

# FY 2021-22 ANNUAL BUDGET

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*Harris County Courthouse*

## HARRIS COUNTY, GEORGIA

# **FY 2021-22 ANNUAL BUDGET**

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## **BOARD OF COUNTY COMMISSIONERS**

Andrew Zuerner, Chairman  
Rob Grant, Vice-Chairman  
Susan Andrews, Commissioner  
Bobby Irions, Commissioner  
Becky Langston, Commissioner

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Randall Dowling, County Manager  
Nancy McMichael, County Clerk/Assistant County Manager  
Clint Chastain, Chief Financial Officer  
Christy Searcy, Finance Department  
Kris Summerall, Human Resources

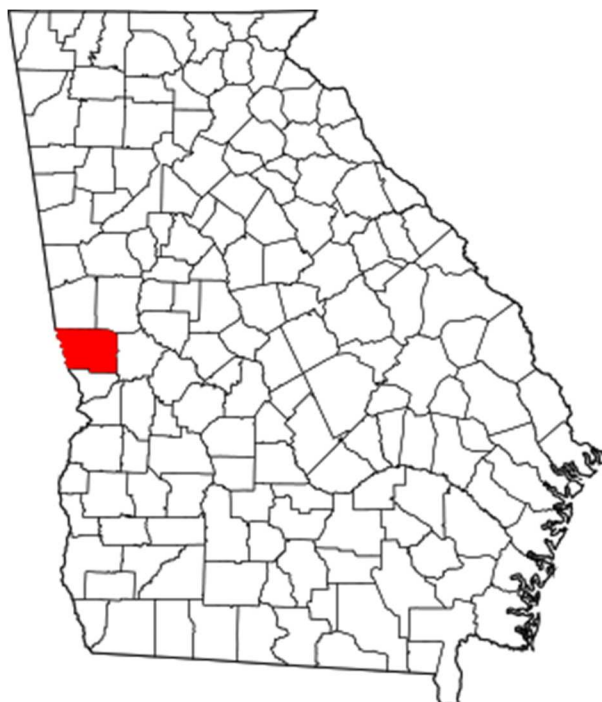


# **HARRIS COUNTY BOARD OF COMMISSIONERS**

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*From Left to Right: Rob Grant, Becky Langston, Andrew Zuerner, Susan Andrews, and Bobby Irions*



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# FY 2020-21 ACCOMPLISHMENTS

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1. Purchased replacement vehicles for various departments including Community Development, Facilities Maintenance, Tax Assessors' Office, Public Works, Water Works, two ambulances for EMS, and two garbage trucks for Solid Waste.
2. Installed a replacement telephone system for the Courthouse, Administration Building, Community Development, Extension Service, Sheriff's Offices, and EMS Headquarters.
3. Purchased new and replacement equipment for various departments including servers for Information Technology, live-stream/recording equipment for the commission chambers, jaws of life tools for EMS, roof top air conditioning unit for the Courthouse, kitchen equipment for the Prison, consoles and servers for the 911 Center, and software for Community Development covering business licenses, building permits, and building inspections.
4. Disposed of the old 10,000 gallon underground gasoline storage tank since the county converted to the WEX fuel fleet card system during the previous year.
5. Resurfaced 7.7 miles of nine county roads including Janee's Way, Daniels Court, Williams Court, Kristi Lynn's Way, Kristi Lynn's Court, Grey Smoke Trail, Grey Smoke Loop, Harrisville Road, and Lewis Bryant Road using state LMIG funds and SPLOST-2014 funds.
6. Restriped 24 county roads (51.5 miles) using SPLOST-2014 funds.
7. Repaired five county bridges including Oak Mountain Road bridge over Sparks Creek, Whitesville Road bridge over Standing Boy Creek, Middlebrooks Road bridge over Little Mountain Creek, Jordan Road bridge over Mulberry Creek, and Barnes Mill Road bridge over Little Palmetto Creek using SPLOST-2014 funds.
8. Patched six county roads due to pipe replacements including Brown Creek Road, Boyd Branch Drive, Palmetto Creek Road, Hamilton Pleasant Grove Road, O Street, and Gatlin.
9. Completed the Melody Lakes dam construction project to comply with the state's Safe Dams Act.
10. Constructed the turn lane, repaired the internal roads from the 2019 tornado, and generally cleaned up Ellerslie Park.
11. Constructing Phase IV of the Man O' War Railroad Recreation Trail from the Mountain Creek Inn to the Callaway Country Store including the renovation of the railroad bridge over U.S. 27 using TSPLOST funds.
12. Installing lights on the soccer fields.
13. Conducted a scrap tire amnesty event and collected 24 tons of tires or about 2,100 tires using a \$4,599 state grant.
14. Continued the water meter replacement project using a GEFA loan.
15. Began the design of a new Water Works Administration Building.
16. Conducted quarterly retreats to discuss and plan future county goals.

# **FY 2020-21 ACCOMPLISHMENTS**

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17. Began the renovation of the old library to use as a community medical clinic using donated funds.
18. Began and completed an assessment of the courthouse to determine needed repairs and renovations.
19. Updated and organized the county's land use codes into a modern Unified Development Code (UDC).
20. Updated the county's Hazard Mitigation Plan as required by the state using federal and state funds.
21. Completed and fully implemented the \$2M employee compensation study prepared by the Carl Vincent Institute of Government (CVIOG).
22. Accepted and implemented a \$1.6M federal CARES Act grant to fund the salaries of public safety employees.
23. Began the year long process to prepare an impact fee study for parks and recreation needs and public safety needs to determine if impact fees are feasible for the county.
24. Submitted various transportation projects to the River Valley Regional Commission Round Table to include in the referendum that is scheduled for March 2022 to continue the TSPLOST for another ten years after the current one ends on December 31, 2022.
25. Responded to and successfully navigated the COVID-19 global pandemic and kept the county and its employees safe and protected.

# HARRIS COUNTY HISTORY

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Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908.



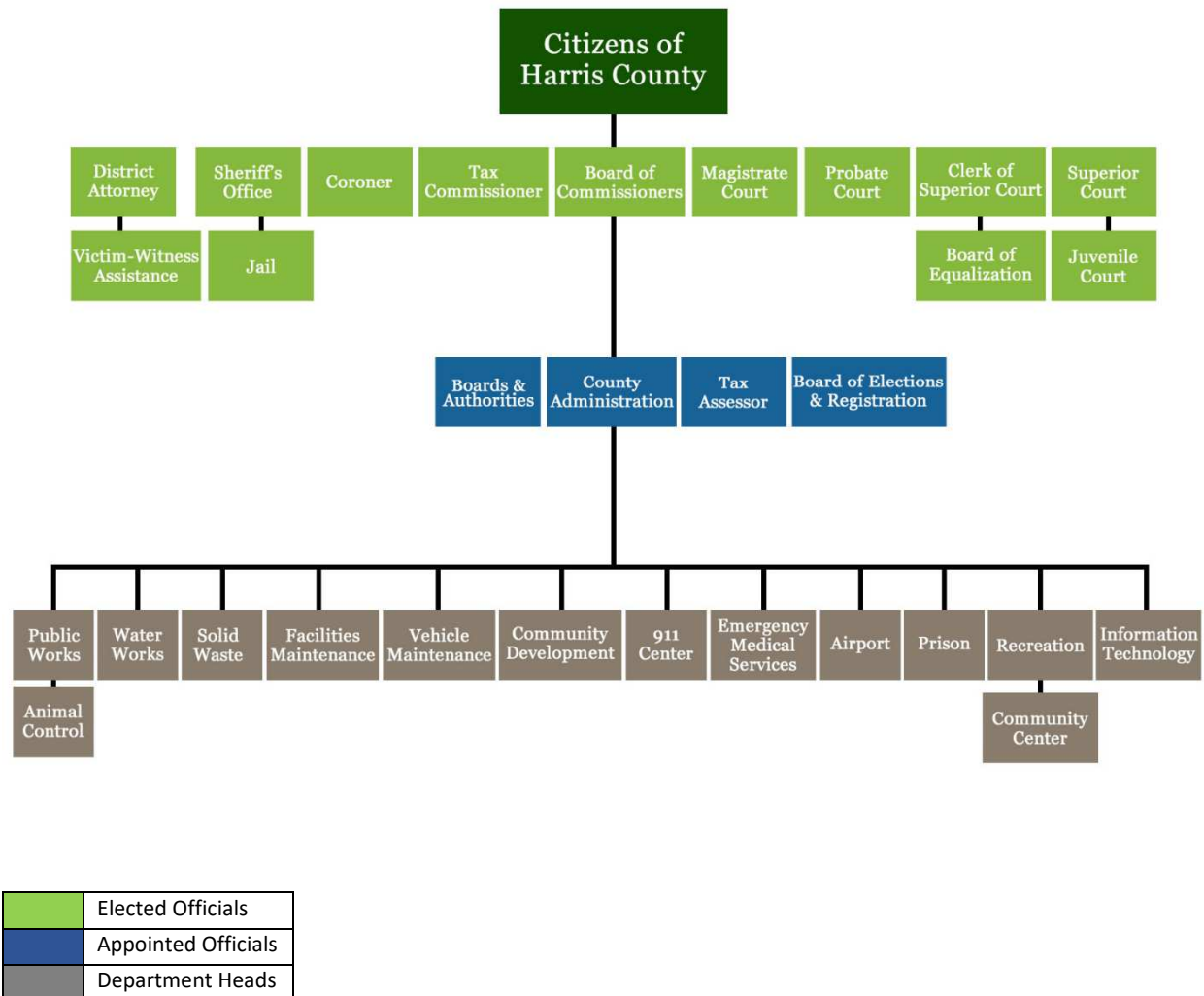
The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.

Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Arctic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.



# HARRIS COUNTY ORGANIZATION



# FY 2021-22 BUDGET CALENDAR

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January / February 2021	Board of Commissioners conducts budget retreat to outline the general goals for the upcoming fiscal year.
March 1, 2021	Budget instructions sent to department directors, elected officials, and outside agencies.
March 12, 2021	All budget information is submitted to the County Manager.
March 15-26, 2021	County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 29-April 30, 2021	County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.
May 4, 2021	Proposed budget submitted to the Board of Commissioners (included in agenda package) and budget workshop #1.  Copy of proposed budget displayed in the County Administration Building and on the county's web site.  Copy of proposed budget sent to the Harris County Journal.
May 18 & May 25, 2021	Budget workshops #2 and #3 conducted with the Board of Commissioners and county staff to discuss the proposed budget.
May 6,13 & 20, 2021	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.
June 1, 2021	Budget public hearing #1 to obtain citizen comments (during commission meeting).
June 3, 2021	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.
June 15, 2021	Budget public hearing #2 and adoption of the budget resolution (during commission meeting).
July 1, 2021	FY 2021-22 budget in effect through June 30, 2022.

# FY 2021-22 BUDGET RESOLUTION

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**WHEREAS**, the county's fiscal year begins July 1 and ends June 30, and

**WHEREAS**, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

**WHEREAS**, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

**WHEREAS**, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

**WHEREAS**, the County Manager submitted the proposed budget to the Board of Commissioners on May 4, 2021, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

**WHEREAS**, the Board of County Commissioners conducted public hearings on June 1 and June 15, 2021 to discuss the proposed budget, and

**WHEREAS**, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

**WHEREAS**, the Board of Commissioners adopted the budget resolution on June 15, 2021 as follows:

General Fund Expenditures	\$26,899,030
Special Revenue Fund Expenditures	\$ 5,211,000
Capital Project Fund Expenditures	\$14,762,512
Debt Service Fund Expenditures	\$ 143,958
Enterprise Fund Expenditures	\$ 9,925,432
Less Interfund Transfers	<u>\$ (6,855,260)</u>
Total Annual Budget	\$50,086,672

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners hereby adopts the FY 2021-22 annual budget as provided herein.

**THEREFORE, BE IT FURTHER RESOLVED**, that it is anticipated that the Insurance Premium Tax will be collected at a rate of \$2,100,000 and in accordance with O.C.G.A. 33-8-8.3, that amount shall be separated from other funds and shall be expended as follows:

Service	FY 2021-22 Budgeted Expenditures	FY 2021-22 Budgeted Revenues	Insurance Premium Tax	Other General Fund Revenues
EMS	2,848,550	850,000	1,240,739	757,811
Vol. Fire Dept.	413,334	0	180,035	233,299
E-911	1,559,400	700,400	679,226	179,774
Total	4,821,284	1,550,400	2,100,000	1,170,884

# FY 2021-22 BUDGET RESOLUTION

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SO RESOLVED THIS 15<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
Andrew Zuerner, Chairman

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Rob Grant, Vice-Chairman

\_\_\_\_\_  
Susan Andrews, Commissioner

\_\_\_\_\_  
Bobby Irions, Commissioner

\_\_\_\_\_  
Becky Langston, Commissioner

# HARRIS COUNTY, GEORGIA

## MEMORANDUM

To: Board of County Commissioners  
Subject: FY 2021-22 Proposed Annual Budget  
Date: May 4, 2021

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Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2021-22 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2021 and ends on June 30, 2022. The budget contains the collective input from all county department directors, elected officials, and outside agencies.

### **Local Economic Climate**

The FY 2021-22 proposed budget was prepared during the COVID-19 global pandemic with temporary government restrictions in place such as social distancing, closure of many businesses, and shortage of materials. These restrictions and their durations have resulted in a high degree of uncertainty relative to next year's sales tax collections, hotel/motel tax collections, building permit revenue, property tax revenue, federal assistance, and the local unemployment rate. This high level of uncertainty combined with the following current local and national economic statistics were considered when preparing this proposed budget:

- The county's population has increased from 31,944 in 2010 to 35,236 in 2019, an increase of 10.3%.
- The county's single-family home building permits and their values have been increasing over the previous several years. The county is now issuing over 200 building permits per year for new single-family homes.
- The county's solid waste tonnage collections have increased from 12,915 tons during FY 2014-15 to a projected 19,000 tons for FY 2020-21, an increase of 47%.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been increasing for the previous few years.
- The county's tax digest values decreased every year except one from 2009 to 2016. The 2017 tax digest saw a 1.8% increase, the 2018 tax digest saw a 1.9% increase, the 2019 tax digest saw a 3.1% increase, and the 2020 tax digest saw a 3.6% increase.
- The General Fund unrestricted fund balance increased each year from 2010 to 2013 when it reached a peak of \$13,094,136 but declined each year thereafter until 2017 when it reached a bottom of \$6,584,917, a decrease of 50%. The 2018 unrestricted fund balance increased to \$7,912,281, an increase of 20.2%, the 2019 unrestricted fund balance increased further to \$10,562,849, an increase of 33.5%, and the 2020 unrestricted fund balance increased to \$16,331,486, an increase of 55%.
- The county's property tax millage rate of 6.14 remained unchanged since 2008. The millage rate was increased to 8.64 in 2017, decreased to 8.63 in 2018, and increased again to 9.38 in 2019 and remained stable in 2020.
- The local unemployment rate has declined since January 2010, spiked to 7.2% in May 2020, and is now 3.1% as compared to the state rate of 4.8% and the national rate of 6.2%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, 2.4% in 2018, 1.8% in 2019, and 1.2% in 2020.



# BUDGET MESSAGE

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## **Budget Overview**

The county's all-fund proposed budget for FY 2021-22 totals \$46,346,250, an increase of \$4,149,968 (9.8%) from the previous fiscal year's amended budget. The proposed budget contains a 2% cost of living allowance and 1% longevity allowance effective July 1, 2021 at a cost of approximately \$530,000. To keep the employee health care cost as reasonable as possible, the county's health care broker sought competitive proposals. Based on that process, the insurance carrier is anticipated to remain as Cigna with no plan changes but with a 25% increase in premiums. This additional health care cost is expected to be borne by the county with no changes in cost to the employees. In addition, dependent health coverage is budgeted to be about 60%. The proposed budget does not contain a tax increase but assumes the millage rate will not be rolled back. The entire budget is detailed by Fund as follows:

## **General Fund**

The General Fund totals \$26,928,475, an increase of \$1,161,651 (4.5%) from the previous fiscal year's amended budget. This increase is being funded primarily with General Fund reserves. Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year.

### **Administration**

- \$12,000 to update the county's website.
- \$9,000 for two replacement computers, two fire proof filing cabinets, and a replacement printer and scanner.

### **Board of Commissioners**

- \$5,000 for replacement chairs in the commission meeting room.

### **Board of Elections & Registration**

- For FY 2021-22, only one election is scheduled to occur – the May 2022 General Primary.
- \$20,000 for a maintenance agreement for the new voting equipment.
- \$4,000 to hire technical support to perform logic and accuracy testing.
- \$28,000 to hire poll workers and other workers to assist in the one election.

### **Board of Equalization**

- Board member fees are increasing from \$50 to \$100 per meeting.

### **Clerk of Superior Court**

- Juror fees are increasing from \$30 to \$50 per day.

### **Community Center**

- \$24,000 to conduct various classes with instructors such as fitness classes, summer camp classes, and day camp classes at the center.
- \$10,000 in small equipment for replacement computers, chairs, tables, and other needed small equipment.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Community Development

- \$75,020 (salary and benefits) for a new full-time building inspector position to handle the expected growth in residential building permits.
- \$70,000 to complete the impact fee study.
- \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the new updated land use codes for about 48 hours per month.
- \$30,000 for a new truck for the new building inspector position.

#### Coroner

- The coroner's salary is set by local legislation. The last time the coroner's salary was set was during the 2008 General Assembly at \$12,000 per year and became effective on January 1, 2009. The coroner is requesting the Board to request the county's local legislative delegation to introduce local legislation to increase his salary during the 2022 session of the General Assembly.

#### Emergency Medical Services

- \$20,500 per year over a four year period to purchase six replacement automated CPR devices (Lucas Device) including trade-in values, 0% interest rate through the company, and a four year warranty. The total amount is \$82,000.

#### Facility Maintenance

- \$50,120 (salary and benefits) for a new full-time facility maintenance technician to assist with building maintenance.

#### Information Technology

- \$45,000 for the annual email subscription.
- \$35,000 for various maintenance agreements for fire wall security and off-site back up services.
- \$42,000 to have a more robust layered county-wide security approach to guard against outside threats including external and internal anti-virus protection systems and email and internet filter systems.
- \$10,000 for a replacement telephone system using VOIP technology for the Prison, Public Works, NRCS Office, Facilities Maintenance, Vehicle Maintenance, and Water Works.
- \$5,200 for two large monitors and IT connections to be used in the commission chambers for commission meetings, Magistrate Court, and others.

#### Magistrate Court

- \$8,500 for replacement computers and other small equipment.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Prison

- \$3,400 for a GDOC mandated Prison Rape Elimination Act (PREA) audit, which occurs every three years.
- \$4,500 for a replacement heating system for the inmate dormitories.
- \$145,000 for a roof replacement.
- \$5,200 for a replacement ice machine.
- \$9,500 for replacement double stacked inmate lockers.

#### Probate Court

- Postage expenses and general office supplies expenses have increased due to more weapon carry permit applications.

#### Public Works

- \$64,465 (salary and benefits) for a new full-time construction inspector position to conduct more road and development inspections.
- \$92,000 for two replacement F-350 crew cab flatbed pick-up trucks.
- \$36,000 for a new F-250 crew cab pick-up truck for the new construction inspector position.
- \$88,000 for a new rubber-tired backhoe.
- \$100,000 for a new skid steer with attachments to be used by many departments.

#### Recreation

- \$45,720 (salary and benefits) for a new full-time park maintenance technician for Ellerslie Park to develop the park further by clearing, burning, and landscaping the park to get the park ready for opening in late 2021 or early 2022. This position will also have an inmate work detail daily to assist in the park's development.
- Electricity expenses have increased due to the installation of new lighting fixtures at the soccer complex.
- \$350,000 to further develop Ellerslie Park by constructing a new pavilion with restrooms, storage building, 200 feet of pedestrian bridges in the swampy areas around the lake to make a loop pedestrian trail around the lake, 200 feet of boardwalk along the lake with a dock, two entrance gates, monument signage, and directional signage. In-house crews will be used to the extent possible.
- \$10,000 for a new commercial mower and trailer for Ellerslie Park.
- \$48,000 for a pick-up truck and ATV for Ellerslie Park.
- \$36,000 for a replacement inmate transport van.

#### Sheriff's Office

- \$120,500 for two replacement Sheriff vehicles.

#### Superior Court

- \$4,500 to install glass partitions in the courtroom for COVID safety.

# BUDGET MESSAGE

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## Budget Overview

### **General Fund**

#### Tax Assessor

- Board member fees are increasing from \$75 to \$100 per meeting.
- \$2,600 for computers.
- \$22,000 for the third and last installment for the aerial flight that was performed during early 2020.

#### Vehicle Maintenance

- \$6,000 for a replacement diesel powered hot water pressure washer.
- \$48,000 for a replacement service truck.

### **Special Revenue Funds**

The Special Revenue Funds total \$5,211,000, an increase of \$2,949,662 (130%) from the previous fiscal year's amended budgets. They are the CARES/ARP Grant Fund (\$3,400,000), Confiscated Assets Fund (\$15,000), County Jail Fund (\$65,000), County Law Library Fund (\$24,000), Drug Abuse Treatment & Education Fund (\$28,000), Emergency Telephone System Fund (\$1,559,400), Hotel/Motel Tax Fund (\$80,500), and the Local Victim Assistance Program Fund (\$39,100). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### CARES/ARP Grant Fund

- \$3,400,000 to construct capital projects in accordance with federal ARP Act regulations.

#### County Jail Fund

- \$65,000 in indirect cost allocation is transferred from this Fund to the General Fund to pay for operating expenditures of the county jail and prison.

#### Emergency Telephone System Fund

- The Emergency Telephone System Fund is balanced by a \$859,000 transfer in from the General Fund.

### **Capital Project Funds**

The Capital Project Funds total \$7,604,345, a decrease of \$720,330 (-8.7%) from the previous fiscal year's amended budgets. They are the Public Improvements Authority Fund (\$1,356,810), TSPLOST-2013 Fund (\$1,475,000), SPLOST-2019 Fund (\$3,547,535), and the Rails to Trails Project Fund (\$1,225,000). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### Public Improvements Authority Fund

- \$622,392 (principal and interest) to continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund.
- \$733,868 (principal and interest) to continue the debt payments for the Community Center paid by SPLOST-2019.

# BUDGET MESSAGE

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## **Budget Overview**

### **Capital Project Funds**

#### TSPLOST-2013 Fund

- \$100,000 for the required 10% LMIG match and any bid overages.
- \$150,000 to patch various county roads.
- \$1,225,000 to continue Phase IV of the Man O' War Railroad Recreation Trail an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail, rehabilitate the railroad bridge over U.S. 27, and acquire trail furniture and interpretive signage.

#### SPLOST-2019 Fund

- \$100,000 for architectural and engineering consultants to assist with the public works facility and courthouse renovation projects as needed.
- \$150,000 to replace the roof and exterior HVAC system at the old library in accordance with the MOU with Mercer Medicine, LLC.
- \$450,000 for a new public works facility (Phase I).
- \$1,300,000 for courthouse renovations.
- \$166,667 (\$16,667 each) for volunteer fire department equipment.
- \$240,000 for Sheriff Office vehicles.
- \$407,000 allocations to the cities for their projects.
- \$733,868 transfer to the Public Improvements Authority Fund to pay the annual debt payment (principal and interest) for the Community Center.

#### Rails to Trails Project Fund

- \$15,000 for the consulting engineer to provide construction administration services for Phase IV of the Man O' War Railroad Recreation Trail.
- \$1,210,000 to continue Phase IV of the Man O' War Railroad Recreation Trail an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail, rehabilitate the railroad bridge over U.S. 27, and acquire trail furniture and interpretive signage.

### **Debt Service Fund**

The Debt Service Fund totals \$143,958, the same as last year's budget. Listed below are the major or new expenses that are being proposed for the upcoming fiscal year.

#### Callaway Conservation Easement Fund

- \$143,958 to continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation.



# BUDGET MESSAGE

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## Budget Overview

### **Enterprise Funds**

The Enterprise Funds total \$9,898,732, an increase of \$992,693 (11.1%) from the previous fiscal year's amended budgets. They are the Airport Fund (\$538,100), Solid Waste Fund (\$2,745,180), and the Water Works Fund (\$6,477,152 for the Water Department and \$138,300 for the Waste Water Department). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

#### Airport Enterprise Fund

- Hanger rental fees will increase beginning January 1, 2022. The fee for the small hangars (10) will increase from \$165 to \$190 (15%) and the fee for the large hangars (19) will increase from \$215 to \$270 (26%). These hangar fees have not been changed since at least 2008.
- \$10,000 for the airport consultant to conduct a runway extension justification study.
- \$6,500 for a new finish mower attachment, three new picnic tables, and two replacement computers/monitors for pilots' use.
- \$5,500 for a replacement 30 foot tower to improve radio communications and extend radio range from the terminal to aircraft.
- \$8,000 for a used forklift to begin a demonstration project to unload cargo from airplanes destined for the Kia automotive plant.

#### Solid Waste Enterprise Fund

- \$33,000 to repair metal panels and angle iron on the transfer station.
- \$3,000 for a replacement air compressor and other items.
- \$250,000 to reconstruct the Cataula collection site to add additional capacity.
- \$150,000 for a replacement building adjacent to the transfer station.
- \$240,000 for a replacement garbage truck.
- \$215,000 for a replacement roll-off truck.
- \$7,000 for a replacement receiving container.
- \$35,000 for a replacement compactor for the Cataula collection site.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.

#### Water Works Enterprise Fund

- \$30,000 for the consultant to prepare a five-year water and waste water master plan to guide the county's future growth.
- \$242,000 for water tank and financial software maintenance.
- \$1,200,000 for a replacement customer service building.
- \$60,000 for general water system improvements.
- \$10,000 for general water plant improvements.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.
- \$622,392 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.
- A Waste Water Department is being created to operate the sewer line for the Grove Development that is being activated for the first time - \$138,300.

# BUDGET MESSAGE

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## Budget Overview

### **Interfund Transfers**

Interfund Transfers total \$3,440,260. These transfers include:

- \$859,000 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$622,392 transfer out from the Water Works Enterprise Fund to the Public Improvements Authority Capital Project Fund to pay debt payments on the 2012 revenue bonds.
- \$1,225,000 transfer out from the TSPLOST-2013 Fund to the Rails to Trails Project Fund to continue the trail project an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail, rehabilitate the railroad bridge over US 27, and acquire trail furniture and interpretative signage.
- \$733,868 transfer out from the SPLOST-2019 Fund to the Public Improvements Authority Capital Project Fund to pay debt payments for the Community Center.

### **County Manager's Reductions**

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced departmental requests by \$655,629 in the General Fund, \$630,000 in the Emergency Telephone System Fund, \$55,775 in the Airport Fund, and \$132,000 in the Water Works Fund for a total of \$1,473,404 by recommending the following reductions:

#### Animal Control

- \$48,620 (salary and benefits) was eliminated for a full-time animal control officer position.
- \$200 was reduced for uniform expenses.
- \$56,000 was eliminated for a 30x30 building for additional kennel space and restroom.

#### Board of Elections and Voter Registration

- \$26,931 (salary and benefits) was eliminated to increase the existing part-time administrative assistant position to full-time.

#### Community Center

- \$49,720 (salary and benefits) was eliminated for a new full-time program coordinator position.
- \$3,625 was reduced for technical services-maintenance agreements expenses.
- \$12,000 was reduced for general program supplies.
- \$20,000 was eliminated for a paved walking loop around the Community Center.
- \$20,000 was eliminated to replace the classroom and meeting room flooring.
- \$40,000 was eliminated for an exterior playground at the Community Center.

#### Community Development

- \$17,360 (salary and benefits) was eliminated for a part-time administrative assistant position.

#### Coroner

- \$100,000 was eliminated for a morgue facility.

# BUDGET MESSAGE

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## Budget Overview

### County Manager's Reductions

#### Facilities Maintenance

- \$9,500 was eliminated for a 20 foot one-man lift.

#### Probate Court

- \$2,500 was reduced for general supplies-office expenses.
- \$500 was eliminated for food.

#### Recreation

- \$16,920 (salary and benefits) was eliminated for a part-time park maintenance technician.
- \$13,000 was reduced for contract labor expenses.
- \$1,000 was reduced for general supplies-tires expenses.
- \$78,000 was eliminated for a security camera/wi-fi system for the parks.

#### Tax Assessor

- \$46,454 (salary and benefits) was eliminated for a new full-time administrative assistant position.
- \$6,000 was eliminated for repairs and maintenance to building expenses to reconfigure the office for the new administrative assistant position that was eliminated.

#### Vehicle Maintenance

- \$11,299 (salary and benefits) were eliminated for a requested salary increase for the Director.
- \$76,000 was eliminated for two replacement pick-up trucks.

#### Emergency Telephone System Fund

- \$550,000 was eliminated for a back-up 911 Center.
- \$80,000 was eliminated for a generator. Waiting for grant award.

#### Airport Fund

- \$20,775 (salary and benefits) was eliminated to increase the existing part-time airport technician to full-time.
- \$35,000 was eliminated for a vehicle.

#### Water Works Fund

- \$25,000 was reduced for repair and maintenance to building expenses.
- \$5,000 was reduced for repair and maintenance to vehicle expenses.
- \$14,000 was reduced for electricity expenses.
- \$20,000 was reduced for general water system improvements.
- \$40,000 was reduced for general water plant improvements.
- \$28,000 was eliminated for a replacement vehicle.

# BUDGET MESSAGE

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## Looking Forward to FY 2022-23

Looking forward to next fiscal year, county staff is projecting another uncertain year due to the current global COVID-19 pandemic and that event's unknown lingering effects including shortages and high cost of materials and equipment and supply chain delays. County staff will closely monitor sales tax collections, building permits issuance, hotel/motel tax revenue, alcohol beverage excise tax revenue, business license issuance, property tax collections, and the local unemployment rate and adjust county spending accordingly.

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the county manager's proposed reductions to achieve a balanced budget.

Respectively submitted,

*Randall Dowling*

County Manager

# BUDGET MESSAGE

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## **Budget Changes**

The following changes were made to the FY 2021-22 proposed budget during the various budget work sessions and public hearings:

### **General Fund**

- \$10,000 was added in General Fund revenues (Contributions & Donations from Private Sources) for donations from the Soccer Association to donate funds for soccer field lighting.
- \$22,000 was added in the Administration Department for professional services expenses to hire a professional grant writer to prepare a OneGeorgia grant to improve the Northwest Harris Business Park.
- Amend the Community Development Department's fee schedule.
- \$12,702 (salary and benefits) was added in the Facilities Maintenance Department to increase the department director from a salary grade 21 to a grade 23.
- \$300 was added in the Facilities Maintenance Department for uniform expenses.
- \$2,800 was added in Probate Court for technical services expenses to pay for the annual maintenance agreement for the LiveScan system to provide fingerprinting and criminal background checks.
- \$120,500 was omitted in the Sheriff's Office capital outlay for vehicles expenses and transferred to the SPLOST-2019 Fund.
- \$4,500 was omitted in Superior Court for repairs and maintenance building expenses to install glass partitions in the court room as a COVID-19 mitigation tactic and transferred to the CARES/ARP ACT Grant Fund as a potential project.
- \$46,454 (salary and benefits) was added in the Tax Assessor's Office for a new full-time administrative assistant position.
- \$11,299 (salary and benefits) was added in the Vehicle Maintenance Department to increase the department director from a salary grade 21 to a grade 23.

