

# FY 2020-21 ANNUAL BUDGET

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*Harris County Courthouse*

## HARRIS COUNTY, GEORGIA

# **FY 2020-21 ANNUAL BUDGET**

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## **BOARD OF COUNTY COMMISSIONERS**

Becky Langston, Chairman  
Andrew Zuerner, Vice-Chairman  
Susan Andrews, Commissioner  
Rob Grant, Commissioner  
Harry Lange, Commissioner

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Randall Dowling, County Manager  
Nancy McMichael, County Clerk/Assistant County Manager  
Clint Chastain, Chief Financial Officer  
Christy Searcy, Finance Department  
Kris Summerall, Human Resources

# **HARRIS COUNTY BOARD OF COMMISSIONERS**



*From Left to Right, Rob Grant, Becky Langston, Susan Andrews, Harry Lange, and Andrew Zuerner*

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# **FY 2019-20 ACCOMPLISHMENTS**

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1. Installed a replacement county-wide email system.
2. Implemented a county-wide fuel fleet card system.
3. Began a county-wide employee compensation study using the University of Georgia's Carl Vinson Institute of Government (CVIOG).
4. Purchased various new and replacement vehicles and equipment including a commercial mower, inmate transport van, and dishwasher for the Prison, two jaws of life tools and cardiac monitors for EMS, two storage buildings, two vehicles, fuel card reader, boom cutter, and six pieces of heavy equipment (wheel loader, two motor graders, bulldozer, track loader, and excavator) on a five year lease purchase for Public Works, meeting room chairs, pool area chairs, handicap pool chair, camera system, commercial fitness equipment, and modern pool equipment for the Community Center, mowers, tractor, field groomer, utility vehicle, and ten scoreboards for Recreation, six vehicles and 35 in-car computers for the Sheriff's Office, drive-over scales, inmate transport van, roll-off containers, and a garbage truck for Solid Waste, and a fuel management system for Water Works.
5. Resurfaced 1.5 miles of Hart Road, 0.3 miles of Watkins Road, and 4.4 miles of Hamilton Pleasant Grove Road for a total of 6.2 miles using state LMIG funds and county SPLOST-2014 funds.
6. Restriped 18 county roads (about 22 miles) using state LMIG funds and county SPLOST-2014 funds.
7. Chipped and ground about 25,830 cubic yards of wood material at Ellerslie Park that was damaged by the March 2019 tornado and repaired the Ellerslie Park lodge that was also damaged during the 2019 tornado using insurance proceeds.
8. Built a replacement soccer complex pavilion using in-house crews and SPLOST-2014 funds.
9. Completed the long-awaited rails to trails construction project from downtown Pine Mountain to behind the Mountain Creek Inn, a distance of about three miles, using three federal/state grants (Transportation Enhancement grant, Land and Water Conservation Fund grant, and the Recreational Trails Program grant), county TSPLOST, and county SPLOST-2019 funds.
10. Revised the fee schedules for the Community Center and the Water Works Department.
11. Began the installation of water lines on Hadley Road using in-house crews and SPLOST-2014 funds.
12. Upgraded the water line on SR 315 to serve the Mulberry Grove Development using Water Works funds.
13. Continued replacing the county's 8,500 water meters to AMR technology using in-house crews and a GEFA loan.
14. Completed the SR 219 water line relocation project using Water Works funds.
15. Increased the ways water customers can pay water bills including numerous on-line options and telephone options using Xpress Bill Pay.

# **FY 2019-20 ACCOMPLISHMENTS**

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16. Began the improvements to Melody Lakes Dam as required by state law using county funds
17. Began the update to the county's land use and development codes.
18. Obtained a new airport consultant, completed the perimeter fence project, and purchased a new commercial mower for the airport.
19. Performed an aerial fly-over of the entire county to replace the 2014 base map for the Tax Assessor's Q-Public property parcel system.
20. Approved contracts with Meriwether County and the City of West Point for prison inmate work details.
21. Completed the stream rerouting project for Daesol Materials of Georgia, Inc. at the Northwest Harris Business Park using SPLOST-2014 Funds and Solid Waste Funds so Daesol can construct their next industrial building.
22. Mulched a 35 acre parcel at the Northwest Harris Business Park to attract industrial prospects.
23. Sold 20 parcels of county-owned land primarily in the Melody Lakes subdivision to get those parcels back on the property tax rolls.
24. Issued over 200 single family home building permits during the fiscal year.
25. Collected over 17,000 tons of solid waste during the fiscal year.
26. Conducted four quarterly Board retreats to establish future goals.
27. Maintained the county's website and kept the content fresh and updated.
28. Continued quarterly employee random drug testing.
29. Increased the General Fund unrestricted fund balance from \$7,912,281 for FYE 2018 to \$10,562,849 for FYE 2019, an increase of 33.5%.

# HARRIS COUNTY HISTORY

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Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908.



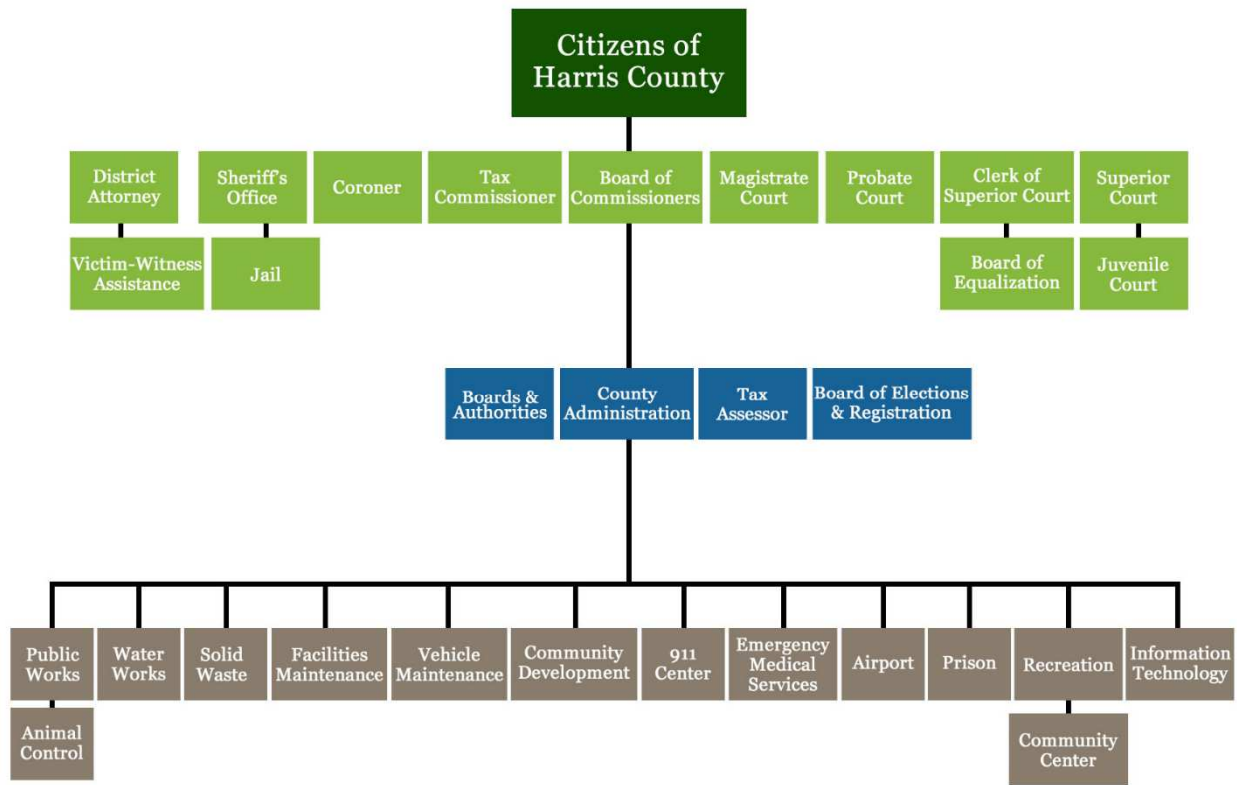
The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.

Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Arctic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

# HARRIS COUNTY ORGANIZATION

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# FY 2020-21 BUDGET CALENDAR

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January / February 2020	Board of Commissioners conducts budget retreat to outline the general goals for the upcoming fiscal year.
March 2, 2020	Budget instructions sent to department directors, elected officials, and outside agencies.
March 13, 2020	All budget information is submitted to the County Manager.
March 16-27, 2020	County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 30-May 1, 2020	County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.
May 5, 2020	Proposed budget submitted to the Board of Commissioners (included in agenda package of May 5) and budget workshop #1.  Copy of proposed budget displayed in the County Administration Building and on the county's web site.  Copy of proposed budget sent to the Harris County Journal.
May 19 & May 26, 2020	Budget workshops #2 and #3 conducted with the Board of Commissioners and county staff to discuss the proposed budget.
May 7,14 & 21, 2020	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.
June 2, 2020	Budget public hearing #1 to obtain citizen comments (during commission meeting).
June 4, 2020	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.
June 16, 2020	Budget public hearing #2 and adoption of the budget resolution (during commission meeting).
July 1, 2020	FY 2020-21 budget in effect through June 30, 2021.

# FY 2020-21 BUDGET RESOLUTION

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**WHEREAS**, the county's fiscal year begins July 1 and ends June 30, and

**WHEREAS**, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

**WHEREAS**, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

**WHEREAS**, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

**WHEREAS**, the County Manager submitted the proposed budget to the Board of Commissioners on May 5, 2020, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

**WHEREAS**, the Board of County Commissioners conducted public hearings on June 2 and June 16, 2020 to discuss the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

**WHEREAS**, the Board of Commissioners adopted the budget resolution on June 16, 2020 as follows:

General Fund Expenditures	\$24,716,994
Special Revenue Fund Expenditures	\$ 1,571,200
Capital Project Fund Expenditures	\$ 7,242,198
Debt Service Fund Expenditures	\$ 143,958
Enterprise Fund Expenditures	\$ 8,645,000
Less Interfund Transfers	\$ (3,206,552)
Total Annual Budget	\$39,112,798

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners hereby adopts the FY 2020-21 annual budget as provided herein.

**THEREFORE, BE IT FURTHER RESOLVED**, that it is anticipated that the Insurance Premium Tax will be collected at a rate of \$2,030,000 and in accordance with O.C.G.A. 33-8-8.3, that amount shall be separated from other funds and shall be expended as follows:

Service	FY 2020-21 Budgeted Expenditures	FY 2020-21 Budgeted Revenues	Insurance Premium Tax	Other General Fund Revenues
EMS	\$2,415,900	\$775,000	\$1,180,521	\$460,379
Vol. Fire Dept.	415,334	0	202,951	212,383
E-911	1,323,100	671,200	646,528	5,372
Total	4,154,334	1,446,200	2,030,000	678,134

# FY 2020-21 BUDGET RESOLUTION

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SO RESOLVED THIS 16<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Becky Langston, Chairman

\_\_\_\_\_  
Andrew Zuerner, Vice Chairman

\_\_\_\_\_  
Susan Andrews, Commissioner

\_\_\_\_\_  
Rob Grant, Commissioner

\_\_\_\_\_  
Harry Lange, Commissioner

# HARRIS COUNTY, GEORGIA

## MEMORANDUM

To: Board of County Commissioners  
Subject: FY 2020-21 Proposed Annual Budget  
Date: May 5, 2020

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Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2020-21 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2020 and ends on June 30, 2021. The budget contains the collective input from all county department directors, elected officials, and outside agencies.

### **Local Economic Climate**

The FY 2020-21 proposed budget was prepared during the COVID-19 global pandemic with many temporary government restrictions in place such as social distancing and closure of many businesses. These restrictions and their durations will result in a very high uncertainty level relative to next year's sales tax collections, hotel/motel tax collections, building permit revenue, property tax revenue, alcohol beverage excise tax revenue, and the local unemployment rate. This high level of uncertainty combined with the following current local and national economic statistics were considered when preparing this proposed budget:

- The county's population has increased from 32,026 in 2010 to 35,236 in 2019, an increase of 10.1%.
- The county's single-family home building permits and their values have been increasing over the previous several years. The county is now issuing over 200 building permits per year for new single-family homes.
- The county's solid waste tonnage collections have increased from 12,915 tons during FY 2014-15 to a projected 16,500 tons for FY 2019-20, an increase of 28%.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been increasing slightly for the previous few years.
- The county's tax digest values decreased every year except one from 2009 to 2016. The 2017 tax digest saw a 4.1% increase, the 2018 tax digest saw a 2% increase, the 2019 tax digest was flat due to the state changing the way the tax digest is calculated, and the 2020 tax digest is expected to increase about 3%.
- The General Fund unrestricted fund balance increased each year from 2010 to 2013 when it reached a peak of \$13,094,136 but declined each year thereafter until 2017 when it reached a bottom of \$6,584,917, a decrease of 50%. The 2018 unrestricted fund balance increased to \$7,912,281, an increase of 20.2% and the 2019 unrestricted fund balance increased further to \$10,562,849, an increase of 33.5%.
- The county's property tax millage rate of 6.14 remained unchanged since 2008. The millage rate was increased to 8.64 in 2017, decreased to 8.63 in 2018, and increased again to 9.38 in 2019.
- The local unemployment rate has declined from 8.3% in January 2010 to 3.2% in February 2020 as compared to the February 2020 national rate of 3.5%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, 2.4% in 2018, and 1.8% in 2019.

# BUDGET MESSAGE

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## **Budget Overview**

The county's all-fund proposed budget for FY 2020-21 totals \$38,706,298, a decrease of \$1,593,625 (-3.9%) from the previous fiscal year's amended budget. The proposed budget contains a 2% cost of living allowance for all eligible employees effective July 1, 2020 at a cost of approximately \$360,000 and \$800,000 to implement the results of the employee compensation plan that will be known in June. To keep the employee health care cost as reasonable as possible, the county's health care broker sought competitive proposals. Based on that process, the plan's carrier is anticipated to change from Anthem/Blue Cross Blue Shield of Georgia to Cigna beginning July 1, 2020 with minimal plan changes. In addition, dependent coverage is budgeted to increase from 25% to 50% effective July 1. The proposed budget does not contain a tax increase but assumes the millage rate will not be rolled back. The entire budget is detailed by Fund as follows:

## **General Fund**

The General Fund totals \$24,440,994, an increase of \$1,218,012 (5.2%) from the previous fiscal year's amended budget. This increase is being funded by the 0.75 mill property tax increase that was approved during the 2019 tax year. The General Fund budget is balanced without using any transfers from other funds and only \$565,000 from reserves for projects that were budgeted but did not get completed during the previous fiscal year. Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year.

### **Administration**

- \$46,540 (salary and benefits) for a new full-time county-wide accountant/procurement position, \$46,540 (salary and benefits) for a new full-time county-wide records manager position, and combining the two part-time administrative assistant positions into one full-time receptionist position. One of the part-time administrative assistant positions (Board of Elections Superintendent) will be full-time in the Board of Election's department and the other part-time administrative assistant position that works part-time in this department and part-time in the Community Development Department will take the full-time receptionist position leaving the part-time position in the Community Development Department unfunded.

### **Animal Control**

- \$5,500 to improve each kennel exterior door for efficiency savings.

### **Board of Elections & Registration**

- For FY 2020-21, three elections are scheduled to occur – the August primary run-off election, the November general election, and the January run-off elections.
- Personal services expenses have increased to make the Election Supervisor/Chief Registrar full-time in this department rather than one-half of the salary and benefits in this department and the other half in the Administration Department.
- \$4,000 to hire technical support to perform logic and accuracy testing during the three elections.
- \$52,940 to hire poll workers and other workers to assist in the three elections.
- \$6,000 for a covered trailer to transport new voting machines.
- \$12,000 for 32 new voting booths.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Community Center

- \$9,000 to replace seven AC thermostats at the Community Center that are not working properly

#### Community Development

- \$100,000 to complete the update to the county's land use and development codes.
- \$5,000 for the annual fee for the new departmental software.
- \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the new updated land use codes for about 48 hours per month.
- \$28,000 for a replacement vehicle.
- \$7,000 for replacement and updated software for the department covering business licenses, building permits, building inspections, and code enforcement.

#### Emergency Medical Services

- \$10,000 to repair the insulation in the bay area at Station 1.
- \$12,000 to replace the bay heaters at Stations 1 and 2.

#### Facility Maintenance

- \$85,000 for general building repairs and maintenance.
- \$27,000 to have the city of West Point maintain the rights-of-way and main entrances to the Northwest Harris Business Park under a contractual arrangement.
- \$38,000 for a replacement vehicle.
- \$350,000 for a new climate-controlled records storage building and shelving equipment (80 x 50 pre-engineered metal building).
- \$100,000 for a replacement energy recovery unit for the courthouse.

#### Information Technology

- \$51,140 (salary and benefits) for a new full-time computer technician to assist the IT manager with a variety of tasks including setting up new computers, troubleshooting problems, keeping the county-wide computer network up to date, conducting staff training, setting up new technology applications such as the new live stream camera system for the commission chambers, installing and managing the new VOIP telephone system, installing new fiber optic lines where needed, maintaining all the copiers, and keeping the website up to date.
- \$45,000 for email system maintenance.
- \$65,000 for a replacement telephone system using modern VOIP technology for the courthouse, administration building, old library, community development building, and the 911/EMS building.
- \$50,000 for replacement servers.
- \$20,000 for new equipment for the commission chambers to allow live streaming and recording of meetings.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Jail

- \$325,000 for inmate medical services and inmate food services performed by private companies.
- \$8,600 for a propane water heater.
- \$8,700 for 25 radios/batteries/charger units.

#### Non-Departmental

- \$95,000 for employee health reimbursements.
- \$800,000 to implement the results of the employee compensation plan being performed by the University of Georgia's Carl Vinson Institute of Government. These funds will be distributed to each department when the results of the employee compensation plan are known.

#### Prison

- \$129,000 for a private company to perform inmate medical services.
- \$23,500 to purchase replacement kitchen equipment consisting of a convection oven, range/griddle, and a gas fryer.

#### Public Works

- \$116,880 (salary and benefits) for two new full-time heavy equipment operators.
- \$25,000 for consulting services for the Melody Lakes Dam project.
- \$25,000 to dispose of the old 10,000 gallon underground gasoline fuel tank since all of the fleet vehicles are now using the WEX fleet card.
- \$900,000 for the annual LMIG resurfacing projects (10% required state match is located in SPLOST-2014).
- \$400,000 for the Melody Lakes Dam construction project.
- \$90,298 (principal and interest) for six new pieces of heavy equipment that was recently acquired using a five year lease purchase agreement.

#### Tax Assessor

- \$22,000 for a replacement pick-up truck.
- \$22,000 for the second installment of three for the aerial flight that was performed during early 2020.

#### Vehicle Maintenance

- \$41,738 (salary and benefits) for a new full-time mechanic position.

# BUDGET MESSAGE

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## **Budget Overview**

### **Special Revenue Funds**

The Special Revenue Funds total \$1,571,200, an increase of \$24,985 (1.6%) from the previous fiscal year's amended budgets. They are the Confiscated Assets Fund (\$15,000), County Jail Fund (\$71,000), County Law Library Fund (\$21,000), Drug Abuse Treatment & Education Fund (\$28,500), Emergency Telephone System Fund (\$1,323,100), Hotel/Motel Tax Fund (\$70,500), and the Local Victim Assistance Program Fund (\$42,100). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### **County Jail Fund**

- \$71,000 in indirect cost allocation is transferred from this Fund to the General Fund to pay for operating expenditures of the county jail and prison.

#### **Emergency Telephone System Fund**

- \$152,000 for four replacement consoles (computers and screens) and a new dedicated server for redundancy.
- The Emergency Telephone System Fund is balanced by a \$651,900 transfer in from the General Fund.

#### **Hotel/Motel Tax Fund**

- The hotel/motel tax for lodging facilities located in the unincorporated area of the county increased from 3% to 5% effective January 1, 2019, halfway through FY 2018-19. FY 2019-20 represents a full year of collections at the 5% level. The tax proceeds for the upcoming FY 2020-21 are anticipated to be lower due to the COVID-19 pandemic. All proceeds are directed to the Chamber of Commerce for them to promote tourism in the county.

### **Capital Project Funds**

The Capital Project Funds total \$7,242,198, a decrease of \$1,117,390 (-13.4%) from the previous fiscal year's amended budgets. They are the Public Improvements Authority Fund (\$1,355,652), SPLOST-2014 Fund (\$1,106,000), TSPLOST-2013 Fund (\$1,355,000), SPLOST-2019 Fund (2,225,546), and the Rails to Trails Project Fund (\$1,200,000). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### **Public Improvements Authority Fund**

- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - \$623,223 (principal and interest).
- Continue the debt payments for the Community Center paid by SPLOST-2019 - \$731,879 (principal and interest).

# BUDGET MESSAGE

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## Budget Overview

### Capital Project Funds

#### SPLOST-2014 Fund

- \$30,000 to have a consultant provide bidding assistance and construction administration to repair three county bridges on Oak Mountain Road over Sparks Creek, Whitesville Road over Standing Boy Creek, and Middlebrooks Road over Little Mountain Creek.
- \$100,000 to repair the Ellerslie Park internal road system from the 2019 storm damage.
- \$200,000 for county recreation expenses such as replacing old bleachers, scoreboxes, fencing, and other equipment.
- \$100,000 for Hadley Road water improvements.
- \$100,000 for the required annual LMIG match.
- \$100,000 for road striping of various county roads.
- \$355,500 to repair the three bridges as mentioned above.
- \$25,000 for a new road shoulder spreader for the Public Works Department.
- \$5,500 for a replacement utility trailer for the Public Works Department.
- \$90,000 for two replacement vehicles for the Public Works Department.

#### TSPLOST-2013 Fund

- \$20,000 for a consulting engineer to provide construction administration of the Ellerslie Park turn lanes.
- \$135,000 to complete the construction of the Ellerslie Park turn lanes.
- \$1,200,000 transfer to the Rails to Trails Capital Project Fund to continue the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail and the rehabilitation of the railroad bridge over US 27.

#### SPLOST-2019 Fund

- \$350,000 to renovate the old library.
- \$166,667 (\$16,667 each) to provide the ten volunteer fire departments with equipment.
- \$50,000 for two jaws of life tools for the EMS Department.
- \$400,000 for two replacement ambulances for the EMS Department.
- \$120,000 for two replacement Sheriff Office vehicles.
- \$407,000 allocation to the cities for their projects.
- \$731,879 transfer to the Public Improvements Authority Fund to fund the annual debt payment for the Community Center (principal and interest).

#### Rails to Trails Project Fund

- \$100,000 for the design, bidding specification and assistance, and construction administration for Phase IV of the trail project consisting of paving an additional 1.5 miles of trail to the Callaway Country Store/Pine Mountain Trail and rehabilitating the railroad bridge over US 27.
- \$1,100,000 to construct Phase IV of the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail including rehabilitating the railroad bridge over US 27.

# BUDGET MESSAGE

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## **Budget Overview**

### **Debt Service Fund**

The Debt Service Fund totals \$143,958, the same as last year's budget. Listed below are the major or new expenses that are being proposed for the upcoming fiscal year.

#### **Callaway Conservation Easement Fund**

- \$143,958 to continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation.

### **Enterprise Funds**

The Enterprise Funds total \$8,514,500, a decrease of \$1,994,577 (-19%) from the previous fiscal year's amended budgets. They are the Airport Fund (\$491,200), Solid Waste Fund (\$2,184,100), and the Water Works Fund (\$5,839,200). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### **Airport Enterprise Fund**

- \$5,000 to advertise and market the airport including the annual open house.
- \$4,500 for a flag pole and other small equipment.
- \$30,000 to construct a monument sign at the intersection of SR 18 and Sky Meadow Drive.
- \$59,750 in indirect cost allocation is transferred from this Fund to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.

#### **Solid Waste Enterprise Fund**

- \$204,000 for a replacement garbage truck ordered last fiscal year but will not be delivered until this fiscal year.
- \$400,000 for two replacement garbage trucks.
- \$35,000 to purchase a replacement pick-up truck.
- \$100,000 in indirect cost allocation is transferred from this Fund to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.

#### **Water Works Enterprise Fund**

- Water charges will increase 5% for residential, commercial, and industrial water users effective July 1.
- \$400,000 for a new customer service building.
- \$80,000 for general water system improvements.
- \$50,000 for general water plant improvements.
- \$400,000 to complete the water meter replacement project.
- \$28,000 for a ditch witch machine.
- \$35,000 for a replacement vehicle.
- \$150,000 in indirect cost allocation is transferred from this Fund to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.
- \$622,773 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.

# BUDGET MESSAGE

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## Budget Overview

### **Interfund Transfers**

Interfund Transfers total \$3,206,552. These transfers include:

- \$651,900 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$622,773 transfer out from the Water Works Enterprise Fund to the Public Improvements Authority Capital Project Fund to pay debt payments on the 2012 revenue bonds.
- \$1,200,000 transfer out from the TSPLOST-2013 Fund to the Rails to Trails Project Fund to continue the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail and the rehabilitation of the railroad bridge over US 27.
- \$731,879 transfer out from the SPLOST-2019 Fund to the Public Improvements Authority Capital Project Fund to pay debt payments for the Community Center.

### **County Manager's Reductions**

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced departmental requests by \$1,599,385 in the General Fund and \$135,000 in the Emergency Telephone System Fund for a total of \$1,734,385 by recommending the following reductions:

#### Animal Control

- \$5,600 in small equipment was reduced for a 10x10 storage building and a new paddock area.
- \$5,500 was eliminated to pave the driveway and parking area.

#### Clerk of Superior Court

- \$14,190 was eliminated for a new part-time administrative assistant position.
- \$55,700 was eliminated for a professional company to scan over 720,000 images and import them into the office's case management system including a judicial hosted dashboard, criminal e-filing portal, and unlimited text messaging to all parties notifying them of court dates and times.

#### Community Center

- \$40,440 (salary and benefits) was eliminated for a new full-time aquatic manager position.
- \$33,000 in professional services was reduced for YMCA day camp expenses and camp instructors.
- \$4,500 in general program supplies was reduced.
- \$10,000 was eliminated for a paved walking loop around the Community Center.
- \$20,000 was eliminated to replace the classroom and meeting room flooring.
- \$75,000 was eliminated for an exterior playground at the Community Center.

#### Coroner

- \$100,000 was eliminated for a morgue.

# BUDGET MESSAGE

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## Budget Overview

### County Manager's Reductions

#### Emergency Medical Services

- \$6,000 was reduced for general supplies-medical expenses.
- \$9,000 was reduced for gasoline/diesel/oil expenses.
- \$40,000 was eliminated to resurface the parking area at Station 1/911 Center.

#### Information Technology

- \$51,140 (salary and benefits) was eliminated for a new full-time information technology technician.

#### Prison

- \$103,000 was eliminated for a partial roof replacement.

#### Probate Court

- \$1,000 was eliminated for repairs and maintenance for buildings to make office modifications.
- \$1,800 was reduced for travel to last year's budgeted level.
- \$500 was eliminated for food.

#### Recreation

- \$40,440 (salary and benefits) was eliminated for a new full-time park maintenance technician.
- \$14,630 was eliminated for a new part-time park maintenance technician.
- \$88,500 was reduced for repairs and maintenance for sites.
- \$10,000 was eliminated for fencing around playgrounds.
- \$60,000 was eliminated for Ellerslie Park construction.
- \$50,000 was eliminated for soccer field walkways.
- \$14,000 was eliminated for Pine Mountain Valley Park swing set.
- \$55,000 was eliminated for Pate Park walkways.
- \$315,000 was eliminated for soccer complex new concrete pole lighting of U8 and U14 fields.
- \$105,000 was eliminated for soccer complex old wooden pole lighting of practice fields.
- \$20,000 was eliminated to renovate the concession stands at Pate Park and Moultrie Park.
- \$50,000 was eliminated to repair light poles and lights at Pate Park and Moultrie Park.
- \$60,000 was eliminated for two replacement inmate vans.

#### Tax Assessor

- \$39,455 (salary and benefits) was eliminated for a new full-time administrative assistant position.
- \$22,000 was eliminated for a replacement vehicle.

#### Tax Commissioner

- \$42,990 (salary and benefits) was eliminated for a new full-time motor vehicle clerk.

#### Vehicle Maintenance

- \$36,000 was eliminated for a replacement vehicle.

# BUDGET MESSAGE

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## Budget Overview

### County Manager's Reductions

#### Emergency Telephone System Fund

- \$40,000 was eliminated to resurface the parking area at Station 1/911 Center.
- \$90,000 was eliminated for a back-up 911 Center.
- \$5,000 was eliminated for a disaster response trailer.

### Looking Forward to FY 2021-22

Looking forward to next fiscal year, county staff is projecting another uncertain year due to the current global COVID-19 pandemic and that event's unknown lingering effects. County staff will closely monitor sales tax collections, building permits issuance, hotel/motel tax revenue, alcohol beverage excise tax revenue, business license issuance, property tax collections, and the local unemployment rate and adjust county spending accordingly.

In addition, due to the anticipated completion of several major projects during FY 2020-21 including the Melody Lakes Dam construction (\$425,000) and the county-wide telephone system installation (\$65,000), those expenses will not reoccur in subsequent years. However, other expenses such as the employee compensation study results (\$800,000) will continue year after year.

To increase revenues, a storm water utility could be created to generate funds to replace drain pipes rather than use General Funds for that purpose and a fire tax district could be created to fund the volunteer fire departments rather than use General Funds for that purpose.

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the county manager's proposed reductions to achieve a balanced budget.

Respectively submitted,

*Randall Dowling*

County Manager

# BUDGET MESSAGE

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## **Budget Changes**

The following changes were made to the FY 2020-21 proposed budget during the various budget work sessions and public hearings:

### **General Fund Revenue**

- Increased Emergency Medical Services fees that are anticipated to generate an estimated \$250,000 per year in additional revenue.
- Increased Use of Reserves by \$26,000.

**Total General Fund Revenues Added: \$276,000**

### **General Fund Expenses**

- Added \$2,500 to Animal Control for General Supplies-Other expenses.
- Added \$30,700 to Clerk of Superior Court for a professional company to scan images and import them into the office's case management system including a judicial hosted dashboard, criminal e-filing portal, and unlimited text messaging to all parties notifying them of court dates.
- Added \$6,000 to Emergency Medical Services for General Supplies-Medical expenses.
- Added \$20,000 to Non-Departmental for property and casualty insurance based on the actual annual bill.
- Added \$26,000 from General Fund reserves to Public Works for a hay baler that was included in last year's budget but will not be delivered until the upcoming fiscal year.
- Added \$105,000 to Recreation to install new wooden poles and used lights for soccer fields.
- Added \$100,000 to Recreation to continue the clean-up of storm debris at Ellerslie Park.
- Added \$22,000 to Tax Assessor's Office for a replacement vehicle.
- Added \$42,990 (salary and benefits) to Tax Commissioner's Office for a new full-time motor vehicle clerk.

**Total General Fund Expenses Added: \$355,190**

- Eliminated \$46,540 (salary and benefits) in the Administration Department for a new full-time county-wide records manager position.
- Eliminated \$350,000 in the Facilities Maintenance Department for a new climate-controlled records storage building and shelving equipment.

**Total General Fund Expenses Eliminated: \$396,540**

**Net General Fund Result: Added \$276,000 in revenue and reduced \$41,350 in expenses for a positive gain of \$317,350.**

**This positive gain will go toward increasing the \$800,000 to \$1,117,350 in Non-Departmental to more fully implement the employee compensation study.**

### **Solid Waste Enterprise Fund Revenue**

- Increased Interest Revenue by \$5,000.

### **Solid Waste Enterprise Fund Expenses**

- Increased \$5,000 for property insurance based on the actual annual bill.

# BUDGET MESSAGE

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## **Budget Changes**

### **Water Works Enterprise Fund Revenue**

- Increased Use of Reserves by \$119,000.
- Increased Miscellaneous Revenue by \$6,500.

### **Water Works Enterprise Fund Expenses**

- Added \$77,000 for a dump truck and \$42,000 for two replacement vehicles for a total of \$119,000 from Water Works reserves that were included in last year's budget but will not be delivered until the upcoming fiscal year.
- Added \$6,500 for property insurance based on the actual annual bill.



