it pay revenue bond obligations out of general revenues or with revenue sharing funds.

The county will operate in a fiscally conservative way that best preserves and safeguards its citizens' resources. Toward this objective, the favored type of debt instrument will normally use fixed rates of interest.

Debt with variable-rate interest payments should not be used unless it can be clearly documented that it will provide the best alternative for debt financing, taking care to consider the total cost of issuing, monitoring and managing this type of debt. If used, the county's variable-rate debt will not exceed 20% of total debt, unless benefit to the county's taxpayers is clearly documented.

The county will not use derivatives or other alternative financing for speculative purposes. Alternative financing products will be used only with approval of the Board of Commissioners, and only for appropriate objectives, such as debt savings due to market conditions, better management of assets and liabilities, reduced interest rate risk, or improved cash flow. Any consideration of using derivatives will include an analysis of all known or anticipated costs, and all risks such as basis risk, tax risk, counter-party risk, termination risk, liquidity renewal risk, remarketing risk, and credit risk. It should also include an analysis of the county's ability to perform adequate risk management over the life of the obligation. Inasmuch as variable rate debt will not be the prevalent form of financing, the need for alternative financing products like derivatives should be minimal.

In the event that an investment introduces the possibility of an arbitrage rebate liability, the Finance Department will monitor the investment closely. Outside expertise will be acquired to assist with the calculation and determination of rebates due to the Internal Revenue Service, inasmuch as the regulations and calculations are very complex, and any errors could result in significant settlement payments by the county.

Conduit debt involves certain limited-obligation revenue bonds, certificates of participation, or similar debt instruments issued by a county government specifically to provide capital financing for an independent third party, such as a development authority. This does not obligate the county financially. However, the county reserves the right to approve or disapprove a conduit debt issue based on the third-party borrower's creditworthiness, credit rating, or other circumstances that it may deem of significance. The county may also consider how the use of the proposed debt would fit into existing public policy and long-range plans.

3. Debt Issuance - Standard practice will be to sell bond issues through the competitive bid process. There may be times, however, when conditions indicate that a negotiated bid will be more favorable; for instance, if an issue is unusually small, unusually large, or contains complex or innovative features. An evaluation of the method of sale will be done for each bond issue, including an assessment of the different risks associated with each method. Thorough records will be kept that document the process to demonstrate that it was equitable and defensible.

If a negotiated bid is to be used for a bond issue, the competitive process will be used to select an

underwriter, in order to ensure that multiple proposals are considered. Outstanding debt will be reviewed on a routine basis. When there is a demonstrated economic or other benefit, the county should consider initiation of fixed-rate refunding or alternative financing products. In compliance with the Georgia Constitution, refunding debt (other than revenue bonds) will not extend the maturity date beyond the original debt being refunded, and will not increase the original interest rate, without voter approval.

4. Debt Management - The county will ensure that adequate internal controls exist to provide compliance with relevant federal, state or other laws, rules, regulations, and covenants associated with outstanding debt.

For revenue bonds supported by enterprise funds, an annual analysis will be completed to ensure fees, rates, or other enterprise revenue are sufficient to meet debt service requirements.

Note: For guidance on investment of bond proceeds, please see the Fayette County investment policy.

V. PURCHASING CARD POLICY

PURPOSE

The purpose of this policy is to provide guidelines by which Fayette County employees can participate in a purchasing card program as an efficient and cost-effective means to purchase job-related goods and services.

POLICY

This policy will apply to all employees participating in the purchasing card program and is intended to provide flexibility to make small dollar purchases as well as travel arrangements and seminar/conference reservations when needed. The purchasing card program is intended to reduce the use of petty cash and small dollar purchase orders. Goods requiring solicitation of bids should be directed to the Purchasing Department.

Note: The policy and procedures herein do not apply to the Sheriff's Office when using confiscated funds for such purchases.

PROCEDURES

A. Issuance of P-Cards

Purchasing cards shall be issued to employees only by the direction of their Department Head. Elected Officials and the County Administrator may request cards for themselves. P-Cards shall be surrendered and accounts closed upon termination of employment with the

County for any reason.

B. Transaction Limits

The following limits shall apply in regards to purchases made with County P-Cards:

1. Dollar limit per transaction - \$500
2. Billing cycle dollar limit - \$5,000

Transactions for travel such as hotel stays covering multiple days which exceed \$500 must be approved by the Department Head prior to travel.

Other transactions not meeting the limits outlined within this policy must be approved by the County Administrator prior to purchase.

C. Purchases

Under no circumstances is a purchasing card program participant permitted to use the P-Card for personal purchases. All P-Card transactions shall be related to official County business.

Purchases shall not be split to stay within the limits established.

Allowable purchases include, but are not limited to, employee travel and training, seminars, professional membership dues, building supplies, cleaning supplies, vehicle or computer parts, safety supplies, shipping/postage, office supplies and emergency purchases.

Prohibited purchases include, but are not limited to, alcoholic beverages, cash advances, gifts, gift cards, legal services, medical services, computer hardware and software, personal items and unbudgeted items. In the case of non-travel meals, expenses should be limited to the following events:

1. A meeting hosted by the County Administrator or the Board of Commissioners.
2. A meeting required by law or authorized by a department director which is anticipated to last more than four (4) hours and which, is scheduled through normal meal times.
3. A business meal with someone other than another County official or employee in order to discuss a specific item of county business. Receipts are required for such meals and should detail the nature of the meeting and the number of attendees.

D. Roles and Responsibilities

1. *P-Card Program Administrator* will serve as the liaison with the Bank handling the County's program by coordinating the issuance of cards, maintaining card limits, cancelling cards as necessary and ensuring balances due are paid in a timely manner. The Program Administrator will also monitor the timely receipt from departments of the transaction logs, record each transaction within the accounting system, publish the annual

due date schedule for completed transaction logs, assist in maintaining the program policy and procedures, provide training as needed, any preform any other task related to the P-Card program as assigned by the CFO.

2. ***P-Card Holder or Department Designee*** as assigned by the Department Head will be responsible for securing account numbers, expiration dates, and security codes for all purchasing cards assigned to self or to the Department, ensuring only job-related goods or services allowed under the P-Card program are purchased and the purchasing card bi-weekly billing statement is reconciled. The reconciliation will be considered complete when a completed transaction log is submitted to Finance by the scheduled due date with an itemized receipt or invoice for each transaction attached confirming state sales tax has not been charged (exception-meals). The transaction log must be signed by the cardholder or department designee and the Department Head.
3. ***Department Heads/Elected Officials*** are responsible for determining which employees will be issued a purchasing card, notifying Finance when such employee terminates employment with the County, approving and signing each billing statement transaction log for their department's purchases and verifying funds are available in the department's budget. In addition, any suspected abuse should be reported to the CFO immediately.

E. Audit

The Finance Department Accounting Analysts will review their departments' P-Card transaction logs and verify the receipts submitted did not charge sales taxes (exception-meals), the amounts charged reconcile to the billing statement and the accounting codes assigned are accurate.

The CFO or their designee will conduct a bi-weekly audit to verify the spending activity relative to the established guidelines and compliance with the P-Card policy. The audit will be no less than ten percent (10%) of the number of cards with activity but no less than two (2) cards. The selection process will be based on a random selection process using RANDOM.ORG.

The County Administrator, CFO and assigned financial analyst will conduct spot audits of all transactions that warrant a further review or explanation.

F. Violations

Failure to comply with the P-Card policy will be considered a violation of the program with the follow actions and / or disciplinary action as appropriate.

- 1st Violation 30 day P-card suspension
- 2nd Violation Removal from the P-card program

VI. REPLACEMENT OF VEHICLES, HEAVY EQUIPMENT, AND OTHER ASSETS

PURPOSE

Fayette County owns and uses vehicles, road-construction and other heavy equipment, tractors, trailers, and similar assets in conducting county business. This policy and procedures section is designed to produce the desired outcomes of:

- Predictability in establishing annual budgets for asset replacement.
- Predictability for the Departments in planning replacement and use of assets.
- Minimized wait times between identifying the need to replace an asset and receipt of the new asset.
- Conservation of tax dollars by achieving optimum useful life from each asset.
- Enabling employees to conduct county business by providing appropriate equipment.

POLICY

Vehicles, heavy equipment, tractors, and similar assets will be purchased, maintained, used, and retired in a manner that provides the best return on investment. The policy for replacement of these classes of assets is designed to accomplish this goal, while assuring that appropriate equipment is available to effectively conduct county business.

Note: Except as otherwise noted, this policy does not pertain to assets acquired with federal or state seizure funds, property obtained through the Georgia Emergency Management Agency's 1033 Excess Property Program, or other non-county resources. Assets used by Water System and Solid Waste will be replaced with enterprise funds, but will follow the process set forth in this policy.

PROCEDURES

A. Funding for Asset Replacement - A sinking fund shall be established and maintained for the systematic, timely replacement of vehicles, road machinery, tractors, trailers, and similar assets. This will be a reserve account, with the fund balance carried forward each fiscal year.

As part of the annual budget process, the Finance Department will recommend an estimated amount to be added to the fund. Proposed amounts will be based on an annuity that will enable relatively consistent amounts to be added to the sinking fund each year.

The fund will consist of two amounts:

- 1) The annuity balance designated to replace vehicles and other assets, as approved by the Board of Commissioners during the annual budget process.
- 2) An amount to be used for unexpected or infrequent events, such as damaged or wrecked vehicles. This portion of the fund can be used to compensate departments for actual losses sustained, such as insurance deductibles or repairs that insurance has not covered, upon approval of the Board of Commissioners.

B. Criteria for Replacement - County departments should use assets until it is no longer advantageous to keep them, due to economic, obsolescence or other reasons. Guidelines as to expected useful life of assets have been established using age, mileage or both as criteria, as appropriate. The guidelines assume proper maintenance and repair of the assets.

Guidelines for replacement of vehicles are based on mileage and age, as follows:

- | | | |
|---------------------------------------------------------|------------------|----------|
| 1) Emergency / pursuit sedans, trucks, & SUV's | 100,000 miles or | 5 years |
| 2) Other sedans and sport-utility vehicles | 150,000 miles or | 7 years |
| 3) Pickup trucks, vans | 150,000 miles or | 10 years |
| 4) Dump trucks | 120,000 miles or | 10 years |
| 5) Ambulances | 250,000 miles or | 10 years |
| 6) Fire apparatus (front-line service) | | 15 years |
| 7) Fire apparatus (reserve – after 15 years front-line) | | 5 years |
| 8) Brush units / BFP units | | 10 years |
| 9) Rescue Units | | 15 years |

Guidelines for other assets covered under this policy are:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 10) Backhoes, bush hogs, compactors, drum rollers, hay blowers, loaders, rollers, sand & salt spreaders, tack distributors, track hoes, large tractors, and similar equipment | 15 years |
| 11) Dozers, graders, pan scrapers, skid steer loaders, soil compactors, and similar equipment. | 20 years |
| 12) Trailers | 15 years |
| 13) Grounds equipment, mowers, tractors, attachments | 7 years |

Replacement guidelines for other assets that do not fit these descriptions will be established on a case-by-case basis as needed.

Assets included in Categories 1-11 above will be placed on consent agendas after consideration and approval by the Vehicle Replacement Committee, as described in Part E below. Assets included in Categories 12-13 will not need to go through the Vehicle Replacement Committee for replacement; instead, they can be replaced as approved in the budget development and approval process.

C. Maintenance and Care of Assets - The department head who is custodian for an asset will be responsible for maintaining it in good repair and working condition until it is replaced. Records should be kept by each department to document regular maintenance and reasonable care that preserve the utility of each asset.

The county's Fleet Maintenance operation is available for most maintenance and many types of repairs. The Sheriff's Department is invited to use this service, especially in instance when they will realize an economic or other benefit. Other departments and offices are to use Fleet Maintenance to repair, maintain and preserve their vehicles or heavy equipment.

D. Authorized vehicle colors - The color of a county vehicle helps citizens to quickly identify its official purpose. All newly acquired vehicles will be white, with the official logo of the acquiring department, with the following exceptions:

- 1) The Sheriff has authority to determine the color(s) of the vehicles used by the Sheriff's Office.

- 2) Vehicles used by the Marshal's Office will be black.
- 3) Fire and Emergency Medical Services vehicles will be red, or red with white.
- 4) The vehicle used by the Constable will be beige or a similar color.

Any other color exceptions must be approved by the County Administrator prior to acquisition of the vehicle. When a vehicle is transferred from one department to another, if it is not the authorized color for the receiving department, it must be painted the authorized color.

E. Replacement Planning - The Finance Department will coordinate development of an annual projection of assets that will meet the guideline criteria for the upcoming fiscal year. The Finance Department will prepare a spread sheet that identifies, based on available information within the asset inventory system, all of the assets that will meet replacement guidelines at the beginning of the upcoming fiscal year. The Finance Department will forward the draft document to other departments, who will update mileage or other data as needed, and return it to the Finance Department. The finished document will be used for planning and budget purposes, to increase the level of predictability in establishing annual contributions to the sinking fund, and to assist departments in planning for asset replacement.

Timeframes and deadlines for this document will be established by the Finance Department each year in order to include the information in the overall budget development process.

F. Replacement Process - After an asset meets the guideline criteria for replacement, or when it is expected to do so in the upcoming quarter, the department to which the vehicle is assigned will be responsible for obtaining an inspection by Fleet Maintenance. The Director of Fleet Maintenance will determine if the asset can be economically repaired and returned to duty, or if it should be retired from its present use for safety, economic, or other concerns. If the asset can no longer be appropriately used in its present capacity, the Director of Fleet Maintenance will recommend whether the county should retire the asset, or use it in another capacity. The recommendation will consider the estimated remaining useful life, cost to maintain, anticipated downtime, or any other pertinent facts.

A standing Vehicle Replacement Committee shall consist of:

- the Finance Director or designee(s)
- the Fleet Maintenance Director
- the Chief Marshal
- a representative of the Sheriff's Department
- any other person(s) as decided by the County Administrator

The Committee shall be chaired by the Finance Director or designee. Its primary purpose will be to recommend replacement, re-assignment, or other disposition of vehicles, heavy equipment, tractors, trailers, and similar assets, as requested by department heads.

The Chair of the Vehicle Replacement Committee will schedule quarterly meetings to consider recommendations for asset replacement. Assets will be considered (1) which have met the criteria for replacement, or are anticipated to do so in the upcoming quarter and (2) which have been inspected by Fleet Maintenance prior to the meeting date. The Committee Chair will

consider proposals from the Sheriff's Department, Fleet Maintenance, or others regarding the scheduling of meetings to take advantage of manufacturers' production or delivery schedules, urgency of replacing the vehicles, or other considerations.

The Fleet Maintenance Director will bring documentation to Committee meetings that will facilitate the process of developing recommendations for vehicle replacement. The documentation will include the results of the Fleet Maintenance inspection, plus any other observations or information that will be needed to make a good recommendation.

Documentation should also note any attachments or components that can economically be removed from the old asset and reassigned to a new one.

The head of the department that owns the asset, or his / her designee, will be a participant in the called meeting, and will provide information as needed by the Committee. The department's representative will provide a list of proposed purchases to replace the asset(s), including any additional components, attachments, or other add-on equipment.

NOTE: The following distinctions are provided to clarify what types of items should be included in an asset replacement proposal, and what types of items should be a separate purchase decision. For this purpose, two categories of property are considered:

1) **Attachment** – tangible property that is usually actually attached to the “parent” asset (e.g. automobile or truck), and they function as one piece of equipment. In general, an attachment should:

- a. Have the same person responsible for the parent asset and the attached item.
- b. Be financially depreciated in the accounting records with the parent asset.
- c. Plan to be disposed of with the parent asset or removed and transferred to a

different parent asset later.

Examples of attachments would include decals, light bars, push bumpers, headlight flashers, or prisoner cages. Although some of these items are often used in more than one vehicle, it is not administratively or financially advantageous to tag, inventory, depreciate and track these items separately.

2) **Component** – tangible property that is related to, but not an integral part of, another asset. Generally, a component will:

- a. Be able to function away from the parent asset, either as a stand-alone unit or with another parent.
- b. Be financially depreciated (if applicable) separately from the parent asset.
- c. Be inventoried and tracked separately from the parent asset.
- d. Ordinarily be disposed of separately from the parent asset.

Examples of components include 800 MHz radios, digital video cameras, or shotguns.

The department head should request any attachment items along with a new “parent” asset. Component items will be part of a separate purchasing decision process and, in general, should be considered as part of the annual budget development process, apart from vehicle or other “parent” asset replacement.

After the Vehicle Replacement Committee has voted to recommend replacement of an asset, the Finance Department will prepare a consent agenda request for the Board of Commissioners' consideration. The request will include the proposed type and cost of the replacement vehicle or other asset, as well as any attachments or other proposed expenditures that are not part of the requesting department's existing Maintenance and Operating budget.

In order to assure that insurance, asset security, and overall accountability are maintained, acquisition or retirement of assets will be addressed by the Board of Commissioners through the consent agenda process as follows:

1. Acquisition of assets:

(a) The Board of Commissioners will give prior approval to the acquisition of any asset that falls within the scope of this policy, whether purchased with county funds, or with enterprise funds such as water system or solid waste disposal revenues.

(b) Assets that are available as a result of federal or state seizure or similar program may be acquired through the court process. To assure that assets are properly insured, registered and titled within timeframes allowed, the Finance Department will need to be notified within two weeks of acquisition.

(c) For the reasons enumerated in (b) above, the Sheriff's Department will need to notify the Finance Department of assets purchased through use of resources derived from sources such as federal or state seizure programs (e.g., cash or trade-ins) within two weeks of acquisition. This will enable the Finance Department to assure that vehicles are properly insured, registered and titled within time frames allowed.

2. Disposal of assets:

(a) The Board of Commissioners will give prior approval to the disposal of any asset that falls within the scope of this policy, and which was purchased with county funds or enterprise funds.

(b) The Board of Commissioners must authorize the Finance Department to take necessary actions associated with the disposal of assets acquired through federal seizure, state seizure, or similar programs. This includes, but is not limited to, such steps as transfer of confidential license tags from an old vehicle to a new one, removing an asset from the county's inventory records, or properly recording financial transactions (e.g. monthly depreciation schedules). So that the county can properly execute these types of transactions, the Sheriff's Department agrees to notify the Finance Department of disposal of federal seizure, state seizure, or similar assets within two weeks of such disposal.

The FY 2024 Adopted Budget complies/allows compliance with relevant Financial Policies

Budget Policy

A. The budget directs resources to meet current expenditures (**FY 2024 Adopted Operating Budget**) and capital expenditures (**FY 2024 Adopted Capital Budget**) for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years (**FY 2024-2028 Capital Improvements Plan**).

B. The budget process culminates with the adoption of an annual balanced budget for each fund (**FY 2024 Adopted Operating Budget**) and under a project-length balanced budget for each capital project fund (**FY 2024 Capital Budget**). All capital projects included in the budget are fully funded with current revenues.

Reserve Fund Policy

The FY 2024 Adopted Budget allows compliance with the following reserve fund policy requirements: maintaining a working reserve equal to at least three months of the fund appropriations budget, maintaining a \$2 million emergency reserve in the General Fund, and reserves to fund the entire 5-year Capital Improvements Plan (CIP). The budget allows the compliance with these policy requirements because only current revenues are used to finance current expenditures, no fund balance is used.

Debt Management Policy

A. No additional debt will be issued to fund capital projects in the Capital Improvements Plan (CIP). Funding for the entire 5-Year CIP program has already been assigned within the fund balance of the respective governmental funds.

B. Debt will not be used when pay-as-you-go funding is available. Funding from current revenue in the FY 2024 adopted budget is sufficient to pay current expenditures.

Replacement of Vehicles, Heavy Equipment, and Other Assets Policy

A. A systematic and coordinated schedule for replacement of vehicles, road machinery, and other assets is updated annually as part of the budget process. The purpose is to arrive at an estimated total annual replacement cost for the vehicles and equipment being replaced.

B. Based on the estimated total annual replacement cost for the following fiscal year and the cost of any new vehicles and equipment to be added to the county fleet, transfers of funding from the respective governmental funds are included in the adopted budget to fund the acquisition of these vehicles, heavy machinery, and other assets.

FAYETTE COUNTY, GEORGIA
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with Georgia Code Section 36-81-7 and Section 14 of Article II of the Fayette County Code.
2. Fayette County will prepare an Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities.
3. Fayette County will establish and maintain a high degree of accounting practices. Accounting records and systems will conform to Generally Accepted Accounting Principles.
4. Fayette County will maintain accurate records of all assets to ensure a high degree of stewardship of public property.
5. Fayette County will develop an ongoing system of financial reporting to meet the needs of the Board of Commissioners, the County Administrator, Department Heads, and the general public. Reporting systems will monitor the costs of providing services wherever possible. The reporting systems will also promote budgetary control and comparative analysis.
6. Fayette County will follow a policy of full disclosure on its Financial Reports.

FAYETTE COUNTY, GEORGIA MEASUREMENT BASIS

Basis of Accounting - used in the Annual Comprehensive Financial Report (ACFR)

The term “*basis of accounting*” refers to that point in time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the particular measurement focus being applied.

Governmental Funds are used to account for the County’s general government activities. Governmental funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter. Expenditures are generally recorded when the related liability is incurred.

Proprietary Funds use the **accrual basis of accounting**. Revenues are recorded when earned and expenses are recorded when the related liability is incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items.

Fiduciary Funds account for resources held by the County in a **trustee capacity** or **as an agent** on behalf of others. These funds are custodial in nature and do not present results of operations or have a measurement focus.

Basis of Budgeting

Governmental Funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are “measurable and available”).

Proprietary Funds use the **cash basis of accounting**. Revenues are recorded when received and expenses are recorded when paid. There is no distinction between operating and non-operating items.

Fiduciary Funds are not included in the budget.

Basis of Accounting and Basis of Budgeting – Differences

1. All funds are included in the ACFR. Not all funds are included in the budget. Budgets are not prepared for fiduciary funds and internal service funds, except for the Vehicle/Equipment fund.
2. Depreciation and amortization expense for proprietary funds are included in the ACFR. These are not included in the budget.
3. Enterprise funds use the accrual basis of accounting in the ACFR and use the cash basis in the budget.
4. The results of operations of component units are included in the ACFR. These are not included in the budget.

FAYETTE COUNTY, GEORGIA BUDGET AMENDMENTS

Each year, an annual budget is formulated which represents the County's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June each year, it is at that point in time, management's best estimate as to the most efficient allocation of financial resources to meet the service needs of the community. Even then it is recognized that amounts originally adopted can be affected by the occurrence of unanticipated revenues and/or expenditures or the need to transfer appropriations among funds or among departments. Original appropriations are then amended by transferring funds. This will bring line-items within a new "Revised" budget amount.

There are two classes of budget adjustments: *amendments* that need to be approved by the Board of Commissioners and *transfers* between line-items that only need approval by county management.

Budget Amendments need to be approved by the Board of Commissioners:

1. Changes in revenue or expenditure appropriations that increase or decrease the adopted budget for a fund or a department (the legal level of control) shall require the approval of the Board of Commissioners.
2. Changes in appropriations of capital projects shall require the approval of the Board of Commissioners.
3. Any transfer of appropriations from/to salary, benefits and or contingency line-items (if used) shall require the approval of the Board of Commissioners.

Procedure for amendments – the requesting department will prepare a Consent Agenda Item to be presented to the Board of Commissioners for approval. After approval by the Board of Commissioners, the Finance Department will enter the budget amendment in the financial system.

Budget transfers need only approval by county management:

1. Reassignment of resources among line-item expenditures (except salary, benefits, and contingency) within a department's approved budget requires only approval by the Department Manager and the Finance department. This reassignment of funds cannot change the department's total adopted budget.

Procedure for transfers – the department that is requesting the transfer needs to submit a Budget Transfer Request form to the Finance department. The transfer form lists the line-item(s) from where the funds will be transferred and the line item(s) to where the funds will be transferred, the amount of the transfer, and a justification for the transfer. After approval by Finance Management, the transfer is entered in the financial system and the requesting department is informed that the transfer is complete.

Budget amendments and transfers change original line-item appropriations. The net effect of increases and decreases to the adopted budget results in a new "Revised" budget amount.

**FAYETTE COUNTY, GEORGIA
FUNDS INCLUDED IN THE ANNUAL ADOPTED BUDGET**

Governmental Funds

100 – General Fund

Special Revenue Funds

- 205 – Law Library Surcharge
- 214 – Accountability State court
- 215 – 911 Communications
- 216 – Jail Surcharge
- 217 – Juvenile Supervision Surcharge
- 218 – Victims Assistance Surcharge
- 219 – Drug Abuse & Treatment
- 270 – Fire Services
- 271 – Street Lights
- 272 – Emergency Medical Services
- 291 – Animal Control Spay Neuter

Capital Projects Funds

- 372 – Capital Projects
- 375 – Capital Improvement Program

Enterprise Funds

- 505 – Water System
- 507 – Water System CIP Projects
- 540 – Solid Waste

Internal Service Funds

610 – Vehicle/Equipment

FAYETTE COUNTY, GEORGIA FUND TYPES

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (i.e., special revenue funds). Governmental funds are accounted for using a current financial resources measurement focus. All governmental fund types use the modified accrual basis of accounting. Governmental funds include the ***General Fund***, ***Special Revenue Funds***, and ***Capital Projects Funds***.

1. ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are property taxes, sales & use taxes, and charges for services. Primary expenditures are for public safety, general government, judicial system, and public works.

2. ***Special Revenue Funds*** account for resources legally restricted to expenditures for specified current operating purposes. The focus of Special Revenue Fund accounting is on sources and uses of "available spendable resources" rather than on costs of services. They are accounted for on a spending measurement focus using the modified accrual basis of accounting. The following are Special Revenue Funds used by the County:

a) ***911 Communications*** – to account for revenues generated by a telephone usage surcharge used to operate and maintain an emergency 911 telephone communications and dispatch center.

b) ***American Rescue Plan Act (ARPA) Fund*** – accounts for the proceeds of direct funding through the American Rescue Plan Act (ARPA).

c) ***Emergency Medical Services*** – to account for emergency services provided within the EMS tax district. Financing is derived principally from a special tax levy against property owners.

d) ***Fire Services*** – to account for fire protection provided within the fire district. Financing is derived principally from a special tax levy against property owners.

e) Other Special Revenue Funds derive their revenue from fees and fines surcharges that are broken down into various specific County functions including ***Law Library Surcharge, Accountability State Court, Jail Surcharge, Juvenile Supervision Surcharge, Victims Assistance Surcharge, Drug Abuse and Treatment, and Animal Control Spay Neuter***.

f) ***Law Enforcement Confiscated Monies (L.E.C.M.)*** – to account for monies confiscated under Federal and Georgia law by Fayette law enforcement officers related to controlled substance offenses. The Federal monies come from both the Department of Justice and Department of the Treasury. This money is restricted and must be used to enhance law enforcement efforts such as to defray the costs of complex investigations, to purchase equipment and to fund training for staff of the Sheriff's department.

g) ***Street Lights*** – to account for revenues generated by user charges for maintaining street lights.

h) ***Hotel/Motel Excise Tax Fund*** – to account for taxes charged on rental of hotel/motel rooms as provided in Title 48, Chapter 13 of the Official Code of Georgia Annotated. These funds are used for the promotion of tourism, conventions, and trade shows in the County.

i) ***Opioid Settlement Fund*** – to account for the County's share of the proceeds of

the opioid settlement funds which is restricted for approved uses.

j) ***Sheriff Programs Fund*** – to account for the monies collected from inmates for the purchase of supplies. The profit from these sales is used for the benefit of the general inmate population.

3. ***Capital Projects Funds*** – to account for the acquisition of fixed assets or construction of capital projects not being financed by proprietary fund types. These are discussed in detail in the Capital Budget section of this document.

Proprietary funds are used to account for activities similar to those found in the private sector. Proprietary funds use the accrual basis of accounting. There are two types of proprietary funds: ***Enterprise funds*** and ***Internal Service funds***.

1. ***Enterprise Funds*** are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Fayette County uses the following Enterprise Funds:

a) ***Water System Fund*** – The County uses a Water System Enterprise Fund to account for the provision of water services to the residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and debt service, and billing and collection.

b) ***Solid Waste*** – The Georgia Comprehensive Solid Waste Management Act requires the County to report to the Department of Community Affairs the total cost of providing solid waste management services and to disclose this information to the public. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and landfill charges.

2. ***Internal Service Funds*** are used to account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. Fayette County uses the following Internal Service Funds:

a) ***Vehicle/Equipment Fund*** – used to account for the acquisition of vehicles, heavy equipment, and similar assets.

b) ***Worker's Compensation Self-Insurance*** – used to provide resources for payment of workers' compensation claims of County employees.

c) ***Dental/Vision Self-Insurance*** – used to provide resources for payment of employee dental/vision claims.

d) ***Medical Self- Insurance*** – used to provide resources for the payment of medical claims, the cost of the Employee Assistance Program (EAP), and the annual flu shots.

Fiduciary funds are used to account for resources held in a trustee capacity for the benefit of parties principally outside the government. These funds are not reflected in the Government-Wide Financial statements because the resources of fiduciary funds are not available to support the County's own programs. The County holds funds on a trustee capacity or as an agent for the following: Tax Commissioner; Sheriff's Office, Superior Court, State Court, Magistrate Court, Juvenile Court, Probate Court, and Griffin Judicial Circuit.