Total General Fund: \$10,000 in revenue was added, \$95,555 of expenses were added, and \$125,000 of expenses were omitted for a net expense reduction of \$29,445.

### **Capital Project Funds**

- \$3,415,000 (\$215,000 for design services and \$3,200,000 for actual construction) was added in the TSPLOST-2013 Fund with a transfer to the Rails to Trails Project Fund to continue the Man O' War Railroad Recreation Trail an additional 5.42 miles from the Callaway Country Store to Hamilton in front of Carver Middle School.
- \$120,500 was added in the SPLOST-2019 Fund for capital outlay expenses for two Sheriff vehicles.
- \$41,000 was added to the SPLOST-2019 Fund to renovate the old library (roof and HVAC system) into a community medical clinic as a result of the actual bid.
- \$166,667 was added to the SPLOST-2019 Fund from the reserves for VFD equipment to construct an addition to the burn building located on SR 116.

Total Capital Project Funds: \$3,743,167 of expenses were added.



# BUDGET MESSAGE

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## **Budget Changes**

### **Enterprise Funds**

- \$11,000 (salary and benefits) was added in the Airport Fund to increase the department director from a salary grade 21 to a grade 23.
- \$15,700 (salary and benefits) was added in the Solid Waste Fund to increase the department director from a salary grade 21 to a grade 23.

Total Enterprise Funds: \$26,700 of expenses were added.



## **GENERAL FUND**

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

# GENERAL FUND REVENUES

## TAXES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-311100	Real Property-Current Year	11,965,269	11,956,422	12,800,000	12,800,000	12,800,000
100-01-311120	Timber	37,229	34,000	34,000	34,000	34,000
100-01-311200	Real Property-Prior Year	102,427	100,000	100,000	100,000	100,000
100-01-311310	Motor Vehicle	154,110	165,000	130,000	130,000	130,000
100-01-311315	Motor Vehicle-TAVT	2,125,932	1,496,422	2,200,000	2,200,000	2,200,000
100-01-311316	Motor Vehicle-AAVT	20,472	10,000	10,000	10,000	10,000
100-01-311320	Mobile Home	13,051	10,000	10,000	10,000	10,000
100-01-311340	Intangible	357,350	220,000	350,000	350,000	350,000
100-01-311350	Railroad Equipment	11,341	5,000	5,000	5,000	5,000
100-01-311600	Real Estate Transfer	165,446	100,000	150,000	150,000	150,000
100-01-311750	CATV Franchise Tax	108,612	150,000	150,000	150,000	150,000
100-01-313100	Local Option Sales Tax	2,136,577	1,690,300	2,147,043	2,147,043	2,147,043
100-01-314200	Alcoholic Beverage Excise	192,484	165,000	165,000	165,000	165,000
100-01-316100	Business & Occupation Taxes	61,598	50,000	65,000	65,000	65,000
100-01-316200	Insurance Premium Taxes	1,915,019	2,030,000	2,100,000	2,100,000	2,100,000
100-01-316300	Financial Institution Taxes	21,726	18,000	20,000	20,000	20,000
100-01-319000	Penalties and Interest	289,078	185,000	281,000	281,000	281,000
100-01-319500	Fi fa	34,979	25,000	30,000	30,000	30,000
<b>Total Taxes</b>		<b>19,712,700</b>	<b>18,410,144</b>	<b>20,747,043</b>	<b>20,747,043</b>	<b>20,747,043</b>

## LICENSES & PERMITS

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-321100	Alcoholic Beverages	52,758	45,000	50,000	50,000	50,000
100-01-322201	Building Permits	272,021	200,000	300,000	300,000	300,000
100-01-322202	Manufacturing Housing Permits	5,291	2,500	2,500	2,500	2,500
100-01-322211	Land Disturbance Permits	5,658	2,500	5,000	5,000	5,000
100-01-322212	Driveway Permits	5,525	2,500	5,000	5,000	5,000
<b>Total Licenses &amp; Permits</b>		<b>341,253</b>	<b>252,500</b>	<b>362,500</b>	<b>362,500</b>	<b>362,500</b>

## INTERGOVERNMENTAL REVENUE

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-331101	EMA Grant	9,607	8,500	9,607	9,607	9,607
100-01-331102	FEMA Grant (Hurricane Irma)	70,419	0	0	0	0
100-08-334102	EMS Trauma Grant	9,537	6,000	6,000	6,000	6,000
100-16-334151	GSWCC Watershed Maint. Grant	1,500	1,500	1,500	1,500	1,500
100-01-334301	LMIG-Resurfacing	838,499	900,000	735,000	735,000	735,000
100-01-334301	LMIG-Safety	0	0	0	0	0
100-01-336001	Wellness Grant	3,000	3,000	3,000	3,000	3,000
100-01-336002	ACCG Workers Comp Safety Grant	4,980	0	6,000	6,000	6,000
<b>Total Intergovernmental</b>		<b>937,542</b>	<b>919,000</b>	<b>761,107</b>	<b>761,107</b>	<b>761,107</b>

# GENERAL FUND REVENUES

## CHARGES FOR SERVICES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-341101	Superior Court Web Site Fees	1,345	0	500	500	500
100-01-341300	Zoning Fees & Appeals	2,260	1,000	5,000	5,000	5,000
100-01-341310	Plat & Plan Review Fees	9,920	5,000	5,000	5,000	5,000
100-01-341400	Copies	1,592	1,500	1,500	1,500	1,500
100-01-341501	Sale of Computer Lists	466	500	500	500	500
100-01-341737	Airport Fund Indirect Cost	0	59,750	0	0	0
100-01-341719	Solid Waste Fund Indirect Cost	100,000	100,000	100,000	100,000	100,000
100-01-341761	County Jail Fund Indirect Cost.	70,000	71,000	65,000	65,000	65,000
100-01-341793	Water Works Fund Indirect Cost	150,000	150,000	100,000	100,000	100,000
100-01-341910	Election Qualifying Fees	7,230	1,000	1,000	1,000	1,000
100-01-341911	HCBOE SPLOST Election Fee	12,334	0	0	0	0
100-01-341930	Sale of Maps	250	0	250	250	250
100-01-341940	Commissions on Tax Collections	574,864	580,000	620,000	620,000	620,000
100-01-342101	Sheriff Office Receipts	30,845	30,000	20,000	20,000	20,000
100-01-342301	Prison Inmate Reimbursements	0	0	0	0	0
100-01-342330	Prison Inmate Housing Fee	1,211,896	1,250,000	1,250,000	1,250,000	1,250,000
100-01-342331	Jail Inmate Housing Fee -State	35,186	10,000	15,000	15,000	15,000
100-01-342332	Jail Inmate Housing Fee-Federal	43,008	15,000	20,000	20,000	20,000
100-01-342600	Ambulance Charges	801,014	1,025,000	850,000	850,000	850,000
100-01-343301	Prison Crew-GDOT	36,208	39,500	39,500	39,500	39,500
100-01-343901	Pipe/Sign Sales	33,342	30,000	20,000	20,000	20,000
100-01-343902	Prison Crew-City of Manchester	33,625	40,000	40,000	40,000	40,000
100-01-343903	Prison Crew-Talbot County	36,572	40,000	40,000	40,000	40,000
100-01-343904	Prison Crew-City of West Point	45,467	40,000	40,000	40,000	40,000
100-01-343905	Prison Crew-Meriwether County	4,787	40,000	40,000	40,000	40,000
100-01-346001	New Horizon Mental Health Center	6,000	6,000	6,000	6,000	6,000
100-01-346002	Harris/Talbot MR Center	6,000	6,000	0	0	0
100-01-346100	Animal Control Fees	16,825	10,000	10,000	10,000	10,000
100-01-347001	Community Center Memberships	45,618	40,000	20,000	20,000	20,000
100-01-347002	Community Center Rental Fees	10,835	10,000	10,000	10,000	10,000
100-01-347003	Community Center Program Fees	8,444	10,000	15,000	15,000	15,000
100-01-347004	Community Center Guest Pass	9,262	0	8,500	8,500	8,500
100-01-347005	Community Center Other Fees	3,684	0	3,000	3,000	3,000
100-01-349300	Return Check Fees	120	100	100	100	100
100-01-382001	Jail Telephone	8,318	5,000	5,000	5,000	5,000
100-01-382002	Prison Telephone	23,294	25,000	25,000	25,000	25,000
<b>Total Charges for Services</b>		<b>3,380,611</b>	<b>3,641,350</b>	<b>3,375,850</b>	<b>3,375,850</b>	<b>3,375,850</b>

## FINES & FORFEITURES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-351110	Superior Court	200,342	175,000	175,000	175,000	175,000
100-01-351130	Magistrate Court	47,126	50,000	40,000	40,000	40,000
100-01-351150	Probate Court	453,714	550,000	450,000	450,000	450,000
<b>Total Fines &amp; Forfeitures</b>		<b>701,182</b>	<b>775,000</b>	<b>665,000</b>	<b>665,000</b>	<b>665,000</b>

# GENERAL FUND REVENUES

## INVESTMENT INCOME

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-361000	Interest Revenues	103,732	100,000	10,000	10,000	10,000
<b>Total Investment Income</b>		<b>103,732</b>	<b>100,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

## CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-371000	Various Contributions	103,666	500	1,000	1,000	11,000
<b>Total Contributions &amp; Donations</b>		<b>103,666</b>	<b>500</b>	<b>1,000</b>	<b>1,000</b>	<b>11,000</b>

## MISCELLANEOUS REVENUE

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-381000	Miscellaneous	629	0	0	0	0
100-01-381001	Rents	6,765	2,500	2,500	2,500	2,500
100-01-381002	Insurance Proceeds	17,545	0	0	0	0
<b>Total Miscellaneous Revenue</b>		<b>24,939</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>

## OTHER FINANCING SOURCES

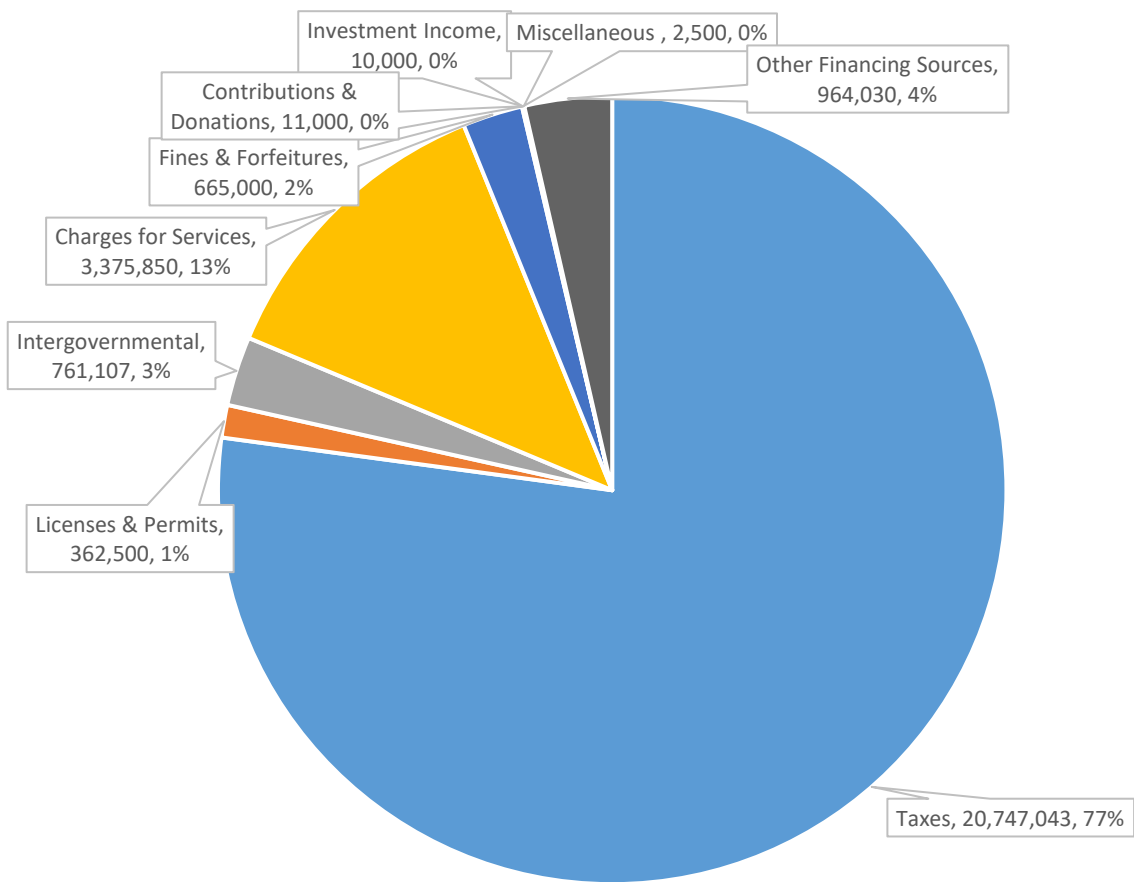
Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-01-392100	Sale of Assets	56,879	25,000	25,000	25,000	25,000
100-01-399999	Use of Reserves	0	1,640,830	2,264,104	978,475	939,030
<b>Total Other Financing Sources</b>		<b>56,879</b>	<b>1,665,830</b>	<b>2,289,104</b>	<b>1,003,475</b>	<b>964,030</b>

<b>Total General Fund Revenues</b>		<b>25,362,504</b>	<b>25,766,824</b>	<b>28,214,104</b>	<b>26,928,475</b>	<b>26,899,030</b>
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# GENERAL FUND REVENUES

GENERAL FUND REVENUES BY SOURCE



# GENERAL FUND EXPENDITURES

## GENERAL FUND DEPARTMENTS

Department Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-02	Administration	802,353	953,959	997,320	997,320	1,019,320
100-21	Animal Control	173,106	202,752	321,570	216,750	216,750
100-50	Board of Commissioners	113,047	140,700	148,600	148,600	148,600
100-24	Board of Elections & Registration	134,797	176,066	194,581	167,650	167,650
100-53	Board of Equalization	1,232	6,400	8,900	8,900	8,900
100-07	Clerk of Superior Court	509,197	599,009	659,170	659,170	659,170
100-28	Community Center	667,234	458,333	616,745	471,400	471,400
100-29	Community Development	445,340	654,200	687,380	670,020	670,020
100-14	Coroner	62,440	69,832	179,965	79,965	79,965
100-26	District Attorney	259,790	319,171	332,531	332,531	332,531
100-08	Emergency Medical Service	1,945,303	2,690,365	2,848,550	2,848,550	2,848,550
100-04	Extension Service	125,756	147,033	152,350	152,350	152,350
100-06	Facilities Maintenance	497,376	719,319	638,220	628,720	641,722
100-51	Information Technology	220,988	463,220	382,650	382,650	382,650
100-11	Jail	1,758,710	2,081,512	2,248,290	2,248,290	2,248,290
100-23	Magistrate Court	233,368	287,185	294,300	294,300	294,300
100-35	Non-Departmental	357,977	489,500	514,500	514,500	514,500
100-15	Prison	2,333,975	2,763,964	3,082,850	3,082,850	3,082,850
100-09	Probate Court	291,119	370,724	397,500	394,500	397,300
100-16	Public Works	2,426,313	3,400,076	2,913,763	2,913,763	2,913,763
100-32	Recreation	702,272	778,798	1,317,490	1,208,570	1,208,570
100-10	Sheriff's Office	2,783,839	4,097,825	4,528,924	4,528,924	4,408,424
100-22	Superior Court	332,766	414,725	382,750	382,750	378,250
100-05	Tax Assessor	578,221	714,402	745,184	692,730	739,184
100-03	Tax Commissioner	437,146	554,473	559,750	559,750	559,750
100-17	Vehicle Maintenance	337,971	433,150	611,899	524,600	535,899
100-36	Volunteer Fire Departments	379,343	415,334	413,334	413,334	413,334
<b>Total General Fund Departments</b>		<b>18,910,979</b>	<b>24,402,027</b>	<b>26,179,066</b>	<b>25,523,437</b>	<b>25,493,992</b>

## GENERAL FUND OUTSIDE AGENCIES

Department Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
100-34	GA DFACS	12,986	17,070	17,070	17,070	17,070
100-34	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
100-34	Senior Citizens Center	8,903	9,100	9,100	9,100	9,100
100-31	Health Department	250,000	250,000	250,000	250,000	250,000
100-27	Troup-Harris Regional Library	263,868	263,868	263,868	263,868	263,868
<b>Total General Fund Outside Agencies</b>		<b>541,757</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>

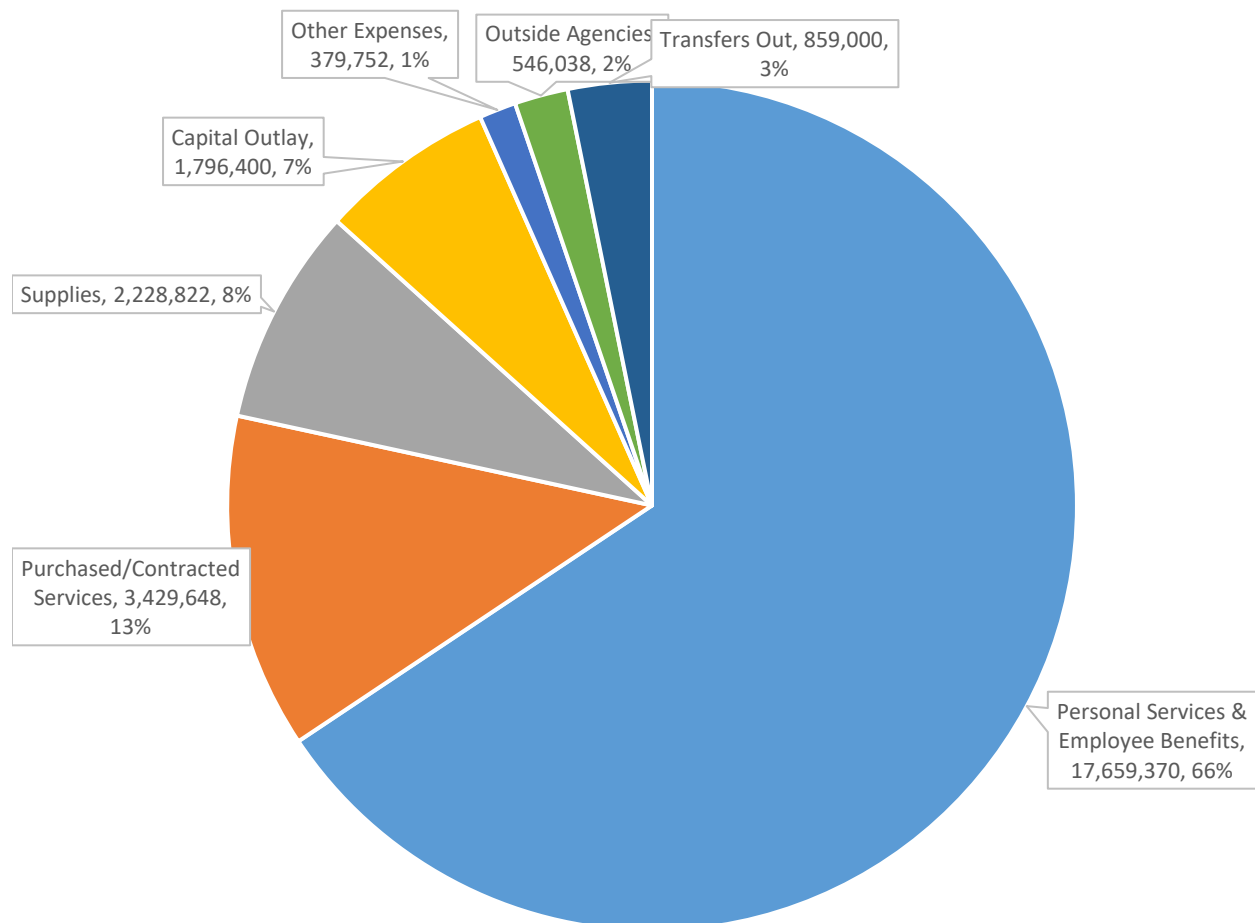
# GENERAL FUND EXPENDITURES

## GENERAL FUND TRANSFERS OUT

Department Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
35-611013	Transfer Out to 911 Fund	323,336	818,759	1,489,000	859,000	859,000
<b>Total General Fund Transfers Out</b>		<b>323,336</b>	<b>818,759</b>	<b>1,489,000</b>	<b>859,000</b>	<b>859,000</b>

<b>Total General Fund Expenditures</b>	<b>19,776,072</b>	<b>25,766,824</b>	<b>28,214,104</b>	<b>26,928,475</b>	<b>26,899,030</b>
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## GENERAL FUND EXPENDITURES BY TYPE





## **GENERAL FUND**

Departmental Budgets of the  
General Fund Departments and Outside Agencies

# ADMINISTRATION

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## ***DEPARTMENT PROFILE***

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, and prepares and monitors the annual budget. The appointed County Clerk/Assistant County Manager serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, develops all bids and RFPs/RFQs, issues alcohol licenses, and maintains insurance records. The County Clerk also serves as the Human Resources Director responsible for the recruitment of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. The Chief Financial Officer performs the total accounting and finance functions for the county including processing account receivables and account payables, assisting in preparing and monitoring the annual budget, coordinating the annual audit, maintaining fixed asset records, and preparing various financial reports required by federal, state, and other regulatory agencies.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
County Manager	1	1	1
County Clerk/Assistant County Manager	1	1	1
HR Payroll Clerk	1	1	1
Chief Financial Officer	1	1	1
Sr. Accounting Technician	1	1	1
Accountant/Procurement	0	1	1
Administrative Assistant (part-time)	2	0	0
Administrative Assistant	0	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Professional services expenses include \$130,000 for legal fees, \$60,000 for audit fees, and \$22,000 for grant writing fees to improve the Northwest Harris Business Park for a total of \$212,000.
- Technical services expenses include \$3,000 for county-wide random drug testing, \$25,000 for the finance software maintenance agreement, and \$12,000 to update the county's website for a total of \$40,000.
- Small equipment expenses include \$9,000 for two replacement computers, two fire proof filing cabinets, and a replacement printer and scanner.

# ADMINISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

02-511100	Regular Employees	398,308	493,390	514,500	514,500	514,500
02-511300	Overtime	232	0	0	0	0
02-512100	Group Insurance	40,792	54,000	70,120	70,120	70,120
02-512120	Health Reimbursement Arrangement	12,258	0	0	0	0
02-512200	FICA	23,674	30,590	32,000	32,000	32,000
02-512300	Medicare	5,537	7,154	7,500	7,500	7,500
02-512400	Retirement Contributions	40,395	51,500	60,500	60,500	60,500
02-512600	Unemployment Insurance	109	500	200	200	200
02-512700	Workers' Compensation	1,409	4,025	3,000	3,000	3,000
<b>Total Personal Services and Employee Benefits</b>		<b>522,714</b>	<b>641,159</b>	<b>687,820</b>	<b>687,820</b>	<b>687,820</b>

### Purchased / Contracted Services

02-521200	Professional Services	203,850	216,500	190,000	190,000	212,000
02-521300	Technical Services	23,711	29,000	40,000	40,000	40,000
02-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
02-522260	Repairs and Maintenance-Vehicle	487	500	1,000	1,000	1,000
02-523210	Communications-Telephone	3,091	4,500	4,500	4,500	4,500
02-523250	Communications-Postage	3,598	4,500	4,500	4,500	4,500
02-523300	Advertising	18,188	20,000	20,000	20,000	20,000
02-523400	Printing and Binding	0	200	200	200	200
02-523500	Travel	649	8,000	8,000	8,000	8,000
02-523600	Dues and Fees	3,651	2,500	5,000	5,000	5,000
02-523700	Education and Training	384	3,500	3,500	3,500	3,500
02-523901	Other Services	1,538	1,000	1,500	1,500	1,500
<b>Total Purchased / Contracted Services</b>		<b>259,147</b>	<b>290,700</b>	<b>278,700</b>	<b>278,700</b>	<b>300,700</b>

### Supplies

02-531101	General Supplies-Office	12,216	9,500	14,000	14,000	14,000
02-531150	General Supplies-Tires	426	500	500	500	500
02-531210	Water/Sewer	915	1,500	1,200	1,200	1,200
02-531230	Electricity	4,316	5,000	5,500	5,500	5,500
02-531270	Gasoline/Diesel/Oil	265	600	600	600	600
02-531600	Small Equipment	2,354	5,000	9,000	9,000	9,000
<b>Total Supplies</b>		<b>20,492</b>	<b>22,100</b>	<b>30,800</b>	<b>30,800</b>	<b>30,800</b>

<b>Total Administration</b>	<b>802,353</b>	<b>953,959</b>	<b>997,320</b>	<b>997,320</b>	<b>1,019,320</b>
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# ANIMAL CONTROL

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## DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Animal Control Officer	2	2	2
Administrative Assistant	1	1	1
Inmates	1	2	2
<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Professional services expenses include \$8,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- Technical services expenses include \$300 for kennel software maintenance.
- General supplies-other expenses include \$6,500 for pet food and litter that cannot otherwise be donated.



*Harris County's Animal Shelter*

# ANIMAL CONTROL

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

21-511100	Regular Employees	84,749	107,545	151,000	118,000	118,000
21-511300	Overtime	3,037	3,000	3,000	3,000	3,000
21-512100	Group Insurance	15,001	22,100	34,100	26,100	26,100
21-512120	Health Reimbursement Arrangement	5,595	0	0	0	0
21-512200	FICA	5,021	6,854	9,500	7,500	7,500
21-512300	Medicare	1,174	1,603	2,300	1,800	1,800
21-512400	Retirement Contributions	10,306	13,000	20,600	16,000	16,000
21-512600	Unemployment Insurance	102	400	220	200	200
21-512700	Workers' Compensation	504	2,000	2,000	1,500	1,500
<b>Total Personal Services and Employee Benefits</b>		<b>125,489</b>	<b>156,502</b>	<b>222,720</b>	<b>174,100</b>	<b>174,100</b>

### Purchased / Contracted Services

21-521200	Professional Services	7,993	8,000	8,000	8,000	8,000
21-521310	Technical Services	0	300	300	300	300
21-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
21-522220	Repairs and Maintenance-Building	8,739	2,000	2,000	2,000	2,000
21-522260	Repairs and Maintenance-Vehicle	199	1,000	1,000	1,000	1,000
21-523210	Communications-Telephone	3,111	4,850	4,850	4,850	4,850
21-523250	Communications-Postage	41	100	100	100	100
21-523300	Advertising	0	200	200	200	200
21-523400	Printing and Binding	0	200	200	200	200
21-523500	Travel	0	700	700	700	700
21-523600	Dues and Fees	200	200	500	500	500
21-523700	Education and Training	0	1,500	1,500	1,500	1,500
21-523850	Contract Labor	3,262	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>23,545</b>	<b>19,550</b>	<b>19,850</b>	<b>19,850</b>	<b>19,850</b>

### Supplies

21-531101	General Supplies-Office	1,772	2,000	2,000	2,000	2,000
21-531120	General Supplies-Janitorial	2,351	2,500	2,500	2,500	2,500
21-531150	General Supplies-Tires	0	800	800	800	800
21-531190	General Supplies-Other	5,689	6,500	6,500	6,500	6,500
21-531230	Electricity	5,790	5,000	6,000	6,000	6,000
21-531270	Gasoline/Diesel/Oil	1,323	2,000	2,500	2,500	2,500
21-531600	Small Equipment	3,919	1,500	1,500	1,500	1,500
21-531710	Uniforms	904	900	1,200	1,000	1,000
<b>Total Supplies</b>		<b>21,748</b>	<b>21,200</b>	<b>23,000</b>	<b>22,800</b>	<b>22,800</b>

### Capital Outlays

21-541200	30x30 Additional Kennel Space/Restroom	0	0	56,000	0	0
21-542100	Heating and Air Conditioning System	2,324	0	0	0	0
21-542300	Kennel Door Improvements	0	5,500	0	0	0
<b>Total Capital Outlays</b>		<b>2,324</b>	<b>5,500</b>	<b>56,000</b>	<b>0</b>	<b>0</b>

<b>Total Animal Control</b>		<b>173,106</b>	<b>202,752</b>	<b>321,570</b>	<b>216,750</b>	<b>216,750</b>
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# BOARD OF COMMISSIONERS

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## ***DEPARTMENT PROFILE***

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
County Commissioner (elected)	5	5	5
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Dues and fees expenses include \$5,800 for annual dues to ACCG, Chamber of Commerce, Two Rivers RC & D, and National Association of Counties.
- Small equipment expenses include \$5,000 for replacement chairs in the commission meeting room.

# BOARD OF COMMISSIONERS

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### *Personal Services and Employee Benefits*

50-511100	Regular Employees	72,918	75,000	76,000	76,000	76,000
50-512100	Group Insurance	6,862	24,000	26,000	26,000	26,000
50-512120	Health Reimbursement Arrangement	0	0	0	0	0
50-512200	FICA	4,436	4,700	4,700	4,700	4,700
50-512300	Medicare	1,038	1,100	1,100	1,100	1,100
50-512400	Retirement Contributions	9,527	10,500	11,250	11,250	11,250
50-512600	Unemployment Insurance	107	500	150	150	150
50-512700	Workers' Compensation	1,088	3,000	2,500	2,500	2,500
<b>Total Personal Services and Employee Benefits</b>		<b>95,976</b>	<b>118,800</b>	<b>121,700</b>	<b>121,700</b>	<b>121,700</b>

### *Purchased / Contracted Services*

50-523400	Printing and Binding	0	300	300	300	300
50-523500	Travel	8,075	10,000	10,000	10,000	10,000
50-523600	Dues and Fees	5,066	5,800	5,800	5,800	5,800
50-523700	Education and Training	3,825	5,000	5,000	5,000	5,000
50-523900	Other Services	105	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>17,071</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>	<b>21,600</b>

### *Supplies*

50-531101	General Supplies-Office	0	300	300	300	300
50-531600	Small Equipment	0	0	5,000	5,000	5,000
<b>Total Supplies</b>		<b>0</b>	<b>300</b>	<b>5,300</b>	<b>5,300</b>	<b>5,300</b>

<b>Total Board of Commissioners</b>		<b>113,047</b>	<b>140,700</b>	<b>148,600</b>	<b>148,600</b>	<b>148,600</b>
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# BOARD OF ELECTIONS & REGISTRATION

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## ***DEPARTMENT PROFILE***

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Election Supervisor/Chief Registrar	0	1	1
Election Supervisor/Chief Registrar (part-time)	1	0	0
Election Worker (part-time)	0	1	1
Board Members (part-time at \$48 per meeting)	3	3	3
Poll Workers (as needed)	90	90	90
<b>Total Positions</b>	<b>1</b>	<b>2</b>	<b>2</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- For FY 2021-22, only one election is scheduled to occur – the May 2022 General Primary.
- Technical services – maintenance agreement expenses include \$20,000 for a maintenance agreement for the new voting equipment and \$4,000 to hire technical support to perform logic and accuracy testing for a total of \$24,000.
- Contract labor expenses include \$28,000 to hire poll workers and other workers to assist in the one election.