## **GENERAL FUND**

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

# GENERAL FUND REVENUES

## TAXES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-311100	Real Property-Current Year	10,647,951	10,425,000	11,956,422	11,956,422	11,956,422
100-01-311120	Timber	40,113	34,000	34,000	34,000	34,000
100-01-311200	Real Property-Prior Year	77,432	125,000	100,000	100,000	100,000
100-01-311310	Motor Vehicle	189,748	175,000	165,000	165,000	165,000
100-01-311315	Motor Vehicle-TAVT	1,233,988	1,050,000	1,496,422	1,496,422	1,496,422
100-01-311316	Motor Vehicle-AAVT	12,618	10,000	10,000	10,000	10,000
100-01-311320	Mobile Home	13,373	10,000	10,000	10,000	10,000
100-01-311340	Intangible	206,905	190,000	220,000	220,000	220,000
100-01-311350	Railroad Equipment	11,067	5,000	5,000	5,000	5,000
100-01-311600	Real Estate Transfer	87,606	60,000	100,000	100,000	100,000
100-01-311750	CATV Franchise Tax	78,856	60,000	150,000	150,000	150,000
100-01-313100	Local Option Sales Tax	1,925,483	1,825,000	1,690,300	1,690,300	1,690,300
100-01-314200	Alcoholic Beverage Excise	176,670	165,000	165,000	165,000	165,000
100-01-316100	Business & Occupation Taxes	61,162	53,000	50,000	50,000	50,000
100-01-316200	Insurance Premium Taxes	1,787,445	1,875,000	2,030,000	2,030,000	2,030,000
100-01-316300	Financial Institution Taxes	19,200	18,000	18,000	18,000	18,000
100-01-319000	Penalties and Interest	190,982	185,000	185,000	185,000	185,000
100-01-319500	Fi fa	34,256	25,000	25,000	25,000	25,000
<b>Total Taxes</b>		<b>16,794,855</b>	<b>16,290,000</b>	<b>18,410,144</b>	<b>18,410,144</b>	<b>18,410,144</b>

## LICENSES & PERMITS

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-321100	Alcoholic Beverages	55,937	49,000	45,000	45,000	45,000
100-01-322201	Building Permits	287,733	250,000	200,000	200,000	200,000
100-01-322202	Manufacturing Housing Permits	2,559	1,500	2,500	2,500	2,500
100-01-322211	Land Disturbance Permits	7,522	2,500	2,500	2,500	2,500
100-01-322212	Driveway Permits	5,575	2,500	2,500	2,500	2,500
<b>Total Licenses &amp; Permits</b>		<b>359,326</b>	<b>305,500</b>	<b>252,500</b>	<b>252,500</b>	<b>252,500</b>

## INTERGOVERNMENTAL REVENUE

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-331101	EMA Grant	9,607	8,500	8,500	8,500	8,500
100-11-331110	Bullet Vest Protection Grant	14,060	0	0	0	0
100-08-334102	EMS Trauma Grant	5,187	6,000	6,000	6,000	6,000
100-16-334151	GSWCC Watershed Maint. Grant	1,500	0	1,500	1,500	1,500
100-01-334301	LMIG-Resurfacing	816,948	800,000	900,000	900,000	900,000
100-01-334301	LMIG-Safety	0	50,000	0	0	0
100-01-336001	ACCG Wellness Grant	3,000	3,000	3,000	3,000	3,000
<b>Total Intergovernmental</b>		<b>850,302</b>	<b>867,500</b>	<b>919,000</b>	<b>919,000</b>	<b>919,000</b>

# GENERAL FUND REVENUES

## CHARGES FOR SERVICES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-341101	Superior Court Web Site Fees	2,778	0	0	0	0
100-01-341300	Zoning Fees & Appeals	1,730	1,000	1,000	1,000	1,000
100-01-341310	Plat & Plan Review Fees	6,470	5,000	5,000	5,000	5,000
100-01-341400	Copies	1,681	4,000	1,500	1,500	1,500
100-01-341501	Sale of Computer Lists	1,500	500	500	500	500
100-01-341737	Airport Fund Indirect Cost	0	0	59,750	59,750	59,750
100-01-341719	Solid Waste Fund Indirect Cost	100,000	100,000	100,000	100,000	100,000
100-01-341761	County Jail Fund Indirect Cost.	71,900	70,000	71,000	71,000	71,000
100-01-341793	Water Works Fund Indirect Cost	150,000	150,000	150,000	150,000	150,000
100-01-341910	Election Qualifying Fees	664	0	1,000	1,000	1,000
100-01-341930	Sale of Maps	130	500	0	0	0
100-01-341940	Commissions on Tax Collections	596,696	580,000	580,000	580,000	580,000
100-01-342101	Sheriff Office Receipts	35,475	30,000	30,000	30,000	30,000
100-01-342301	Prison Inmate Reimbursements	4,062	2,500	0	0	0
100-01-342330	Prison Inmate Housing Fee	1,081,820	1,250,000	1,250,000	1,250,000	1,250,000
100-01-342331	Jail Inmate Housing Fee -State	27,588	5,000	10,000	10,000	10,000
100-01-342332	Jail Inmate Housing Fee-Federal	12,787	10,000	15,000	15,000	15,000
100-01-342600	Ambulance Charges	827,633	775,000	775,000	775,000	1,025,000
100-01-341901	Jail Officer Meals	0	500	0	0	0
100-01-343301	Prison Crew-GDOT	36,208	39,500	39,500	39,500	39,500
100-01-343901	Pipe Sales	49,643	40,000	30,000	30,000	30,000
100-01-343902	Prison Crew-City of Manchester	45,465	40,000	40,000	40,000	40,000
100-01-343903	Prison Crew-Talbot County	24,072	40,000	40,000	40,000	40,000
100-01-343904	Prison Crew-City of West Point	0	40,000	40,000	40,000	40,000
100-01-343905	Prison Crew-Meriwether County	0	0	40,000	40,000	40,000
100-01-346001	New Horizon Mental Health Center	6,000	6,000	6,000	6,000	6,000
100-01-346002	Harris/Talbot MR Center	6,000	6,000	6,000	6,000	6,000
100-01-346100	Animal Control Fees	11,987	9,000	10,000	10,000	10,000
100-01-346300	Child Support Fees	83	300	0	0	0
100-01-347001	Community Center Memberships	104,137	57,000	40,000	40,000	40,000
100-01-347002	Community Center Rental Fees	8,503	15,000	10,000	10,000	10,000
100-01-347003	Community Center Program Fees	7,909	17,000	10,000	10,000	10,000
100-01-349300	Return Check Fees	121	100	100	100	100
100-01-382001	Jail Telephone	9,998	5,000	5,000	5,000	5,000
100-01-382002	Prison Telephone	30,558	25,000	25,000	25,000	25,000
<b>Total Charges for Services</b>		<b>3,263,598</b>	<b>3,323,900</b>	<b>3,391,350</b>	<b>3,391,350</b>	<b>3,641,350</b>

## FINES & FORFEITURES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-351110	Superior Court	210,975	160,000	175,000	175,000	175,000
100-01-351130	Magistrate Court	46,601	50,000	50,000	50,000	50,000
100-01-351150	Probate Court	564,464	605,000	550,000	550,000	550,000
<b>Total Fines &amp; Forfeitures</b>		<b>822,040</b>	<b>815,000</b>	<b>775,000</b>	<b>775,000</b>	<b>775,000</b>

# GENERAL FUND REVENUES

## INVESTMENT INCOME

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-361000	Interest Revenues	140,217	70,000	100,000	100,000	100,000
<b>Total Investment Income</b>		<b>140,217</b>	<b>70,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

## CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-371000	Various Contributions	93,685	250	500	500	500
<b>Total Contributions &amp; Donations</b>		<b>93,685</b>	<b>250</b>	<b>500</b>	<b>500</b>	<b>500</b>

## MISCELLANEOUS REVENUE

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-381000	Miscellaneous	1,676	0	0	0	0
100-01-381001	Rents	3,268	2,500	2,500	2,500	2,500
100-01-381002	Insurance Proceeds	121,208	23,707	0	0	0
<b>Total Miscellaneous Revenue</b>		<b>126,152</b>	<b>26,207</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>

## OTHER FINANCING SOURCES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-01-391275	Transfer In from Hotel/Motel Tax F	4,854	0	0	0	0
100-01-391505	Transfer In from Water Works Fund	150,000	0	0	0	0
100-01-391540	Transfer In from Solid Waste Fund	500,000	1,000,000	0	0	0
100-01-392100	Sale of Assets	35,118	20,000	25,000	25,000	25,000
100-01-399999	Use of Reserves *	0	504,625	2,299,385	565,000	591,000
<b>Total Other Financing Sources</b>		<b>689,972</b>	<b>1,524,625</b>	<b>2,324,385</b>	<b>590,000</b>	<b>616,000</b>

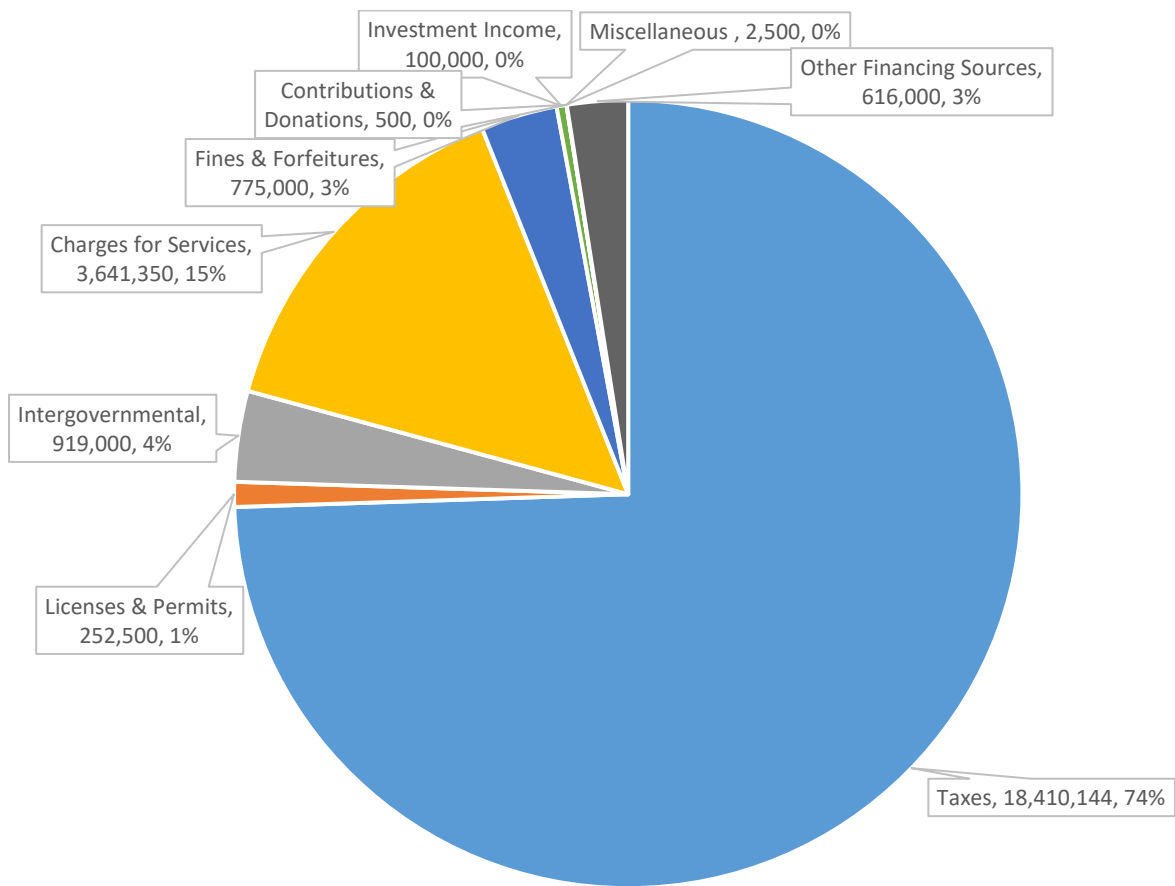
<b>Total General Fund Revenues</b>	<b>23,140,147</b>	<b>23,222,982</b>	<b>26,175,379</b>	<b>24,440,994</b>	<b>24,716,994</b>
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\*Use of Reserves is for projects included in last year's budget that did not get accomplished but are carried forward in this year's budget – county-wide telephone system \$65,000, Melody Lakes dam project \$400,000, land use code updates \$100,000, and a hay baler \$26,000.

# GENERAL FUND REVENUES

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GENERAL FUND REVENUES BY SOURCE



# GENERAL FUND EXPENDITURES

## GENERAL FUND DEPARTMENTS

Department Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-02	Administration	798,205	819,300	926,700	926,700	880,160
100-21	Animal Control	203,642	186,558	194,550	183,450	185,950
100-50	Board of Commissioners	123,629	150,190	140,700	140,700	140,700
100-24	Board of Elections & Registration	80,102	125,078	159,690	159,690	159,690
100-53	Board of Equalization	2,332	6,400	6,400	6,400	6,400
100-07	Clerk of Superior Court	507,231	533,816	620,740	550,850	581,550
100-28	Community Center	790,816	835,441	615,740	432,800	432,800
100-29	Community Development	346,474	563,574	584,150	584,150	584,150
100-14	Coroner	54,294	63,782	163,832	63,832	63,832
100-26	District Attorney	276,899	306,211	301,171	301,171	301,171
100-08	Emergency Medical Service	2,273,545	2,355,578	2,470,900	2,415,900	2,421,900
100-04	Extension Service	111,029	121,482	126,550	126,550	126,550
100-06	Facilities Maintenance	788,448	571,152	1,014,150	1,014,150	664,150
100-51	Information Technology	182,217	311,950	489,340	438,200	438,200
100-11	Jail	1,722,689	1,920,138	1,903,740	1,903,740	1,903,740
100-23	Magistrate Court	224,528	248,706	251,573	251,573	251,573
100-35	Non-Departmental	336,391	491,500	1,269,500	1,269,500	1,606,850
100-15	Prison	2,180,816	2,470,303	2,634,050	2,531,050	2,531,050
100-09	Probate Court	241,176	327,993	329,600	326,300	326,300
100-16	Public Works	2,372,999	2,974,063	3,067,578	3,067,578	3,093,578
100-32	Recreation	789,044	786,800	1,430,920	548,350	753,350
100-10	Sheriff's Office	3,565,728	3,726,555	3,674,700	3,674,700	3,674,700
100-22	Superior Court	370,059	376,365	387,000	387,000	387,000
100-05	Tax Assessor	514,840	604,455	710,605	649,150	671,150
100-03	Tax Commissioner	445,617	481,305	517,090	474,100	517,090
100-17	Vehicle Maintenance	317,078	360,600	436,138	400,138	400,138
100-36	Volunteer Fire Departments	417,348	419,734	415,334	415,334	415,334
<b>Total General Fund Departments</b>		<b>20,037,176</b>	<b>22,139,029</b>	<b>24,842,441</b>	<b>23,243,056</b>	<b>23,519,056</b>

## GENERAL FUND OUTSIDE AGENCIES

Department Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
100-34	GA DFACS	12,695	17,070	17,070	17,070	17,070
100-31	Health Department	250,000	250,000	250,000	250,000	250,000
100-34	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
100-34	Senior Citizens Center	8,124	9,100	9,100	9,100	9,100
100-27	Troup-Harris Regional Library	263,868	263,868	263,868	263,868	263,868
100-34	Georgia State Patrol	20,000	20,000	0	0	0
<b>Total General Fund Outside Agencies</b>		<b>560,687</b>	<b>566,038</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>

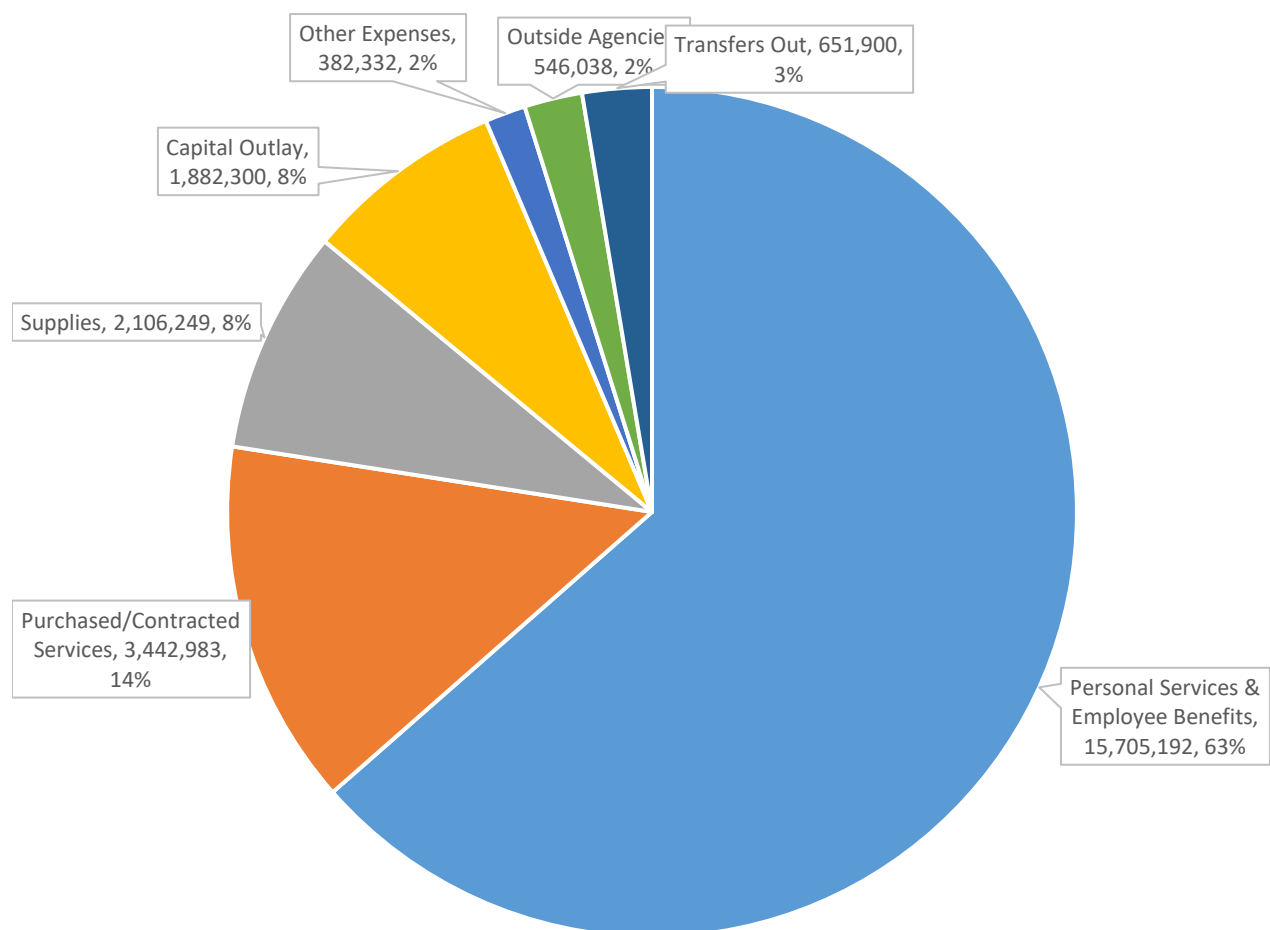
# GENERAL FUND EXPENDITURES

## GENERAL FUND TRANSFERS OUT

Department Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
35-611013	Transfer Out to 911 Fund	335,555	517,915	786,900	651,900	651,900
<b>Total General Fund Transfers Out</b>		<b>335,555</b>	<b>517,915</b>	<b>786,900</b>	<b>651,900</b>	<b>651,900</b>

<b>Total General Fund Expenditures</b>	<b>20,933,418</b>	<b>23,222,982</b>	<b>26,175,379</b>	<b>24,440,994</b>	<b>24,716,994</b>
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## GENERAL FUND EXPENDITURES BY TYPE





## **GENERAL FUND**

Departmental Budgets of the  
General Fund Departments and Outside Agencies

# ADMINISTRATION

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## DEPARTMENT PROFILE

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, and prepares and monitors the annual budget. The appointed County Clerk/Assistant County Manager serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, develops all bids and RFPs/RFQs, issues alcohol licenses, and maintains insurance records. The County Clerk also serves as the Human Resources Director responsible for the recruitment of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. The Chief Financial Officer performs the total accounting and finance functions for the county including processing account receivables and account payables, assisting in preparing and monitoring the annual budget, coordinating the annual audit, maintaining fixed asset records, and preparing various financial reports required by federal, state, and other regulatory agencies.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
County Manager	1	1	1
County Clerk/Assistant County Manager	1	1	1
HR Payroll Clerk	1	1	1
Chief Financial Officer	1	1	1
Accounting Technician	1	1	1
Accountant/Procurement	0	0	1
Administrative Assistant (part-time)	2	2	0
Receptionist	0	0	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Personal services expenses have increased \$46,540 (salary and benefits) for a new full-time county-wide accountant/procurement position and combining the two part-time administrative assistant positions into one full-time receptionist position. One of the part-time administrative assistant positions (Board of Elections Superintendent) will be full-time in the Board of Election's department and the other part-time administrative assistant position that works part-time in this department and part-time in the Community Development Department will take the full-time receptionist position leaving the part-time position in the Community Development Department unfunded.
- Professional services expenses include \$145,000 for legal fees, \$58,000 for audit fees, and \$13,500 to prepare an employee compensation plan (1/2 of total cost) for a total of \$216,500.
- Technical services expenses include \$3,000 for random drug testing, \$25,000 for finance software maintenance agreements, and \$1,000 for web site hosting for a total of \$29,000.

# ADMINISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

02-511100	Regular Employees	379,693	394,000	460,000	460,000	428,000
02-512100	Group Insurance	44,814	47,100	58,500	58,500	51,300
02-512200	FICA	22,478	24,500	28,500	28,500	26,500
02-512300	Medicare	5,257	5,800	6,700	6,700	6,200
02-512400	Retirement Contributions	46,043	48,000	56,000	56,000	51,500
02-512600	Unemployment Insurance	481	300	400	400	360
02-512700	Workers' Compensation	1,394	3,400	3,800	3,800	3,500
<b>Total Personal Services and Employee Benefits</b>		<b>500,160</b>	<b>523,100</b>	<b>613,900</b>	<b>613,900</b>	<b>567,360</b>

### Purchased / Contracted Services

02-521200	Professional Services	223,704	195,500	216,500	216,500	216,500
02-521300	Technical Services	16,107	40,000	29,000	29,000	29,000
02-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
02-522260	Repairs and Maintenance-Vehicle	0	500	500	500	500
02-523210	Communications-Telephone	4,322	4,500	4,500	4,500	4,500
02-523250	Communications-Postage	5,089	4,500	4,500	4,500	4,500
02-523300	Advertising	25,665	16,000	20,000	20,000	20,000
02-523400	Printing and Binding	0	200	200	200	200
02-523500	Travel	4,180	8,000	8,000	8,000	8,000
02-523600	Dues and Fees	2,439	2,000	2,500	2,500	2,500
02-523700	Education and Training	3,360	3,500	3,500	3,500	3,500
02-523901	Other Services	470	1,000	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>285,336</b>	<b>276,200</b>	<b>290,700</b>	<b>290,700</b>	<b>290,700</b>

### Supplies

02-531101	General Supplies-Office	10,704	9,500	9,500	9,500	9,500
02-531150	General Supplies-Tires	0	500	500	500	500
02-531210	Water/Sewer	0	2,000	1,500	1,500	1,500
02-531230	Electricity	363	5,000	5,000	5,000	5,000
02-531270	Gasoline/Diesel/Oil	606	500	600	600	600
02-531600	Small Equipment	1,036	2,500	5,000	5,000	5,000
<b>Total Supplies</b>		<b>12,709</b>	<b>20,000</b>	<b>22,100</b>	<b>22,100</b>	<b>22,100</b>

<b>Total Administration</b>		<b>798,205</b>	<b>819,300</b>	<b>926,700</b>	<b>926,700</b>	<b>880,160</b>
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# ANIMAL CONTROL

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## ***DEPARTMENT PROFILE***

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Animal Control Officer	2	2	2
Administrative Assistant	0	1	1
Inmates	1	1	1
<b>Total Positions</b>	<b>2</b>	<b>3</b>	<b>3</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$8,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- Technical services expenses include \$300 for kennel software maintenance.
- Travel and education and training expenses have increased to allow the animal control officers to attend training programs.
- General supplies-other expenses include \$6,500 for pet food and litter that cannot otherwise be donated.
- Capital outlay expenses include \$5,500 to improve each kennel exterior door for efficiency savings.

# ANIMAL CONTROL

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

21-511100	Regular Employees	62,696	89,200	92,500	92,500	92,500
21-511300	Overtime	1,907	2,400	3,000	3,000	3,000
21-512100	Group Insurance	15,032	21,800	22,100	22,100	22,100
21-512200	FICA	3,913	5,700	6,000	6,000	6,000
21-512300	Medicare	915	1,350	1,400	1,400	1,400
21-512400	Retirement Contributions	7,978	13,100	13,000	13,000	13,000
21-512600	Unemployment Insurance	160	138	200	200	200
21-512700	Workers' Compensation	510	1,520	1,500	1,500	1,500
<b>Total Personal Services and Employee Benefits</b>		<b>93,111</b>	<b>135,208</b>	<b>139,700</b>	<b>139,700</b>	<b>139,700</b>

### Purchased / Contracted Services

21-521200	Professional Services	7,891	5,000	8,000	8,000	8,000
21-521310	Technical Services	0	300	300	300	300
21-522210	Repairs and Maintenance-Equipment	250	500	500	500	500
21-522220	Repairs and Maintenance-Building	1,716	2,000	2,000	2,000	2,000
21-522260	Repairs and Maintenance-Vehicle	10,661	1,000	1,000	1,000	1,000
21-523210	Communications-Telephone	3,224	4,850	4,850	4,850	4,850
21-523250	Communications-Postage	23	100	100	100	100
21-523300	Advertising	0	200	200	200	200
21-523400	Printing and Binding	0	200	200	200	200
21-523500	Travel	0	200	700	700	700
21-523600	Dues and Fees	200	200	200	200	200
21-523700	Education and Training	0	200	1,500	1,500	1,500
<b>Total Purchased / Contracted Services</b>		<b>23,965</b>	<b>14,750</b>	<b>19,550</b>	<b>19,550</b>	<b>19,550</b>

### Supplies

21-531101	General Supplies-Office	546	500	2,000	2,000	2,000
21-531120	General Supplies-Janitorial	2,540	2,500	2,500	2,500	2,500
21-531150	General Supplies-Tires	0	800	800	800	800
21-531190	General Supplies-Other	3,221	9,000	4,000	4,000	6,500
21-531230	Electricity	242	7,700	5,000	5,000	5,000
21-531270	Gasoline/Diesel/Oil	1,704	3,000	2,000	2,000	2,000
21-531600	Small Equipment	473	4,700	7,100	1,500	1,500
21-531710	Uniforms	693	900	900	900	900
<b>Total Supplies</b>		<b>9,419</b>	<b>29,100</b>	<b>24,300</b>	<b>18,700</b>	<b>21,200</b>

### Capital Outlays

21-541200	Pave Driveway & Parking Area	0	0	5,500	0	0
21-542100	Heating and Air Conditioning System	7,500	7,500	0	0	0
21-542200	Vehicle	69,605	0	0	0	0
21-542300	Kennel Door Improvements	0	0	5,500	5,500	5,500
<b>Total Capital Outlays</b>		<b>77,105</b>	<b>7,500</b>	<b>11,000</b>	<b>5,500</b>	<b>5,500</b>

# ANIMAL CONTROL

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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Other Costs

21-573004	Vehicle License Tag, Title	42	0	0	0	0
<b>Total Other Costs</b>		<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Animal Control</b>		<b>203,642</b>	<b>186,558</b>	<b>194,550</b>	<b>183,450</b>	<b>185,950</b>
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# BOARD OF COMMISSIONERS

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## ***DEPARTMENT PROFILE***

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
County Commissioner (elected)	5	5	5
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Dues and fees expenses include \$5,800 for annual dues to ACCG, Chamber of Commerce, Two Rivers RC & D, and National Association of Counties.

# BOARD OF COMMISSIONERS

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### *Personal Services and Employee Benefits*

50-511100	Regular Employees	72,473	74,000	75,000	75,000	75,000
50-512100	Group Insurance	7,937	36,000	24,000	24,000	24,000
50-512120	Health Reimbursement Arrangement	5,569	0	0	0	0
50-512200	FICA	4,234	4,600	4,700	4,700	4,700
50-512300	Medicare	990	1,100	1,100	1,100	1,100
50-512400	Retirement Contributions	7,783	9,700	10,500	10,500	10,500
50-512600	Unemployment Insurance	398	190	500	500	500
50-512700	Workers' Compensation	1,714	3,000	3,000	3,000	3,000
<b>Total Personal Services and Employee Benefits</b>		<b>101,098</b>	<b>128,590</b>	<b>118,800</b>	<b>118,800</b>	<b>118,800</b>

### *Purchased / Contracted Services*

50-523400	Printing and Binding	224	300	300	300	300
50-523500	Travel	11,149	10,000	10,000	10,000	10,000
50-523600	Dues and Fees	4,481	5,500	5,800	5,800	5,800
50-523700	Education and Training	6,138	5,000	5,000	5,000	5,000
50-523900	Other Services	0	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>21,992</b>	<b>21,300</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>

### *Supplies*

50-531101	General Supplies-Office	539	300	300	300	300
<b>Total Supplies</b>		<b>539</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>

<b>Total Board of Commissioners</b>		<b>123,629</b>	<b>150,190</b>	<b>140,700</b>	<b>140,700</b>	<b>140,700</b>
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# BOARD OF ELECTIONS & REGISTRATION

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## ***DEPARTMENT PROFILE***

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Election Supervisor/Chief Registrar	0	0	1
Election Supervisor/Chief Registrar (part-time)	1	1	0
Board Members (part-time at \$48 per meeting)	3	3	3
Poll Workers (as needed)	90	90	90
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- For FY 2020-21, three elections are scheduled to occur – the August primary run-off election, the November general election, and the January run-off elections.
- Personal services expenses have increased to make the Election Supervisor/Chief Registrar full-time in this department rather than one-half of the salary and benefits in this department and the other half in the Administration Department.
- Technical services expenses include \$4,000 to hire technical support to perform logic and accuracy testing during the three elections.
- Contract labor expenses include \$52,940 to hire poll workers and other workers to assist in the three elections.
- Small equipment expenses include \$6,000 for a covered trailer to transport new voting machines and \$12,000 for 32 new voting booths for a total of \$18,000.