Budgeted - Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	10 - General Government	Administration
			Buildings & Grounds Maint
			Commissioners
			Contingency
			Elections
			Engineering Office
			Finance
			Human Resources
			Information Systems
			Law Department
			Non-Departmental - General Government
			Purchasing
			Tax Assessor
Tax Commissioner			
Governmental Fund	100 - General Fund	20 - Judicial System	Board Of Equalization
			Clerk Of State Court
			Clerk Of Superior Court
			District Attorney
			Juvenile Court
			Magistrate Court
			Non-Departmental - Judicial
			Probate Court
			Public Defender
			State Court Judge
			State Court Solicitor
Superior Court Judges			
Governmental Fund	100 - General Fund	30 - Public Safety	Animal Control
			County Coroner
			Emergency Management
			Non-Departmental - Public Safety
			Sheriff - Criminal Investigations
			Sheriff - Field Operations
			Sheriff - Jail Operations
			Sheriff - Support Services
Governmental Fund	100 - General Fund	40 - Public Works	Environmental Management
			Fleet Maintenance
			Non-Departmental - Public Works
			Public Works Administration
			Road Department
Governmental Fund	100 - General Fund	50 - Health and Welfare	Dept Of Family & Children
			Fayette Community Options
			Fayette Counseling Center
			Public Health
			Senior Citizens Center
Governmental Fund	100 - General Fund	60 - Culture & Recreation	Libraries
			Non-Departmental - Culture & Recreation
			Recreation

Budgeted - Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	70 - Planning & Development	Building Safety
			Code Enforcement Section
			County Extension
			Development Authority
			Georgia Forestry Commission
			Non-Departmental - Planning & Development Planning & Zoning
Governmental Fund	100 - General Fund	80 - Debt Service	Criminal Justice Center Debt
Governmental Fund	100 - General Fund	90 - Other Financing Uses	Transfer To Other Funds
Governmental Fund	205 - Law Library Surcharge	20 - Judicial System	Law Library
	210 - Confiscated Property - State	30 - Public Safety	Confiscated Property
	211 - Confiscated Property - US Custom	30 - Public Safety	Confiscated Property
	212 - Confiscated Property - Federal	30 - Public Safety	Confiscated Property
	214 - Accountability State Court	20 - Judicial System	Accountability State Court
	215 - 911 Communications	30 - Public Safety	911 Communications
	216 - Jail Construction Surcharge	30 - Public Safety	Jail Surcharge
	217 - Juvenile Supervision Surcharge	20 - Judicial System	Juvenile Supervision
	218 - Victims' Assistance Surcharge	50 - Health and Welfare	Victim'S Assistance
	219 - Drug Abuse & Treatment	50 - Health and Welfare	Drug Abuse & Treatment
	270 - Fire Services	30 - Public Safety	Fire Services
	271 - Street Lights	40 - Public Works	Street Lights
	272 - Emergency Medical Services	30 - Public Safety	Emergency Medical Services
	291 - Animal Control Spay Neuter	30 - Public Safety	Animal Spay Neuter
Capital Fund	372 - Capital Projects	Various functions	Various Departments
	375 - Capital Improvement Program	Various functions	Various Departments
Enterprise Fund	505 - Water System	Water System	Administrative - Debt/FA
			Customer Service
			Field Operations
			Reservoir Management
			Water Admin
			Water Billing
			Water Crosstown
			Water Lab & Compliance
			Water Maintenance
			Water Marshal Water So Fayette
Enterprise Fund	540 - Solid Waste	Solid Waste	Solid Waste & Recycling
Internal Service Fund	610 - Vehicle/Equipment	Various functions	Various Departments

FUNDS REPORTED IN ANNUAL COMPREHENSIVE FINANCIAL REPORT (AUDITED)	FUNDS INCLUDED IN ANNUAL ADOPTED BUDGET
100 - General Fund	100 - General Fund
101 - Griffin Judicial Circuit	
205 - Law Library Surcharge Fund	205 - Law Library Surcharge Fund
206 - Sheriff Operations 210 - State Confiscated Property Fund 211 - Us Customs Fund 212 - Federal Confiscated Property Fund 213 - Opioid Settlements Fund	
214 - Accountability State Court 215 - 911 Communications 216 - Jail Surcharge Fund 217 - Juvenile Supervision Surcharge Fund 218 - Victims Assistance Surcharge Fund 219 - Drug Abuse & Treatment Superior Court	214 - Accountability State Court 215 - 911 Communications 216 - Jail Surcharge Fund 217 - Juvenile Supervision Surcharge Fund 218 - Victims Assistance Surcharge Fund 219 - Drug Abuse & Treatment Superior Court
230 - American Rescue Plan Act 2021	
270 - Fire Services Fund 271 - Street Lights Fund 272 - Emergency Medical Services	270 - Fire Services Fund 271 - Street Lights Fund 272 - Emergency Medical Services
275 - Hotel/Motel Tax	
291 - Animal Control Spay Neuter	291 - Animal Control Spay Neuter
321 - Splost Roads County-Wide 322 - 2017 Splost Voter Approved 327 - 2023 Splost Voter Approved	
372 - Capital Projects 375 - Capital Improvement Program 505 - Water System Fund 507 - Water System Cip 540 - Solid Waste Fund 545 - Solid Waste Cip	372 - Capital Projects 375 - Capital Improvement Program 505 - Water System Fund 507 - Water System Cip 540 - Solid Waste Fund 545 - Solid Waste Cip
601 - Workers' Compensation Fund 602 - Dental/Vision Self-Insurance Fund 603 - Major Medical Self-Insurance Fund	
610 - Vehicle/Equipment Fund	610 - Vehicle/Equipment Fund

FAYETTE COUNTY, GEORGIA CAPITAL BUDGET

Policies and Procedures

The **Capital Budget** is part of the Fayette County annual budget and serves as a guide for efficiently and effectively undertaking capital projects for the construction and improvement of infrastructure and public facilities, promote economic development, improve the delivery of services, and for the orderly replacement of existing assets.

As part of the Capital Budget process, Fayette County prepares a **Capital Improvement Program (CIP) Plan**. The CIP plan is a five-year schedule of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects. The Capital Improvement Program (CIP) was adopted to assist the county in complying with the Georgia Code. Georgia Code 36-81-3 (b) (2) states that:

Each unit of local government shall adopt and operate under a **project-length balanced budget** for each capital projects fund in use by the government. The project-length balanced budget shall be adopted by ordinance or resolution in the year that the project initially begins and shall be administered in accordance with this article. The project-length balanced budget shall appropriate total expenditures for the duration of the capital project.

The first year of the Capital Improvement Program (CIP) is part of the Capital Budget. Once the Capital Budget is adopted, the approved appropriation for each capital project is retained, from fiscal year to fiscal year, until the appropriation is expended, the project is completed, or the Board of Commissioners amends the appropriation and approves to transfer the funding to other project(s) or to fund balance. Projects in the remaining four years of the five-year CIP plan are for planning purposes only and are authorized, but not budgeted, until included in an adopted Capital Budget. The five-year Capital Improvement Program (CIP) plan is revised annually to include new projects and revisions to existing projects.

The Capital Budget is part of the annual balanced budget that is adopted by the Board of Commissioners by resolution and becomes effective with the start of the new fiscal year on July 1st.

Process of How Capital Projects are Identified, Prioritized, and Selected

The first criteria for identifying and selecting capital projects is their alignment with the county's long-term goals and objectives. Long-term goals and objectives of the governmental unit are set to fulfill the needs of the citizens. Also, capital projects might arise because of requirements imposed by federal, state, regional, or local mandates.

Needs can be identified thru citizen surveys, local advisory committees/boards, needs assessment studies, federal/state suggested guidelines, transportation plans, a task force created

to study a particular problem, etc. After identifying needs, a course of action is established to address these needs.

Departments submit capital projects request forms as part of the annual budget process. The request forms include a detailed description of the project, justification of the project, the estimated total cost of the project, and the estimated start and completion dates of the project. Project requests are categorized as new projects or continuation of existing projects. The \$ impact of the project on future operating budgets is also included. Specific funding sources for the projects are specified.

The initial prioritization of the projects is assigned to the department heads. Department heads are directly familiar with the capital needs in their respective areas. Meetings between department heads and county administration take place. Priority is given to capital projects in the following categories: required by mandate or legal requirement, capital projects to address high risk health and safety issues, and capital projects required for asset preservation based on asset life cycles. Capital projects requests that are not in the previous categories are given less priority and their selection is based on the availability of funding.

County administration determines which projects are selected to be recommended for approval by the county governing board. The effect of capital projects on future operating budgets is quantified. Also, funding sources from all funding alternatives are considered. As a county policy, the total funding needed to cover the total estimated cost of the entire 5-year CIP plan is assigned in fund balance for governmental funds.

Capital Expenditures - definition.

Capital expenditures are defined as *outlays of at least \$5,000 that result in the acquisition of, construction of, or addition to a capital asset.* Capital assets include different types of property that are owned and used in the operations of the County. Capital expenditures are **assigned unique project numbers** and/or **accounted in a separate fund** to insure accurate reporting of funding and expenditures for each individual capital outlay.

Classification of Projects

Capital project – the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three years or more. Capital projects usually do not require multi-year funding. If a construction project, construction is usually completed during the fiscal year when it was approved.

CIP project – is a major capital project with an anticipated cost of at least \$50,000 and a long estimated useful life. Projects that require multi-year funding are classified as CIP projects. If a construction project, its completion usually takes more than one year.

Funding of Capital/CIP Projects

Fayette County usually funds capital/CIP projects included in the annual budget in the following ways:

- 1) **Pay-as-you-go** philosophy that often results in transfers of monies from operating funds as needed on an annual basis,
- 2) **use of a specific source of revenue other than general revenues** such as grants or donations, or the Special Purpose Local Option Sales Tax (S.P.L.O.S.T.),
- 3) **capital projects and CIP projects residual funding** from previously approved projects that have been already completed, from current projects that can be delayed to a future year, or projects that are deemed as no longer needed. The funding in these projects can then be transferred to fund future projects,
- 4) with moneys within the CIP fund that have been designated as **Contingency** funding for capital projects.

Funds

Fayette County utilizes separate funds to account for capital/CIP projects. These funds are multi-year funds where appropriations are approved for the length of each project. Operating transfers from the various operating funds are made annually, as needed, to these funds. The following are the funds that are used to account for capital/CIP projects:

Capital Projects Fund – used to account for approved **capital projects**. Each project is assigned a unique project number.

Capital Improvement Program – used to account for approved **CIP projects**. Each project is assigned a unique project number.

Other Funds – Water System projects are accounted for in the **Water System CIP Projects** fund and Solid Waste projects are accounted for in the **Solid Waste CIP** fund. The Water System and Solid Waste are enterprise funds that generate their own revenues and fund their own projects. The **Vehicle/Equipment** fund, an Internal Service Fund, accounts for the acquisition of vehicles and certain types of equipment that are assigned a project number. The project number serves as a “cost center” to properly account for all expenditures incurred in acquiring and getting the vehicle or the piece of equipment ready for its intended use.

Financial Impact on the Operating Budget

The potential operating impact of capital projects is carefully considered during the Capital Budget process. Requests for capital and CIP projects from the departments should include the estimated impact that these projects will have, if any, on current and future operating budgets. The initial acquisition cost of the project plus any operating expenditures to be incurred over the lifetime of the facility or equipment are reviewed and taken into consideration during the process of budget recommendations, budget proposal, and final budget approval by the Board of Commissioners.

Capital projects that are intended for repairs and/or minor improvements of existing facilities or equipment usually do not carry significant operating impacts. Major capital and CIP projects that are intended for the construction of new facilities, major renovation projects, or the acquisition of

expensive equipment, may require additional maintenance and operating expenses, the hiring of new personnel, or the issuance and repayment of debt.

The impact on operations (net of measurable savings) of approved capital and CIP projects was included by the county departments in their operating budget requests and the final FY 2024 approved operating budget (**see also table Effect of Non-recurring Capital Projects on Operating Budgets at the end of this section**).

**Capital Budget
Expenditures and Funding
FY 2022 – FY 2024**

--Expenditures by Capital Fund--

Capital Fund	Approved FY 2022	Approved FY 2023	Approved FY 2024
Capital Projects Fund	\$ 422,965	\$ 516,911	\$ 326,169
Capital Improvement Program Fund	3,282,169	2,531,955	2,239,482
Water System CIP Projects Fund	2,012,267	964,358	3,441,345
Solid Waste Fund	-	28,066	-
Vehicle/Equipment Fund	1,877,955	533,364	2,338,430
Total Capital Budget	\$ 7,595,356	\$ 4,574,654	\$ 8,345,426

--Funding by Source--

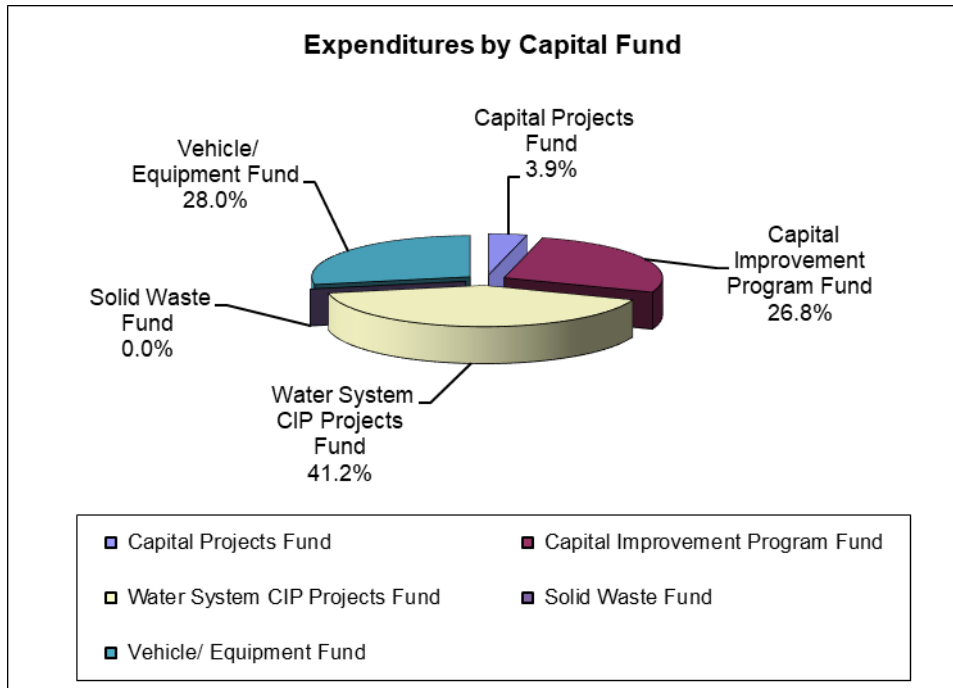
Funding Source	Approved FY 2022	Approved FY 2023	Approved FY 2024
General Fund	\$ 3,431,739	\$ 2,531,261	\$ 2,274,751
911 Communications Fund	21,000	-	43,300
Fire Services Fund	210,395	397,975	229,600
Emergency Medical Services Fund	42,000	119,630	18,000
Water System Fund	2,012,267	964,358	3,441,345
Solid Waste Fund	-	28,066	-
Vehicle/Equipment Fund	1,877,955	533,364	2,338,430
Total Capital Budget	\$ 7,595,356	\$ 4,574,654	\$ 8,345,426

--Expenditures by Function--

Function	Approved FY 2022	Approved FY 2023	Approved FY 2024
General Government	\$ 717,100	\$ 688,000	\$ 1,209,527
Judicial	21,860	-	7,813
Public Safety	2,844,816	1,257,391	2,820,094
Public Works	1,424,247	893,832	516,717
Culture and Recreation	569,950	729,182	315,597
Planning & Development	5,116	13,825	34,333
Water System	2,012,267	964,358	3,441,345
Solid Waste	-	28,066	-
Total Capital Budget	\$ 7,595,356	\$ 4,574,654	\$ 8,345,426

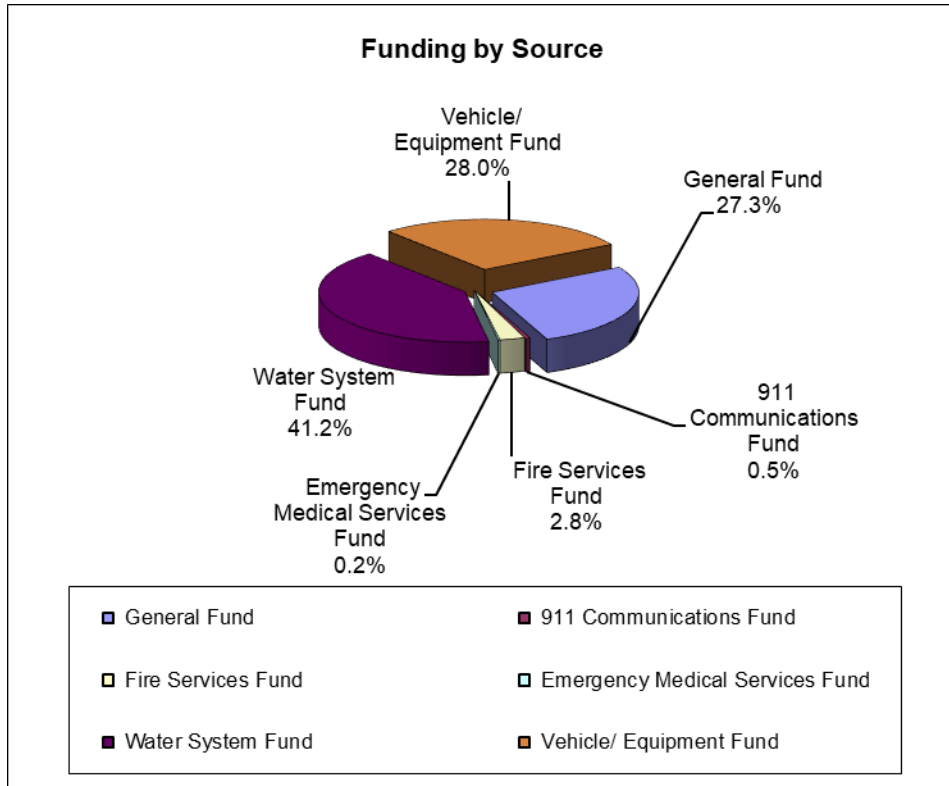
Capital Budget Fiscal Year 2024 Expenditures by Capital Fund

Expenditures by Capital Fund	Amount	%
Capital Projects Fund	326,169	3.9
Capital Improvement Program Fund	2,239,482	26.8
Water System CIP Projects Fund	3,441,345	41.2
Solid Waste Fund	-	-
Vehicle/ Equipment Fund	2,338,430	28.0
Total Capital Budget	\$ 8,345,426	



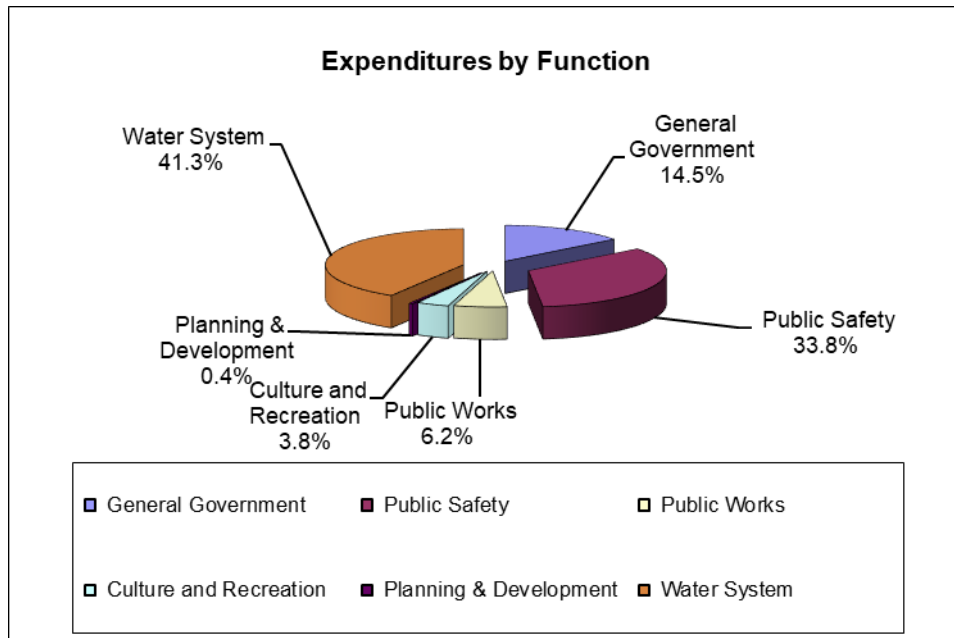
Capital Budget Fiscal Year 2024 Funding by Source

Funding by Source	Amount	%
General Fund	\$ 2,274,751	27.3
911 Communications Fund	43,300	0.5
Fire Services Fund	229,600	2.8
Emergency Medical Services Fund	18,000	0.2
Water System Fund	3,441,345	41.2
Vehicle/ Equipment Fund	2,338,430	28.0
Total Capital Budget	\$ 8,345,426	



Capital Budget Fiscal Year 2024 Expenditures by Function

	Amount	%
General Government	\$ 1,209,527	14.5
Public Safety	2,820,094	33.8
Public Works	516,717	6.2
Culture and Recreation	315,597	3.8
Planning & Development	34,333	0.4
Water System	3,441,345	41.3
Solid Waste	-	-
Total Capital Budget	\$ 8,345,426	



**Capital Budget
Fiscal Year 2024
Projects by Function
Total - \$8,345,426**

Function: General Government

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
Buildings & Grounds	241AG	HVAC Roof Top Unit Replacement-Justice Center	500,000
	241AF	Justice Center Parking Lot Maintenance	169,991
	241AA	Equipment	25,270
	Total		695,261
Commisioners	241AH	Countywide Sign Replacements	100,000
	Total		100,000
Elections	241AB	Elections Storage Building	125,000
	Total		125,000
Information Systems	211AG	Systemwide Consolidate/Redesign	175,000
	241AC	Aerial Photography - LiDAR Capture	40,166
	Total		215,166
Tax Assessor	241AD	Map Book Preservation	9,000
Tax Assessor	241AE	WinGap Conversion	65,100
		Total	74,100
Total General Government			\$ 1,209,527

Function: Judicial

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
State Court	242AA	Copier -TOSHIBA Color Digital Copier	\$ 7,813
		Total	\$ 7,813
Total Judicial			\$ 7,813

Function: Public Safety

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
911 Emergency	N/A	911 Kitchen upgrade	\$ 43,300
Total			\$ 43,300
Emergency Medical Services	243AM	Replacement Stryker Lucas Chest Compression Unit	\$ 18,000
	243AA	Vehicles	398,250
Total			416,250
Fire Services	243AH	Station 3 Electronic Sign Replacement	38,000
	243AI	AEDs	36,000
	243AJ	Cradle Point Replacement	39,600
	243AK	Fire Depot / Logistics Parking Lot Resurfacing	41,000
	243AL	Fire Station 11 Roof and Gutter Repair	75,000
	243AB	Vehicles	1,464,540
Total			1,694,140
Sheriff's Office	213AB	Taser Replacements	103,834
	243AE	Roofing Replacement for all Sheriff's Office Facilities	95,084
	243AC	Vehicles	79,864
	243AF	Watch Guard WIFI Camera Station	11,367
	243AD	Vehicles	319,456
	243AG	Guard 1 Supermax System - Jail (Replacement/Updated)	56,799
Total			666,404
Total Public Safety			\$ 2,820,094

Function: Public Works

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
Environmental Management	194AA	County Wide Non-2017 SPLOST Pipe Replacements	\$ 250,000
Total			250,000
Road Department	234AD	Way and Morning Crk Ct	250,000
	244AA	Equipment	16,717
Total			266,717
Total Public Works			\$ 516,717

Function: Culture and Recreation

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
Library	246AA	Library Teen Zone	\$ 14,736
		Total	14,736
Recreation	226AE	Kiwanis Park Pickleball Courts	80,000
	236AG	McCurry Park N Soccer P Lot Resurface	110,861
	246AB	Field Lip Repair at Parks	35,000
	246AC	Christmas Tree Replacement	75,000
		Total	300,861
		Total Culture & Recreation	\$ 315,597

Function: Planning and Development

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
Code Enforcement	247AA	Vehicle	\$ 34,333
		Total	\$ 34,333
		Total Planning & Development	\$ 34,333

Function: Water System

<u>Department</u>	<u>Project #</u>	<u>Project Title</u>	<u>Amount</u>
Water System	9WPMS	Improvements	\$ 124,000
	20WSF	Sodium Hypochlorite Crosstown	100,000
	22WSC	Health & Safety Generator	415,700
	23WSE	Cross Connection Compliance Prevention	40,000
	6SCAD	SCADA	415,000
	214BA	Education	28,000
	23WSH	Trilith Storage Tank and Pump	1,250,000
	9WSPR	Pump Refurbishment Program	100,000
	8WTEX	Waterline Extensions	300,000
	22WSK	Distribution Water Quality & Redundancy Improvements	75,000
	24WSA	Asset Management Software & Implementation	50,000
	24WSB	Gearbox Rebuild at Crosstown (13 units)	60,000
	24WSC	Crosstown WTP Painting	54,100
	24WSD	4MG Pump House HVAC Install at CTWP	59,545
	24WSE	Lake Kedron Intake	40,000
	24WSF	Lake Kedron Paving	180,000
	24WSG	Tank Maintenance & Repair	150,000
		Total Water System	\$ 3,441,345

Total FY2024 Capital Budget	\$ 8,345,426
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**Capital Improvement Program (CIP) Plan
Fiscal Year 2024 – Fiscal Year 2028
Projects Funding Summary**

The Capital Improvement Program (CIP) plan includes a five-year schedule of capital projects and major equipment purchases. It also identifies funding sources for these capital projects and major equipment purchases. An additional column labeled Future, includes any projects identified beyond the five-year period. The first year of the CIP plan is part of the adopted capital budget. The CIP plan is updated every year during the annual budget process.

Funding Sources

Funding Sources:	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total 5-Yr CIP</u>	<u>Future</u>
General Fund	2,274,751	1,928,147	1,444,000	903,834	425,000	6,975,732	2,500,000
911 Communications	43,300	500,000	500,000	0	0	1,043,300	0
Fire Services Fund	229,600	0	0	0	0	229,600	0
Emergency Medical Services Fund	18,000	234,000	0	0	0	252,000	0
Water System Fund	3,441,345	3,590,654	3,758,510	3,085,000	1,866,000	15,741,509	17,159,000
Total - CIP	6,006,996	6,252,801	5,702,510	3,988,834	2,291,000	24,242,141	19,659,000

The total funding of the 5-Year Capital Improvement Program for all governmental funds is assigned within the fund balance of each of the funds. This intentional constraint placed on fund balance by the county administration means that the entire 5-year CIP program is already funded, and it does not depend on funding to be generated in future years. It assures that the multi-year capital plan is fiscally sustainable.