# BOARD OF ELECTIONS & REGISTRATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

24-511100	Regular Employees	20,924	53,747	88,680	76,000	76,000
24-511300	Overtime	4,619	5,250	5,000	5,000	5,000
24-512100	Group Insurance	2,049	6,200	17,400	8,700	8,700
24-512120	Health Reimbursement Arrangement	5,600	0	0	0	0
24-512200	FICA	1,751	3,549	5,800	5,000	5,000
24-512300	Medicare	410	830	1,380	1,200	1,200
24-512400	Retirement Contributions	1,535	4,450	11,600	7,100	7,100
24-512600	Unemployment Insurance	156	500	200	200	200
24-512700	Workers' Compensation	174	400	521	450	450
<b>Total Personal Services and Employee Benefits</b>		<b>37,218</b>	<b>74,926</b>	<b>130,581</b>	<b>103,650</b>	<b>103,650</b>

### Purchased / Contracted Services

24-521310	Technical Services-Maint. Agreement	6,044	4,000	24,000	24,000	24,000
24-522210	Repairs and Maintenance-Equipment	0	0	0	0	0
24-522320	Rentals	692	1,200	1,400	1,400	1,400
24-523210	Communications-Telephone	0	300	300	300	300
24-523250	Communications-Postage	1,795	3,000	2,500	2,500	2,500
24-523300	Advertising	0	200	200	200	200
24-523400	Printing and Binding	13,231	7,000	3,500	3,500	3,500
24-523500	Travel	1,723	1,000	2,400	2,400	2,400
24-523600	Dues and Fees	1,497	500	100	100	100
24-523700	Education and Training	460	1,000	1,000	1,000	1,000
24-523850	Contract Labor	31,029	52,940	28,000	28,000	28,000
<b>Total Purchased / Contracted Services</b>		<b>56,471</b>	<b>71,140</b>	<b>63,400</b>	<b>63,400</b>	<b>63,400</b>

### Supplies

24-531101	General Supplies-Office	13,552	12,000	600	600	600
24-531600	Small Equipment	27,556	18,000	0	0	0
<b>Total Supplies</b>		<b>41,108</b>	<b>30,000</b>	<b>600</b>	<b>600</b>	<b>600</b>

<b>Total Board of Elections &amp; Registration</b>		<b>134,797</b>	<b>176,066</b>	<b>194,581</b>	<b>167,650</b>	<b>167,650</b>
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# BOARD OF EQUALIZATION

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## ***DEPARTMENT PROFILE***

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Board of Equalization Member (\$100 per meeting)	3	3	3
Board of Equalization Alternate (\$100 per meeting)	3	3	3
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Dues and fee expenses have increased to increase Board member fees from \$50 to \$100 per meeting to be the same amount as the Board of Tax Assessors.

# BOARD OF EQUALIZATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### ***Purchased / Contracted Services***

53-523250	Communications-Postage	0	650	650	650	650
53-523500	Travel	100	2,500	2,500	2,500	2,500
53-523600	Dues and Fees	500	2,000	4,500	4,500	4,500
53-523700	Education and Training	632	550	550	550	550
53-523850	Contract Labor	0	500	500	500	500
<b>Total Purchased / Contracted Services</b>		<b>1,232</b>	<b>6,200</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>

### ***Supplies***

53-531101	General Supplies-Office	0	200	200	200	200
<b>Total Supplies</b>		<b>0</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>

<b>Total Board of Equalization</b>		<b>1,232</b>	<b>6,400</b>	<b>8,900</b>	<b>8,900</b>	<b>8,900</b>
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# CLERK OF SUPERIOR COURT

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## ***OFFICE PROFILE***

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi-fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Clerk of Superior Court (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	5	5	5
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Dues and fees expenses have increased due to increasing the juror fees from \$30 to \$50 per day.

# CLERK OF SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

07-511100	Regular Employees	303,606	321,618	341,000	341,000	341,000
07-512100	Group Insurance	49,074	59,280	74,000	74,000	74,000
07-512120	Health Reimbursement Arrangement	5,600	0	0	0	0
07-512200	FICA	16,572	19,940	21,000	21,000	21,000
07-512300	Medicare	3,878	4,663	5,000	5,000	5,000
07-512400	Retirement Contributions	41,931	41,600	43,500	43,500	43,500
07-512600	Unemployment Insurance	108	1,750	120	120	120
07-512700	Workers' Compensation	973	2,808	1,900	1,900	1,900
<b>Total Personal Services and Employee Benefits</b>		<b>421,742</b>	<b>451,659</b>	<b>486,520</b>	<b>486,520</b>	<b>486,520</b>

### Purchased / Contracted Services

07-521310	Technical Services-Maint. Agreements	40,390	75,450	75,450	75,450	75,450
07-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
07-523210	Communications-Telephone	2,183	2,100	2,100	2,100	2,100
07-523250	Communications-Postage	3,962	4,000	4,000	4,000	4,000
07-523400	Printing and Binding	90	5,000	5,000	5,000	5,000
07-523500	Travel	856	5,000	5,000	5,000	5,000
07-523600	Dues and Fees	31,608	39,000	65,000	65,000	65,000
07-523700	Education and Training	619	1,100	1,100	1,100	1,100
<b>Total Purchased / Contracted Services</b>		<b>79,708</b>	<b>132,150</b>	<b>158,150</b>	<b>158,150</b>	<b>158,150</b>

### Supplies

07-531101	General Supplies-Office	7,747	14,200	14,000	14,000	14,000
07-531600	Small Equipment	0	1,000	500	500	500
<b>Total Supplies</b>		<b>7,747</b>	<b>15,200</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>

<b>Total Clerk of Superior Court</b>		<b>509,197</b>	<b>599,009</b>	<b>659,170</b>	<b>659,170</b>	<b>659,170</b>
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# COMMUNITY CENTER

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## DEPARTMENT PROFILE

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities such as water aerobics and yoga and rents space for private functions.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Community Center Technician	1	1	1
Pool Technician (part-time)	1	1	1
Attendant (part-time)	6	6	6
Lifeguard (part-time)	15	15	15
Inmates	2-3	2-3	2-3
<b>Total Positions</b>	<b>23</b>	<b>23</b>	<b>23</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Contract labor expenses include \$24,000 to conduct various classes with instructors such as fitness classes, summer camp classes, and day camp classes at the center.
- Small equipment expenses include \$10,000 for replacement computers, replacement chairs and tables, and other needed equipment.



*Harris County's Community Center*

# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

28-511100	Regular Employees	143,764	175,785	213,000	180,000	180,000
28-512100	Group Insurance	6,513	10,000	17,000	9,000	9,000
28-512200	FICA	8,722	10,899	11,500	9,500	9,500
28-512300	Medicare	2,040	2,549	2,800	2,300	2,300
28-512400	Retirement Contributions	14,893	4,600	9,700	5,000	5,000
28-512600	Unemployment Insurance	554	1,500	820	800	800
28-512700	Workers' Compensation	3,825	5,700	7,300	5,800	5,800
<b>Total Personal Services and Employee Benefits</b>		<b>180,311</b>	<b>211,033</b>	<b>262,120</b>	<b>212,400</b>	<b>212,400</b>

### Purchased / Contracted Services

28-521200	Professional Services	4,991	5,000	1,000	1,000	1,000
28-521310	Technical Services-Maint. Agreements	7,765	16,000	19,625	16,000	16,000
28-522210	Repairs and Maintenance-Equipment	1,914	3,000	3,000	3,000	3,000
28-522220	Repairs and Maintenance-Buildings	23,563	28,000	28,000	28,000	28,000
28-522222	Repairs and Maintenance-Site	5,546	4,000	6,000	6,000	6,000
28-523002	Sewer Disposal	670	1,000	1,000	1,000	1,000
28-523210	Communications-Telephone	6,511	8,400	8,400	8,400	8,400
28-523211	Communications-Internet Service	1,931	7,200	500	500	500
28-523250	Communications-Postage	4	200	100	100	100
28-523300	Advertising	1,803	6,000	6,000	6,000	6,000
28-523500	Travel	440	3,000	3,000	3,000	3,000
28-523600	Dues and Fees	5,164	4,500	4,500	4,500	4,500
28-523700	Education and Training	620	2,000	2,000	2,000	2,000
28-523850	Contract Labor	0	0	24,000	24,000	24,000
<b>Total Purchased / Contracted Services</b>		<b>60,922</b>	<b>88,300</b>	<b>107,125</b>	<b>103,500</b>	<b>103,500</b>

### Supplies

28-531101	General Supplies-Office	1,945	2,500	3,500	3,500	3,500
28-531102	General Supplies-Rentals	736	0	1,000	1,000	1,000
28-531106	General Supplies-Programs	2,517	8,000	20,000	8,000	8,000
28-531120	General Supplies-Janitorial	18,608	10,000	10,000	10,000	10,000
28-531121	General Supplies-Chemicals	17,769	19,000	16,000	16,000	16,000
28-531210	Water	9,471	10,000	11,000	11,000	11,000
28-531230	Electricity	80,177	84,500	84,500	84,500	84,500
28-531240	Bottled Gas	12,694	10,000	10,000	10,000	10,000
28-531600	Small Equipment	9,750	5,000	10,000	10,000	10,000
28-532710	Uniforms	2,169	1,000	1,500	1,500	1,500
<b>Total Supplies</b>		<b>155,836</b>	<b>150,000</b>	<b>167,500</b>	<b>155,500</b>	<b>155,500</b>

# COMMUNITY CENTER

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

28-541200	Paved Walking Loop Around Center	0	0	20,000	0	0
28-541300	Replace 7 AC Thermostats	0	9,000	0	0	0
28-542300	Classroom & Meeting Room Floor Repl.	0	0	20,000	0	0
28-542300	Exterior Playground	0	0	40,000	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>9,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>

### Other Financing Uses

28-611079	Transfer Out to PIA for Debt Payments	270,165	0	0	0	0
<b>Total Other Financing Uses</b>		<b>270,165</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Community Center</b>	<b>667,234</b>	<b>458,333</b>	<b>616,745</b>	<b>471,400</b>	<b>471,400</b>
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*Community Center's  
25 meter eight lane competition pool and children's zero-entry leisure area*

# COMMUNITY DEVELOPMENT

## DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Building Official/Inspector	1	1	2
Code Enforcement Officer/Building Inspector	1	1	1
Planner (contract labor)	1	1	1
Administrative Assistant	2	2	2
Administrative Assistant (part-time)	1	0	0
Planning Commission Members (part-time-\$50)	7	7	7
Board of Zoning Adjustments Members (part-time-\$35)	5	5	5
<b>Total Positions</b>	<b>7</b>	<b>6</b>	<b>7</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Various building permit fees and planning and zoning fees will increase beginning September 1, 2021 to make this department more self-sufficient.
- Personal services expenses have increased \$75,020 (salary and benefits) to hire a new full-time building inspector to handle the expected growth in residential building permits.
- Professional services expenses include \$70,000 to complete the impact fee study and \$10,000 for engineering reviews for a total of \$80,000.
- Technical services expenses include \$7,500 for the annual fee for the permitting software.
- Contract labor expenses include \$45,000 to continue the services of the professional community planner to coordinate and work with staff, assist the planning commission, meet with developers, and implement the new updated land use codes for about 48 hours per month.
- Capital outlay expenses include \$30,000 for a new truck for the new building inspector position.

# COMMUNITY DEVELOPMENT

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

29-511100	Regular Employees	229,116	275,000	331,300	315,300	315,300
29-511300	Overtime	0	200	0	0	0
29-512100	Group Insurance	36,861	40,000	69,000	69,000	69,000
29-512120	Health Reimbursement Arrangement	9,901	0	0	0	0
29-512200	FICA	12,545	15,000	20,600	19,600	19,600
29-512300	Medicare	2,934	3,600	4,850	4,600	4,600
29-512400	Retirement Contributions	25,807	27,000	39,300	39,300	39,300
29-512600	Unemployment Insurance	180	400	240	220	220
29-512700	Workers' Compensation	2,934	4,800	5,390	5,300	5,300
<b>Total Personal Services and Employee Benefits</b>		<b>320,278</b>	<b>366,000</b>	<b>470,680</b>	<b>453,320</b>	<b>453,320</b>

### Purchased / Contracted Services

29-521200	Professional Services	80,930	147,500	80,000	80,000	80,000
29-521310	Technical Services	5,717	7,500	7,500	7,500	7,500
29-522210	Repairs and Maintenance-Equipment	0	1,000	1,000	1,000	1,000
29-522260	Repairs and Maintenance-Vehicle	3,337	3,500	3,500	3,500	3,500
29-523210	Communications-Telephone	2,466	2,500	3,000	3,000	3,000
29-523250	Communications-Postage	1,728	2,000	2,000	2,000	2,000
29-523500	Travel	1,807	6,000	6,000	6,000	6,000
29-523600	Dues and Fees	7,056	9,900	9,900	9,900	9,900
29-523700	Education and Training	1,575	5,000	5,000	5,000	5,000
29-523850	Contract Labor	0	45,000	45,000	45,000	45,000
<b>Total Purchased / Contracted Services</b>		<b>104,616</b>	<b>229,900</b>	<b>162,900</b>	<b>162,900</b>	<b>162,900</b>

### Supplies

29-531101	General Supplies-Office	5,459	7,000	7,000	7,000	7,000
29-531150	General Supplies-Tires	1,186	1,000	1,000	1,000	1,000
29-531210	Water/Sewer	1,918	2,000	2,000	2,000	2,000
29-531230	Electricity	4,483	4,500	5,000	5,000	5,000
29-531270	Gasoline/Diesel/Oil	4,502	6,000	6,000	6,000	6,000
29-531600	Small Equipment	2,099	2,000	2,000	2,000	2,000
29-531710	Uniforms	799	800	800	800	800
<b>Total Supplies</b>		<b>20,446</b>	<b>23,300</b>	<b>23,800</b>	<b>23,800</b>	<b>23,800</b>

### Capital Outlays

29-542200	Vehicle	0	28,000	30,000	30,000	30,000
29-542400	Software	0	7,000	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>35,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

<b>Total Community Development</b>		<b>445,340</b>	<b>654,200</b>	<b>687,380</b>	<b>670,020</b>	<b>670,020</b>
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# CORONER

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## ***OFFICE PROFILE***

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under various situations including but not limited to: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, 4) in any suspicious manner, or 5) as a result of an apparent drug overdose.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Coroner (elected)	1	1	1
Deputy Coroner (\$187.53 per call + mileage)	3	3	3
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Travel expenses include \$15,400 for the transportation to training functions and mileage of deputy coroner calls.
- Contract labor expenses include \$14,200 for the transportation of bodies by a private company.
- General supplies-other expenses include \$3,675 for body bags, gloves, and other personal protective equipment.
- The coroner's salary is set by local legislation. The last time the coroner's salary was set was during the 2008 General Assembly at \$12,000 per year and became effective on January 1, 2009. The coroner is requesting the Board to request the county's local legislative delegation to introduce local legislation to increase his salary during the 2022 session of the General Assembly.

# CORONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

14-511100	Regular Employees	12,000	12,000	12,000	12,000	12,000
14-512100	Group Insurance	7,443	14,000	8,700	8,700	8,700
14-512200	FICA	381	750	750	750	750
14-512300	Medicare	89	174	200	200	200
14-512400	Retirement Contributions	1,213	1,500	1,500	1,500	1,500
14-512600	Unemployment Insurance	10	100	30	30	30
14-512700	Workers' Compensation	180	500	350	350	350
<b>Total Personal Services and Employee Benefits</b>		<b>21,316</b>	<b>29,024</b>	<b>23,530</b>	<b>23,530</b>	<b>23,530</b>

### Purchased / Contracted Services

14-521321	Technical-Deputy Coroner Calls	12,594	10,748	15,600	15,600	15,600
14-522320	Rentals	600	600	1,000	1,000	1,000
14-523210	Communications-Telephone	360	360	360	360	360
14-523500	Travel	8,738	11,000	15,400	15,400	15,400
14-523600	Dues and Fees	300	300	300	300	300
14-523700	Education and Training	3,746	4,000	4,000	4,000	4,000
14-523850	Contract Labor	10,415	10,000	14,200	14,200	14,200
<b>Total Purchased / Contracted Services</b>		<b>36,753</b>	<b>37,008</b>	<b>50,860</b>	<b>50,860</b>	<b>50,860</b>

### Supplies

14-531101	General Supplies-Office	88	300	400	400	400
14-531190	General Supplies-Other	2,238	2,500	3,675	3,675	3,675
14-531600	Small Equipment	1,686	500	1,000	1,000	1,000
14-531710	Uniforms	359	500	500	500	500
<b>Total Supplies</b>		<b>4,371</b>	<b>3,800</b>	<b>5,575</b>	<b>5,575</b>	<b>5,575</b>

### Capital Outlays

14-541300	Morgue Facility	0	0	100,000	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>

<b>Total Coroner</b>		<b>62,440</b>	<b>69,832</b>	<b>179,965</b>	<b>79,965</b>	<b>79,965</b>
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# DISTRICT ATTORNEY

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## **OFFICE PROFILE**

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county's Victim-Witness Assistance Program.

## **STAFFING PLAN**

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
District Attorney (elected)	1	1	1
Assistant District Attorney	2	2	2
Assistant District Attorney (supplement)	1	1	1
Investigator	1	1	1
Executive Assistant	1	1	1
Victim Advocate (supplement)	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## **FY 2021-22 BUDGET HIGHLIGHTS**

- No significant changes from the previous fiscal year.



# DISTRICT ATTORNEY

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

26-511100	Regular Employees	187,184	225,000	229,500	229,500	229,500
26-512100	Group Insurance	21,960	32,000	36,000	36,000	36,000
26-512200	FICA	11,137	13,000	14,200	14,200	14,200
26-512300	Medicare	2,605	3,100	3,300	3,300	3,300
26-512400	Retirement Contributions	20,811	23,000	25,000	25,000	25,000
26-512600	Unemployment Insurance	196	800	260	260	260
26-512700	Workers' Compensation	1,247	2,200	2,400	2,400	2,400
<b>Total Personal Services and Employee Benefits</b>		<b>245,140</b>	<b>299,100</b>	<b>310,660</b>	<b>310,660</b>	<b>310,660</b>

### Purchased / Contracted Services

26-521320	Technical Services-Computers	0	1,000	1,000	1,000	1,000
26-522260	Repairs and Maintenance-Vehicle	253	750	1,000	1,000	1,000
26-523210	Communications-Telephone	3,141	3,200	3,500	3,500	3,500
26-523250	Communications-Postage	193	500	500	500	500
26-523500	Travel	1,074	1,500	1,500	1,500	1,500
26-523600	Dues and Fees	797	1,250	1,500	1,500	1,500
26-523700	Education and Training	682	1,500	1,500	1,500	1,500
<b>Total Purchased / Contracted Services</b>		<b>6,140</b>	<b>9,700</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>

### Supplies

26-531101	General Supplies-Office	7,385	4,500	6,500	6,500	6,500
26-531150	General Supplies-Tires	0	500	500	500	500
26-531270	Gasoline/Diesel/Oil	224	2,000	2,000	2,000	2,000
26-531600	Small Equipment	901	3,371	2,371	2,371	2,371
<b>Total Supplies</b>		<b>8,510</b>	<b>10,371</b>	<b>11,371</b>	<b>11,371</b>	<b>11,371</b>

<b>Total District Attorney</b>		<b>259,790</b>	<b>319,171</b>	<b>332,531</b>	<b>332,531</b>	<b>332,531</b>
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# EMERGENCY MEDICAL SERVICES

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## ***DEPARTMENT PROFILE***

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has four EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has four ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Chief of Emergency Services	1	1	1
Assistant Chief of Emergency Services	1	1	1
Shift Supervisor	2	2	2
Paramedic	15	15	15
EMT	4	6	6
Cardiac Technician	1	1	1
Paramedic (part-time)	15	16	16
EMT (part-time)	8	6	6
<b>Total Positions</b>	<b>47</b>	<b>48</b>	<b>48</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Technical services expenses include \$55,000 to pay fees to the private EMS billing company for their services.
- Rental expenses include \$2,400 for payments to rent the Waverly Hall and Pine Mountain stations.
- Dues and fee expenses include \$14,000 for the annual state required license fee paid to the Georgia Department of Public Health.
- Capital outlay expenses include \$20,500 per year over a four year period to purchase six replacement automated CPR devices (Lucas Device) including trade-in values, 0% interest rate through the company, and a four year warranty. The total amount is \$82,000.

# EMERGENCY MEDICAL SERVICES

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

08-511100	Regular Employees	1,034,508	1,448,202	1,458,000	1,458,000	1,458,000
08-511300	Overtime	211,214	350,000	403,000	403,000	403,000
08-512100	Group Insurance	135,257	177,000	245,200	245,200	245,200
08-512120	Health Reimbursement Arrangement	11,653	0	0	0	0
08-512200	FICA	94,015	111,489	115,500	115,500	115,500
08-512300	Medicare	21,987	26,074	27,000	27,000	27,000
08-512400	Retirement Contributions	124,468	185,000	198,500	198,500	198,500
08-512600	Unemployment Insurance	1,026	7,500	1,200	1,200	1,200
08-512700	Workers' Compensation	52,749	81,200	90,000	90,000	90,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,686,877</b>	<b>2,386,465</b>	<b>2,538,400</b>	<b>2,538,400</b>	<b>2,538,400</b>

### Purchased / Contracted Services

08-521300	Technical Services	47,333	55,000	55,000	55,000	55,000
08-522210	Repairs and Maintenance-Equipment	3,509	14,000	14,000	14,000	14,000
08-522220	Repairs and Maintenance-Building	817	2,000	2,000	2,000	2,000
08-522260	Repairs and Maintenance-Vehicle	27,635	35,000	35,000	35,000	35,000
08-522310	Rentals	1,200	2,400	2,400	2,400	2,400
08-523210	Communications-Telephone	7,200	10,000	10,000	10,000	10,000
08-523250	Communications-Postage	7	50	50	50	50
08-523500	Travel	362	3,000	3,000	3,000	3,000
08-523600	Dues and Fees	11,449	14,000	14,000	14,000	14,000
08-523700	Education and Training	595	6,000	6,000	6,000	6,000
<b>Total Purchased / Contracted Services</b>		<b>100,107</b>	<b>141,450</b>	<b>141,450</b>	<b>141,450</b>	<b>141,450</b>

### Supplies

08-531101	General Supplies-Office	2,426	2,000	2,000	2,000	2,000
08-531120	General Supplies-Janitorial	5,882	3,000	3,000	3,000	3,000
08-531150	General Supplies-Tires	4,716	7,000	7,000	7,000	7,000
08-531160	General Supplies-Medical	39,902	40,000	42,000	42,000	42,000
08-531210	Water/Sewer	1,390	1,200	1,200	1,200	1,200
08-531230	Electricity	23,304	26,500	26,500	26,500	26,500
08-531240	Bottled Gas	1,606	2,500	3,200	3,200	3,200
08-531270	Gasoline/Diesel/Oil	41,802	46,000	51,000	51,000	51,000
08-531600	Small Equipment	0	4,000	4,000	4,000	4,000
08-531710	Uniforms	8,854	8,000	8,000	8,000	8,000
<b>Total Supplies</b>		<b>129,882</b>	<b>140,200</b>	<b>147,900</b>	<b>147,900</b>	<b>147,900</b>

### Capital Outlays

08-541301	Insulating Bay Area of Station 1	0	10,000	0	0	0
08-541302	Bay Heaters at Stations 1 and 2	0	12,000	0	0	0
08-542100	Lucas Device (6)	0	0	20,500	20,500	20,500
08-542101	Public Safety Equipment (Grant Funded)	27,119	0	0	0	0
<b>Total Capital Outlays</b>		<b>27,119</b>	<b>22,000</b>	<b>20,500</b>	<b>20,500</b>	<b>20,500</b>

# EMERGENCY MEDICAL SERVICES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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## Other Costs

08-573001	State Highway Impact Fee	318	250	300	300	300
08-573100	Payment to Others	1,000	0	0	0	0
<b>Total Other Costs</b>		<b>1,318</b>	<b>250</b>	<b>300</b>	<b>300</b>	<b>300</b>

<b>Total Emergency Medical Services</b>		<b>1,945,303</b>	<b>2,690,365</b>	<b>2,848,550</b>	<b>2,848,550</b>	<b>2,848,550</b>
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*Replacement ambulances for EMS purchased with SPLOST-2019 funds.*

# EXTENSION SERVICE

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## DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Extension Agent (supplement)	2	2	2
Secretary (supplement)	1	1	1
4-H Program Assistant (supplement)	1	1	1
4-H Program Assistant (county paid)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.



*University of Georgia's Cooperative Extension Service*

# EXTENSION SERVICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### *Personal Services and Employee Benefits*

04-511100	Regular Employees	71,039	90,267	85,000	85,000	85,000
04-512100	Group Insurance	6,568	7,500	8,700	8,700	8,700
04-512200	FICA	4,388	5,597	5,500	5,500	5,500
04-512300	Medicare	1,026	1,309	1,250	1,250	1,250
04-512400	Retirement Contributions	5,916	1,250	6,500	6,500	6,500
04-512410	Teachers' Retirement	15,068	12,110	16,000	16,000	16,000
04-512600	Unemployment Insurance	103	750	100	100	100
04-512700	Workers' Compensation	401	1,250	1,400	1,400	1,400
<b>Total Personal Services and Employee Benefits</b>		<b>104,509</b>	<b>120,033</b>	<b>124,450</b>	<b>124,450</b>	<b>124,450</b>

### *Purchased / Contracted Services*

04-521320	Technical Services-Computers	0	500	500	500	500
04-522210	Repairs and Maintenance-Equipment	0	500	500	500	500
04-522220	Repairs and Maintenance-Building	285	1,000	1,000	1,000	1,000
04-523210	Communications-Telephone	2,297	2,900	2,900	2,900	2,900
04-523250	Communications-Postage	230	400	400	400	400
04-523500	Travel	9,036	10,000	10,000	10,000	10,000
04-523600	Dues and Fees	850	500	500	500	500
04-523700	Education and Training	400	2,000	2,000	2,000	2,000
<b>Total Purchased / Contracted Services</b>		<b>13,098</b>	<b>17,800</b>	<b>17,800</b>	<b>17,800</b>	<b>17,800</b>

### *Supplies*

04-531101	General Supplies-Office	2,192	2,000	2,000	2,000	2,000
04-531210	Water/Sewer	1,604	1,200	1,600	1,600	1,600
04-531230	Electricity	4,353	5,500	6,000	6,000	6,000
04-531600	Small Equipment	0	500	500	500	500
<b>Total Supplies</b>		<b>8,149</b>	<b>9,200</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>

<b>Total Extension Service</b>		<b>125,756</b>	<b>147,033</b>	<b>152,350</b>	<b>152,350</b>	<b>152,350</b>
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# FACILITIES MAINTENANCE

## DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Senior Facilities Maintenance Technician	1	1	1
Facilities Maintenance Technician	1	1	2
Custodian	1	1	1
Inmates	6-8	6-8	6-8
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>5</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Personnel services expenses have increased \$50,120 (salary and benefits) for a full-time facility maintenance technician position to assist with building maintenance.
- Repair and maintenance for building expenses consist of \$85,000 for general building repairs and maintenance on a county-wide basis.



*Facility Maintenance*

# FACILITIES MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

06-511100	Regular Employees	156,287	194,705	232,600	232,600	242,882
06-511300	Overtime	5,717	8,500	8,500	8,500	8,500
06-512100	Group Insurance	26,012	30,369	40,200	40,200	40,200
06-512120	Health Reimbursement Arrangement	4,949	0	0	0	0
06-512200	FICA	9,795	12,072	15,000	15,000	15,638
06-512300	Medicare	2,291	2,823	3,500	3,500	3,649
06-512400	Retirement Contributions	17,517	20,500	31,600	31,600	32,628
06-512600	Unemployment Insurance	84	750	350	350	350
06-512700	Workers' Compensation	3,992	6,350	8,700	8,700	9,305
<b>Total Personal Services and Employee Benefits</b>		<b>226,644</b>	<b>276,069</b>	<b>340,450</b>	<b>340,450</b>	<b>353,152</b>

### Purchased / Contracted Services

06-521321	Technical Services-Alarms/Software	15,875	15,000	16,000	16,000	16,000
06-522210	Repairs and Maintenance-Equipment	3,580	3,500	4,500	4,500	4,500
06-522220	Repairs and Maintenance-Buildings	60,207	85,000	85,000	85,000	85,000
06-522260	Repairs and Maintenance-Vehicles	3,676	2,100	2,100	2,100	2,100
06-523001	Extermination	26,850	32,000	20,000	20,000	20,000
06-523003	Septic Tank Service	15,102	1,000	1,000	1,000	1,000
06-523210	Communications-Telephone	376	2,000	1,000	1,000	1,000
06-523500	Travel	0	1,500	1,500	1,500	1,500
06-523600	Dues and Fees	0	1,000	1,000	1,000	1,000
06-523700	Education and Training	999	500	500	500	500
06-523850	Contract Labor	1,140	27,000	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>127,805</b>	<b>170,600</b>	<b>132,600</b>	<b>132,600</b>	<b>132,600</b>

### Supplies

06-531101	General Supplies-Office	287	400	400	400	400
06-531120	General Supplies-Janitorial	10,175	9,000	9,000	9,000	9,000
06-531130	General Supplies-Hardware	3,049	3,000	3,000	3,000	3,000
06-531150	General Supplies-Tires	339	800	800	800	800
06-531210	Water/Sewer	8,951	10,000	10,000	10,000	10,000
06-531230	Electricity	113,873	100,000	120,000	120,000	120,000
06-531240	Bottled Gas	1,662	3,000	3,000	3,000	3,000
06-531270	Gasoline/Diesel/Oil	2,444	4,300	4,300	4,300	4,300
06-531600	Small Equipment	1,779	3,400	4,400	4,400	4,400
06-531710	Uniforms	300	700	700	700	1,000
<b>Total Supplies</b>		<b>142,859</b>	<b>134,600</b>	<b>155,600</b>	<b>155,600</b>	<b>155,900</b>

### Capital Outlays

06-542100	Vehicle	0	38,000	0	0	0
06-542101	20 Foot One Man Lift	0	0	9,500	0	0
06-542200	Courthouse ERU	0	100,000	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>138,000</b>	<b>9,500</b>	<b>0</b>	<b>0</b>



# FACILITIES MAINTENANCE

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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
<b>Other Costs</b>						
06-573001	State Highway Impact Fee	68	50	70	70	70
<b>Total Other Costs</b>		<b>68</b>	<b>50</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>Total Facilities Maintenance</b>		<b>497,376</b>	<b>719,319</b>	<b>638,220</b>	<b>628,720</b>	<b>641,722</b>

# INFORMATION TECHNOLOGY

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## ***DEPARTMENT PROFILE***

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Director also conducts periodic computer training for all county employees on items of interest.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Information Technology Director	1	1	1
Information Technology Tech	0	1	1
<b>Total Positions</b>	<b>1</b>	<b>2</b>	<b>2</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Technical services expenses include \$45,000 for the annual email subscription, \$35,000 for various maintenance agreements for fire wall security and off-site back up services, and \$42,000 to have a more robust layered county-wide security approach to guard against outside threats including external and internal anti-virus protection systems and email and internet filter systems for a total of \$122,000.
- Communication internet expenses include \$43,000 for county-wide internet services from various providers such as Point Broadband, Charter Spectrum, and AT&T.
- Software expenses include \$14,000 for various software renewals and upgrades.
- Capital outlay expenses include \$10,000 for a replacement telephone system using VOIP technology for the Prison, Public Works, NRCS Office, Facilities Maintenance, Vehicle Maintenance, and Water Works and \$5,200 for two large monitors and IT connections to be used in the commission chambers for commission meetings, Magistrate Court, and others for a total of \$15,200.