# BOARD OF ELECTIONS & REGISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

24-511100	Regular Employees	19,469	20,000	41,000	41,000	41,000
24-511300	Overtime	3,259	2,200	1,300	1,300	1,300
24-512100	Group Insurance	4,986	3,800	7,200	7,200	7,200
24-512120	Health Reimbursement Arrangement	33	0	0	0	0
24-512200	FICA	1,323	1,400	2,600	2,600	2,600
24-512300	Medicare	309	350	600	600	600
24-512400	Retirement Contributions	0	3,400	5,200	5,200	5,200
24-512600	Unemployment Insurance	300	38	300	300	300
24-512700	Workers' Compensation	65	190	350	350	350
<b>Total Personal Services and Employee Benefits</b>		<b>29,744</b>	<b>31,378</b>	<b>58,550</b>	<b>58,550</b>	<b>58,550</b>

### Purchased / Contracted Services

24-521310	Technical Services-Maint. Agreement	11,755	8,600	4,000	4,000	4,000
24-522210	Repairs and Maintenance-Equipment	0	200	0	0	0
24-522320	Rentals	0	1,200	1,200	1,200	1,200
24-523210	Communications-Telephone	0	300	300	300	300
24-523250	Communications-Postage	2,776	2,200	3,000	3,000	3,000
24-523300	Advertising	0	200	200	200	200
24-523400	Printing and Binding	3,022	6,000	7,000	7,000	7,000
24-523500	Travel	1,624	1,500	1,000	1,000	1,000
24-523600	Dues and Fees	2,413	1,100	500	500	500
24-523700	Education and Training	450	1,800	1,000	1,000	1,000
24-523850	Contract Labor	26,430	29,700	52,940	52,940	52,940
<b>Total Purchased / Contracted Services</b>		<b>48,470</b>	<b>52,800</b>	<b>71,140</b>	<b>71,140</b>	<b>71,140</b>

### Supplies

24-531101	General Supplies-Office	419	12,600	12,000	12,000	12,000
24-531600	Small Equipment	1,469	28,300	18,000	18,000	18,000
<b>Total Supplies</b>		<b>1,888</b>	<b>40,900</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

<b>Total Board of Elections &amp; Registration</b>		<b>80,102</b>	<b>125,078</b>	<b>159,690</b>	<b>159,690</b>	<b>159,690</b>
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# BOARD OF EQUALIZATION

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## ***DEPARTMENT PROFILE***

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Board of Equalization Member (\$50 per meeting)	3	3	3
Board of Equalization Alternate (\$50 per meeting)	3	3	3
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# BOARD OF EQUALIZATION

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## ***EXPENDITURES***

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### ***Purchased / Contracted Services***

53-523250	Communications-Postage	0	650	650	650	650
53-523500	Travel	535	2,500	2,500	2,500	2,500
53-523600	Dues and Fees	1,200	2,000	2,000	2,000	2,000
53-523700	Education and Training	532	550	550	550	550
53-523850	Contract Labor	0	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>2,267</b>	<b>6,200</b>	<b>6,200</b>	<b>6,200</b>	<b>6,200</b>

### ***Supplies***

53-531101	General Supplies-Office	65	200	200	200	200
<b>Total Supplies</b>		<b>65</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>

<b>Total Board of Equalization</b>		<b>2,332</b>	<b>6,400</b>	<b>6,400</b>	<b>6,400</b>	<b>6,400</b>
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# CLERK OF SUPERIOR COURT

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## **OFFICE PROFILE**

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi-fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Clerk of Superior Court (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	5	5	5
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- Technical services expenses include \$75,450 for a variety of maintenance agreements including Icon website hosting, Kofile, Mozy Pro, and having a professional company scan images and import them into the office's case management system including a judicial hosted dashboard, criminal e-filing portal, and unlimited text messaging to all parties notifying them of court dates.
- Printing and binding expenses include \$5,000 to preserve additional old deed books.
- Dues and fees expenses include \$39,000 for juror fees and general dues for professional memberships.

# CLERK OF SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

07-511100	Regular Employees	291,598	299,000	323,050	310,000	310,000
07-512100	Group Insurance	56,805	53,000	57,000	57,000	57,000
07-512120	Health Reimbursement Arrangement	5,600	0	0	0	0
07-512200	FICA	15,653	18,600	19,800	19,000	19,000
07-512300	Medicare	3,661	4,400	4,690	4,500	4,500
07-512400	Retirement Contributions	33,274	39,500	40,000	40,000	40,000
07-512600	Unemployment Insurance	557	266	1,040	1,000	1,000
07-512700	Workers' Compensation	729	2,600	2,810	2,700	2,700
<b>Total Personal Services and Employee Benefits</b>		<b>407,877</b>	<b>417,366</b>	<b>448,390</b>	<b>434,200</b>	<b>434,200</b>

### Purchased / Contracted Services

07-521310	Technical Services-Maint. Agreements	42,031	44,750	100,450	44,750	75,450
07-522210	Repairs and Maintenance-Equipment	222	500	500	500	500
07-523210	Communications-Telephone	1,838	1,900	2,100	2,100	2,100
07-523250	Communications-Postage	4,945	5,000	4,000	4,000	4,000
07-523400	Printing and Binding	25	200	5,000	5,000	5,000
07-523500	Travel	4,205	5,000	5,000	5,000	5,000
07-523600	Dues and Fees	32,362	38,000	39,000	39,000	39,000
07-523700	Education and Training	850	1,100	1,100	1,100	1,100
<b>Total Purchased / Contracted Services</b>		<b>86,478</b>	<b>96,450</b>	<b>157,150</b>	<b>101,450</b>	<b>132,150</b>

### Supplies

07-531101	General Supplies-Office	12,345	19,500	14,700	14,700	14,700
07-531600	Small Equipment	531	500	500	500	500
<b>Total Supplies</b>		<b>12,876</b>	<b>20,000</b>	<b>15,200</b>	<b>15,200</b>	<b>15,200</b>

<b>Total Clerk of Superior Court</b>		<b>507,231</b>	<b>533,816</b>	<b>620,740</b>	<b>550,850</b>	<b>581,550</b>
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# COMMUNITY CENTER

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## ***DEPARTMENT PROFILE***

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities such as water aerobics and yoga and rents space for private functions.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Community Center Technician	1	1	1
Pool Technician (part-time)	1	1	1
Attendant (part-time)	6	6	6
Lifeguard (part-time)	15	15	15
Inmates	2-3	2-3	2-3
<b>Total Positions</b>	<b>23</b>	<b>23</b>	<b>23</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$5,000 to conduct various classes at the center.
- Technical services expenses include \$16,000 for various maintenance agreements for software, alarm systems, water heater, and fitness equipment.
- Capital outlay expenses include \$9,000 to replace seven AC thermostats at the Community Center that are not working properly.

# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

28-511100	Regular Employees	143,187	176,000	181,000	155,000	155,000
28-512100	Group Insurance	7,512	7,200	14,700	7,500	7,500
28-512200	FICA	8,702	11,000	11,200	9,500	9,500
28-512300	Medicare	2,035	2,600	2,700	2,300	2,300
28-512400	Retirement Contributions	3,855	4,500	8,500	4,600	4,600
28-512600	Unemployment Insurance	1,165	600	1,140	1,100	1,100
28-512700	Workers' Compensation	3,185	9,000	6,700	5,500	5,500
<b>Total Personal Services and Employee Benefits</b>		<b>169,641</b>	<b>210,900</b>	<b>225,940</b>	<b>185,500</b>	<b>185,500</b>

### Purchased / Contracted Services

28-521200	Professional Services	1,827	9,000	38,000	5,000	5,000
28-521310	Technical Services-Maint. Agreements	7,394	16,000	16,000	16,000	16,000
28-522210	Repairs and Maintenance-Equipment	2,158	3,000	3,000	3,000	3,000
28-522220	Repairs and Maintenance-Buildings	43,364	28,000	28,000	28,000	28,000
28-522222	Repairs and Maintenance-Site	0	4,000	4,000	4,000	4,000
28-523002	Sewer Disposal	0	1,000	1,000	1,000	1,000
28-523210	Communications-Telephone	9,170	4,800	8,400	8,400	8,400
28-523211	Communications-Internet Service	12,537	12,000	7,200	7,200	7,200
28-523250	Communications-Postage	40	200	200	200	200
28-523300	Advertising	2,681	6,000	6,000	6,000	6,000
28-523500	Travel	0	3,000	3,000	3,000	3,000
28-523600	Dues and Fees	4,351	4,350	4,500	4,500	4,500
28-523700	Education and Training	590	2,000	2,000	2,000	2,000
<b>Total Purchased / Contracted Services</b>		<b>84,112</b>	<b>93,350</b>	<b>121,300</b>	<b>88,300</b>	<b>88,300</b>

### Supplies

28-531101	General Supplies-Office	2,341	2,500	2,500	2,500	2,500
28-531106	General Supplies-Programs	995	2,500	7,000	2,500	2,500
28-531120	General Supplies-Janitorial	8,698	7,400	10,000	10,000	10,000
28-531121	General Supplies-Chemicals	16,080	19,000	19,000	19,000	19,000
28-531210	Water	7,810	8,000	10,000	10,000	10,000
28-531230	Electricity	90,279	85,000	90,000	90,000	90,000
28-531240	Bottled Gas	0	22,300	10,000	10,000	10,000
28-531600	Small Equipment	2,780	10,000	5,000	5,000	5,000
28-532710	Uniforms	425	1,000	1,000	1,000	1,000
<b>Total Supplies</b>		<b>129,408</b>	<b>157,700</b>	<b>154,500</b>	<b>150,000</b>	<b>150,000</b>

# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

28-541200	Paved Walking Loop Around Center	0	0	10,000	0	0
28-541300	Replace 7 AC Thermostats	0	0	9,000	9,000	9,000
28-542100	Pool Heater Enclosure	1,415	0	0	0	0
28-542300	Classroom & Meeting Room Floor Repl.	0	0	20,000	0	0
28-542300	Exterior Playground for Center	0	0	75,000	0	0
28-542300	Commercial Fitness Equipment/Reno	8,507	0	0	0	0
<b>Total Capital Outlays</b>		<b>9,922</b>	<b>0</b>	<b>114,000</b>	<b>9,000</b>	<b>9,000</b>

### Other Financing Uses

28-611079	Transfer Out to PIA for Debt Payments	397,733	373,491	0	0	0
<b>Total Other Financing Uses</b>		<b>397,733</b>	<b>373,491</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Community Center</b>		<b>790,816</b>	<b>835,441</b>	<b>615,740</b>	<b>432,800</b>	<b>432,800</b>
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Community Center's  
25 meter eight lane competition pool and children's zero-entry leisure area

# COMMUNITY DEVELOPMENT

## DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Director	1	1	1
Building Official	1	1	1
Code Enforcement Officer/Building Inspector	1	1	1
Planner (contract labor)	0	1	1
Administrative Assistant	1	2	2
Administrative Assistant (part-time)	1	1	0
Planning Commission Members (part-time-\$50)	7	7	7
Board of Zoning Adjustments Members (part-time-\$35)	5	5	5
<b>Total Positions</b>	<b>5</b>	<b>7</b>	<b>6</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Professional services expenses include \$100,000 to complete the update to the county's land use and development codes and \$5,000 for an engineering consultant to review submitted plans and construction drawings as needed for a total of \$105,000.
- Technical services expenses include \$5,000 for the annual fee for the new departmental software.
- Contract labor expenses include \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the new updated land use codes for about 48 hours per month.
- Capital outlay expenses include \$28,000 for a replacement vehicle and \$7,000 for replacement and updated software for the department covering business licenses, building permits, building inspections, and code enforcement for a total of \$35,000.

# COMMUNITY DEVELOPMENT

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

29-511100	Regular Employees	201,685	272,100	253,000	253,000	253,000
29-511300	Overtime	83	200	200	200	200
29-512100	Group Insurance	38,853	42,500	37,000	37,000	37,000
29-512120	Health Reimbursement Arrangement	9,275	0	0	0	0
29-512200	FICA	10,869	17,100	15,000	15,000	15,000
29-512300	Medicare	2,542	3,966	3,600	3,600	3,600
29-512400	Retirement Contributions	19,659	30,900	27,000	27,000	27,000
29-512600	Unemployment Insurance	376	276	350	350	350
29-512700	Workers' Compensation	3,508	8,532	4,800	4,800	4,800
<b>Total Personal Services and Employee Benefits</b>		<b>286,850</b>	<b>375,574</b>	<b>340,950</b>	<b>340,950</b>	<b>340,950</b>

### Purchased / Contracted Services

29-521200	Professional Services	875	135,000	105,000	105,000	105,000
29-521310	Technical Services	0	0	5,000	5,000	5,000
29-522210	Repairs and Maintenance-Equipment	0	1,000	1,000	1,000	1,000
29-522260	Repairs and Maintenance-Vehicle	326	2,000	3,500	3,500	3,500
29-523210	Communications-Telephone	2,023	2,500	2,500	2,500	2,500
29-523250	Communications-Postage	1,396	2,000	2,000	2,000	2,000
29-523500	Travel	2,715	6,000	6,000	6,000	6,000
29-523600	Dues and Fees	7,513	9,900	9,900	9,900	9,900
29-523700	Education and Training	2,916	5,000	5,000	5,000	5,000
29-523850	Contract Labor	0	0	45,000	45,000	45,000
<b>Total Purchased / Contracted Services</b>		<b>17,764</b>	<b>163,400</b>	<b>184,900</b>	<b>184,900</b>	<b>184,900</b>

### Supplies

29-531101	General Supplies-Office	4,929	7,000	7,000	7,000	7,000
29-531150	General Supplies-Tires	608	1,000	1,000	1,000	1,000
29-531210	Water/Sewer	0	2,000	2,000	2,000	2,000
29-531230	Electricity	258	4,500	4,500	4,500	4,500
29-531270	Gasoline/Diesel/Oil	5,751	6,000	6,000	6,000	6,000
29-531600	Small Equipment	0	3,300	2,000	2,000	2,000
29-531710	Uniforms	676	800	800	800	800
<b>Total Supplies</b>		<b>12,222</b>	<b>24,600</b>	<b>23,300</b>	<b>23,300</b>	<b>23,300</b>

### Capital Outlays

29-542200	Vehicle	29,638	0	28,000	28,000	28,000
29-542400	Software	0	0	7,000	7,000	7,000
<b>Total Capital Outlays</b>		<b>29,638</b>	<b>0</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>

<b>Total Community Development</b>		<b>346,474</b>	<b>563,574</b>	<b>584,150</b>	<b>584,150</b>	<b>584,150</b>
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# CORONER

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## ***OFFICE PROFILE***

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under various situations including but not limited to: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, 4) in any suspicious manner, or 5) as a result of an apparent drug overdose.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Coroner (elected)	1	1	1
Deputy Coroner (\$187.53 per call + mileage)	3	3	3
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Travel expenses include \$11,000 for the transportation to training functions and mileage of deputy coroner calls.
- Contract labor expenses includes \$10,000 for the transportation of bodies by a private company.
- General supplies-other expenses include \$2,500 for body bags, gloves, and other personal protective equipment.

# CORONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

14-511100	Regular Employees	12,000	12,000	12,000	12,000	12,000
14-512100	Group Insurance	8,721	8,000	8,000	8,000	8,000
14-512200	FICA	312	750	750	750	750
14-512300	Medicare	73	174	174	174	174
14-512400	Retirement Contributions	1,277	1,500	1,500	1,500	1,500
14-512600	Unemployment Insurance	80	50	100	100	100
14-512700	Workers' Compensation	283	500	500	500	500
<b>Total Personal Services and Employee Benefits</b>		<b>22,746</b>	<b>22,974</b>	<b>23,024</b>	<b>23,024</b>	<b>23,024</b>

### Purchased / Contracted Services

14-521321	Technical-Deputy Coroner Calls	7,314	10,748	10,748	10,748	10,748
14-522320	Rentals	600	600	600	600	600
14-523210	Communications-Telephone	150	360	360	360	360
14-523500	Travel	9,631	11,000	11,000	11,000	11,000
14-523600	Dues and Fees	300	300	300	300	300
14-523700	Education and Training	2,673	4,000	4,000	4,000	4,000
14-523850	Contract Labor	8,101	10,000	10,000	10,000	10,000
<b>Total Purchased / Contracted Services</b>		<b>28,769</b>	<b>37,008</b>	<b>37,008</b>	<b>37,008</b>	<b>37,008</b>

### Supplies

14-531101	General Supplies-Office	251	300	300	300	300
14-531190	General Supplies-Other	992	2,500	2,500	2,500	2,500
14-531600	Small Equipment	914	500	500	500	500
14-531710	Uniforms	622	500	500	500	500
<b>Total Supplies</b>		<b>2,779</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>

### Capital Outlays

14-541300	Morgue Facility	0	0	100,000	0	0
14-542200	Vehicle	0	0	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>

<b>Total Coroner</b>		<b>54,294</b>	<b>63,782</b>	<b>163,832</b>	<b>63,832</b>	<b>63,832</b>
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# DISTRICT ATTORNEY

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## **OFFICE PROFILE**

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county's Victim-Witness Assistance Program.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
District Attorney (elected)	1	1	1
Assistant District Attorney	2	2	2
Assistant District Attorney (supplement)	1	1	1
Investigator	1	1	1
Executive Assistant	1	1	1
Victim Advocate (supplement)	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# DISTRICT ATTORNEY

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

26-511100	Regular Employees	197,261	214,500	209,000	209,000	209,000
26-512100	Group Insurance	27,172	29,000	30,000	30,000	30,000
26-512200	FICA	11,924	13,300	13,000	13,000	13,000
26-512300	Medicare	2,789	3,110	3,100	3,100	3,100
26-512400	Retirement Contributions	18,904	23,100	23,000	23,000	23,000
26-512600	Unemployment Insurance	553	230	800	800	800
26-512700	Workers' Compensation	1,736	3,400	2,200	2,200	2,200
<b>Total Personal Services and Employee Benefits</b>		<b>260,339</b>	<b>286,640</b>	<b>281,100</b>	<b>281,100</b>	<b>281,100</b>

### Purchased / Contracted Services

26-521320	Technical Services-Computers	0	1,000	1,000	1,000	1,000
26-522260	Repairs and Maintenance-Vehicle	168	1,000	1,000	1,000	1,000
26-523210	Communications-Telephone	2,963	3,200	3,200	3,200	3,200
26-523250	Communications-Postage	228	500	500	500	500
26-523500	Travel	653	1,500	1,500	1,500	1,500
26-523600	Dues and Fees	892	1,000	1,000	1,000	1,000
26-523700	Education and Training	1,240	1,000	1,500	1,500	1,500
<b>Total Purchased / Contracted Services</b>		<b>6,144</b>	<b>9,200</b>	<b>9,700</b>	<b>9,700</b>	<b>9,700</b>

### Supplies

26-531101	General Supplies-Office	4,447	5,500	5,500	5,500	5,500
26-531150	General Supplies-Tires	0	500	500	500	500
26-531270	Gasoline/Diesel/Oil	636	2,000	2,000	2,000	2,000
26-531600	Small Equipment	5,333	2,371	2,371	2,371	2,371
<b>Total Supplies</b>		<b>10,416</b>	<b>10,371</b>	<b>10,371</b>	<b>10,371</b>	<b>10,371</b>

<b>Total District Attorney</b>		<b>276,899</b>	<b>306,211</b>	<b>301,171</b>	<b>301,171</b>	<b>301,171</b>
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# EMERGENCY MEDICAL SERVICES

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## ***DEPARTMENT PROFILE***

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has four EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has four ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Chief of Emergency Services	1	1	1
Assistant Chief of Emergency Services	1	1	1
Shift Supervisor	2	2	2
Paramedic	15	15	15
EMT	4	4	5
Cardiac Technician	1	1	1
Paramedic (part-time)	15	15	17
EMT (part-time)	8	8	3
<b>Total Positions</b>	<b>47</b>	<b>47</b>	<b>45</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- EMS fees will increase beginning July 1, 2020.
- Technical services expenses include \$55,000 to pay fees to the private EMS billing company for their services.
- Rental expenses include \$2,400 for payments to rent the Waverly Hall and Pine Mountain stations.
- Dues and fees expenses include \$14,000 for the annual state required license fee paid to the Georgia Department of Public Health.
- Capital outlay expenses include \$10,000 to repair the insulation in the bay area at Station 1 and \$12,000 to replace the bay heaters at Stations 1 and 2 for a total of \$22,000.

# EMERGENCY MEDICAL SERVICES

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

08-511100	Regular Employees	1,252,376	1,172,432	1,240,000	1,240,000	1,240,000
08-511300	Overtime	288,891	335,000	341,000	341,000	341,000
08-512100	Group Insurance	164,250	185,000	177,000	177,000	177,000
08-512200	FICA	89,011	93,713	98,000	98,000	98,000
08-512300	Medicare	20,817	21,850	23,000	23,000	23,000
08-512400	Retirement Contributions	136,521	167,343	164,000	164,000	164,000
08-512600	Unemployment Insurance	3,325	1,114	5,000	5,000	5,000
08-512700	Workers' Compensation	54,455	98,226	70,000	70,000	70,000
<b>Total Personal Services and Employee Benefits</b>		<b>2,009,646</b>	<b>2,074,678</b>	<b>2,118,000</b>	<b>2,118,000</b>	<b>2,118,000</b>

### Purchased / Contracted Services

08-521300	Technical Services	53,364	55,000	55,000	55,000	55,000
08-522210	Repairs and Maintenance-Equipment	9,582	14,000	14,000	14,000	14,000
08-522220	Repairs and Maintenance-Building	4,414	2,000	2,000	2,000	2,000
08-522260	Repairs and Maintenance-Vehicle	27,229	35,000	35,000	35,000	35,000
08-522310	Rentals	1,200	2,400	2,400	2,400	2,400
08-523210	Communications-Telephone	11,510	10,000	10,000	10,000	10,000
08-523250	Communications-Postage	11	50	50	50	50
08-523500	Travel	562	1,500	3,000	3,000	3,000
08-523600	Dues and Fees	13,055	12,000	14,000	14,000	14,000
08-523700	Education and Training	0	1,000	6,000	6,000	6,000
<b>Total Purchased / Contracted Services</b>		<b>120,927</b>	<b>132,950</b>	<b>141,450</b>	<b>141,450</b>	<b>141,450</b>

### Supplies

08-531101	General Supplies-Office	2,155	2,000	2,000	2,000	2,000
08-531120	General Supplies-Janitorial	2,623	3,000	3,000	3,000	3,000
08-531150	General Supplies-Tires	2,602	7,000	7,000	7,000	7,000
08-531160	General Supplies-Medical	34,589	42,000	42,000	36,000	42,000
08-531210	Water/Sewer	0	1,200	1,200	1,200	1,200
08-531230	Electricity	827	26,500	26,500	26,500	26,500
08-531240	Bottled Gas	60	2,500	2,500	2,500	2,500
08-531270	Gasoline/Diesel/Oil	44,467	55,000	55,000	46,000	46,000
08-531600	Small Equipment	2,129	1,000	2,000	2,000	2,000
08-531710	Uniforms	4,719	7,500	8,000	8,000	8,000
<b>Total Supplies</b>		<b>94,171</b>	<b>147,700</b>	<b>149,200</b>	<b>134,200</b>	<b>140,200</b>

### Capital Outlays

08-541300	Resurface Parking Lot	0	0	40,000	0	0
08-541301	Insulating Bay Area of Station 1	0	0	10,000	10,000	10,000
08-541302	Bay Heaters at Stations 1 and 2	0	0	12,000	12,000	12,000
08-542100	Rescue Tool	12,273	0	0	0	0
08-542200	Vehicles	36,178	0	0	0	0
<b>Total Capital Outlays</b>		<b>48,451</b>	<b>0</b>	<b>62,000</b>	<b>22,000</b>	<b>22,000</b>

# EMERGENCY MEDICAL SERVICES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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## Other Costs

08-573001	State Highway Impact Fee	350	250	250	250	250
<b>Total Other Costs</b>		<b>350</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Total Emergency Medical Services</b>		<b>2,273,545</b>	<b>2,355,578</b>	<b>2,470,900</b>	<b>2,415,900</b>	<b>2,421,900</b>



*Replacement ambulances for EMS purchased with SPLOST-2019 funds.*

# EXTENSION SERVICE

## DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Extension Agent (supplement)	2	2	2
Secretary (supplement)	1	1	1
4-H Program Assistant (supplement)	1	1	1
4-H Program Assistant (county paid)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.



*University of Georgia's Cooperative Extension Service*

# EXTENSION SERVICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

04-511100	Regular Employees	68,525	70,300	72,000	72,000	72,000
04-512100	Group Insurance	7,511	7,200	7,500	7,500	7,500
04-512200	FICA	4,235	4,400	4,500	4,500	4,500
04-512300	Medicare	990	1,020	1,050	1,050	1,050
04-512400	Retirement Contributions	349	2,700	1,000	1,000	1,000
04-512410	Teachers' Retirement	9,898	10,300	12,000	12,000	12,000
04-512600	Unemployment Insurance	401	185	500	500	500
04-512700	Workers' Compensation	303	877	1,000	1,000	1,000
<b>Total Personal Services and Employee Benefits</b>		<b>92,212</b>	<b>96,982</b>	<b>99,550</b>	<b>99,550</b>	<b>99,550</b>

### Purchased / Contracted Services

04-521320	Technical Services-Computers	0	500	500	500	500
04-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
04-522220	Repairs and Maintenance-Building	0	500	1,000	1,000	1,000
04-523210	Communications-Telephone	2,156	3,000	2,900	2,900	2,900
04-523250	Communications-Postage	283	400	400	400	400
04-523500	Travel	12,993	8,000	10,000	10,000	10,000
04-523600	Dues and Fees	333	400	500	500	500
04-523700	Education and Training	0	2,000	2,000	2,000	2,000
<b>Total Purchased / Contracted Services</b>		<b>15,765</b>	<b>15,300</b>	<b>17,800</b>	<b>17,800</b>	<b>17,800</b>

### Supplies

04-531101	General Supplies-Office	2,794	2,000	2,000	2,000	2,000
04-531210	Water/Sewer	0	1,200	1,200	1,200	1,200
04-531230	Electricity	258	5,500	5,500	5,500	5,500
04-531600	Small Equipment	0	500	500	500	500
<b>Total Supplies</b>		<b>3,052</b>	<b>9,200</b>	<b>9,200</b>	<b>9,200</b>	<b>9,200</b>

<b>Total Extension Service</b>		<b>111,029</b>	<b>121,482</b>	<b>126,550</b>	<b>126,550</b>	<b>126,550</b>
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# FACILITIES MAINTENANCE

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## ***DEPARTMENT PROFILE***

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Director	1	1	1
Senior Facilities Maintenance Technician	1	1	1
Facilities Maintenance Technician	1	1	1
Custodian	1	1	1
Inmates	6-8	6-8	6-8
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Repair and maintenance for building expenses consist of \$85,000 for general building repairs and maintenance.
- Contract labor expenses include \$27,000 to have the city of West Point maintain the rights-of-way and main entrances to the Northwest Harris Business Park under a contractual arrangement.
- Capital outlay expenses include \$38,000 for a replacement vehicle and \$100,000 for a replacement energy recovery unit for the courthouse for a total of \$138,000.

# FACILITIES MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

06-511100	Regular Employees	143,650	147,500	153,000	153,000	153,000
06-512100	Group Insurance	30,153	28,000	30,000	30,000	30,000
06-512200	FICA	8,677	9,500	9,600	9,600	9,600
06-512300	Medicare	2,029	2,150	2,300	2,300	2,300
06-512400	Retirement Contributions	16,970	20,100	20,500	20,500	20,500
06-512600	Unemployment Insurance	320	152	500	500	500
06-512700	Workers' Compensation	3,940	8,000	5,000	5,000	5,000
<b>Total Personal Services and Employee Benefits</b>		<b>205,739</b>	<b>215,402</b>	<b>220,900</b>	<b>220,900</b>	<b>220,900</b>

### Purchased / Contracted Services

06-521321	Technical Services-Alarms/Software	15,055	15,000	15,000	15,000	15,000
06-522210	Repairs and Maintenance-Equipment	3,404	3,500	3,500	3,500	3,500
06-522220	Repairs and Maintenance-Buildings	78,582	85,000	85,000	85,000	85,000
06-522260	Repairs and Maintenance-Vehicles	629	2,100	2,100	2,100	2,100
06-523001	Extermination	30,993	25,000	32,000	32,000	32,000
06-523003	Septic Tank Service-LEC & Others	14,852	15,000	1,000	1,000	1,000
06-523210	Communications-Telephone	1,149	2,000	2,000	2,000	2,000
06-523500	Travel	1,080	1,500	1,500	1,500	1,500
06-523600	Dues and Fees	0	2,600	1,000	1,000	1,000
06-523700	Education and Training	795	1,000	500	500	500
06-523850	Contract Labor	0	27,000	27,000	27,000	27,000
<b>Total Purchased / Contracted Services</b>		<b>146,539</b>	<b>179,700</b>	<b>170,600</b>	<b>170,600</b>	<b>170,600</b>

### Supplies

06-531101	General Supplies-Office	155	200	400	400	400
06-531120	General Supplies-Janitorial	8,072	8,000	9,000	9,000	9,000
06-531130	General Supplies-Hardware	2,866	3,000	3,000	3,000	3,000
06-531150	General Supplies-Tires	2,144	800	800	800	800
06-531210	Water/Sewer	64,498	11,000	10,000	10,000	10,000
06-531230	Electricity	264,766	140,000	100,000	100,000	100,000
06-531240	Bottled Gas	84,972	5,000	3,000	3,000	3,000
06-531270	Gasoline/Diesel/Oil	4,582	4,300	4,300	4,300	4,300
06-531600	Small Equipment	3,403	3,400	3,400	3,400	3,400
06-531710	Uniforms	662	300	700	700	700
<b>Total Supplies</b>		<b>436,120</b>	<b>176,000</b>	<b>134,600</b>	<b>134,600</b>	<b>134,600</b>

### Capital Outlays

06-542100	Vehicles	0	0	38,000	38,000	38,000
06-541300	Records Storage Building	0	0	350,000	350,000	0
06-542200	Courthouse ERU	0	0	100,000	100,000	100,000
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>488,000</b>	<b>488,000</b>	<b>138,000</b>

# FACILITIES MAINTENANCE

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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
<b>Other Costs</b>						
06-573001	State Highway Impact Fee	50	50	50	50	50
<b>Total Other Costs</b>		<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>Total Facilities Maintenance</b>		<b>788,448</b>	<b>571,152</b>	<b>1,014,150</b>	<b>1,014,150</b>	<b>664,150</b>

# INFORMATION TECHNOLOGY

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## **DEPARTMENT PROFILE**

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Manager also conducts periodic computer training for all county employees on items of interest.

## **STAFFING PLAN**

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Information Technology Director	1	1	1
Information Technology Tech	0	0	1
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>2</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- Personal services expenses have increased \$51,140 (salary and benefits) for a new full-time computer technician to assist the IT manager with a variety of tasks including setting up new computers, troubleshooting problems, keeping the county-wide computer network up to date, conducting staff training, setting up new technology applications such as the new live stream camera system for the commission chambers, installing and managing the new VOIP telephone system, installing new fiber optic lines where needed, maintaining all the copiers, and keeping the website up to date.
- Technical services include \$45,000 for email system maintenance and \$35,000 for various maintenance agreements for off-site back up services, external and internal antivirus protection systems, and staff training for a total of \$80,000.
- Communications internet expenses include \$43,000 for county-wide internet services from various providers such as Point Broadband, Charter Spectrum, and AT&T.
- Software expenses include various \$15,000 for various software renewals and upgrades.
- Capital outlay expenses include \$65,000 for a replacement telephone system using modern VOIP technology for the courthouse, administration building, old library, community development building, and the 911/EMS building, \$50,000 for replacement servers, and \$20,000 for new equipment for the commission chambers to allow live streaming and recording of meetings for a total of \$135,000.

# INFORMATION TECHNOLOGY

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

51-511100	Regular Employees	57,283	58,800	132,000	96,000	96,000
51-512100	Group Insurance	8,613	7,700	23,200	16,000	16,000
51-512200	FICA	3,100	3,700	8,200	6,000	6,000
51-512300	Medicare	725	900	1,910	1,410	1,410
51-512400	Retirement Contributions	1,581	7,200	17,100	12,200	12,200
51-512600	Unemployment Insurance	80	50	180	140	140
51-512700	Workers' Compensation	89	500	1,100	800	800
<b>Total Personal Services and Employee Benefits</b>		<b>71,471</b>	<b>78,850</b>	<b>183,690</b>	<b>132,550</b>	<b>132,550</b>

### Purchased / Contracted Services

51-521321	Technical Services	9,515	80,000	80,000	80,000	80,000
51-522210	Repairs and Maintenance-Equipment	66	3,000	3,000	3,000	3,000
51-522260	Repairs and Maintenance-Vehicle	478	1,000	1,000	1,000	1,000
51-523210	Communications-Telephone	991	900	1,500	1,500	1,500
51-523211	Communications-Internet Services	37,398	43,000	43,000	43,000	43,000
51-523500	Travel	1,716	4,000	4,000	4,000	4,000
51-523600	Dues and Fees	279	1,200	1,200	1,200	1,200
51-523700	Education and Training	800	2,500	4,000	4,000	4,000
<b>Total Purchased / Contracted Services</b>		<b>51,243</b>	<b>135,600</b>	<b>137,700</b>	<b>137,700</b>	<b>137,700</b>

### Supplies

51-531101	General Supplies-Office	372	700	700	700	700
51-531150	General Supplies-Tires	236	500	500	500	500
51-531270	Gasoline/Diesel/Oil	1,099	750	1,200	1,200	1,200
51-531400	Books and Periodicals	0	300	300	300	300
51-531600	Small Equipment	18,242	15,000	15,000	15,000	15,000
51-531710	Uniforms	216	250	250	250	250
51-531712	Software	39,338	15,000	15,000	15,000	15,000
<b>Total Supplies</b>		<b>59,503</b>	<b>32,500</b>	<b>32,950</b>	<b>32,950</b>	<b>32,950</b>

### Capital Outlays

51-542400	Replacement Telephone System	0	65,000	65,000	65,000	65,000
51-542400	Replacement Servers	0	0	50,000	50,000	50,000
51-542500	Commission Chambers Live Stream Syst	0	0	20,000	20,000	20,000
<b>Total Capital Outlays</b>		<b>0</b>	<b>65,000</b>	<b>135,000</b>	<b>135,000</b>	<b>135,000</b>

<b>Total Information Technology</b>		<b>182,217</b>	<b>311,950</b>	<b>489,340</b>	<b>438,200</b>	<b>438,200</b>
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# JAIL

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## **OFFICE PROFILE**

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Jail Administrator (Major)	1	1	1
Assistant Jail Administrator (Lieutenant)	1	1	1
Corporal	4	4	4
Detention Officer	19	19	19
<b>Total Positions</b>	<b>25</b>	<b>25</b>	<b>25</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- Contract labor expenses include \$325,000 for inmate medical services and inmate food services performed by private companies.
- Capital outlay expenses include \$8,600 for a propane water heater and \$8,700 for 25 radios/batteries/charger units for a total of \$17,300.