**Capital Improvement Program (CIP) Plan
Fiscal Year 2024 – Fiscal Year 2028
Projects Cost Summaries by Department**

<u>Department</u>	<u>Project #</u>	<u>Project Description</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total 5-Yr CIP</u>	<u>Future</u>
Bldg & Gnds	FUTURE	Roof Replacement- Justice Center		290,000				290,000	
Bldg & Gnds	241AG	HVAC Roof Top Unit Replacement-Justice Center	500,000	500,000	500,000			1,500,000	
Bldg & Gnds	241AF	Justice Center Parking Lot Maintenance	169,991					169,991	
		Total - Building & Grounds	669,991	790,000	500,000	0	0	1,959,991	0
Commissioners	241AH	Countywide Sign Replacements	100,000					100,000	
		Total - Commissioners	100,000	0	0	0	0	100,000	0
Elections	241AB	Elections Storage Building	125,000					125,000	
		Total - Elections	125,000	0	0	0	0	125,000	0
EMD	194AA	County Wide Non-2017 SPLOST Pipe Replacements	250,000	250,000	250,000	250,000	250,000	1,250,000	
		Total - Environmental Management	250,000	250,000	250,000	250,000	250,000	1,250,000	0
Info Systems	211AG	Systemwide Consolidate/Redesign	175,000	175,000	175,000	175,000	175,000	875,000	
Info Systems	241AC	Aerial Photography - LiDAR Capture	40,166	40,166	40,166			120,498	
		Total - Info Systems	215,166	215,166	215,166	175,000	175,000	995,498	0
Library	246AA	Library Teen Zone	14,736					14,736	
		Total - Library	14,736	0	0	0	0	14,736	0

**Capital Improvement Program (CIP) Plan
Fiscal Year 2024 – Fiscal Year 2028
Projects Cost Summaries by Department**

Department	Project #	Project Description	FY2024	FY2025	FY2026	FY2027	FY2028	Total 5-Yr CIP	Future
Recreation	226AE	Kiwanis Park Pickleball Courts	80,000					80,000	
Recreation	236AG	McCurry Park N Soccer P Lot Resurface	110,861					110,861	
Recreation	FUTURE	Kenwood Park Retaining Wall		88,000				88,000	
Recreation	FUTURE	Field Fencing Replacements at Brooks Park		215,000				215,000	
Recreation	FUTURE	McCurry Park Soccer Trash Receptacle Replacement		50,000				50,000	
Recreation	FUTURE	McCurry Park Path Construction to Storage Area		36,000				36,000	
Recreation	FUTURE	McCurry Park Path Construction at Football Area		16,000				16,000	
Recreation	246AB	Field Lip Repair at Parks	35,000					35,000	
Recreation	FUTURE	Drainage Repair at Parks		154,000				154,000	
Recreation	246AC	Christmas Tree Replacement	75,000					75,000	
		Total - Recreation	300,861	559,000	0	0	0	859,861	0
Road	234AD	Road Re-Const (FDR) Hampton, Williamson, Morning Crk Way and Morning Crk Ct	250,000					250,000	
Road	FUTURE	Road Department Warehouse, Sign Shop and Crew Offices							2,500,000
		Total - Road Department	250,000	0	0	0	0	250,000	2,500,000
State Court	242AA	Copier -TOSHIBA Color Digital Copier	7,813					7,813	
		Total - State Court	7,813	0	0	0	0	7,813	0
Sheriff	213AB	Taser Replacements	103,834	103,834	103,834	103,834		415,336	
Sheriff	243AE	Roofing Replacement for all Sheriff's Office Facilities	95,084		375,000	375,000		845,084	
Sheriff-Field	243AF	Watch Guard WIFI Camera Station	11,367					11,367	
Sheriff-Jail	FUTURE	Watch Guard WIFI Camera Station		10,147				10,147	
Sheriff-Jail	243AG	Guard1 Supermax System - Jail (Replacement/Updated)	56,799					56,799	
		Total - Sheriff's Office	267,084	113,981	478,834	478,834	0	1,338,733	0
Tax Assessor	241AD	Map Book Preservation	9,000					9,000	
Tax Assessor	241AE	WinGap Conversion	65,100					65,100	
		Total - Tax Assessor	74,100	0	0	0	0	74,100	0

**Capital Improvement Program (CIP) Plan
Fiscal Year 2024 – Fiscal Year 2028
Projects Cost Summaries by Department**

Department	Project #	Project Description	FY2024	FY2025	FY2026	FY2027	FY2028	Total 5-Yr CIP	Future
911	FUTURE	Upgrade Spillman		500,000	500,000			1,000,000	
911	N/A	911 Kitchen upgrade	43,300					43,300	
		Total - 911 Communications	43,300	500,000	500,000	0	0	1,043,300	0
Fire	243AH	Station 3 Electronic Sign Replacement	38,000					38,000	
Fire	243AI	Automated External Defibrillator (AED) Replacement - 15 AEDs	36,000					36,000	
Fire	243AJ	Cradle Point Replacement	39,600					39,600	
Fire	243AK	Fire Depot / Logistics Parking Lot Resurfacing	41,000					41,000	
Fire	243AL	Fire Station 11 Roof and Gutter Repair	75,000					75,000	
		Total - Fire Services	229,600	0	0	0	0	229,600	0
EMS	FUTURE	Cardiac Monitors		234,000				234,000	
EMS	243AM	Replacement Stryker Lucas Chest Compression Unit	18,000					18,000	
		Total - EMS	18,000	234,000	0	0	0	252,000	0
Water System	9WPMS	Water Plant Maintenance & Storage Building Improvements	124,000					124,000	
Water System	20WSF	Sodium Hypochlorite Crosstown	100,000	100,000	800,000	1,000,000		2,000,000	
Water System	22WSC	Health & Safety Generator	415,700					415,700	
Water System	23WSA	Fluoride Upgrade Crosstown		230,000				230,000	
Water System	23WSB	Fluoride & Na2MnO4 Upgrade South Fayette			760,150			760,150	
Water System	23WSE	Cross Connection Compliance Prevention	40,000	150,000	150,000			340,000	
Water System	23WSF	Filter Isolation Valve Upgrades-South Fayette		71,015				71,015	
Water System	6SCAD	SCADA	415,000	400,000	350,000	1,350,000	350,000	2,865,000	900,000
Water System	214BA	Advanced Metering Infrastructure (AMI) - Public Education	28,000					28,000	
Water System	20WSA	Water System Yard Piping Crosstown		350,000				350,000	
Water System	23WSH	Trilith Storage Tank and Pump	1,250,000	825,000	250,000			2,325,000	
Water System	9WSPR	Pump Refurbishment Program	100,000	200,000	300,000			600,000	250,000
Water System	8WTEX	Waterline Extensions	300,000	200,000	550,000	350,000	350,000	1,750,000	4,500,000
Water System	22WSK	Distribution Water Quality & Redundancy Improvements	75,000	100,000	125,000	100,000	100,000	500,000	75,000
Water System	24WSA	Asset Management Software & Implementation	50,000	100,000				150,000	
Water System	24WSB	Gearbox Rebuild at Crosstown (13 units)	60,000	79,200	60,000	60,000		259,200	

**Capital Improvement Program (CIP) Plan
Fiscal Year 2024 – Fiscal Year 2028
Projects Cost Summaries by Department**

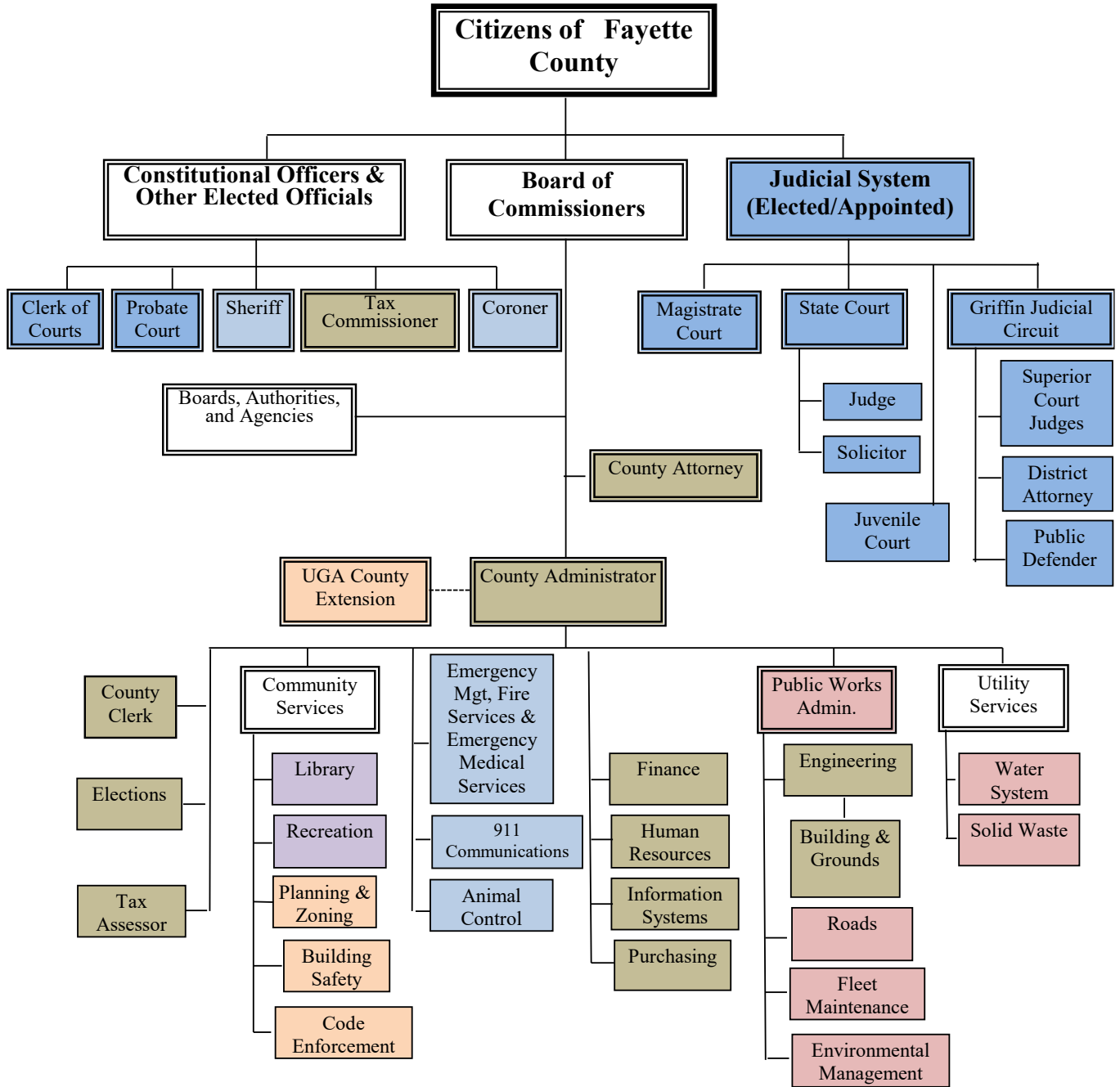
<u>Department</u>	<u>Project #</u>	<u>Project Description</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>	<u>Total 5-Yr CIP</u>	<u>Future</u>
Water System	24WSC	Crosstown WTP Painting	54,100	150,000	93,360			297,460	
Water System	24WSD	4MG Pump House HVAC Install at CTWP	59,545					59,545	
Water System	24WSE	Lake Kedron Intake	40,000					40,000	
Water System	FUTURE	Lake Horton Paving		385,439				385,439	
Water System	24WSF	Lake Kedron Paving	180,000					180,000	
Water System	24WSG	Tank Maintenance & Repair	150,000	250,000	320,000	225,000	220,000	1,165,000	510,000
Water System	FUTURE	Highway 74 Pressure and Storage Improvement (Tyrone)						0	400,000
Water System	FUTURE	Granular Activation Carbon System - Crosstown						0	970,000
Water System	FUTURE	Granular Activation Carbon System - South Fayette						0	850,000
Water System	FUTURE	Plant Maintenance Building						0	674,000
Water System	FUTURE	New CS, Billing & Admin Building						0	3,380,000
Water System	FUTURE	Sedimentation Basin Plate Settlers- Crosstown					275,000	275,000	375,000
Water System	FUTURE	Sedimentation Basin Plate Settlers- South Fayette					275,000	275,000	275,000
Water System	FUTURE	Sludge Thickener-Crosstown					296,000	296,000	2,000,000
Water System	FUTURE	Drying Bed Replacement - Crosstown						0	1,000,000
Water System	FUTURE	Drying Bed Replacement - South Fayette						0	1,000,000
		Total - Water System	3,441,345	3,590,654	3,758,510	3,085,000	1,866,000	15,741,509	17,159,000

FY 2024 Capital Budget - Non-recurring Capital Projects \$100,000 and over

Department	Project Name	Project #	Previous Amount	FY 2024 Cost	FY 2025 Cost	FY 2026 Cost	FY 2027 Cost	FY 2028 Cost	Total Cost
Commissioners	Countywide Sign Replacements To replace the existing entrance signs for the Administration Complex (2), Library, Old Courthouse (2), Public Works, new Elections location, Water Purpose: System Building (2), and Health Building. A total of 10 signs to be replaced. Funding source: General Fund Estimated start: September 2023 Estimated completion: June 2024	241AH	-	100,000	-	-	-	-	100,000
Elections	Elections Storage Building Purpose: To provide the county a place to store surplus materials for future elections. Funding source: General Fund Estimated start: August 2023 Estimated completion: October 2023	241AB	-	125,000	-	-	-	-	125,000
Recreation	McCurry Park North Soccer Parking Lot Resurfacing Purpose: Additional funding needed to complete mill-up, patching, leveling and asphalt of parking lot. \$154,527 approved for the project in FY 2023. Funding source: General Fund Estimated start: November 2023 Estimated completion: June 2024	236AG	154,527	110,861	-	-	-	-	265,388
Road Department	Road Re-Construction (FDR) Hampton, Williamson Place, Morning Creek Way and Morning Creek Court Originally approved in FY 2023 for \$450,000, lowest bid cost was \$691,500. The roads need to be reconstructed from the soil base up. The roads do Purpose: not have any rock base under the asphalt which is causing them to fail. New road life is estimated between 20-30 years. Funding source: General Fund Estimated start: November 2023 Estimated completion: Spring 2024	234AD	450,000	250,000	-	-	-	-	700,000
Water System	Trilith Storage Tank and Pump Construction of an elevated water storage tank at Trilith Studios. The purpose is to increase water pressure to the 5th floor of Piedmont Fayette Purpose: Hospital and to add water capacity to the surrounding areas of Trilith that are seeing an increase in population density. Funding source: Water System Fund and a commitment by Trilith to reimburse up to \$1.25 million in expenses incurred in the construction of the water tank. Estimated start: August 2022 Estimated completion: June 2026	23WSH	400,000	1,250,000	825,000	250,000	-	-	2,725,000
Water System	Lake Kedron Paving Purpose: To repair and resurface the Lake Kedron parking lot. The work involves mill patch, crack relief layer, resurfacing and concrete flume installation. Funding source: Water System Fund Estimated start: March 2024 Estimated completion: April 2024	24WSF	-	180,000	-	-	-	-	180,000
Total Cost - FY 2024 thru FY 2028			1,004,527	2,015,861	825,000	250,000	-	-	4,095,388

FY 2024 Capital Budget - Effect on Operating Budgets of Non-recurring Capital Projects \$100,000 and over									
Department	Project Name	Project #	Previous Amount	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Commissioners	Countywide Sign Replacements	241AH	-	100,000					
	Effect on Operating Budget: personnel, maintenance, utilities, & other.			125	750	750	750	750	3,125
	Minimal effect on operating budget.								
Elections	Elections Storage Building	241AB	-	125,000					
	Effect on Operating Budget: personnel, maintenance, utilities, & other.			3,350	800	800	900	900	6,750
	Initial cost of installation and quarterly cost for security monitoring system. Other costs would have a minimal effect on operating budget.								
Recreation	McCurry Park North Soccer Parking Lot Resurfacing	236AG	154,527	110,861					
	Effect on Operating Budget: personnel, maintenance, utilities, & other.			500	1,000	1,000	1,000	1,000	4,500
	Minimal effect on operating budget.								
Road Department	Road Re-Construction (FDR) Hampton, Williamson Place, Morning Creek Way and Morning Creek Court	234AD	450,000	250,000					
	Effect on Operating Budget: personnel, maintenance, utilities, & other.				2,000	2,000	2,000	2,000	8,000
	Maintenance performed by Road Department crew, quarterly.								
Water System	Trilith Storage Tank and Pump	23WSH	400,000	1,250,000	825,000	250,000			
	Effect on Operating Budget: personnel, maintenance, utilities, & other.			500	1,000	1,000	5,000	5,000	12,500
	Tank maintenance, chemicals, testing, site maintenance, etc.								
Water System	Lake Kedron Paving	24WSF	-	180,000					
	Effect on Operating Budget: personnel, maintenance, utilities, & other.				1,000	1,000	1,000	1,000	4,000
	Maintenance costs performed by Water System crew, quarterly.								
	Total Effect on Operating Budget - FY 2024 thru FY 2028			4,475	6,550	6,550	10,650	10,650	38,875

FAYETTE COUNTY, GEORGIA ORGANIZATIONAL CHART



Fayette County functions:

General Government
Judicial
Public Safety

Public Works
Culture & Recreation
Planning & Development

Health & Welfare are carried out by Outside Agencies to which the county provides funding.

FAYETTE COUNTY, GEORGIA

Elected Officials

Board of Commissioners – 770.305.5200

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Charles W. Oddo
Eric K. Maxwell
Charles Rousseau

Clerk of Courts – Sheila Studdard, 770.716.4290

Coroner – W. Bee Huddleston, 770.305.5359

District Attorney – Marie G. Broder, 770.716.4250

Magistrate Court Judges – 770.716.4230

Robert A. Ruppenthal, Chief
Christy Dunkelberger
James A. White
Kathy Brown-Valencia

Probate Court Judge - Ann S. Jackson, 770.716.4220

Sheriff – Barry H. Babb, 770.461.6353

State Court Judge – Jason B. Thompson, 770.716.4270

State Court Solicitor - Jamie Inagawa, 770.716.4260

Superior Court Judges – 770.716.4280

W. Fletcher Sams, Chief Judge
Scott Ballard
Ben Coker
Ben Miller, Jr.
Rhonda Kreuziger

Tax Commissioner – Kristie King, 770.461.3652

Judicially Appointed Officials

Juvenile Court Judges – 770.716.4210

Stephen D. Ott, Presiding Judge
Natalie Ashman, Associate Judge

Public Defender – William Imhoff, 770.716.4340

Fayette County Administration

County Administrator – Steve Rapson, 770.305.5100

County Attorney – Dennis Davenport, 770.305.5200

County Clerk – Tameca White, 770.305.5103

Main County Number: 770.305.5400

Division Directors/Department Heads

Elections – Brian Hill, 770.305.5408

Finance – Sheryl Weinmann, 770.305.5413

Human Resources – Lewis Patterson, 770.305.5418

Information Systems – Phil Frieder, 770.305.5406

Purchasing – Ted Burgess, 770.305.5420

Tax Assessor – Lee Ann Bartlett, 770.305.5402

Water System – Vanessa Tigert, 770.461.1146

Community Services Division – Deborah Bell, Director, 770.305.5421

Code Enforcement – Brian Hitchcock, 770-305-5417

Library – Michelle Bennett-Copeland, 770.461.8841

Building Safety – Steve Tafoya, 770.305.5403

Planning & Zoning – Deborah Bell, 770.305.5421

Recreation – Anita Godbee, 770.716.4320

Fire & Emergency Services – Jeff Hill, Fire Chief, 770.305.5414

911 Communications – Katy Vogt, 770.320.6051

Animal Control – Reginald Jordan, 770.631.7210

Public Works Division – Phil Mallon, Director, 770.320.6010

Building & Grounds – Larry Mitchell, 770.320.6004

Engineering – Vacant, 770.320.6010

Environmental Management & Solid Waste – Bryan Keller, 770.305.5410

Fleet Maintenance – Bill Lackey, 770.320.6014

Road Department – Steve Hoffman, 770.320.6012

Outside Agencies

County Extension – 770.305.5412

Fayette County Development Authority – Megan Baker, 770.461.5253

Family & Children’s Services – Holly Line, 770.460.2555

Georgia Forestry Commission – 770-254-7217

Fayette Community Options (McIntosh Trail) – Kenyatta Walker, 770.358.5252

Fayette Counseling Center (McIntosh Trail) – Kenyatta Walker, 770.358.5252

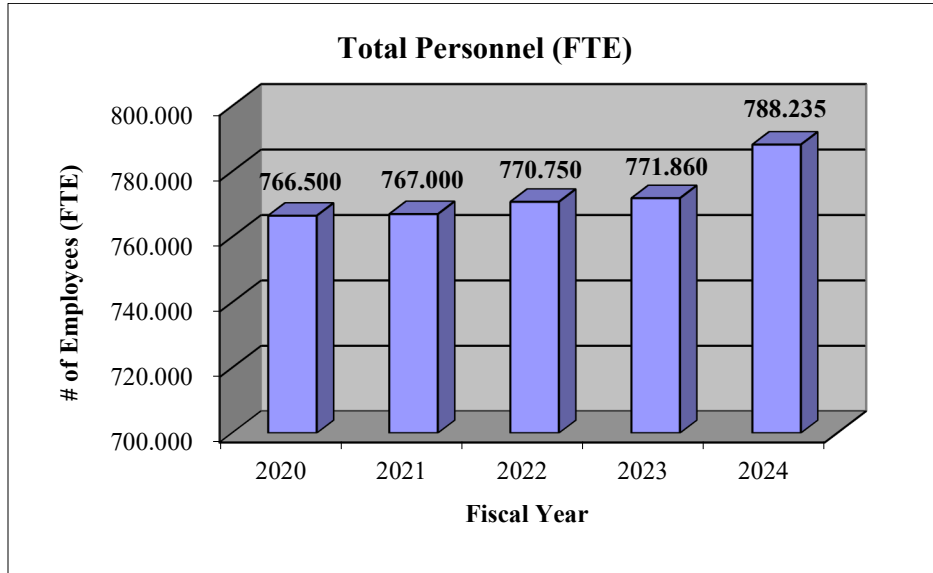
Health Department: Physical Health – 770.305.5416

Environmental Health – 770.305.5415

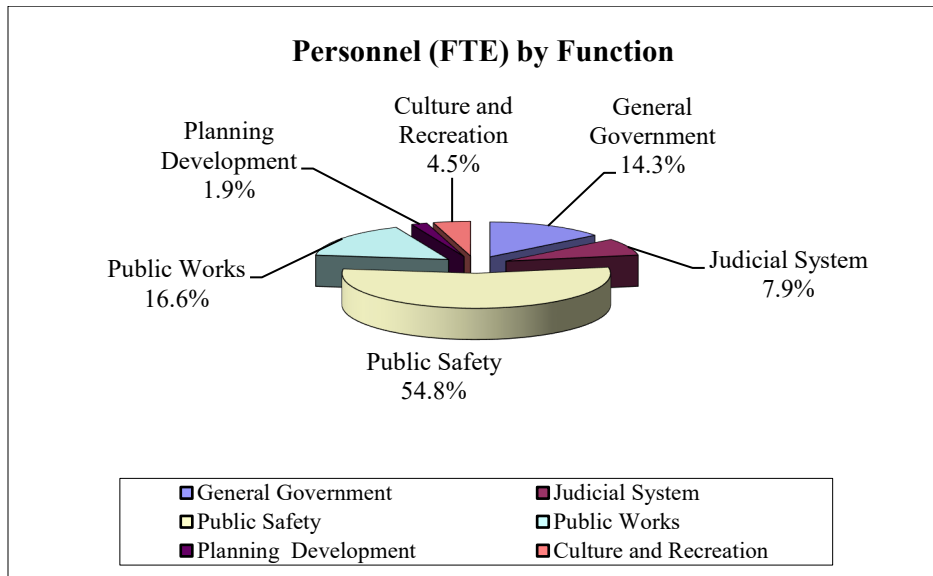
Senior Citizens Center – Nancy Meaders, 770.461.0813

SUMMARY OF PERSONNEL - FULL-TIME EQUIVALENTS (FTE)									
Function	FY 2020	Change	FY 2021	Change	FY 2022	Change	FY 2023	Change	FY 2024
General Government									
Administration	2.000	-	2.000	-	2.000	1.000	3.000	1.000	4.000
Buildings and Grounds Maint	27.600	-	27.600	-	27.600	-	27.600	-	27.600
Commissioners	7.000	-	7.000	-	7.000	-	7.000	-	7.000
Elections	5.125	0.375	5.500	-	5.500	0.625	6.125	0.375	6.500
Engineering	3.000	(1.000)	2.000	-	2.000	-	2.000	-	2.000
Finance	16.275	(0.625)	15.650	-	15.650	-	15.650	-	15.650
Human Resources	6.000	-	6.000	-	6.000	-	6.000	-	6.000
Information Systems	11.000	(1.000)	10.000	-	10.000	-	10.000	-	10.000
Purchasing	4.000	-	4.000	-	4.000	-	4.000	-	4.000
Tax Assessor	15.725	-	15.725	-	15.725	-	15.725	-	15.725
Tax Commissioner	16.000	-	16.000	-	16.000	-	16.000	-	16.000
Total General Government	113.725	(2.250)	111.475	-	111.475	1.625	113.100	1.375	114.475
Judicial System									
Clerk of State Court	5.000	-	5.000	-	5.000	-	5.000	-	5.000
Clerk of Superior Court	25.435	-	25.435	-	25.435	(0.530)	24.905	-	24.905
Juvenile Court	4.625	-	4.625	-	4.625	-	4.625	-	4.625
Magistrate Court	7.000	-	7.000	-	7.000	-	7.000	-	7.000
Probate Court	6.625	0.375	7.000	1.125	8.125	-	8.125	-	8.125
State Court Judge	3.625	-	3.625	-	3.625	-	3.625	-	3.625
State Court Solicitor	8.700	-	8.700	-	8.700	-	8.700	-	8.700
Total Judicial System	61.010	0.375	61.385	1.125	62.510	(0.530)	61.980	-	61.980
Public Safety									
Animal Control	7.625	-	7.625	0.375	8.000	-	8.000	-	8.000
County Coroner	3.625	-	3.625	-	3.625	-	3.625	-	3.625
911 Communications	36.735	-	36.735	0.250	36.985	0.015	37.000	-	37.000
EMS	33.000	-	33.000	-	33.000	-	33.000	3.000	36.000
Fire Services	115.000	-	115.000	1.000	116.000	-	116.000	7.000	123.000
Emergency Management	3.000	-	3.000	-	3.000	-	3.000	-	3.000
Sheriff's Office - Support Svc	26.000	1.000	27.000	3.000	30.000	-	30.000	-	30.000
Sheriff's Office - CID	44.000	(1.000)	43.000	(2.000)	41.000	-	41.000	3.000	44.000
Sheriff's Office - Field Operations	65.000	-	65.000	(1.000)	64.000	-	64.000	-	64.000
Sheriff's Office - Jail Operations	96.000	-	96.000	-	96.000	-	96.000	-	96.000
Sheriff's Office - Total	231.000	-	231.000	-	231.000	-	231.000	3.000	234.000
Total Public Safety	429.985	-	429.985	1.625	431.610	0.015	431.625	13.000	444.625
Public Works									
Environmental Management	8.625	1.375	10.000	-	10.000	-	10.000	-	10.000
Fleet Maintenance	9.000	-	9.000	-	9.000	-	9.000	-	9.000
Public Works Administration	2.000	-	2.000	1.000	3.000	-	3.000	-	3.000
Road Department	36.000	-	36.000	-	36.000	-	36.000	-	36.000
Solid Waste Management	1.000	-	1.000	-	1.000	-	1.000	1.000	2.000
Water System	71.000	1.000	72.000	-	72.000	-	72.000	0.625	72.625
Total Public Works	127.625	2.375	130.000	1.000	131.000	-	131.000	1.625	132.625
Planning Development									
County Extension	-	-	-	-	-	-	-	-	-
Building Safety	9.000	-	9.000	-	9.000	-	9.000	-	9.000
Planning & Zoning	3.625	-	3.625	-	3.625	-	3.625	0.375	4.000
Code Enforcement Section	2.000	-	2.000	-	2.000	-	2.000	-	2.000
Total Planning Development	14.625	-	14.625	-	14.625	-	14.625	0.375	15.000
Culture and Recreation									
Recreation	7.000	-	7.000	-	7.000	-	7.000	-	7.000
Library	12.530	-	12.530	-	12.530	-	12.530	-	12.530
Total Culture and Recreation	19.530	-	19.530	-	19.530	-	19.530	-	19.530
Total Personnel	766.500	0.500	767.000	3.750	770.750	1.110	771.860	16.375	788.235

**FAYETTE COUNTY, GEORGIA
TOTAL PERSONNEL (FTE) - APPROVED**



**FY 2024 BUDGET - PERSONNEL (FTE)
BY FUNCTION**



FTE (Full-Time Equivalent) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

FY 2024 BUDGET - POSITIONS (FTE)				
FUNCTION	ADDED	ELIMINATED	TRANSFER	NET CHANGE
GENERAL GOVERNMENT	1.375	-	-	1.375
JUDICIAL	-	-	-	-
PUBLIC SAFETY	13.000	-	-	13.000
PUBLIC WORKS*	1.625	-	-	1.625
HEALTH & WELFARE	-	-	-	-
CULTURE & RECREATION	-	-	-	-
PLANNING & DEVELOPMENT	0.375	-	-	0.375
TOTAL	16.375	-	-	16.375

*Includes the Water System.

Positions Added

General Government function, 1.375 FTE – a new full time Assistant County Manager position was added. A part time Elections Clerk was moved to full time.

Public Safety function, 13 FTE – 10 new Firefighter/AEMTs were added. 3 new full time School Resource Officer positions were added.

Public Works function, 1.625 FTE – 1 seasonal Transfer Station Maintenance Worker position was moved to full time. 1 new part time Water System Engineer was added.

Planning and Development function, 0.375 – 1 part time Zoning Tech was moved to full time.

Positions Eliminated

No positions were eliminated in the FY 2024 budget.

Positions Transferred

No positions transferred in the FY 2024 budget.

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

Mission Statement

The County Administrator is appointed by the Board of Commissioners and is responsible for seeing that the decisions of the Board are administered and successfully carried out throughout the organization on a day-to-day basis. The Administrator has direct responsibility over all county government departments other than those headed by one of the County's elected Constitutional Officers.

Major Department Functions

- ◇ Implement policies set by the Board of Commissioners and ensure organizational compliance.
- ◇ Maintain effective communication and working relationships with Constitutional Officers.
- ◇ Responsible for the development of the annual operating budget and capital budget programs.

Major Goals

- ◇ Research the feasibility of the development and implementation of performance measures throughout the organization.
- ◇ Developing long range plans and goals; directing the development of ordinances, resolutions and Commission.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 446,948	\$ 528,512	\$ 536,629	\$ 758,096
Operating	32,485	125,282	36,011	353,719
Total Appropriations	\$ 479,433	\$ 653,794	\$ 572,640	\$ 1,111,815

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted	FY 2024 Adopted
Total Personnel	2.00	2.00	3.00	4.00

WORKLOAD INDICATORS	FY 2021	FY 2022	FY 2023	FY 2024
County Work Force	767.000	770.750	771.860	788.235
General Fund Operating Budget:				
Expenditures	\$ 62,098,995	\$ 68,164,363	\$ 75,706,270	\$ 74,824,645
	2020	2021	2022	2023
Meetings	27	27	24	28

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

PERFORMANCE MEASURES	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate
Citizen complaint response time. Goal: Within 8 hours.	100%	100%	100%	100%
Employee issue response time. Goal: Within 8 hours.	100%	100%	100%	100%
Inquiries resolved within 2 weeks. Goal: 100%.	100%	100%	100%	100%
Meet with department directors weekly to discuss issues of concern, policy changes, and maintain open lines of communication.	100%	100%	100%	100%
24 hour turnaround time on changes to website	100%	100%	100%	100%

Department:	Buildings & Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Mission Statement

The mission of the Building and Grounds Department seeks to provide a safe, clean attractive environment in and on most county-owned buildings and parks. Staff members are dedicated to providing an aesthetically pleasing and healthy work environment for over 700,000 square feet of office, customer service areas, courtrooms, storage spaces along with maintaining approximately 90 acres parks and recreational areas. We strive to be a friendly and responsive department and the measure of our success is directly proportional to the success of the people we serve - those who serve Fayette County, GA

Major Department Functions

The major functions of this Department is to maintain to a high quality standard towards the upkeep of the County's buildings, structures, landscaping and turf care throughout all County owned property. Provide effective support to all County Departments for various tasks through our work order system.