# INFORMATION TECHNOLOGY

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

51-511100	Regular Employees	59,796	109,296	113,000	113,000	113,000
51-512100	Group Insurance	7,519	18,000	20,000	20,000	20,000
51-512200	FICA	3,314	6,776	7,100	7,100	7,100
51-512300	Medicare	775	1,585	1,650	1,650	1,650
51-512400	Retirement Contributions	5,892	12,200	13,500	13,500	13,500
51-512600	Unemployment Insurance	19	140	50	50	50
51-512700	Workers' Compensation	191	800	300	300	300
<b>Total Personal Services and Employee Benefits</b>		<b>77,506</b>	<b>148,797</b>	<b>155,600</b>	<b>155,600</b>	<b>155,600</b>

### Purchased / Contracted Services

51-521321	Technical Services	69,649	80,000	122,000	122,000	122,000
51-522210	Repairs and Maintenance-Equipment	203	3,000	3,000	3,000	3,000
51-522260	Repairs and Maintenance-Vehicle	355	1,000	1,000	1,000	1,000
51-522320	Rentals	1,500	0	0	0	0
51-523210	Communications-Telephone	1,059	1,500	1,500	1,500	1,500
51-523211	Communications-Internet Services	37,370	43,000	43,000	43,000	43,000
51-523500	Travel	1,695	4,000	4,000	4,000	4,000
51-523600	Dues and Fees	100	1,200	1,200	1,200	1,200
51-523700	Education and Training	319	4,000	4,000	4,000	4,000
<b>Total Purchased / Contracted Services</b>		<b>112,250</b>	<b>137,700</b>	<b>179,700</b>	<b>179,700</b>	<b>179,700</b>

### Supplies

51-531101	General Supplies-Office	198	700	700	700	700
51-531150	General Supplies-Tires	0	500	500	500	500
51-531270	Gasoline/Diesel/Oil	947	1,200	1,200	1,200	1,200
51-531400	Books and Periodicals	109	200	200	200	200
51-531600	Small Equipment	15,871	15,000	15,000	15,000	15,000
51-531710	Uniforms	127	350	550	550	550
51-531712	Software	13,980	15,000	14,000	14,000	14,000
<b>Total Supplies</b>		<b>31,232</b>	<b>32,950</b>	<b>32,150</b>	<b>32,150</b>	<b>32,150</b>

### Capital Outlays

51-542400	Replacement Telephone System	0	65,000	10,000	10,000	10,000
51-542400	Replacement Servers	0	50,000	0	0	0
51-542500	Commission Chambers Live Stream Syst	0	28,773	5,200	5,200	5,200
<b>Total Capital Outlays</b>		<b>0</b>	<b>143,773</b>	<b>15,200</b>	<b>15,200</b>	<b>15,200</b>

<b>Total Information Technology</b>		<b>220,988</b>	<b>463,220</b>	<b>382,650</b>	<b>382,650</b>	<b>382,650</b>
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# JAIL

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## ***OFFICE PROFILE***

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Jail Administrator (Major)	1	1	1
Assistant Jail Administrator (Lieutenant)	1	1	1
Corporal	4	4	4
Detention Officer	19	19	19
<b>Total Positions</b>	<b>25</b>	<b>25</b>	<b>25</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Contract labor expenses include \$325,000 for inmate medical services and inmate food services performed by private companies.



*Harris County's Jail*

# JAIL

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

11-511100	Regular Employees	971,826	1,116,142	1,175,000	1,175,000	1,175,000
11-511300	Overtime	7,841	13,920	12,000	12,000	12,000
11-512100	Group Insurance	130,100	184,000	225,000	225,000	225,000
11-512120	Health Reimbursement Arrangement	15,104	0	0	0	0
11-512200	FICA	57,794	70,064	73,500	73,500	73,500
11-512300	Medicare	13,605	16,386	17,100	17,100	17,100
11-512400	Retirement Contributions	104,371	124,000	147,000	147,000	147,000
11-512600	Unemployment Insurance	638	4,000	1,000	1,000	1,000
11-512700	Workers' Compensation	20,158	41,760	46,000	46,000	46,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,321,437</b>	<b>1,570,272</b>	<b>1,696,600</b>	<b>1,696,600</b>	<b>1,696,600</b>

### Purchased / Contracted Services

11-521310	Technical Services-Maint. Agreement	15,151	17,790	17,790	17,790	17,790
11-522210	Repairs and Maintenance-Equipment	3,316	6,400	6,400	6,400	6,400
11-522220	Repairs and Maintenance-Building	14,419	22,000	22,000	22,000	22,000
11-523002	Septic System Disposal	0	0	15,000	15,000	15,000
11-523210	Communications-Telephone	20,215	24,000	24,000	24,000	24,000
11-523500	Travel	2,384	2,500	3,000	3,000	3,000
11-523700	Education and Training	591	1,000	1,000	1,000	1,000
11-523850	Contract Labor	294,456	325,000	325,000	325,000	325,000
<b>Total Purchased / Contracted Services</b>		<b>350,532</b>	<b>398,690</b>	<b>414,190</b>	<b>414,190</b>	<b>414,190</b>

### Supplies

11-531101	General Supplies-Office	4,582	5,000	5,000	5,000	5,000
11-531120	General Supplies-Janitorial	19,651	25,000	25,000	25,000	25,000
11-531160	General Supplies-Medical	0	1,000	1,000	1,000	1,000
11-531210	Water/Sewer	6,351	7,500	15,000	15,000	15,000
11-531230	Electricity	26,605	27,000	54,000	54,000	54,000
11-531240	Bottled Gas	11,974	8,250	16,000	16,000	16,000
11-531600	Small Equipment	5,554	6,000	6,000	6,000	6,000
11-531710	Uniforms	6,057	8,500	8,500	8,500	8,500
11-531711	Inmate Clothing	4,522	7,000	7,000	7,000	7,000
<b>Total Supplies</b>		<b>85,296</b>	<b>95,250</b>	<b>137,500</b>	<b>137,500</b>	<b>137,500</b>

### Capital Outlays

11-542500	Kitchen Equipment	0	8,600	0	0	0
11-542500	Radios	0	8,700	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>17,300</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Costs

11-573100	Payment to Others	1,445	0	0	0	0
<b>Total Other Costs</b>		<b>1,445</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Jail</b>	<b>1,758,710</b>	<b>2,081,512</b>	<b>2,248,290</b>	<b>2,248,290</b>	<b>2,248,290</b>
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# MAGISTRATE COURT

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## **OFFICE PROFILE**

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

## **STAFFING PLAN**

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Chief Magistrate (elected)	1	1	1
Magistrate (part-time)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	1	1	1
Deputy Court Clerk (part-time)	1	1	1
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## **FY 2021-22 BUDGET HIGHLIGHTS**

- Small equipment expenses include \$8,500 for replacement computers and other small equipment.

# MAGISTRATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

23-511100	Regular Employees	166,692	188,732	204,000	204,000	204,000
23-512100	Group Insurance	19,588	22,000	26,000	26,000	26,000
23-512120	Health Reimbursement Arrangement	3,407	0	0	0	0
23-512200	FICA	9,999	11,701	12,600	12,600	12,600
23-512300	Medicare	2,338	2,737	3,000	3,000	3,000
23-512400	Retirement Contributions	16,685	18,000	20,500	20,500	20,500
23-512600	Unemployment Insurance	61	500	200	200	200
23-512700	Workers' Compensation	527	1,200	1,200	1,200	1,200
<b>Total Personal Services and Employee Benefits</b>		<b>219,297</b>	<b>244,870</b>	<b>267,500</b>	<b>267,500</b>	<b>267,500</b>

### Purchased / Contracted Services

23-521310	Technical Services -Maint. Agreement	2,400	3,600	3,600	3,600	3,600
23-522210	Repairs and Maintenance-Equipment	0	1,500	1,500	1,500	1,500
23-523210	Communications-Telephone	1,185	1,500	1,500	1,500	1,500
23-523250	Communications-Postage	2,029	2,000	2,000	2,000	2,000
23-523500	Travel	975	2,500	2,500	2,500	2,500
23-523600	Dues and Fees	0	120	200	200	200
23-523700	Education and Training	765	925	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>7,354</b>	<b>12,145</b>	<b>12,300</b>	<b>12,300</b>	<b>12,300</b>

### Supplies

23-531101	General Supplies-Office	2,236	3,000	3,000	3,000	3,000
23-531400	Books and Periodicals	1,922	3,000	3,000	3,000	3,000
23-531600	Small Equipment	2,559	2,428	8,500	8,500	8,500
<b>Total Supplies</b>		<b>6,717</b>	<b>8,428</b>	<b>14,500</b>	<b>14,500</b>	<b>14,500</b>

### Capital Outlays

23-542500	Audio and Visual Equipment	0	21,742	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>21,742</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Magistrate Court</b>		<b>233,368</b>	<b>287,185</b>	<b>294,300</b>	<b>294,300</b>	<b>294,300</b>
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# NON-DEPARTMENTAL

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## ***DEPARTMENT PROFILE***

This department consists of several large expenditures that are not contained in other departmental budgets including employee health reimbursements, rental of postage machine, rental of county-wide copiers, property and casualty insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission and the Georgia Forestry Commission. This department also includes other expenses such as county-wide copy paper, indigent burials, insurance claims and judgements against the county, and the contingency account.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Employee health reimbursements of \$120,000 is in this department as a total but will be distributed to each using department during the year-end audit when the actual usage is known.
- Dues and fees expenses include \$33,000 for the River Valley Regional Commission (RVRC) membership dues and \$23,000 for the Georgia Forestry Commission dues for a total of \$56,000.



# NON-DEPARTMENTAL

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### *Personal Services and Employee Benefits*

35-512120	Health Reimbursement Arrangements	0	95,000	120,000	120,000	120,000
<b>Total Personal Services and Employee Benefits</b>		<b>0</b>	<b>95,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>

### *Purchased / Contracted Services*

35-522322	Rental of Postage Machine	8,307	8,500	8,500	8,500	8,500
35-522323	Rental of Copiers	56,071	58,000	58,000	58,000	58,000
35-523100	Property and Casualty Insurance	223,847	255,000	255,000	255,000	255,000
35-523600	Dues and Fees	58,500	53,000	56,000	56,000	56,000
<b>Total Purchased / Contracted Services</b>		<b>346,725</b>	<b>374,500</b>	<b>377,500</b>	<b>377,500</b>	<b>377,500</b>

### *Supplies*

35-531100	General Supplies – Copy Paper	7,182	9,000	9,000	9,000	9,000
<b>Total Supplies</b>		<b>7,182</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>

### *Other Costs*

35-573003	Indigent Burials	3,000	8,000	5,000	5,000	5,000
35-573110	Insurance Claims and Judgements	1,070	3,000	3,000	3,000	3,000
35-579000	Contingency	0	0	0	0	0
<b>Total Other Costs</b>		<b>4,070</b>	<b>11,000</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>

<b>Total Non-Departmental</b>		<b>357,977</b>	<b>489,500</b>	<b>514,500</b>	<b>514,500</b>	<b>514,500</b>
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# PRISON

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## ***DEPARTMENT PROFILE***

This department, under the direction of the County Manager, consists of a 156-bed county correctional institution that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide needed public services including lawn care, janitorial services, garbage collection, vehicle repair, and other services. This department also contracts out inmates to several neighboring counties and cities to perform public works projects. The major revenue sources for this department are a per day fee for each inmate paid from the Georgia Department of Corrections and a fee paid from the contracting counties and cities.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Warden	1	1	1
Deputy Warden	1	1	1
Lieutenant	2	2	2
Sergeant	4	4	4
Corporal	1	1	1
Correctional Officer	22	22	22
Counselor	1	1	1
Executive Assistant	1	1	1
Inmates (Inside Assignments)	40	40	40
<b>Total Positions</b>	<b>33</b>	<b>33</b>	<b>33</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Dues and fees expenses include \$3,400 for a GDOC mandated Prison Rape Elimination Act (PREA) audit, which occurs every three years.
- Contract labor expenses include \$133,000 for a private company to perform inmate medical services.
- Small equipment expenses include \$4,500 for a replacement heating system for the inmate dormitories.
- Capital outlay expenses include \$145,000 for a roof replacement, \$5,200 for a replacement ice machine, and \$9,500 for replacement double stacked inmate lockers for a total of \$159,700.

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

15-511100	Regular Employees	1,163,422	1,420,340	1,500,000	1,500,000	1,500,000
15-511300	Overtime	20,808	20,880	29,000	29,000	29,000
15-512100	Group Insurance	183,571	250,000	300,000	300,000	300,000
15-512120	Health Reimbursement Arrangement	1,382	0	0	0	0
15-512200	FICA	70,531	89,356	95,000	95,000	95,000
15-512300	Medicare	16,488	20,898	22,200	22,200	22,200
15-512400	Retirement Contributions	125,465	158,000	191,500	191,500	191,500
15-512600	Unemployment Insurance	643	6,000	700	700	700
15-512700	Workers' Compensation	24,098	68,440	64,000	64,000	64,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,606,408</b>	<b>2,033,914</b>	<b>2,202,400</b>	<b>2,202,400</b>	<b>2,202,400</b>

### Purchased / Contracted Services

15-521200	Professional Services	0	1,000	1,000	1,000	1,000
15-522210	Repairs and Maintenance-Equipment	12,519	14,000	14,000	14,000	14,000
15-522220	Repairs and Maintenance-Building	24,204	23,000	23,000	23,000	23,000
15-522260	Repairs and Maintenance-Vehicle	6,883	5,000	5,000	5,000	5,000
15-523002	Septic Tank Service	14,300	18,000	18,000	18,000	18,000
15-523210	Communications-Telephone	4,163	4,800	4,800	4,800	4,800
15-523500	Travel	411	1,000	1,000	1,000	1,000
15-523600	Dues and Fees	0	200	3,400	3,400	3,400
15-523700	Education and Training	214	750	750	750	750
15-523850	Contract Labor-Inmate Medical	121,943	129,000	133,000	133,000	133,000
<b>Total Purchased / Contracted Services</b>		<b>184,637</b>	<b>196,750</b>	<b>203,950</b>	<b>203,950</b>	<b>203,950</b>

### Supplies

15-531101	General Supplies-Office	2,422	2,800	2,800	2,800	2,800
15-531120	General Supplies-Janitorial	20,314	17,000	17,000	17,000	17,000
15-531150	General Supplies-Tires	764	3,000	3,000	3,000	3,000
15-531171	General Supplies-Security	2,598	3,000	3,500	3,500	3,500
15-531172	General Supplies-Inmate	16,194	18,000	18,000	18,000	18,000
15-531210	Water/Sewer	61,514	63,000	63,000	63,000	63,000
15-531230	Electricity	47,803	50,000	50,000	50,000	50,000
15-531240	Bottled Gas	26,234	30,000	30,000	30,000	30,000
15-531270	Gasoline/Diesel/Oil	10,581	15,000	17,000	17,000	17,000
15-531300	General Supplies-Inmate Food	271,099	265,000	265,000	265,000	265,000
15-531600	Small Equipment	11,117	13,000	17,500	17,500	17,500
15-531710	Uniforms	5,765	10,000	10,000	10,000	10,000
15-531711	Inmate Clothing	15,748	20,000	20,000	20,000	20,000
<b>Total Supplies</b>		<b>492,153</b>	<b>509,800</b>	<b>516,800</b>	<b>516,800</b>	<b>516,800</b>

# PRISON

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

15-542100	Commercial Mower	6,350	0	0	0	0
15-541300	Roof Replacement	0	0	145,000	145,000	145,000
15-542200	Vehicle	33,610	0	0	0	0
15-542300	Ice Machine	0	0	5,200	5,200	5,200
15-542300	Double Stack Lockers (26)	0	0	9,500	9,500	9,500
15-542300	Kitchen Equipment	0	23,500	0	0	0
15-542500	Dishwasher	10,817	0	0	0	0
<b>Total Capital Outlays</b>		<b>50,777</b>	<b>23,500</b>	<b>159,700</b>	<b>159,700</b>	<b>159,700</b>

<b>Total Prison</b>		<b>2,333,975</b>	<b>2,763,964</b>	<b>3,082,850</b>	<b>3,082,850</b>	<b>3,082,850</b>
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*Harris County Prison*

# PROBATE COURT

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## ***OFFICE PROFILE***

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Probate Court Judge (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	3	3	3
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Professional services expenses include \$2,000 for attorney fees for guardianships and other probate proceedings.
- Technical services expenses include \$6,500 for computer maintenance agreements, interpreters, and witness fees and \$2,800 for the Livescan annual maintenance agreement for a total of \$9,300.
- Postage expenses have increased due to mailing more weapon carry applications.
- General supplies – office expenses have increased due to more weapon carry applications.

# PROBATE COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

09-511100	Regular Employees	195,444	220,720	235,400	235,400	235,400
09-512100	Group Insurance	19,303	40,330	52,000	52,000	52,000
09-512200	FICA	11,470	13,685	14,500	14,500	14,500
09-512300	Medicare	2,682	3,200	3,400	3,400	3,400
09-512400	Retirement Contributions	21,760	28,558	30,200	30,200	30,200
09-512600	Unemployment Insurance	148	750	200	200	200
09-512700	Workers' Compensation	580	1,090	1,400	1,400	1,400
<b>Total Personal Services and Employee Benefits</b>		<b>251,387</b>	<b>308,333</b>	<b>337,100</b>	<b>337,100</b>	<b>337,100</b>

### Purchased / Contracted Services

09-521200	Professional Services	260	2,000	2,000	2,000	2,000
09-521300	Technical Services	2,573	5,200	6,500	6,500	9,300
09-522210	Repairs and Maintenance-Equipment	260	1,000	1,000	1,000	1,000
09-522220	Repairs and Maintenance-Building	5,718	0	0	0	0
09-523210	Communications-Telephone	729	1,200	1,700	1,700	1,700
09-523250	Communications-Postage	2,084	2,000	6,000	6,000	6,000
09-523400	Printing and Binding	0	500	500	500	500
09-523500	Travel	2,383	8,200	8,200	8,200	8,200
09-523600	Dues and Fees	1,064	2,000	2,000	2,000	2,000
09-523700	Education and Training	0	2,000	2,500	2,500	2,500
<b>Total Purchased / Contracted Services</b>		<b>15,071</b>	<b>24,100</b>	<b>30,400</b>	<b>30,400</b>	<b>33,200</b>

### Supplies

09-531101	General Supplies-Office	14,266	15,500	25,500	23,000	23,000
09-531300	Food	0	0	500	0	0
09-531600	Small Equipment	10,395	3,500	3,500	3,500	3,500
09-531700	Uniforms	0	500	500	500	500
<b>Total Supplies</b>		<b>24,661</b>	<b>19,500</b>	<b>30,000</b>	<b>27,000</b>	<b>27,000</b>

### Capital Outlays

09-542500	Audio and Visual Equipment	0	18,791	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>18,791</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Probate Court</b>		<b>291,119</b>	<b>370,724</b>	<b>397,500</b>	<b>394,500</b>	<b>397,300</b>
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# PUBLIC WORKS

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## DEPARTMENT PROFILE

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Administrative Assistant	1	1	1
Construction Inspector	1	1	2
Heavy Equipment Operator	5	7	7
Light Equipment Operator	6	6	6
Mower Operator	4	4	4
Inmates	5-7	5-7	5-7
<b>Total Positions</b>	<b>18</b>	<b>20</b>	<b>21</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Personnel services expenses have increased \$64,465 (salary and benefits) for a new full-time construction inspector position to conduct more road and development inspections.
- Capital outlay expenses include \$735,000 for the annual LMIG resurfacing projects (10% required state match and overage amount are located in TSPLOST fund), \$92,000 for two replacement F-350 crew cab 4x4 flatbed pick-up trucks, \$36,000 for a new F-250 crew cab 4x4 pick-up truck for the new position, \$88,000 for a new rubber-tired backhoe, and \$100,000 for a new skid steer with attachments to be used by many departments for a total of \$1,051,000.
- Debt service expenses include \$90,298 (principal and interest) for six pieces of heavy equipment using a five-year lease purchase agreement.

# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

16-511100	Regular Employees	658,146	847,000	864,000	864,000	864,000
16-511300	Overtime	8,447	16,000	8,000	8,000	8,000
16-512100	Group Insurance	98,421	147,400	197,000	197,000	197,000
16-512200	FICA	39,144	53,506	53,700	53,700	53,700
16-512300	Medicare	9,155	12,514	12,640	12,640	12,640
16-512400	Retirement Contributions	69,622	98,400	107,700	107,700	107,700
16-512600	Unemployment Insurance	638	2,080	825	825	825
16-512700	Workers' Compensation	24,880	73,000	53,400	53,400	53,400
<b>Total Personal Services and Employee Benefits</b>		<b>908,453</b>	<b>1,249,900</b>	<b>1,297,265</b>	<b>1,297,265</b>	<b>1,297,265</b>

### Purchased / Contracted Services

16-521200	Professional Services	45,202	30,000	5,000	5,000	5,000
16-521300	Technical Services-Maintenance Agreem	400	35,000	10,000	10,000	10,000
16-522210	Repairs and Maintenance-Equipment	3,366	4,000	4,000	4,000	4,000
16-522220	Repairs and Maintenance-Building	0	3,000	3,000	3,000	3,000
16-522260	Repairs and Maintenance-Vehicle	44,839	67,000	60,000	60,000	60,000
16-522270	Repairs and Maintenance-Road Damage	12,995	40,000	40,000	40,000	40,000
16-523210	Communications-Telephone	1,636	2,000	2,000	2,000	2,000
16-523250	Communications-Postage	0	100	100	100	100
16-523500	Travel	0	1,500	1,500	1,500	1,500
16-523600	Dues and Fees	0	100	100	100	100
16-523700	Education and Training	0	3,500	4,000	4,000	4,000
<b>Total Purchased / Contracted Services</b>		<b>108,438</b>	<b>186,200</b>	<b>129,700</b>	<b>129,700</b>	<b>129,700</b>

### Supplies

16-531101	General Supplies-Office	1,434	1,500	1,500	1,500	1,500
16-531131	General Supplies-Road Materials	171,578	175,000	185,000	185,000	185,000
16-531150	General Supplies-Tires	3,906	20,000	20,000	20,000	20,000
16-531230	Electricity	3,508	4,000	4,000	4,000	4,000
16-531270	Gasoline/Diesel/Oil	38,767	70,000	70,000	70,000	70,000
16-531591	Pipe for Resale	40,459	50,000	40,000	40,000	40,000
16-531600	Small Equipment	4,344	8,500	8,500	8,500	8,500
16-531710	Uniforms	10,137	18,000	15,000	15,000	15,000
<b>Total Supplies</b>		<b>274,133</b>	<b>347,000</b>	<b>344,000</b>	<b>344,000</b>	<b>344,000</b>



# PUBLIC WORKS

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

16-541300	Portable Storage Buildings (2)	3,888	0	0	0	0
16-541400	LMIG Resurfacing	885,237	900,000	735,000	735,000	735,000
16-541402	Melody Lakes Dam Improvements	0	599,478	0	0	0
16-542100	Hay Baler	0	26,000	0	0	0
16-542200	Vehicle (3)	66,456	0	128,000	128,000	128,000
16-542200	Backhoe	0	0	88,000	88,000	88,000
16-542200	Skid Steer w/Attachments	0	0	100,000	100,000	100,000
16-542400	Fuel Pump Card Reader	34,212	0	0	0	0
<b>Total Capital Outlays</b>		<b>989,793</b>	<b>1,525,478</b>	<b>1,051,000</b>	<b>1,051,000</b>	<b>1,051,000</b>

### Other Costs

16-573001	State Highway Impact Fee	918	1,200	1,200	1,200	1,200
16-573004	Vehicle License, Tag, Title	0	0	300	300	300
16-573100	Payment to Others	576	0	0	0	0
<b>Total Other Costs</b>		<b>1,494</b>	<b>1,200</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>

### Debt Service

16-581200	Principal-Various Equipment	143,498	77,634	80,623	80,623	80,623
16-582200	Interest-Various Equipment	504	12,664	9,675	9,675	9,675
<b>Total Debt Service</b>		<b>144,002</b>	<b>90,298</b>	<b>90,298</b>	<b>90,298</b>	<b>90,298</b>

<b>Total Public Works</b>		<b>2,426,313</b>	<b>3,400,076</b>	<b>2,913,763</b>	<b>2,913,763</b>	<b>2,913,763</b>
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# RECREATION

## DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park that is under construction), three miles of paved “rails to trails” walking trails, 20 miles of unpaved “rails to trails” walking trails, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, and paved parking. The 34-acre **Soccer Complex** consists of many soccer fields, two concession stands with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Assistant Director	1	1	1
Park Maintenance Technician	3	3	4
Recreation Attendants (part-time)	1	1	1
Inmates	13	14	17
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>7</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Personal services expenses have increased \$45,720 (salary and benefits) for a new full-time park maintenance technician for Ellerslie Park to develop the park further by clearing, burning, and landscaping to get the park ready for opening in late 2021 or early 2022. This position will also have an inmate work detail daily to assist in the park’s development.
- Contract labor expenses include \$65,000 to hire umpires and officials for all recreational programming.
- General supplies-other expenses have increased to purchase needed supplies for Ellerslie Park such as gravel, drainage pipes, grass seed, and chemicals.
- Electricity expenses have increased due to the installation of new lighting fixtures at the soccer complex.
- Small equipment expenses have increased to purchase needed equipment for Ellerslie Park such as weed eaters, chainsaws, rakes, shovels, sprayers, picnic tables, and trash cans.

# RECREATION

## FY 2021-22 BUDGET HIGHLIGHTS

- Capital outlay expenses include \$350,000 to further develop Ellerslie Park by constructing a new pavilion with restrooms, storage building, 200 feet of pedestrian bridges in the swampy areas around the lake to make a loop pedestrian trail around the lake, 200 feet of boardwalk along the lake with a dock, two entrance gates, monument signage, and directional signage. In-house crews will be used to the extent possible. In addition, \$10,000 for a new commercial mower and trailer for Ellerslie Park, \$48,000 for a pick-up truck and ATV for Ellerslie Park, and \$36,000 for a replacement inmate transport van for a total of \$444,000.

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

32-511100	Regular Employees	204,481	231,118	286,000	271,000	271,000
32-512100	Group Insurance	20,589	37,000	56,500	56,500	56,500
32-512200	FICA	12,081	14,329	17,900	16,900	16,900
32-512300	Medicare	2,826	3,351	4,200	4,000	4,000
32-512400	Retirement Contributions	21,072	25,000	33,000	33,000	33,000
32-512600	Unemployment Insurance	87	750	240	220	220
32-512700	Workers' Compensation	3,917	6,000	11,000	10,300	10,300
<b>Total Personal Services and Employee Benefits</b>		<b>265,053</b>	<b>317,548</b>	<b>408,840</b>	<b>391,920</b>	<b>391,920</b>

### Purchased / Contracted Services

32-521310	Technical Services	144	200	200	200	200
32-522210	Repairs and Maintenance-Equipment	19,955	15,000	15,000	15,000	15,000
32-522220	Repairs and Maintenance-Building	100,870	30,000	50,000	50,000	50,000
32-522222	Repairs and Maintenance-Site	185,347	130,000	75,000	75,000	75,000
32-522260	Repairs and Maintenance-Vehicle	9,170	7,500	7,500	7,500	7,500
32-523002	Septic System Disposal	0	1,000	1,000	1,000	1,000
32-523500	Travel	2,078	2,000	2,000	2,000	2,000
32-523600	Dues and Fees	910	1,000	1,000	1,000	1,000
32-523700	Education and Training	1,025	2,000	2,000	2,000	2,000
32-523850	Contract Labor	37,249	65,000	78,000	65,000	65,000
<b>Total Purchased / Contracted Services</b>		<b>356,748</b>	<b>253,700</b>	<b>231,700</b>	<b>218,700</b>	<b>218,700</b>

### Supplies

32-531120	General Supplies-Janitorial	5,180	8,000	10,000	10,000	10,000
32-531150	General Supplies-Tires	231	2,000	3,000	2,000	2,000
32-531190	General Supplies-Other	1,011	5,000	10,000	10,000	10,000
32-531210	Water/Sewer	1,322	1,000	1,600	1,600	1,600
32-531230	Electricity	53,023	65,500	100,000	100,000	100,000
32-531240	Bottled Gas	182	1,000	1,000	1,000	1,000
32-531270	Gasoline/Diesel/Oil	8,911	12,500	17,500	17,500	17,500
32-531600	Small Equipment	7,622	6,500	10,000	10,000	10,000
32-531710	Uniforms	640	1,000	1,750	1,750	1,750
<b>Total Supplies</b>		<b>78,122</b>	<b>102,500</b>	<b>154,850</b>	<b>153,850</b>	<b>153,850</b>

# RECREATION

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

32-541200	Soccer Complex Parking Improvements	2,280	0	0	0	0
32-541200	Ellerslie Park Construction	0	0	350,000	350,000	350,000
32-541200	Soccer Complex Lighting Wood Poles	0	105,000	0	0	0
32-541400	Security Camera/Wi-Fi System in Parks	0	0	78,000	0	0
32-542100	Mower/Trailer	0	0	10,000	10,000	10,000
32-542200	Vehicles	0	0	84,000	84,000	84,000
<b>Total Capital Outlays</b>		<b>2,280</b>	<b>105,000</b>	<b>522,000</b>	<b>444,000</b>	<b>444,000</b>

### Other Costs

32-573001	State Highway Impact Fee	69	50	100	100	100
<b>Total Other Costs</b>		<b>69</b>	<b>50</b>	<b>100</b>	<b>100</b>	<b>100</b>

<b>Total Recreation</b>		<b>702,272</b>	<b>778,798</b>	<b>1,317,490</b>	<b>1,208,570</b>	<b>1,208,570</b>
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*Replacement Soccer Pavilion*

# SHERIFF'S OFFICE

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## ***OFFICE PROFILE***

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions, uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Sheriff (elected)	1	1	1
Chief Deputy	1	1	1
Deputy Lt.	4	4	4
Deputy Captain	2	2	2
Deputy Sergeant	11	11	11
Deputy Corporal	2	2	2
Deputy	27	27	27
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Courthouse Security (part-time)	2	2	2
<b>Total Positions</b>	<b>52</b>	<b>52</b>	<b>52</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Small equipment expenses have increased due to the purchase of a replacement server for the in-car video system.