# JAIL

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

11-511100	Regular Employees	925,951	988,494	960,000	960,000	960,000
11-511300	Overtime	10,658	10,200	12,000	12,000	12,000
11-512100	Group Insurance	151,485	180,100	184,000	184,000	184,000
11-512120	Health Reimbursement Arrangement	5,600	0	0	0	0
11-512200	FICA	55,199	62,217	60,000	60,000	60,000
11-512300	Medicare	12,910	14,551	14,000	14,000	14,000
11-512400	Retirement Contributions	98,921	128,349	124,000	124,000	124,000
11-512600	Unemployment Insurance	2,368	1,014	2,500	2,500	2,500
11-512700	Workers' Compensation	23,738	48,173	36,000	36,000	36,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,286,830</b>	<b>1,433,098</b>	<b>1,392,500</b>	<b>1,392,500</b>	<b>1,392,500</b>

### Purchased / Contracted Services

11-521310	Technical Services-Maint. Agreement	17,354	17,790	17,790	17,790	17,790
11-522210	Repairs and Maintenance-Equipment	4,105	3,500	6,400	6,400	6,400
11-522220	Repairs and Maintenance-Building	14,033	22,000	22,000	22,000	22,000
11-523210	Communications-Telephone	23,681	20,000	24,000	24,000	24,000
11-523500	Travel	1,852	2,500	2,500	2,500	2,500
11-523700	Education and Training	1,113	1,000	1,000	1,000	1,000
11-523850	Contract Labor	304,584	325,000	325,000	325,000	325,000
<b>Total Purchased / Contracted Services</b>		<b>366,722</b>	<b>391,790</b>	<b>398,690</b>	<b>398,690</b>	<b>398,690</b>

### Supplies

11-531101	General Supplies-Office	5,933	5,000	5,000	5,000	5,000
11-531120	General Supplies-Janitorial	22,720	25,000	25,000	25,000	25,000
11-531160	General Supplies-Medical	45	1,000	1,000	1,000	1,000
11-531210	Water/Sewer	12,988	7,500	7,500	7,500	7,500
11-531230	Electricity	1,305	27,000	27,000	27,000	27,000
11-531240	Bottled Gas	0	8,250	8,250	8,250	8,250
11-531600	Small Equipment	6,651	6,000	6,000	6,000	6,000
11-531710	Uniforms	7,300	8,500	8,500	8,500	8,500
11-531711	Inmate Clothing	5,731	7,000	7,000	7,000	7,000
<b>Total Supplies</b>		<b>62,673</b>	<b>95,250</b>	<b>95,250</b>	<b>95,250</b>	<b>95,250</b>

### Capital Outlays

11-542500	Kitchen Equipment	6,464	0	8,600	8,600	8,600
11-542500	Radios	0	0	8,700	8,700	8,700
<b>Total Capital Outlays</b>		<b>6,464</b>	<b>0</b>	<b>17,300</b>	<b>17,300</b>	<b>17,300</b>

<b>Total Jail</b>	<b>1,722,689</b>	<b>1,920,138</b>	<b>1,903,740</b>	<b>1,903,740</b>	<b>1,903,740</b>
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# MAGISTRATE COURT

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## **OFFICE PROFILE**

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

## **STAFFING PLAN**

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Chief Magistrate (elected)	1	1	1
Magistrate (part-time)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	1	1	1
Deputy Court Clerk (part-time)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.

# MAGISTRATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

23-511100	Regular Employees	160,213	173,900	176,000	176,000	176,000
23-512100	Group Insurance	22,603	21,500	22,000	22,000	22,000
23-512200	FICA	9,738	10,830	11,000	11,000	11,000
23-512300	Medicare	2,277	2,530	2,600	2,600	2,600
23-512400	Retirement Contributions	14,813	17,700	18,000	18,000	18,000
23-512600	Unemployment Insurance	350	200	400	400	400
23-512700	Workers' Compensation	423	1,518	1,000	1,000	1,000
<b>Total Personal Services and Employee Benefits</b>		<b>210,417</b>	<b>228,178</b>	<b>231,000</b>	<b>231,000</b>	<b>231,000</b>

### Purchased / Contracted Services

23-521310	Technical Services -Maint. Agreement	2,400	3,600	3,600	3,600	3,600
23-522210	Repairs and Maintenance-Equipment	1,091	1,500	1,500	1,500	1,500
23-523210	Communications-Telephone	1,121	1,500	1,500	1,500	1,500
23-523250	Communications-Postage	2,197	2,000	2,000	2,000	2,000
23-523500	Travel	230	2,500	2,500	2,500	2,500
23-523600	Dues and Fees	45	0	45	45	45
23-523700	Education and Training	565	1,000	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>7,649</b>	<b>12,100</b>	<b>12,145</b>	<b>12,145</b>	<b>12,145</b>

### Supplies

23-531101	General Supplies-Office	2,617	3,000	3,000	3,000	3,000
23-531400	Books and Periodicals	1,951	3,000	3,000	3,000	3,000
23-531600	Small Equipment	1,894	2,428	2,428	2,428	2,428
<b>Total Supplies</b>		<b>6,462</b>	<b>8,428</b>	<b>8,428</b>	<b>8,428</b>	<b>8,428</b>

<b>Total Magistrate Court</b>		<b>224,528</b>	<b>248,706</b>	<b>251,573</b>	<b>251,573</b>	<b>251,573</b>
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# NON-DEPARTMENTAL

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## ***DEPARTMENT PROFILE***

This department consists of several large expenditures that are not contained in other departmental budgets including employee health reimbursements, rental of postage machine, rental of county-wide copiers, property and casualty insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission and the Georgia Forestry Commission. This department also includes other expenses such as county-wide copy paper, indigent burials, insurance claims and judgements against the county, and the contingency account.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Employee health reimbursements of \$95,000 is in this department as a total but will be distributed to each using department during the year-end audit when the usage is known.
- Employee compensation plan expenses of \$1,117,350 is in this department as a total but will be distributed to each department when the results of the CVIOG employee compensation plan are known.
- Dues and fees expenses include \$30,000 for the River Valley Regional Commission (RVRC) membership dues and \$23,000 for the Georgia Forestry Commission dues for a total of \$53,000.

# NON-DEPARTMENTAL

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### *Personal Services and Employee Benefits*

35-512120	Health Reimbursement Arrangements	0	85,000	95,000	95,000	95,000
35-512100	Dependent Health Coverage	0	75,000	0	0	0
35-511100	Employee Compensation Plan	0	0	800,000	800,000	1,117,350
<b>Total Personal Services and Employee Benefits</b>		<b>0</b>	<b>160,000</b>	<b>895,000</b>	<b>895,000</b>	<b>1,212,350</b>

### *Purchased / Contracted Services*

35-522322	Rental of Postage Machine	6,619	8,500	8,500	8,500	8,500
35-522323	Rental of Copiers	57,264	51,000	58,000	58,000	58,000
35-523100	Property and Casualty Insurance	203,877	200,000	235,000	235,000	255,000
35-523600	Dues and Fees	52,925	53,000	53,000	53,000	53,000
<b>Total Purchased / Contracted Services</b>		<b>320,685</b>	<b>312,500</b>	<b>354,500</b>	<b>354,500</b>	<b>374,500</b>

### *Supplies*

35-531100	General Supplies – Copy Paper	7,595	10,000	9,000	9,000	9,000
<b>Total Supplies</b>		<b>7,595</b>	<b>10,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>

### *Other Costs*

35-573003	Indigent Burials	7,631	4,000	8,000	8,000	8,000
35-573110	Insurance Claims and Judgements	480	5,000	3,000	3,000	3,000
35-579000	Contingency	0	0	0	0	0
<b>Total Other Costs</b>		<b>8,111</b>	<b>9,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

<b>Total Non-Departmental</b>		<b>336,391</b>	<b>491,500</b>	<b>1,269,500</b>	<b>1,269,500</b>	<b>1,606,850</b>
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# PRISON

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## ***DEPARTMENT PROFILE***

This department, under the direction of the County Manager, consists of a 156-bed county correctional facility that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide public services including lawn care, janitorial services, garbage collection, vehicle repair, and other services. This department also contracts out inmates to several neighboring counties and cities to perform public work projects. The major revenue sources for this department is a per day fee for each inmate paid from the Georgia Department of Corrections and a per day fee paid from the contracting counties and cities.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Warden	1	1	1
Deputy Warden	1	1	1
Lieutenant	2	2	2
Sergeant	4	4	4
Corporal	1	1	1
Correctional Officer	19	22	22
Counselor	1	1	1
Executive Assistant	1	1	1
Inmates (Inside Assignments)	40	40	40
<b>Total Positions</b>	<b>30</b>	<b>33</b>	<b>33</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Contract labor expenses include \$129,000 for a private company to perform inmate medical services.
- Capital outlay expenses include \$23,500 to purchase replacement kitchen equipment consisting of a convection oven, range/griddle, and a gas fryer.

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

15-511100	Regular Employees	1,074,164	1,173,175	1,218,000	1,218,000	1,218,000
15-511300	Overtime	16,377	14,000	18,000	18,000	18,000
15-512100	Group Insurance	202,367	233,000	250,000	250,000	250,000
15-512120	Health Reimbursement Arrangement	9,882	0	0	0	0
15-512200	FICA	65,255	73,640	76,000	76,000	76,000
15-512300	Medicare	15,261	17,306	18,000	18,000	18,000
15-512400	Retirement Contributions	117,345	155,387	158,000	158,000	158,000
15-512600	Unemployment Insurance	2,592	1,354	4,000	4,000	4,000
15-512700	Workers' Compensation	27,453	57,491	59,000	59,000	59,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,530,696</b>	<b>1,725,353</b>	<b>1,801,000</b>	<b>1,801,000</b>	<b>1,801,000</b>

### Purchased / Contracted Services

15-521200	Professional Services	5,129	3,000	1,000	1,000	1,000
15-522210	Repairs and Maintenance-Equipment	13,782	14,000	14,000	14,000	14,000
15-522220	Repairs and Maintenance-Building	20,889	12,000	23,000	23,000	23,000
15-522260	Repairs and Maintenance-Vehicle	3,177	5,000	5,000	5,000	5,000
15-523002	Septic Tank Service	11,200	18,000	18,000	18,000	18,000
15-523210	Communications-Telephone	4,209	4,800	4,800	4,800	4,800
15-523500	Travel	458	500	1,000	1,000	1,000
15-523600	Dues and Fees	2,700	200	200	200	200
15-523700	Education and Training	174	750	750	750	750
15-523850	Contract Labor-Inmate Medical	126,517	126,000	129,000	129,000	129,000
<b>Total Purchased / Contracted Services</b>		<b>188,235</b>	<b>184,250</b>	<b>196,750</b>	<b>196,750</b>	<b>196,750</b>

### Supplies

15-531101	General Supplies-Office	2,329	2,800	2,800	2,800	2,800
15-531120	General Supplies-Janitorial	16,593	17,000	17,000	17,000	17,000
15-531150	General Supplies-Tires	2,219	3,000	3,000	3,000	3,000
15-531171	General Supplies Security	3,031	3,000	3,000	3,000	3,000
15-531172	General Supplies-Inmate	16,881	18,000	18,000	18,000	18,000
15-531210	Water/Sewer	15,000	63,000	63,000	63,000	63,000
15-531230	Electricity	2,660	55,000	50,000	50,000	50,000
15-531240	Bottled Gas	0	37,000	30,000	30,000	30,000
15-531270	Gasoline/Diesel/Oil	14,837	15,000	15,000	15,000	15,000
15-531300	General Supplies-Inmate Food	262,683	250,000	265,000	265,000	265,000
15-531600	Small Equipment	8,230	13,000	13,000	13,000	13,000
15-531710	Uniforms	4,749	10,000	10,000	10,000	10,000
15-531711	Inmate Clothing	16,303	16,400	20,000	20,000	20,000
<b>Total Supplies</b>		<b>365,515</b>	<b>503,200</b>	<b>509,800</b>	<b>509,800</b>	<b>509,800</b>

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

15-542100	Commercial Mower	0	6,500	0	0	0
15-541300	Partial Roof Replacement	0	0	103,000	0	0
15-542200	Vehicle	30,641	41,000	0	0	0
15-542300	Water Heaters (2)	22,724	0	0	0	0
15-542300	Locking System /Intercom	43,005	0	0	0	0
15-542300	Kitchen Equipment	0	0	23,500	23,500	23,500
15-542500	Dishwasher	0	10,000	0	0	0
<b>Total Capital Outlays</b>		<b>96,370</b>	<b>57,500</b>	<b>126,500</b>	<b>23,500</b>	<b>23,500</b>

<b>Total Prison</b>	<b>2,180,816</b>	<b>2,470,303</b>	<b>2,634,050</b>	<b>2,531,050</b>	<b>2,531,050</b>
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*Harris County Prison*

# PROBATE COURT

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## ***OFFICE PROFILE***

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Probate Court Judge (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	2	3	3
<b>Total Positions</b>	<b>4</b>	<b>5</b>	<b>5</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$2,000 for attorney fees for guardianships and other probate proceedings.
- Technical services expenses include \$5,200 for computer maintenance agreements, interpreters, and witness fees.

# PROBATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

09-511100	Regular Employees	160,703	205,500	202,000	202,000	202,000
09-512100	Group Insurance	19,640	36,500	37,000	37,000	37,000
09-512200	FICA	9,455	12,800	13,000	13,000	13,000
09-512300	Medicare	2,211	3,100	3,000	3,000	3,000
09-512400	Retirement Contributions	15,740	26,200	26,200	26,200	26,200
09-512600	Unemployment Insurance	325	223	500	500	500
09-512700	Workers' Compensation	404	1,750	1,000	1,000	1,000
<b>Total Personal Services and Employee Benefits</b>		<b>208,478</b>	<b>286,073</b>	<b>282,700</b>	<b>282,700</b>	<b>282,700</b>

### Purchased / Contracted Services

09-521200	Professional Services	1,763	2,000	2,000	2,000	2,000
09-521300	Technical Services	2,543	5,000	5,200	5,200	5,200
09-522210	Repairs and Maintenance-Equipment	30	1,000	1,000	1,000	1,000
09-522220	Repairs and Maintenance-Building	0	0	1,000	0	0
09-523210	Communications-Telephone	665	720	1,200	1,200	1,200
09-523250	Communications-Postage	1,653	2,000	2,000	2,000	2,000
09-523400	Printing and Binding	0	500	500	500	500
09-523500	Travel	4,005	8,200	10,000	8,200	8,200
09-523600	Dues and Fees	1,454	2,000	2,000	2,000	2,000
09-523700	Education and Training	1,360	1,500	2,000	2,000	2,000
<b>Total Purchased / Contracted Services</b>		<b>13,473</b>	<b>22,920</b>	<b>26,900</b>	<b>24,100</b>	<b>24,100</b>

### Supplies

09-531101	General Supplies-Office	14,567	15,500	15,500	15,500	15,500
09-531300	Food	0	0	500	0	0
09-531600	Small Equipment	4,658	3,500	3,500	3,500	3,500
09-531700	Uniforms	0	0	500	500	500
<b>Total Supplies</b>		<b>19,225</b>	<b>19,000</b>	<b>20,000</b>	<b>19,500</b>	<b>19,500</b>

<b>Total Probate Court</b>		<b>241,176</b>	<b>327,993</b>	<b>329,600</b>	<b>326,300</b>	<b>326,300</b>
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# PUBLIC WORKS

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## ***DEPARTMENT PROFILE***

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Director	1	1	1
Administrative Assistant	1	1	1
Construction Inspector	1	1	1
Heavy Equipment Operator	5	5	7
Light Equipment Operator	6	6	6
Mower Operator	4	4	4
Inmates	5-7	5-7	5-7
<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>20</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Personal services expenses have increased \$116,880 (salary and benefits) for two new full-time heavy equipment operators.
- Professional services expenses include \$25,000 for consulting services for the Melody Lakes Dam project and \$5,000 for engineering services as needed for a total of \$30,000.
- Technical services expenses include \$25,000 to dispose of the old 10,000 gallon underground gasoline fuel tank since all of the fleet vehicles are now using the WEX fleet card and \$10,000 for extended warranties on equipment for a total of \$35,000.
- Capital outlay expenses include \$900,000 for the annual LMIG resurfacing projects (10% required state match is located in SPLOST-2014), \$400,000 for the Melody Lakes Dam construction project, and \$26,000 for a hay baler for a total of \$1,326,000.
- Debt service expenses include \$90,298 (principal and interest) for six new pieces of heavy equipment that was recently acquired using a five year lease purchase agreement.

# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

16-511100	Regular Employees	583,919	658,313	747,000	747,000	747,000
16-511300	Overtime	19,375	5,000	16,000	16,000	16,000
16-512100	Group Insurance	101,052	130,000	147,400	147,400	147,400
16-512200	FICA	35,745	41,150	47,800	47,800	47,800
16-512300	Medicare	8,360	9,700	11,200	11,200	11,200
16-512400	Retirement Contributions	57,553	84,000	98,400	98,400	98,400
16-512600	Unemployment Insurance	1,631	700	2,080	2,080	2,080
16-512700	Workers' Compensation	22,018	64,600	73,000	73,000	73,000
<b>Total Personal Services and Employee Benefits</b>		<b>829,653</b>	<b>993,463</b>	<b>1,142,880</b>	<b>1,142,880</b>	<b>1,142,880</b>

### Purchased / Contracted Services

16-521200	Professional Services	58,265	53,000	30,000	30,000	30,000
16-521300	Technical Services	10,528	12,000	35,000	35,000	35,000
16-522210	Repairs and Maintenance-Equipment	3,020	4,000	4,000	4,000	4,000
16-522220	Repairs and Maintenance-Building	1,321	3,000	3,000	3,000	3,000
16-522260	Repairs and Maintenance-Vehicle	32,065	67,000	67,000	67,000	67,000
16-522270	Repairs and Maintenance-Road Damage	89,863	40,000	40,000	40,000	40,000
16-523210	Communications-Telephone	1,763	2,000	2,000	2,000	2,000
16-523250	Communications-Postage	5	100	100	100	100
16-523500	Travel	0	1,500	1,500	1,500	1,500
16-523600	Dues and Fees	0	100	100	100	100
16-523700	Education and Training	0	3,500	3,500	3,500	3,500
<b>Total Purchased / Contracted Services</b>		<b>196,830</b>	<b>186,200</b>	<b>186,200</b>	<b>186,200</b>	<b>186,200</b>

### Supplies

16-531101	General Supplies-Office	949	1,500	1,500	1,500	1,500
16-531131	General Supplies-Road Materials	175,353	175,000	175,000	175,000	175,000
16-531150	General Supplies-Tires	12,248	20,000	20,000	20,000	20,000
16-531230	Electricity	3,426	4,000	4,000	4,000	4,000
16-531270	Gasoline/Diesel/Oil	78,624	70,000	70,000	70,000	70,000
16-531591	Pipe for Resale	27,978	50,000	50,000	50,000	50,000
16-531600	Small Equipment	8,933	8,500	8,500	8,500	8,500
16-531710	Uniforms	14,600	18,000	18,000	18,000	18,000
<b>Total Supplies</b>		<b>322,111</b>	<b>347,000</b>	<b>347,000</b>	<b>347,000</b>	<b>347,000</b>

# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

16-541300	Portable Storage Buildings (2)	0	12,500	0	0	0
16-541400	LMIG Resurfacing	816,948	800,000	900,000	900,000	900,000
16-541400	LMIG Safety	0	50,000	0	0	0
16-541402	Melody Lakes Dam Improvements	0	350,000	400,000	400,000	400,000
16-542100	Hay Rake	5,600	0	0	0	0
16-542100	Hay Baler	0	21,000	0	0	26,000
16-542200	Vehicle (2)	64,024	68,000	0	0	0
16-542200	Tractor/Mowers	29,021	0	0	0	0
16-542400	Fuel Pump Card Reader	2,372	36,000	0	0	0
<b>Total Capital Outlays</b>		<b>917,965</b>	<b>1,337,500</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,326,000</b>

### Other Costs

16-573001	State Highway Impact Fee	943	1,200	1,200	1,200	1,200
<b>Total Other Costs</b>		<b>943</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

### Debt Service

16-581200	Principal-Various Equipment	101,985	103,200	77,634	77,634	77,634
16-582200	Interest-Various Equipment	3,512	5,500	12,664	12,664	12,664
<b>Total Debt Service</b>		<b>105,497</b>	<b>108,700</b>	<b>90,298</b>	<b>90,298</b>	<b>90,298</b>

<b>Total Public Works</b>		<b>2,372,999</b>	<b>2,974,063</b>	<b>3,067,578</b>	<b>3,067,578</b>	<b>3,093,578</b>
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# RECREATION

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## DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park that is under construction), three miles of paved “rails to trails” walking trails, 20 miles of unpaved “rails to trails” walking trails, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, and paved parking. The 34-acre **Soccer Complex** consists of many soccer fields, two concession stands with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

## STAFFING PLAN

Position Title	FY 20178-19	FY 2019-20	FY 2020-21
Director	1	1	1
Assistant Director	1	1	1
Maintenance Technician	3	3	3
Recreation Attendants (part-time)	2	2	2
Inmates	12	12	12
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Repair and maintenance for site expenses include \$100,000 to further clean up Ellerslie Park due to the 2019 storm.
- Contract labor expenses include \$65,000 to hire umpires and officials for all recreational programming.
- Capital outlay expenses include \$105,000 to install new wooden poles and used lights on the soccer fields.

# RECREATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

32-511100	Regular Employees	203,957	203,000	247,000	208,000	208,000
32-512100	Group Insurance	24,203	37,000	44,200	37,000	37,000
32-512200	FICA	11,965	13,000	15,500	13,000	13,000
32-512300	Medicare	2,798	3,000	3,590	3,000	3,000
32-512400	Retirement Contributions	22,058	25,000	28,900	25,000	25,000
32-512600	Unemployment Insurance	476	210	680	600	600
32-512700	Workers' Compensation	4,206	10,500	7,300	5,500	5,500
<b>Total Personal Services and Employee Benefits</b>		<b>269,663</b>	<b>291,710</b>	<b>347,170</b>	<b>292,100</b>	<b>292,100</b>

### Purchased / Contracted Services

32-521310	Technical Services	0	0	200	200	200
32-522210	Repairs and Maintenance-Equipment	25,855	15,000	15,000	15,000	15,000
32-522220	Repairs and Maintenance-Building	6,096	85,040	30,000	30,000	30,000
32-522222	Repairs and Maintenance-Site	28,696	190,000	118,500	30,000	130,000
32-522260	Repairs and Maintenance-Vehicle	5,013	7,500	7,500	7,500	7,500
32-523002	Septic System Disposal	650	1,000	1,000	1,000	1,000
32-523500	Travel	772	2,000	2,000	2,000	2,000
32-523600	Dues and Fees	1,005	1,000	1,000	1,000	1,000
32-523700	Education and Training	146	2,000	2,000	2,000	2,000
32-523850	Contract Labor	56,941	65,000	65,000	65,000	65,000
<b>Total Purchased / Contracted Services</b>		<b>125,174</b>	<b>368,540</b>	<b>242,200</b>	<b>153,700</b>	<b>253,700</b>

### Supplies

32-531120	General Supplies-Janitorial	5,599	4,700	5,000	5,000	5,000
32-531150	General Supplies-Tires	1,047	2,000	2,000	2,000	2,000
32-531190	General Supplies-Other	6,481	5,000	5,000	5,000	5,000
32-531210	Water/Sewer	0	1,000	1,000	1,000	1,000
32-531230	Electricity	72,461	64,000	70,000	70,000	70,000
32-531240	Bottled Gas	0	1,000	1,000	1,000	1,000
32-531270	Gasoline/Diesel/Oil	14,051	12,500	12,500	12,500	12,500
32-531600	Small Equipment	1,328	5,300	5,000	5,000	5,000
32-531710	Uniforms	485	1,000	1,000	1,000	1,000
<b>Total Supplies</b>		<b>101,452</b>	<b>96,500</b>	<b>102,500</b>	<b>102,500</b>	<b>102,500</b>

### Capital Outlays

32-541200	Soccer Complex Parking Improvements	0	30,000	0	0	0
32-541200	Fencing Around Playgrounds at Parks	0	0	10,000	0	0
32-541200	Ellerslie Park Construction	286,355	0	60,000	0	0
32-541200	Soccer Field Walkways	0	0	50,000	0	0
32-541200	Pine Mtn. Valley Swing Set	0	0	14,000	0	0
32-541200	Pate Park Walkways	0	0	55,000	0	0

# RECREATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

32-541200	Soccer Complex Lighting Concrete Poles	0	0	315,000	0	0
32-541200	Soccer Complex Lighting Wood Poles	0	0	105,000	0	105,000
32-541300	Renovations to Concession Stands	0	0	20,000	0	0
32-541300	Repair Light Poles and Lights	0	0	50,000	0	0
32-542100	Mower	6,350	0	0	0	0
32-542200	Vehicles	0	0	60,000	0	0
<b>Total Capital Outlays</b>		<b>292,705</b>	<b>30,000</b>	<b>739,000</b>	<b>0</b>	<b>105,000</b>

### Other Costs

32-573001	State Highway Impact Fee	50	50	50	50	50
<b>Total Other Costs</b>		<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>

<b>Total Recreation</b>		<b>789,044</b>	<b>786,800</b>	<b>1,430,920</b>	<b>548,350</b>	<b>753,350</b>
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*Replacement Soccer Pavilion  
Under Construction*

# SHERIFF'S OFFICE

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## ***OFFICE PROFILE***

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions, uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Sheriff (elected)	1	1	1
Chief Deputy	1	1	1
Deputy Lt.	4	4	4
Deputy Captain	2	2	2
Deputy Sergeant	11	11	11
Deputy Corporal	2	2	2
Deputy	27	27	27
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Courthouse Security (part-time)	2	2	2
<b>Total Positions</b>	<b>52</b>	<b>52</b>	<b>52</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Technical services expenses include \$45,000 for annual maintenance agreements for various software, wireless SIM cards for mobile computers, and annual radar recertification.
- Small equipment expenses include \$23,000 for five computers, window tint meters, replacement batteries, flash drives, and the annual installment amount for the tasers previously purchased.

# SHERIFF'S OFFICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

10-511100	Regular Employees	2,086,262	2,256,348	2,251,000	2,251,000	2,251,000
10-511300	Overtime	26,493	24,000	29,000	29,000	29,000
10-512100	Group Insurance	354,131	353,500	361,000	361,000	361,000
10-512120	Health Reimbursement Arrangement	12,162	0	0	0	0
10-512200	FICA	124,992	140,394	142,000	142,000	142,000
10-512300	Medicare	29,232	33,092	34,000	34,000	34,000
10-512400	Retirement Contributions	219,651	281,135	280,000	280,000	280,000
10-512600	Unemployment Insurance	4,155	2,025	5,000	5,000	5,000
10-512700	Workers' Compensation	38,967	108,413	60,000	60,000	60,000
<b>Total Personal Services and Employee Benefits</b>		<b>2,896,045</b>	<b>3,198,907</b>	<b>3,162,000</b>	<b>3,162,000</b>	<b>3,162,000</b>

### Purchased / Contracted Services

10-521310	Technical Services-Maint. Agreements	37,269	40,148	45,000	45,000	45,000
10-522210	Repairs and Maintenance-Equipment	3,476	2,000	2,000	2,000	2,000
10-522260	Repairs and Maintenance-Vehicle	105,153	80,000	100,000	100,000	100,000
10-523210	Communications-Telephone	22,783	30,000	15,000	15,000	15,000
10-523250	Communications-Postage	871	1,300	1,300	1,300	1,300
10-523500	Travel	4,193	4,000	4,000	4,000	4,000
10-523600	Dues and Fees	1,015	1,500	1,500	1,500	1,500
10-523700	Education and Training	2,447	2,000	2,000	2,000	2,000
<b>Total Purchased / Contracted Services</b>		<b>177,207</b>	<b>160,948</b>	<b>170,800</b>	<b>170,800</b>	<b>170,800</b>

### Supplies

10-531101	General Supplies-Office	8,906	9,000	9,000	9,000	9,000
10-531150	General Supplies-Tires	26,779	35,000	30,000	30,000	30,000
10-531170	General Supplies-Law Enforcement	3,877	5,000	5,000	5,000	5,000
10-531210	Water/Sewer	0	7,500	7,500	7,500	7,500
10-531230	Electricity	1,305	27,000	27,000	27,000	27,000
10-531240	Bottled Gas	0	8,250	8,250	8,250	8,250
10-531270	Gasoline/Diesel/Oil	224,077	215,000	215,000	215,000	215,000
10-531600	Small Equipment	15,146	23,000	23,000	23,000	23,000
10-531710	Uniforms	12,042	16,500	16,500	16,500	16,500
<b>Total Supplies</b>		<b>292,132</b>	<b>346,250</b>	<b>341,250</b>	<b>341,250</b>	<b>341,250</b>

### Capital Outlays

10-542100	Vehicles	199,754	20,000	0	0	0
<b>Total Capital Outlays</b>		<b>199,754</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Costs

10-573001	State Highway Impact Fee	200	200	200	200	200
10-573004	Vehicle License Tag & Title	390	250	450	450	450
<b>Total Other Costs</b>		<b>590</b>	<b>450</b>	<b>650</b>	<b>650</b>	<b>650</b>

<b>Total Sheriff's Office</b>		<b>3,565,728</b>	<b>3,726,555</b>	<b>3,674,700</b>	<b>3,674,700</b>	<b>3,674,700</b>
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# SUPERIOR COURT

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## **OFFICE PROFILE**

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

## **STAFFING PLAN**

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Superior Court Judges (elected)	7	7	7
Superior Court Judges (retired)	4	5	5
Assistant to Superior Court Judges (supplement)	1	1	1
Bailiffs (per diem)	8	8	8
<b>Total Positions</b>	<b>20</b>	<b>21</b>	<b>21</b>

## **FY 2020-21 BUDGET HIGHLIGHTS**

- Professional services expenses include \$19,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services expenses include \$55,000 for interpreters, court reporters, and witness expenses.
- Contract labor expenses include \$115,000 for Superior Court public defender expenses under a contractual arrangement, \$21,000 for Juvenile Court public defender expenses, and \$31,000 for retired judges' expenses for a total of \$167,000.

# SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

22-511100	Regular Employees	124,511	123,500	130,000	130,000	130,000
22-512100	Group Insurance	0	0	0	0	0
22-512200	FICA	6,838	7,700	8,000	8,000	8,000
22-512300	Medicare	1,800	1,800	2,000	2,000	2,000
22-512400	Retirement Contributions	0	1,000	250	250	250
22-512600	Unemployment Insurance	714	365	700	700	700
22-512700	Workers' Compensation	0	250	300	300	300
<b>Total Personal Services and Employee Benefits</b>		<b>133,863</b>	<b>134,615</b>	<b>141,250</b>	<b>141,250</b>	<b>141,250</b>

### Purchased / Contracted Services

22-521200	Professional Services	19,112	15,000	19,000	19,000	19,000
22-521300	Technical Services	46,915	55,000	55,000	55,000	55,000
22-523210	Communications-Telephone	1,051	1,200	1,200	1,200	1,200
22-523250	Communications-Postage	0	50	50	50	50
22-523500	Travel	0	1,000	1,000	1,000	1,000
22-523850	Contract Labor	167,317	167,000	167,000	167,000	167,000
<b>Total Purchased / Contracted Services</b>		<b>234,395</b>	<b>239,250</b>	<b>243,250</b>	<b>243,250</b>	<b>243,250</b>

### Supplies

22-531101	General Supplies-Office	1,801	2,500	2,500	2,500	2,500
<b>Total Supplies</b>		<b>1,801</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>

<b>Total Superior Court</b>		<b>370,059</b>	<b>376,365</b>	<b>387,000</b>	<b>387,000</b>	<b>387,000</b>
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# TAX ASSESSOR

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## DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 20,032 taxable and exempt real property parcels, 1,711 personal property accounts, and inspects 300 mobile homes to ensure that the proper decals are attached. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Chief Appraiser	1	1	1
Administrative Division Chief	1	1	1
Real Property Division Chief	1	1	1
Personal Property Appraiser	1	1	1
Tax Appraiser I	3	3	3
Tax Appraiser II	1	1	1
Board Members (\$75 per meeting)	3	3	3
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Technical services expenses include \$3,000 for the annual WinGap maintenance agreement, \$6,500 for the annual Q-Public maintenance agreement, and \$20,000 for a cloud-based system to conduct field work for a total of \$29,500.
- Contract labor expenses include \$7,500 for a private company to perform personal property audits, \$11,000 for the River Valley Regional Commission to perform parcel maintenance, and \$13,000 for the preparation and mailing of the annual assessment notices for a total of \$31,500.
- Capital outlay expenses include \$44,000 for two replacement pick-up trucks and \$22,000 for the second installment of three for the aerial flight that was performed during early 2020 for a total of \$66,000.

# TAX ASSESSOR

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

05-511100	Regular Employees	335,306	365,000	396,000	370,000	370,000
05-512100	Group Insurance	55,664	57,500	66,200	59,000	59,000
05-512120	Health Reimbursement Arrangement	3,981	0	0	0	0
05-512200	FICA	19,999	22,600	24,700	23,000	23,000
05-512300	Medicare	4,677	5,300	5,800	5,400	5,400
05-512400	Retirement Contributions	33,973	45,500	49,900	46,000	46,000
05-512600	Unemployment Insurance	645	305	1,040	1,000	1,000
05-512700	Workers' Compensation	5,410	10,500	11,715	11,500	11,500
<b>Total Personal Services and Employee Benefits</b>		<b>459,655</b>	<b>506,705</b>	<b>555,355</b>	<b>515,900</b>	<b>515,900</b>

### Purchased / Contracted Services

05-521310	Technical Services-Maint. Agreement	6,000	9,500	29,500	29,500	29,500
05-522260	Repairs and Maintenance-Vehicle	909	1,000	1,000	1,000	1,000
05-523210	Communications-Telephone	2,359	2,300	2,300	2,300	2,300
05-523250	Communications-Postage	1,272	1,500	1,500	1,500	1,500
05-523500	Travel	4,184	6,500	8,000	8,000	8,000
05-523600	Dues and Fees	2,050	2,450	2,850	2,850	2,850
05-523700	Education and Training	3,248	4,000	3,000	3,000	3,000
05-523850	Contract Labor	24,285	31,500	31,500	31,500	31,500
<b>Total Purchased / Contracted Services</b>		<b>44,307</b>	<b>58,750</b>	<b>79,650</b>	<b>79,650</b>	<b>79,650</b>

### Supplies

05-531101	General Supplies-Office	3,568	4,000	4,000	4,000	4,000
05-531150	General Supplies-Tires	472	600	600	600	600
05-531270	Gasoline/Diesel/Oil	4,039	4,500	5,000	5,000	5,000
05-531600	Small Equipment	2,799	2,400	0	0	0
<b>Total Supplies</b>		<b>10,878</b>	<b>11,500</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>

### Capital Outlays

05-542200	Vehicle	0	0	44,000	22,000	44,000
05-542401	Server	0	5,500	0	0	0
05-543000	Aerial Flight	0	22,000	22,000	22,000	22,000
<b>Total Capital Outlays</b>		<b>0</b>	<b>27,500</b>	<b>66,000</b>	<b>44,000</b>	<b>66,000</b>

<b>Total Tax Assessor</b>	<b>514,840</b>	<b>604,455</b>	<b>710,605</b>	<b>649,150</b>	<b>671,150</b>
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# TAX COMMISSIONER

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## ***OFFICE PROFILE***

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,000 real property tax bills, 300 mobile home tax bills, 940 personal property tax bills, and 60,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
Tax Commissioner (elected)	1	1	1
Deputy Tax Commissioner	1	1	1
Motor Vehicle Supervisor	1	1	1
Motor Vehicle Clerk	3	3	4
Property Tax Clerk	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>8</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Personal services expenses have increased \$42,990 (salary and benefits) for a new full-time motor vehicle clerk.

# TAX COMMISSIONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

03-511100	Regular Employees	253,467	287,500	314,000	285,000	314,000
03-512100	Group Insurance	45,882	51,500	58,800	51,600	58,800
03-512120	Health Reimbursement Arrangement	11,155	0	0	0	0
03-512200	FICA	14,241	18,000	19,800	18,000	19,800
03-512300	Medicare	3,330	4,200	4,700	4,200	4,700
03-512400	Retirement Contributions	27,507	34,000	39,200	35,000	39,200
03-512600	Unemployment Insurance	640	305	1,040	1,000	1,040
03-512700	Workers' Compensation	602	2,500	2,750	2,500	2,750
<b>Total Personal Services and Employee Benefits</b>		<b>356,824</b>	<b>398,005</b>	<b>440,290</b>	<b>397,300</b>	<b>440,290</b>

### Purchased / Contracted Services

03-521310	Technical Services -Maint. Agreements	24,082	25,000	18,500	18,500	18,500
03-523210	Communications-Telephone	1,707	1,800	1,800	1,800	1,800
03-523250	Communications-Postage	34,153	40,000	40,000	40,000	40,000
03-523500	Travel	2,721	3,000	3,000	3,000	3,000
03-523600	Dues and Fees	400	500	500	500	500
03-523700	Education and Training	1,150	1,000	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>64,213</b>	<b>71,300</b>	<b>64,800</b>	<b>64,800</b>	<b>64,800</b>

### Supplies

03-531101	General Supplies-Office	10,690	9,000	9,000	9,000	9,000
03-531600	Small Equipment	13,890	3,000	3,000	3,000	3,000
<b>Total Supplies</b>		<b>24,580</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

<b>Total Tax Commissioner</b>		<b>445,617</b>	<b>481,305</b>	<b>517,090</b>	<b>474,100</b>	<b>517,090</b>
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# VEHICLE MAINTENANCE

## DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Director	1	1	1
Assistant Director	1	1	1
Lead Mechanic	1	1	1
Mechanic	1	1	2
Parts Inventory Specialist	1	1	1
Inmates	4-6	4-6	4-6
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>6</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Personal services expenses have increased \$41,738 (salary and benefits) for a new full-time mechanic position.
- Small equipment expenses include funds to purchase a mower to cut the grass around the facility.



*Vehicle Maintenance Facility*

# VEHICLE MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

17-511100	Regular Employees	191,859	194,500	227,500	227,500	227,500
17-511300	Overtime	1,279	1,200	1,000	1,000	1,000
17-512100	Group Insurance	33,744	36,000	44,000	44,000	44,000
17-512200	FICA	11,686	12,200	14,200	14,200	14,200
17-512300	Medicare	2,733	2,900	3,400	3,400	3,400
17-512400	Retirement Contributions	21,103	25,500	30,500	30,500	30,500
17-512600	Unemployment Insurance	442	200	838	838	838
17-512700	Workers' Compensation	3,017	6,500	7,600	7,600	7,600
<b>Total Personal Services and Employee Benefits</b>		<b>265,863</b>	<b>279,000</b>	<b>329,038</b>	<b>329,038</b>	<b>329,038</b>

### Purchased / Contracted Services

17-521310	Technical-Maintenance Agreement	5,595	5,500	5,800	5,800	5,800
17-522210	Repairs and Maintenance-Equipment	283	2,800	2,800	2,800	2,800
17-522220	Repairs and Maintenance-Building	439	4,000	4,000	4,000	4,000
17-522260	Repairs and Maintenance-Vehicle	1,743	5,000	5,000	5,000	5,000
17-523210	Communications-Telephone	1,537	2,500	3,000	3,000	3,000
17-523700	Education and Training	0	2,000	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>9,597</b>	<b>21,800</b>	<b>20,600</b>	<b>20,600</b>	<b>20,600</b>

### Supplies

17-531101	General Supplies-Office	2,915	2,500	2,500	2,500	2,500
17-531110	General Supplies-Shop	28,982	25,000	22,000	22,000	22,000
17-531150	General Supplies-Tires	0	2,000	2,000	2,000	2,000
17-531210	Water/Sewer	0	700	1,200	1,200	1,200
17-531230	Electricity	117	5,800	5,000	5,000	5,000
17-531240	Bottled Gas	0	3,300	3,300	3,300	3,300
17-531270	Gasoline/Diesel/Oil	3,298	3,000	3,000	3,000	3,000
17-531600	Small Equipment	4,525	8,500	8,500	8,500	8,500
17-531710	Uniforms	1,781	3,000	3,000	3,000	3,000
<b>Total Supplies</b>		<b>41,618</b>	<b>53,800</b>	<b>50,500</b>	<b>50,500</b>	<b>50,500</b>

### Capital Outlays

17-542100	Air Conditioning Recharge Unit	0	6,000	0	0	0
17-542200	Vehicle	0	0	36,000	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>6,000</b>	<b>36,000</b>	<b>0</b>	<b>0</b>

<b>Total Vehicle Maintenance</b>		<b>317,078</b>	<b>360,600</b>	<b>436,138</b>	<b>400,138</b>	<b>400,138</b>
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# VOLUNTEER FIRE DEPARTMENTS

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## ***DEPARTMENT PROFILE***

The county has ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate activities and operations.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Continue the equipment stipend of \$10,000 per year for each of the 10 volunteer fire departments - \$100,000.
- Continue the operations stipend of \$13,894 per year for each of the 10 volunteer fire stations and the city of West Point's paid fire station - \$152,834.
- Continue the operation stipend of \$3,800 per year for each of the six volunteer substations - \$22,800.

# VOLUNTEER FIRE DEPARTMENTS

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### *Personal Services and Employee Benefits*

36-512101	Accident & Sickness Insurance	11,911	12,500	12,500	12,500	12,500
36-512102	Cancer Insurance	21,120	22,000	22,000	22,000	22,000
36-512700	Workers' Compensation	3,191	7,000	7,000	7,000	7,000
36-512911	Hepatitis B Shots	0	500	500	500	500
<b>Total Personal Services and Employee Benefits</b>		<b>36,222</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>

### *Purchased / Contracted Services*

36-522210	Repairs and Maintenance-Equipment	968	5,000	5,000	5,000	5,000
36-522260	Repairs and Maintenance-Vehicles	40,336	24,000	24,000	24,000	24,000
36-523100	Property Insurance	46,614	50,000	50,000	50,000	50,000
36-523700	Education and Training	4,480	10,000	10,000	10,000	10,000
<b>Total Purchased / Contracted Services</b>		<b>92,398</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>

### *Supplies*

36-531150	General Supplies -Tires	18,089	9,000	5,000	5,000	5,000
36-531270	Gasoline/Diesel/Oil	599	500	500	500	500
<b>Total Supplies</b>		<b>18,688</b>	<b>9,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>

### *Other Costs*

36-572020	VFD Equipment Stipend	102,415	100,000	100,000	100,000	100,000
36-572021	VFD Operations Stipend-Stations	142,411	152,834	152,834	152,834	152,834
36-572022	VFD Operations Stipend-Substations	22,800	22,800	22,800	22,800	22,800
36-573001	State Highway Impact Fee	2,293	3,100	3,100	3,100	3,100
36-573004	Vehicle License Tags	121	500	100	100	100
<b>Total Other Costs</b>		<b>270,040</b>	<b>279,234</b>	<b>278,834</b>	<b>278,834</b>	<b>278,834</b>

<b>Total Volunteer Fire Departments</b>		<b>417,348</b>	<b>419,734</b>	<b>415,334</b>	<b>415,334</b>	<b>415,334</b>
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# OUTSIDE AGENCIES

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## ***AGENCY PROFILES***

The Board of County Commissioners funds five outside agencies that are outside the structure of Harris County government operations. The county considers these five agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

### **Georgia Division of Family & Children Services**

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

### **Health Department**

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

### **New Horizons Behavioral Health Community Service Board**

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with two county-owned buildings on a rental basis to house their programs and an annual supplement.

### **Senior Citizens Center**

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

### **Troup-Harris Regional Library**

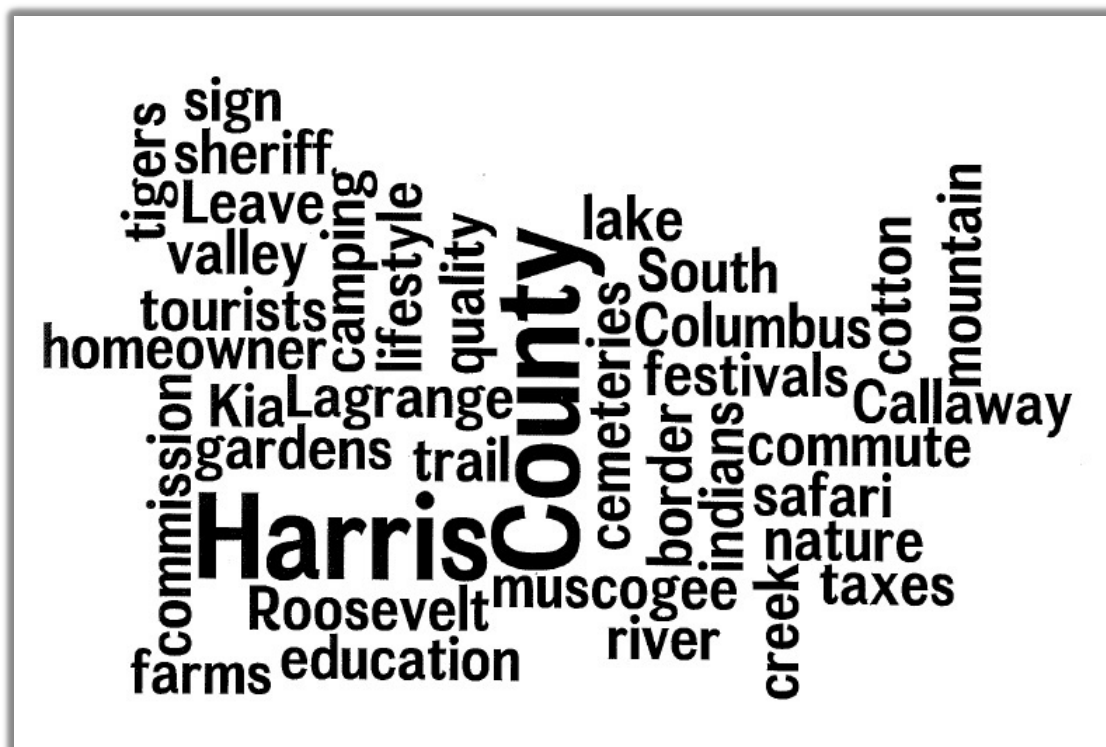
The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

# OUTSIDE AGENCIES

## FY 2020-21 BUDGET HIGHLIGHTS

### EXPENDITURES

Account Number	Agency Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
34-572001	GA DFACS	12,695	17,070	17,070	17,070	17,070
31-572004	Health Department	250,000	250,000	250,000	250,000	250,000
34-572002	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
34-572003	Senior Citizens Center	8,124	9,100	9,100	9,100	9,100
27-572005	Troup-Harris Regional Library	263,868	263,868	263,868	263,868	263,868
34-572004	Georgia State Patrol	20,000	20,000	0	0	0
<b>Total Outside Agencies</b>		<b>560,687</b>	<b>566,038</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>





## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has seven Special Revenue Funds: Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, Hotel/Motel Tax Fund, and the Local Victim Assistance Program Fund.

# CONFISCATED ASSETS FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# CONFISCATED ASSETS FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Fines & Forfeitures

52-351300	Confiscations	12,153	19,000	14,000	14,000	14,000
<b>Total Fines &amp; Forfeitures</b>		<b>12,153</b>	<b>19,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>

### Investment Income

52-361000	Interest Revenues	0	1,000	1,000	1,000	1,000
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

<b>Total Revenues</b>		<b>12,153</b>	<b>20,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

52-523900	Other Purchased Services	0	10,000	5,000	5,000	5,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

### Supplies

52-531170	General Supplies and Materials	25,938	10,000	10,000	10,000	10,000
<b>Total Supplies</b>		<b>25,938</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

<b>Total Expenditures</b>		<b>25,938</b>	<b>20,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
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# COUNTY JAIL FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Indirect cost allocation of \$71,000 from this Fund to the General Fund to pay for operating expenditures of the county jail and prison.

# COUNTY JAIL FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Fines & Forfeitures

61-351110	Superior Court Fees	8,882	8,000	8,500	8,500	8,500
61-351130	Magistrate Court Fees	174	500	250	250	250
61-351150	Probate Court Fees	47,382	46,000	46,250	46,250	46,250
61-351170	Municipal Fees	18,125	15,500	16,000	16,000	16,000
<b>Total Fines &amp; Forfeitures</b>		<b>74,563</b>	<b>70,000</b>	<b>71,000</b>	<b>71,000</b>	<b>71,000</b>

### Investment Income

61-361000	Interest Revenues	0	0	0	0	0
<b>Total Investment Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>74,563</b>	<b>70,000</b>	<b>71,000</b>	<b>71,000</b>	<b>71,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Interfund / Interdepartmental Charges

61-551100	Indirect Cost Allocation	71,900	70,000	71,000	71,000	71,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>71,900</b>	<b>70,000</b>	<b>71,000</b>	<b>71,000</b>	<b>71,000</b>

<b>Total Expenditures</b>		<b>71,900</b>	<b>70,000</b>	<b>71,000</b>	<b>71,000</b>	<b>71,000</b>
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# COUNTY LAW LIBRARY FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 (\$5.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts, periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a seven-member Law Library Board of Trustees to oversee its operations.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# COUNTY LAW LIBRARY FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Fines & Forfeitures

38-351110	Superior Court Fees	2,436	1,300	2,000	2,000	2,000
38-351130	Magistrate Court Fees	2,258	1,200	1,800	1,800	1,800
38-351150	Probate Court Fees	8,921	6,500	7,200	7,200	7,200
<b>Total Fines &amp; Forfeitures</b>		<b>13,615</b>	<b>9,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

### Investment Income

38-361000	Interest Revenues	0	0	0	0	0
<b>Total Investment Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

38-399999	Use of Fund Reserves	0	12,000	10,000	10,000	10,000
<b>Total Other Financing Sources</b>		<b>0</b>	<b>12,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

<b>Total Revenues</b>		<b>13,615</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contract Services

38-521200	Professional Services	22,283	10,000	10,000	10,000	10,000
<b>Total Purchased / Contracted Services</b>		<b>22,283</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

### Supplies

38-531190	General Supplies and Materials	1,599	5,000	4,000	4,000	4,000
38-531400	Books and Periodicals	6,743	6,000	7,000	7,000	7,000
<b>Total Supplies</b>		<b>8,342</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

<b>Total Expenditures</b>		<b>30,625</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>
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# **DRUG ABUSE TREATMENT & EDUCATION FUND**

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# DRUG ABUSE TREATMENT & EDUCATION FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Fines & Forfeitures

40-351110	Superior Court Fees	13,316	11,000	11,000	11,000	11,000
40-351130	Magistrate Court Fees	460	500	500	500	500
40-351150	Probate Court Fees	11,984	15,000	15,000	15,000	15,000
40-351170	Municipal Fees	2,772	2,000	2,000	2,000	2,000
<b>Total Fines &amp; Forfeitures</b>		<b>28,532</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>

### Investment Income

40-361000	Interest Revenues	0	0	0	0	0
<b>Total Investment Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

40-399999	Use of Fund Reserves	0	127,000	0	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>127,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>28,532</b>	<b>155,500</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

40-521200	Professional Counseling	0	28,000	28,000	28,000	28,000
40-523900	Chamber Drug Free Workplace	295	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>295</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>

### Supplies

40-531600	Small Equipment	0	127,000	0	0	0
<b>Total Supplies</b>		<b>0</b>	<b>127,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>295</b>	<b>155,500</b>	<b>28,500</b>	<b>28,500</b>	<b>28,500</b>
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# EMERGENCY TELEPHONE SYSTEM FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department's certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff's Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
911/EMA Director	1	1	1
Deputy 911/ Deputy EMA Director	1	1	1
Communication Officer	16	16	16
<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Beginning in January 2019, the state changed the way counties collect 911 fees and created the Georgia Emergency Communications Authority (GECA). GECA has consolidated the landline and wireless charges to non-prepaid charges.
- Technical services for maintenance agreements include \$150,000 for various maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recorder, GCIC, language line, Code Red Emergency notification system, and battery backup for the Pine Mountain tower site.
- Rental expenses include \$34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Ellerslie.
- Capital outlay expenses include \$152,000 for four replacement consoles (computers and screens) and a new dedicated server for redundancy.

# EMERGENCY TELEPHONE SYSTEM FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Charges for Services

13-342501	E-911 Landline Charges	93,216	110,000	0	0	0
13-342502	E-911 Wireless Charges	455,067	430,000	0	0	0
13-342503	E-911 Non-Prepaid Charges	0	0	550,000	550,000	550,000
13-342510	E-911 Prepaid Charges	129,018	90,000	120,000	120,000	120,000
13-342520	E-911 Fireworks Excise Tax	244	100	200	200	200
<b>Total Charges for Services</b>		<b>677,545</b>	<b>630,100</b>	<b>670,200</b>	<b>670,200</b>	<b>670,200</b>

### Investment Income

13-361000	Interest Revenues	0	1,000	1,000	1,000	1,000
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Other Financing Sources

13-391100	Transfer In From General Fund	335,555	517,915	786,900	651,900	651,900
<b>Total Other Financing Sources</b>		<b>335,555</b>	<b>517,915</b>	<b>786,900</b>	<b>651,900</b>	<b>651,900</b>

<b>Total Revenues</b>		<b>1,013,100</b>	<b>1,149,015</b>	<b>1,458,100</b>	<b>1,323,100</b>	<b>1,323,100</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

13-511100	Regular Employees	504,840	550,100	565,000	565,000	565,000
13-511300	Overtime	67,177	66,500	67,500	67,500	67,500
13-512100	Group Insurance	95,796	129,500	120,000	120,000	120,000
13-512120	Health Reimbursement Arrangement	4,143	2,000	4,000	4,000	4,000
13-512200	FICA	33,589	38,500	40,000	40,000	40,000
13-512300	Medicare	7,856	9,000	9,500	9,500	9,500
13-512400	Retirement Contributions	58,912	78,000	70,000	70,000	70,000
13-512600	Unemployment Insurance	1,761	750	3,000	3,000	3,000
13-512700	Workers' Compensation	2,348	5,300	5,500	5,500	5,500
<b>Total Personal Services and Employee Benefits</b>		<b>776,422</b>	<b>879,650</b>	<b>884,500</b>	<b>884,500</b>	<b>884,500</b>

# EMERGENCY TELEPHONE SYSTEM FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

13-521200	Professional Services	2,850	0	0	0	0
13-521310	Technical Services-Maint. Agreement	90,703	131,115	150,000	150,000	150,000
13-521320	Technical Services -Computer	0	500	500	500	500
13-522210	Repairs and Maintenance-Equipment	14,323	6,000	6,000	6,000	6,000
13-522220	Repairs and Maintenance-Building	1,046	1,000	1,000	1,000	1,000
13-522260	Repairs and Maintenance-Vehicle	0	1,700	1,700	1,700	1,700
13-522321	Rentals	17,705	34,800	34,800	34,800	34,800
13-523100	Property and Vehicle Insurance	7,868	10,000	10,000	10,000	10,000
13-523210	Communication-Telephone	43,764	55,000	50,000	50,000	50,000
13-523500	Travel	4,127	5,000	5,000	5,000	5,000
13-523600	Dues and Fees	242	350	500	500	500
13-523700	Education and Training	1,020	3,000	3,000	3,000	3,000
<b>Total Purchased / Contracted Services</b>		<b>183,648</b>	<b>248,465</b>	<b>262,500</b>	<b>262,500</b>	<b>262,500</b>

### Supplies

13-531101	General Supplies-Office	1,774	2,000	2,000	2,000	2,000
13-531150	General Supplies-Tires	0	500	500	500	500
13-531210	Water/Sewer	0	2,500	500	500	500
13-531230	Electricity	491	5,000	12,000	12,000	12,000
13-531240	Bottled Gas	0	1,500	500	500	500
13-531270	Gasoline/Diesel/Oil	3,377	4,000	4,000	4,000	4,000
13-531600	Small Equipment	3,346	5,000	4,000	4,000	4,000
13-531710	Uniforms	385	400	600	600	600
<b>Total Supplies</b>		<b>9,373</b>	<b>20,900</b>	<b>24,100</b>	<b>24,100</b>	<b>24,100</b>

### Capital Outlays

13-541200	Resurface Parking Lot	0	0	40,000	0	0
13-541300	Back-Up 911 Center	0	0	90,000	0	0
13-542200	Vehicle	36,196	0	5,000	0	0
13-542400	Computers	0	0	152,000	152,000	152,000
<b>Total Capital Outlays</b>		<b>36,196</b>	<b>0</b>	<b>287,000</b>	<b>152,000</b>	<b>152,000</b>

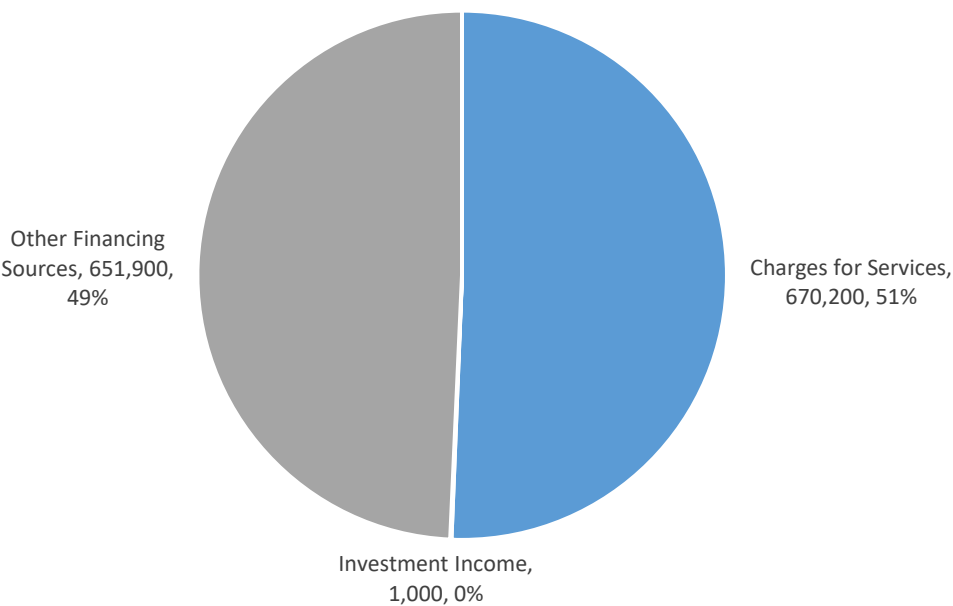
### Other Costs

13-573004	Vehicle License, Tag, Title	21	0	0	0	0
13-573100	911 Cost Recovery	7,440	0	0	0	0
<b>Total Other Costs</b>		<b>7,461</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

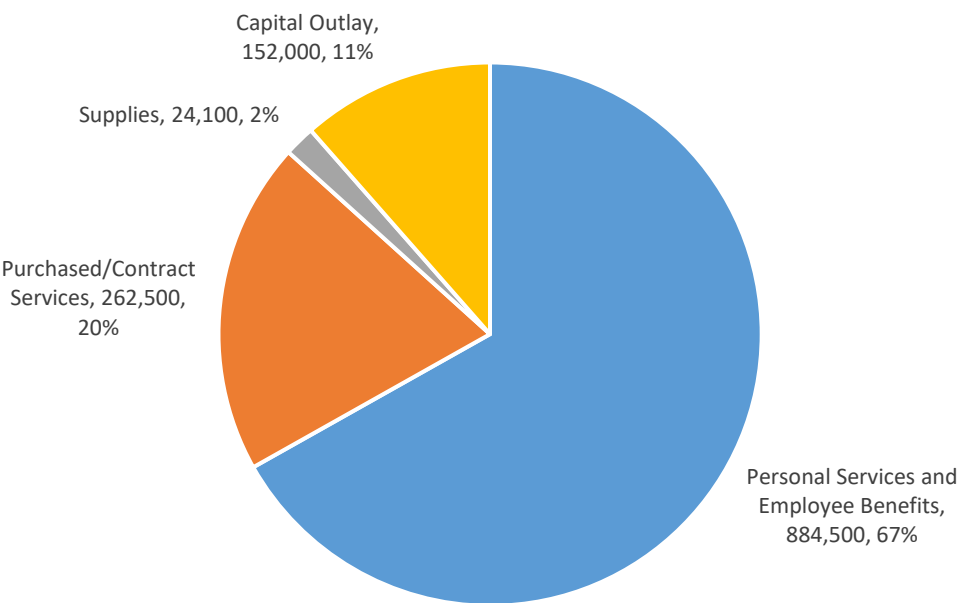
<b>Total Expenditures</b>		<b>1,013,100</b>	<b>1,149,015</b>	<b>1,458,100</b>	<b>1,323,100</b>	<b>1,323,100</b>
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# EMERGENCY TELEPHONE SYSTEM FUND

## EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE



## EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE



# HOTEL/MOTEL TAX FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 5% hotel/motel tax collected from lodging facilities located within the unincorporated area of the county. These funds are distributed to the local Chamber of Commerce to promote local tourism, FDR State Park, and for other purposes.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- The hotel/motel tax for lodging facilities located in the unincorporated area of the county increased from 3% to 5% effective January 1, 2019, halfway through FY 2018-19. FY 2019-20 represents a full year of collections at the 5% level. The tax proceeds for the upcoming FY 2020-21 are anticipated to be lower due to the COVID-19 pandemic. All proceeds are directed to the Chamber of Commerce for them to promote tourism in the county.



*Cottage at F.D. Roosevelt State Park*

# HOTEL/MOTEL TAX FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Taxes

80-314100	Hotel/Motel Tax	76,617	90,000	70,000	70,000	70,000
80-319001	Penalties & Interest	2,660	1,500	500	500	500
<b>Total Taxes</b>		<b>79,277</b>	<b>91,500</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>

<b>Total Revenues</b>		<b>79,277</b>	<b>91,500</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

80-572006	Chamber of Commerce	65,943	91,500	70,500	70,500	70,500
80-572007	GA Dept. of Natural Resources	8,480	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>74,423</b>	<b>91,500</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>

### Other Financing Uses

80-611100	Transfer Out to General Fund	4,854	0	0	0	0
<b>Total Other Financing Uses</b>		<b>4,854</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>79,277</b>	<b>91,500</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>
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# LOCAL VICTIM ASSISTANCE PROGRAM FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-130 to 15-21-132 and under the direction of the elected District Attorney, is used to account for an additional 5% penalty placed on all fines collected in Superior Court, Magistrate Court, Probate Court, and the municipal courts. These funds are legally restricted to be used in funding Criminal Justice Coordinating Council certified victim assistance programs or victim assistance activities carried out by the District Attorney's Office.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Payment to others expenses include a \$42,100 payment to the Columbus-Muscogee Consolidated Government to pay for victim witness program expenses.