Goals and Objectives

One goal of the Building & Grounds Department is to operate more efficiently and productively towards the completion of all work orders and assigned Capital Projects. To ensure that all buildings and grounds maintenance staff are qualified, knowledgeable and properly trained to perform all departmental functions by providing education & training opportunities for staff to stay informed of ever changing regulations, products, methods, etc. We propose to foster positive change by partnering with each department, association and/or citizen to quickly identify need(s), determine the scope and efficiently complete the intended objectives with the least amount of disruption. Our objectives will be realized as we see the results and receive feedback from our citizens, employees and associations that utilize our facilities.

Workload for Building Maintenance

Buildings staff has the task of providing the maintenance & upkeep for over 141 County owned Buildings totaling in excess of 700,000sf. With 8 maintenance technicians we typically are issued and complete more than 2,000 work orders each year, averaging more than 167 work orders per month. We have custodial staff that maintains the cleanliness and upkeep of our Administrative and Justice Center Buildings. It is essential that we have a flexible, knowledgeable and qualified staff as our facility responsibilities include varying tasks some of which are highly technical. To name a few, we set up tables & chairs, paint, repair air conditioning systems, pour concrete, remodel, refurbish and assist the associations with their requests. Maintain same day work order completion and work closely with the recreation department to keep their facilities operating optimally. Since all the work we do is typically visible to the public our work success is evident by regular facility inspections, in addition to comments received from our recreational associations, employees and citizens.

Department:	Buildings & Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Workload for Grounds Maintenance

Grounds staff has the primary task of cutting & maintaining approximately 90 acres of County owned property on a weekly or regular basis. This includes managing and coordinating the grass cutting of 78-acres done by contractors. We also provide the daily cleanup and maintenance of ±25-restroom facilities within all Fayette County Parks. In addition to the above noted task, our staff of 12 grounds people are issued and completes approximately 400 work orders per year. Work entails cutting grass, pruning, ball field preparation, setting up meeting rooms for county functions, landscape design, planting, assisting associations with their requests and working closely with the recreation department to develop a plan for the quality maintenance and professional upkeep of our fields within County Parks. Our success is closely monitored by the comments we get from the community and daily inspections of our parks.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 1,605,752	\$ 1,785,206	\$ 1,634,160	\$ 1,884,869
Operating	213,062	225,499	223,292	251,251
Capital Outlay	23,017	231,209	226,349	1,090
Total Appropriations	\$ 1,841,831	\$ 2,241,914	\$ 2,083,801	\$ 2,137,210

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	27.600	27.600	27.600	27.600

WORKLOAD INDICATORS	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimate
Number of work orders	2,200	2,400	2,400	2,400
Square footage of buildings	700,000	700,000	700,000	700,000
# of Building Maintenance Techs	8	8	8	8
Maintenance of buildings - sq. feet per Tech	87,500	87,500	87,500	87,500
Total acreage (including ball fields)	590	590	590	590
# of Grounds Maintenance Techs	12	12	12	12
Maintenance of grounds - acres per Tech	49	49	49	49

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Mission Statement

Our mission is to provide all who need our services with prompt and accurate information about Fayette County government's services in general and the actions, decisions, and activities of the Board of County Commissioners in particular.

Major Functions

- ◇ Prepare the Board of Commissioners for open, public business meetings, through the use of a formal agenda.
- ◇ Ensure the public's awareness/notification of meetings of the Board of Commissioners, in accordance with Georgia's "Open Meetings Act".
- ◇ Provide the members of the board of Commissioners with information and research to assist them in making sound decisions.
- ◇ Provide the members of the Board of Commissioners with information and assistance with responding to, meeting with, or other interaction with the public and others.
- ◇ Create, disseminate and maintain complete and accurate records from meetings and activities of the Board of Commissioners.
- ◇ Comply with all deadlines and requirements of Georgia's "Open Records Act".
- ◇ Official custodian of all records, including but not limited to correspondence, contracts, agreements and other documents related to the decisions, actions and activities of the Board of Commissioners.
- ◇ Assist all Departments and Elected Officials with information in a timely manner, including but not limited to dissemination of information immediately following Board meetings.
- ◇ Assist members of the Board of Commissioners with issues and relationships with other governments and officials at every level.
- ◇ Assist members of the Board of Commissioners with training and educational opportunities and requirements and ensure appropriate training for the Department's staff.

Major Goals

- ◇ Maintain a balanced operating budget by keeping current expenses in line with current revenues.
- ◇ Enhance the services provided to the citizens of Fayette County.
- ◇ Develop a systematic process for record maintenance and retention.

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 381,557	\$ 416,607	\$ 439,629	\$ 459,565
Operating	219,608	245,196	219,183	280,325
Capital Outlay	5,500	2,000	2,878	2,000
Total Appropriations	\$ 606,666	\$ 663,803	\$ 661,690	\$ 741,890

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	7.000	7.000	7.000	7.000

WORKLOAD INDICATORS	2020	2021	2022	2023
Fayette County Population - ARC annual estimates	119,194	120,681	122,684	124,284
Commission Meetings	27	27	24	28

Department:	Contingency	Cost Center:	10010599
Function:	General Government	Fund:	General

Major Department Functions

◇ Cost center that includes moneys approved by the Board for unforeseen occurrences.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Contingency	\$ -	\$ -	\$ -	\$ 4,152,815
Total Appropriations	\$ -	\$ -	\$ -	\$ 4,152,815

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Mission Statement

The Fayette County Board of Elections and Voter Registration commits to conducting fair and impartial federal, state and local elections and to register citizens to vote. We ensure the electoral process will be conducted professionally and consistently, by demonstrating neutrality and non-partisan decision-making based upon a thorough knowledge of and compliance with all election laws. We are dedicated to providing excellent customer service to candidates, media and voters by following and helping the public to follow current federal, state and local election laws.

Major Department Functions

- ◇ Register qualified Fayette County residents and maintain current voter registration records.
- ◇ Conduct general and run-off (local, state and national), primary, special and municipal elections.
- ◇ Provide information to the Georgia Secretary of State.
- ◇ Enforce voter registration and election laws.
- ◇ Conduct Early/Advance Voting in the Elections Office for one-week prior to each election and up to two additional satellite locations beginning 21 days prior to each election.
- ◇ Conduct Absentee Voting out of the Elections Office for 45 days prior to each election for civilians, military personnel, the elderly and disabled, and other county citizens. Applications for ballots can be received up to 180 days prior to each election.
- ◇ Process voter registration applications received from Department of Public Safety, public libraries, Department of Human Services sites, Armed Forces Recruiting facilities and through the mail.
- ◇ Maintain the accuracy and integrity of the Statewide voter registration database by keeping current with name and address changes, deaths and felony convictions.
- ◇ Prepare DRE Touchscreen, Express Polls, and OptiScan units for use in conducting elections.
- ◇ Recruit and train 250 to 450 poll officers for each election.
- ◇ Conduct Deputy Registrar training.
- ◇ Assess and ensure polling place are in compliance with ADA and other disability laws.
- ◇ Act as Qualifying Officer for Fayette County under the Georgia Government Transparency & Campaign Finance Commission.
- ◇ Participate in State-mandated election official certification program and continuing education programs.

Major Goals

- ◇ Conduct uncontested elections to be the best of our ability.
- ◇ Maintain public confidence by running the office in an efficient manner.
- ◇ Recruit, train, and maintain quality poll officers to manage polling precincts.
- ◇ Hopefully if funding is approved for the EASY VOTE software/equipment, this will make the ethical filings more efficient and accurate and accessible for the candidates and elected officials and citizens of Fayette County.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 686,876	\$ 1,114,343	\$ 1,142,094	\$ 749,267
Operating	167,187	220,578	194,796	154,744
Capital Outlay	461	9,813	7,813	2,000
Total Appropriations	\$ 854,525	\$ 1,344,734	\$ 1,344,704	\$ 906,011

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	5.500	5.500	6.125	6.500

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

Mission Statement - Environmental Management (Engineering) Department

The mission of the Environmental Management Department is to protect human health, the environment and provide for safe and efficient infrastructure within Fayette County through development regulation implementation, planning, design, review, and construction oversight of drainage, transportation, and related projects. This includes implementation of the County's SPLOST program. The Department also provides technical assistance to other County Departments and programs. We strive to perform these tasks in a knowledgeable, timely and professional manner that generates trust and confidence with County residents and taxpayers.

Major Department Functions

The Engineering Department 1) interprets and enforces Articles within the County's Development Regulations; 2) provides in-house design, permitting and construction oversight services; 3) acquires and maintains documentation of right-of-way; 4) manages utility permitting within County right-of-way; and 4) implements the County's Special Purpose Local Option Sales Tax (SPLOST) program.

Goals and Objectives for FY 2024

- ◇ Implement SPLOST 2017/2023 - Enable SPLOST Staff to effectively and efficiently utilize SPLOST dollars to execute repair on voter approved projects.
- ◇ NPDES Annual Report - Submit an annual report with limited comments from the GAEPD.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 160,866	\$ 186,294	\$ 169,568	\$ 185,849
Operating	11,148	16,217	10,265	17,547
	\$ 172,014	\$ 202,511	\$ 179,833	\$ 203,396

PERSONNEL - (FTE)	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted
Total Personnel	2.000	2.000	2.000	2.000

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

WORKLOAD INDICATORS	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 YTD
Plan Review				
<u>Initial Review/Resubmittals</u>				
Preliminary Plats	2 / 4	4 / 5	4/8	2/2
Final Plats	55 / 39	44 / 59	45/50	25/32
Non-Residential Site Plans	8 / 5	6 / 7	19/25	8/9
Subdivision Construction Plans	1 / 1	3 / 3	4/10	3/7
Erosion Control Plans	68	104	113	74
Rezoning Requests / Zoning Appeals	2 / 20	25 / 34	10/21	12/20
Annexation Requests	0	0	1	3
Land Disturbance Permits	121	163	191	79
Stormwater Inspections	24	29	2319	15

Field Inspectors				
Customer Service Requests	338	278	334	127
E&SC Inspections	1,032	730	1,160	585
Notice of Violations	35	27	59	15
Stop Work Orders	19	37	34	40
Preconstruction Meetings	2	6	6	6

Effectiveness Measures				
Disturbed Area Approved	43	172	157	90
Linear Feet of New Road	13,635	1,515	2,817	2,576

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Mission Statement

The mission of Finance is to provide timely, accurate, relevant, and accessible financial data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County resources.

Major Department Functions

- ◇ Accounting: record activity to general ledger for revenues collected, receivables billed, payables processed, and occupational tax certificates issued.
- ◇ Annual Audit: perform fiscal year end close of the accounting records conforming to Generally Accepted Accounting Principles (GAAP) and create work papers with supporting documentation for the auditors.
- ◇ Budget: prepare balanced annual Operating and Capital budgets in accordance with management parameters and administer adopted budgets in accordance with the budgetary laws of the State of Georgia.
- ◇ Financial Reporting: prepare and submit monthly reports of financial results and the Comprehensive Annual Financial Report (CAFR), which clearly and accurately articulates the county's financial position.
- ◇ Investments: maintain bank reconciliations and meet disbursement obligations while maximizing interest earning
- ◇ Payroll: transmit direct deposits, report liabilities to appropriate agency, and file W-2's, 1099's, and IRS returns
- ◇ Purchasing Card: oversee the county's program and monitor activity for compliance with adopted policy.
- ◇ Special Projects: complete research and analysis to address questions raised by the Board of Commissioners and the general public.

Major Goals

- ◇ Monitor staff responsibilities and continue to update all procedures, including procedures for audit schedules and reports produced in Finance.
- ◇ Review and update policies related to the Finance processes including Budget, CIP, and Asset Management.
- ◇ Continue the process of automating and integrating the county's financial software with the county's purchasing card vendor.
- ◇ Work with the county's financial software to ensure a smooth transition to upgraded system hardware and software.
- ◇ Continue to monitor and streamline the tracking, reconciliation, and reporting process for all CIP projects, including SPLOST.

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 1,073,750	\$ 1,255,414	\$ 1,205,009	\$ 1,270,728
Operating	\$ 106,927	\$ 136,240	\$ 102,913	\$ 134,968
Capital Outlay	\$ 1,127.97	\$ -	\$ -	\$ -
Total Appropriations	\$ 1,181,805	\$ 1,391,654	\$ 1,307,922	\$ 1,405,696

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	15.650	15.650	15.650	15.650

WORKLOAD INDICATORS	FY 2020	FY 2021	FY 2022	FY 2023
County Work Force (full-time equivalent)	766.5	767	770.75	771.86
Accounts payable checks processed	14,734	7,723	7,632	8,196
Accounts payable invoices	14,935	1,418	13,730	14,083
ACH - Utility payments	4,100	4,167	4,324	5,221
Budget Amendments/Transfers	93	96	59	74
New Occupational Tax Certificates	1,712	1,816	1,732	1,660
G/L Journals	4,975	-	3,191	3,197
Travel requests processed	205	114	296	443
P-Card Transactions	4,472	3,763	4,632	5,482
Receipts	8,829	10,099	9,819	10,860

RESULTS MEASURES	FY 2019	FY 2020	FY 2021	FY 2022
Bond Credit rating:				
Standard & Poors (highest quality)	AAA	AAA	AAA	AAA
Moody's Highest quality)	Aaa	Aaa	Aaa	Aaa
M&O Millage Rate	4.277	4.034	4.034	4.034
Distinguished Budget Presentation Award received	Yes	Yes	Yes	Yes
Financial Reporting Achievement Award (CAFR) received	Yes	Yes	Yes	Yes

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Mission Statement

The mission of Human Resources is to provide timely, accurate, relevant, and easily accessible human resource data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources.

Major Departmental Functions

- ◇ Provide administrative and technical assistance to employees in the areas of policy development and compliance; recruitment and selection; classification and compensation; employee development; employee relations, employee recognition and employee performance appraisal.
- ◇ Administer a comprehensive employee benefits program including health, dental and vision reimbursement plans, wellness, retirement, life insurance, workers' compensation, deferred compensation, deferred compensation and disability.
- ◇ Payroll administration.
- ◇ Maintain employee master files.

Major Goals

- ◇ Continually maintain and update Employee Self Service with pertinent employee and applicant information in order to promote employee comfort level with system utilization
- ◇ Continue to utilize Munis Workflow for personnel requisitions
- ◇ Utilize TCM with Munis Workflow to convert file storage from paper to electronic
- ◇ Implement Kronos timekeeping software in all departments

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 486,694	\$ 578,806	\$ 579,826	\$ 578,696
Operating	69,053	76,258	72,903	153,906
Total Appropriations	\$ 555,747	\$ 655,064	\$ 652,729	\$ 732,602

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	6.000	6.000	6.000	6.000

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

WORKLOAD INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate
County Work Force	759	784	786	796
Personnel Requisitions	87	99	94	100
Job Applications	3017	1893	1871	1885
Classification Changes	174	117	164	150
Vision Reimbursement Claims	572	424	395	410
Workers Comp Claims	98	85	85	81

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Mission Statement

Ensure the effective and efficient use of technology enabling County Departments to deliver better services to the citizens.

Major Department Functions

◇ Fayette County IT is committed to effectively providing IT service, infrastructure management, Geographic Information Systems (GIS) and telecommunications, and information security to county departments and the constituents they serve.

Network Operations

◇ Network infrastructure, connectivity and voice/telephone services.

IT Service delivery and Management

◇ Supplies reliable, high quality IT services emphasizing effectiveness and customer focus.

IT Systems

◇ Provides system design, baseline standards and build, deployment, and support services for on premise and cloud based critical infrastructure.

Data Management and Protection

◇ Manage backup processes and have effective methodologies in place to maintain data integrity.

Business Continuity and Disaster Recovery Planning

◇ Establish procedures ensuring vital County operations continue in the event of a disaster.

Data Center Planning

◇ Design, Build and maintain state-of-the-art data centers supporting the County's current and future needs.

Mission Critical Support

◇ Maintain Enterprise Infrastructure on a 24x7 basis running mission critical applications for Jail, 911-dispatch and connected public safety agencies operating in the county.

Wireless Technologies

◇ Enhances the County's data and voice connectivity through the strategical use of reliable, resilient, and secure wireless technologies.

IT Security and Governance

◇ Assures the IT decision-making process considers the County's mission including effective strategy alignment, risk management, compliance and value delivery.

Enterprise Application Services

◇ Create technical solutions by designing, developing and supporting applications meeting the business needs of all County departments.

Web and New Media Operations

◇ Develops new and innovative methods for deploying Web and new media tools for outreach and citizen engagement.

Strategic Technology Development

◇ Work closely with executive management to ensure IT investments support business objectives.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Project Management

- ◇ Manage diverse portfolio of technology projects.

Vendor Management

- ◇ Confirms the county is receiving the level of quality and value expected from the vendor community.

Strategic Partnerships and Business development

- ◇ Use technology to enhance collaboration and communication between the public and private sector.

Geographic Information Systems (GIS)

- ◇ Visualize, question, analyze, and interpret geographic data to understand relationships, patterns and trends.

Community Cyber Security and Preparedness

- ◇ Develop a whole community approach increasing resilience against cyber-attacks and better managing cyber incidents, as directed in Presidential Policy Directive 8.

Department Goals

- ◇ Redesign the network infrastructure by replacing the poor performing SonicWALL firewalls with Fortinet’s technology – improving enterprise-wide network security, stability and performance.
- ◇ Optimize Disaster Recovery by revitalizing backup systems.
- ◇ Review Enterprise Risk Management Strategy (ETRM).
- ◇ Tailor County technology to support remote workforce.
- ◇ Virtualize on premise telecommunication servers.
- ◇ Work cross-functionally with County departments to upgrade legacy technologies.
- ◇ Implement IP ACCESS-LISTs to increase network performance and strengthen network security.
- ◇ Data Center revitalization: Physical access control and improve monitoring.
- ◇ Ensure Spillman Public Safety updates are tested and applied as required.
- ◇ Remediate end-of-life software revealed by performing routine risk analysis.
- ◇ Revitalize Enterprise data architecture to support increase in storage of digital content.
- ◇ Institute standard requiring all IT staff obtain CompTIA Security + certification.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 916,751	\$ 995,305	\$ 912,422	\$ 953,405
Operating	195,996	410,765	158,158	345,348
Capital Outlay	1,303	3,250	1,097	2,500
Total Appropriations	\$ 1,114,050	\$ 1,409,320	\$ 1,071,677	\$ 1,301,253

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	10.000	10.000	10.000	10.000

WORKLOAD INDICATORS	FY 2020	FY 2021	FY 2022	FY 2023
Total Work Orders	5,181	5,475	6,497	6,597

PERFORMANCE MEASURES	FY 2020	FY 2021	FY 2022	FY 2023
Hardware:				
Work Days (260 days less vacation and holidays)	250	250	250	250
Closed Work Orders	1,204	1,229	1,617	1,652
Average Closed Per Day	4.8	4.9	6.5	6.6
Percent of Total Work Orders	23.24%	22.45%	24.89%	25.04%
Software:				
Work Days	250	250	250	250
Closed Work Orders	1,518	1,370	1,344	1,289
Average Closed Per Day	6.1	5.5	5.4	5.2
Percent of Total Work Orders	29.30%	25.02%	20.69%	19.54%
Phones				
Work Days	250	250	250	250
Closed Work Orders	444	535	626	587
Average Closed Per Day	1.8	2.1	2.5	2.3
Percent of Total Work Orders	8.57%	9.77%	9.64%	8.90%
Network/Internet				
Work Days	250	250	250	250
Closed Work Orders	603	674	774	631
Average Closed Per Day	2.4	2.7	3.1	2.5
Percent of Total Work Orders	11.64%	12.31%	11.91%	9.56%
Internet:				
Work Days	250	250	250	250
Closed Work Orders	1,412	1,667	2,136	2,438
Average Closed Per Day	5.6	6.7	8.5	9.8
Percent of Total Work Orders	27.25%	30.45%	32.88%	36.96%
Total Closed per Day	20.7	21.9	26.0	26.4

Department:	Law Department	Cost Center:	10010530
Function:	General Government	Fund:	General

Mission Statement

The Law Department is a cost center that accounts for legal services provided by the County Attorney and for expenditures arising from litigation.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Operating	161,260	227,600	197,733	299,600
Total Appropriations	\$ 161,260	\$ 227,600	\$ 197,733	\$ 299,600

Department:	General Government Non Departmental	Cost Center:	10010090
Function:	General Government	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual General Government departments

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 337,480	\$ -	\$ -	\$ 123,032
Operating	\$ 427,285	\$ 585,368	\$ 485,968	\$ 686,484
Capital Outlay	12,710	54,187	54,187	-
Total Appropriations	\$ 777,475	\$ 639,555	\$ 540,154	\$ 809,516

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

Mission Statement

To partner with county departments, vendors, and stakeholders in order to acquire the most appropriate goods and services at the best value for taxpayers and other citizens.

Major Department Functions

- ◇ Procure goods and services that meet the needs of county departments through appropriate solicitation and competitive selection processing.
- ◇ Allow vendors equal access to county business through maintenance of a bidders' list, adequate advertising of business opportunities, and transparent processes.
- ◇ Dispose of surplus county property through public auction, internet sales, or other approved methods.

Major Goals

- ◇ Enhance the purchasing function locally and statewide by working with vendors, procurement associations, and other organizations on local and statewide issues.
- ◇ Enhance service to departments and the county through use of feedback from the annual customer service survey.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 312,359	\$ 350,966	\$ 331,031	\$ 355,613
Operating	13,351	19,001	17,898	20,195
Total Appropriations	\$ 325,711	\$ 369,967	\$ 348,929	\$ 375,808

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	4.00	4.00	4.00	4.00

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

WORKLOAD MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate
Purchase Orders Issued	471	428	456	408
Invitation for Bids Released	18	25	13	21
Request for proposals released	2	6	8	12
Request for quotes released	47	50	49	70
Items/lots of surplus sold	6	128	29	7

RESULTS MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate
Avg. # of days to process sealed bids	92	85	102	96
Avg. # of days to process request for proposals	89	90	100	89
Avg. # of days to process request for quotes	59	58	49	64
Amount of revenue from sale of surplus	\$15,920.00	\$42,730.00	\$49,701.00	\$900.00

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Mission Statement

Secure a just valuation for ad valorem tax purposes of all real and personal property, provide for uniform assessment of these properties and administer exemptions pursuant to Georgia law.

Major Department Functions

- ◇ Ensure that all taxable property within the County is returned and assessed for taxes at its fair market value and that each taxpayer shall pay only his proportionate share of taxes.
- ◇ Maintain all tax records and maps for the County including, but not limited to, the mapping, platting, cataloging, and indexing of all real and personal property in the County.

Goals & Objectives

- ◇ Discover, research, and assess all real property in Fayette County.
- ◇ Discover, research, and assess all tangible personal property in Fayette County including business, furniture, fixtures, machinery, equipment and inventory, golf carts, boats, airplanes, heavy duty equipment and mobile homes.
- ◇ Physically inspect, for accuracy, all real property in the county on a 3-year cycle as required by the Department of Revenue.
- ◇ Administer Homestead Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Administer Current Use Covenant assessments, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Administer Freeport Exemption and Pollution Control Equipment Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◇ Send notices to all property owners and implement review/appeal process.
- ◇ Conduct individual assessment review for Value, Taxability, Uniformity and Denial of exemption, presenting a preponderance of evidence to the Board of Equalization and Superior Court.
- ◇ Continue working on the GIS base layers.
- ◇ Keep up with a highly inflated and rapidly increasing real estate market.

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Budget Summary	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 1,118,457	\$ 1,229,820	\$ 1,231,879	\$ 1,255,995
Operating	193,745	\$ 246,689	232,202	\$ 255,132
Capital Outlay	1,350	200	1,150	1,450
Total Appropriations	\$ 1,313,551	\$ 1,476,709	\$ 1,465,231	\$ 1,512,577

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	15.725	15.725	15.725	15.725

WORKLOAD INDICATORS	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate
Real Estate Parcels assessed	44,172	44,731	44,824	45,162
Personal Property Accounts assessed	6,999	7,172	7,556	7,927
Mobile Homes assessed	1,142	1,202	1,256	1,377
Real Estate Parcels mapped	560	500	550	312
Deeds & PT-61 (Real Estate Transfer Declaration) forms researched and entered in database	4732	5132	5298	5351
Homestead Exemptions reviewed & placed on digest	30,182	30,464	30,625	30,931
Current Use Assessments reviewed & placed on digest	623	636	639	650
Freeport Exemptions reviewed & assessed	95	93	89	91
Pollution Control Exemptions reviewed & assessed	1	1	1	1
Assessment Notices generated & mailed for Real Estate Parcels	44,172	44,731	44,824	45,162
Assessment Notices generated & mailed for personal property accounts	1,467	1,303	1,350	1,420

PERFORMANCE MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate
# of Real Estate parcels inspected	3,500	3,000	3,000	3,000
# of appeals as a % of taxable real estate parcels	5.00%	5.00%	5.00%	5.00%
# of appeals as a % of taxable personal property accounts	2.00%	2.00%	2.00%	2.00%
Net reduction in tax base due to appeals as a % of Total Market Value appealed	9.00%	6.00%	8.00%	6.00%

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

Major Department Functions

- ◇ Administer the ad valorem tax collection function for the County.
- ◇ Disburse tax collections to governing authorities of the state, county, school system and municipalities.

Major Goals

- ◇ Collect at a minimum 98 percent of the property taxes levied in the upcoming year.
- ◇ Continue the efforts to reduce the amount of delinquent property taxes outstanding.
- ◇ Implement on line payment system for auto registration and property tax.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 956,144	\$ 1,025,916	\$ 1,019,707	\$ 1,012,126
Operating	202,800	202,427	208,480	217,077
Capital Outlay	-	18,096	18,096	-
Total Appropriations	\$ 1,158,944	\$ 1,246,439	\$ 1,246,283	\$ 1,229,203

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	16.000	16.000	16.000	16.000

Department:	Board of Equalization	Cost Center:	10020185
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Board of Equalization is to provide a fair and open forum to appeal property tax assessments. To effectively provide citizens a true, correct and comprehensive record of tax assessments appeals and other official documents in an expedient approach through the automation and computerization of indexes and digitized legal documents. The Clerk of Court is committed to strengthen and uphold the participation of the Clerk in the Judicial Process and the Tax Appeal Process by ensuring compliance with statutes and to facilitate interaction between the Citizens, Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- Attend ALL sessions and hearings as deemed by law.
- Ensure ALL Board members are trained as required by Georgia law.
- Record and maintain a complete and accurate record of all court cases and proceedings.
- Calendar ALL cases as pursuant to Georgia law and time frames require..
- Real Estate Division: Preserve and index all deed, mortgages, plats, liens and other real estate documents mandated by law that relates to real property ownership and the timely transmit of data to the State Index.
- Administrative Division: To accurately and timely balance reports; Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.
- Ensure the cooperation with other agencies.

Major FY2024 Goals

- To effectively manage the Clerk’s Office on a REDUCED budget for the benefit of all County Departments.
- Review policies and procedures for possible changes or updates.
- To provide timely notice of hearings pursuant to GA law.
- Create a more comprehensive decision form for commercial property.
- Implement quarterly board meetings.
- Cross train employees to improve efficiency.

Major Goals Completed in FY2023

- Implemented WEB-EX for BOE Hearings.
- Held in person meetings when COVID protocol allowed.
- Provided timely notice of hearings pursuant to Georgia Law.
- Delivered all decisions pursuant to Georgia Law.

Department: Board of Equalization	Cost Center: 10020185
Function: Judicial	Fund: General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 5,060.12	\$ 7,599.00	\$ 7,373.24	\$ 7,599.00
Total Appropriations	\$ 7,923.72	\$ 9,302.00	\$ 6,683.39	\$ 13,077.00
Total Appropriations	\$ 12,983.84	\$ 16,901.00	\$ 14,056.63	\$ 20,676.00

WORKLOAD INDICATORS	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals
Number of Cases Filed	654	829	477	640
Number of Cases Processed	654	829	477	640
Number of No Show Cases	83	144	32	67
Scanned Proceedings	3,925	5,565	2,607	4,868
Scanned Pages	6,227	8,836	4,128	6,693
Number of Calendars	25	24	14	25
Number of Hearings	636	576	218	748

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of State Court is to be responsive, innovative and efficient when providing citizens a true and correct comprehensive permanent court record and other official court documents. In an expedient approach through the automation and computerization of indices and digitized legal documents and web application, the mission of the State Court Clerk's Office is to offer a more modern technological interaction with the community. The Clerk's Office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- ◇ **Attend sessions** of court ensuring compliance of all jury management and court records.
- ◇ **Record and maintain** a complete and accurate record of all court cases and proceedings.
- ◇ **Civil Division:** Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas; administer the Jury selection process.
- ◇ **Criminal Division:** To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center and Department of Drivers Services.
- ◇ **Traffic Division:** Ensure timely filing of all traffic citations once approved by the Solicitor for filing. Ensure court forms are filed within mandates; collect fines and forfeitures on citations; electronically transmit to Department of Drivers Services; and ensure the filing of all ordinance cases.
- ◇ **Administrative Division:** To accurately and timely balance reports; make deposits and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures. Ensure the cooperation with other agencies.

Major FY2024 Goals

- ◇ To effectively manage the Clerk's Office on a REDUCED budget for the benefit of all County Departments.
- ◇ Implement Criminal Judicial Data Exchange beyond the arrest warrant phase, to include filing an accusation or indictment and traffic data with the Sheriff's Office. Major Goal Continued from FY2022.
- ◇ Include District Attorney, Public Defender's Offices & GCIC to the current arrest warrant exchange. Major Goal Continued from FY2022.
- ◇ Implement Criminal Efiling. Major Goal Continued from FY2022.
- ◇ Bonding all Deputy Clerks that make bank deposits.
- ◇ Cross train employees to improve efficiency.