# SHERIFF'S OFFICE

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

10-511100	Regular Employees	1,636,229	2,554,560	2,755,000	2,755,000	2,755,000
10-511300	Overtime	21,905	35,380	37,000	37,000	37,000
10-512100	Group Insurance	211,951	361,000	480,000	480,000	480,000
10-512120	Health Reimbursement Arrangement	12,976	0	0	0	0
10-512200	FICA	96,739	164,916	173,000	173,000	173,000
10-512300	Medicare	22,624	38,569	40,500	40,500	40,500
10-512400	Retirement Contributions	235,884	280,000	337,000	337,000	337,000
10-512600	Unemployment Insurance	984	7,500	2,000	2,000	2,000
10-512700	Workers' Compensation	45,460	73,200	81,000	81,000	81,000
<b>Total Personal Services and Employee Benefits</b>		<b>2,284,752</b>	<b>3,515,125</b>	<b>3,905,500</b>	<b>3,905,500</b>	<b>3,905,500</b>

### Purchased / Contracted Services

10-521310	Technical Services-Maint. Agreements	33,720	45,000	48,198	48,198	48,198
10-522210	Repairs and Maintenance-Equipment	899	2,000	2,000	2,000	2,000
10-522260	Repairs and Maintenance-Vehicle	133,927	100,000	100,000	100,000	100,000
10-523002	Septic Tank Disposal	0	0	1,000	1,000	1,000
10-523210	Communications-Telephone	17,984	15,000	15,000	15,000	15,000
10-523250	Communications-Postage	1,031	1,300	1,300	1,300	1,300
10-523500	Travel	3,610	4,000	4,000	4,000	4,000
10-523600	Dues and Fees	1,429	1,500	1,500	1,500	1,500
10-523700	Education and Training	1,703	2,000	3,000	3,000	3,000
<b>Total Purchased / Contracted Services</b>		<b>194,303</b>	<b>170,800</b>	<b>175,998</b>	<b>175,998</b>	<b>175,998</b>

### Supplies

10-531101	General Supplies-Office	9,015	9,000	10,000	10,000	10,000
10-531150	General Supplies-Tires	19,649	30,000	30,000	30,000	30,000
10-531170	General Supplies-Law Enforcement	2,817	5,000	6,300	6,300	6,300
10-531210	Water/Sewer	3,591	7,500	3,500	3,500	3,500
10-531230	Electricity	26,363	27,000	16,000	16,000	16,000
10-531240	Bottled Gas	0	8,250	0	0	0
10-531270	Gasoline/Diesel/Oil	173,700	211,500	211,500	211,500	211,500
10-531600	Small Equipment	23,883	26,500	31,476	31,476	31,476
10-531710	Uniforms	24,991	16,500	17,500	17,500	17,500
<b>Total Supplies</b>		<b>284,009</b>	<b>341,250</b>	<b>326,276</b>	<b>326,276</b>	<b>326,276</b>

### Capital Outlays

10-542100	Vehicles	20,000	70,000	120,500	120,500	0
<b>Total Capital Outlays</b>		<b>20,000</b>	<b>70,000</b>	<b>120,500</b>	<b>120,500</b>	<b>0</b>

### Other Costs

10-573001	State Highway Impact Fee	218	200	200	200	200
10-573004	Vehicle License Tag & Title	557	450	450	450	450
<b>Total Other Costs</b>		<b>775</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>
<b>Total Sheriff's Office</b>		<b>2,783,839</b>	<b>4,097,825</b>	<b>4,528,924</b>	<b>4,528,924</b>	<b>4,408,424</b>

# SUPERIOR COURT

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## **OFFICE PROFILE**

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

## **STAFFING PLAN**

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Superior Court Judges (elected)	7	7	7
Superior Court Judges (retired)	5	5	4
Assistant to Superior Court Judges (supplement)	1	1	1
Bailiffs (per diem)	8	8	8
<b>Total Positions</b>	<b>21</b>	<b>21</b>	<b>20</b>

## **FY 2021-22 BUDGET HIGHLIGHTS**

- Professional services expenses include \$19,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services expenses include \$55,000 for interpreters, court reporters, and witness expenses.
- Contract labor expenses include \$115,000 for Superior Court public defender expenses under a contractual arrangement, \$21,000 for Juvenile Court public defender expenses, and \$28,000 for retired judges' expenses for a total of \$164,000.

# SUPERIOR COURT

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

22-511100	Regular Employees	121,735	130,000	122,500	122,500	122,500
22-512100	Group Insurance	37	0	0	0	0
22-512200	FICA	6,655	8,000	8,000	8,000	8,000
22-512300	Medicare	1,763	2,000	2,000	2,000	2,000
22-512400	Retirement Contributions	5	250	550	550	550
22-512600	Unemployment Insurance	297	700	350	350	350
22-512700	Workers' Compensation	445	300	600	600	600
<b>Total Personal Services and Employee Benefits</b>		<b>130,937</b>	<b>141,250</b>	<b>134,000</b>	<b>134,000</b>	<b>134,000</b>

### Purchased / Contracted Services

22-521200	Professional Services	13,169	19,000	19,000	19,000	19,000
22-521300	Technical Services	41,026	55,000	55,000	55,000	55,000
22-522220	Repairs and Maintenance-Building	0	0	4,500	4,500	0
22-523210	Communications-Telephone	1,116	1,200	1,200	1,200	1,200
22-523250	Communications-Postage	0	50	50	50	50
22-523500	Travel	787	1,000	1,000	1,000	1,000
22-523850	Contract Labor	143,484	167,000	164,000	164,000	164,000
<b>Total Purchased / Contracted Services</b>		<b>199,582</b>	<b>243,250</b>	<b>244,750</b>	<b>244,750</b>	<b>240,250</b>

### Supplies

22-531101	General Supplies-Office	2,247	2,500	4,000	4,000	4,000
<b>Total Supplies</b>		<b>2,247</b>	<b>2,500</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

### Capital Outlays

22-542500	Audio and Visual Equipment	0	27,725	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>27,725</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Superior Court</b>		<b>332,766</b>	<b>414,725</b>	<b>382,750</b>	<b>382,750</b>	<b>378,250</b>
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# TAX ASSESSOR

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## DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 20,219 taxable and exempt real property parcels, 1,787 personal property accounts, and inspects 302 mobile homes to ensure that the proper decals are attached. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Chief Appraiser	1	1	1
Administrative Division Chief	1	1	1
Real Property Division Chief	1	1	1
Personal Property Appraiser	1	1	1
Tax Appraiser I	3	3	2
Tax Appraiser II	1	1	2
Administrative Assistant	0	0	1
Board Members (\$100 per meeting)	3	3	3
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>9</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Personal services expenses have increased \$46,454 (salary and benefits) for a new full-time administrative assistant position.
- Technical services expenses include \$3,000 for the annual WinGap maintenance agreement, \$6,500 for the annual Q-Public maintenance agreement, \$4,700 for the field service program data cloud maintenance, and \$9,000 for a GIS maintenance agreement for a total of \$23,200.
- Dues and fees expenses include an increase in Board member fees from \$75 to \$100 per meeting.
- Contract labor expenses include \$7,500 for a private company to perform personal property audits, \$11,000 for the River Valley Regional Commission to perform parcel maintenance, and \$13,000 for the preparation and mailing of the annual assessment notices for a total of \$31,500.
- Small equipment expenses include \$2,600 for computers.
- Capital outlay expenses include \$22,000 for the third and final installment for the aerial flight that was performed during early 2020.

# TAX ASSESSOR

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

05-511100	Regular Employees	366,349	403,021	449,887	418,500	449,887
05-512100	Group Insurance	50,821	64,900	82,500	74,500	82,500
05-512120	Health Reimbursement Arrangement	1,431	0	0	0	0
05-512200	FICA	21,627	24,987	27,946	26,000	27,946
05-512300	Medicare	5,058	5,844	6,555	6,100	6,555
05-512400	Retirement Contributions	37,156	46,000	56,474	52,000	56,474
05-512600	Unemployment Insurance	220	1,750	296	280	296
05-512700	Workers' Compensation	4,142	12,650	6,576	6,400	6,576
<b>Total Personal Services and Employee Benefits</b>		<b>486,804</b>	<b>559,152</b>	<b>630,234</b>	<b>583,780</b>	<b>630,234</b>

### Purchased / Contracted Services

05-521310	Technical Services-Maint. Agreement	8,000	29,500	23,200	23,200	23,200
05-522220	Repairs and Maintenance-Building	5,570	0	6,000	0	0
05-522260	Repairs and Maintenance-Vehicle	1,019	1,000	500	500	500
05-523210	Communications-Telephone	2,512	2,300	3,000	3,000	3,000
05-523250	Communications-Postage	1,079	1,500	1,500	1,500	1,500
05-523500	Travel	7,469	8,000	8,000	8,000	8,000
05-523600	Dues and Fees	2,272	2,850	2,850	2,850	2,850
05-523700	Education and Training	1,102	3,000	3,000	3,000	3,000
05-523850	Contract Labor	27,446	31,500	31,500	31,500	31,500
<b>Total Purchased / Contracted Services</b>		<b>56,469</b>	<b>79,650</b>	<b>79,550</b>	<b>73,550</b>	<b>73,550</b>

### Supplies

05-531101	General Supplies-Office	3,242	4,000	4,500	4,500	4,500
05-531150	General Supplies-Tires	614	600	600	600	600
05-531270	Gasoline/Diesel/Oil	4,320	5,000	5,700	5,700	5,700
05-531600	Small Equipment	2,822	0	2,600	2,600	2,600
<b>Total Supplies</b>		<b>10,998</b>	<b>9,600</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>

### Capital Outlays

05-542200	Vehicle	0	44,000	0	0	0
05-542401	Server	2,000	0	0	0	0
05-543000	Aerial Flight	21,950	22,000	22,000	22,000	22,000
<b>Total Capital Outlays</b>		<b>23,950</b>	<b>66,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>

<b>Total Tax Assessor</b>		<b>578,221</b>	<b>714,402</b>	<b>745,184</b>	<b>692,730</b>	<b>739,184</b>
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# TAX COMMISSIONER

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## ***OFFICE PROFILE***

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,045 real property tax bills, 302 mobile home tax bills, 1,005 personal property tax bills, and 61,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
Tax Commissioner (elected)	1	1	1
Deputy Tax Commissioner	1	1	1
Motor Vehicle Supervisor	1	1	1
Motor Vehicle Clerk	3	4	4
Property Tax Clerk	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>8</b>	<b>8</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# TAX COMMISSIONER

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

03-511100	Regular Employees	267,671	344,000	337,500	337,500	337,500
03-512100	Group Insurance	38,691	63,132	75,000	75,000	75,000
03-512120	Health Reimbursement Arrangement	4,710	0	0	0	0
03-512200	FICA	15,161	21,328	21,000	21,000	21,000
03-512300	Medicare	3,546	4,988	4,900	4,900	4,900
03-512400	Retirement Contributions	29,738	39,200	41,000	41,000	41,000
03-512600	Unemployment Insurance	147	2,000	250	250	250
03-512700	Workers' Compensation	860	3,025	1,500	1,500	1,500
<b>Total Personal Services and Employee Benefits</b>		<b>360,524</b>	<b>477,673</b>	<b>481,150</b>	<b>481,150</b>	<b>481,150</b>

### Purchased / Contracted Services

03-521310	Technical Services-Maint. Agreements	25,988	18,500	20,000	20,000	20,000
03-523210	Communications-Telephone	1,889	1,700	2,000	2,000	2,000
03-523250	Communications-Postage	36,145	40,000	40,000	40,000	40,000
03-523500	Travel	565	3,000	3,000	3,000	3,000
03-523600	Dues and Fees	250	600	600	600	600
03-523700	Education and Training	1,257	1,000	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>66,094</b>	<b>64,800</b>	<b>66,600</b>	<b>66,600</b>	<b>66,600</b>

### Supplies

03-531101	General Supplies-Office	9,828	9,000	9,000	9,000	9,000
03-531600	Small Equipment	700	3,000	3,000	3,000	3,000
<b>Total Supplies</b>		<b>10,528</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

<b>Total Tax Commissioner</b>		<b>437,146</b>	<b>554,473</b>	<b>559,750</b>	<b>559,750</b>	<b>559,750</b>
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# VEHICLE MAINTENANCE

## DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Assistant Director	1	1	1
Lead Mechanic	1	1	1
Mechanic	1	2	2
Parts Inventory Specialist	1	1	1
Inmates	4-6	4-6	2-3
<b>Total Positions</b>	<b>5</b>	<b>6</b>	<b>6</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Technical services-maintenance agreement expenses have increased.
- Repair and maintenance of building expenses have increased to perform roof, door, lighting, and other building repairs.
- Capital outlay expenses include \$6,000 for a replacement diesel powered hot water pressure washer and \$48,000 for a replacement service truck for a total of \$54,000.



*Vehicle Maintenance Facility*

# VEHICLE MAINTENANCE

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

17-511100	Regular Employees	200,444	257,500	286,902	277,500	286,901
17-511300	Overtime	876	1,000	1,100	1,100	1,100
17-512100	Group Insurance	32,372	44,275	56,000	56,000	56,000
17-512120	Health Reimbursement Arrangement	1,394	0	0	0	0
17-512200	FICA	12,042	16,027	17,883	17,300	17,883
17-512300	Medicare	2,816	3,748	4,186	4,050	4,187
17-512400	Retirement Contributions	21,479	30,500	36,840	35,900	36,840
17-512600	Unemployment Insurance	134	1,000	150	150	150
17-512700	Workers' Compensation	1,747	8,000	7,338	7,100	7,338
<b>Total Personal Services and Employee Benefits</b>		<b>273,304</b>	<b>362,050</b>	<b>410,399</b>	<b>399,100</b>	<b>410,399</b>

### Purchased / Contracted Services

17-521310	Technical Services-Maintenance Agreements	4,070	5,800	6,200	6,200	6,200
17-522210	Repairs and Maintenance-Equipment	853	2,800	2,800	2,800	2,800
17-522220	Repairs and Maintenance-Building	765	4,000	6,000	6,000	6,000
17-522260	Repairs and Maintenance-Vehicle	1,973	5,000	5,000	5,000	5,000
17-523210	Communications-Telephone	1,711	3,000	3,000	3,000	3,000
17-523700	Education and Training	0	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>9,372</b>	<b>20,600</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>

### Supplies

17-531101	General Supplies-Office	1,259	2,500	2,500	2,500	2,500
17-531110	General Supplies-Shop	19,449	22,000	20,000	20,000	20,000
17-531150	General Supplies-Tires	3,840	2,000	2,000	2,000	2,000
17-531210	Water/Sewer	838	1,200	1,200	1,200	1,200
17-531230	Electricity	5,784	5,000	5,000	5,000	5,000
17-531240	Bottled Gas	2,196	3,300	3,300	3,300	3,300
17-531270	Gasoline/Diesel/Oil	2,725	3,000	3,000	3,000	3,000
17-531600	Small Equipment	12,537	8,500	8,500	8,500	8,500
17-531710	Uniforms	1,677	3,000	3,000	3,000	3,000
<b>Total Supplies</b>		<b>50,305</b>	<b>50,500</b>	<b>48,500</b>	<b>48,500</b>	<b>48,500</b>

### Capital Outlays

17-542100	Air Conditioning Recharge Unit	4,990	0	0	0	0
17-542101	Diesel Powered Pressure Washer	0	0	6,000	6,000	6,000
17-542200	Vehicles	0	0	124,000	48,000	48,000
<b>Total Capital Outlays</b>		<b>4,990</b>	<b>0</b>	<b>130,000</b>	<b>54,000</b>	<b>54,000</b>

<b>Total Vehicle Maintenance</b>		<b>337,971</b>	<b>433,150</b>	<b>611,899</b>	<b>524,600</b>	<b>535,899</b>
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# VOLUNTEER FIRE DEPARTMENTS

## DEPARTMENT PROFILE

The county has ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate fire activities and operations.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Department	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Continue the equipment stipend of \$10,000 per year for each of the 10 volunteer fire departments - \$100,000.
- Continue the operation stipend of \$13,894 per year for each of the 10 volunteer fire department and the city of West Point's paid fire department - \$152,834.
- Continue the operation stipend of \$3,800 per year for each of the six volunteer substations - \$22,800.



*Hamilton's Volunteer Fire Station*

# VOLUNTEER FIRE DEPARTMENTS

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

36-512101	Accident & Sickness Insurance	10,871	12,500	12,500	12,500	12,500
36-512102	Cancer Insurance	19,570	22,000	22,000	22,000	22,000
36-512700	Workers' Compensation	1,909	7,000	5,000	5,000	5,000
36-512911	Hepatitis B Shots	0	500	500	500	500
<b>Total Personal Services and Employee Benefits</b>		<b>32,350</b>	<b>42,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>

### Purchased / Contracted Services

36-522210	Repairs and Maintenance-Equipment	0	5,000	4,000	4,000	4,000
36-522260	Repairs and Maintenance-Vehicles	30,700	24,000	30,000	30,000	25,000
36-523100	Property Insurance	42,791	50,000	50,000	50,000	50,000
36-523700	Education and Training	1,000	10,000	5,000	5,000	10,000
<b>Total Purchased / Contracted Services</b>		<b>74,491</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>	<b>89,000</b>

### Supplies

36-531150	General Supplies -Tires	5,530	5,000	5,000	5,000	5,000
36-531270	Gasoline/Diesel/Oil	86	500	500	500	500
<b>Total Supplies</b>		<b>5,616</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>

### Other Costs

36-572020	VFD Equipment Stipend	88,468	100,000	100,000	100,000	100,000
36-572021	VFD Operations Stipend-Stations	152,832	152,834	152,834	152,834	152,834
36-572022	VFD Operations Stipend-Substations	22,800	22,800	22,800	22,800	22,800
36-573001	State Highway Impact Fee	2,768	3,100	3,100	3,100	3,100
36-573004	Vehicle License Tags	18	100	100	100	100
<b>Total Other Costs</b>		<b>266,886</b>	<b>278,834</b>	<b>278,834</b>	<b>278,834</b>	<b>278,834</b>

<b>Total Volunteer Fire Departments</b>		<b>379,343</b>	<b>415,334</b>	<b>413,334</b>	<b>413,334</b>	<b>413,334</b>
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# OUTSIDE AGENCIES

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## ***AGENCY PROFILES***

The Board of County Commissioners funds five outside agencies that are outside the structure of Harris County government operations. The county considers these five agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

### **Georgia Division of Family & Children Services**

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

### **New Horizons Behavioral Health Community Service Board**

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with one county-owned building on a rental basis to house their programs and an annual supplement.

### **Senior Citizens Center**

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

### **Health Department**

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

### **Troup-Harris Regional Library**

The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

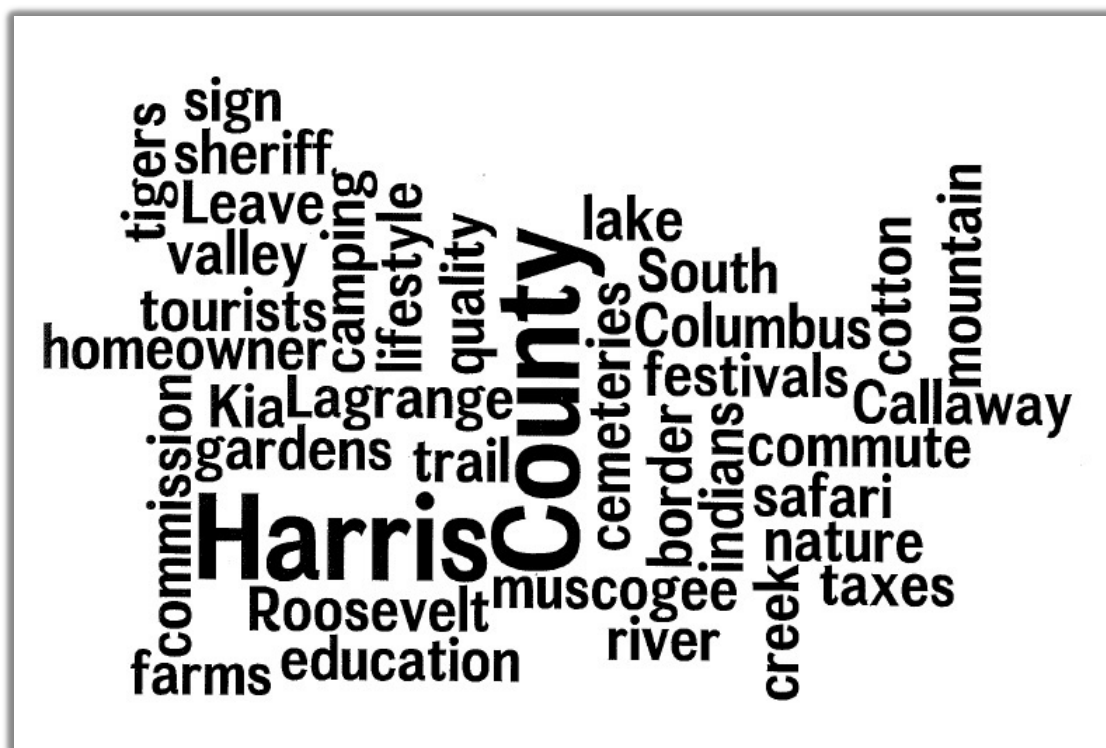
# OUTSIDE AGENCIES

## FY 2021-22 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

## EXPENDITURES

Account Number	Agency Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
34-572001	GA DFACS	12,986	17,070	17,070	17,070	17,070
34-572002	New Horizon Community Service Bd.	6,000	6,000	6,000	6,000	6,000
34-572003	Senior Citizens Center	8,903	9,100	9,100	9,100	9,100
31-572004	Health Department	250,000	250,000	250,000	250,000	250,000
27-572005	Troup-Harris Regional Library	263,868	263,868	263,868	263,868	263,868
<b>Total Outside Agencies</b>		<b>541,757</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>	<b>546,038</b>





## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has eight Special Revenue Funds: CARES/ARP Act Grant Fund, Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, Hotel/Motel Tax Fund, and the Local Victim Assistance Program Fund.

# CARES/ARP ACT GRANT FUND

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## ***FUND PROFILE***

This Special Revenue Fund is used to account for grant funds received from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act and from the federal American Rescue Plan (ARP) Act. The CARES Act funds are legally restricted to be used for public health emergency expenses due to COVID-19 from March 1, 2020 to December 30, 2020. The ARP Act funds are legally restricted to be used for support of the public health response, address negative economic impacts, premium pay for essential workers, payroll expenses for public health and public safety employees, replace public sector revenue loss, water and sewer infrastructure, and broadband.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- The federal CARES Act grant funds have been received, allocated, and spent. No further action is anticipated regarding these grant funds.
- Capital outlays expenses include \$3,400,000 to construct capital projects in accordance with federal ARP Act regulations.

# CARES/ARP ACT GRANT FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Intergovernmental Revenue

99-331150	CARES Act Grant Funds	1,082,817	520,279	0	0	0
<b>Total Intergovernmental Revenue</b>		<b>1,082,817</b>	<b>520,279</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

99-399999	Use of Reserves (ARP Act Funds)	0	0	3,400,000	3,400,000	3,400,000
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,400,000</b>

<b>Total Revenues</b>		<b>1,082,817</b>	<b>520,279</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,400,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

99-511100	Regular Employee – Sheriff's Office	598,959	256,697	0	0	0
99-511100	Regular Employee - EMS	243,107	134,051	0	0	0
99-511300	Overtime – Sheriff's Office	10,246	4,391	0	0	0
99-511300	Overtime - EMS	93,544	52,118	0	0	0
99-512103	Group Insurance – Sheriff's Office	90,522	38,795	0	0	0
99-512103	Group Insurance - EMS	0	11,223	0	0	0
99-512200	FICA – Sheriff's Office	37,635	16,130	0	0	0
99-512200	FICA – EMS	0	2,513	0	0	0
99-512300	Medicare - Sheriff's Office	8,804	3,773	0	0	0
99-512300	Medicare – EMS	0	588	0	0	0
<b>Total Personal Services and Employee Benefits</b>		<b>1,082,817</b>	<b>520,279</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Capital Outlays

99-541400	Capital Projects	0	0	3,400,000	3,400,000	3,400,000
<b>Total Capital Outlays</b>		<b>0</b>	<b>0</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,400,000</b>

<b>Total Expenditures</b>		<b>1,082,817</b>	<b>520,279</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>3,400,000</b>
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# CONFISCATED ASSETS FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# CONFISCATED ASSETS FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Fines & Forfeitures

52-351300	Confiscations	42,879	14,000	14,000	14,000	14,000
<b>Total Fines &amp; Forfeitures</b>		<b>42,879</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>

### Investment Income

52-361000	Interest Revenues	0	1,000	1,000	1,000	1,000
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

<b>Total Revenues</b>		<b>42,879</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

52-523900	Other Purchased Services	0	5,000	5,000	5,000	5,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

### Supplies

52-531170	General Supplies and Materials	38,384	10,000	10,000	10,000	10,000
<b>Total Supplies</b>		<b>38,384</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

<b>Total Expenditures</b>		<b>38,384</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
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# COUNTY JAIL FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Indirect cost allocation of \$65,000 from this Fund to the General Fund to pay for operating expenditures of the county jail and correctional institution.



# COUNTY JAIL FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Fines & Forfeitures

61-351110	Superior Court Fees	7,254	8,500	8,000	8,000	8,000
61-351130	Magistrate Court Fees	35	250	100	100	100
61-351150	Probate Court Fees	32,328	46,250	42,000	42,000	42,000
61-351170	Municipal Fees	20,190	16,000	14,900	14,900	14,900
<b>Total Fines &amp; Forfeitures</b>		<b>59,807</b>	<b>71,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>

<b>Total Revenues</b>		<b>59,807</b>	<b>71,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-21 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Interfund / Interdepartmental Charges

61-551100	Indirect Cost Allocation	70,000	71,000	65,000	65,000	65,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>70,000</b>	<b>71,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>

<b>Total Expenditures</b>		<b>70,000</b>	<b>71,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
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# COUNTY LAW LIBRARY FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 (\$5.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts, periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a seven-member Law Library Board of Trustees to oversee its operations.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# COUNTY LAW LIBRARY FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Fines & Forfeitures

38-351110	Superior Court Fees	3,128	2,000	3,000	3,000	3,000
38-351130	Magistrate Court Fees	2,962	1,800	2,500	2,500	2,500
38-351150	Probate Court Fees	9,268	7,200	8,500	8,500	8,500
<b>Total Fines &amp; Forfeitures</b>		<b>15,358</b>	<b>11,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>

### Other Financing Sources

38-399999	Use of Fund Reserves	0	10,000	10,000	10,000	10,000
<b>Total Other Financing Sources</b>		<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

<b>Total Revenues</b>		<b>15,358</b>	<b>21,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contract Services

38-521200	Professional Services	0	10,000	10,000	10,000	10,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

### Supplies

38-531190	General Supplies and Materials	1,518	4,000	4,000	4,000	4,000
38-531400	Books and Periodicals	5,609	7,000	10,000	10,000	10,000
<b>Total Supplies</b>		<b>7,127</b>	<b>11,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>

<b>Total Expenditures</b>		<b>7,127</b>	<b>21,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
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# **DRUG ABUSE TREATMENT & EDUCATION FUND**

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- No significant changes from the previous fiscal year.

# DRUG ABUSE TREATMENT & EDUCATION FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Fines & Forfeitures

40-351110	Superior Court Fees	15,759	11,000	14,000	14,000	14,000
40-351130	Magistrate Court Fees	0	500	500	500	500
40-351150	Probate Court Fees	9,708	15,000	12,000	12,000	12,000
40-351170	Municipal Fees	1,698	2,000	1,500	1,500	1,500
<b>Total Fines &amp; Forfeitures</b>		<b>27,165</b>	<b>28,500</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>

### Other Financing Sources

40-399999	Use of Fund Reserves	0	0	0	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>27,165</b>	<b>28,500</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

40-521200	Professional Counseling	0	28,000	27,000	27,000	27,000
40-523900	Chamber Drug Free Workplace	0	500	1,000	1,000	1,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>28,500</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>

### Supplies

40-531600	Small Equipment	126,225	0	0	0	0
<b>Total Supplies</b>		<b>126,225</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>126,225</b>	<b>28,500</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
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# EMERGENCY TELEPHONE SYSTEM FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department's certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff's Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
911/EMA Director	1	1	1
Deputy 911/ Deputy EMA Director	1	1	1
Communication Officer	16	16	16
<b>Total Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Technical services for maintenance agreements include \$160,000 for various maintenance agreements to cover the weather computer, 911 equipment and radios, telephone system, CAD system, recorder, GCIC, language line, Code Red mass emergency notification system, and battery backup for the Pine Mountain tower site.
- Rental expenses include \$34,800 to continue to rent tower space on the Phenix City, AL Tetra site and sites at Waverly Hall, Hamilton, Goat Rock, and Ellerslie.