# LOCAL VICTIM ASSISTANCE PROGRAM FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Fines & Forfeitures

41-351110	Superior Court Fees	4,428	3,000	4,000	4,000	4,000
41-351130	Magistrate Court Fees	73	200	100	100	100
41-351150	Probate Court Fees	23,500	22,000	22,000	22,000	22,000
41-351170	Municipal Fees	16,682	14,000	16,000	16,000	16,000
<b>Total Fines &amp; Forfeitures</b>		<b>44,683</b>	<b>39,200</b>	<b>42,100</b>	<b>42,100</b>	<b>42,100</b>

### Investment Income

41-361000	Interest Revenues	0	0	0	0	0
<b>Total Investment Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>	<b>44,683</b>	<b>39,200</b>	<b>42,100</b>	<b>42,100</b>	<b>42,100</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Other Costs

41-573000	Payment to Others	44,683	39,200	42,100	42,100	42,100
<b>Total Other Costs</b>		<b>44,683</b>	<b>39,200</b>	<b>42,100</b>	<b>42,100</b>	<b>42,100</b>

<b>Total Expenditures</b>	<b>44,683</b>	<b>39,200</b>	<b>42,100</b>	<b>42,100</b>	<b>42,100</b>
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## **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has seven Capital Project Funds: Public Improvements Authority Fund, SPLOST-2004 Fund (closed), SPLOST-2014 Fund, TSPLOST-2013 Fund, SPLOST-2019 Fund, Economic Development Project Fund (closed), and the Rails to Trails Project Fund.

# **PUBLIC IMPROVEMENTS AUTHORITY FUND**

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## ***FUND PROFILE***

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - \$623,223 (principal and interest).
- Continue the debt payments for the Community Center paid by SPLOST-2019 - \$731,879 (principal and interest).
- Pay \$550 in trustee fees.

# PUBLIC IMPROVEMENTS AUTHORITY FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Investment Income

79-361000	Interest Revenue	2,434	1,000	1,000	1,000	1,000
<b>Total Investment Income</b>		<b>2,434</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Contributions from Private Sources

79-371020	Grove Dev. Contributions	108,000	0	0	0	0
<b>Total Contributions from Private Sources</b>		<b>108,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

79-391100	Transfer In from General Fund	397,733	373,491	0	0	0
79-391505	Transfer In from Waterworks Fund	615,648	618,473	622,773	622,773	622,773
79-391085	Transfer In from SPLOST-2019	0	0	731,879	731,879	731,879
<b>Total Other Financing Sources</b>		<b>1,013,381</b>	<b>991,964</b>	<b>1,354,652</b>	<b>1,354,652</b>	<b>1,354,652</b>

<b>Total Revenues</b>		<b>1,123,815</b>	<b>992,964</b>	<b>1,355,652</b>	<b>1,355,652</b>	<b>1,355,652</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Debt Service

79-581101	Principal-Grove Dev. W & S	0	0	0	0	0
79-581102	Principal-Waterworks	485,000	505,000	520,000	520,000	520,000
79-581103	Principal-Community Center	280,000	245,000	615,000	615,000	615,000
79-582101	Interest-Grove Dev. W & S	216,000	0	0	0	0
79-582102	Interest-Waterworks	130,648	113,473	103,223	103,223	103,223
79-582103	Interest-Community Center	131,351	125,866	116,879	116,879	116,879
79-583001	Trustee Fee	3,625	3,625	550	550	550
<b>Total Debt Service</b>		<b>1,246,624</b>	<b>992,964</b>	<b>1,355,652</b>	<b>1,355,652</b>	<b>1,355,652</b>

<b>Total Expenditures</b>		<b>1,246,624</b>	<b>992,964</b>	<b>1,355,652</b>	<b>1,355,652</b>	<b>1,355,652</b>
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# SPLOST – 2004 FUND

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## ***FUND PROFILE***

A referendum was held during November 2003 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$14,000,000 for a variety of purposes including economic development to include acquisition of industrial sites, developing, installing, and maintaining infrastructure to include sewer, water, natural gas, and roads, construction of industrial buildings, and associated uses, improvements at Pate Park to include a building and playground equipment, construction and equipping of a walking trail to include lighting, benches, and associated equipment, construction of a community center for recreation and civic purposes, equipment for emergency medical services and fire services, and city projects. During the referendum, 2,606 citizens voted – 1,891 (72.6%) for the SPLOST and 715 (27.4%) against. Since the referendum was approved, the SPLOST went into effect on April 1, 2004 and continued until March 31, 2009. This Fund was used to account for the SPLOST-2004 proceeds and ensure that these funds were used for the intended purposes.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- This Fund has been depleted and is closed.



*New playground at Pate Park*

# SPLOST – 2004 FUND

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## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Other Financing Sources

72-399999	Use of Fund Reserves	0	0	0	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

72-541200	Site Improvements - Pate Park	136,673	0	0	0	0
<b>Total Capital Outlays</b>		<b>136,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>	<b>136,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# SPLOST – 2014 FUND

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## ***FUND PROFILE***

A referendum was held during November 2013 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$19,000,000 for economic development activities including industrial park improvements, library construction, public safety equipment, water system improvements, agri-center improvements, road and bridge improvements, fire equipment, recreation improvements and equipment, debt reduction, jail addition, an AWOS system for the airport, and city projects. During the referendum, 1,674 citizens voted – 1,277 (76.3%) for the SPLOST and 397 (23.7%) against. At the time of the referendum, the county had 18,780 registered voters. Therefore, the referendum had an 8.9% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2014 and continued until March 31, 2019. This Fund is used to account for the SPLOST-2014 proceeds and ensure that these funds are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$30,000 to have a consultant provide bidding assistance and construction administration to repair three county bridges on Oak Mountain Road over Sparks Creek, Whitesville Road over Standing Boy Creek, and Middlebrooks Road over Little Mountain Creek.
- Capital outlays expenses include \$100,000 to repair the Ellerslie Park internal road system from the 2019 storm damage, \$200,000 for county recreation expenses such as replacing old bleachers, scoreboxes, fencing, and other equipment, \$100,000 for Hadley Road water improvements, \$100,000 for the required annual LMIG match, \$100,000 for road striping of various county roads, \$355,500 to repair the three bridges as mentioned above, \$25,000 for a new road shoulder spreader, \$5,500 for a replacement utility trailer, and \$90,000 for two replacement vehicles for a total of \$1,076,000.

# SPLOST – 2014 FUND

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## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Taxes

81-313200	SPLOST – 2014	1,928,235	0	0	0	0
<b>Total Taxes</b>		<b>1,928,235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Investment Income

81-361000	Interest Revenues	16,178	6,000	6,000	6,000	6,000
<b>Total Investment Income</b>		<b>16,178</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>

### Other Financing Sources

81-399999	Use of Fund Reserves	0	1,750,000	1,100,000	1,100,000	1,100,000
<b>Total Other Financing Sources</b>		<b>0</b>	<b>1,750,000</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>1,100,000</b>

<b>Total Revenues</b>		<b>1,944,413</b>	<b>1,756,000</b>	<b>1,106,000</b>	<b>1,106,000</b>	<b>1,106,000</b>
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# SPLOST – 2014 FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

81-521200	Professional Services	37,931	65,000	30,000	30,000	30,000
<b>Total Purchased / Contracted Services</b>		<b>37,931</b>	<b>65,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

### Capital Outlays

81-541202	Ellerslie Park Construction	234,014	0	100,000	100,000	100,000
81-541203	County Recreation	0	134,500	200,000	200,000	200,000
81-541204	Recreation Scoreboards	0	60,000	0	0	0
81-541300	Soccer Complex Pavilion	0	60,000	0	0	0
81-541401	Hadley Road Water Improvements	0	200,000	100,000	100,000	100,000
81-541403	Pitts Dr. Improvements (Road & Water)	0	850,000	0	0	0
81-541400	LMIG Match/Overage	0	85,000	100,000	100,000	100,000
81-541401	Road Striping	0	0	100,000	100,000	100,000
81-541403	County Roads	314,168	0	355,500	355,500	355,500
81-542100	Fire Truck Purchase	97,647	0	0	0	0
81-542102	CC Pool Equipment Modernization	0	100,000	0	0	0
81-542204	PW Road Shoulder Spreader	0	0	25,000	25,000	25,000
81-542205	PW Utility Trailer	0	0	5,500	5,500	5,500
81-542206	PW Vehicles	0	0	90,000	90,000	90,000
81-542203	PW Boom Cutter	0	105,000	0	0	0
81-542201	PW Tractors (4)	56,600	0	0	0	0
81-542201	Rec. Mowers	0	20,000	0	0	0
81-542202	Rec. Tractor	0	20,000	0	0	0
81-542203	Rec. Field Groomer	0	10,000	0	0	0
81-542200	Rec. Utility Vehicle	0	6,500	0	0	0
81-542303	CC Handicap Pool Chair Replacement	0	8,000	0	0	0
81-542304	CC Camera System Replacement	0	16,000	0	0	0
81-542300	CC Commercial Fitness Equipment	0	16,000	0	0	0
<b>Total Capital Outlays</b>		<b>702,429</b>	<b>1,691,000</b>	<b>1,076,000</b>	<b>1,076,000</b>	<b>1,076,000</b>

### Other Costs

81-572051	Allocation to Hamilton	45,195	0	0	0	0
81-572052	Allocation to Shiloh	55,955	0	0	0	0
81-572053	Allocation to Waverly Hall	329,276	0	0	0	0
81-572054	Allocation to Pine Mountain	146,345	0	0	0	0
81-572055	Allocation to West Point	170,018	0	0	0	0
<b>Total Other Costs</b>		<b>746,789</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Uses

81-611066	Transfer Out to Development Authority	239,812	0	0	0	0
81-611083	Transfer Out to Econ. Dev. Fund	301,065	0	0	0	0
<b>Total Other Financing Uses</b>		<b>540,877</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>2,028,026</b>	<b>1,756,000</b>	<b>1,106,000</b>	<b>1,106,000</b>	<b>1,106,000</b>
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# TSPLOST – 2013 FUND

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## ***FUND PROFILE***

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and will continue until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$20,000 for a consulting engineer to provide construction administration of the Ellerslie Park turn lanes.
- Capital outlay projects include \$135,000 to complete the construction of the Ellerslie Park turn lanes.
- Other financing uses include a \$1,200,000 transfer to the Rails to Trails Capital Project Fund to continue the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail and the rehabilitation of the railroad bridge over US 27.

# TSPLOST – 2013 FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Taxes

96-313400	T-SPLOST	1,033,316	960,000	900,000	900,000	900,000
<b>Total Taxes</b>		<b>1,033,316</b>	<b>960,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>

### Investment Income

96-361000	Interest Revenues	14,869	4,000	4,000	4,000	4,000
<b>Total Investment Income</b>		<b>14,869</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

### Other Financing Sources

96-399999	Use of Fund Reserves	0	0	451,000	451,000	451,000
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>451,000</b>	<b>451,000</b>	<b>451,000</b>

<b>Total Revenues</b>		<b>1,048,185</b>	<b>964,000</b>	<b>1,355,000</b>	<b>1,355,000</b>	<b>1,355,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

96-521200	Professional Services	120,638	30,000	20,000	20,000	20,000
<b>Total Purchase / Contracted Services</b>		<b>120,638</b>	<b>30,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

### Capital Outlays

96-541401	Ellerslie Park Turn Lanes	0	135,000	135,000	135,000	135,000
96-541400	County Roads and Bridges	0	390,882	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>525,882</b>	<b>135,000</b>	<b>135,000</b>	<b>135,000</b>

### Other Financing Uses

96-611037	Transfer Out to Airport Enterprise Fund	439,848	0	0	0	0
96-611084	Transfer Out to Rails to Trails Fund	43,500	408,118	1,200,000	1,200,000	1,200,000
<b>Total Other Financing Uses</b>		<b>483,348</b>	<b>408,118</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>

<b>Total Expenditures</b>		<b>603,986</b>	<b>964,000</b>	<b>1,355,000</b>	<b>1,355,000</b>	<b>1,355,000</b>
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# SPLOST – 2019 FUND

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## ***FUND PROFILE***

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, the rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had a 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Capital outlay expenses include \$350,000 to renovate the old library, \$166,667 (\$16,667 each) to provide the ten volunteer fire departments with equipment, \$50,000 for two jaws of life tools, \$400,000 for two replacement ambulances, and \$120,000 for two replacement Sheriff Office vehicles for a total of \$1,086,667.
- Other costs include \$407,000 allocation to the cities for their projects.
- Other financing uses include a \$731,879 transfer to the Public Improvements Authority Fund to fund the annual debt payment for the Community Center (principal and interest).

# SPLOST – 2019 FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Taxes

85-313200	SPLOST – 2019	707,578	2,500,000	2,000,000	2,000,000	2,000,000
<b>Total Taxes</b>		<b>707,578</b>	<b>2,500,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>

### Investment Income

85-361000	Interest Revenues	0	1,000	5,000	5,000	5,000
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

### Other Financing Sources

85-399999	Use of Fund Reserves	0	361,133	220,546	220,546	220,546
<b>Total Other Financing Sources</b>		<b>0</b>	<b>361,133</b>	<b>220,546</b>	<b>220,546</b>	<b>220,546</b>

<b>Total Revenues</b>		<b>707,578</b>	<b>2,862,133</b>	<b>2,225,546</b>	<b>2,225,546</b>	<b>2,225,546</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

85-541204	Economic Development	0	250,000	0	0	0
85-541301	Renovation to the Old Library	0	350,000	350,000	350,000	350,000
85-542104	VFD Equipment	0	166,667	166,667	166,667	166,667
85-542100	Jaws of Life Tool (2)	50,000	50,000	50,000	50,000	50,000
85-542103	Cardiac Monitors	0	180,000	0	0	0
85-542202	Ambulances (2)	327,766	0	400,000	400,000	400,000
85-542200	Sheriff's Vehicles	0	561,666	120,000	120,000	120,000
85-542500	Broadband Equipment	0	500,000	0	0	0
85-542101	Public Safety Equipment	2,000	150,900	0	0	0
<b>Total Capital Outlays</b>		<b>379,766</b>	<b>2,209,233</b>	<b>1,086,667</b>	<b>1,086,667</b>	<b>1,086,667</b>

### Other Costs

85-572054	Allocation to Pine Mountain	28,965	104,166	104,166	104,166	104,166
85-572051	Allocation to Hamilton	26,140	94,167	94,167	94,167	94,167
85-572053	Allocation to Waverly Hall	22,607	82,167	82,167	82,167	82,167
85-572055	Allocation to West Point	21,194	76,500	76,500	76,500	76,500
85-572052	Allocation to Shiloh	14,129	50,000	50,000	50,000	50,000
<b>Total Other Costs</b>		<b>113,035</b>	<b>407,000</b>	<b>407,000</b>	<b>407,000</b>	<b>407,000</b>

# SPLOST – 2019 FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Other Financing Uses

85-611084	Transfer Out to Rails to Trails Fund	0	245,900	0	0	0
85-611079	Transfer Out to Public Improv. Authority	0	0	731,879	731,879	731,879
<b>Total Other Financing Uses</b>		<b>0</b>	<b>245,900</b>	<b>731,879</b>	<b>731,879</b>	<b>731,879</b>

<b>Total Expenditures</b>		<b>492,801</b>	<b>2,862,133</b>	<b>2,225,546</b>	<b>2,225,546</b>	<b>2,225,546</b>
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*Old Library to be Renovated*

# ECONOMIC DEVELOPMENT PROJECT FUND

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## ***FUND PROFILE***

The Board entered into an agreement with Daesol Materials Georgia, LLC during March 2016 to assist them with site preparation costs for a new industrial plant located within the Northwest Harris Business Park. This Fund is used to account for those funding sources and expenses to ensure they are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- This construction project has been completed and this Fund has been closed.

# ECONOMIC DEVELOPMENT PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Intergovernmental Revenues

83-334310	State EDGE Grant	0	0	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

83-391081	Transfer In from SPLOST-2014 Fund	301,065	0	0	0	0
83-391019	Transfer In from Solid Waste Fund	177,401	318,000	0	0	0
<b>Total Other Financing Sources</b>		<b>478,466</b>	<b>318,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>478,466</b>	<b>318,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

83-521200	Professional Services	40,287	10,000	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>40,287</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Capital Outlays

83-541300	Construction	425,236	308,000	0	0	0
<b>Total Capital Outlays</b>		<b>425,236</b>	<b>308,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>465,523</b>	<b>318,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# RAILS TO TRAILS PROJECT FUND

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## ***FUND PROFILE***

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was \$300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. So far, three miles of this trail have been paved. This Fund is used to account for funding sources and expenses to ensure they are used to improve this rail line.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses consist of \$100,000 for the design, bidding specification and assistance, and construction administration for Phase IV of the trail project consisting of paving an additional 1.5 miles of trail to the Callaway Country Store/Pine Mountain Trail and rehabilitating the railroad bridge over US 27.
- Capital outlay expenses include \$1,100,000 to construct Phase IV of the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail including rehabilitating the railroad bridge over US 27.



*Typical Unpaved Trail Section*

# RAILS TO TRAILS PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Intergovernmental Revenues

84-331301	Transportation Enhancement Grant	0	512,473	0	0	0
84-331350	LWCF Grant	0	100,000	0	0	0
84-331351	Recreational Trails Program Grant	0	200,000	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>0</b>	<b>812,473</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

84-391096	Transfer In From TSPLOST-2013	43,500	408,118	1,200,000	1,200,000	1,200,000
84-391085	Transfer In From SPLOST-2019	0	245,900	0	0	0
<b>Total Other Financing Sources</b>		<b>43,500</b>	<b>654,018</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>

<b>Total Revenues</b>		<b>43,500</b>	<b>1,466,491</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Purchased / Contracted Services

84-521200	Professional Services	56,443	18,000	100,000	100,000	100,000
<b>Total Purchased / Contracted Services</b>		<b>56,443</b>	<b>18,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

### Capital Outlays

84-541300	Construction	0	1,421,491	1,100,000	1,100,000	1,100,000
84-542200	Utility Vehicle	0	12,000	0	0	0
84-542300	Trail Furniture/Signage	0	15,000	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>1,448,491</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>1,100,000</b>

<b>Total Expenditures</b>		<b>56,443</b>	<b>1,466,491</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>
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## **DEBT SERVICE FUND**

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund.

# CALLAWAY CONSERVATION EASEMENT FUND

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## ***FUND PROFILE***

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for the 2,078.14 acre conservation easement until 2026.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation - \$143,958.

# CALLAWAY CONSERVATION EASEMENT FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Contributions from Private Sources

77-371021	Callaway Contributions	143,957	143,958	143,958	143,958	143,958
<b>Total Contributions from Private Sources</b>		<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>

<b>Total Revenues</b>	<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Debt Service

77-581104	Principal-Conservation Easement	112,858	116,247	119,867	119,867	119,867
77-582104	Interest-Conservation Easement	31,099	27,711	24,091	24,091	24,091
<b>Total Debt Service</b>		<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>

<b>Total Expenditures</b>	<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>
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## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

# AIRPORT FUND

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## ***FUND PROFILE***

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual fly-in community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

## ***STAFFING PLAN***

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Airport Manager	1	1	1
Attendant (part-time)	1	1	1
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>

## ***FY 2020-21 BUDGET HIGHLIGHTS***

- Professional services expenses include \$5,000 for engineering services as needed.
- Technical services expenses include \$7,500 for the AWOS maintenance agreement, security system maintenance, and fuel system maintenance.
- Advertising expenses include \$5,000 to advertise and market the airport including the annual open house.
- Small equipment expenses include \$4,500 for a flag pole and other small equipment.
- Capital outlays expenses include \$30,000 to construct a monument sign at the intersection of SR 18 and Sky Meadow Drive.
- Indirect cost allocation of \$59,750 is transferred to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.

# AIRPORT FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Intergovernmental Revenues

37-331150	GDOT Airport Grant	0	150,000	150,000	150,000	150,000
37-331151	GDOT Grant for Fencing Design	25,981	0	0	0	0
37-331152	GDOT Grant for Fencing Installation	521,114	300,000	0	0	0
37-331153	GDOT Grant for Fencing Property	18,480	0	0	0	0
37-331155	GDOT Grant For Runway Remarking	34,933	0	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>600,508</b>	<b>450,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

### Charges for Services

37-345301	Av Gas Sales	222,034	185,000	180,000	180,000	180,000
37-345302	Jet Fuel Sales	79,253	65,000	60,000	60,000	60,000
37-345303	Hangar Rental Fees	102,100	100,000	100,000	100,000	100,000
37-345304	Tie Down Fees	20	500	100	100	100
<b>Total Charges for Services</b>		<b>403,407</b>	<b>350,500</b>	<b>340,100</b>	<b>340,100</b>	<b>340,100</b>

### Contribution & Donations from Private Sources

37-371004	Donations	1,000	1,000	1,000	1,000	1,000
<b>Total Contributions &amp; Donations from Private Sou</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Miscellaneous Revenue

37-38300	Reimbursement for Damaged Property	32,176	0	0	0	0
37-389002	Vendor's Compensation	67	0	100	100	100
<b>Total Miscellaneous Revenue</b>		<b>32,243</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>

### Other Financing Sources

37-391096	Transfer In from TSPLOST	439,848	0	0	0	0
<b>Total Other Financing Sources</b>		<b>439,848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>1,477,006</b>	<b>801,500</b>	<b>491,200</b>	<b>491,200</b>	<b>491,200</b>
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# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

37-511100	Regular Employees	53,129	64,200	60,000	60,000	60,000
37-511300	Overtime	285	1,000	600	600	600
37-512100	Group Insurance	5	7,200	7,400	7,400	7,400
37-512200	FICA	3,310	4,000	3,700	3,700	3,700
37-512300	Medicare	774	950	900	900	900
37-512400	Retirement Contributions	6,464	4,900	7,000	7,000	7,000
37-512600	Unemployment Insurance	229	200	250	250	250
37-512700	Workers' Compensation	773	1,900	1,800	1,800	1,800
<b>Total Personal Services and Employee Benefits</b>		<b>64,969</b>	<b>84,350</b>	<b>81,650</b>	<b>81,650</b>	<b>81,650</b>

### Purchased / Contracted Services

37-521200	Professional Services	7,498	23,000	5,000	5,000	5,000
37-521300	Technical Services	7,415	6,000	7,500	7,500	7,500
37-522210	Repair and Maintenance-Equipment	21,563	8,000	8,000	8,000	8,000
37-522220	Repair and Maintenance-Building	40,785	5,000	5,000	5,000	5,000
37-522260	Repair and Maintenance-Vehicle	1,466	1,000	2,000	2,000	2,000
37-523100	Property and Vehicle Insurance	9,656	5,500	12,000	12,000	12,000
37-523210	Communications-Telephone	4,480	3,400	5,000	5,000	5,000
37-523211	Communications-Internet	546	1,300	1,000	1,000	1,000
37-523300	Advertising	234	3,000	5,000	5,000	5,000
37-523500	Travel	90	1,000	1,000	1,000	1,000
37-523600	Dues and Fees	430	500	500	500	500
37-523700	Education and Training	0	1,000	1,000	1,000	1,000
37-523850	Contract Labor	16,368	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>110,531</b>	<b>58,700</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>

### Supplies

37-531101	General Supplies-Office	1,018	1,200	1,200	1,200	1,200
37-531120	General Supplies-Janitorial	144	0	100	100	100
37-531150	General Supplies-Tires	0	500	500	500	500
37-531210	Water/Sewer	1,733	1,500	3,600	3,600	3,600
37-531230	Electricity	18,966	18,000	20,000	20,000	20,000
37-531270	Gasoline/Diesel/Oil	344	800	800	800	800
37-531521	Av Gas for Resale	201,646	185,000	160,000	160,000	160,000
37-531522	Jet Fuel for Resale	45,029	46,750	40,000	40,000	40,000
37-531600	Small Equipment	1,406	750	4,500	4,500	4,500
<b>Total Supplies</b>		<b>270,286</b>	<b>254,500</b>	<b>230,700</b>	<b>230,700</b>	<b>230,700</b>

# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

37-541100	Property for Fencing Project	32,950	0	0	0	0
37-541200	Wildlife Fencing-Phase II (GDOT)	443,546	395,000	0	0	0
37-541202	Monument Sign	0	0	30,000	30,000	30,000
37-541205	Runway Remarketing	113,330	0	0	0	0
37-541400	Access Road Paving (TSPLOST)	484,796	0	0	0	0
37-542201	Tractor/Mower	29,021	6,900	0	0	0
<b>Total Capital Outlays</b>		<b>1,103,643</b>	<b>401,900</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

### Interfund / Interdepartmental Charges

37-551000	Indirect Cost Allocation	0	0	59,750	59,750	59,750
<b>Total Interfund / Interdepartmental Charges</b>		<b>0</b>	<b>0</b>	<b>59,750</b>	<b>59,750</b>	<b>59,750</b>

### Other Costs

37-573001	State Highway Impact Fee	0	2,050	2,050	2,050	2,050
37-573005	Penalties & Interest	200	0	250	250	250
37-579000	Contingency	0	0	33,800	33,800	33,800
<b>Total Other Costs</b>		<b>200</b>	<b>2,050</b>	<b>36,100</b>	<b>36,100</b>	<b>36,100</b>

<b>Total Expenditures</b>		<b>1,549,629</b>	<b>801,500</b>	<b>491,200</b>	<b>491,200</b>	<b>491,200</b>
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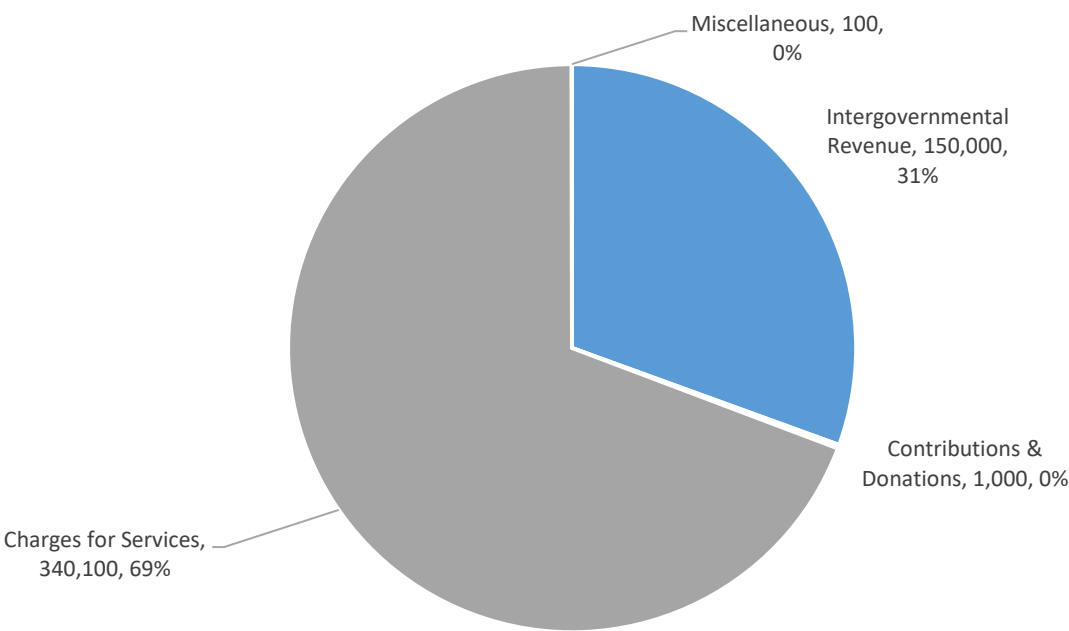


Harris County's Airport Terminal (KPIM)

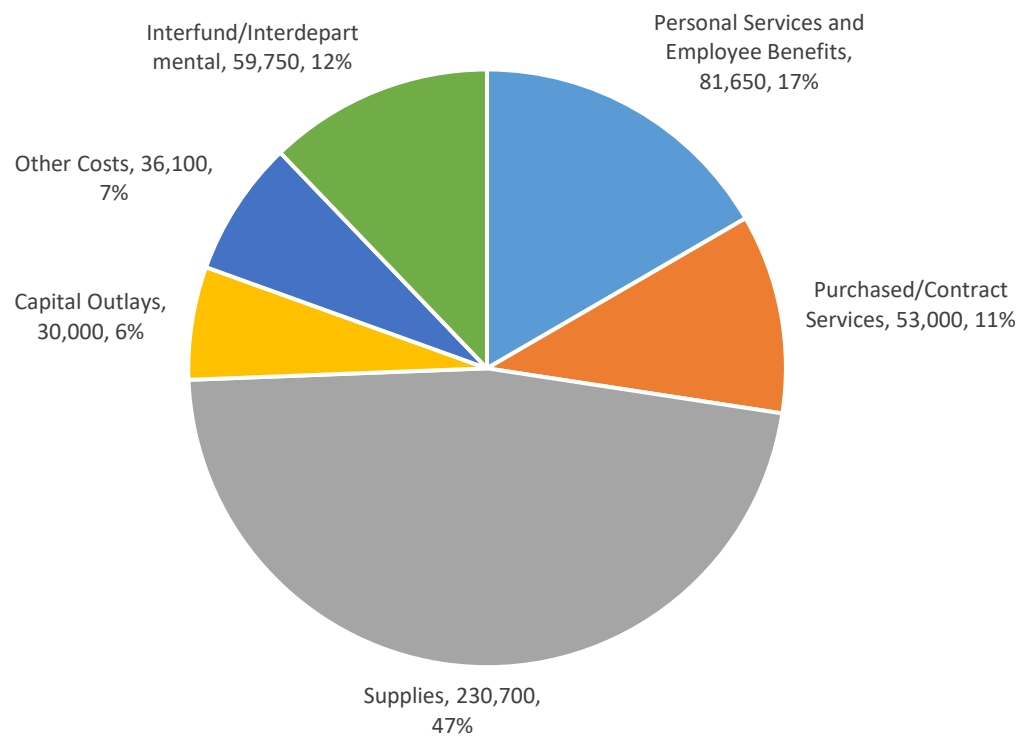
# AIRPORT FUND

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## AIRPORT FUND REVENUES BY SOURCE



## AIRPORT FUND EXPENSES BY TYPE



# SOLID WASTE FUND

## FUND PROFILE

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside and transported to the county's transfer station. The waste is then transported to a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
Director	1	1	1
Assistant Director	1	1	1
Scale Operator	1	1	1
Sanitation Equipment Operator	8	9	9
Collection Site Attendant	3	3	3
Collection Site Attendant (part-time)	1	1	1
Inmates	15	15	15
<b>Total Positions</b>	<b>15</b>	<b>16</b>	<b>16</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Professional services expenses include \$3,000 as needed for engineering or other professional services.
- Technical services expenses include \$15,000 for a private company to perform landfill monitoring and well testing at the closed landfill for state compliance.
- Capital outlay expenses include \$204,000 for a replacement garbage truck ordered last fiscal year but will not be delivered until this fiscal year, \$400,000 for two replacement garbage trucks, and \$35,000 to purchase a replacement pick-up truck for a total of \$639,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.