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Major Goals Achieved

- ◇ Implement Criminal Judicial Data Exchange eSearch warrant to allow for more efficient searches.
- ◇ Implemented electronic filing of Judicial Orders.
- ◇ Implemented COVID-19 protocol for all jurors entering the Justice Center and serving on jury duty.
- ◇ Added Chat-bot (Sadie) to the Fayette Clerk Website.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 261,741	\$ 340,631	\$ 329,794	\$ 359,549
Operating	33,626	38,828	35,009	41,008
Capital Outlay	-	-	1,019	-
Total Appropriations	\$ 295,367	\$ 379,459	\$ 365,821	\$ 400,557

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	5.000	5.000	5.000	5.000

WORKLOAD INDICATORS	2020 Actual	2021 Actual	2022 Actual	2023 Projected
Civil Cases processed	700	765	706	725
Criminal Cases processed	3,292	4,562	10,701	10,705
Traffic Cases processed	4,235	6,014	5,585	5,590
Ordinances Cases processed	212	254	272	275
Revocation Cases processed	400	146	528	530
DPS Case Notices processed	283	329	348	350
Total Cases Filed	9,122	12,070	18,140	18,175
Number of Civil Proceedings	9,350	10,485	10,325	10,330
Number of Criminal Proceedings	26,395	29,375	37,345	37,350
Number of Traffic Proceedings	12,124	15,151	14,945	14,950
Number of Ordinance Proceedings	1,721	1,922	1,477	1,480
Total Number of Proceedings	49,590	56,933	64,092	64,110
Number of Civil Scanned Pages	33,603	36,941	35,205	35,210
Number of Criminal Scanned Pages	34,488	41,142	55,416	55,420
Number of Traffic Scanned Pages	9,432	12,996	13,148	13,150
Number of Ordinance Scanned Pages	1,836	2,154	1,673	1,675
Number of Peach court Image Transfers	12,909	16,383	16,383	16,385
Total Number of Scanned Pages	92,268	109,616	121,825	121,840
Total Minute Book Pages Recorded	2,412	-	9,217	9,220
Total Final Minutes Pages	94,680	109,616	131,042	131,045
Court days scheduled	196	194	229	250
Calendars generated	228	301	402	450
Civil Hearings and Trials Scheduled	105	257	1,185	1,190
Criminal Hearings and Trials Scheduled	3,293	4,562	10,701	10,710
Traffic Hearings and Trials Scheduled	4,235	6,014	5,585	5,590

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

WORKLOAD INDICATORS (con't)	2020 Actual	2021 Actual	2022 Actual	2023 Projected
Special Set and Revocation Hearings	400	146	528	530
Ordinance Hearings and Trials Scheduled	212	254	272	275
Drug Screening Hearings	98	161	84	85
Alternative Language Hearings (started 07-01-08)	24	30	4	5
Drug Court Hearings	26	14	9	10
DUI Court Hearings	26	14	6	8
Total Scheduling	8,419	11,452	18,374	18,403

Cases with Self represented litigants	118	4865	3366	3370
Cases with Interpreters	35	13	16	20

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of Superior Court is to effectively provide citizens a true, correct and comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and digitized legal documents. The Clerk of Court is committed to strengthen and uphold the participation of the Clerk in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Citizens, Jurors, Judges, Attorneys and other government agencies.

Major Department Functions

- ◇ **Attend ALL sessions** of court ensuring compliance of all jury management and court records.
- ◇ **Record and maintain** a complete and accurate record of all court cases and proceedings.
- ◇ **Civil Division:** Calendar cases as pursuant to Georgia Code, USCR and standing order. Ensure compliance of civil documents; assess, collect and disburse all fees; approve applications and issue notary public certificates; process adoptions; issue summons and subpoenas; administer the Jury selection process and to file and transmit financing statements.
- ◇ **Criminal Division:** Calendar cases as pursuant to USCR and standing order. To maintain criminal files; collect fines and forfeitures; report felony convictions to the Secretary of State; prepare final dispositions; Electronically transmit to Georgia Crime Information Crime Center and Department of Drivers Services and disburse monies according to Georgia Statute.
- ◇ **Real Estate Division:** Preserve and index all deeds, mortgages, plats, liens and other real estate documents mandated by law that relates to real property ownership and the timely of data to the State Index.
- ◇ **Administrative Division:** To accurately and timely balance reports; make Deposits; and disburse monies according to Georgia law. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures. Ensure the cooperation with other agencies.

Major FY 2024 Goals

- ◇ To effectively manage the Clerk's Office on a REDUCED budget for the benefit of all County Departments.
- ◇ Implement Criminal Judicial Data Exchange beyond the arrest warrant phase, to include filing an accusation or indictment. Major Goal Continued from FY2023.
- ◇ Include District Attorney and Public Defender's Offices & GCIC to the current arrest warrant exchange.
- ◇ Implement a web-based jury portal for citizen access. Major Goal Continued from FY2023.
- ◇ Bonding all Deputy Clerks that make bank deposits.
- ◇ Implement Criminal Efiling. Major Goal Continued from FY2023.
- ◇ Evaluate computer needs for Clerks Office and replace as needed.

Department: Clerk of Superior Court	Cost Center: 10020180
Function: Judicial	Fund: General

Major Goals Completed in FY2023

- ◇ Completed the platform for criminal Esearch warrants.
- ◇ Enhance Computer Storage capabilities and redundancies for better safety of data and better performance.
- ◇ Installed new computers and printers in all courtrooms.
- ◇ Upgraded courtroom operating system to Windows 10.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 1,466,012	\$ 1,771,926	\$ 1,613,840	\$ 1,790,438
Operating	298,268	271,345	238,059	292,385
Capital Outlay	20	-	15,804	-
Total Appropriations	\$ 1,764,300	\$ 2,043,271	\$ 1,867,704	\$ 2,082,823

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget1	FY 2023 Budget	FY 2024 Adopted
Total Personnel	25.435	25.435	24.905	24.905

WORKLOAD INDICATORS	2019 Actual	2020 Actual	2021 Actual	2022 Actual
Total Civil and Domestic Files Closed	1,242	1,065	1,296	1,296
Total Civil Cases Opened	1,842	1,668	1,951	1,951
Total Number of Proceeding Entries	17,581	15,355	17,294	17,294
Total Number of Pages Scanned	60,778	49,722	58,890	58,890
Total Civil Minute Book Pages Recorded	1,516	3,454	-	-
Total Adoption Minute Pages Recorded	3,617	25,037	5,112	5,112

Self Represented Litigants	643	294	536	536
Paupers Cases Filed	23	12	18	18
New Attorney	15	4	7	7
Total Number of Adoptions Filed	53	44	29	29

Applications for Trade Names Processed	131	127	190	152
Notary Public Applications Processed	543	464	460	445

Department: Clerk of Superior Court	Cost Center: 10020180
Function: Judicial	Fund: General

Military Discharges Processed	2	1	-	1
Total Applications Processed	676	592	3,650	598
Total Application Pages Recorded	1,762	1,520	1,570	1,488

E-filed Cases	531	1,236	624	812
E-filed Subsequent Documents	6,647	22,848	9,369	13,546
E-filed Child Support Cases	768	132	108	73
E-filed Child Support Documents	264	591	422	712

Total Financing Statements	6,224	2,664	3,172	3,316
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WORKLOAD INDICATORS (con't)	2019 Actual	2020 Actual	2021 Actual	2022 Actual
Total Real Estate Instruments	25,381	28,070	27,352	18,804
Total Hospital Liens	1,517	680	557	461
Total General Execution Instruments	5,229	3,377	4,727	5,353
Total Real Estate Plats	136	127	157	124
Total Real Estate Pages Scanned	120,593	164,839	190,835	110,312

Total Number of Grantors Indexed	42,507	45,877	57,413	36,348
Total Number of Grantees Indexed	41,370	44,314	55,328	35,593

Total Intangible Tax Forms Processed	4,147	6,297	7,653	4,200
Total Transfer Tax Forms	4,932	5,027	6,162	5,323

Total Number of Criminal Cases Filed	500	528	546	512
Total Number of Criminal Cases Closed	1,069	567	636	954
Total Number of Proceeding Entries	25,669	17,224	23,144	26,781
Total Number of Pages Scanned	53,092	34,051	49,737	62,097
Total Criminal Minute Pages Recorded	1,726	1,412	149	921
Total Number of Drug Court Hearings	24	24	24	24
Total Number of Drug Court Cases	46	32	16	11
Probation Revocations	371	237	138	281

Georgia Crime Information Transmittals	1,726	847	1,146	1,255
Georgia Dept. of Motor Vehicle Service Form	150	52	79	141

Notices of Appeals Filed	10	5	3	9
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Total Number of Calendars Generated	204	260	184	206
Total Court Days Scheduled (Four Judges)	293	204	204	-
Total Civil Cases for Hearings and Trials	1,271	84	1,523	1,513
Total Criminal Cases for Hearings and Trials	2,300	1,358	1,494	2,302
Total Special Set Cases	17	91	79	92

Total Number of Jurors Summoned	7,060	1,959	6,350	9,437
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Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

Mission Statement

The duties of the District Attorney are established by legislative action and are outlined in the Official Code of Georgia (O.C.G.A) section 15-18-6. The District Attorney is required to attend all sessions of the Superior courts within the Griffin Judicial Circuit. The circuit is comprised of Fayette, Pike, Spalding, and Upson County.

Major Department Functions

The District Attorney's office represents the State of Georgia and victims of crime in prosecutions in Superior Court and in Probate Court in those counties which do not have State Court.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 401,135	\$ 493,380	\$ 457,719	\$ 462,271
Operating	27,168	23,236	31,551	29,638
District Attorney Contract Services	7,681	-	1,393	-
Total Appropriations	\$ 435,984	\$ 516,616	\$ 490,663	\$ 491,909

Department:	Drug Abuse and Treatment	Cost Center:	21920160
Function:	Health and Welfare	Fund:	Special Rev

Major functions

Outside agency partially funded by Fayette County.

Collection of fines that are imposed as an additional penalty of 50 percent of the original fine for offenses that are related to certain activities regarding marijuana, controlled substances , and non-controlled substances. Moneys collected in the County Drug Abuse and Treatment and Education fund shall be expended solely and exclusively for drug abuse treatment and education programs relating to controlled substances and marijuana; and to fund the expenses for salaries, equipment, services, and supplies incurred in the implementation of the Drug Court division.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 243,501	\$ 258,206	\$ 255,950	\$ 252,976
Operating Expenses	\$ 245,283	\$ 248,882	\$ 252,028	\$ 250,841
Capital Outlays	\$ -	\$ 4,460	\$ 3,570	\$ -
Other Cost	\$ -	\$ -	\$ -	\$ 26,311
Other Financing Use	\$ 725	\$ -	\$ -	\$ -
Total Appropriations	\$ 489,509	\$ 511,548	\$ 511,548	\$ 530,128

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Mission Statement

- ◇ To interpret and enforce existing statutes in a way that provides due process, fair treatment and justice to all persons appearing before this court.
- ◇ To provide or arrange for appropriate services for those persons appearing before the court.
- ◇ To create and maintain a feeling of respect in the court system on the part of the citizens that it serves so they support and assist the court in its efforts.
- ◇ To maximize, to the extent possible, the development and job satisfaction of court employees so that the court is able to attract, secure and retain the commitment of the kinds and numbers of people necessary to accomplish the court's mission and goals.
- ◇ To create and maintain a feeling of confidence in and support for the court on the part of the other organizations with which it comes in contact, particularly those organizations that are a part of the total criminal justice system.
- ◇ To ensure that the taxpayers of Fayette County receive the greatest benefits for the dollars expended for court services.

Major Department Functions

- ◇ To docket and set calendars for cases concerning allegations of deprivation, delinquency, unruly conduct and traffic offenses involving children within our jurisdiction. Parameters of mandated time frames will be the standard. Guidelines and operating procedures set by judges will be utilized on each individual case incorporating applicable Official Codes of Georgia Annotated.
- ◇ To liaison with the State of Georgia's Department of Human Resources, i.e.: Department of Family and Children Services and Department of Juvenile Justice to ensure that the mandates under which the court must operate are compatible with the policies of these two departments.
- ◇ To ensure the rights of victims and offenders are protected under the law as well as court preparation, including scheduling of cases, investigation, conducting trials, preparation of court orders, collection of fees and fines, filing of documents and record retention.
- ◇ To seek treatment and rehabilitation of delinquent children.
- ◇ To seek reunification with parents and children who are separated by judicial intervention.
- ◇ To cooperate and work closely with the law enforcement agencies to ensure citizens rights are protected as

Major Goals

- ◇ Maintain proactive initiative on office space and future needs of the Juvenile Court.
- ◇ To assign, train, and delineate duties for the staff to maximize efficiency.
- ◇ No significant changes

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 296,090	\$ 335,571	\$ 327,523	\$ 333,936
Operating	146,935	224,792	168,022	195,152
Capital Outlay	-	1,220	1,355	-
Total Appropriations	\$ 443,025	\$ 561,583	\$ 496,900	\$ 529,088

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	4.625	4.625	4.625	4.625

WORKLOAD INDICATORS	2020 Actual	2021 Actual	2022 Actual	2023 Estimate
New juvenile cases docketed/filed	518	581	660	600
Judges in Fayette Court (two needed occasionally on same day)	86	117	99	100
Juveniles placed on probation/informal/adjustment/abeyances/short term program	61	145	133	125

PERFORMANCE MEASURES	2020 Actual	2021 Actual	2022 Actual	2023 Estimate
Juvenile Cases closed	489	594	636	600
Fines/Fees/Restitution disbursed to agencies/individuals	\$ 5,444	\$ 11,844	\$ 2,335	\$ 5,000

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Rev

Mission Statement

- ◇ To promote a safe and secure community, the Juvenile Court of Fayette County will utilize prevention and treatment services in collaboration with families and other organizations to encourage the physical emotional, psychological, educational, and moral well-being of children throughout the County to prevent and treat delinquency and unruly behavior.
- ◇ The prevention programs offered will be funded under the guidelines of the official Code of Georgia 15-11-71, the Juvenile Proceedings Codes and the parameters described therein.
- ◇ Further this court will diligently seek and implement grants offered for delinquency prevention and treatment through Federal funding as well as corporate partners.

Major Department Functions

- ◇ To allocate funding collected to provide supervision and rehabilitation services for those juveniles in the court system.
- ◇ To enhance the training of all court personnel, law enforcement, educators, and helping agencies to focus on the rehabilitation of juveniles through awareness of the problems of delinquent children and related issues.
- ◇ To present seminars to various agencies focusing on rehabilitation utilizing funding available through court imposed fees.
- ◇ Expand programs on delinquency utilizing court fees which are collected under 15-11-71 and are funded without tax dollars or expenditures from the operating budget of the Court.

Major Goals

- ◇ To seek new innovative programs focusing on rehabilitation through government grants and funding through collection of supervision fees under OCGA 15-11-71.
- ◇ To identify and enhance programs such as the MRT, Breaking the Chains, Vista and Tomorrow's Man court ordered to rehabilitate Fayette County delinquents and incorporate scholarship awards to children who meet financial hardship criteria for these programs.
- ◇ Allocate funds for teaching seminars to be given to appropriate local agencies with appropriate themes.
- ◇ Assist and support the DART program for drug and alcohol rehabilitation of children
- ◇ Allocate funds for psychological evaluations under collected supervision fees with indigent guidelines to be used for qualification.

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Rev

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Operating	20,000	17,500	15,173	-
Total Appropriations	\$ 20,000	\$ 17,500	\$ 15,173	\$ -

Department:	Law Library	Cost Center:	20520750
Function:	Judicial	Fund:	Special Rev

Mission Statement

Effectively provide citizens with access to the most current legislation through hardback legal texts and internet access services

Major Department Functions

- ◇ Acquire and maintain materials for the County law library by utilizing monies collected from a surcharge on all cases.
- ◇ To provide Fayette County citizens an atmosphere that is conducive to legal research

Major Goals

- ◇ Provide the Fayette County general public with the most current legislation. Access will be provided in hardback legal texts and up-to-the-minute on-line services.
- ◇ To improve efficiency with additional computers and printers to maximize access to on-line services for citizens.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Operating	\$ 41,602	\$ 40,000	\$ 38,915	\$ 40,000
Total Appropriations	\$ 41,602	\$ 40,000	\$ 38,915	\$ 40,000

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Mission Statement

To operate as a Magistrate Court pursuant to Georgia law consistent with the highest standards and best practices while being responsible to Fayette Citizens and taxpayers. In addition, we will provide an impartial forum to deliver timely, neutral, and just resolutions of civil and criminal cases through uniform and coherent application of the US Constitution and the laws of the State of Georgia. The Judges, Constables, and staff are committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Public, Judges, Attorneys, parties and other governmental agencies.

Major Department Functions

Judge Functions:

- ◇ Preside over all sessions of court ensuring compliance Georgia Law and Court Rules.
- ◇ To conduct civil trials in an appropriate and timely manner in an open court format.
- ◇ To conduct civil and criminal hearings as required and by motion in an appropriate and timely manner in an open court format.
- ◇ To receive evidence and testimony and make Judgments concerning all civil and criminal matters brought before the Fayette Magistrate Court.
- ◇ To issue and sign arrest warrants, search warrants, citizen applications and warrants, set bonds, and set special conditions of bond.
- ◇ To issue and sign Temporary Protective Orders pursuant to the authority delegated by the Superior Court.
- ◇ To enter Orders on Garnishments, Dispossessories, Abandon Vehicles, Forclosures of Personal Property, and all other genral civil matters.
- ◇ To review and authorize the setting of calendar.
- ◇ To Order the disbursement of funds in the Registry of the Court.
- ◇ To consider and enter Orders on al Motions or other requests made by any Party to the Court.
- ◇ To coordinate operations with the Clerk, Court Services, Prosecutors, Public Defenders, Parties, and Attorneys.
- ◇ To communicate and coordinate with all other Fayette County, Georgia and Federal departments and agencies on issues related to Magistrate functions.
- ◇ To represent the Fayette Magistrate Court at all times with the highest standards of professionalism, ethics, and courtesy to all citizens and individuals of all government departments.

Administrative Functions by the Judges and Staff:

- ◇ Administrative Division: To accurately and timely balance reports. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures. Ensure cooperation with all other agencies.
- ◇ Attend all sessions of Magistrate Court ensuring compliance of all Georgia statutes and Court rules.
- ◇ Ensure compliance of civil & criminal documents; and assist judges with research and preparation of Orders
- ◇ ◇ **To represent the Fayette Magistrate Court at all times with the highest standards of professionalism, ethics and courtesy to all citizens and individuals of all government departments.**

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

- ◇ Constable Division: Receive and process large volume of Civil papers (civil, claims, dispossessories, garnishments, etc.) for legal service and to serve daily to all parts of the county. Schedule, coordinate, and oversee evictions for multiple locations to ensure a safe and lawful process. Assist citizens encountering mechanical breakdown by providing safety until assistance arrives.
- ◇ To maintain proof of all service of documents for every civil matter.
- ◇ To maintain status as sworn officers in Georgia.
- ◇ To represent the Fayette Magistrate Court at all times with the highest standards of professionalism, ethics, and courtesy to all citizens and individuals of all government departments.

Major Goals

- ◇ To operate the Court and manage the Judicial Office on a Budget.
- ◇ To handle the projected increase in workload efficiently and professionally.
- ◇ To smoothly implement improvements to systems and operations consistent with the law and Magistrate functions.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 453,030	\$ 494,930	\$ 494,521	\$ 492,245
Operating	20,280	26,523	25,716	27,602
Capital Outlay	5,589	600	691	700
Total Appropriations	\$ 478,900	\$ 522,053	\$ 520,928	\$ 520,547

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	7.000	7.000	7.000	7.000

WORKLOAD INDICATORS	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual
Days on Duty	365	365	365	365
CRIMINAL				
Warrants Issued - Arrest (electronic & paper)	2,643	1,895	2417	2502
- Search (paper)	137	213	144	166
Criminal hearings	2,500	1,145	1,825	3,363
First Appearance Hearings: on Bench Warrants, Violations of Parole, Traffic tickets, and bond considerations		450	838	971
Traffic tickets, and bond considerations		862	1,256	1,256

Department:	Magistrate Court	Cost Center:	10020400	
Function:	Judicial	Fund:	General	
Preliminary Hearings Case calendar		263	724	864
Pre-issuance Hearings Case calendar		20	116	56
Search Warrants signed/returned/denied		213	155	212
Felony Warrants Issued		1,270	1,546	1,700
Misdemeanor Warrants Issued		625	871	802
Criminal Consent Bond Orders		11	24	10
Hearings on Bech Warrants, VOP, Citations		450	838	191
SPECIAL Conditions set (number of Defendants only)		53	209	191
Extradition Case calendar for hearings		13	17	19
Warrants Dismissed		6	28	24
Warrants Denied		554	643	926
Preissuance applications Reviewed and Decided		52	91	117
CIVIL				
Civil Cases filed	3,328	2,166	2,578	2,926
Civil hearings and trial case calendars		568	793	973
Temporary Protective Orders Reviewed & Decided	200	unknown	170	179
Civil Consent/Re-set/Default Orders Reviewed & Decided		727	1,494	1,308
Service of Process	5,023	3,963	3,373	4,317
Evictions Carried out		48	40	141
Miles driven	41,800	48,100	44,616	46,490
Language Line Used for interpretation in Civil & Criminal case load		7	10	19

Department:	Judicial Non - Departmental	Cost Center:	10020090
Function:	Judicial	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual Judicial System departments

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	148,064	0	0	57,616
Operating	\$ 263,480	\$ 356,380	\$ 254,739	\$ 288,038
Capital Outlay	-	12,826	12,826	-
Total Appropriations	\$ 411,544	\$ 369,206	\$ 267,566	\$ 345,654

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

Mission Statement

To provide Probate Court services to the public as mandated by Georgia Law

Major Department Functions

◇ Descendant's estates, guardianships and conservatorships of minors and adults, issuance of marriage licenses, issuance of orders for involuntary evaluation due to mental illness, drug use or alcohol use, issuance of weapons carry licenses, issuance of fireworks display permits, issuance of certificates of residence, issuance of birth and death certificates for GA Dept. of Vital Records, acceptance of passport application for US Dept. of State and other miscellaneous duties as required by Georgia Law.

Major Goals

◇ To provide thorough, competent, efficient service to the citizens of Fayette County.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 527,237	\$ 569,746	\$ 559,702	\$ 585,545
Operating	\$ 34,181	\$ 41,947	\$ 41,279	\$ 44,703
Capital Outlay	\$ 2,716	\$ 1,050	\$ 949	\$ 1,000
Total Appropriations	\$ 564,134	\$ 612,743	\$ 601,930	\$ 631,248

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	7.000	8.125	8.125	8.125

Department:	Public Defender	Cost Center:	10020800
Function:	Judicial	Fund:	General

Major Department Function

◇ The State of Georgia passed the Georgia Indigent Defense Act of 2003. The provision of this act were implemented beginning July 1, 2004 with the hiring of a Public Defender for each Judicial Circuit of Georgia. The office became fully operational on January 1, 2005. It serves the following counties: Fayette, Spalding, Pike and Upson.

◇ The contract with the Public Defenders Office and Fayette County is for handling Superior Court and Juvenile Delinquency cases.

◇ The County additionally has contracted with this office to handle State Court, Juvenile Deprivations and Magistrate Court.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Personal Services	\$ -	\$ 2,608	\$ 2,086	\$ 2,608
Operating	\$ 507,003	\$ 612,948	\$ 612,974	\$ 1,037,509
Total Appropriations	\$ 507,003	\$ 615,556	\$ 615,060	\$ 1,040,117

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Mission Statement

It is the mission of the State Court of Fayette County to:

1. Uphold and defend the Constitution and laws of the State of Georgia and these United States, as well as the ordinances duly passed by the Fayette County Commission;
2. Treat with fairness and dignity all persons coming before the Court, no matter their station or circumstances in life;
3. Administer justice uniformly and impartially, without prejudice or favor to any party;
4. Provide an open forum for the redress of grievances, both public and private;
5. Maintain the highest standards of judicial ethics and conduct;
6. Efficiently and effectively dispose of all cases on the State Court's civil and criminal dockets in a timely manner and in accordance with the law;
7. Through the DUI/Drug Court, to identify and educate those with addictions through accountability and treatment to strengthen our community in a collaborative court setting;
8. Through the Veterans Treatment Court, to identify and assist those in our community who have served our country and now need assistance and treatment while navigating their legal issues.

Major Department Functions

- ◇ The State Court has jurisdiction, within the territorial limits of the county, over all criminal matters below the grade of felony, including misdemeanors, traffic violations, and county ordinance violations.
- ◇ The State Court has jurisdiction over all civil matters, without regard to the amount in controversy, concurrent with the Superior Courts, unless the Superior Courts have exclusive jurisdiction (i.e. disputes concerning title to land, divorce, child custody, etc.).
- ◇ The State Court also has jurisdiction over the review of decisions of other courts as provided by law.

Major Goals

- ◇ Significantly expedite the handling of civil cases in Fayette County by providing an alternative to Superior Court for filing these actions.
- ◇ Effectively administrate traffic violation cases, which is anticipated to increase due to the adoption of an electronic citation program by the Sheriff's Department.
- ◇ Improve the efficiency of the State Court through the use of technology, (i.e. calendaring and docketing,

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 393,025	\$ 412,068	\$ 372,351	\$ 396,068
Operating	81,539	153,693	135,646	138,243
Capital Outlay	-	1,886	1,886	-
Total Appropriations	\$ 474,563	\$ 567,647	\$ 509,884	\$ 534,311

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	3.625	3.625	3.625	3.625

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Office of the Solicitor General of the State Court of Fayette County is to investigate, charge, and prosecute misdemeanor violations of Georgia Statutes and County Ordinances that occur in Fayette County. The Solicitor General is charged with ensuring that all misdemeanor cases occurring in Fayette County are handled in a manner that guarantees an efficient and equitable administration of justice. The Solicitor General ensures that all persons involved in the criminal process are treated in a courteous and professional manner.

Major Department Functions

- ◇ The State Court Solicitor-General serves as the prosecutor in: misdemeanor, traffic and ordinance cases in Fayette County State Court.
- ◇ The State Court Solicitor-General aids in ALS Hearings and attends motion hearings.
- ◇ The State Court Solicitor-General serves as the prosecutor in Magistrate Court.
- ◇ The State Court Solicitor-General aids with conflict cases throughout the State.

Major FY 2024 Goals

- ◇ Ensure that all misdemeanor cases occurring in Fayette County are handled in a manner that administers justice efficiently and equitably.
- ◇ Efficiently handle traffic and ordinance cases.
- ◇ To make sure that all persons involved in the criminal process are treated in a courteous and professional manner.
- ◇ To continue our assistance in Magistrate Court and with ALS hearings.
- ◇ To inform County and municipal law enforcement agencies on changes in the law and to aid them with interpretation.
- ◇ To provide the citizens of Fayette County with information on crime prevention.
- ◇ Aid in other jurisdictions when requested and appointed Solicitor General Pro Tempore.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Personal Services	\$ 818,880	\$ 961,938	\$ 935,375	\$ 961,001
Operating	22,153	37,932	28,147	35,886
Capital Outlay	415	2,545	3,601	50
Total Appropriations	\$ 841,449	\$ 1,002,415	\$ 967,123	\$ 996,937

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	8.700	8.700	8.700	8.700

PERFORMANCE MEASURES FOR COST CENTERS: 10020320	2019 Actual	2020 Actual	2021 Actual	2022 Actual
State Court Criminal	1,106	851	1,055	1,092
State Court Traffic	3,034	1,718	2,558	2,415
State Court Ordinance	299	218	205	260
State Court - Pre-Accusation Pre-Trial Intervention	85	40	73	88
State Court Revocations, Special Set Pleas, PTI's & Drug Ct. (calendar)	1,946	556	641	1,071
State Court Bench Trials (calendar)	335	142	550	457
State Court Jury Trials (Calendar Count)	1,496	253	504	1,431
State Court Ordinance (1st Appearance, Arraignment, Bench Trials)	380	327	329	319
Arraignment (Calendar Count)	1,268	934	1,209	1,063
Arraignment (Traffic Calendar Count)	3,283	2,241	2,998	2,913
Alternative Language	53	30	29	42
Miscellaneous Hearings and Bench Warrants (Calendar Count)	483	187	504	474
ALS Hearings (Calendar Count)	180	30	235	207
Juvenile Court (Calendar Count)	-	-	-	-
Special Appointments	5	3	3	3
Phone Calls, Appointments, Walk-Ins (estimate for the year)	19,500	10,000	17,000	19,500
Magistrate Court Pre-Accusation PTI's	1	-	4	-
Magistrate Court First Appearance / calendar count	-	-	-	120
Magistrate Court Arraignment / calendar count	-	-	-	-
Magistrate Court Pre-Issuance / calendar count	1	-	-	2
Magistrate Court Preliminary / calendar count	-	-	-	-
Magistrate Court Revocations / calendar count	-	-	-	-
Magistrate Court Trials / calendar count	-	-	-	-
Magistrate Court Misc. Hearings / calendar count	5	-	5	2
Victim Witness (21850553)	2019 CY Actual	2020 CY Actual	2021 CY Actual	2022 CY Actual
Victim Assisted - Criminal Case with victims	455	453	400	580
Victim Assisted - Ordinance estimates	22	6	3	3
Victim Assisted - Traffic estimates	30	3	30	30
Victim Assisted - Magistrate estimates Hearings (Bond, Warrants, Pre-Issuance)	250	120	130	120
Speaking Engagements and Victim Impact Panel, Protocol, PD Training, DVTF	20	2	5	4
Victim Non-case walk-ins and phone consultations, emails	10,560	4,680	2,100	2,000

Department:	State DUI Court	Cost Center:	21420330
Function:	Judicial	Fund:	Special Rev

Mission Statement

Identify and educate those with addictions through accountability and treatment to strengthen our community in a collaborative court setting.