# EMERGENCY TELEPHONE SYSTEM FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Charges for Services

13-342503	E-911 Non-Prepaid Charges	582,273	550,000	570,000	570,000	570,000
13-342510	E-911 Prepaid Charges	139,469	120,000	130,000	130,000	130,000
13-342520	E-911 Fireworks Excise Tax	219	200	200	200	200
<b>Total Charges for Services</b>		<b>721,961</b>	<b>670,200</b>	<b>700,200</b>	<b>700,200</b>	<b>700,200</b>

### Investment Income

13-361000	Interest Revenues	0	1,000	200	200	200
<b>Total Investment Income</b>		<b>0</b>	<b>1,000</b>	<b>200</b>	<b>200</b>	<b>200</b>

### Other Financing Sources

13-391100	Transfer In From General Fund	323,336	818,759	1,489,000	859,000	859,000
<b>Total Other Financing Sources</b>		<b>323,336</b>	<b>818,759</b>	<b>1,489,000</b>	<b>859,000</b>	<b>859,000</b>

<b>Total Revenues</b>		<b>1,045,297</b>	<b>1,489,959</b>	<b>2,189,400</b>	<b>1,559,400</b>	<b>1,559,400</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

13-511100	Regular Employees	539,338	713,536	814,000	814,000	814,000
13-511300	Overtime	63,570	75,000	94,000	94,000	94,000
13-512100	Group Insurance	108,842	120,000	184,000	184,000	184,000
13-512120	Health Reimbursement Arrangement	8,603	4,000	9,000	9,000	9,000
13-512200	FICA	35,495	48,889	56,500	56,500	56,500
13-512300	Medicare	8,301	11,434	13,200	13,200	13,200
13-512400	Retirement Contributions	59,485	70,000	82,000	82,000	82,000
13-512600	Unemployment Insurance	669	3,000	1,000	1,000	1,000
13-512700	Workers' Compensation	1,971	5,500	5,100	5,100	5,100
<b>Total Personal Services and Employee Benefits</b>		<b>826,274</b>	<b>1,051,359</b>	<b>1,258,800</b>	<b>1,258,800</b>	<b>1,258,800</b>

# EMERGENCY TELEPHONE SYSTEM FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### *Purchased / Contracted Services*

13-521200	Professional Services	0	0	0	0	0
13-521310	Technical Services-Maint. Agreement	99,510	150,000	160,000	160,000	160,000
13-521320	Technical Services-Computer	0	500	500	500	500
13-522210	Repairs and Maintenance-Equipment	5,805	6,000	6,000	6,000	6,000
13-522220	Repairs and Maintenance-Building	235	1,000	1,000	1,000	1,000
13-522260	Repairs and Maintenance-Vehicle	3,319	1,700	1,700	1,700	1,700
13-522321	Rentals	28,300	34,800	34,800	34,800	34,800
13-523100	Property and Vehicle Insurance	9,173	10,000	10,000	10,000	10,000
13-523210	Communication-Telephone	44,058	50,000	50,000	50,000	50,000
13-523500	Travel	248	5,000	5,000	5,000	5,000
13-523600	Dues and Fees	319	500	500	500	500
13-523700	Education and Training	600	3,000	3,000	3,000	3,000
<b>Total Purchased / Contracted Services</b>		<b>191,567</b>	<b>262,500</b>	<b>272,500</b>	<b>272,500</b>	<b>272,500</b>

### *Supplies*

13-531101	General Supplies-Office	1,369	2,000	2,000	2,000	2,000
13-531150	General Supplies-Tires	0	500	500	500	500
13-531210	Water/Sewer	518	500	500	500	500
13-531230	Electricity	10,991	12,000	15,000	15,000	15,000
13-531240	Bottled Gas	865	500	500	500	500
13-531270	Gasoline/Diesel/Oil	1,908	4,000	4,000	4,000	4,000
13-531600	Small Equipment	11,280	4,000	5,000	5,000	5,000
13-531710	Uniforms	525	600	600	600	600
<b>Total Supplies</b>		<b>27,456</b>	<b>24,100</b>	<b>28,100</b>	<b>28,100</b>	<b>28,100</b>

### *Capital Outlays*

13-541300	Back-Up 911 Center	0	0	550,000	0	0
13-542100	Generator	0	0	80,000	0	0
13-542400	Computers	0	152,000	0	0	0
<b>Total Capital Outlays</b>		<b>0</b>	<b>152,000</b>	<b>630,000</b>	<b>0</b>	<b>0</b>

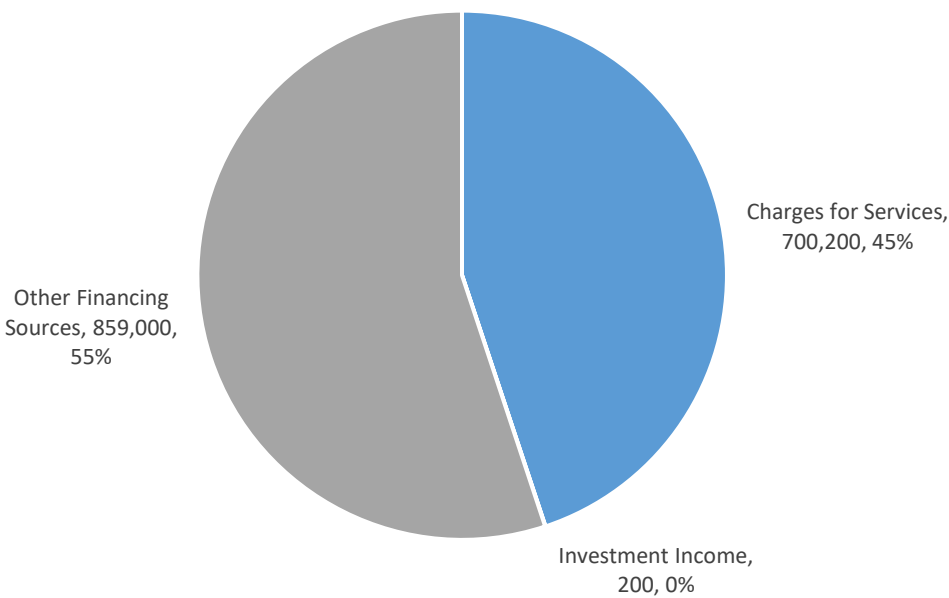
<b>Total Expenditures</b>		<b>1,045,297</b>	<b>1,489,959</b>	<b>2,189,400</b>	<b>1,559,400</b>	<b>1,559,400</b>
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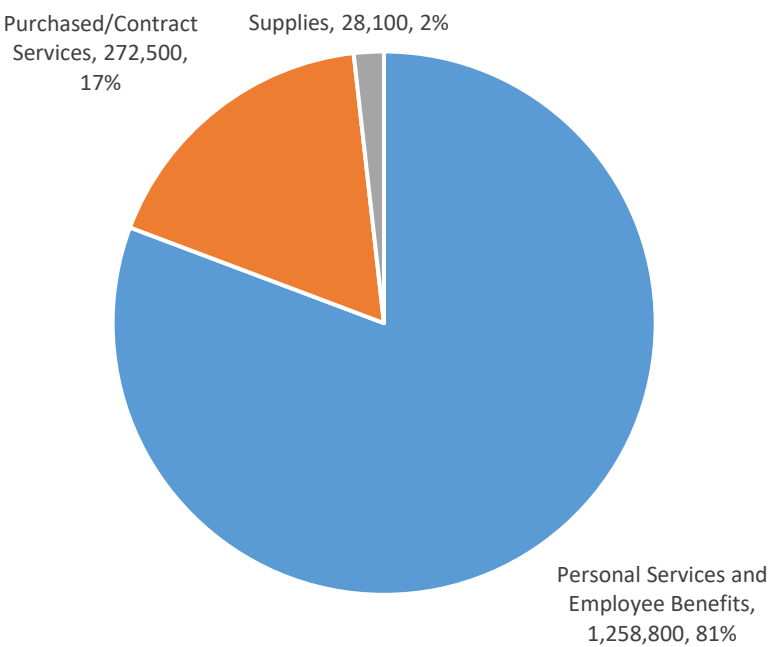
# EMERGENCY TELEPHONE SYSTEM FUND

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## EMERGENCY TELEPHONE SYSTEM FUND REVENUES BY SOURCE



## EMERGENCY TELEPHONE SYSTEM FUND EXPENSES BY TYPE



# HOTEL/MOTEL TAX FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 5% hotel/motel tax collected from lodging facilities located within the unincorporated area of the county. These funds are distributed to the local Chamber of Commerce to promote local tourism, FDR State Park, and for other purposes.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- All hotel/motel tax proceeds are distributed to the Chamber of Commerce for them to use to promote tourism in the county.



*Cottage at F.D. Roosevelt State Park*

# HOTEL/MOTEL TAX FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Taxes

80-314100	Hotel/Motel Tax	79,735	70,000	80,000	80,000	80,000
80-319001	Penalties & Interest	1,577	500	500	500	500
<b>Total Taxes</b>		<b>81,312</b>	<b>70,500</b>	<b>80,500</b>	<b>80,500</b>	<b>80,500</b>

<b>Total Revenues</b>		<b>81,312</b>	<b>70,500</b>	<b>80,500</b>	<b>80,500</b>	<b>80,500</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

80-572006	Chamber of Commerce	81,312	70,500	80,500	80,500	80,500
<b>Total Purchased / Contracted Services</b>		<b>81,312</b>	<b>70,500</b>	<b>80,500</b>	<b>80,500</b>	<b>80,500</b>

### Other Financing Uses

80-611100	Transfer Out to General Fund	0	0	0	0	0
<b>Total Other Financing Uses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>81,312</b>	<b>70,500</b>	<b>80,500</b>	<b>80,500</b>	<b>80,500</b>
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# LOCAL VICTIM ASSISTANCE PROGRAM FUND

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## ***FUND PROFILE***

This Special Revenue Fund, authorized by O.C.G.A. 15-21-130 to 15-21-132 and under the direction of the elected District Attorney, is used to account for an additional 5% penalty placed on all fines collected in Superior Court, Magistrate Court, Probate Court, and the municipal courts. These funds are legally restricted to be used in funding Criminal Justice Coordinating Council certified victim assistance programs or victim assistance activities carried out by the District Attorney's Office.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Payment to others expenses include a \$39,100 payment to the Columbus-Muscogee Consolidated Government to pay for victim witness program expenses.

# LOCAL VICTIM ASSISTANCE PROGRAM FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Fines & Forfeitures

41-351110	Superior Court Fees	4,121	4,000	4,000	4,000	4,000
41-351130	Magistrate Court Fees	15	100	100	100	100
41-351150	Probate Court Fees	17,267	22,000	20,000	20,000	20,000
41-351170	Municipal Fees	14,825	16,000	15,000	15,000	15,000
<b>Total Fines &amp; Forfeitures</b>		<b>36,228</b>	<b>42,100</b>	<b>39,100</b>	<b>39,100</b>	<b>39,100</b>

<b>Total Revenues</b>		<b>36,228</b>	<b>42,100</b>	<b>39,100</b>	<b>39,100</b>	<b>39,100</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Other Costs

41-573000	Payment to Others	36,228	42,100	39,100	39,100	39,100
<b>Total Other Costs</b>		<b>36,228</b>	<b>42,100</b>	<b>39,100</b>	<b>39,100</b>	<b>39,100</b>

<b>Total Expenditures</b>		<b>36,228</b>	<b>42,100</b>	<b>39,100</b>	<b>39,100</b>	<b>39,100</b>
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## **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has six Capital Project Funds: Public Improvements Authority Fund, SPLOST-2014 Fund (closed), TSPLOST-2013 Fund, SPLOST-2019 Fund, Economic Development Project Fund (closed), and the Rails to Trails Project Fund.

# **PUBLIC IMPROVEMENTS AUTHORITY FUND**

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## ***FUND PROFILE***

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - \$622,392 (principal and interest).
- Continue the debt payments for the Community Center paid by SPLOST-2019 - \$733,868 (principal and interest).
- Pay \$550 in trustee fees.

# PUBLIC IMPROVEMENTS AUTHORITY FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Investment Income

79-361000	Interest Revenue	2,327	1,000	550	550	550
<b>Total Investment Income</b>		<b>2,327</b>	<b>1,000</b>	<b>550</b>	<b>550</b>	<b>550</b>

### Other Financing Sources

79-391100	Transfer In from General Fund	270,165	0	0	0	0
79-391505	Transfer In from Waterworks Fund	618,473	622,773	622,392	622,392	622,392
79-391085	Transfer In from SPLOST-2019	0	731,879	733,868	733,868	733,868
<b>Total Other Financing Sources</b>		<b>888,638</b>	<b>1,354,652</b>	<b>1,356,260</b>	<b>1,356,260</b>	<b>1,356,260</b>

<b>Total Revenues</b>		<b>890,965</b>	<b>1,355,652</b>	<b>1,356,810</b>	<b>1,356,810</b>	<b>1,356,810</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Debt Service

79-581102	Principal-Waterworks	505,000	520,000	530,000	530,000	530,000
79-581103	Principal-Community Center	245,000	615,000	630,000	630,000	630,000
79-582102	Interest-Waterworks	113,473	103,223	92,392	92,392	92,392
79-582103	Interest-Community Center	125,865	116,879	103,868	103,868	103,868
79-583001	Trustee Fee	550	550	550	550	550
<b>Total Debt Service</b>		<b>989,888</b>	<b>1,355,652</b>	<b>1,356,810</b>	<b>1,356,810</b>	<b>1,356,810</b>

<b>Total Expenditures</b>		<b>989,888</b>	<b>1,355,652</b>	<b>1,356,810</b>	<b>1,356,810</b>	<b>1,356,810</b>
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# SPLOST – 2014 FUND

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## ***FUND PROFILE***

A referendum was held during November 2013 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$19,000,000 for economic development activities including industrial park improvements, library construction, public safety equipment, water system improvements, agri-center improvements, road and bridge improvements, fire equipment, recreation improvements and equipment, debt reduction, jail addition, an AWOS system for the airport, and city projects. During the referendum, 1,674 citizens voted – 1,277 (76.3%) for the SPLOST and 397 (23.7%) against. At the time of the referendum, the county had 18,780 registered voters. Therefore, the referendum had an 8.9% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2014 and continued until March 31, 2019. This Fund is used to account for the SPLOST-2014 proceeds and ensure that these funds are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- The SPLOST-2014 collection period ended on March 31, 2019 and the collected funds have been allocated and spent. This Fund is no longer active and is closed.

# SPLOST – 2014 FUND

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## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Taxes

81-313200	SPLOST – 2014	0	0	0	0	0
<b>Total Taxes</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Investment Income

81-361000	Interest Revenues	11,964	6,000	0	0	0
<b>Total Investment Income</b>		<b>11,964</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

81-399999	Use of Fund Reserves	0	1,142,393	0	0	0
<b>Total Other Financing Sources</b>		<b>0</b>	<b>1,142,393</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>11,964</b>	<b>1,148,393</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# SPLOST – 2014 FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

81-521200	Professional Services	6,708	30,000	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>6,708</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Capital Outlays

81-541202	Ellerslie Park Construction	0	100,000	0	0	0
81-541203	County Recreation	73,019	200,000	0	0	0
81-541204	Recreation Scoreboards	57,200	0	0	0	0
81-541300	Soccer Complex Pavilion	66,306	0	0	0	0
81-541401	Hadley Road Water Improvements	67,000	100,000	0	0	0
81-541400	LMIG Match/Overage	85,000	100,000	0	0	0
81-541401	Road Striping	0	100,000	0	0	0
81-541403	County Roads	186,848	397,893	0	0	0
81-542102	CC Pool Equipment Modernization	41,251	0	0	0	0
81-542204	PW Road Shoulder Spreader	0	25,000	0	0	0
81-542205	PW Utility Trailer	0	5,500	0	0	0
81-542206	PW Vehicles	0	90,000	0	0	0
81-542203	PW Boom Cutter	101,924	0	0	0	0
81-542201	Rec. Mowers	19,050	0	0	0	0
81-542202	Rec. Tractor	20,000	0	0	0	0
81-542203	Rec. Field Groomer	10,000	0	0	0	0
81-542200	Rec. Utility Vehicle	6,000	0	0	0	0
81-542303	CC Handicap Pool Chair Replacement	7,435	0	0	0	0
81-542304	CC Camera System Replacement	10,944	0	0	0	0
81-542300	CC Commercial Fitness Equipment	14,255	0	0	0	0
<b>Total Capital Outlays</b>		<b>766,232</b>	<b>1,118,393</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Costs

81-572051	Allocation to Hamilton	0	0	0	0	0
81-572052	Allocation to Shiloh	0	0	0	0	0
81-572053	Allocation to Waverly Hall	0	0	0	0	0
81-572054	Allocation to Pine Mountain	0	0	0	0	0
81-572055	Allocation to West Point	0	0	0	0	0
<b>Total Other Costs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Uses

81-611066	Transfer Out to Development Authority	0	0	0	0	0
81-611083	Transfer Out to Econ. Dev. Fund	0	0	0	0	0
<b>Total Other Financing Uses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>772,940</b>	<b>1,148,393</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# TSPLOST – 2013 FUND

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## **FUND PROFILE**

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and will continue until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

## **STAFFING PLAN**

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **FY 2021-22 BUDGET HIGHLIGHTS**

- Capital outlay expenses include \$100,000 for the required 10% LMIG match and any bid overages and \$150,000 to patch various county roads for a total of \$250,000.
- Other financing uses include a \$4,640,000 transfer to the Rails to Trails Capital Project Fund to construct Phase IV of the Man O' War Railroad Recreation Trail an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail, rehabilitate the railroad bridge over U.S. 27, design, bid out, and construct Phase V of the trail an additional 5.42 miles to Hamilton, and acquire trail furniture and interpretive signage.



*Railroad Bridge Over U.S. 27*

# TSPLOST – 2013 FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Taxes

96-313400	T-SPLOST	1,085,686	900,000	1,300,000	1,300,000	1,300,000
<b>Total Taxes</b>		<b>1,085,686</b>	<b>900,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>

### Investment Income

96-361000	Interest Revenues	12,495	4,000	1,500	1,500	1,500
<b>Total Investment Income</b>		<b>12,495</b>	<b>4,000</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>

### Other Financing Sources

96-399999	Use of Fund Reserves	0	1,166,084	173,500	173,500	3,588,500
<b>Total Other Financing Sources</b>		<b>0</b>	<b>1,166,084</b>	<b>173,500</b>	<b>173,500</b>	<b>3,588,500</b>

<b>Total Revenues</b>		<b>1,098,181</b>	<b>2,070,084</b>	<b>1,475,000</b>	<b>1,475,000</b>	<b>4,890,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

96-521200	Professional Services	0	26,000	0	0	0
<b>Total Purchase / Contracted Services</b>		<b>0</b>	<b>26,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Capital Outlays

96-541401	Ellerslie Park Turn Lanes	0	135,000	0	0	0
96-541400	County Roads and Bridges	0	709,084	250,000	250,000	250,000
<b>Total Capital Outlays</b>		<b>0</b>	<b>844,084</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>

### Other Financing Uses

96-611084	Transfer Out to Rails to Trails Fund	408,118	1,200,000	1,225,000	1,225,000	4,640,000
<b>Total Other Financing Uses</b>		<b>408,118</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>4,640,000</b>

<b>Total Expenditures</b>		<b>408,118</b>	<b>2,070,084</b>	<b>1,475,000</b>	<b>1,475,000</b>	<b>4,890,000</b>
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# SPLOST – 2019 FUND

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## ***FUND PROFILE***

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, the rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had a 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Professional services expenses include \$100,000 for architectural and engineering consultants to assist with the public works facility and courthouse renovation projects as needed.
- Capital outlay expenses include \$191,000 to replace the roof and exterior HVAC system at the old library in accordance with the MOU with Mercer Medicine, LLC, \$450,000 for a new public works facility (Phase I), \$1,300,000 for courthouse renovations, \$333,334 for volunteer fire department equipment, and \$360,500 for Sheriff Office vehicles for a total of \$2,634,834.
- Other costs include \$407,000 for allocations to the cities for their projects.
- Other financing uses include a \$733,868 transfer to the Public Improvements Authority Fund to pay the annual debt payment (principal and interest) for the Community Center.

# SPLOST – 2019 FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Taxes

85-313200	SPLOST – 2019	2,929,086	2,000,000	3,446,535	3,446,535	3,446,535
<b>Total Taxes</b>		<b>2,929,086</b>	<b>2,000,000</b>	<b>3,446,535</b>	<b>3,446,535</b>	<b>3,446,535</b>

### Investment Income

85-361000	Interest Revenues	634	5,000	1,000	1,000	1,000
<b>Total Investment Income</b>		<b>634</b>	<b>5,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Other Financing Sources

85-399999	Use of Fund Reserves	0	245,546	100,000	100,000	428,167
<b>Total Other Financing Sources</b>		<b>0</b>	<b>245,546</b>	<b>100,000</b>	<b>100,000</b>	<b>428,167</b>

<b>Total Revenues</b>		<b>2,929,720</b>	<b>2,250,546</b>	<b>3,547,535</b>	<b>3,547,535</b>	<b>3,875,702</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

85-521200	Professional Services	0	25,000	100,000	100,000	100,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>25,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

### Capital Outlays

85-541204	Economic Development	33,495	0	0	0	0
85-541301	Renovation to the Old Library	0	350,000	150,000	150,000	191,000
85-541302	Public Works Facility (Phase I)	0	0	450,000	450,000	450,000
85-541303	Courthouse Renovations	0	0	1,300,000	1,300,000	1,300,000
85-542104	VFD Equipment	0	166,667	166,667	166,667	333,334
85-542100	Jaws of Life Tool (2)	45,053	50,000	0	0	0
85-542103	Cardiac Monitors	165,413	0	0	0	0
85-542202	Ambulances (2)	0	400,000	0	0	0
85-542200	Sheriff's Vehicles	445,946	120,000	240,000	240,000	360,500
85-542101	Public Safety Equipment	80,656	0	0	0	0
<b>Total Capital Outlays</b>		<b>770,563</b>	<b>1,086,667</b>	<b>2,306,667</b>	<b>2,306,667</b>	<b>2,634,834</b>



# SPLOST – 2019 FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Other Costs

85-572054	Allocation to Pine Mountain	120,092	104,166	104,166	104,166	104,166
85-572051	Allocation to Hamilton	108,376	94,167	94,167	94,167	94,167
85-572053	Allocation to Waverly Hall	93,731	82,167	82,167	82,167	82,167
85-572055	Allocation to West Point	87,873	76,500	76,500	76,500	76,500
85-572052	Allocation to Shiloh	58,582	50,000	50,000	50,000	50,000
<b>Total Other Costs</b>		<b>468,654</b>	<b>407,000</b>	<b>407,000</b>	<b>407,000</b>	<b>407,000</b>

### Other Financing Uses

85-611084	Transfer Out to Rails to Trails Fund	245,900	0	0	0	0
85-611079	Transfer Out to Public Improv. Authority	0	731,879	733,868	733,868	733,868
<b>Total Other Financing Uses</b>		<b>245,900</b>	<b>731,879</b>	<b>733,868</b>	<b>733,868</b>	<b>733,868</b>

<b>Total Expenditures</b>		<b>1,485,117</b>	<b>2,250,546</b>	<b>3,547,535</b>	<b>3,547,535</b>	<b>3,875,702</b>
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*Old Library to be Renovated*



# ECONOMIC DEVELOPMENT PROJECT FUND

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## ***FUND PROFILE***

The Board entered into an agreement with Daesol Materials Georgia, LLC during March 2016 to assist them with site preparation costs for a new industrial plant located within the Northwest Harris Business Park. This Fund is used to account for those funding sources and expenses to ensure they are used for the intended purposes.

## ***STAFFING PLAN***

<b>Position Title</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- This construction project has been completed and this Fund is closed.

# ECONOMIC DEVELOPMENT PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Other Financing Sources

83-391081	Transfer In from SPLOST-2014 Fund	0	0	0	0	0
83-391019	Transfer In from Solid Waste Fund	274,422	0	0	0	0
<b>Total Other Financing Sources</b>		<b>274,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>274,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

83-521200	Professional Services	9,422	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>9,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Capital Outlays

83-541300	Construction	265,000	0	0	0	0
<b>Total Capital Outlays</b>		<b>265,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>274,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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# RAILS TO TRAILS PROJECT FUND

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## ***FUND PROFILE***

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was \$300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. So far, three miles of this trail have been paved. This Fund is used to account for funding sources and expenses to ensure they are used to improve this rail line.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Professional services expenses include \$230,000 for the consulting engineer to provide construction administration services for Phase IV and design, bid, and construction administration for Phase V of the Man O' War Railroad Recreation Trail.
- Capital outlays expenses include \$4,410,000 to construct Phase IV of the Man O' War Railroad Recreation Trail an additional 1.5 miles to the Callaway Country Store/Pine Mountain Trail, rehabilitate the railroad bridge over U.S. 27, construct Phase V of the trail 5.42 additional miles to Hamilton, and acquire trail furniture and interpretive signage.



*Typical Unpaved Trail Section*

# RAILS TO TRAILS PROJECT FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Intergovernmental Revenues

84-331301	Transportation Enhancement Grant	512,473	0	0	0	0
84-331350	LWCF Grant	100,000	0	0	0	0
84-331351	Recreational Trails Program Grant	198,978	0	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>811,451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Sources

84-391096	Transfer In From TSPLOST-2013	408,118	1,200,000	1,225,000	1,225,000	4,640,000
84-391085	Transfer In From SPLOST-2019	245,900	0	0	0	0
<b>Total Other Financing Sources</b>		<b>654,018</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>4,640,000</b>

<b>Total Revenues</b>		<b>1,465,469</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>4,640,000</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

84-521200	Professional Services	114,647	100,000	15,000	15,000	230,000
<b>Total Purchased / Contracted Services</b>		<b>114,647</b>	<b>100,000</b>	<b>15,000</b>	<b>15,000</b>	<b>230,000</b>

### Capital Outlays

84-541300	Construction	970,042	1,100,000	1,200,000	1,200,000	4,400,000
84-542300	Trail Furniture/Signage	9,405	0	10,000	10,000	10,000
<b>Total Capital Outlays</b>		<b>979,447</b>	<b>1,100,000</b>	<b>1,210,000</b>	<b>1,210,000</b>	<b>4,410,000</b>

<b>Total Expenditures</b>		<b>1,094,094</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>4,640,000</b>
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## **DEBT SERVICE FUND**

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund.

# CALLAWAY CONSERVATION EASEMENT FUND

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## ***FUND PROFILE***

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for the 2,078.14 acre conservation easement until 2026.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
No Positions in this Fund	0	0	0
<b>Total Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation - \$143,958.



*Callaway Gardens' Main Entrance on U.S. 27*

# CALLAWAY CONSERVATION EASEMENT FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Contributions from Private Sources

77-371021	Callaway Contributions	143,957	143,958	143,958	143,958	143,958
<b>Total Contributions from Private Sources</b>		<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>

<b>Total Revenues</b>	<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>
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## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Debt Service

77-581104	Principal-Conservation Easement	116,246	119,867	123,472	123,472	123,472
77-582104	Interest-Conservation Easement	27,711	24,091	20,486	20,486	20,486
<b>Total Debt Service</b>		<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>

<b>Total Expenditures</b>	<b>143,957</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>	<b>143,958</b>
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## **ENTERPRISE FUNDS**

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.



# AIRPORT FUND

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## ***FUND PROFILE***

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual fly-in community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Airport Manager	1	1	1
Attendant (part-time)	1	1	1
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Hanger rental fees will increase beginning January 1, 2022. The fee for the small hangars (10) will increase from \$165 to \$190 (15%) and the fee for the large hangars (19) will increase from \$215 to \$270 (26%). These hangar fees have not been changed since at least 2008.
- Professional services expenses include \$10,000 for the airport consultant to conduct a runway extension justification study.
- Technical services expenses include \$7,500 for the AWOS, security system, and fuel system maintenance agreements.
- Small equipment expenses include \$6,500 for a new finish mower attachment, three new picnic tables, and two replacement computers/monitors for pilots' use.
- Capital outlay expenses include \$5,500 for a replacement 30 foot tower to improve radio communications and extend radio range from the terminal to aircraft and \$8,000 for a used forklift to begin a demonstration project to unload cargo from airplanes destined for the Kia automotive plant for a total of \$13,500.

# AIRPORT FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Intergovernmental Revenues

37-331150	GDOT Airport Grant	451,032	150,000	150,000	150,000	150,000
37-331152	GDOT Grant for Fencing Installation	332,303	0	0	0	0
37-331155	GDOT Grant For Runway Remarking	59,553	0	0	0	0
<b>Total Intergovernmental Revenues</b>		<b>842,888</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

### Charges for Services

37-345301	Av Gas Sales	131,406	180,000	200,000	200,000	211,000
37-345302	Jet Fuel Sales	32,798	60,000	70,000	70,000	70,000
37-345303	Hangar Rental Fees	91,786	100,000	117,000	117,000	117,000
37-345304	Tie Down Fees	0	100	100	100	100
<b>Total Charges for Services</b>		<b>255,990</b>	<b>340,100</b>	<b>387,100</b>	<b>387,100</b>	<b>398,100</b>

### Contribution & Donations from Private Sources

37-371004	Donations	1,000	1,000	1,000	1,000	1,000
<b>Total Contributions &amp; Donations from Private Sources</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Miscellaneous Revenue

37-389002	Vendor's Compensation	0	100	0	0	0
<b>Total Miscellaneous Revenue</b>		<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Revenues</b>		<b>1,099,878</b>	<b>491,200</b>	<b>538,100</b>	<b>538,100</b>	<b>549,100</b>
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# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

37-511100	Regular Employees	61,075	88,981	90,500	83,000	92,000
37-511300	Overtime	718	600	2,000	2,000	2,000
37-512100	Group Insurance	6,150	7,400	16,700	8,700	8,700
37-512200	FICA	3,789	5,554	5,700	5,200	5,800
37-512300	Medicare	886	1,299	1,310	1,210	1,360
37-512400	Retirement Contributions	7,112	8,000	11,900	7,500	8,400
37-512600	Unemployment Insurance	105	500	125	100	100
37-512700	Workers' Compensation	573	2,000	2,950	2,700	3,050
<b>Total Personal Services and Employee Benefits</b>		<b>80,408</b>	<b>114,334</b>	<b>131,185</b>	<b>110,410</b>	<b>121,410</b>

### Purchased / Contracted Services

37-521200	Professional Services	26,285	5,000	10,000	10,000	10,000
37-521300	Technical Services	5,695	7,500	7,500	7,500	7,500
37-522210	Repair and Maintenance-Equipment	17,945	8,000	10,000	10,000	10,000
37-522220	Repair and Maintenance-Building	2,970	5,000	5,000	5,000	5,000
37-522260	Repair and Maintenance-Vehicle	3,729	2,000	4,000	4,000	4,000
37-523100	Property, Vehicle, Operators Insurance	5,061	12,000	14,000	14,000	14,000
37-523210	Communications-Telephone	6,379	5,000	6,000	6,000	6,000
37-523211	Communications-Internet	750	1,000	1,000	1,000	1,000
37-523300	Advertising	239	5,000	1,000	1,000	1,000
37-523500	Travel	567	1,000	1,000	1,000	1,000
37-523600	Dues and Fees	500	500	500	500	500
37-523700	Education and Training	430	1,000	1,500	1,500	1,500
<b>Total Purchased / Contracted Services</b>		<b>70,550</b>	<b>53,000</b>	<b>61,500</b>	<b>61,500</b>	<b>61,500</b>

### Supplies

37-531101	General Supplies-Office	1,594	1,200	1,500	1,500	1,500
37-531120	General Supplies-Janitorial	0	100	100	100	100
37-531150	General Supplies-Tires	725	500	4,000	4,000	4,000
37-531210	Water/Sewer	1,654	3,600	2,500	2,500	2,500
37-531230	Electricity	16,497	20,000	19,000	19,000	19,000
37-531270	Gasoline/Diesel/Oil	881	800	1,500	1,500	1,500
37-531521	Av Gas for Resale	107,431	160,000	130,000	130,000	130,000
37-531522	Jet Fuel for Resale	54,542	40,000	60,000	60,000	60,000
37-531600	Small Equipment	230	4,500	6,500	6,500	6,500
37-531710	Uniforms	0	0	500	500	500
<b>Total Supplies</b>		<b>183,554</b>	<b>230,700</b>	<b>225,600</b>	<b>225,600</b>	<b>225,600</b>

# AIRPORT FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

37-541200	Wildlife Fencing Phase II	400,951	0	0	0	0
37-541202	Monument Sign	0	30,000	0	0	0
37-541400	Radio Tower Replacement	0	0	5,500	5,500	5,500
37-542200	Vehicle	0	0	35,000	0	0
37-542200	Forklift	0	0	8,000	8,000	8,000
37-542201	Tractor/Mower	6,350	0	0	0	0
<b>Total Capital Outlays</b>		<b>407,301</b>	<b>30,000</b>	<b>48,500</b>	<b>13,500</b>	<b>13,500</b>

### Interfund / Interdepartmental Charges

37-551000	Indirect Cost Allocation	0	59,750	0	0	0
<b>Total Interfund / Interdepartmental Charges</b>		<b>0</b>	<b>59,750</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Costs

37-573001	State Highway Impact Fee	0	2,050	0	0	0
37-573005	Penalties & Interest	130	250	0	0	0
37-579000	Contingency	0	1,116	71,315	127,090	127,090
<b>Total Other Costs</b>		<b>130</b>	<b>3,416</b>	<b>71,315</b>	<b>127,090</b>	<b>127,090</b>

<b>Total Expenditures</b>		<b>741,943</b>	<b>491,200</b>	<b>538,100</b>	<b>538,100</b>	<b>549,100</b>
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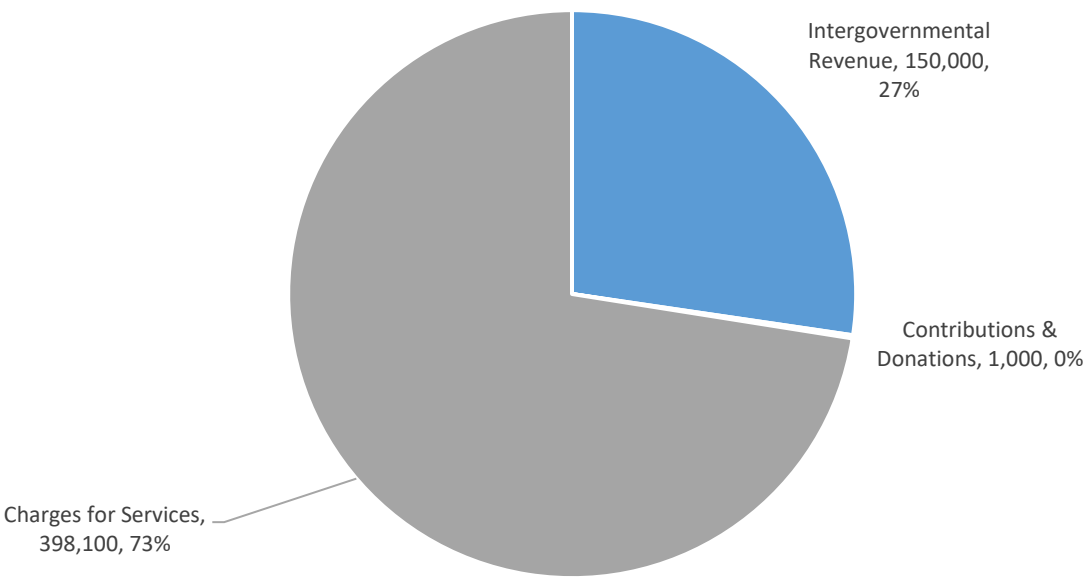


*Harris County's Airport Terminal (KPIM)*

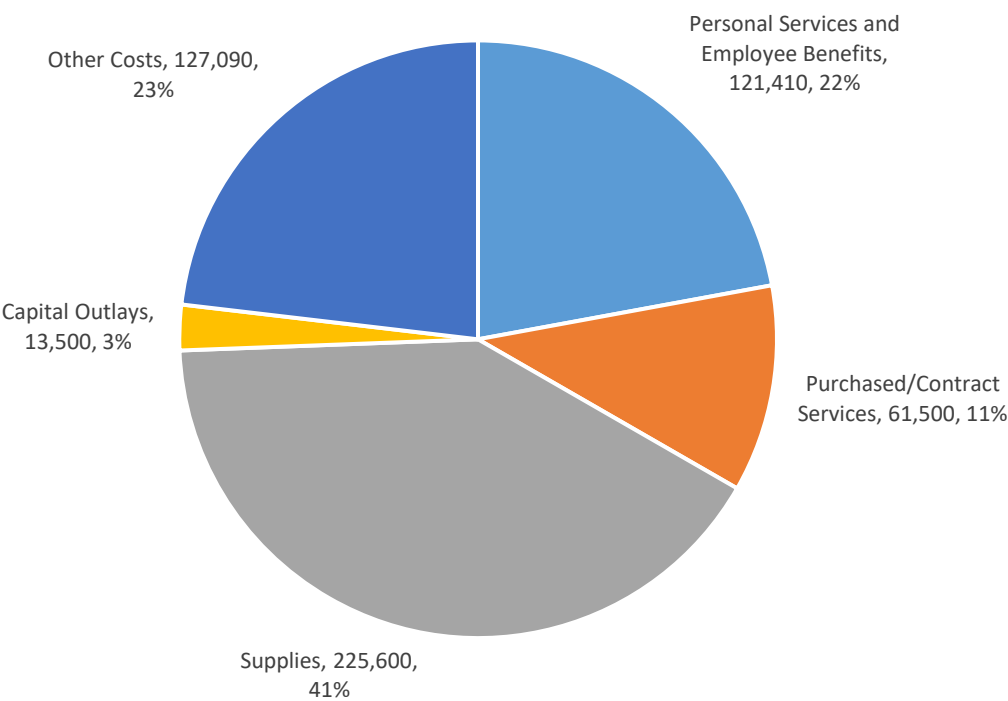
# AIRPORT FUND

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## AIRPORT FUND REVENUES BY SOURCE



## AIRPORT FUND EXPENSES BY TYPE



# SOLID WASTE FUND

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## ***FUND PROFILE***

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside and transported to the county's transfer station. The waste is then transported to a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

## ***STAFFING PLAN***

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
Director	1	1	1
Assistant Director	1	1	1
Scale Operator	1	1	1
Sanitation Equipment Operator	9	9	9
Collection Site Attendant	3	3	3
Collection Site Attendant (part-time)	1	1	1
Inmates	15	15	15
<b>Total Positions</b>	<b>16</b>	<b>16</b>	<b>16</b>

## ***FY 2021-22 BUDGET HIGHLIGHTS***

- Professional services expenses include \$3,000 as needed for engineering or other professional services.
- Technical services expenses include \$15,000 for a private company to perform landfill monitoring and well testing at the closed landfill for state compliance.
- Repairs and maintenance building expenses include \$33,000 to repair metal panels and angle iron on the transfer station.
- Small equipment expenses include \$3,000 for a replacement air compressor and other items.
- Capital outlay expenses include \$250,000 to reconstruct the Cataula collection site to add additional capacity, \$150,000 for a replacement building adjacent to the transfer station, \$240,000 for a replacement garbage truck, \$215,000 for a replacement roll-off truck, \$7,000 for a replacement receiving container, and \$35,000 for a replacement compactor for the Cataula collection site for a total of \$897,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay the Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.