*Replacement Scales at the Transfer Station*

# SOLID WASTE FUND

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Intergovernmental Revenue

19-334101	Scrap Tire Abatement Grant	2,987	6,000	6,000	6,000	6,000
<b>Total Intergovernmental Revenue</b>		<b>2,987</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>

### Charges for Services

19-344110	Garbage Collection Charges	1,959,774	1,960,000	2,000,000	2,000,000	2,000,000
19-344111	Garbage Collection Charges-Delinquent	0	2,000	2,000	2,000	2,000
19-344112	Commercial Dumpster Fees	22,233	22,000	20,000	20,000	20,000
19-344130	Sale of Salvage	28,636	15,000	15,000	15,000	15,000
19-344150	Landfill Tipping Fees	70,950	50,000	80,000	80,000	80,000
19-349300	Returned Check Fees	30	100	100	100	100
<b>Total Charges for Services</b>		<b>2,081,623</b>	<b>2,049,100</b>	<b>2,117,100</b>	<b>2,117,100</b>	<b>2,117,100</b>

### Investment Income

19-361000	Interest Revenues	111,038	40,000	50,000	50,000	55,000
<b>Total Investment Income</b>		<b>111,038</b>	<b>40,000</b>	<b>50,000</b>	<b>50,000</b>	<b>55,000</b>

### Miscellaneous Revenue

19-383000	Reimbursement for Damage Property	0	1,000	1,000	1,000	1,000
<b>Total Miscellaneous Revenue</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Other Financing Sources

19-392100	Sale of Assets	3,200	10,000	10,000	10,000	10,000
19-399999	Use of Fund Reserves	0	1,098,121	0	0	0
<b>Total Other Financing Sources</b>		<b>3,200</b>	<b>1,108,121</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

<b>Total Revenue</b>		<b>2,198,848</b>	<b>3,204,221</b>	<b>2,184,100</b>	<b>2,184,100</b>	<b>2,189,100</b>
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# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

19-511100	Regular Employees	400,110	465,000	472,000	472,000	472,000
19-511300	Overtime	1,802	1,000	2,000	2,000	2,000
19-512100	Group Insurance	93,761	109,000	111,000	111,000	111,000
19-512120	Health Reimbursement Arrangement	4,725	16,000	10,000	10,000	10,000
19-512200	FICA	23,796	28,900	30,000	30,000	30,000
19-512300	Medicare	5,565	6,800	7,000	7,000	7,000
19-512400	Retirement Contributions	61,515	58,000	60,000	60,000	60,000
19-512600	Unemployment Insurance	1,298	608	3,000	3,000	3,000
19-512700	Workers' Compensation	14,540	39,000	40,000	40,000	40,000
<b>Total Personal Services and Employee Benefits</b>		<b>607,112</b>	<b>724,308</b>	<b>735,000</b>	<b>735,000</b>	<b>735,000</b>

### Purchased / Contracted Services

19-521200	Professional Services	200	3,000	3,000	3,000	3,000
19-521300	Technical Services	7,991	23,200	15,000	15,000	15,000
19-522112	Disposal-Septic Tank	0	1,000	1,000	1,000	1,000
19-522113	Disposal-Tire Amnesty Days	2,992	6,000	6,000	6,000	6,000
19-522210	Repairs and Maintenance-Equipment	11,167	1,500	3,000	3,000	3,000
19-522220	Repairs and Maintenance-Buildings	3,556	8,000	8,000	8,000	8,000
19-522222	Repairs and Maintenance-Sites	5,112	6,000	2,000	2,000	2,000
19-522260	Repairs and Maintenance-Vehicle	70,330	105,000	105,000	105,000	105,000
19-523001	Extermination	0	300	300	300	300
19-523100	Property and Vehicle Insurance	16,662	17,000	17,000	17,000	22,000
19-523210	Communications-Telephone	6,115	6,200	6,200	6,200	6,200
19-523211	Communications-Internet	0	0	200	200	200
19-523250	Communications-Postage	24	30	30	30	30
19-523500	Travel	0	500	300	300	300
19-523700	Education and Training	0	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>124,149</b>	<b>178,230</b>	<b>167,530</b>	<b>167,530</b>	<b>172,530</b>

### Supplies

19-531101	General Supplies-Office	732	1,000	1,000	1,000	1,000
19-531120	General Supplies-Janitorial	196	500	500	500	500
19-531150	General Supplies-Tires	29,565	30,000	40,000	40,000	40,000
19-531190	General Supplies-Other	4,909	4,500	4,500	4,500	4,500
19-531210	Water/Sewer	1,163	1,500	1,500	1,500	1,500
19-531230	Electricity	7,453	9,200	9,200	9,200	9,200
19-531240	Bottled Gas	1,449	1,000	1,500	1,500	1,500
19-531270	Gasoline/Diesel/Oil	101,682	90,000	90,000	90,000	90,000
19-531600	Small Equipment	762	1,000	1,000	1,000	1,000
19-531710	Uniforms	1,485	1,600	1,600	1,600	1,600
<b>Total Supplies</b>		<b>149,396</b>	<b>140,300</b>	<b>150,800</b>	<b>150,800</b>	<b>150,800</b>

# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Capital Outlays

19-542102	Vehicle Scales	0	115,000	0	0	0
19-542200	Garbage Trucks	0	190,000	604,000	604,000	604,000
19-542201	Vehicle	29,604	34,000	35,000	35,000	35,000
19-542200	Utility Vehicle	9,252	0	0	0	0
19-542500	Receiving Containers	0	20,000	0	0	0
<b>Total Capital Outlays</b>		<b>38,856</b>	<b>359,000</b>	<b>639,000</b>	<b>639,000</b>	<b>639,000</b>

### Interfund / Interdepartmental Charges

19-551100	Indirect Cost Allocation	100,000	100,000	100,000	100,000	100,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

### Other Costs

19-573001	State Highway Impact Fee	1,244	1,500	1,500	1,500	1,500
19-573002	Tipping Fees	381,626	375,000	389,270	389,270	389,270
19-573120	Refunds	820	1,000	1,000	1,000	1,000
<b>Total Other Costs</b>		<b>383,690</b>	<b>377,500</b>	<b>391,770</b>	<b>391,770</b>	<b>391,770</b>

### Debt Service

19-581201	Principal-420F Backhoe	19,939	6,837	0	0	0
19-582201	Interest-420F Backhoe	701	46	0	0	0
<b>Total Debt Service</b>		<b>20,640</b>	<b>6,883</b>	<b>0</b>	<b>0</b>	<b>0</b>

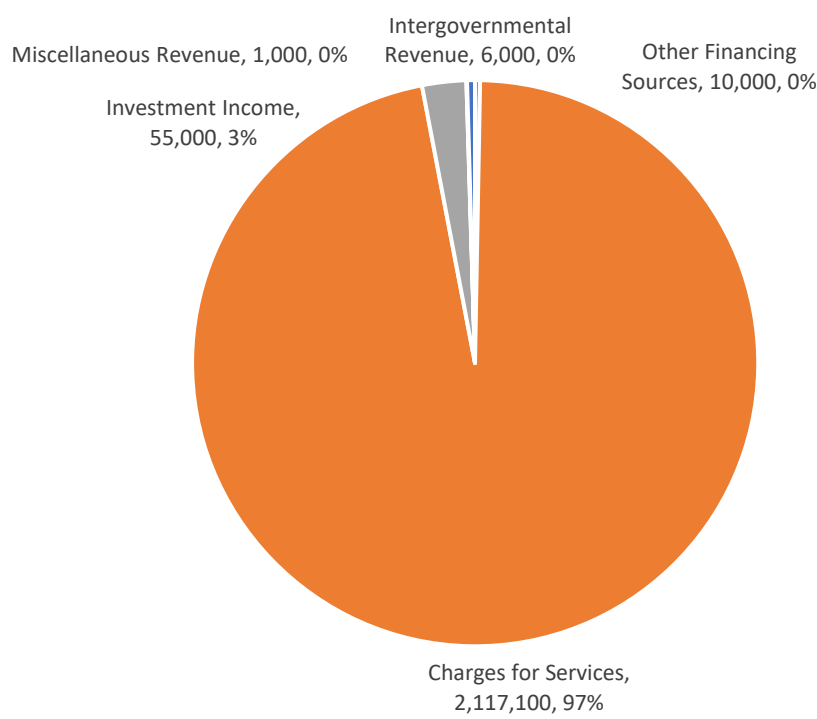
### Other Financing Uses

19-611100	Transfer Out to General Fund	500,000	1,000,000	0	0	0
19-611083	Transfer Out to Econ. Dev. CPF	177,401	318,000	0	0	0
<b>Total Other Financing Uses</b>		<b>677,401</b>	<b>1,318,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

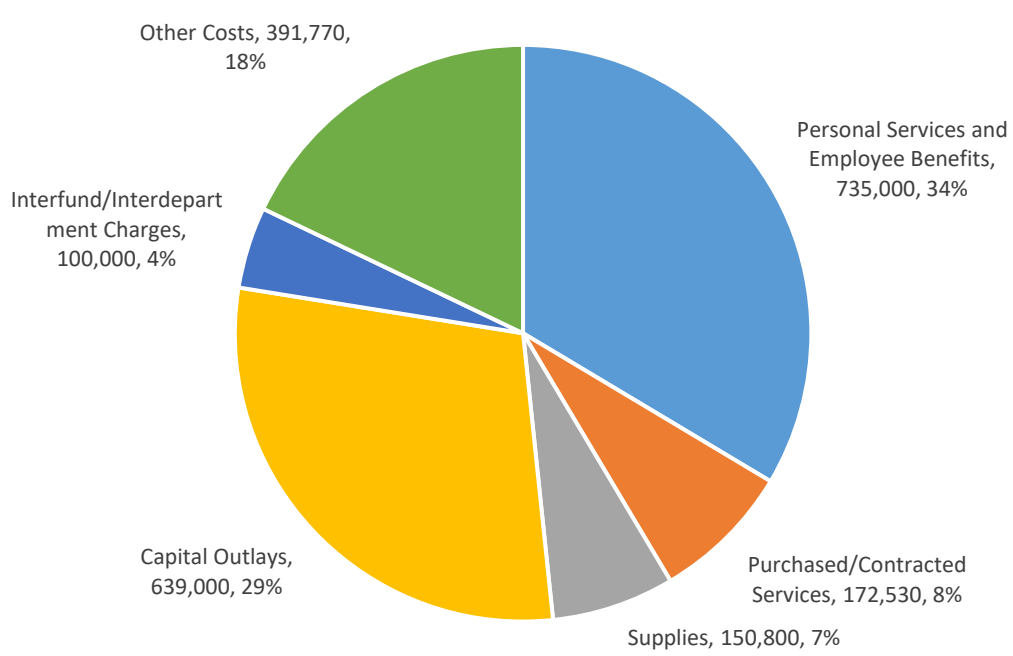
<b>Total Expenditures</b>		<b>2,101,244</b>	<b>3,204,221</b>	<b>2,184,100</b>	<b>2,184,100</b>	<b>2,189,100</b>
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# SOLID WASTE FUND

## SOLID WASTE FUND REVENUES BY SOURCE



## SOLID WASTE FUND EXPENSES BY TYPE



# WATER WORKS FUND

## FUND PROFILE

The Water Works Enterprise Fund provides clean drinking water and fire protection to over 8,550 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Works Fund consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for all water treatment operations and ensures that all treated water is in compliance with all state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases water as needed from the Columbus Water Department, Georgia Power, and Talbot County.

## STAFFING PLAN

Position Title	FY 2018-19	FY 2019-20	FY 2020-21
<b>Administration</b>			
Director	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	3	3	3
Water Service Worker	1	1	1
Customer Service Representative (part-time)	1	1	1
<b>Total Administration</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Filter Plant</b>			
Supervisor	1	1	1
WTP Operator I	2	2	2
WTP Operator II	3	3	3
WTP Operator III	3	3	3
WTP Operator Trainee	1	1	1
<b>Total Filter Plant</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Distribution</b>			
Distribution Supervisor	1	1	1
Meter Reader Supervisor	1	1	1
Crew Supervisor	1	1	1
Maintenance Supervisor	1	1	1
Heavy Equipment Operator	2	2	2
Utility Locator	1	1	1
Meter Reader	2	2	2
Water Maintenance Specialist	1	1	1
Inmates	2	2	2
<b>Total Distribution</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Total Positions</b>	<b>27</b>	<b>27</b>	<b>27</b>

## FY 2020-21 BUDGET HIGHLIGHTS

- Water charges over the minimums will increase 5% for residential, commercial, and industrial water users effective July 1, 2020. The minimum amounts will not change.
- Professional services expenses include \$50,000 for general engineering services as needed, audit services, and legal services.

# WATER WORKS FUND

## FY 2020-21 BUDGET HIGHLIGHTS

- Technical services expenses include \$117,617 for water tank and financial software maintenance.
- Capital outlay expenses include \$400,000 for a new customer service building, \$80,000 for general water system improvements, \$50,000 for general water plant improvements, \$400,000 to complete the water meter replacement project, \$28,000 for a ditch witch, and \$154,000 for three replacement vehicles and a dump truck for a total of \$1,112,000.
- Indirect cost allocation of \$150,000 is transferred to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.
- Other financing uses include a \$622,773 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.

## REVENUES

Account Number	Revenue Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Charges for Services

93-344210	Water Charges	4,575,677	4,650,000	5,065,200	5,065,200	5,065,200
93-344211	Service Installations	203,814	165,000	210,000	210,000	210,000
93-344212	Reconnect Fees	43,548	42,000	42,000	42,000	42,000
93-344214	Late Fees	58,795	60,000	62,000	62,000	62,000
93-344215	Credit Card Convenience Fees	45,224	40,000	50,000	50,000	50,000
<b>Total Charges for Services</b>		<b>4,927,058</b>	<b>4,957,000</b>	<b>5,429,200</b>	<b>5,429,200</b>	<b>5,429,200</b>

### Investment Income

93-361000	Interest Revenues	9,925	5,000	5,000	5,000	5,000
<b>Total Investment Income</b>		<b>9,925</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

### Miscellaneous Revenue

93-389001	Miscellaneous Revenues	15,407	5,000	5,000	5,000	11,500
<b>Total Miscellaneous Revenue</b>		<b>15,407</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>11,500</b>

### Other Financing Sources

93-125303	GEFA Loan for Water Meter Project	466,244	700,000	400,000	400,000	400,000
93-399999	Use of Fund Reserves	0	836,356	0	0	119,000
<b>Total Other Financing Sources</b>		<b>466,244</b>	<b>1,536,356</b>	<b>400,000</b>	<b>400,000</b>	<b>519,000</b>

<b>Total Revenue</b>		<b>5,418,634</b>	<b>6,503,356</b>	<b>5,839,200</b>	<b>5,839,200</b>	<b>5,964,700</b>
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# WATER WORKS FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Personal Services and Employee Benefits

93-511100	Regular Employees	1,132,843	1,110,000	1,110,000	1,110,000	1,110,000
93-511300	Overtime	71,627	85,000	72,000	72,000	72,000
93-512100	Group Insurance	228,044	190,500	192,000	192,000	192,000
93-512120	Health Reimbursement Arrangement	49,575	25,000	50,000	50,000	50,000
93-512200	FICA	69,291	74,000	74,000	74,000	74,000
93-512300	Medicare	16,488	17,500	18,000	18,000	18,000
93-512400	Retirement Contributions	166,175	150,500	150,000	150,000	150,000
93-512600	Unemployment Insurance	2,023	1,100	3,000	3,000	3,000
93-512700	Workers' Compensation	43,799	78,800	75,000	75,000	75,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,779,865</b>	<b>1,732,400</b>	<b>1,744,000</b>	<b>1,744,000</b>	<b>1,744,000</b>

### Purchased / Contracted Services

93-521200	Professional Services	24,853	116,000	50,000	50,000	50,000
93-521300	Technical Services	105,542	111,500	117,617	117,617	117,617
93-522210	Repairs and Maintenance-Equipment	26,344	20,000	20,000	20,000	20,000
93-522211	Repairs and Maintenance-Office Equip.	485	1,300	1,300	1,300	1,300
93-522220	Repairs and Maintenance-Buildings	38,410	50,000	50,000	50,000	50,000
93-522260	Repairs and Maintenance-Vehicles	15,115	25,000	25,000	25,000	25,000
93-523001	Extermination	516	700	700	700	700
93-523100	Property & Equipment Insurance	34,876	62,800	41,000	41,000	47,500
93-523210	Communications-Telephone	19,155	15,000	20,000	20,000	20,000
93-523250	Communications-Postage	37,483	36,000	36,000	36,000	36,000
93-523500	Travel	3,781	9,000	10,000	10,000	10,000
93-523600	Dues and Fees	6,224	6,700	6,700	6,700	6,700
93-523601	Credit Card Fees	33,125	20,000	40,000	40,000	40,000
93-523602	Bank Fees	2,072	4,000	4,000	4,000	4,000
93-523700	Education and Training	4,417	5,500	5,500	5,500	5,500
<b>Total Purchased / Contracted Services</b>		<b>352,398</b>	<b>483,500</b>	<b>427,817</b>	<b>427,817</b>	<b>434,317</b>

### Supplies

93-531101	General Supplies-Office	21,266	23,000	23,000	23,000	23,000
93-531121	General Supplies-Chemicals	151,056	166,000	166,000	166,000	166,000
93-531122	General Supplies-Lab	5,175	13,000	25,000	25,000	25,000
93-531123	General Supplies-System Maintenance	148,876	250,000	250,000	250,000	250,000
93-531230	Electricity	306,842	314,500	314,500	314,500	314,500
93-531240	Bottled Gas	2,470	2,000	2,000	2,000	2,000
93-531270	Gasoline/Diesel/Oil	49,747	57,000	45,000	45,000	45,000
93-531600	Small Equipment	8,698	5,000	5,000	5,000	5,000
93-531710	Uniforms	23,814	20,000	22,000	22,000	22,000
<b>Total Supplies</b>		<b>717,944</b>	<b>850,500</b>	<b>852,500</b>	<b>852,500</b>	<b>852,500</b>

# WATER WORKS FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2018-19 Audited	FY 2019-20 Amended Budget	FY 2020-21 Department Requested Budget	FY 2020-21 Manager Proposed Budget	FY 2020-21 Commission Approved Budget
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### Other Costs

93-531511	Water Purchase from Columbus	660,172	500,000	650,000	650,000	650,000
93-531512	Water Purchase from Talbot	121,076	120,000	120,000	120,000	120,000
93-531513	Water Purchase from GA Power	34,082	40,000	45,000	45,000	45,000
93-572007	DNR Fees	21,978	30,000	30,000	30,000	30,000
<b>Total Other Costs</b>		<b>837,308</b>	<b>690,000</b>	<b>845,000</b>	<b>845,000</b>	<b>845,000</b>

### Capital Outlays

93-541300	Office Building	0	0	400,000	400,000	400,000
93-541400	General Water System Improvements	68,131	80,000	80,000	80,000	80,000
93-541400	General Water Plant Improvements	15,259	50,000	50,000	50,000	50,000
93-541401	SR 219 Water Line Relocation	434,752	500,000	0	0	0
93-541402	Water Meter Replacement Project	466,244	700,000	400,000	400,000	400,000
93-541401	Hadley Road Water Improvements	548	0	0	0	0
93-541403	SR 315 Water Line Upgrade	0	249,373	0	0	0
93-542100	Equipment	93,495	155,000	28,000	28,000	28,000
93-542200	Vehicle	28,256	0	35,000	35,000	154,000
93-542101	Fuel Management System	0	100,000	0	0	0
93-542410	Financial Software	2,410	0	0	0	0
<b>Total Capital Outlays</b>		<b>1,109,095</b>	<b>1,834,373</b>	<b>993,000</b>	<b>993,000</b>	<b>1,112,000</b>

### Interfund / Interdepartmental Charges

93-551100	Indirect Cost Allocation	150,000	150,000	150,000	150,000	150,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

### Debt Service

93-581105	Principal-2002 GEFA	53,846	0	0	0	0
93-581106	Principal-2016 GEFA	110,147	111,700	113,274	113,274	113,274
93-581107	Principal-2018 GEFA	0	0	50,000	50,000	50,000
93-582105	Interest-2002 GEFA	0	0	0	0	0
93-582106	Interest-2016 GEFA	33,962	32,410	30,836	30,836	30,836
93-582107	Interest-2018 GEFA	0	0	10,000	10,000	10,000
<b>Total Debt Service</b>		<b>197,955</b>	<b>144,110</b>	<b>204,110</b>	<b>204,110</b>	<b>204,110</b>

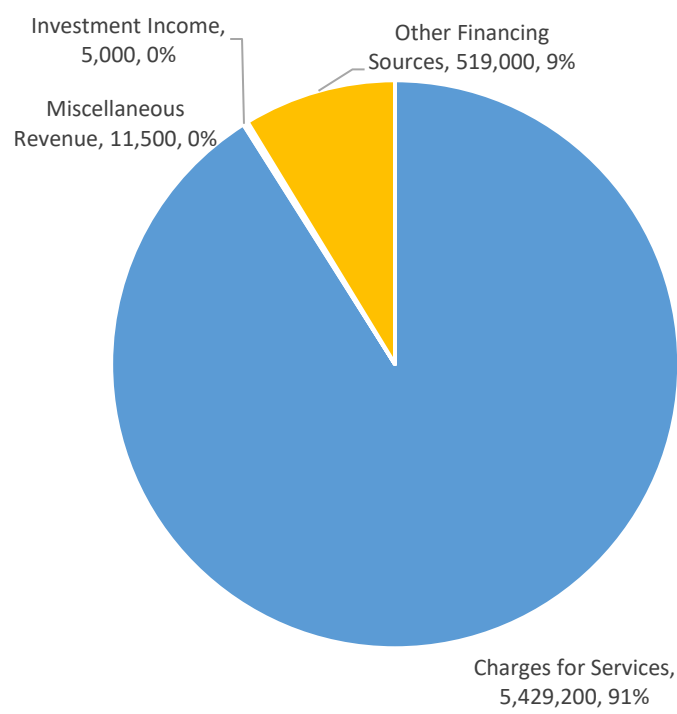
### Other Financing Uses

93-611079	Transfer Out to PIA	615,648	618,473	622,773	622,773	622,773
93-611100	Transfer Out to General Fund	150,000	0	0	0	0
<b>Total Other Financing Uses</b>		<b>765,648</b>	<b>618,473</b>	<b>622,773</b>	<b>622,773</b>	<b>622,773</b>

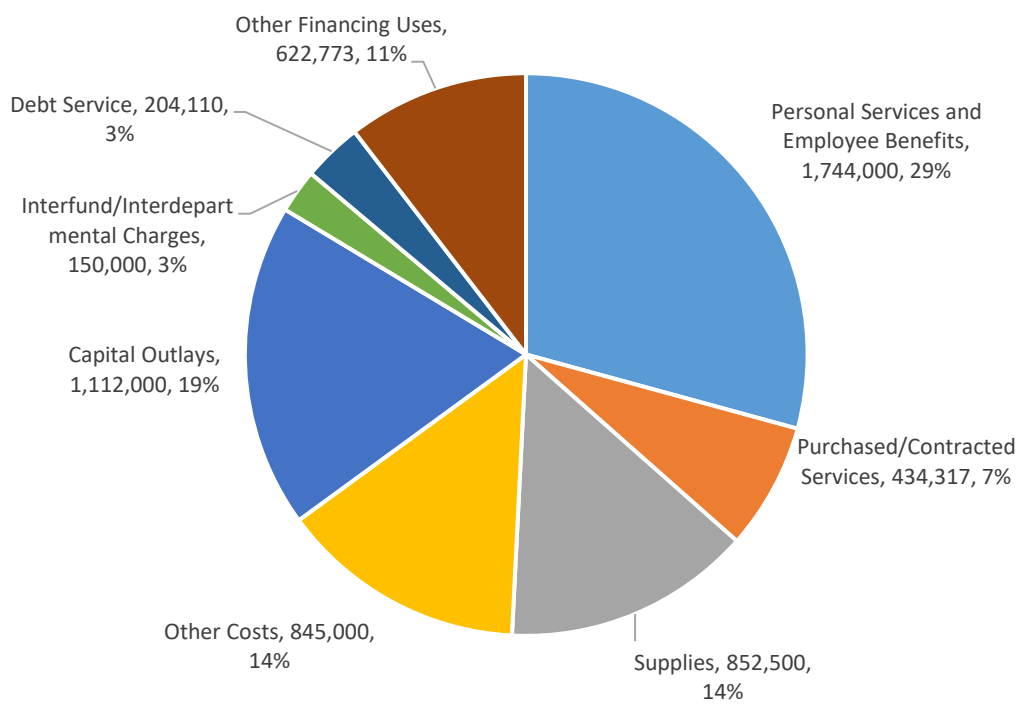
<b>Total Expenditures</b>		<b>5,910,213</b>	<b>6,503,356</b>	<b>5,839,200</b>	<b>5,839,200</b>	<b>5,964,700</b>
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# WATER WORKS FUND

## WATER WORKS FUND REVENUES BY SOURCE



## WATER WORKS FUND EXPENSES BY TYPE





## **LONG TERM DEBT SCHEDULE**

# LONG TERM DEBT

## PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase six pieces of heavy equipment (953 track loader, 2 12M3 motor graders, D5 bulldozer, 308 mini-excavator, and 926M wheel loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corp. 3.85%. Paid by General Fund.	2019	2020-21	77,634	12,664	90,298
		2021-22	80,623	9,675	90,298
		2022-23	83,727	6,571	90,298
		2023-24	86,950	3,348	90,298
		2024-25	6	0	6
Total			328,940	32,258	361,198

## WATERWORKS WATER METER REPLACEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Enterprise Fund.  This project is under construction and will be converted into a loan when completed.	2018	2020-21	50,000	10,000	60,000
		2021-22			
		2022-23			
		2023-24			
		2024-25			
		2025-26			
		2026-27			
		2027-28			
		2028-29			
		2029-30			
Total			50,000	10,000	60,000

## WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Enterprise Fund.	2016	2020-21	113,274	30,836	144,110
		2021-22	114,870	29,240	144,110
		2022-23	116,488	27,622	144,110
		2023-24	118,129	25,980	144,110
		2024-25	119,794	24,316	144,110
		2025-26	121,482	22,628	144,110
		2026-27	123,194	20,916	144,110
		2027-28	124,929	19,181	144,110
		2028-29	126,690	17,420	144,110
		2029-30	128,475	15,635	144,110
		2030-31	130,285	13,825	144,110
		2031-32	132,121	11,989	144,110
		2032-33	133,982	10,128	144,110
		2033-34	135,870	8,240	144,110
		2034-35	137,785	6,325	144,110
		2035-36	139,726	4,384	144,110
		2036-37	141,695	2,415	144,110
		2037-38	95,569	503	96,071
Total			2,254,358	291,583	2,545,941

# LONG TERM DEBT

## WATERWORKS IMPROVEMENTS

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Improvements to water system. 2.46%. Paid by a transfer from the Water Works Enterprise Fund to the Public Improvements Authority Fund.	2012	2020-21	520,000	103,223	623,223
		2021-22	530,000	92,392	622,392
		2022-23	540,000	80,685	620,685
		2023-24	555,000	68,020	623,020
		2024-25	565,000	54,367	619,367
		2025-26	580,000	39,764	619,764
		2026-27	595,000	24,415	619,415
		2027-28	615,000	8,303	623,303
Total			4,500,000	471,169	4,971,169

## PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the SPLOST-2019* Fund to the Public Improvements Authority Fund until FY 2025-26.	2010 Refi - 2017	2020-21*	615,000	116,879	731,879
		2021-22*	630,000	103,868	733,868
		2022-23*	645,000	90,545	735,545
		2023-24*	655,000	76,960	731,960
		2024-25*	670,000	63,113	733,113
		2025-26	655,000	49,267	704,267
		2026-27	665,000	35,473	700,473
		2027-28	675,000	21,470	696,470
		2028-29	690,000	7,208	697,208
Total			5,900,000	564,783	6,464,783

## CONSERVATION EASEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Acquisition of a 2,078.14 acre conservation easement from the Callaway Foundation through a GEFA Clean Water State Revolving Loan at 3%. Paid by Callaway to the Debt Service Fund.	2008	2020-21	119,867	24,091	143,958
		2021-22	123,472	20,486	143,958
		2022-23	127,228	16,730	143,958
		2023-24	131,078	12,880	143,958
		2024-25	135,100	8,858	143,958
		2025-26	139,194	4,764	143,958
		2026-27	83,269	833	84,102
Total			859,208	88,642	947,850

## TOTAL DEBT PAYMENTS FOR FY 2020-21

Principal	Interest	Total
1,495,775	297,693	1,793,468

## TOTAL DEBT OUTSTANDING

Principal	Interest	Total
13,892,506	1,458,435	15,350,941

## DEBT PER CAPITA

**\$15,350,941 / 35,236 = \$435.66**



## STATISTICAL INFORMATION

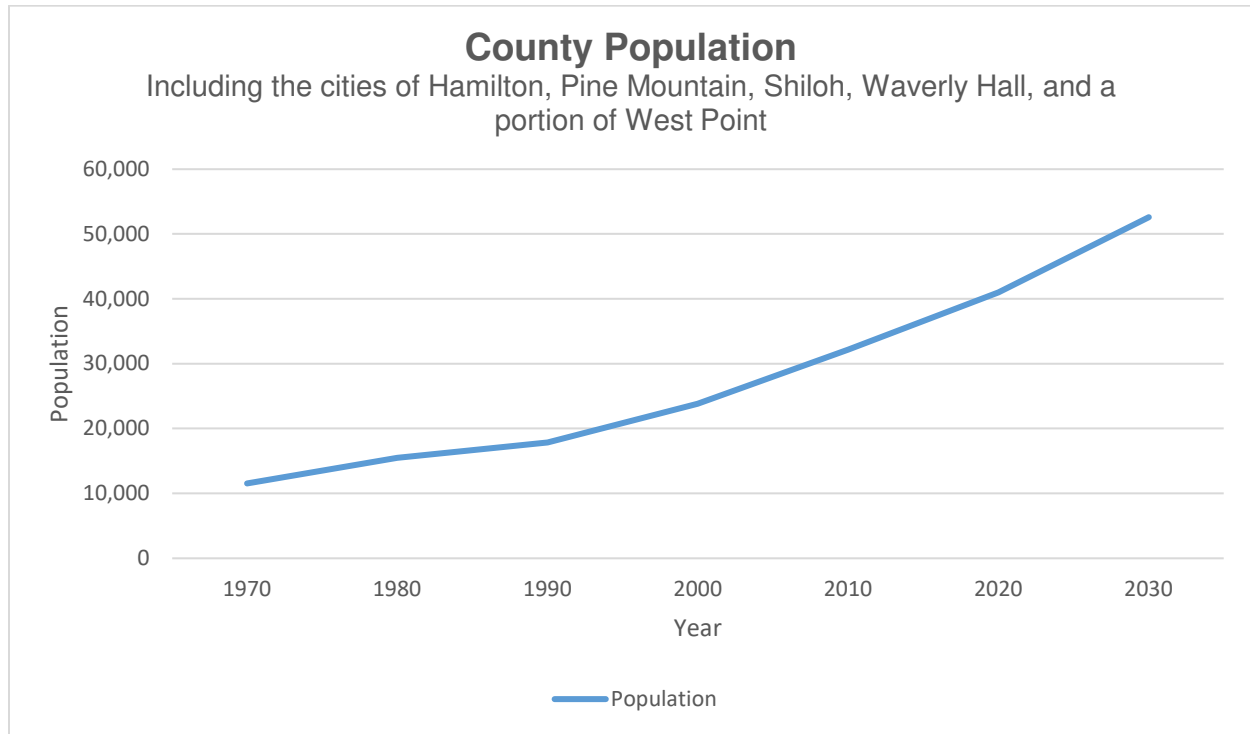
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## HARRIS COUNTY EMPLOYEES BY TYPE

Department	Total	Full-Time	Part-Time	Elected	Board Member	Paid Supplement	Inmates
<b>General Fund</b>							
Administration	7	7	0				
Animal Control	3	3	0				1
Board of Commissioners	5	0	0	5			
Board of Elections & Reg.	4	1	0		3		
Board of Equalization	6	0	0		6		
Clerk of Superior Court	7	6	0	1			
Community Center	23	1	22				2-3
Community Development	18	5	1		12		
Coroner	4	0	0	1		3	
District Attorney	7	4	0	1		2	
EMS	45	25	20				
Extension Service	5	1	0			4	
Facilities Maintenance	4	4	0				6-8
Information Technology	2	2	0				
Jail	25	25	0				
Magistrate Court	5	2	2	1			
Non-Departmental	0	0	0				
Prison	33	33	0				40
Probate Court	5	4	0	1			
Public Works	20	20	0				5-7
Recreation	7	5	2				12
Sheriff's Office	52	49	2	1			
Superior Court	21	0	8	7		6	
Tax Assessor	11	8	0		3		
Tax Commissioner	8	7	0	1			
Vehicle Maintenance	6	6	0				4-6
Volunteer Fire Depts.	0	0	0				
<b>Special Revenue Funds</b>							
911 Center	18	18	0				
<b>Enterprise Funds</b>							
Airport	2	1	1				
Solid Waste	16	15	1				15
Water Works	27	26	1				2
<b>Total Employees</b>	<b>396</b>	<b>278</b>	<b>60</b>	<b>19</b>	<b>24</b>	<b>15</b>	<b>73-94</b>

As of July 1, 2020

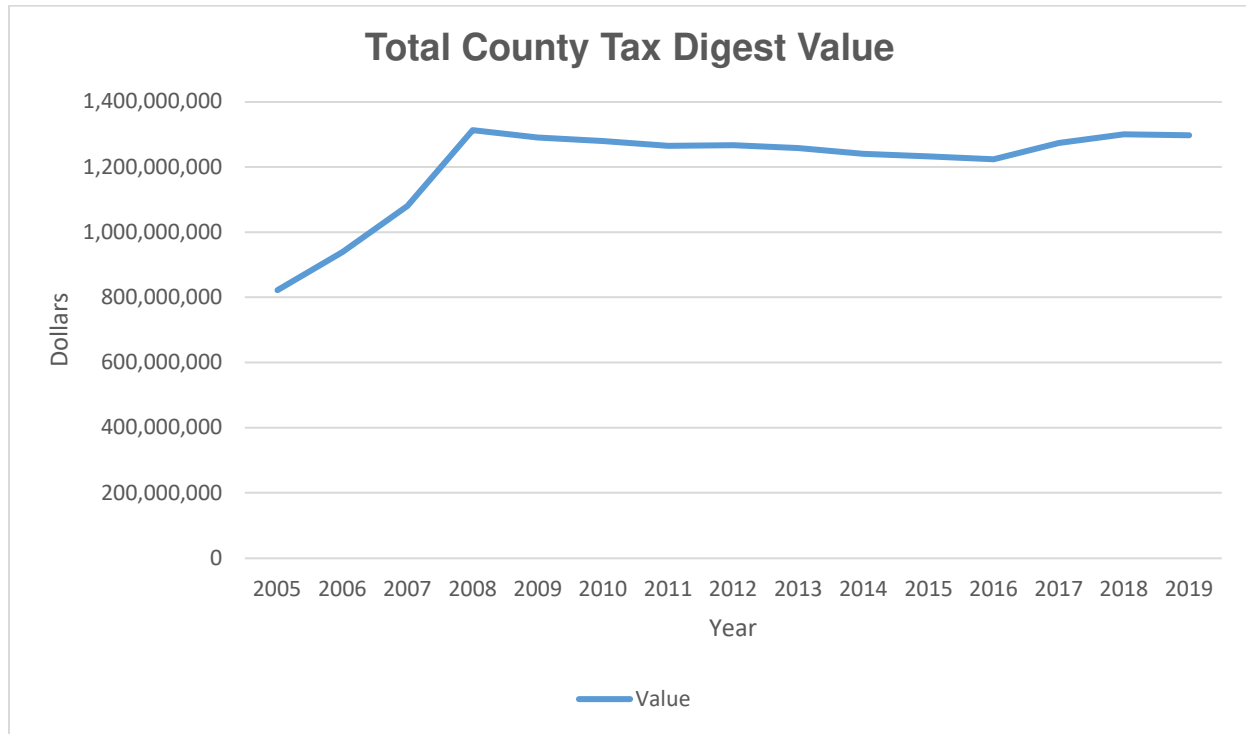
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<u>Year</u>	<u>Population</u>
1970	11,545
1980	15,464
1990	17,837
2000	23,797
2010	32,026
2020	41,001
2030	52,606

Harris County's 2019 population estimate is 35,236, a 10.1% increase from 2010.