Major Department Functions

The DUI Court is a team concept involving Judge(s), the Solicitor-General, Law Enforcement, the Public Defender's Office, private attorney, Probation Officers, licensed substance abuse treatment professionals, testing professionals, community liaisons, pharmacist and court coordinator. All Team members work together to support each participant in addressing and combating the substance abuse issues that brought them into the criminal justice system. The Team meets twice a month to review the progress of every participant. Also, twice a month participants attend DUI court to meet with the Team and receive an update on their progress.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 99,619	147,148	\$ 128,593	142,680
Operating	167,310	230,744	251,801	189,264
Capital Outlay	-	6,572	4,057	-
Other Cost	-	-	-	13,652
Other Financing Uses	7,118	-	-	-
Total Appropriations	\$ 274,047	\$ 384,464	\$ 384,450	\$ 345,596

Department:	Superior Court Judges	Cost Center:	10020151
Function:	Judicial	Fund:	General

Major Department Function

The Judges, Court Reporter cost center accounts for the following:

- ◇ Fayette County's allocation of the Griffin Judicial Circuit (Fayette, Pike, Spalding, and Upson County) Superior and Juvenile Courts expenditures.
- ◇ Expenditures of Fayette County's local superior court.

Major Goals

- ◇ Maintain a low crime rate level by administering justice to criminals in a timely manner.
- ◇ Keep the cost of the court system to a minimum.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Griffin Judicial Circuit Superior Court - Contract Services	438,623	453,839	453,839	494,426
Griffin Judicial Circuit Juvenile Court - Contract Services	88,512	100,761	100,761	112,531
Operating	69,918	78,350	43,177	68,050
Total Appropriations	597,053	632,950	597,777	675,007

Department:	Victims Assistance	Cost Center:	21820200
Function:	Health and Welfare	Fund:	Special Rev

Mission Statement

To prevent domestic violence through awareness programs, educational training, and providing safe environments for the victims and their families, utilizing legal advocacy, emergency shelters and transitional housing.

Major Department Functions

- ◇ Aid victims of misdemeanor crimes.
- ◇ Provides crisis intervention and court accompaniment.
- ◇ Provides criminal justice information and notification of hearings and outcomes of hearings.
- ◇ Assists victims in obtaining services from other agencies.

Major FY 2024 Goals

- ◇ Provide safety to victims of domestic violence by addressing safety and basic needs.
- ◇ Implement innovative programs to address housing barriers to increase housing stability as survivors exit temporary housing solutions such as the emergency shelter.
- ◇ Provide legal advocacy to victims of domestic violence by assisting victims in navigating the court processes and by increasing knowledge to victims of legal remedies available to them.
- ◇ Improve coordinated community response throughout the Griffin Judicial Circuit in conjunction with all agencies providing services to victims.
- ◇ Increase agency community presence to build awareness of domestic violence within our local faith-based and business communities.
- ◇ Build collaborative partnerships to increase services available and accessible to victims.
- ◇ Diversify our funding portfolio in the effort to fill funding gaps with the anticipated reduction in federal grant funding.

Significant Expenditures and Staffing Changes

- ◇ This program became operational in FY 1999 and is totally funded by assessments against criminal defendants and State grants.
- ◇ Additional funding began in FY 2023 for an attorney and secretary to assist the State Court Solicitor-General with victim assistance.
- ◇ Additional funding will begin in FY 2007 for an investigator to assist the Solicitor-General with victim cases.
- ◇ Funding is included for Promise Plate, which is a State certified program, who are eligible to receive Victim Assistance funds. This funding began in FY 2003.

Department:	Victims Assistance	Cost Center:	21820200
Function:	Health and Welfare	Fund:	Special Rev

◇ Funding for the District Attorney's Victim Assistance program is included in his budget. This funding began in FY 2003.

◇ FY 2010 staffing changes Attorney, Investigator, and Deputy Clerk II positions were moved into Solicitor-General Budget leaving only Victim Advocate.

◇ FY 2014 staffing changes Victim Advocate was moved into Solicitor-General Budget.

◇ FY 2016 added Victim Advocate position fueled by a Federal VOCA Grant.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
District Attorney/Victims Assistance Program	134,821	135,000	135,000	135,000
Domestic Violence Services (Promise Place)	20,000	20,000	20,000	20,000
Total Appropriations	\$ 154,821	\$ 155,000	\$ 155,000	\$ 155,000

Department:	911 Communications	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Rev

Mission Statement

The Fayette County 911 Communications Center is the relay point for the dissemination of information to public safety field units from the general public and between public safety field units and agencies. The relay of this information is of vital importance in the protection of life and property. The Fayette County 911 Communications Center is committed to providing efficient, effective public safety communications to the agencies it serves as well as continuing to educate the community about Next Generation 911.

Major Department Functions

- ◇ The Fayette County 911 Communications Center is committed to promoting the public health, safety and welfare by discrimination of emergency and non-emergency information between Public Safety agencies and the communities they serve.
- ◇ The center will provide continuous radio, telephone and teletype communication of both an emergency and routine nature for all the Public Safety agencies in Fayette County, 24 hours a day, seven days a week.
- ◇ Protect and maintain the confidential nature of the work conducted in the Communications center.
- ◇ Maintain Center equipment:
 - Back up Power Resources
 - Administrative and Emergency Telephone System
 - 911 Telephone Lines
 - Administrative Telephone Lines
 - Multi-channel Portable and Mobile Radio System
 - Radio and Telephone Voice recording System
 - Computer Aided Dispatch (CAD)
 - Criminal Justice Information System
- ◇ Achieve compliance with mandated certifications and standards.

Major Goals

- ◇ Complete Phase II and initiate Phase III of the Public Safety Radio System
- ◇ Complete AC system equipment room project
- ◇ Create a comprehensive 3-5 year plan for the Center (equipment and services)
- ◇ Update the COOP and the 911 Center's Emergency Evacuation Plan
- ◇ Implementation of Carbyne 911 Technology
- ◇ Implementation of FSC and LE APCO Guide Cards
- ◇ Continue education and advanced training of personnel

Department:	911 Communications	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Rev

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 2,282,963	\$ 2,944,880	\$ 2,512,071	\$ 2,961,066
Operating	1,304,903	1,074,868	1,161,811	1,302,257
Capital Outlay	1,006,572	10,300	7,142	45,800
Interfund Charges	82,639	42,155	42,155	-
Other Cost	147,910	161,512	161,512	474,137
Total Appropriations	\$ 4,824,987	\$ 4,233,715	\$ 3,884,691	\$ 4,783,260

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted	FY 2024 Adopted
Total Personnel	36.735	36.985	37.000	37.000

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

Mission Statement

Stands as a functional department of the Fayette County Public Safety Division. The department is charged to uphold and enforce laws pertaining to animal care, control and cruelty in accordance with the laws of the Federal Government, State of Georgia and local ordinances adopted by the Fayette County Board of Commissioners and the cities within the county. Such services are dedicated to promote healthy relationships between the citizens of Fayette County and companion animals and wildlife.

Major Department Functions

- ◇ Enforce Federal, State and Local Law pertaining to animal control and cruelty
- ◇ Educate the citizens of the County and cities within the county with respect to responsible pet ownership
- ◇ Provide short term sheltering and care to stray and abandoned animals
- ◇ Creates opportunities for pet adoption through shelter care and management, as well as a working relationship with the Fayette County Humane Society and other animal rescues
- ◇ Provides for the humane destruction of animals when necessary
- ◇ Monitor the community for disease outbreak, providing appropriate quarantine and testing of possible effective animals

Major Goals

- * Maintain a life release rate in the mid to high 90 percentile with both dogs and cats
- * Continue to cooperate with rescue groups to reduce time spent in the shelter for animal that are picked up and not returned to their owners.
- * Continue to cooperate with local law enforcement agencies when it come with responding to calls for service.
- * Completing the construction of the new shelter along with moving into the new facility

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 457,790	\$ 508,989	\$ 514,296	\$ 542,665
Operating	72,289	82,818	77,210	78,249
Total Appropriations	\$ 530,079	\$ 591,807	\$ 591,505	\$ 620,914

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 20223 Budget	FY 2024 Adopted
Total Personnel	7.625	8.000	8.000	8.000

WORKLOAD INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Animals impounded	750	765	762	750
Visitors	8,245	8,500	8,600	9,000
Court Cases	160	175	165	150
Enforcements	180	180	190	175
Complaint calls received	1,750	1,825	1,815	1,800
Vicious or biting animals calls received	45	54	54	54
Animals adopted	269	225	218	220

PERFORMANCE MEASURES	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected
Rabies tests	42	25	35	35
Animals sent to rescue	175	165	170	155
Animals handled	750	906	768	750
Animals adopted	218	220	245	250
Revenue collected for adoptions and reclaim fees	\$ 33,492	\$ 36,091	\$ 31,250	\$ 33,250

Department:	Confiscated Property- Federal	Cost Center:	21230390
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

◇ Funds received from federal forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no original budget is prepared. At year-end budget adjustments are prepared and approved by the BOC to comply with Georgia law and present a balanced budget for this fund.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Operating	65,010	123,904	123,901	-
Capital Outlay	32,861	50,502	50,502	-
Total Appropriations	\$ 97,872	\$ 174,406	\$ 174,403	\$ -

Department:	Confiscated Property- State	Cost Center:	21030390
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

◇ Funds received from state forfeitures that by law are to be used for the enhancement of law enforcement. The budget for this cost center is prepared by the Sheriff's Office.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services		\$ -		\$ -
Operating	\$ 12,770	\$ 2,050	\$ 2,050	-
Capital Outlay	\$ 5,510	\$ 8,809	\$ 8,809	-
Total Appropriations	\$ 18,280	\$ 10,859	\$ 10,859	\$ -

Department:	Confiscated Property- U.S. Customs	Cost Center:	21130390
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

◇ Funds received from US Customs forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no original budget is prepared. At year-end budget adjustments are prepared and approved by the BOC to comply with Georgia law and present a balanced budget for this fund.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Operating	26,412	15,182	15,180	-
Capital Outlay	392	36,500	36,500	-
Total Appropriations	\$ 26,804	\$ 51,682	\$ 51,680	\$ -

Department:	Coroner	Cost Center:	10030700
Function:	Public Safety	Fund:	General

Major Department Functions

- ◇ The County Coroner investigates and establishes the cause of death for situations involving external violence, unattended death, contagious disease, sudden death or industrial accident.
- ◇ The County Coroner is responsible for issuing death certificates.
- ◇ The Coroner is compensated according to Option II of the Georgia Law section 45-16-27. Compensation is on a fee basis at a rate of \$175 per case for non jury death investigations and \$250 per case for jury death investigations.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 145,768	\$ 136,180	\$ 137,565	\$ 130,609
Operating	37,825	39,614	38,213	37,812
Total Appropriations	\$ 183,594	\$ 175,794	\$ 175,778	\$ 168,421

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	3.625	3.625	3.625	3.625

Department:	Sheriff's Office- Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office Criminal Investigation Division is to serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the protection of life and property. We will enforce county, state, and federal laws in a fair and impartial manner. We will strive to improve the quality of life in our county by seeking the truth, while protecting the individual rights of each of our citizens, and maintaining respect for human dignity. We will combat crime by conducting prompt and diligent investigations. Members of the Criminal Investigations Division which include General and Juvenile Investigators, School Resource Officers, Special Operations, Narcotics and Warrant Investigators as well as Crime Scene Investigators will strive to use all technological resources combined with traditional investigative methods to solve crimes, arrest suspects and their accomplices, locate fugitives and missing persons as well as recovering stolen property.

Major Department Functions

- ◇ Provide intensive follow-up investigations to criminal cases, which are not resolved during the initial response to the call for service.
- ◇ Provide extra support to the Field Operations Division when necessary for perimeter containment.
- ◇ To conduct detailed investigations into the flow of illegal drugs into Fayette County and to successfully prosecute the distributors, manufacturers and users of these drugs.
- ◇ To conduct the following investigations: Crimes Against the Person (Violent), Drug or Drug related Crimes, Property Crimes, White Collar Crimes, Internal Affairs, and the Identification and Recovery of Evidence.
- ◇ To serve Warrants for Arrest as well as execute Search and Seizure Warrants.
- ◇ To ensure all Sex Offenders are compliant with the law and to maintain the Sex Offender registry of Fayette County which entails updating the Offender Watch Website, posting the list in the Sheriff's Office, other main government buildings as well as providing the complete list to every school (both public and private) in Fayette County.
- ◇ To support the activities of all other Divisions of the Sheriff's Office to provide the citizens of the county with instructions as to crime prevention and assisting in Neighborhood Watch programs.
- ◇ To maintain complete thorough records of evidence both physical and photographic to be used in the prosecution of cases.
- ◇ To provide the citizens of Fayette County and other Law Enforcement Agencies or Divisions with specialized support units such as the Crime Scene Unit, the Tactical Narcotics Team (TNT), Special Weapons and Tactics Unit (SWAT), Crisis Negotiations Unit, Internal Affairs Unit, Aviation Unit, Customs/Homeland Security investigations, fugitive investigations conducted by the Southeast Regional Fugitive Task Force, and in participation with the David Wilhelm Organized Crime Drug Enforcement Task Force (OCDETF) program and the newly formed Atlanta Tactical Diversion Task Force (ATDTF).

Department:	Sheriff's Office- Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Major Goals

- ◇ To maintain the current low crime rate enjoyed by the Citizens of Fayette County.
- ◇ Through training and by working closely with other local, state and federal agencies to continue the proactive fight against illegal narcotics flowing into, being distributed to, being manufactured by and used by citizens of Fayette County.
- ◇ To thoroughly work investigations of crimes committed against Juveniles and crimes committed by Juveniles. Juvenile investigations will continue to be conducted with compassion and fairness for all parties involved.
- ◇ The Juvenile Investigators will continue to maintain the Sex Offender Registry and ensure that all Sex Offenders are compliant with the law.
- ◇ Update the Automated Fingerprinting Information System (AFIS) to conduct criminal history checks through both, the Georgia Bureau of Investigations (GBI) and the FBI databases.
- ◇ The Crime Scene Unit will also continue with its goal to arm every parent of Fayette County with the tools and information needed to identify their child in case of an emergency.
- ◇ To receive the most up to date specialized training for investigations within the rapidly changing crimes committed through the Internet, of identity theft and financial fraud.
- ◇ To continue the acquisition of the best and most up to date data bases that provide investigators with the most accurate information available.
- ◇ To provide the citizens of Fayette County with the highest level of community oriented law enforcement.
- ◇ To continue the use of computer based programs such as Nixle and Offender Watch.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Adopted
APPROPRIATIONS				
Personal Services	\$ 3,618,117	\$ 4,137,070	\$ 3,899,927	\$ 4,346,847
Operating	459,864	397,088	518,877	529,991
Capital Outlay	14,215	9,688	25,385	10,370
Total Appropriations	\$ 4,092,196	\$ 4,543,846	\$ 4,444,188	\$ 4,887,208

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	43.000	41.000	41.000	44.000

Department:	Sheriff's Office- Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Criminal Investigations				
General Investigations/Murder, Burglary, Theft & Fraud	882	788	761	771
Juvenile Investigations	48	49	29	49
Department of Family & Children Services - Referrals	238	778	810	1,225
Arrests	153	108	66	101
Consent Searches	130	96	741	741
Search Warrants Executed	176	176	286	354
Crime Scene Unit				
Persons Fingerprinted	942	392	2,401	575
Crime Scenes Processed -				
Accidents	32	42	29	41
Crimes against persons	63	115	79	113
Crimes against property	219	181	204	195
Miscellaneous scenes	10	n/a	3	1
AFIS runs	43	15	27	14
GCIC validations	208	259	212	239
Evidence Handling and Testing				
Items processed in-house	115	63	31	42
Marijuana tested	413	309	127	5
Items processed into evidence	2,952	3,766	1,557	2,141
Items transferred to GBI Crime Laboratory	224	312	221	191
Items of evidence destroyed	7,293	4,743	4,030	3,788
Assisting other Agencies	21	13	10	9
Special Operations *				
Crime Suppression				
Incident Reports	141	61	44	25
Arrests	79	184	32	37
Search Warrants	21	2	1	-
Consent Searches	56	40	6	27
Various Pills (du)	217	n/a	11	-
Marijuana, Cocaine, Methamphetamine, Heroin (lbs)	23	n/a	5	-
Warrant Section				
Agency Criminal Arrest Warrants issued	3,915	4,126	3,103	3,680
Arrests on Warrants	156	252	85	153
Service Attempts	590	662	221	449
Court Ordered Apprehensions	26	Included above	10	97
Interstate Extraditions	726	592	-	-
Interstate Extraditions (over 50 miles)	236	404	-	-
SERFTF (South East Regional Fugitive Task Force)				
Arrests for Agent assigned	221	207	220	213

Department:	Sheriff's Office- Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS (con't)	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Customs/Homeland Security Investigations (ICE)				
Investigations - which includes cases of National Security/terrorism, money laundering, and smuggling	61	60	55	50
SWAT Team				
Call Outs	14	12	8	13
Specialized training hours	398	368	384	472
Crisis Negotiations Unit				
Call Outs	-	3	6	3
Specialized training hours	6	22	10	8

Department:	Emergency Management, EMS, Fire Services- Summary	Cost Center:	
Function:	Public Safety	Fund:	

Mission Statement

The Fayette County Department of Fire and Emergency Services is dedicated to the protection of Life, Property and the Environment through the delivery of Quality, Cost Effective and Professional Services to the citizens of Fayette County. The department is composed of Emergency Management, Emergency Medical Services and Fire Services.

Major Department Functions

- ◇ ◇ Fire & Emergency Services Operations: respond to all calls for service from the public. Extinguish fires, protect life and property, treat sick and injured. Response to community and citizen needs.
- ◇ Fire & Emergency Services Administration: Responsible for all aspects of department human resources, budget administration, Fire and Emergency Services Training, and oversight of the Emergency Medical program.
- ◇ Fire & Emergency Services Preparedness and Community Affairs: Responsible for coordinating service, pairs, and maintenance of all apparatus, vehicles, facilities, and equipment. Responsible for fire engineering, commercial building inspections, public education, and fire investigations.
- ◇ Emergency Management Agency: Serves as the point of contact with the State EMA officials (GEMA) to coordinate disaster response and recovery for the county and municipalities.

WORKLOAD INDICATORS	2019 Actual	2020 Actual	2021 Actual	2022 Actual
Fires	164	118	163	172
Service calls	853	807	892	1,021
Good intent calls	552	603	574	637
Inspections	1,040	800	578	425
Pre-plans completed	1,180	1,160	1,170	1,107
Hydrants serviced	4,205	4,296	4,296	4,296
Investigations	28	20	24	25
Safety programs	117	36	44	92
Rescue/medical incidents	7,027	6,993	8,153	8,753
Fire loss	\$1,425,490	\$1,489,772	\$2,166,560	\$3,795,622

PERFORMANCE MEASURES	2019 Actual	2020 Actual	2021 Estimate	2022 Estimate
Avg response time - Fire units	5:54	6:04	5:49	5:44
NFPA standard	6:00	6:00	6:00	6:00
Avg response time - Ambulance	6:39	6:30	6:30	6:15
NFPA standard	9:20	9:20	9:20	9:20
Cardiac survival rate - Fayette County	17%	15%	24%	32%
Cardiac survival rate - National	12%	12%	12%	12%

Department:	Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the General Fund.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 329,142	\$ 323,438	\$ 294,336	\$ 292,277
Operating	47,821	79,381	73,853	85,132
Capital Outlay	7,433	10,340	9,848	12,390
Total Appropriations	\$ 384,396	\$ 413,159	\$ 378,036	\$ 389,799

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	3.000	3.000	3.000	3.000

Department:	Emergency Medical Services (EMS)	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the Emergency Medical Services Special Revenue Fund.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 2,886,410	\$ 3,330,322	\$ 3,107,229	\$ 3,406,728
Operating	671,986	709,655	760,721	785,747
Capital Outlay	34,078	28,649	27,232	29,624
Interfund Charges	138,918	145,890	145,890	178,545
Operating Transfers Out	644,017	1,633,720	1,633,720	368,000
Other Cost	-	-	-	294,562
Total Appropriations	\$ 4,375,409	\$ 5,848,236	\$ 5,674,792	\$ 5,063,206

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	33.00	33.00	33.00	36.00

Department:	Sheriff's Office- Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office, Field Operations Division, is to provide the highest level of safety, service, and security for the people of Fayette County. We ensure that sense of safety, service, and security by embracing the tradition of law enforcement community involvement. Our commitment to the community is evidenced by our personnel being active in not only enforcement measures, but proactive on non-enforcement measures as well.

Major Goals and Objectives

- ◇ **Prevent Loss of Life, Injuries, and Property Damage** - to minimize the loss of life, personal injury, and property damage resulting from criminal activity and traffic crashes through proactive enforcement, education, and a comprehensive system of problem solving.
- ◇ **Fair and Impartial Enforcement of the Law** - to enforce the provisions of the Official Code of Georgia and other laws and ordinances to prevent and deter crime.
- ◇ **Maximize Service to the Public and Assistance to Allied Agencies** - to maximize service to the public in need of aid or information, and to assist other public agencies when appropriate.
- ◇ **Manage Traffic and Emergency Incidents** - to promote the safe and efficient movement of people and goods throughout Fayette County, and to minimize exposure of the public to unsafe conditions resulting from emergency incidents and highway impediments.
- ◇ **Protect Public and County Property** - to protect the public, their property, Fayette County employees, and Fayette County's infrastructure. To collaborate with municipal, county, state, and federal public safety agencies to protect Fayette County.
- ◇ **Improve Fiscal Efficiency** - continue to work toward improving monitoring and assessment of fiscal expenditures with additional emphasis on conservative spending.
- ◇ **Improve Divisional Efficiency** - to continuously look for ways to increase the efficiency and/or effectiveness of the Field Operations Division.
- ◇ **Improve Individual Efficiency** - to evaluate personnel and personnel schedules to obtain maximum utilization of our human resources to meet identified needs.
- ◇ **Maintain proactive posture and flexibility** - to evaluate operational strategies concerning our areas of responsibility to ensure that we maintain a proactive response posture and can confront the changing needs of our community.
- ◇ **Maintain and Expand Partnerships and Collaborative Efforts** - to evaluate and maintain partnerships and collaborative efforts that assist us in accomplishing our mission and addressing issues and concerns.
- ◇ **Conduct Judicial Security Review** - Review the Fayette County Justice Center Security Plan and develop an implementation plan to address any deficiencies to include build out of the third floor of the Justice Center and upgrades for security systems throughout the building itself.

Department:	Sheriff's Office- Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Significant Expenditure and Staffing Changes

◇ No significant changes

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 4,987,914	\$ 5,972,298	\$ 5,688,407	\$ 5,965,976
Operating	742,171	\$ 627,586	915,352	\$ 771,991
Capital Outlay	43,307	\$ 30,282	39,001	\$ 44,718
Total Appropriations	\$ 5,773,392	\$ 6,630,166	\$ 6,642,759	\$ 6,782,685

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	65.000	64.000	64.000	64.000

WORKLOAD INDICATORS	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Dispatched calls for service	18,985	18,753	15,315	15,389
Traffic stops initiated	11,034	11,516	4,565	6,698
Deputy initiated incidents	7,634	6,412	6,418	6,153
Traffic accidents worked	1,638	1,648	1,501	1,250
Citations issued	5,320	4,203	2,122	3,634
Warnings issued	2,136	2,671	1,095	2,113
Incident reports written	3,271	2,940	2,325	3,695
Impounds (not MVA's)	596	474	234	261
Civil papers served/returned	2,369	2,445	2,134	2,060
Mailed Subpoenas	4,829	4,725	1,455	3,882
Hand Served Subpoenas	7,856	6,397	2,621	4,700
Visitors screened through the courthouse entrance	125,703	125,203	56,389	78,394
Parcels Scanned	98,434	100,037	40,376	60,282
Court Sessions Held-All Courts	1,524	1,348	1,110	1,331
Firearms Fingerprinting	520	504	783	510
Juvenile transports	95	34	9	29

Department:	Fire Services	Cost Center:	27030550
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the Fire Services Special Revenue Fund.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 10,449,358	\$ 11,495,627	\$ 11,437,746	\$ 12,054,446
Operating	737,382	850,096	910,447	940,255
Capital Outlay	161,387	132,732	129,417	126,144
Inter-fund Charges	467,834	489,441	489,441	1,660,908
Other Financing Use	1,596,742	3,578,784	3,578,784	879,600
Total Appropriations	\$ 13,412,703	\$ 16,546,680	\$ 16,545,836	\$ 15,661,353

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	115.00	116.00	116.00	123.00

Department:	Jail Surcharge	Cost Center:	21630355
Function:	Public Safety	Fund:	Special Rev

Major Department Functions

◇ Accumulate sufficient funds from a surcharge on fines and forfeitures collected by the cities and the County courts to provide funding to offset the cost of prisoners meals.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Prisoners Meals	411,631	538,500	538,431	598,719
Total Appropriations	\$ 411,631	\$ 538,500	\$ 538,431	\$ 598,719

Department:	Sheriff's Office All Divisions	Cost Center:	10030xxx
Function:	Public Safety	Fund:	General

Mission Statement

The Fayette County Sheriff's Office is a professional, full-service Law Enforcement agency dedicated to serving the needs of the citizens of Fayette County. The Sheriff's Office is composed of the following divisions: Support Services, Criminal Investigations, Field Operations, and Jail Operations.

BUDGET SUMMARY - ALL DIVISIONS	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 17,857,191	\$ 21,106,445	\$ 20,069,974	\$ 20,874,170
Operating	\$ 3,737,086	\$ 3,561,730	\$ 4,583,924	\$ 4,107,878
Capital Outlay	\$ 83,927	\$ 117,803	\$ 131,949	\$ 95,251
Total Appropriations	\$ 21,678,204	\$ 24,785,978	\$ 24,785,847	\$ 25,077,299

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Support Services	27.000	30.000	30.000	30.000
Criminal Investigations	43.000	41.000	41.000	44.000
Field Operations	65.000	64.000	64.000	64.000
Jail Operations	96.000	96.000	96.000	96.000
Total Personnel	231.000	231.000	231.000	234.000

Department:	Sheriff's Office- Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Jail is to safely and securely confine, in a manner which recognizes individual dignity and rights, persons lawfully charged with a criminal offense, pending formal release from custody.

The Jail is operated under the direction of the Sheriff of Fayette County, in accordance with the collective best interest of the County's taxpayers. The Jail is a full-service detention facility that houses inmates arrested by any law enforcement agency in Fayette County. In addition to housing local inmates, the Jail accepts individuals wanted by other county and state law enforcement agencies.

The primary function of the Jail is to confine inmates for the communities of Fayette County, including both male and female, pretrial and sentenced inmates. The philosophy of the Jail is to ensure that inmates leave the facility no worse physically, emotionally, or psychologically than when they entered. Inmates will be housed in a humane, dignified and constitutional manner until promptly adjudicated or released. Inmates will not be subject to the infliction of punishment other than loss of freedom.

Supervision consistent with the applicable Georgia Sheriff's Association and the American Correctional Association standards will be provided. The Jail will maintain a high degree of staff professionalism through training and education.

Major Goals and Objectives

◇ It is the intention of the Jail Division to provide a safe and secure jail facility/environment for both inmates, pre-trial and sentenced, and Jail staff. We currently have ninety-six (96) approved staff positions, which include administrative staff, supervisors, line officers (Detention Officers and Deputy Sheriff's).

◇ To that end, our goal is to maintain this facility to the highest degree with adequate staff requesting additional staff only when absolutely necessary, so as to lessen the impact on Fayette County taxpayers for each fiscal year.

◇ To ensure that inmates are classified and housed as necessary according to certain legal, gang affiliations and other specifications. To maintain and develop a cultural and symbolic use of language used by gang members and an intimate knowledge of gang disputes and territories. Maintain understanding of the communication used by gangs which typically uses pictures, acronyms, and sign language. Conduct thorough investigations of inmates and others, analyze findings, create dossiers, maintain intelligence software and make classification and other determinations based on collected information.

◇ To conduct the most secure and cost efficient transport and pick up of inmates from various locations throughout the State of Georgia and United States which includes transport and pick up from hospitals, court, other jail facilities, and state prisons.

◇ To ensure that the Jail facility which includes housing units, the infirmary, kitchen, laundry and offices are all maintained and operational in the most sanitary, efficient and secure manner.

Department:	Sheriff's Office- Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

◇ To provide firearm and other training as necessary to afford Detention Officers have the best chance of successfully completing mandated training to become a certified Deputy Sheriff thereby filling vacant positions within the Sheriff's Office.

Significant Expenditure and Staffing Changes

◇ No significant staffing changes requested.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	6,289,746	\$ 7,864,265	7,355,675	\$ 7,502,373
Operating	1,801,100	\$ 1,880,770	2,424,876	\$ 2,161,774
Capital Outlay	15,026	\$ 25,274	11,612	\$ 28,341
Total Appropriations	\$ 8,105,872	\$ 9,770,309	\$ 9,792,164	\$ 9,692,488

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	96.000	96.000	96.000	96.000

WORKLOAD INDICATORS	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Inmates Admitted	5,306	4,848	2,184	2,973
Average Daily Inmate Population	238	223	192	247
Inmates - Average length of stay in days	20.35	19.32	42	21
Releases	5,528	4,828	2,170	2,764

Department:	Public Safety- Non Departmental	Cost Center:	10030090
Function:	Public Safety	Fund:	General

Major Department Functions

Cost center used to account for expenditures that are not allocated to individual Public Safety departments.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 860,037	\$ -	\$ -	\$ 339,222
Operating	1,028,882	1,161,567	1,082,049	1,204,873
Total Appropriations	\$ 1,888,919	\$ 1,161,567	\$ 1,082,049	\$ 1,544,095

Department:	Sheriff's Office- Support Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

Mission Statement

To provide the highest level of service to the Sheriff, the staff of the Office of the Sheriff, and the citizens of Fayette County. This Division will always conduct business in a professional and timely manner in order to meet the needs of the citizens of Fayette County and the legal obligations imposed by the State of Georgia and the United States Government.