# SOLID WASTE FUND

## REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Intergovernmental Revenue

19-331110	CARES Act Grant	22,267	0	0	0	0
19-334101	Scrap Tire Abatement Grant	0	6,000	0	0	0
<b>Total Intergovernmental Revenue</b>		<b>22,267</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Charges for Services

19-344110	Garbage Collection Charges	2,012,581	2,000,000	2,050,000	2,050,000	2,050,000
19-344111	Garbage Collection Charges-Delinquent	0	2,000	2,000	2,000	2,000
19-344112	Commercial Dumpster Fees	21,761	20,000	22,000	22,000	22,000
19-344130	Sale of Salvage	24,143	15,000	15,000	15,000	15,000
19-344150	Landfill Tipping Fees	97,583	80,000	90,000	90,000	90,000
19-349300	Returned Check Fees	60	100	100	100	100
<b>Total Charges for Services</b>		<b>2,156,128</b>	<b>2,117,100</b>	<b>2,179,100</b>	<b>2,179,100</b>	<b>2,179,100</b>

### Investment Income

19-361000	Interest Revenues	84,935	55,000	12,000	12,000	12,000
<b>Total Investment Income</b>		<b>84,935</b>	<b>55,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

### Miscellaneous Revenue

19-383000	Reimbursement for Damage Property	0	1,000	1,000	1,000	1,000
<b>Total Miscellaneous Revenue</b>		<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Other Financing Sources

19-392100	Sale of Assets	0	10,000	10,000	10,000	10,000
19-399999	Use of Fund Reserves	0	98,997	543,080	543,080	558,780
<b>Total Other Financing Sources</b>		<b>0</b>	<b>108,997</b>	<b>553,080</b>	<b>553,080</b>	<b>568,780</b>

<b>Total Revenue</b>		<b>2,263,330</b>	<b>2,288,097</b>	<b>2,745,180</b>	<b>2,745,180</b>	<b>2,760,880</b>
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# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

19-511100	Regular Employees	467,838	559,997	599,000	599,000	611,588
19-511300	Overtime	4,033	2,000	7,400	7,400	7,400
19-512100	Group Insurance	98,538	111,000	153,000	153,000	153,000
19-512120	Health Reimbursement Arrangement	16,669	10,000	15,000	15,000	15,000
19-512200	FICA	27,991	30,000	37,000	37,000	37,780
19-512300	Medicare	6,546	7,000	8,800	8,800	8,982
19-512400	Retirement Contributions	53,597	70,000	70,000	70,000	71,200
19-512600	Unemployment Insurance	404	4,000	500	500	500
19-512700	Workers' Compensation	15,053	40,000	30,000	30,000	30,950
<b>Total Personal Services and Employee Benefits</b>		<b>690,669</b>	<b>833,997</b>	<b>920,700</b>	<b>920,700</b>	<b>936,400</b>

### Purchased / Contracted Services

19-521200	Professional Services	250	3,000	3,000	3,000	3,000
19-521300	Technical Services	4,240	15,000	15,000	15,000	15,000
19-522112	Disposal-Septic Tank	0	1,000	1,000	1,000	1,000
19-522113	Disposal-Tire Amnesty Days	0	6,000	0	0	0
19-522210	Repairs and Maintenance-Equipment	14,949	3,000	5,000	5,000	5,000
19-522220	Repairs and Maintenance-Buildings	10,899	8,000	33,000	33,000	33,000
19-522222	Repairs and Maintenance-Sites	477	2,000	4,000	4,000	4,000
19-522260	Repairs and Maintenance-Vehicle	102,010	105,000	105,000	105,000	105,000
19-523001	Extermination	0	300	300	300	300
19-523100	Property and Vehicle Insurance	20,364	22,000	22,000	22,000	22,000
19-523210	Communications-Telephone	6,975	6,200	7,000	7,000	7,000
19-523211	Communications-Internet	573	200	800	800	800
19-523250	Communications-Postage	18	30	30	30	30
19-523500	Travel	0	300	300	300	300
19-523700	Education and Training	0	500	500	500	500
19-523850	Contract Labor	58,094	0	0	0	0
<b>Total Purchased / Contracted Services</b>		<b>218,849</b>	<b>172,530</b>	<b>196,930</b>	<b>196,930</b>	<b>196,930</b>

### Supplies

19-531101	General Supplies-Office	878	1,000	1,000	1,000	1,000
19-531120	General Supplies-Janitorial	412	500	700	700	700
19-531150	General Supplies-Tires	42,745	45,500	45,000	45,000	45,000
19-531190	General Supplies-Other	3,958	4,500	4,500	4,500	4,500
19-531210	Water/Sewer	1,166	1,500	1,500	1,500	1,500
19-531230	Electricity	7,341	9,200	9,200	9,200	9,200
19-531240	Bottled Gas	1,368	1,500	1,500	1,500	1,500
19-531270	Gasoline/Diesel/Oil	51,153	84,500	85,000	85,000	85,000
19-531600	Small Equipment	120	1,000	3,000	3,000	3,000
19-531710	Uniforms	0	1,600	1,600	1,600	1,600
<b>Total Supplies</b>		<b>109,141</b>	<b>150,800</b>	<b>153,000</b>	<b>153,000</b>	<b>153,000</b>



# SOLID WASTE FUND

## EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Capital Outlays

19-541200	Reconstruct Cataula Collection Site	0	0	250,000	250,000	250,000
19-541300	Transfer Station Building	0	0	150,000	150,000	150,000
19-542102	Drive Over Vehicle Scales	112,316	0	0	0	0
19-542200	Garbage Truck	0	604,000	240,000	240,000	240,000
19-542201	Roll-off Truck	0	0	215,000	215,000	215,000
19-542201	Vehicle	32,072	35,000	0	0	0
19-542500	Receiving Container	16,320	0	7,000	7,000	7,000
19-542501	Compactor	0	0	35,000	35,000	35,000
<b>Total Capital Outlays</b>		<b>160,708</b>	<b>639,000</b>	<b>897,000</b>	<b>897,000</b>	<b>897,000</b>

### Interfund / Interdepartmental Charges

19-551100	Indirect Cost Allocation	100,000	100,000	100,000	100,000	100,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

### Other Costs

19-573001	State Highway Impact Fee	1,419	1,500	1,500	1,500	1,500
19-573002	Tipping Fees	463,237	389,270	475,000	475,000	475,000
19-573004	Vehicle License and Tag	21	0	50	50	50
19-573120	Refunds	844	1,000	1,000	1,000	1,000
<b>Total Other Costs</b>		<b>465,521</b>	<b>391,770</b>	<b>477,550</b>	<b>477,550</b>	<b>477,550</b>

### Debt Service

19-581201	Principal-420F Backhoe	8,483	0	0	0	0
19-582201	Interest-420F Backhoe	63	0	0	0	0
<b>Total Debt Service</b>		<b>8,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Other Financing Uses

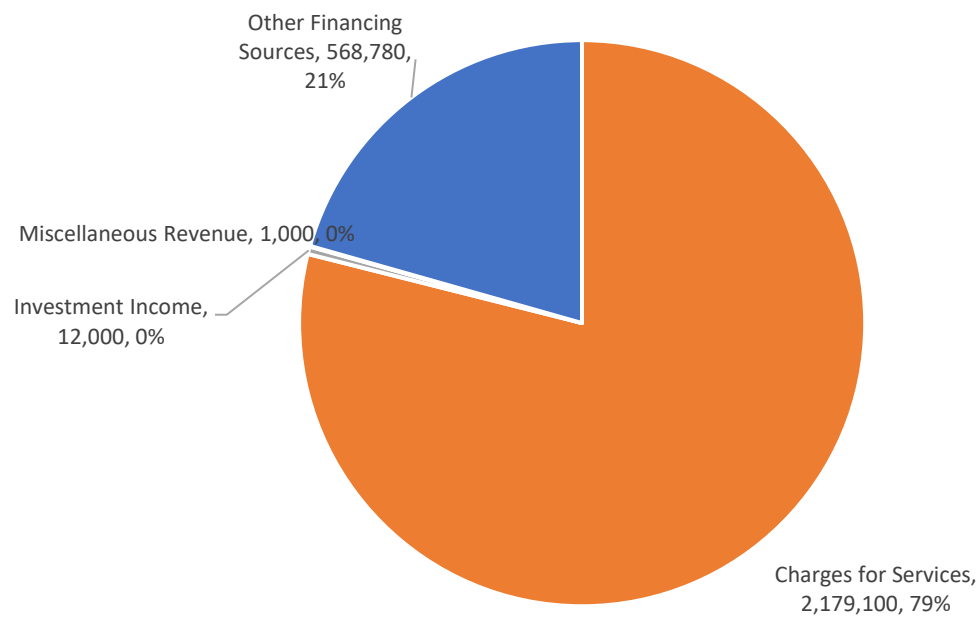
19-611083	Transfer Out to Econ. Dev. CPF	274,422	0	0	0	0
<b>Total Other Financing Uses</b>		<b>274,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Expenditures</b>		<b>2,027,856</b>	<b>2,288,097</b>	<b>2,745,180</b>	<b>2,745,180</b>	<b>2,760,880</b>
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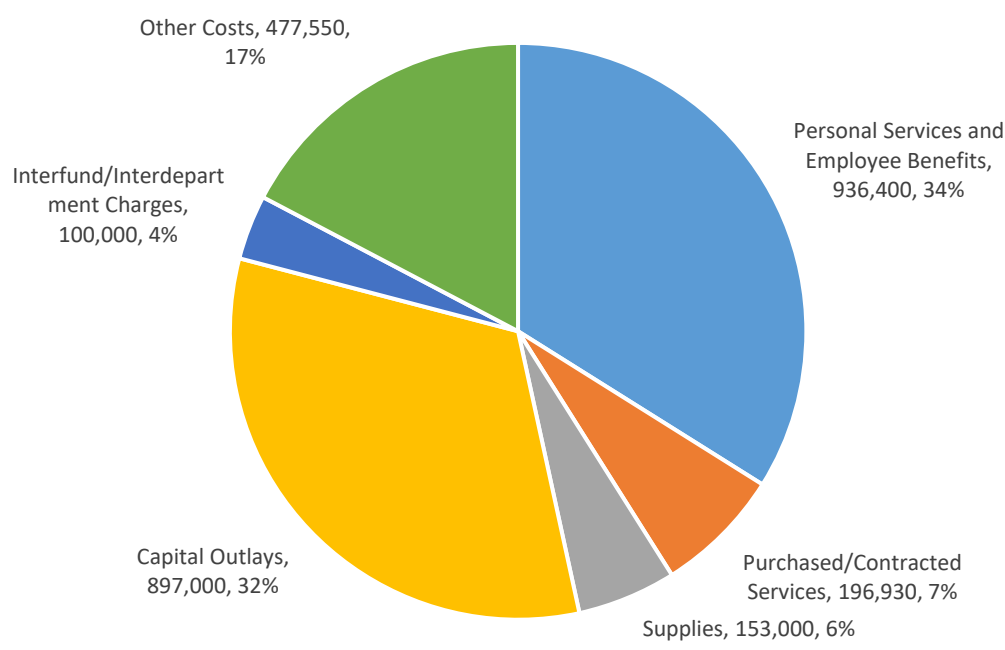
# SOLID WASTE FUND

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## SOLID WASTE FUND REVENUES BY SOURCE



## SOLID WASTE FUND EXPENSES BY TYPE



# WATER WORKS FUND

## FUND PROFILE

The Water Works Enterprise Fund consist of two departments – Water Department and Waste Water Department. The Water Department provides clean drinking water and fire protection to over 9,000 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Department consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for all water treatment operations and ensures that all treated water is in compliance with all state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases water as needed from the Columbus Water Department, Georgia Power, and Talbot County. The Waste Water Department provides sewer services exclusively to the Mulberry Grove development located on SR 315, maintains all system components, and pays Columbus Water Works to treat the sewer for a fee.

## STAFFING PLAN

Position Title	FY 2019-20	FY 2020-21	FY 2021-22
<b>Administration</b>			
Director	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	3	3	3
Water Service Worker	1	1	1
Customer Service Representative (part-time)	1	1	1
<b>Total Administration</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Filter Plant</b>			
Supervisor	1	1	1
WTP Operator I	2	2	2
WTP Operator II	3	3	3
WTP Operator III	3	3	3
WTP Operator Trainee	1	1	1
<b>Total Filter Plant</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Distribution</b>			
Distribution Supervisor	1	1	1
Meter Reader Supervisor	1	1	1
Crew Supervisor	1	1	1
Maintenance Supervisor	1	1	1
Heavy Equipment Operator	2	2	2
Utility Locator	1	1	1
Meter Reader	2	2	2
Water Maintenance Specialist	1	1	1
Inmates	2	2	2
<b>Total Distribution</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Total Positions</b>	<b>27</b>	<b>27</b>	<b>27</b>

## FY 2021-22 BUDGET HIGHLIGHTS

- Professional services expenses include \$50,000 for general engineering services as needed, audit services, and legal services and \$30,000 for the consultant to prepare a five-year water and sewer master plan to guide future growth for a total of \$80,000.

# WATER WORKS FUND

## FY 2021-22 BUDGET HIGHLIGHTS

- Technical services expenses include \$242,000 for water tank and financial software maintenance.
- Capital outlay expenses include \$1,200,000 for a replacement customer service building, \$60,000 for general water system improvements, and \$10,000 for general water plant improvements for a total of \$1,270,000.
- Indirect cost allocation of \$100,000 is transferred to the General Fund to pay Finance, Information Technology, and Administration departments for providing services to this Enterprise Fund.
- Other financing uses include a \$622,392 (principal and interest) transfer to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.
- A Waste Water Department is being created to operate the sewer line for the Grove Development that is being activated for the first time - \$138,300.

## WATER REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Charges for Services

93-344210	Water Charges	4,824,475	5,065,200	5,200,000	5,200,000	5,200,000
93-344211	Service Installations	219,553	210,000	260,000	260,000	260,000
93-344212	Reconnect Fees	32,711	42,000	42,000	42,000	42,000
93-344214	Late Fees	48,822	62,000	62,000	62,000	62,000
93-344215	Credit Card Convenience Fees	51,168	50,000	52,000	52,000	52,000
<b>Total Charges for Services</b>		<b>5,176,729</b>	<b>5,429,200</b>	<b>5,616,000</b>	<b>5,616,000</b>	<b>5,616,000</b>

### Investment Income

93-361000	Interest Revenues	9,151	5,000	5,000	5,000	5,000
<b>Total Investment Income</b>		<b>9,151</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

### Miscellaneous Revenue

93-389001	Miscellaneous Revenues	3,942	11,500	4,000	4,000	4,000
<b>Total Miscellaneous Revenue</b>		<b>3,942</b>	<b>11,500</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

### Other Financing Sources

93-125303	GEFA Loan for Water Meter Project	323,289	400,000	0	0	0
93-399999	Use of Fund Reserves	0	281,042	984,152	852,152	852,152
<b>Total Other Financing Sources</b>		<b>323,289</b>	<b>681,042</b>	<b>984,152</b>	<b>852,152</b>	<b>852,152</b>

<b>Total Water Revenue</b>		<b>5,513,111</b>	<b>6,126,742</b>	<b>6,609,152</b>	<b>6,477,152</b>	<b>6,477,152</b>
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# WATER WORKS FUND

## WATER EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Personal Services and Employee Benefits

93-511100	Regular Employees	1,115,159	1,218,242	1,260,000	1,260,000	1,260,000
93-511300	Overtime	70,702	87,840	70,000	70,000	70,000
93-512100	Group Insurance	202,831	201,045	260,000	260,000	260,000
93-512120	Health Reimbursement Arrangement	13,891	50,000	30,000	30,000	30,000
93-512200	FICA	66,284	80,977	83,500	83,500	83,500
93-512300	Medicare	14,919	18,938	20,000	20,000	20,000
93-512400	Retirement Contributions	148,540	170,000	166,000	166,000	166,000
93-512600	Unemployment Insurance	1,095	4,000	450	450	450
93-512700	Workers' Compensation	41,396	75,000	70,000	70,000	70,000
<b>Total Personal Services and Employee Benefits</b>		<b>1,674,817</b>	<b>1,906,042</b>	<b>1,959,950</b>	<b>1,959,950</b>	<b>1,959,950</b>

### Purchased / Contracted Services

93-521200	Professional Services	15,430	50,000	80,000	80,000	80,000
93-521300	Technical Services	205,969	117,617	242,000	242,000	242,000
93-522210	Repairs and Maintenance-Equipment	29,870	20,000	20,000	20,000	20,000
93-522211	Repairs and Maintenance-Office Equip.	122	1,300	1,300	1,300	1,300
93-522220	Repairs and Maintenance-Buildings	16,756	50,000	50,000	25,000	25,000
93-522260	Repairs and Maintenance-Vehicles	15,616	25,000	25,000	20,000	20,000
93-523001	Extermination	473	700	700	700	700
93-523100	Property & Equipment Insurance	40,836	47,500	47,500	47,500	47,500
93-523210	Communications-Telephone	23,337	20,000	25,000	25,000	25,000
93-523250	Communications-Postage	38,665	36,000	38,000	38,000	38,000
93-523500	Travel	5,630	10,000	10,000	10,000	10,000
93-523600	Dues and Fees	6,097	6,700	6,700	6,700	6,700
93-523601	Credit Card Fees	27,377	40,000	25,000	25,000	25,000
93-523602	Bank Fees	2,449	4,000	4,000	4,000	4,000
93-523700	Education and Training	2,750	5,500	5,500	5,500	5,500
<b>Total Purchased / Contracted Services</b>		<b>431,377</b>	<b>434,317</b>	<b>580,700</b>	<b>550,700</b>	<b>550,700</b>

### Supplies

93-531101	General Supplies-Office	19,211	23,000	23,000	23,000	23,000
93-531121	General Supplies-Chemicals	129,760	166,000	166,000	166,000	166,000
93-531122	General Supplies-Lab	28,990	25,000	25,000	25,000	25,000
93-531123	General Supplies-System Maintenance	298,083	250,000	250,000	250,000	250,000
93-531230	Electricity	284,305	314,500	314,500	300,500	300,500
93-531240	Bottled Gas	1,027	2,000	2,500	2,500	2,500
93-531270	Gasoline/Diesel/Oil	39,032	45,000	50,000	50,000	50,000
93-531600	Small Equipment	6,646	5,000	5,000	5,000	5,000
93-531710	Uniforms	25,982	22,000	22,000	22,000	22,000
<b>Total Supplies</b>		<b>833,036</b>	<b>852,500</b>	<b>858,000</b>	<b>844,000</b>	<b>844,000</b>

# WATER WORKS FUND

## WATER EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Other Costs

93-531511	Water Purchase from Columbus	848,953	650,000	700,000	700,000	700,000
93-531512	Water Purchase from Talbot	128,603	120,000	125,000	125,000	125,000
93-531513	Water Purchase from GA Power	38,045	45,000	45,000	45,000	45,000
93-572007	DNR Fees	36,693	30,000	36,000	36,000	36,000
<b>Total Other Costs</b>		<b>1,052,294</b>	<b>845,000</b>	<b>906,000</b>	<b>906,000</b>	<b>906,000</b>

### Capital Outlays

93-541300	Office Building	0	400,000	1,200,000	1,200,000	1,200,000
93-541400	General Water System Improvements	63,292	80,000	80,000	60,000	60,000
93-541400	General Water Plant Improvements	1,200	50,000	50,000	10,000	10,000
93-541401	SR 219 Water Line Relocation	1,209,171	0	0	0	0
93-541402	Water Meter Replacement Project	466,661	400,000	0	0	0
93-541403	SR 315 Water Line Upgrade	196,170	0	0	0	0
93-542100	Equipment	1,900	28,000	0	0	0
93-542101	Fuel Management System	99,858	0	0	0	0
93-542200	Vehicle	0	154,000	28,000	0	0
<b>Total Capital Outlays</b>		<b>2,038,252</b>	<b>1,112,000</b>	<b>1,358,000</b>	<b>1,270,000</b>	<b>1,270,000</b>

### Interfund / Interdepartmental Charges

93-551100	Indirect Cost Allocation	150,000	150,000	100,000	100,000	100,000
<b>Total Interfund / Interdepartmental Charges</b>		<b>150,000</b>	<b>150,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

### Debt Service

93-581106	Principal-2016 GEFA	111,699	113,274	114,870	114,870	114,870
93-581107	Principal-2018 GEFA	0	50,000	65,000	65,000	65,000
93-582106	Interest-2016 GEFA	32,410	30,836	29,240	29,240	29,240
93-582107	Interest-2018 GEFA	3,577	10,000	15,000	15,000	15,000
<b>Total Debt Service</b>		<b>147,686</b>	<b>204,110</b>	<b>224,110</b>	<b>224,110</b>	<b>224,110</b>

### Other Financing Uses

93-611079	Transfer Out to PIA	618,473	622,773	622,392	622,392	622,392
<b>Total Other Financing Uses</b>		<b>618,473</b>	<b>622,773</b>	<b>622,392</b>	<b>622,392</b>	<b>622,392</b>

<b>Total Water Expenditures</b>		<b>6,945,935</b>	<b>6,126,742</b>	<b>6,609,152</b>	<b>6,477,152</b>	<b>6,477,152</b>
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# WATER WORKS FUND

## WASTE WATER REVENUES

Account Number	Revenue Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Charges for Services

94-344255	Sewer Charges	0	0	12,500	12,500	12,500
94-344256	Sewer Tap Fees	0	0	100,000	100,000	100,000
<b>Total Charges for Services</b>		<b>0</b>	<b>0</b>	<b>112,500</b>	<b>112,500</b>	<b>112,500</b>

### Other Financing Sources

94-399999	Use of Fund Reserves	0	0	25,800	25,800	25,800
<b>Total Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>25,800</b>	<b>25,800</b>	<b>25,800</b>

<b>Total Waste Water Revenue</b>		<b>0</b>	<b>0</b>	<b>138,300</b>	<b>138,300</b>	<b>138,300</b>
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## WASTE WATER EXPENDITURES

Account Number	Expenditure Description	FY 2019-20 Audited	FY 2020-21 Amended Budget	FY 2021-22 Department Requested Budget	FY 2021-22 Manager Proposed Budget	FY 2021-22 Commission Approved Budget
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### Purchased / Contracted Services

94-521200	Professional Services	0	0	1,000	1,000	1,000
94-521300	Technical Services	0	0	1,000	1,000	1,000
94-522210	Repairs and Maintenance-Equipment	0	0	3,000	3,000	3,000
94-522220	Repairs and Maintenance-Buildings	0	0	1,000	1,000	1,000
94-522222	Repairs and Maintenance-Sites	0	0	3,000	3,000	3,000
94-523100	Property & Equipment Insurance	0	0	5,000	5,000	5,000
<b>Total Purchased / Contracted Services</b>		<b>0</b>	<b>0</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>

### Supplies

94-531121	General Supplies-Chemicals	0	0	1,000	1,000	1,000
94-531230	Electricity	0	0	12,000	12,000	12,000
94-531210	Sewer	0	0	10,300	10,300	10,300
94-531270	Gasoline/Diesel/Oil	0	0	1,000	1,000	1,000
<b>Total Supplies</b>		<b>0</b>	<b>0</b>	<b>24,300</b>	<b>24,300</b>	<b>24,300</b>

### Payment to Others

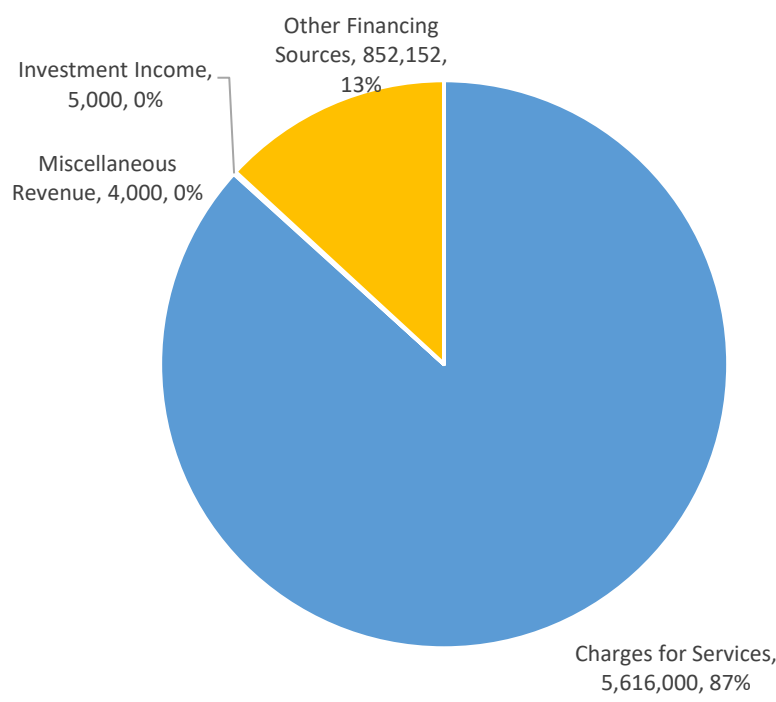
94-573100	Sewer Tap Fee Reimbursement	0	0	100,000	100,000	100,000
<b>Total Payment to Others</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

<b>Total Waste Water Expenditures</b>		<b>0</b>	<b>0</b>	<b>138,300</b>	<b>138,300</b>	<b>138,300</b>
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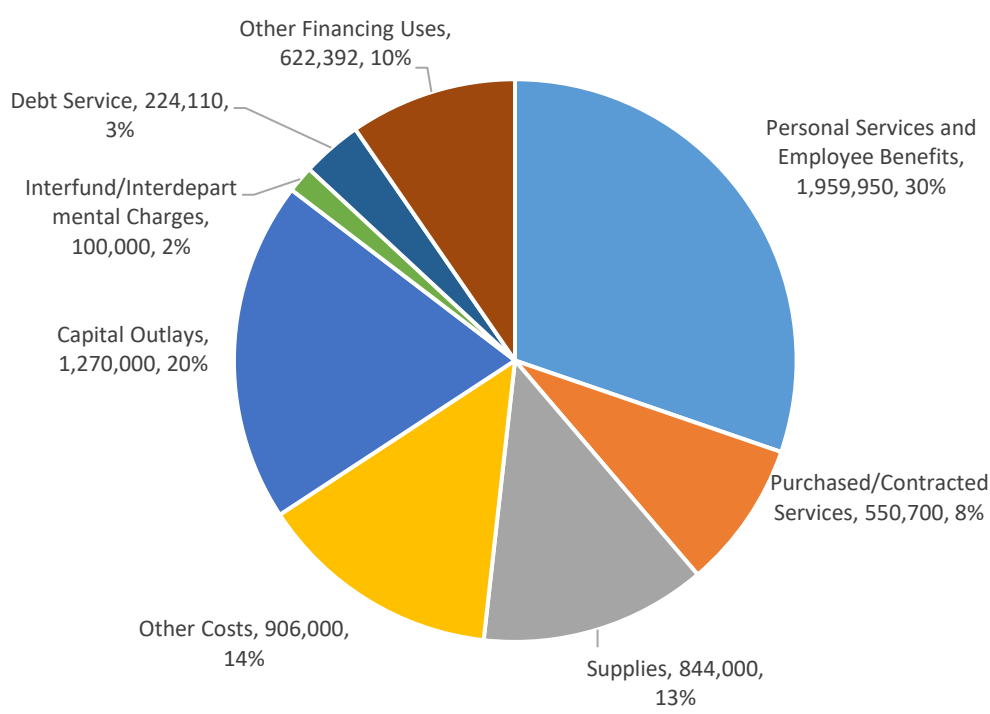
# WATER WORKS FUND