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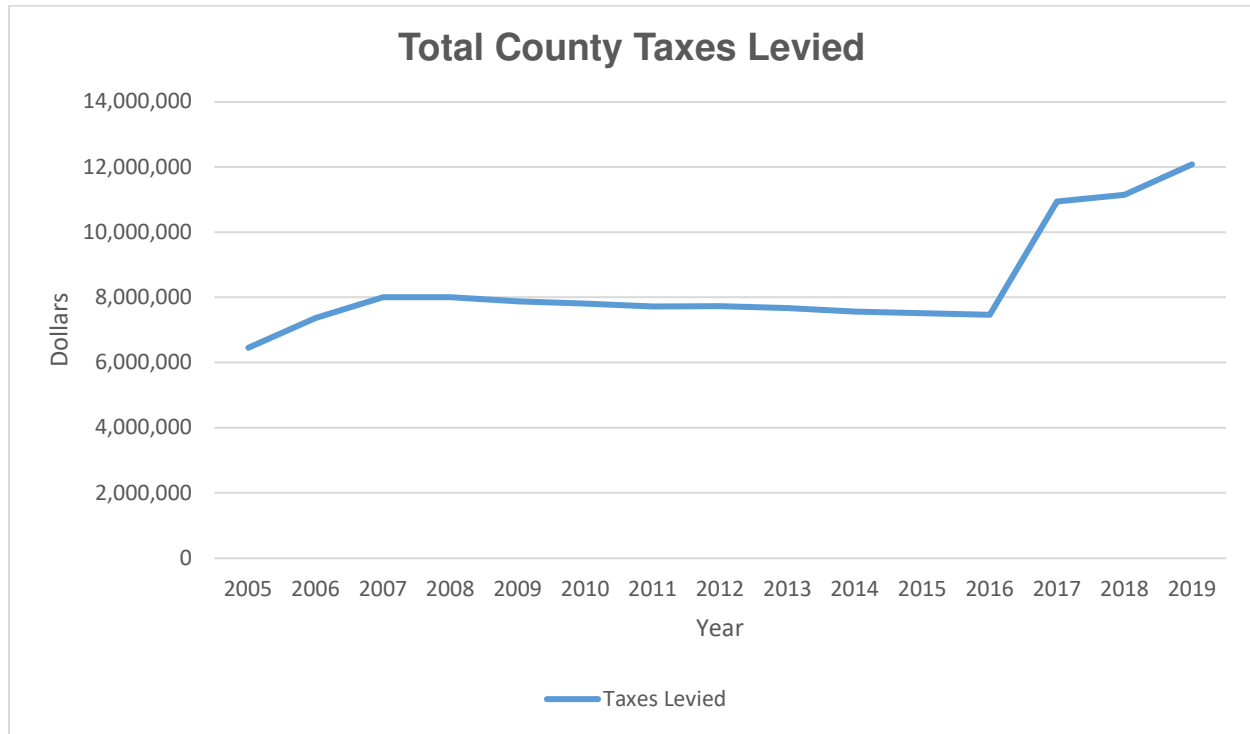


<u>Year</u>	<u>Total County Tax Digest Value</u>
2005	\$822,520,006
2006	938,525,860
2007	1,079,681,571
2008	1,313,180,610
2009	1,290,392,603
2010	1,279,715,455
2011	1,264,466,453
2012	1,266,739,959
2013	1,258,133,263
2014	1,239,965,382
2015	1,232,083,688
2016	1,223,323,808
2017	1,273,766,678
2018	1,299,620,271
2019	1,296,708,956*

\*does not include the reimbursement value of the Forest Land Protection Act

Source: Five Year History of Levy

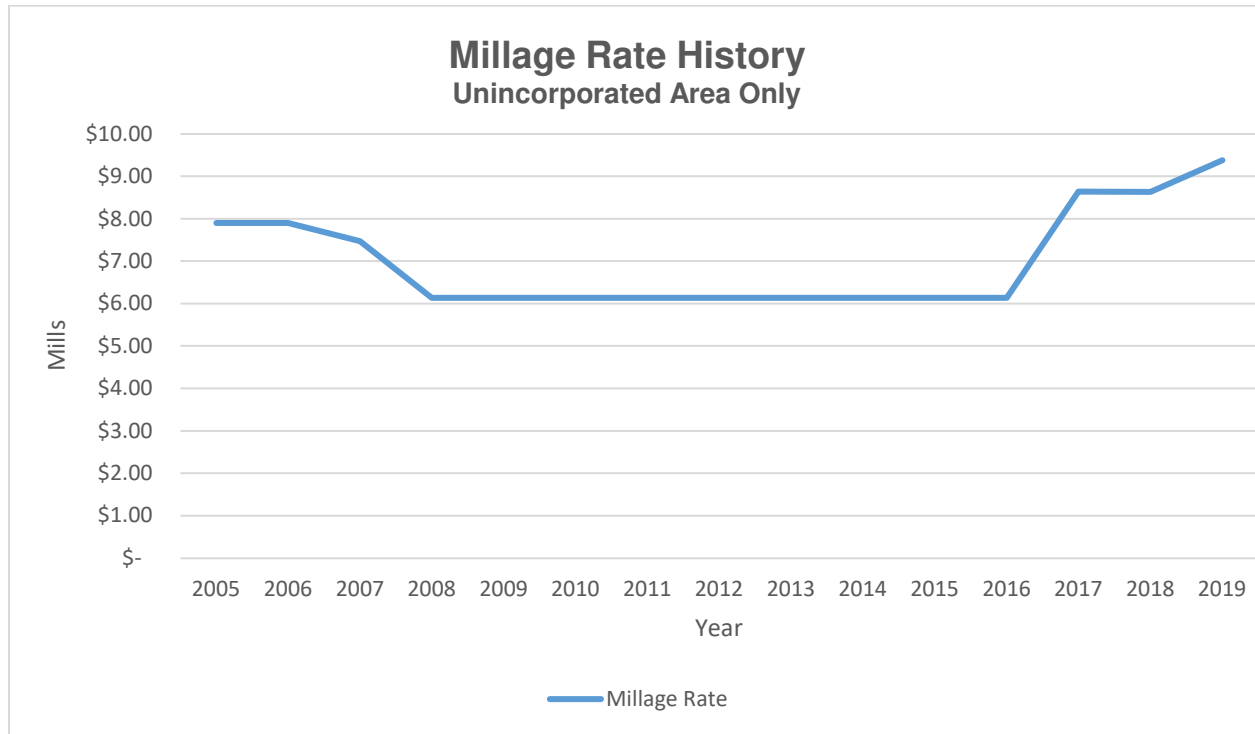
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<u>Year</u>	<u>Total County Taxes Levied</u>
2005	\$6,453,041
2006	7,368,979
2007	7,998,813
2008	8,005,653
2009	7,871,954
2010	7,806,571
2011	7,713,514
2012	7,724,759
2013	7,671,625
2014	7,561,435
2015	7,510,248
2016	7,463,561
2017	10,938,674
2018	11,148,455
2019	12,084,522

Source: Five Year History of Levy

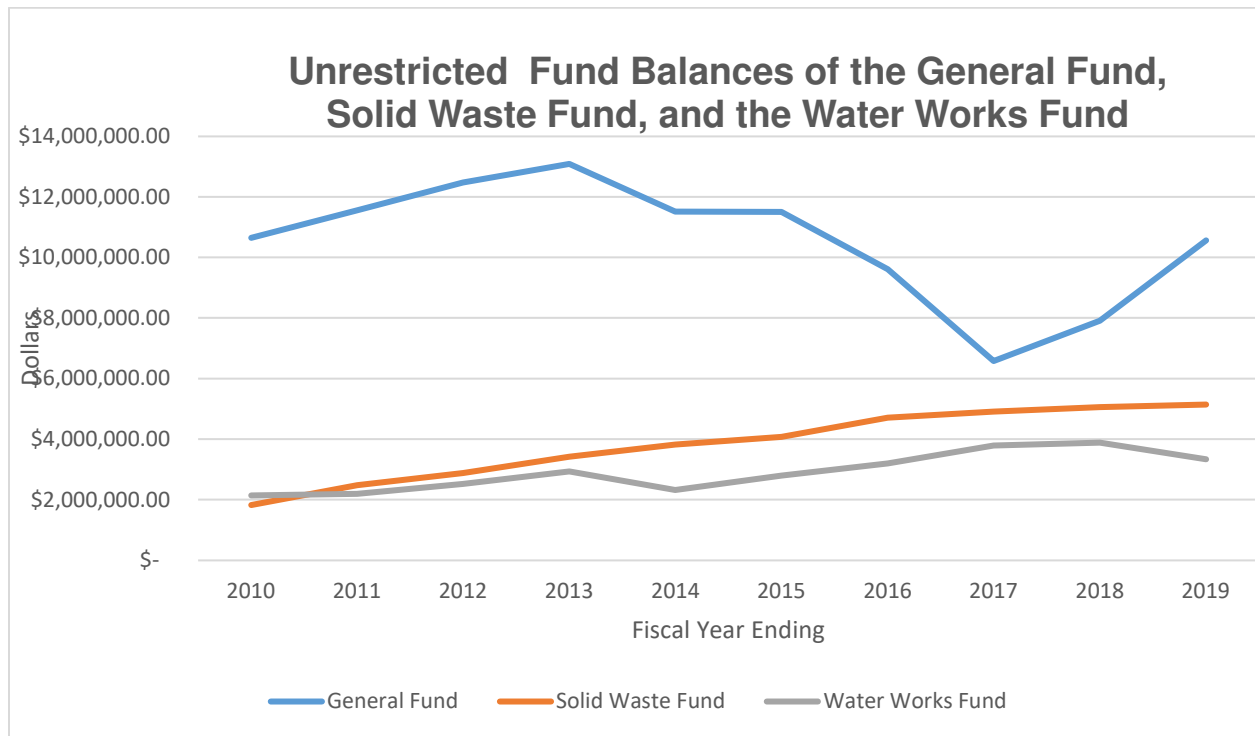
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<u>Year</u>	<u>Unincorporated Millage Rate</u>
2005	7.90
2006	7.90
2007	7.47
2008	6.14
2009	6.14
2010	6.14
2011	6.14
2012	6.14
2013	6.14
2014	6.14
2015	6.14
2016	6.14
2017	8.64
2018	8.63
2019	9.38

Source: Five Year History of Levy

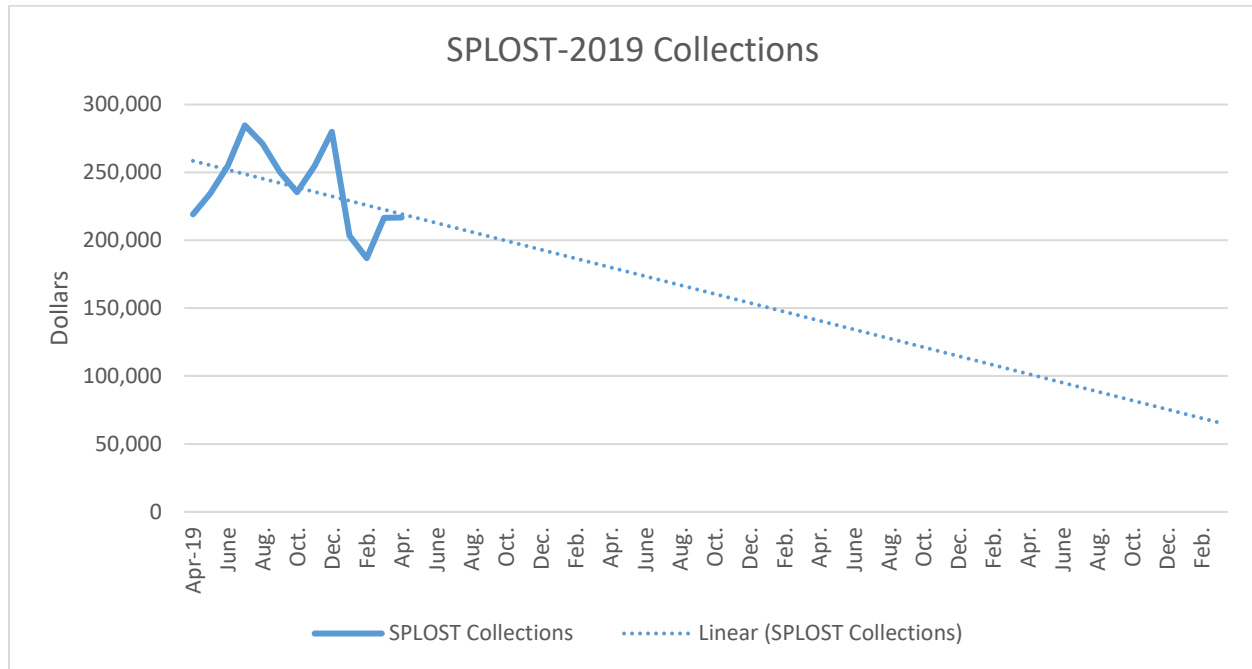
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Fiscal Year Ending	General Fund	Solid Waste Fund	Water Works Fund
2010	\$10,644,843	\$1,828,179	\$2,142,831
2011	11,558,308	2,478,279	2,190,459
2012	12,474,034	2,880,357	2,522,311
2013	13,094,136	3,417,080	2,935,638
2014	11,509,879	3,818,571	2,319,792
2015	11,499,343	4,073,803	2,791,941
2016	9,607,455	4,703,033	3,200,509
2017	6,584,917	4,906,862	3,788,923
2018	7,912,281	5,060,530	3,888,342
2019	10,562,849	5,148,979	3,334,080

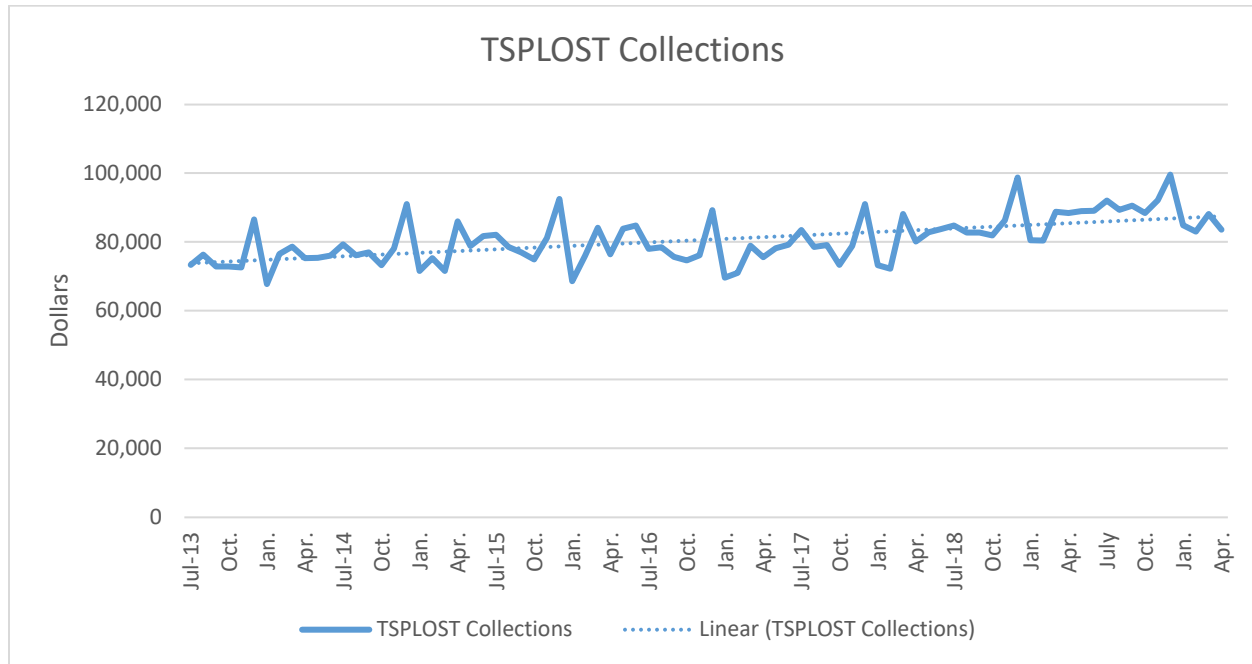


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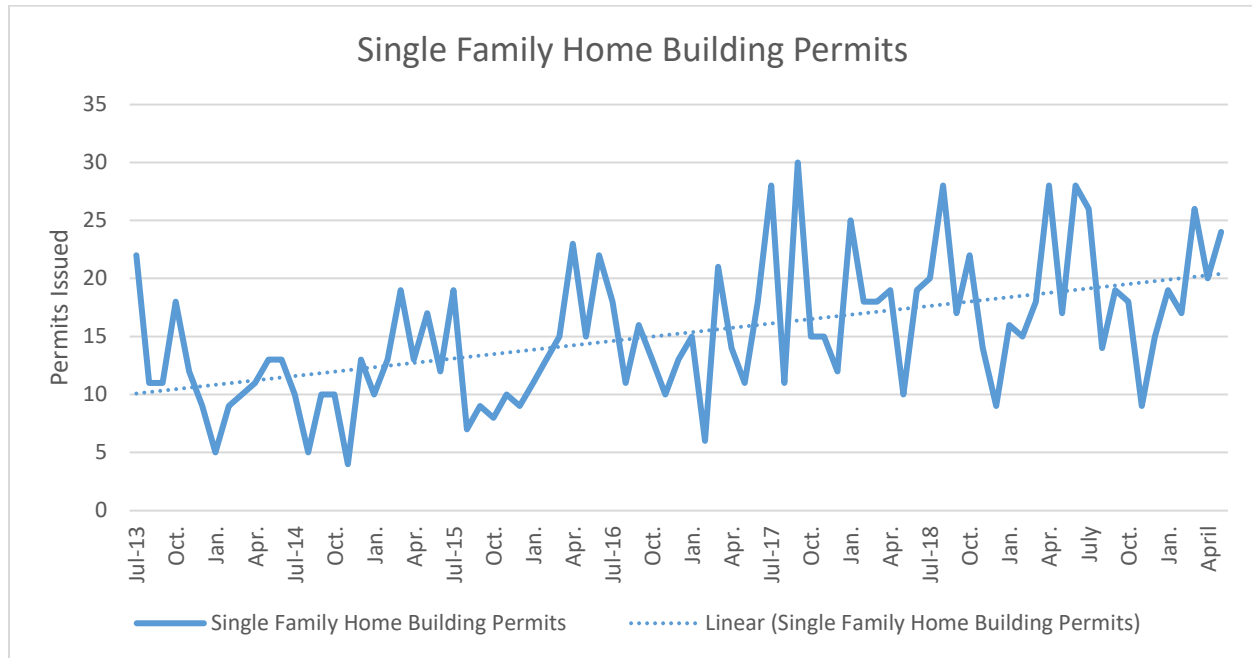
Month	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
July		284,693.42				
Aug.		271,165.55				
Sept.		250,300.43				
Oct.		235,377.50				
Nov.		254,618.28				
Dec.		279,830.34				
Jan.		203,178.91				
Feb.		186,822.88				
Mar.		216,560.26				
Apr.	218,979.06	216,723.22				
May	234,318.00					
June	254,280.87					
<b>Total</b>	<b>707,577.93</b>	<b>2,399,270.79</b>				
<b>Budget</b>	<b>600,000</b>	<b>2,500,000</b>				
<b>% Collected</b>	<b>118%</b>	<b>95.9%</b>				
<b>Total to Date - \$3,106,848.72 or an average of \$238,988 per month.</b>						
<b>FY 2018-19 monthly average - \$235,859</b>						
<b>FY 2019-20 monthly average - \$239,927</b>						
<b>Projected collections during the 72-month period - \$17,207,136 or 112.4% (\$15,300,000 budgeted)</b>						
<b>Collection period ends March 31, 2025. 13 of the 72 months have been collected or 18.05%.</b>						

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Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
July	73,293.75	79,301.77	82,115.26	77,943.73	83,443.31	84,736.38	91,988.07
Aug.	76,286.92	76,111.25	78,552.59	78,485.07	78,530.10	82,771.69	89,320.74
Sept.	72,913.25	76,940.46	76,920.89	75,669.23	79,063.32	82,712.97	90,581.20
Oct.	72,862.95	73,193.67	74,958.82	74,675.19	73,291.03	81,904.16	88,374.70
Nov.	72,551.85	78,038.94	81,135.23	76,152.86	78,803.63	86,293.98	92,088.47
Dec.	86,585.46	90,998.24	92,533.83	89,245.46	90,976.10	98,757.93	99,622.22
Jan.	67,836.18	71,602.51	68,628.32	69,645.07	73,224.45	80,522.34	84,887.25
Feb.	76,466.44	75,265.94	75,925.23	71,039.64	72,247.71	80,402.56	83,029.88
Mar.	78,601.60	71,599.02	84,103.83	78,896.55	88,109.01	88,751.64	88,130.47
Apr.	75,320.01	85,985.67	76,438.07	75,533.37	80,106.25	88,366.80	83,525.06
May	75,347.40	78,851.82	83,839.63	78,178.57	82,829.62	89,002.65	
June	76,025.45	81,750.86	84,799.86	79,152.41	83,732.75	89,092.73	
<b>Total</b>	<b>904,091.26</b>	<b>939,640.15</b>	<b>959,951.56</b>	<b>924,617.15</b>	<b>964,357.28</b>	<b>1,033,315.83</b>	<b>891,548.06</b>
<b>Budget</b>					<b>960,000</b>	<b>960,000</b>	<b>960,000</b>
<b>% Collected</b>					<b>100.5%</b>	<b>107.6%</b>	<b>92.9%</b>

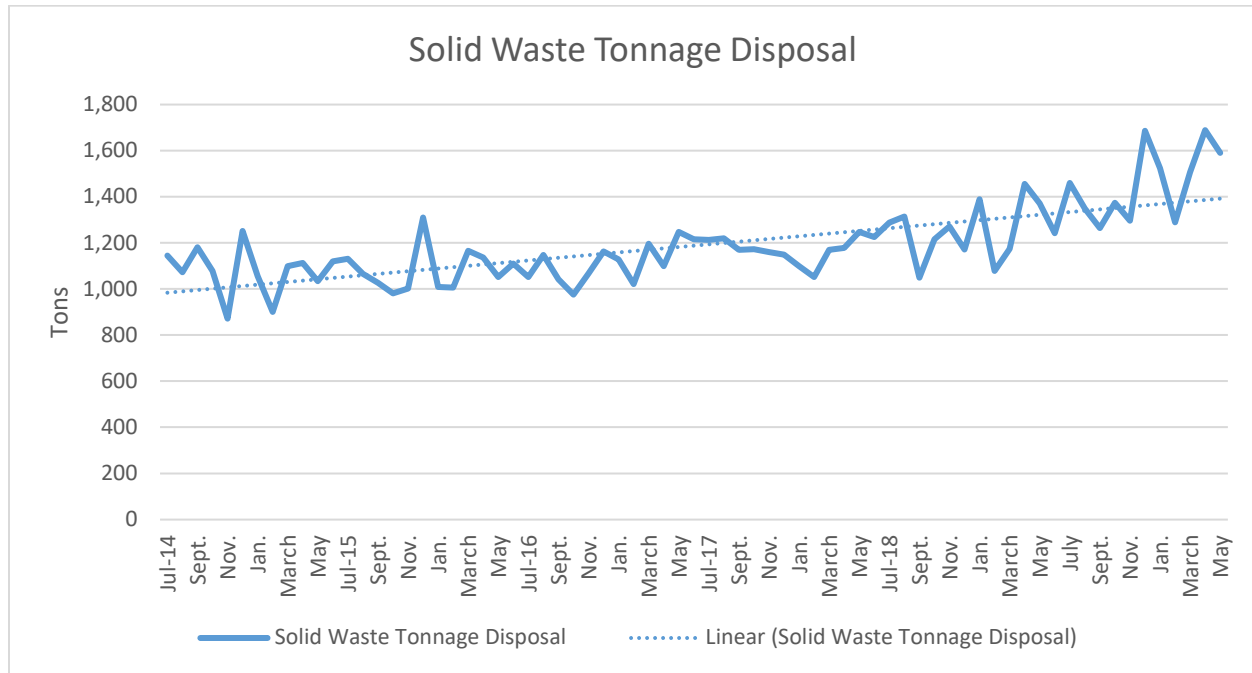
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Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
July	22	10	19	18	28	20	26
Aug.	11	5	7	11	11	28	14
Sept.	11	10	9	16	30	17	19
Oct.	18	10	8	13	15	22	18
Nov.	12	4	10	10	15	14	9
Dec.	9	13	9	13	12	9	15
Jan.	5	10	11	15	25	16	19
Feb.	9	13	13	6	18	15	17
Mar.	10	19	15	21	18	18	26
Apr.	11	13	23	14	19	28	20
May	13	17	15	11	10	17	24
June	13	12	22	18	19	28	
Total	144	136	161	166	220	232	207

Source: Community Development Department

## SELECTED GRAPH



Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
<b>July</b>	1,144.62	1,130.58	1,052.35	1,212.16	1,287.38	1,459.22
<b>Aug.</b>	1,072.24	1,065.33	1,147.43	1,219.47	1,313.72	1,348.43
<b>Sept.</b>	1,181.17	1,026.90	1,040.56	1,169.34	1,048.46	1,262.61
<b>Oct.</b>	1,077.75	980.69	974.66	1,171.84	1,214.68	1,373.33
<b>Nov.</b>	871.76	1,000.66	1,066.68	1,159.20	1,269.49	1,295.31
<b>Dec.</b>	1,250.77	1,308.53	1,163.04	1,149.49	1,171.32	1,686.42
<b>Jan.</b>	1,054.61	1,007.95	1,126.84	1,097.77	1,388.26	1,522.78
<b>Feb.</b>	900.24	1,004.78	1,021.48	1,050.59	1,078.43	1,287.89
<b>Mar.</b>	1,097.89	1,165.06	1,194.52	1,169.40	1,173.95	1,506.38
<b>Apr.</b>	1,112.93	1,135.65	1,099.43	1,178.11	1,454.94	1,688.73
<b>May</b>	1,032.65	1,051.84	1,247.32	1,246.82	1,371.46	1,589.44
<b>June</b>	1,118.58	1,108.78	1,214.79	1,224.94	1,242.28	
<b>Total</b>	<b>12,915.21</b>	<b>12,986.75</b>	<b>13,349.10</b>	<b>14,049.13</b>	<b>15,014.37</b>	<b>16,020.54</b>

# SELECTED GRAPH

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## Top Ten Property Tax Payers for 2019

No.	Tax Payer	Assessed Value	Original Bill Amount
1	Georgia Power	\$87,976,078	\$2,343,469
2	JCG Foods of Georgia, LLC	17,640,109	464,522
3	Callaway Gardens Resort, Inc.	13,001,085	346,349
4	Southern Natural Gas Co.	11,025,146	293,710
5	Daehan Solutions Georgia	9,273,695	247,051
6	Adient US LLC	7,900,632	170,296
7	Diverse Power, Inc.	7,790,478	206,506
8	Edgar Hughston Builder, Inc.	6,911,061	187,240
9	Rogers Metal Craft, Inc.	6,196,711	99,960
10	Weyerhaeuser Company	4,930,205	92,842
<b>Total</b>		<b>\$172,645,200</b>	<b>\$4,451,945</b>

Source: Tax Commissioner's Office

# HARRIS COUNTY GOVERNMENT OFFICIALS

## **Elected Officials**

Becky Langston, Chairman  
Andrew Zuerner, Vice-Chairman  
Susan Andrews, Commissioner  
Rob Grant, Commissioner  
Harry Lange, Commissioner  
Gil McBride, Superior Court Chief Judge  
Ben Land, Superior Court Judge  
Maureen Gottfried, Superior Court Judge  
Arthur Smith, III, Superior Court Judge  
William Rumer, Superior Court Judge  
Bobby Peters, Superior Court Judge  
Ron Mullins, Superior Court Judge  
Stacy Haralson, Clerk of Superior Court  
Thomas Lakes, Probate Court Judge  
Jennifer Webb, Magistrate Court Judge  
Julia Slater, District Attorney  
Mike Jolley, Sheriff  
Vickie Jamerson, Tax Commissioner  
Joe Weldon, Coroner

## **Appointed Officials**

Randall Dowling, County Manager  
Nancy McMichael, County Clerk / Assistant County Manager  
Russell Britt, County Attorney  
Sherrail Jarrett, Board of Elections & Registration  
Wayne Morris, Chief Appraiser  
Joey Loudermilk, Juvenile Court Judge  
Warner Kennon, Juvenile Court Judge

## **Department Directors**

Clint Chastain, Chief Financial Officer  
Jamie Webb, Facilities Maintenance Director  
Bucky Searcy, EMS Director  
Monty Davis, E911/EMA Director  
Cynthia Nelson, Prison Warden  
Mike Brown, Public Works Director  
Bobby Ammons, Vehicle Maintenance Director  
Ronnie Duke, Solid Waste Director  
Stephen Waskey, Parks & Recreation Director  
Brian Williams, Community Development Director  
Ronnie Pendergrass, Airport Director  
Jeff Culpepper, Water Works Director  
Alex Santiago, Information Technology Director



**Harris County Board of Commissioners**

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Hamilton, Georgia 31811  
(706) 628-4958

[www.harriscountyga.gov](http://www.harriscountyga.gov)