Major Goals

- ◇ Assist the citizens of Fayette County by providing them with the highest level of service.
 - ◇ Ascertain through research and training, how to best improve the assistance provided to the Sheriff and the other Divisions of the Sheriff's Office.
 - ◇ Fully utilize updated software to accurately and efficiently provide Sheriff's Office staff, as well as other agencies, with reports, statistics and other pertinent information.
 - ◇ Continue to provide to the citizens of Fayette County quality assistance with background checks for individuals, employers and various non-profit organizations within the County.
 - ◇ Decisively meet the challenges of maintaining a balanced budget and assuring the citizens that their tax monies are being well spent.
 - ◇ Professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.
 - ◇ To obtain and promote the most comprehensive hiring package available to entice professional and diverse candidates for open positions with the Sheriff's Office.
 - ◇ Continue to improve fiscal efficiency through monitoring and assessment of fiscal expenditures with additional emphasis on conservative spending.
 - ◇ Professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.
- (GACP). Achievement of this certification would help to ensure that Sheriff's Office practices are consistent with progressive, professional standards; the Sheriff's Office has a greater operational and administrative
- ◇ Provide Sheriff's Office personnel with the most up to date tools and equipment necessary to function as a modern law enforcement agency.
 - ◇ To compile the most accurate and thorough inventory of items utilized by the Sheriff's Office. To establish a working schedule for coordinating the accounting of inventory between the Sheriff's Office and Fayette County.
 - ◇ Provide the necessary training to all personnel as is mandated and expected of a modern law enforcement agency and the citizens of Fayette County.
 - ◇ To continue the mission to achieve a more robust, engaging and informative social media presence.
 - ◇ To educate, inform and celebrate with the citizens of Fayette County its history with the presentation of events to highlight 2022 as the Sheriff's Office Bicentennial year.
 - ◇ Continue to manage and organize activities that promote community engagement and enrichment with the citizens of Fayette County and the Sheriff's Office.

Department:	Sheriff's Office- Support Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 2,961,415	\$ 3,132,812	\$ 3,125,966	\$ 3,058,974
Operating	733,950	656,286	724,820	644,122
Capital Outlay	11,379	52,559	55,951	11,822
Total Appropriations	\$ 3,706,744	\$ 3,841,657	\$ 3,906,737	\$ 3,714,918

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	27.000	30.000	30.000	30.000

WORKLOAD INDICATORS - SUPPORT SERVICES	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Accident Reports Processed	1,654	1,648	1,501	1,741
Traffic Citations Processed	5,127	4,203	2,112	3,634
Traffic Warnings Processed	2,210	2,671	1,095	2,113
Incident Reports	3,271	2,940	2,325	3,698
Civil Papers>Returns processed	2,393	2,445	1,981	1,993
Criminal Histories Processed	9,424	9,526	8,942	8,833
GCIC Entries	123,451	124,972	107,895	123,576
Employee Status Changes Processed	1,022	549	1,144	1,221
Employees Tested (P-1 for Detention Officers)	17	12	32	6
Employees Tested (Corporal/Sergeant Promotions)	13	30	5	19
Workers Compensation Cases Processed	41	55	19	34
FMLA Benefits Processed	7	4	1	8
Applicants Processed	186	242	188	154
Applicants Tested	82	152	95	6
Applicants Interviewed	74	93	96	90
Applicant Voice Stress Exams	66	75	79	80
Applicant Psychological Exams	33	44	43	48
Applicant Sports Physical Exams	31	42	44	43
Training Applications Processed	3,685	3,577	3,888	4,259
Federal Training Requests Processed	103	78	18	58
Total Training Hours (FCSO Employees)	17,230	12,320	11,048	11,932
Open Records Requests Processed	523	549	736	933
Restricted Records Processed	726	847	685	931

Department:	Public Works- Non Departmental	Cost Center:	10040090
Function:	Public Works	Fund:	General

Major Department Functions

Cost center used to account for expenditures that are not allocated to individual Public Works departments.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 144,513	\$ -	\$ -	\$ 63,950
Operating	70,983	88,290	86,613	106,887
Total Appropriations	\$ 215,496	\$ 88,290	\$ 86,613	\$ 170,837

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Fleet Maintenance Department is to ensure that the County's fleet of equipment, vehicles, and small engines are maintained in a safe and dependable working condition using a preventive maintenance program, environmentally-sustainable practices and cost-efficient operations.

Major Department Functions

- ◇ Provide preventive maintenance and repair services for County vehicles and equipment.
- ◇ Maintain inventory for fueling facilities at Public Works and the Sheriff's Office.
- ◇ Ensure that the County is in compliance with applicable regulations as related to Fleet operations.

Goals & Objectives FY 2024

- ◇ Manage the County's Fleet of vehicles and equipment in an efficient and cost-effective manner by providing an aggressive preventive maintenance program.
- ◇ Strive to develop new methods and strategies that lower overall operating cost of the Fleet.
- ◇ Reduce vehicle/equipment downtime through annual bid contracts for the procurement of certain items, parts and inventory that would otherwise require competitive bidding.
- ◇ Continue call back procedures to notify departments/customers when maintenance/repairs are complete on vehicles/equipment.
- ◇ In conjunction with processing invoices and monthly reports in a timely manner, continue monitoring inventory control measures to ensure parts are properly accounted for on each vehicle and/or equipment repair.
- ◇ Continue to provide training opportunities for Fleet Maintenance personnel including job specific safety training.
- ◇ Dispose of unserviceable assets more timely using contracted auction services.
- ◇ As County Wide Safety Director, continue to ensure safe and proficient utilization of County Vehicles and Equipment.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 609,914	\$ 681,020	\$ 611,287	\$ 676,424
Operating	81,701	\$ 85,613	79,106	\$ 90,045
Capital Outlay	32,268	3,900	3,522	-
Total Appropriations	\$ 723,882	\$ 770,533	\$ 693,915	\$ 766,469

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

PERSONNEL - (FTE)	FY 2021 Budg20	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	9.00	9.00	9.00	9.00

WORKLOAD MEASURES	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual
Total vehicles serviced	589	593	617	622

RESULTS MEASURES	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget
Maintenance & Repair Cost per Mile	\$ 0.130	\$ 0.160	\$ 0.140	\$ 0.190
Fuel Operating Cost per Mile	\$ 0.170	\$ 0.140	\$ 0.210	\$ 0.210

PRODUCTIVITY MEASURES	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget
Number of Work Orders Processed	2,608	2,350	2,428	1,713

*As of 3/26/21

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

Mission Statement

The mission of Public Works is to assist in the management, coordination and long-term planning and budgeting of the Road, Fleet Maintenance, Environmental Management, Solid Waste, Building and Grounds, and Engineering departments. These Departments shall operate efficiently and in a manner that serves the existing and future needs of our citizens and other County Departments.

Major Department Functions

- ◇ Serve as liaison between County Administration and the other departments within Public Works.
- ◇ Provide local and regional transportation planning.
- ◇ Represent Fayette County at the Atlanta Regional Commission and Georgia Department of Transportation.
- ◇ Solicit federal funding for select transportation projects.
- ◇ Coordinate operations of various Public Work Departments with other organizations and County departments.

Major Goals and Objectives

- ◇ Continue design of two federal-aid project (resurfacing and SR 279 realignment)
- ◇ Complete construction of the Redwine Road roundabout
- ◇ Complete construction of the federal-aid Redwine Road path project
- ◇ Advance SPLOST projects
- ◇ Develop an access management policy/overlay for select corridors
- ◇ Develop a project database
- ◇ Focus on employee safety, training, and retention.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 192,671	\$ 257,013	\$ 218,100	\$ 246,251
Operating	35,640	\$ 24,235	17,177	\$ 25,573
Capital Outlay	2,129	\$ 18,620	18,620	\$ -
Total Appropriations	\$ 230,441	\$ 299,868	\$ 253,897	\$ 271,824

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted	FY 2024 Adopted
Total Personnel	2.000	3.000	3.000	3.000

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Mission Statement

Fayette County Road Department is dedicated to providing the best service at the lowest cost to the taxpayers making every effort to maximize the efficient, effective use of our resources in the support, maintenance and upkeep of the County's road infrastructure, while recognizing that our employees are our most valuable asset.

Major Department Functions

Maintenance: asphalt resurfacing, patching, potholes and pavement preservation; grass cutting roadside right-of way (State Routes and County Roads), dirt road scraping and dust control, traffic road signage; trees and limbs in the roadside right-of-way; trash debris and dead large animals on the roadside right-of-way; bridge maintenance and repairs; sidewalk, curb and gutter and concrete repairs; approved drainage maintenance repairs; roadside ditch maintenance and shoulder drop-offs; roadway striping and raised pavement markers; landfill maintenance; Stormwater pipe replacements; and traffic signal maintenance.

Construction: intersection improvements, safety improvements to existing roads; grading (dirt moving) projects

Inspections: residential development road inspections; Contractor Resurfacing; and assist Environmental Development as needed.

Major Goals and Objectives

- ◇ Look for new ways to fill current Department vacancies with increased recruitment advertising and in-house training programs.

- ◇ Make sure that Fayette County's citizens perceives Road Department employees as hard-working staff that they are proud to support.

- ◇ Continue to expand pavement preservation to reduce the overall cost of road maintenance.

- ◇ Improve the right-of-way maintenance of State Routes so the citizens are unaware of the County/City lines by the appearance of the right-of-way.

- ◇ Continue replacing failing Category III drainage pipe through the 2017 & 2023 SPLOST programs.

- ◇ Increase the amount of pro-active maintenance work being performed throughout the County.

- ◇ Increase staff knowledge and retainage thru expanded training opportunities.

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 2,017,727	\$ 2,356,072	\$ 2,081,647	\$ 2,619,371
Operating	6,348,241	\$ 5,099,959	4,947,305	\$ 5,218,721
Capital Outlay	19,066	\$ 9,200	8,010	\$ 21,000
Total Appropriations	\$ 8,385,034	\$ 7,465,231	\$ 7,036,962	\$ 7,859,092

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	36.000	36.000	36.000	36.000

Department:	Environmental Management	Cost Center:	10040250
Function:	Public Works	Fund:	General

Mission Statement - Environmental Management (Engineering) Department

The Fayette County Environmental Management Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of applicable County, State and Federal regulations. Environmental Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Major Department Functions

The Environmental Management Department 1) interprets and enforces Articles within the County's Development Regulations; 2) provides in-house design, permitting and construction oversight services; 3) acquires and maintains documentation of right-of-way; 4) manages utility permitting within County right-of-way; and 5) implements the County's Purpose Local Option Sales Tax (SPLOST) program.

Goals and Objectives for FY 2024

- ◇ Implement SPLOST 2017/2023 - Enable SPLOST Staff to effectively and efficiently utilize SPLOST dollars to execute repair on voter approved projects.
- ◇ NPDES Annual Report - Submit an annual report with limited comments from the GAEPD.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 539,817.59	\$ 667,855.00	\$ 624,762	\$ 651,913
Operating	\$ 97,991.20	\$ 127,282.00	98,726	91,159
Capital Outlay	\$ 1,299.96	\$ -	1,499	-
Total Appropriations	\$ 639,109	\$ 795,137	\$ 724,988	\$ 743,072

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	10.00	10.000	10.00	10.00

Department:	Environmental Management	Cost Center:	10040250
Function:	Public Works	Fund:	General

WORKLOAD INDICATORS*	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 YTD
Plan Review				
<u>Initial Review / Resubmittal</u>				
Preliminary Plats	2/4	4/5	4/8	2/2
Final Plats	55/39	44/59	45/50	25/32
Non-Residential Site Plans	8/5	6/7	19/25	8/9
Subdivision Construction Plans	1/1	3/3	4/10	3/7
Erosion Control Plans	68	104	113	74
Rezoning Requests / Zoning Appeals	2/20	25/34	10/21	12/20
Annexation Requests	0	0	1	3
Land Disturbance Permits	121	163	191	79
Stormwater Inspections	24	29	31	15

Field Inspectors				
Customer Service Requests	338	278	334	127
E&SC Inspections	1032	730	1161	585
Notice of Violations	35	27	59	15
Stop Work Orders	19	37	34	40
Preconstruction meetings	2	6	6	6

Effectiveness Measures*				
Disturbed Area Approved	42.50	171.60	156.50	89.73
Linear Feet of New Road	13,635	1,515	2,817	12,576

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

Mission Statement

The Solid Waste Department provides County citizens with a reliable, cost-competitive, and environmentally compliant option for disposing and/or recycling residential solid waste and yard waste. We remain committed in finding a cost effective and environmentally sustainable solution for recycling. This service is provided through an enterprise fund and thus operating costs are paid by fees collected at the County's Transfer Station.

Major FY 2024 Goal

◇ Our goal is to continue to monitor our region's demand for recycling and cost-effective ways to accept county solid waste and meet post closure requirements of the old Landfill. As we also continue to look for new opportunities that can be implemented at our transfer station.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Personal Services	68,359	100,836	108,996	138,229
Operating	169,610	\$ 171,402	202,553	\$ 200,264
Capital Outlay	1,961	13,050	7,265	5,000
Depreciation & Amortization	11,678	-	4,153	-
Inter-fund Charges	6,159	9,742	9,742	21,434
Operating Transfers Out	-	30,801	30,801	-
Total Appropriations	257,766	325,831	363,511	364,927

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	1.000	1.000	1.000	2.000

WORKLOAD INDICATORS	FY 2020 Actual	FY 2021 Budget	FY 2022 Actual	FY 2023 YTD
Solid Waste Tons received	29,570	32,432	33,665	32,367
Residential Yard Waste	6,953	9,219	5,183	1,832
Waste Management Payments	\$ 76,498	\$ 80,614	\$ 60,080	\$ 144,521

Department:	Street Lights	Cost Center:	27140260
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Fayette County Street Light program is to illuminate the streets of participating subdivisions in accordance with standards of the American National Standard for Roadway Lighting.

Major Goals

Review existing program and revise as needed to prevent any funding requirements from the General Fund. Conduct a cost benefit analysis moving toward a 20% administration fee, prepayment of first year's fee, and a \$100 application/change fee.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Operating	349,603	353,956	353,947	345,522
Inter-fund Charges	6,813	7,184	7,184	7,411
Other Financing Use	25,000	60,000	60,000	160,000
Total	\$ 381,416	\$ 421,140	\$ 421,131	\$ 512,933

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

Mission Statement

Fayette County Water System strives to supply the highest quality of sustainable water in the region by providing cost-effective and customer-focused services, while meeting and exceeding all drinking water regulatory requirements.

Major Goals

- ◇ Fayette County Water System (FCWS) continues to implement multi-year capital improvement projects and improve operations and maintenance functions ensuring delivery of the highest-quality, environmentally compliant drinking water in a cost-effective and efficient manner.
- ◇ Continue installation of water laboratory sample collection devices at a variety of new development locations throughout the distribution system – to date 23 have been installed. These devices allow personnel to collect water quality samples at the meter.
- ◇ Continue Construction of the hose-less sludge collector project at both treatment plants. Sludge collectors take solids away as raw water is processed through the sedimentation basins. The existing systems at both plants were at end-of- life and maintenance parts were obsolete. This new collection system efficiently removes solids, reducing labor and energy costs associated with pumping and dewatering.
- ◇ Continue construction of Veterans Parkway water main loop that was delayed due to cast iron pipe unavailability. This loop will eliminate a dead-end line resulting in improved water quality and redundancy to this area.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	3,642,123	5,630,786	5,061,814	5,687,686
Operating	4,978,374	5,495,329	4,771,374	5,520,667
Capital Outlays	44,089	468,392	59,539	166,576
Depreciation/Amortization	5,846,184	-	5,846,779	-
Other Costs	715,805	688,600	688,600	819,930
Debt Service	169,351	3,865,468	151,197	4,410,664
Other Financing Uses	151,530	9,299,860	150,008	3,850,781
Total Appropriations	15,547,456	25,448,435	16,729,311	20,456,304

PERSONNEL - (FTE)	FY 2021 Budg20	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	72.000	72.000	72.000	72.625

Department:	Department of Family and Children	Cost Center:	10050512
Function:	Health and Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

- ◇ The Department of Family and Children Services (DFCS) offers financial assistance and social services to protect children and strengthen families in the County.
- ◇ Their mission is to help individuals become as independent and productive as possible while enabling them to retain a sense of dignity and a decent quality of life by helping themselves.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
DFCS Services	\$ 39,325	\$ 39,325	\$ 39,325	\$ 39,325
Total Appropriations	\$ 39,325	\$ 39,325	\$ 39,325	\$ 39,325

WORKLOAD INDICATORS	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual
Abuse/Neglect Investigations	696	800	800	782

Department:	Fayette Community Options	Cost Center:	10050514
Function:	Health and Welfare	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The mission of McIntosh Trail CSB (Fayette Community Options) is to offer individuals experiencing symptoms associated with mental illness, addictive disease and/or developmental disability the hope for optimal functioning by providing quality behavioral health services and support.

Major Functions

McIntosh Trail CBS (Fayette Community Options) offers services for individuals with developmental disabilities and their families in Fayette County. Services are authorized through the regional board and are based on the service descriptions identified through the NOW and COMP waivers. Individualized budgets and service plans are developed with the service coordinator, the individual and family and may include an array of services. Services provided through McIntosh Trail CSB (Fayette Community Options) include:

- ◇ **Community Access** - designed to assist individuals in acquiring, retaining or improving self-help, socialization and adaptive skills required for active participation and independent functioning outside of the home setting.
- ◇ **Supported Employment** - provides support and services to individuals engaged in competitive employment.

Major Goals

- ◇ To continue to increase the number of individuals served from 26 to 40 individuals under the Community Access and Supported Employment Service.
- ◇ To provide services which support individuals to: express their choices; direct their services; expand upon the wants and needs of individuals we serve.
- ◇ To encourage and build on existing social networks and sources of support and result in increased interdependence, contribution and inclusion in community life.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Mental Health Services	\$ 67,270	\$ 67,271	\$ 67,270	\$ 67,270
Total Appropriations	\$ 67,270	\$ 67,271	\$ 67,270	\$ 67,270

Department:	Fayette Counseling Center	Cost Center:	10050511
Function:	Health and Welfare	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The Fayette Counseling Center is one of many sites operated by the McIntosh Trail Community Services Board in a seven-county area. Community Service Boards are legal entities whose mission is to provide public mental health, developmental disabilities, and addictive diseases (MH/DD/AD) services.

Major Functions

◇ Fayette Counseling Center provides biopsychosocial assessments, psychiatric evaluations and medication monitoring, nursing assessments, individual therapy, family therapy/training or group therapy/training, crisis intervention, and community support services.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Mental Health Services	\$ 135,732	\$ 142,522	\$ 142,522	\$ 142,522
Total Appropriations	\$ 135,732	\$ 142,522	\$ 142,522	\$ 142,522

Department:	Public Health	Cost Center:	1050110
Function:	Health and Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

District 4 Public Health promotes wellness and protects the health and wellbeing of all people who live, work, and play in Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup and Upson Counties of Georgia. Promotes and encourages healthy behaviors by providing education and counseling.

Public Health is divided into two branches:

1. Physical Health provides preventative health care and educational services to the general public. These services include, but are not limited to, monitoring and treating communicable diseases, immunizations, family planning, cancer screening, physical assessments, administering the WIC program, chronic diseases such as diabetes and hypertension, child health, and refugee services.
2. Environmental Health monitors and ensures the health and safety of the general public. These services include, but are not limited to, monitoring water supplies, food services, on-site sewage disposal, tourist accommodations, injury prevention, care homes, and inspections of pools. Environmental Health also administers the program in Fayette County dealing with the West Nile Virus and staff members teach correct child seat installation in vehicles.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Operating	\$ 8,797	\$ 9,343	\$ 9,331	\$ 9,210
Public Health Services	175,360	75,360	75,360	75,360
Total Appropriations	\$ 184,157	\$ 84,703	\$ 84,691	\$ 84,570

Department:	Senior Citizens Services	Cost Center:	10050520
Function:	Health and Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

◇ Assist senior citizens to remain independent as long as possible by providing a variety of services such as: Case Management, Information and Referral, Voucher and Community Transportation, Adult Day Services, Congregate and Home Delivered Meals, In-Home Services and Respite Care, and Kinship Caregivers Support.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Senior Citizens Services	\$ 11,545	\$ 11,232	\$ 11,232	\$ 11,000
Operating Expenses	\$ 391,330	\$ 408,254	\$ 408,254	\$ 437,803
Total Appropriations	\$ 402,875	\$ 419,486	\$ 419,486	\$ 448,803

WORKLOAD INDICATORS		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget
Total Number of Meals Provided		84,945	84,818	88,232
Fayette County Participants		462	576	670

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

Mission Statement

To enrich the lives of the community by empowering its citizens' personal, educational and professional growth. The library is dedicated to advancing literacy and fostering lifelong learning.

Through: its staff, collections, programs, services, and physical and virtual spaces.

Major Department Functions

- ◇ Provide access to over 130,000 print materials, ebooks, audio books, DVDs, and other resource materials to all citizens.
- ◇ Provide circulation, reference and technology assistance, to citizens.
- ◇ Provide electronic database resources to educate/support citizen's learning interests.
- ◇ Weekly Children's activities to meet educational standards of child development and literacy.
- ◇ Educational Development
- ◇ Technology

Department Goals/Objectives

The objective of each goal is to increase knowledge of library services offered and free resources for citizens of all ages and demographics.

Department Goals will be accomplished by:

- ◇ Increased use of Fayette County Public Library's Electronic Databases by 20%.
- ◇ Increased teen/ adult program participation by 20%.
- ◇ Participate with professional development opportunities to allow Fayette County Public Library to stay abreast with current trends.
- ◇ Increased community engagement with outreach services.
- ◇ Strengthen/ enhance community relations with local businesses of Fayette County, to meet citizen's needs.
- ◇ Collaborate more with county departments. Department collaboration will allow services from both entities to be introduced to citizens and broaden educational opportunities of county services offered to citizens.
- ◇ Collaborate with schools and community organizations.

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 714,983	\$ 771,067	\$ 776,478	\$ 790,874
Operating	364,268	410,680	364,304	426,372
Capital Outlay	12,656	\$ 8,055	-	\$ 16,055
Total Appropriations	\$ 1,091,907	\$ 1,189,802	\$ 1,140,782	\$ 1,233,301

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	12.530	12.530	12.530	12.530

Department:	DEPARTMENTAL CULTURE & REC - NON DEPART	Cost Center:	10060090
Function:	Culture and Recreation	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Culture and Recreation departments.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 54,134	\$ -	\$ -	\$ 16,472
Operating	\$ 10,407	\$ 13,445	\$ 12,518	\$ 17,331
Total Appropriations	\$ 64,541	\$ 13,445	\$ 12,518	\$ 33,803

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Mission Statement

- ◇ To make visible and maintain quality park facilities and recreation programs that will meet the needs of our citizens regardless of age, sex, race, or national origin including people with disabilities.
- ◇ To make visible the Fayette County Parks and Recreation Department.
- ◇ To identify and utilize Human Resources, Physical Resources, and Professional Development Resources.
- ◇ To provide the department with staff and equipment in five divisions: Administration, Athletics, Programs, Special Events, Therapeutics.

Major Department Functions

- ◇ Improve the quality of life for all the citizens of Fayette County with diverse social, economical, cultural, educational and recreation needs by implementing and maintaining safe year round programs, classes, special events and facility usage.
- ◇ Provide quality, well maintained facilities for the citizens of Fayette County in an attractive, safe, clean and accessible condition.
- ◇ Assist local sport associations in carrying out their missions.
- ◇ Collaborate recreation services through cities, the Board of Education and private organizations.

FY 2024 Goals

- ◇ Continue to complete existing park projects while maintaining existing park facilities.
- ◇ Maintain 25% yearly net income on all Recreation sponsored programs.
- ◇ Complete design drawings for Multiuse Facility with A&E Consultant
- ◇ Break Ground on the Multiuse Facility
- ◇ Break Ground on the Pickleball Courts
- ◇ Develop History Document of Major Milestone of the Department

FY 2023 Significant Expenditures

- ◇ Installed Playground Structure at Kenwood Park Phase I Playground
- ◇ Purchased Additional Land at Kenwood Park
- ◇ Completed Initial Design Phase of Multiuse Facility
- ◇ Began work with Kiwanis Park Pickleball Courts for A&E Services
- ◇ Refurbished Flooring at Kiwanis Park Recreation Center
- ◇ Refurbished Inside of Restrooms at Kiwanis Park Baseball and Picnic Facilities
- ◇ Completed refurbishment of McCurry Park South Soccer Walkways
- ◇ Purchased New Park Land on McDonough Road
- ◇ Implemented New Recreation Registration Program

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 451,273	\$ 578,193	\$ 519,085	\$ 578,365
Operating	801,746	931,524	849,186	964,409
Capital Outlay	76,796	69,879	65,172	5,610
Total Appropriations	\$ 1,329,815	\$ 1,579,596	\$ 1,433,443	\$ 1,548,384

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted	FY 2024 Adopted
Total Personnel	7.00	7.00	7.00	7.00

WORKLOAD INDICATORS	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimate	FY 2023 Estimate
Number of programs and classes offered	5,285	472	369	400
Reservations - Parks, Fields, and Indoor Facilities	176	319	283	300
Number of Background Checks Processed	359	245	604	500
Number of Association Meetings Attended	43	51	52	50

Department:	Building Safety	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

Mission Statement

To deliver a service to the citizens of Fayette County that will verify structures are constructed in accordance with the construction codes and standards for the purposes of safeguarding the safety, health and general welfare of the public from hazards attributed to the built environment.

Major Department Functions

- ◇ **Permitting** - Includes the collection of fees, processing of requests for permits and inspections, and providing information to the public.
- ◇ **Plans examination** - Includes the review of plans and related construction documents for minimum code compliance prior to permit issuance.
- ◇ **Inspection** - Includes verification that structures are built in accordance with the approved plans, minimum construction codes and within the scope of the permit.
- ◇ **Enforcement** - Insure health, safety and welfare of citizens by enforcement of all adopted codes and ordinances.
- ◇ **Addressing** - Assigning new addresses and maintaining existing property addressing systems with support/coordination with Postal Service, Public Utility, Commercial delivery systems and Public Safety.

Major Goals

- ◇ Advance the department's mission, vision and values by providing excellent, timely and cost effective customer service.
- ◇ Create and maintain a highly qualified, professional, diverse and responsive workforce.
- ◇ Provide tools and process improvements that will support the department's effort to provide a positive and efficient customer experience.
- ◇ Develop key performance indicators and measurements for permitting, plan review and inspections.
- ◇ Provide creative and consistent leadership to the department.

BUDGET SUMMARY	FY 2022 Budget	FY 2023 Actual	FY 2023 Budget	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 638,887	\$ 755,851	\$ 685,752	\$ 744,584
Operating	115,503	156,107	120,420	166,493
Capital Outlay	2,371	4,140	1,400	7,550
Total Appropriations	\$ 756,761	\$ 916,098	\$ 807,572	\$ 918,627

Department:	Building Safety	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Adopted	FY 2023 Budget	FY 2024 Budget
Total Personnel	9.00	9.00	9.00	9.00

WORKLOAD INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate
Permitting				
Building permits issued	1,382	1,446	1,927	2,400
Amount of revenue collected	\$ 882,165	\$ 1,094,144	\$ 1,097,940	\$ 1,200,000
Inspections processed	8,972	9,318	10,183	11,250
Permits closed & C.O. issued	535	640	682	984
Plan Examination				
Residential & commercial plan cases completed	741	824	1,867	1,900
Revisions reviewed	332	486	366	525
Inspections				
Scheduled inspections performed	8,972	9,318	10,183	11,250
% on-time inspections performed	97	97	98	98
Enforcement				
Complaints received	57	62	75	80
Site verifications	81	70	81	85
Notices of violations & stop orders issued	72	66	76	89
Disaster assessments performed	13	14	17	17

Department:	Code Enforcement	Cost Center:	10070483
Function:	Planning and Development	Fund:	General

Mission Statement

Provide enforcement of all county codes to maintain the quality of life for the citizens of Fayette County.

Departmental Functions

The Code Enforcement Division of the Fayette County Marshal's Office has the primary responsibility of ensuring compliance with the County's various land use codes and regulations ranging from abandoned vehicles, unkempt premises to illegal signs, noise and unpermitted structures.

- ◇ Enforcement:
 - Code of Ordinances - Fayette County and Town of Tyrone
 - Zoning Codes
 - Sign Ordinance
 - Building Codes
 - Environmental Health
 - Environmental Management
- ◇ Serve Citations for county departments
- ◇ Investigate citizen complaints
- ◇ Issue permits
 - Alcohol
 - Licenses
 - Employee Permits
 - Personal Care Homes
 - Licenses
 - Employee backgrounds
 - Noise Permits
 - Tourist Accommodations
 - Pawn Shops
 - Canvassers and Solicitor Permits
 - Amusement Activities
- ◇ Maintain County Codes for current compliance with state laws
- ◇ Maintain registry and compliance of Vacant Property Registration List
- ◇ Attend seminars and programs to maintain a proficient level of knowledge
- ◇ Other duties as assigned.

Department:	Code Enforcement	Cost Center:	10070483
Function:	Planning and Development	Fund:	General

Major FY 2023/24 Goals

Tourist Accommodation Regulations - We will continue to work with the Zoning and other applicable departments to enforce the changes to our Tourist Accommodation Ordinance so that the County can regulate this ever growing industry. We will continue to refine our short term rental program to identify and bring into compliance all short term rentals operating within the unincorporated county. The short term program involves contracting with an outside source to assist in the identification of listings on social media web sites.

Visibility - Our Code Enforcement Unit will continue to conduct security checks of county parks and reservoirs whenever they are in the area handling code enforcement complaints. This allows them to be seen by our citizens and adds the presence of an "official" enforcement vehicle. We will continue to involve Code Enforcement personnel when attending HOA and other community meetings.

Marshal's **Office Code Enforcement Website** - We are in constant update mode in this area. Most recently, a Frequently Asked Questions document has been added to our web page and is included in permit application packages. When items change or new trends develop, we add or subtract. We have also developed a Marshal's Office brochure that we make available to the public and hand out at public functions which contains contact information for Code Enforcement complaints.

Security/Awareness Training - Our Terminal Agency Coordinator (TAC) will ensure the CE, employees maintain the necessary level of certification training for access to Criminal Justices Information System.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 115,141	\$ 141,095	\$ 121,578	\$ 147,316
Operating	13,756	27,985	22,477	20,420
Capital Outlay	1,398	5,875	5,126	900
Total Appropriations	\$ 130,294	\$ 174,955	\$ 149,181	\$ 168,636
PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Adopted
Total Personnel	2.000	2.000	2.000	2.000

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Mission Statement

The mission of the Fayette County Cooperative Extension office is to extend lifelong learning to the people of Fayette County through research-based education in agriculture, the environment, communities, youth, and families. We respond to people's needs and interests through outreach programs including seminars, workshops, demonstrations, and youth development. Fayette County Extension is a collaboration between the University of Georgia, Fayette County, and the United States Department of Agriculture for providing educational programs, information, and assistance to the citizens of Fayette County.

Major Department Functions:

The Fayette County Cooperative Extension, backed by the resources of Fayette County, the University of Georgia, Fort Valley State University and the Department of Agriculture provides educational programs, information, materials, and actual assistance to citizens of the County. Education and information is provided to citizens by telephone consultation, site visits, newsletters, news articles, publications, website, laboratory services, radio and collaboration with other community agencies. The basic goal of Fayette County Extension is to provide information that will contribute to learning for life; which, helps citizens make informed decisions with research-based information. The ability to make these decisions improves quality of life. Youth programming through 4-H helps develop and guide youth to become contributing citizens. We are also Fayette County's gateway to the knowledge and resources offered by the University of Georgia.

Major Goals

- ◇ Continue development and utilize an active and efficient Leadership System, made up of adults and youth that will help give direction and focus to future program efforts and ideas as well as increase our programming scope and outreach.
- ◇ Increase educational programming to landscape professionals for pesticide re-certification credits.
- ◇ Continue the organization and utilization of our Master Gardeners through educational programs and plant clinics allowing them to share their knowledge and passions to the people of the County.
- ◇ Plan, coordinate and offer seasonal and timely programs on landscape management, garden utilization, and horticulture education. These programs will reach over 500 people annually.
- ◇ Increase certified and active volunteers in the youth programs by 10%
- ◇ Increase youth participation in 4-H Youth Development Programs.
- ◇ Increase our presence in schools to assist in promoting science-based learning.
- ◇ Develop a 4-H Advisory Board consisting of youth, community leaders, parents and interested citizens to promote positive youth development in the most effective way.
- ◇ Increase the number of newsletters and articles produced to help educate citizens.

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Contract for Services/University of Georgia	94,509	146,397	110,980	164,697
Operating	7,735	11,035	10,366	11,510
Total Appropriations	\$ 102,244	\$ 157,432	\$ 121,346	\$ 176,207

PERSONNEL - (FTE)*	FY 2021 Budget	FY 2022 Budget	FY 2023 Adopted	FY 2024 Budget
Total Personnel	0.000	0.000	0.000	0.000

*Other Extension office positions are fully covered by a Contract executed between Fayette County and the University of Georgia Cooperative Extension Service. They are not included in the Fayette County FTE employee counts.

WORKLOAD INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2024 Projected
Phone Calls & Emails Answered	3,800	2,892	3,000	3,000
Face to Face Contact & Education Program Participants	15,000	6,756	7,000	7,500
Volunteer Hours (Calendar Year)	4,500	5,232	5,000	5,000
4-H Enrollment	650	414	1,091	2,000
Publications Distributed*	35,000	35,000	40,000	40,000
Soil Samples Performed	525	452	550	600
Water Samples	80	75	80	80
Microbiology Samples	35	17	25	30
Plant Tissue Samples	5	-	5	5
Radon Kits	10	5	10	5
Nematode Assays	7	-	15	5
Elemental Analysis	10	9	12	5
Home Site Visits	100	11	15	25
P.A.R. Produce Generated for Calendar Year (lbs.)@	76,637	60,127	60,000	60,000

Water Use Registrants based from drought restrictions. Further registrants are based on future drought and drought restrictions.

*We do not currently have a way to accurately monitor these numbers. Numbers provided are estimated based on materials given out at homeowner programs/events, 4H events, and clients coming into the office

@ A73Numbers include produce from Plant A Row in Fayette County as well as produce gleaned from other farms and distributed by the Master Gardener Extension Volunteer program.

Department:	Development Authority	Cost Center:	10070510
Function:	Planning and Development	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The Fayette County Development Authority (FCDA) was established by resolution of the Fayette County Board of Commissioners on April 10, 1986 to “develop and promote trade, commerce, industry and employment opportunities” for Fayette County.

Major Department Functions

The Fayette County Development Authority (FCDA) is the lead economic development entity for Fayette County, Georgia. FCDA focuses on recruitment, retention and expansion of major industry and corporate office operations as well as workforce issues, primarily in the cities of Fayetteville, Peachtree City and Tyrone.

Major Goals

- ◇ Purchase and implementation of state-of-the-art economic development software, enabling the Authority to generate detailed monthly lead development and project reporting to our investors
- ◇ Identification and marketing of several hundred acres of new sites to state-wide project managers and site consultants
- ◇ Creation of an updated targeted industry list and tax plan
- ◇ Economic development training programs for our local community leadership
- ◇ Initiation of an all new marketing and lead development program designed to showcase Fayette County to statewide project managers, site consultants and global targeted industries.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Contract for Services	\$ 225,696	\$ -	\$ -	\$ -
Utilities	10,370	\$ 12,554	10,949	\$ 13,000
Total Appropriations	\$ 236,066	\$ 12,554	\$ 10,949	\$ 13,000

Department:	GA Forestry Commission	Cost Center:	10070140
Function:	Planning and Development	Fund:	General

Major Department Functions

Outside agency partially funded by Fayette County.

Funding provided to the Georgia Forestry Commission in order to participate in forest wildfire protection program. The payment is based on the amount of four cents (10¢) per acre of privately owned timberland in the county. The acreage shall be determined from the most recent U.S. Forest Service Survey for Georgia.

33,357 acres @ \$0.10582/per acre = \$3,530 annually

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Forest Wildfire Protection	\$ 3,530	\$ 3,530	\$ 3,530	\$ 3,530
Total Appropriations	\$ 3,530	\$ 3,530	\$ 3,530	\$ 3,530

Department:	Housing and Development - Non Depart	Cost Center:	10070090
Function:	Planning and Development	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Culture and Recreation departments.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 46,827	\$ -	\$ -	\$ 18,280
Operating	\$ 10,119	14,954	13,860	17,477
Total Appropriations	\$ 56,946	\$ 14,954	\$ 13,860	\$ 35,757

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning and Development	Fund:	General

Mission Statement

Planning Functions: To carry out the policies and visions of the Fayette County Comprehensive Plan to integrity, fiscal health and quality. to ensure that we maintain and enhance the County's orderly growth, economic prosperity, environmental environmental integrity, fiscal health and quality.

Zoning Functions: To promote the physical and economic development of Fayette County and foster the use and enjoyment of property within the unincorporated areas of the County in a manner consistent with the Comprehensive Plan, regulations and policies, and effective management practices.

Major Department Functions

- ◇ Prepare, review and maintain the Fayette County Comprehensive Plan, including data collection, mapping, analysis, and goal and policy formulation.
- ◇ Prepare, review and maintain plans for special study areas and/or topics. Participate in studies, committees, and surveys involved with County-wide and regional planning activities.
- ◇ Provide public education and information on planning issues, needs and long-range proposals through provisions of demographic information, brochures, annual reports and presentations to local neighborhood and civic groups.
- ◇ Serve as census coordinator and census depository for Fayette County.
- ◇ Serve as Impact Fee coordinator for Fayette County.
- ◇ Process applications for public hearing requests for rezoning's, preliminary plats, variances, telecommunication towers, revised final subdivision plats, revised development plans, and new alcoholic beverages coordinate multi-departmental reviews (Technical Review Committee, Annexation Requests), receive comments from departments, and prepare staff reports with analysis and recommendation for public hearing requests.
- ◇ Administer and interpret the Zoning and Sign Ordinances, and sections of the Subdivision regulations, the Development regulations and the County code.
- ◇ Provide technical support to the Planning Commission, the Zoning Board of Appeals, and Board of Commissioners in development related matters.
- ◇ Review/approve nonresidential site plans, landscape plans, final subdivision plats, preliminary plats, and issue Conditional Use Approvals and Certificates of Zoning Compliance.
- ◇ Coordinate and monitor interdepartmental administrative review of nonresidential site plans, preliminary plats, and final subdivision plats.
- ◇ Perform administrative review/approval and issuance of permits for signs, temporary trailers, alcoholic beverage licenses, administrative variances and administrative re-zonings.
- ◇ Perform administrative review and approval of residential building permits for compliance with zoning regulations.

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning and Development	Fund:	General

Major Goals
<ul style="list-style-type: none"> ◇ Continue with Comprehensive Plan, Zoning Ordinance and County Code amendments as needed. ◇ Work with Marshals/Code Enforcement to aid with regulation. ◇ Continue to work with applicable County departments to improve efficiency with paperless review procedure with the implementation of the Sages software. ◇ Update annually the Short-Term Work Program and Capital Improvement Element of the Fayette County Comprehensive Growth Management Plan for the imposition of Fire Service impact fees. This is a consolidated plan that includes Brooks, Tyrone and Woolsey and requires a coordinated effort.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Personal Services	\$ 316,344	\$ 346,899	\$ 340,615	\$ 393,227
Operating	23,335	108,672	44,997	52,591
Capital Outlay	2,250	-	-	500
Total Appropriations	\$ 341,929	\$ 455,571	\$ 385,612	\$ 446,318

PERSONNEL - (FTE)	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Total Personnel	3.625	3.625	3.625	4.000

WORKLOAD INDICATORS	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimate	FY 2024 Estimate
Rezoning petitions	14	17	21	21
Site plans	19	14	11	11
Preliminary plats	3	4	4	4
Final Plats	33	22	24	24
Number of variances (ZBA)	35	49	58	68
Businesses (non-home occupations) per occupation tax records	91	103	103	103
Home occupations per occupation tax records	215	273	310	352

PERFORMANCE MEASURES	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate
Available residential building lots (platted)	500	450	400	400
Acres zoned for nonresidential use	2020	2020	2010	2010
Acres under conservation easement for permanent protection	600	650	464	500

Department:	Criminal Justice Center	Cost Center:	10080191
Function:	Debt Service	Fund:	General

Major Department Functions

◇ Provide for the annual payment of the debt service on the revenue bonds issued by the Public Facilities Authority for the purpose of constructing the Criminal Justice Center.

BUDGET SUMMARY	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
APPROPRIATIONS				
Principal Payments	\$ 2,710,000	\$ 2,770,000	\$ 2,770,000	\$ 2,830,000
Debt Insurance Costs	\$ -	\$ -	\$ -	\$ -
Interest Payments	\$ 544,163	\$ 486,938	\$ 486,937	\$ 428,453
Bank Service Fees	\$ 30	\$ -	\$ 30	\$ -
Paying Agent Fees	\$ -	\$ 1,300	\$ -	\$ 1,300
Refunded Bond Escrow Payments	\$ -	\$ -	\$ -	\$ -
Total Appropriations	\$ 3,254,193	\$ 3,258,238	\$ 3,256,967	\$ 3,259,753

LEGAL DEBT MARGIN

GENERAL OBLIGATION DEBT FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Article 9, Section 5, Paragraph I of the Georgia Constitution establishes the maximum debt limits for counties and other political subdivisions of the State. Under the Constitution, certain types of debt issued by a political subdivision, including counties, cannot exceed an amount which is equal to 10 percent (10%) of the assessed value of all taxable property located within that particular entity.

As indicated by the calculation in the table below, the legal debt margin of Fayette County at the beginning of the 2024 fiscal year is \$988,967,549. It is based on the latest tax digest (2023 calendar year).

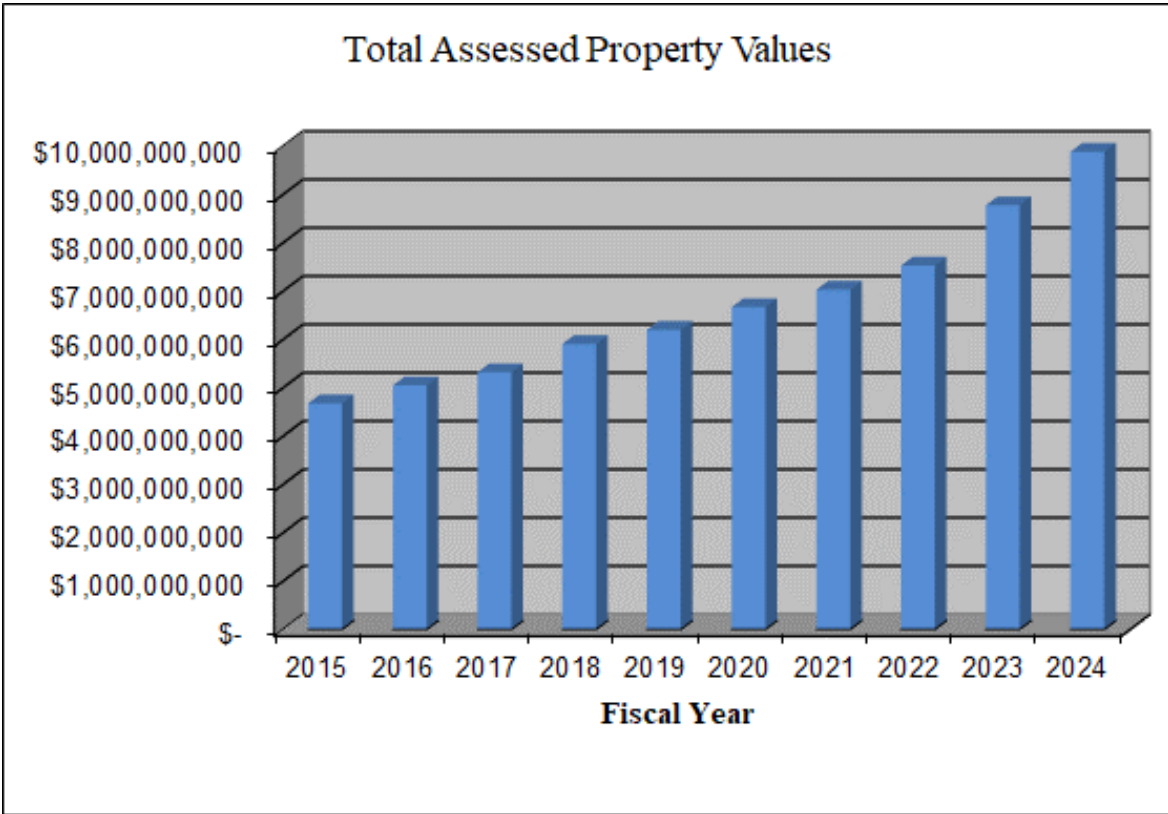
The legal debt margin amount is important in that it represents the net amount of external financing resources that is available to the County through the issuance of general obligation (G.O.) bonds. G.O. bonds are debt instruments issued in the name of the government and whose repayment is guaranteed through a pledge of the full faith and credit of the issuer. In layman's terms, when the majority of voters in a county approve a general obligation bond referendum, they are guaranteeing the purchaser of that bond that they will pay property taxes in an amount that is sufficient to redeem the bond upon maturity and pay the interest earned on the outstanding bonds.

<u>TAX YEAR</u>	<u>ASSESSED VALUE</u>	<u>APPLICABLE PERCENTAGE</u>	<u>DEBT LIMIT</u>	<u>CURRENT G.O. DEBT</u>	<u>LEGAL DEBT MARGIN</u>
2023	\$9,889,675,492	10.00%	\$988,967,549	\$0	\$988,967,549

The legal debt margin is calculated at any point in time by deducting the amount of the current outstanding G.O. debt from the statutory debt limit. The reason for performing this calculation is to determine the maximum amount of new debt that could be legally issued should the need arise. This means that Fayette County has no outstanding general obligation bond indebtedness and has the entire 100% percent of its legal debt capacity available. With the annual budgeted appropriations in the General Fund being estimated at approximately \$74.8 million for FY 2024, there is more than sufficient debt capacity available to the County.

Fayette County and its component units also issue revenue bonds. As provided by law, the issuance of revenue bonds does not count against the legal debt margin.

STATEMENT OF LEGAL DEBT MARGIN LAST TEN FISCAL YEARS					
<u>Fiscal Year</u>	<u>Assessed Property Values</u>	<u>Percentage</u>	<u>Debt Service Monies Debt Limit</u>	<u>Net Bonded Debt</u>	<u>Legal Debt Margin</u>
2015	\$ 4,683,124,421	10.00%	\$ 468,312,442	-	\$ 468,312,442
2016	\$ 5,055,322,002	10.00%	\$ 505,532,200	-	\$ 505,532,200
2017	\$ 5,327,921,519	10.00%	\$ 532,792,152	-	\$ 532,792,152
2018	\$ 5,912,232,301	10.00%	\$ 591,223,230	-	\$ 591,223,230
2019	\$ 6,205,170,028	10.00%	\$ 620,517,003	-	\$ 620,517,003
2020	\$ 6,673,432,922	10.00%	\$ 667,343,292	-	\$ 667,343,292
2021	\$ 7,036,571,676	10.00%	\$ 703,657,168	-	\$ 703,657,168
2022	\$ 7,535,576,301	10.00%	\$ 753,557,630	-	\$ 753,557,630
2023	\$ 8,781,888,719	10.00%	\$ 878,188,872	-	\$ 878,188,872
2024	\$ 9,889,675,492	10.00%	\$ 988,967,549	-	\$ 988,967,549



**LONG-TERM DEBT
AS OF JUNE 30, 2023**

General Obligation Bonds – Fayette County could issue general obligation bonds to provide funds for the acquisition and construction of major general government capital facilities. General obligation (G.O.) bonds are direct obligations and thus represent a pledge of the full faith, credit, and taxing power of the government. Fayette County currently has no general obligation bonds outstanding.

Revenue Bonds - The County and its component units also issue bonds where the issuer pledges income derived from the acquired or constructed assets to pay debt service.

Fayette County Public Facilities Authority (a blended component unit) – In November of 2019, the Public Facilities Authority (PFA) issued \$29.12 million of series 2019 refunding revenue bonds with an interest rate of 2.10%. The proceeds along with \$565,003 in cash were used to advance refund \$27.8 million of outstanding series 2011 refunding revenue bonds which had interest rates ranging from 2.00% to 5.00%. The advance refunding was done to reduce debt service payments by \$3,084,936 and to obtain an economic gain, difference between the present values of the debt service payments on the old and new debt, of \$2,948,150. The County’s obligation is to make semiannual payments on December 1 and January 1 of principal and interest on the bonds. The remaining semiannual installments range from \$1,415,000 to \$1,605,000 through June 1, 2030; with an interest of 2.1%. Also, there is an annual payment of agent fees on the bonds.

As of June 30, 2023, the Fayette County Public Facilities Authority was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2024	2,830,000	428,453	3,258,453
2025-2026	5,840,000	676,410	6,516,410
2027-2028	6,090,000	427,140	6,517,140
2029-2030	6,350,000	167,423	6,517,423
Totals	\$ 21,110,000	\$ 1,699,425	\$ 22,809,425

Fayette County Water System Enterprise Fund – The Water System issues revenue bonds for the purpose of refunding debt and paying the costs of making additions, extensions, and improvements to the County’s water system.

On March 25, 2021, the Board of Commissioners approved a staff recommendation to refinance and restructure all the Fayette County Water System’s outstanding revenue bonds. In July of 2021, the Water System issued \$18.9 million of Series 2021A and Series 2021B refunding revenue bonds with blended interest rate of 1.32%. The proceeds were used to advance refund outstanding series 2009, series 2012A, series 2012B, and series 2016 refunding revenue bonds with blended interest rate of 3.02%. The existing bonds carried a debt service reserve fund (DSRF). The DSRF cash balance of \$5.5M, is not required by the new series 2021 bonds. This

was also used to pay down debt. The advance refunding, besides paying a lower interest rate and being able to use the existing bonds debt service reserve fund (DSRF) cash balance to pay down debt, will allow the Water System to pay its debt three years early and increase the Water System’s annual cash flow.

As of June 30, 2023, the Fayette County Water System’s currently outstanding revenue bonds can be described as follows:

\$10,046,000 outstanding – **Series 2021A**, due in installments of \$800,000 to \$3,840,000 through October 1, 2026; and an interest of 1.156%

\$5,127,000 outstanding – **Series 2021B**, due in installments of \$2,176,000 to \$2,951,000 through October 1, 2024; and an interest of 1.136%

As of June 30, 2023, the Fayette County Water System Enterprise Fund was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Total Debt Service
2024	3,751,000	109,818	3,860,818
2025	3,777,000	82,864	3,859,864
2026	3,805,000	51,683	3,856,683
2027	3,840,000	17,280	3,857,280
Total	\$ 15,173,000	\$ 261,645	\$ 15,434,645

BOND RATINGS

Bond ratings are a representation of the creditworthiness of government issued bonds. They provide an evaluation of a bond issuer's financial strength and capacity to repay the bond's principal and interest. Bonds that are rated higher usually pay lower rates of interest. Investors are willing to receive lower interest when purchasing higher quality bonds. Paying lower interest on bonds represents cost savings to the issuer. Moody's Investor Services is one of the three main independent bond rating agencies. Following are the Moody's bond ratings for Fayette County GA and Fayette County GA Water System.

*Fayette County, GA, rating of **Aaa Stable*** – in 2023, the county again received the highest rating grade assigned by Moody's. Its rating is above the US counties median rating of Aa2. The debt that is issued by the county is subject to the lowest level of credit risk to investors. Fayette County can negotiate the lowest possible interest rates, and this represents savings in issuance costs.

Ratings rationale used by Moody's to assign highest rating to Fayette County:

RATINGS RATIONALE

The Aaa issuer rating reflects the county's growing tax base, strong financial profile, manageable debt burden and low fixed costs. The local economy, benefitting from close proximity to Atlanta (general obligation Aa1 stable), is characterized by significant commercial development, above-average resident wealth and income levels and low poverty and unemployment. The county's strong financial profile, marked by healthy reserves and liquidity, is further strengthened by Special Purpose Local Options Sales Tax (SPLOST) revenues which will be used almost exclusively to meet expenses related to capital projects. The county's debt and fixed cost burden is expected to remain low in the absence of significant borrowing plans over the near term. Governance is a key consideration and remains strong given management's record of maintaining healthy reserves.

RATING OUTLOOK

The stable outlook reflects the expectation that the county will maintain its healthy financial profile and low debt and fixed cost burden in the coming years.

*Fayette County Water System, rating of **Aa2 Stable*** – the Water System received a rating that is very strong.

Comments by Moody's on Fayette County Water strong rating:

Fayette County Water's credit position is very strong, and its Aa2 rating slightly exceeds the US water systems median of Aa3. The key credit factors include a prosperous service area, a negligible debt profile, and robust liquidity. Further considerations for the rating include a satisfactory debt service coverage, but a modestly sized system size.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

Accounting System - The total set of records and procedures which are used to record, classify and report information on the financial statements and operations of an entity.

Accruals – are adjustments for 1) revenues that have been earned but are not yet recorded, and 2) expenses that have been incurred but are not recorded.

Accrual Basis of Accounting - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

Ad Valorem Property Taxes - Taxes levied on an assessed valuation (40% of market value) of real and personal property, based on a valuation as of January 1 and a millage rate set by the County Commission.

Appropriation - An authorization made by the Board of Commissioners which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

Assessed Value (or assessment) – in Georgia, it is 40% of the fair market value of property. The Board of Assessors in each county assess property value of property.

Atlanta Regional Commission (ARC) – is the regional planning and intergovernmental coordination agency for the 10-county Atlanta region.

Balanced Budget – a budget is defined as being balanced when the sum of estimated revenues and appropriated fund balance is equal to appropriations for each fund.

Blended Component Unit – is a component unit that is so intertwined with the primary government that it is, in substance, the same as the primary government.

Board of Commissioners - The governing authority of the County. It consists of five members that serve on a part-time basis and are elected to staggered terms of four years.

Bond – a debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate.

Budget - A financial plan for a specific period of time that matches all planned revenues and expenditures with various County services.

Budget Amendment - A legal procedure utilized by County staff to revise a budget appropriation. County administration staff has the authorization to adjust line item expenditures within a departmental budget but the County Commission must approve any increase in the total budget for a department.

Capital Improvement Program (CIP) - A five-year plan of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects.

Capital Project - A capital outlay for the acquisition of any asset or construction project with an anticipated cost of \$5,000 to \$49,999 and an estimated useful life of three or more years.

Cash basis – the basis of accounting under which revenue is recognized when received and expenditures are recognized when paid.

CIP Project - Is a major capital project with an anticipated cost of at least \$50,000 and an estimated useful life of at least three years.

Capital Outlay - Includes expenditures that result in the acquisition of or addition to fixed assets that have an estimated useful life greater than one year.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Cost Center - An operating unit within the County for which an annual budget is approved by the County Commission.

Debt Service Fund - A fund used to account for resources intended for the payment of principal, interest, and any service charges on long-term debt.

Department - A major administrative unit of the County with overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation – the systematic allocation of a tangible asset’s cost to expense over the life of the asset. Example, depreciation of equipment and buildings.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Expenditure - Decrease in net financial resources. Expenditures include current operating expenses requiring the present and future use of net current assets, debt service, capital outlays and intergovernmental grants, entitlement, and shared revenues.

Fiscal Year - The time period designated by the County signifying the beginning and ending period for recording financial transactions. Fayette County has specified July 1 to June 30 as its fiscal year.

Fiscal Policies – guidelines that provide a framework as to how the financial responsibilities associated to the operation of the County are to be carried out.

Fixed Asset - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery and furniture.

Full-Time Equivalent (FTE) - Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

Fund - A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.

Fund Balance - Refers to the excess of current assets over current liabilities.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

General Fund - It is the principal operating fund for the County.

General Obligation (G.O.) Bonds - Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

GFOA – Government Finance Officers Association

Governmental Fund - Used to account for all or most of a government's general activities. The measurement focus is on source and use of resources.

Infrastructure - Basic installations and facilities (e.g., roads, bridges) upon which the continuance and growth of a community depend.

Intergovernmental Revenue - Revenues received from other governmental entities in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interest Income - Revenue earned for the use of idle monies.

Internal Service Fund - A fund used to account for operations that provide services to other departments or agencies of the governmental unit on a cost-reimbursement basis.

L.E.C.M. – Law Enforcement Confiscated Monies.

Legal Debt Margin - The net amount of external financing resources that is available to the County through the issuance of general obligation bonds. For Fayette County, it is limited to an amount equal to 10% of the assessed value of all taxable property located within the county, less

any current general obligation bond debt.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line- Item Budget - A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Local Maintenance & Improvement Grant (LMIG) – a grant program for Georgia local governments for the maintenance and improvement of roads and bridges. A 30% match is required to obtain LMIG grant funds.

M&O – Maintenance and Operations

MARTA – Metropolitan Atlanta Rapid Transit Authority

Mill – A tax rate of one *mill* represents a tax liability of one dollar per \$1,000 of assessed value.

Millage Rate – The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or other available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

O.C.G.A. – Official Code of Georgia Annotated.

Moody's - a credit rating agency which performs international financial research and analysis on commercial and government entities.

Operating Budget - The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, travel, fuel, and capital outlay.

Other Financing Sources – monies transferred-in from other funds.

Other Financing Uses – monies transferred-out to other funds.

Pay for Performance Plan – a method of compensation where workers are paid based on productivity, as opposed to a set salary.

Performance Measures - Specific quantitative and qualitative measures of work performed as an objective of the department or cost center.

Per Capita Personal Income – is the total income of all persons living in a community divided

by the population of that community.

Property Tax - Revenue generated from the annual levy of taxes on property owners.

Refunding bonds – “refinancing” bonds. It is use by governments most frequently to achieve debt service savings on outstanding (not yet paid back) bonds.

Revenue - The term designates an increase to fund assets that do not increase a liability, represent a repayment of an expenditure already made, represent a cancellation of certain liabilities or represent an increase in contributed capital.

Revenue Bond – a special type of bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds.

Sales and Use Tax - A percentage tax imposed upon the sale or consumption of goods and/or services.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

S.P.L.O.S.T. – Special Purpose Local Option Sales Tax

Standard & Poor’s – as a credit-rating agency (CRA), the company issues credit ratings for the debt of public and private corporations.

Title Ad Valorem Tax (TAVT) – is a one-time tax paid at the time a vehicle is titled. Effective July 1, 2019, the proceeds from TAVT are distributed monthly 35% to the State and 65% to local governments.

YTD – Year to Date