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## WATER DEPARTMENT REVENUES BY SOURCE



## WATER DEPARTMENT EXPENSES BY TYPE

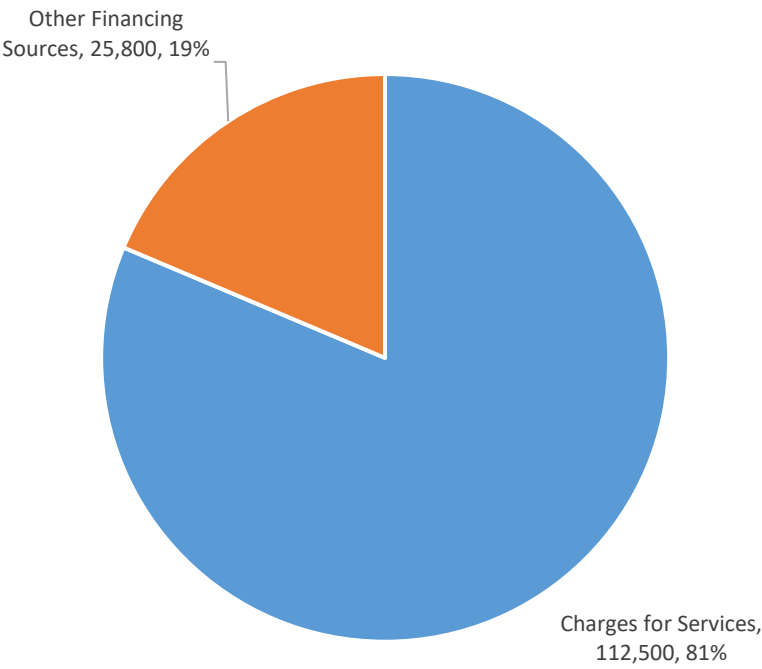




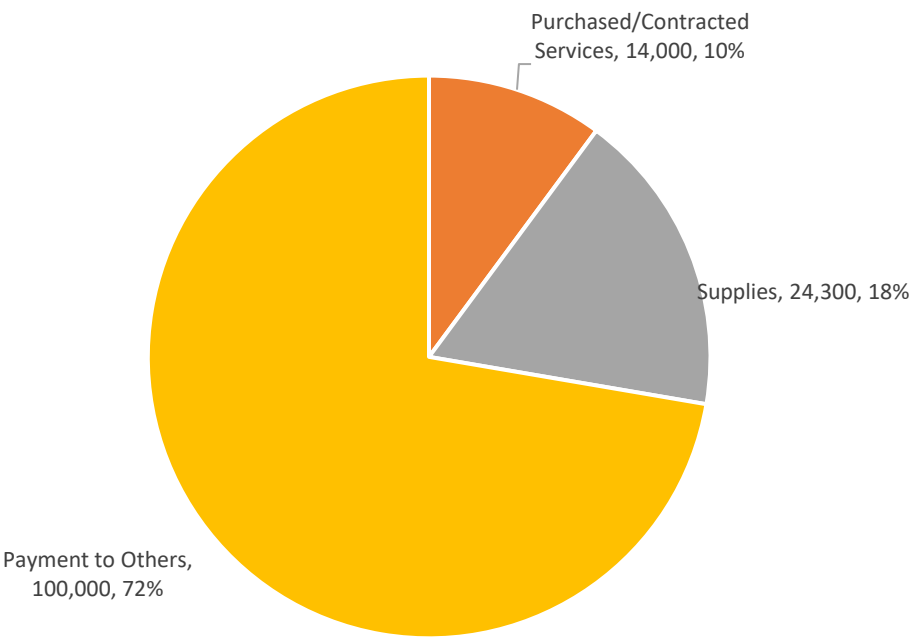
# WATER WORKS FUND

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## WASTE WATER DEPARTMENT REVENUES BY SOURCE



## WASTE WATER DEPARTMENT EXPENSES BY TYPE





## **LONG TERM DEBT SCHEDULE**

# LONG TERM DEBT

## PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase six pieces of heavy equipment (953 track loader, 2 12M3 motor graders, D5 bulldozer, 308 mini-excavator, and 926M wheel loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corp. 3.85%. Paid by General Fund.	2019	2021-22	80,623	9,675	90,298
		2022-23	83,727	6,571	90,298
		2023-24	86,950	3,348	90,298
		2024-25	6	0	6
Total			251,306	19,594	270,900

## WATERWORKS WATER METER REPLACEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Enterprise Fund.  This project is under construction and will be converted into a loan when completed.	2018	2021-22 2022-23 2023-24 2024-25 2025-26 2026-27 2027-28 2028-29 2029-30	65,000	15,000	80,000
Total			65,000	15,000	80,000

## WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Enterprise Fund.	2016	2021-22	114,870	29,240	144,110
		2022-23	116,488	27,622	144,110
		2023-24	118,129	25,980	144,110
		2024-25	119,794	24,316	144,110
		2025-26	121,482	22,628	144,110
		2026-27	123,194	20,916	144,110
		2027-28	124,929	19,181	144,110
		2028-29	126,690	17,420	144,110
		2029-30	128,475	15,635	144,110
		2030-31	130,285	13,825	144,110
		2031-32	132,121	11,989	144,110
		2032-33	133,982	10,128	144,110
		2033-34	135,870	8,240	144,110
		2034-35	137,785	6,325	144,110
		2035-36	139,726	4,384	144,110
		2036-37	141,695	2,415	144,110
		2037-38	95,569	503	96,071
Total			2,141,084	260,747	2,401,831

# LONG TERM DEBT

## WATERWORKS IMPROVEMENTS

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Improvements to water system. 2.46%. Paid by a transfer from the Water Works Enterprise Fund to the Public Improvements Authority Fund.	2012	2021-22	530,000	92,392	622,392
		2022-23	540,000	80,685	620,685
		2023-24	555,000	68,020	623,020
		2024-25	565,000	54,367	619,367
		2025-26	580,000	39,764	619,764
		2026-27	595,000	24,415	619,415
		2027-28	615,000	8,303	623,303
Total			3,980,000	367,946	4,347,946

## PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the SPLOST-2019* Fund to the Public Improvements Authority Fund until FY 2025-26.	2010 Refi - 2017	2021-22*	630,000	103,868	733,868
		2022-23*	645,000	90,545	735,545
		2023-24*	655,000	76,960	731,960
		2024-25*	670,000	63,113	733,113
		2025-26	655,000	49,267	704,267
		2026-27	665,000	35,473	700,473
		2027-28	675,000	21,470	696,470
		2028-29	690,000	7,208	697,208
Total			5,285,000	447,904	5,732,904

## CONSERVATION EASEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Acquisition of a 2,078.14 acre conservation easement from the Callaway Foundation through a GEFA Clean Water State Revolving Loan at 3%. Paid by Callaway to the Debt Service Fund.	2008	2021-22	123,472	20,486	143,958
		2022-23	127,228	16,730	143,958
		2023-24	131,078	12,880	143,958
		2024-25	135,100	8,858	143,958
		2025-26	139,194	4,764	143,958
		2026-27	83,269	833	84,102
Total			739,341	64,551	803,892

## TOTAL DEBT PAYMENTS FOR FY 2021-22

Principal	Interest	Total
1,543,965	270,661	1,814,626

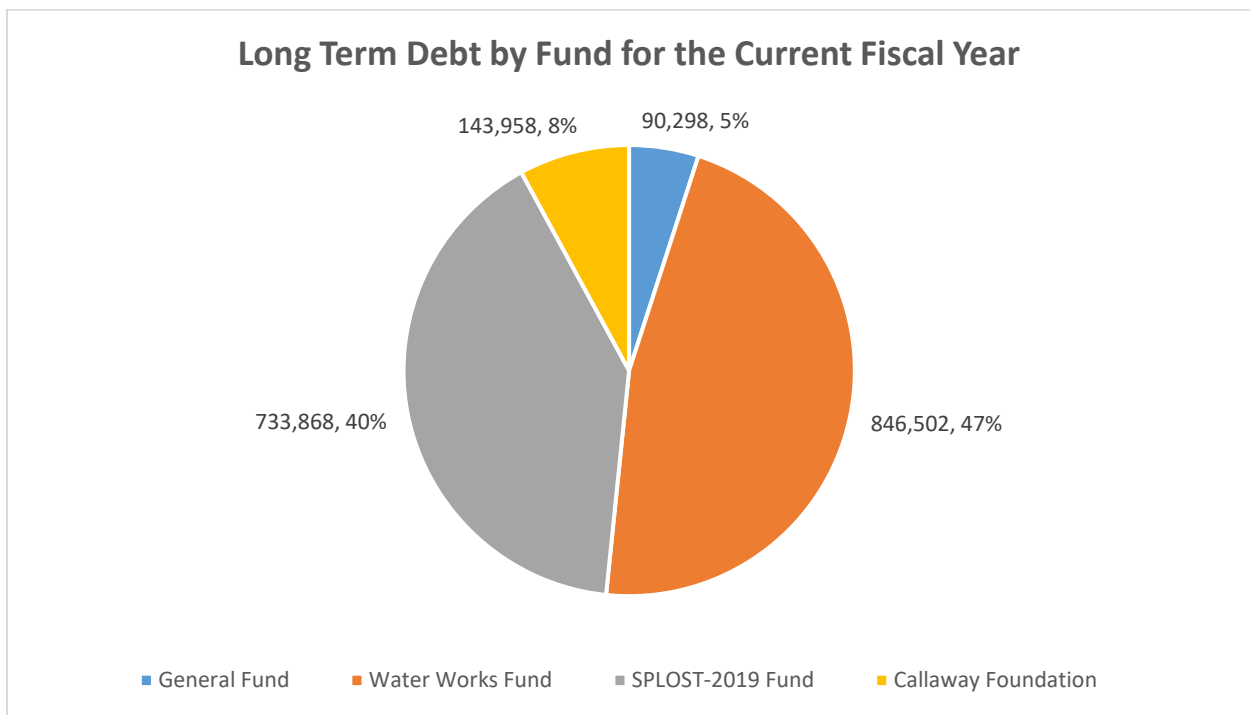
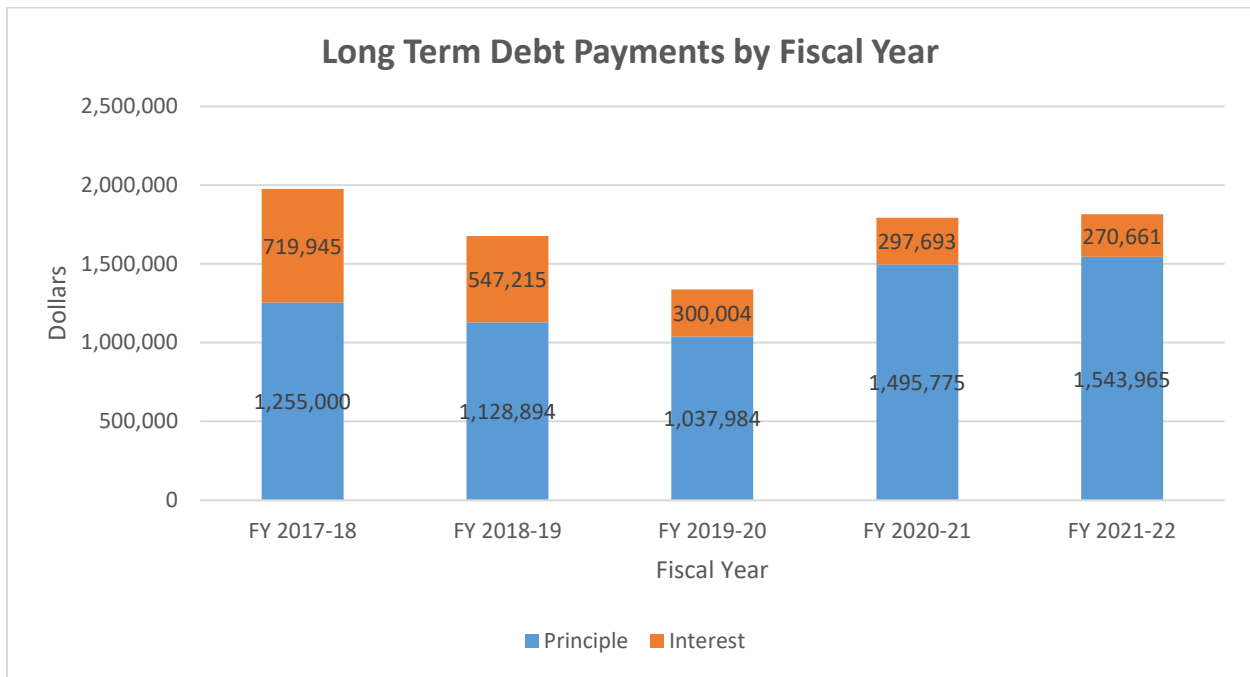
## TOTAL DEBT OUTSTANDING

Principal	Interest	Total
12,461,731	1,175,742	13,637,473

## DEBT PER CAPITA

**\$13,637,473 / 35,236 = \$387.03**

# LONG TERM DEBT



Note: Georgia Constitution, Section V, Article IX states that county debt shall never exceed 10% of the assessed value of all taxable property within the county.



## STATISTICAL INFORMATION

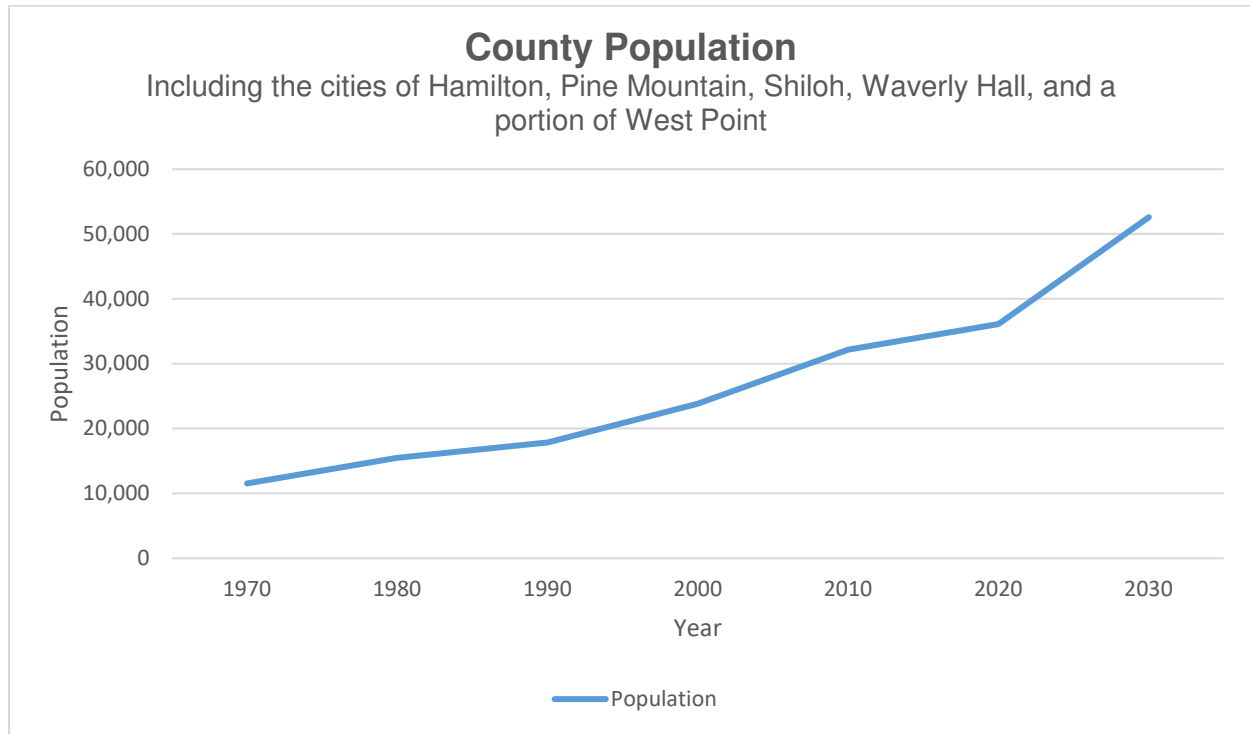
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## HARRIS COUNTY EMPLOYEES BY TYPE

Department	Total	Full-Time	Part-Time	Elected	Board Member	Paid Supplement	Inmates
<b>General Fund</b>							
Administration	7	7	0				
Animal Control	3	3	0				2
Board of Commissioners	5	0	0	5			
Board of Elections & Reg.	5	1	1		3		
Board of Equalization	6	0	0		6		
Clerk of Superior Court	7	6	0	1			
Community Center	23	1	22				2-3
Community Development	19	6	1		12		
Coroner	4	0	0	1		3	
District Attorney	7	4	0	1		2	
EMS	48	26	22				
Extension Service	5	1	0			4	
Facilities Maintenance	5	5	0				6-8
Information Technology	2	2	0				
Jail	25	25	0				
Magistrate Court	5	2	2	1			
Non-Departmental	0	0	0				
Prison	33	33	0				40
Probate Court	5	4	0	1			
Public Works	21	21	0				5-7
Recreation	7	6	1				17
Sheriff's Office	52	49	2	1			
Superior Court	20	0	8	7		5	
Tax Assessor	12	9	0		3		
Tax Commissioner	8	7	0	1			
Vehicle Maintenance	6	6	0				2-3
Volunteer Fire Depts.	0	0	0				
<b>Special Revenue Funds</b>							
911 Center	18	18	0				
<b>Enterprise Funds</b>							
Airport	2	1	1				
Solid Waste	16	15	1				15
Water Works	27	26	1				2
<b>Total Employees</b>	<b>403</b>	<b>284</b>	<b>62</b>	<b>19</b>	<b>24</b>	<b>14</b>	<b>91-97</b>

As of July 1, 2021

## SELECTED GRAPH



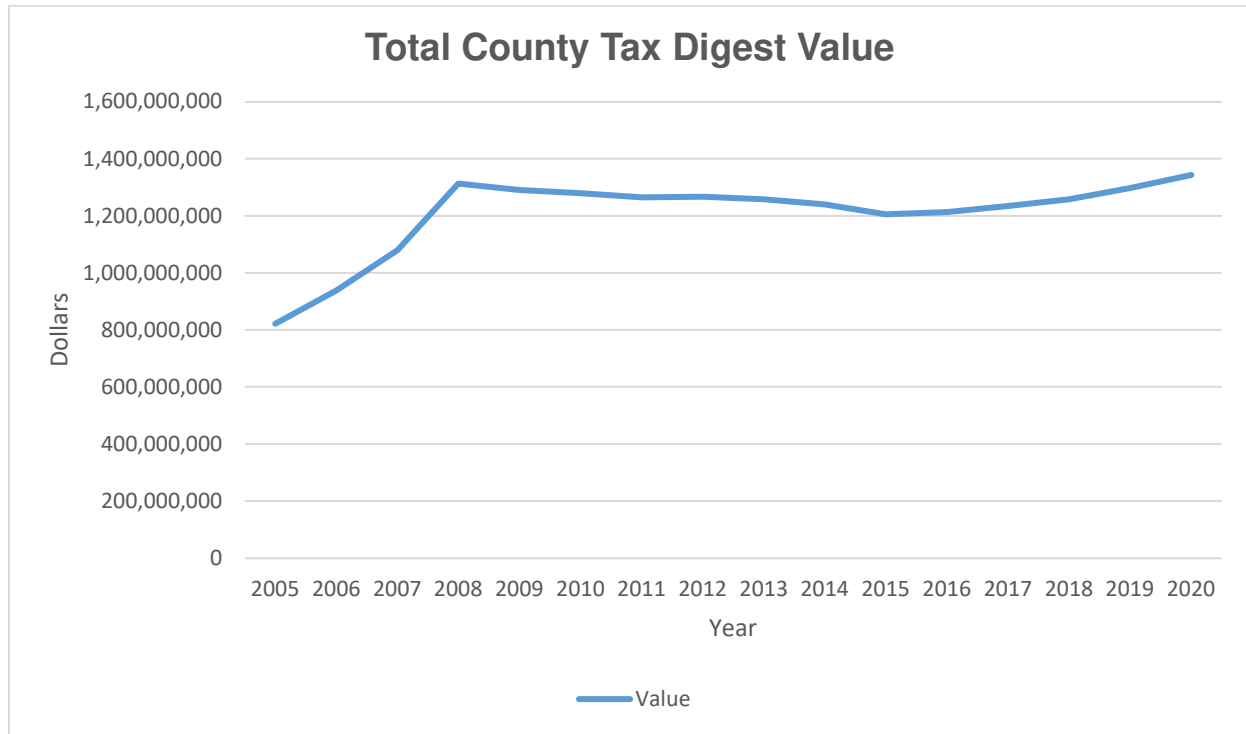
<u>Year</u>	<u>Population</u>
1970	11,545
1980	15,464
1990	17,837
2000	23,797
2010	32,026
2020	36,080
2030	52,606 (estimate)

Harris County's 2020 population estimate is 36,080, a 12.7% increase from 2010.

Source: U.S. Census Bureau



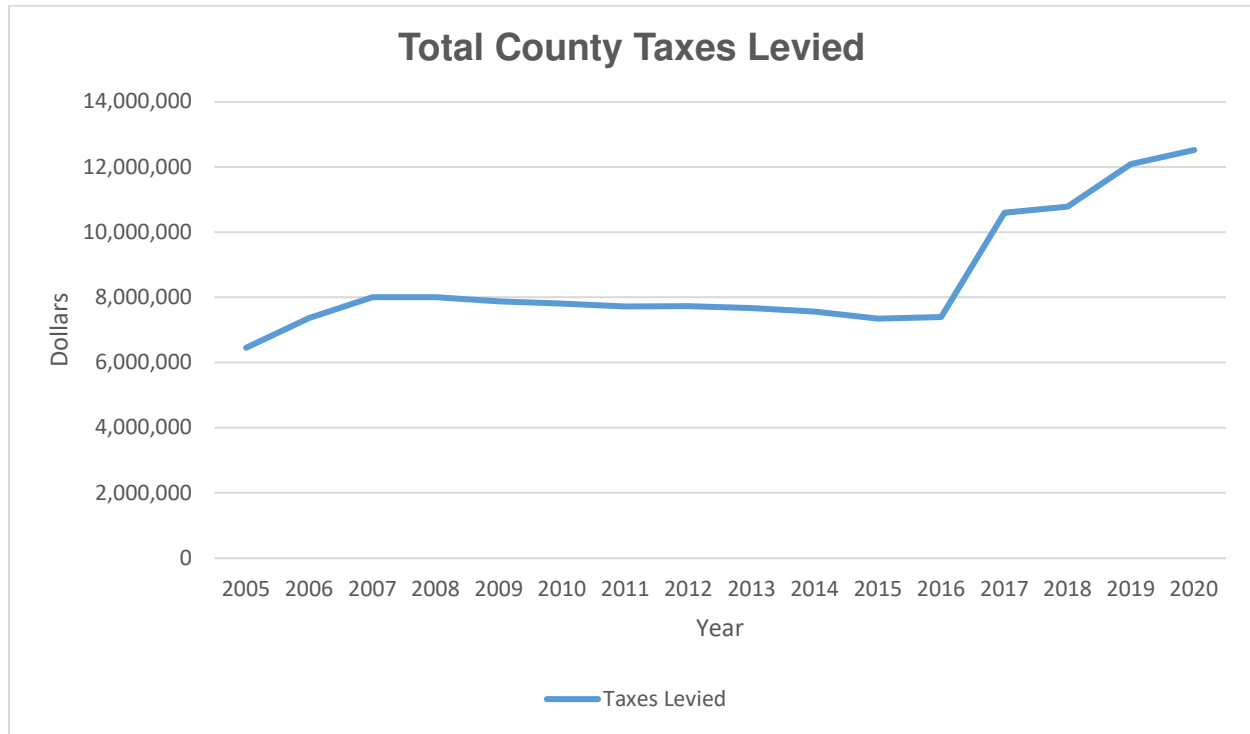
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<u>Year</u>	<u>Total County Tax Digest Value</u>
2005	\$822,520,006
2006	938,525,860
2007	1,079,681,571
2008	1,313,180,610
2009	1,290,392,603
2010	1,279,715,455
2011	1,264,466,453
2012	1,266,739,959
2013	1,258,133,263
2014	1,239,965,382
2015	1,205,667,300
2016	1,212,516,034
2017	1,234,147,076
2018	1,257,523,384
2019	1,296,708,956
2020	1,343,989,948

Source: Five Year History of Levy

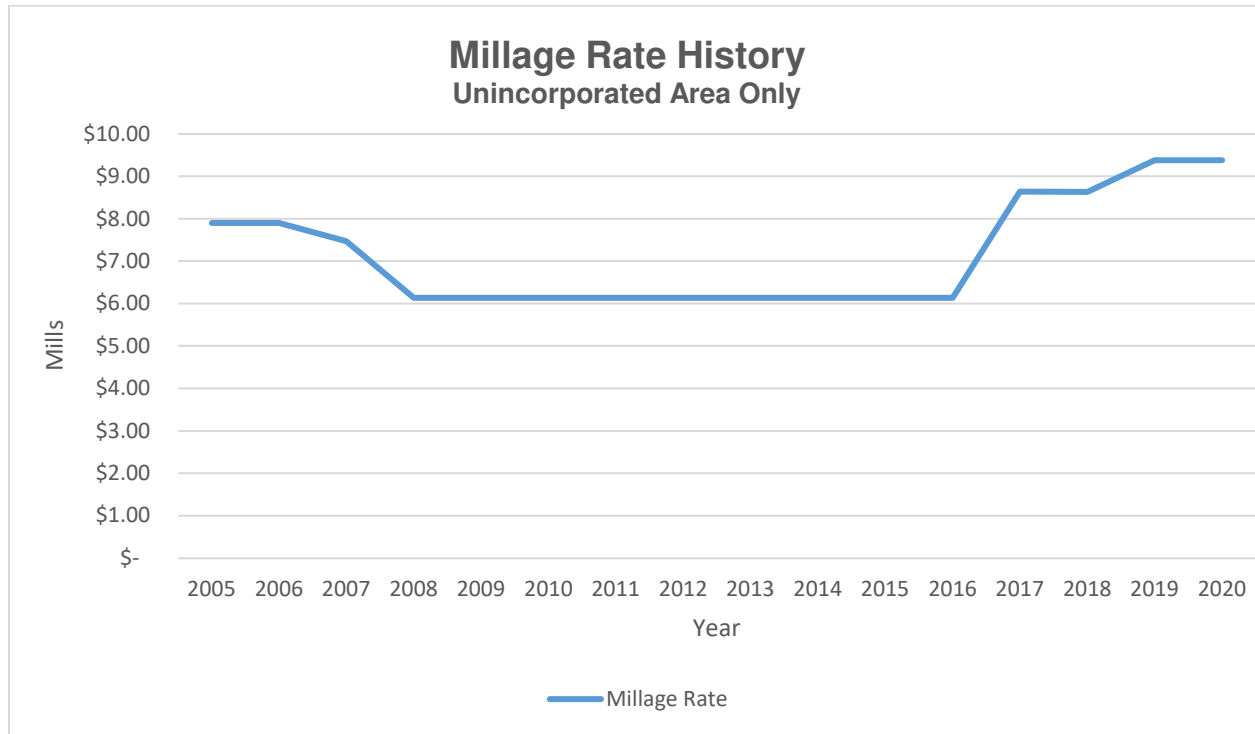
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<u>Year</u>	<u>Total County Taxes Levied</u>
2005	\$6,453,041
2006	7,368,979
2007	7,998,813
2008	8,005,653
2009	7,871,954
2010	7,806,571
2011	7,713,514
2012	7,724,759
2013	7,671,625
2014	7,561,435
2015	7,348,052
2016	7,397,202
2017	10,596,360
2018	10,785,159
2019	12,084,522
2020	12,526,856

Source: Five Year History of Levy

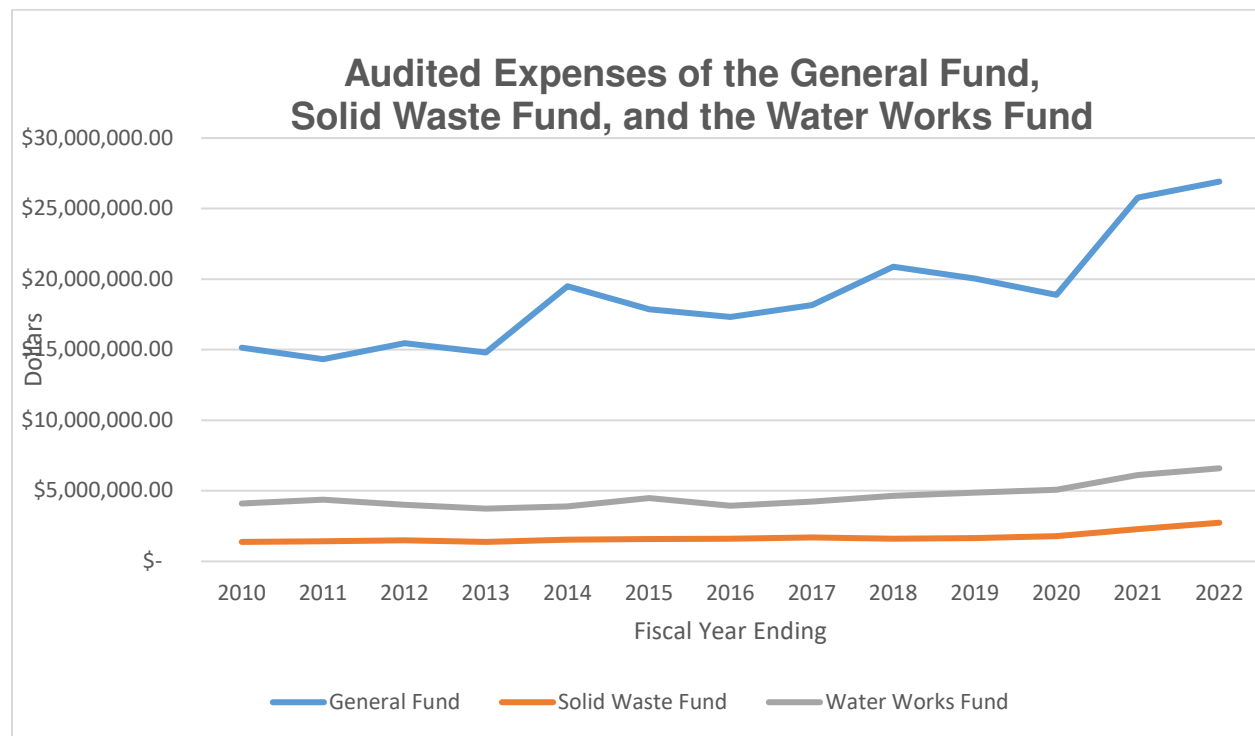
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<u>Year</u>	<u>Unincorporated Millage Rate</u>
2005	7.90
2006	7.90
2007	7.47
2008	6.14
2009	6.14
2010	6.14
2011	6.14
2012	6.14
2013	6.14
2014	6.14
2015	6.14
2016	6.14
2017	8.64
2018	8.63
2019	9.38
2020	9.38

Source: Five Year History of Levy

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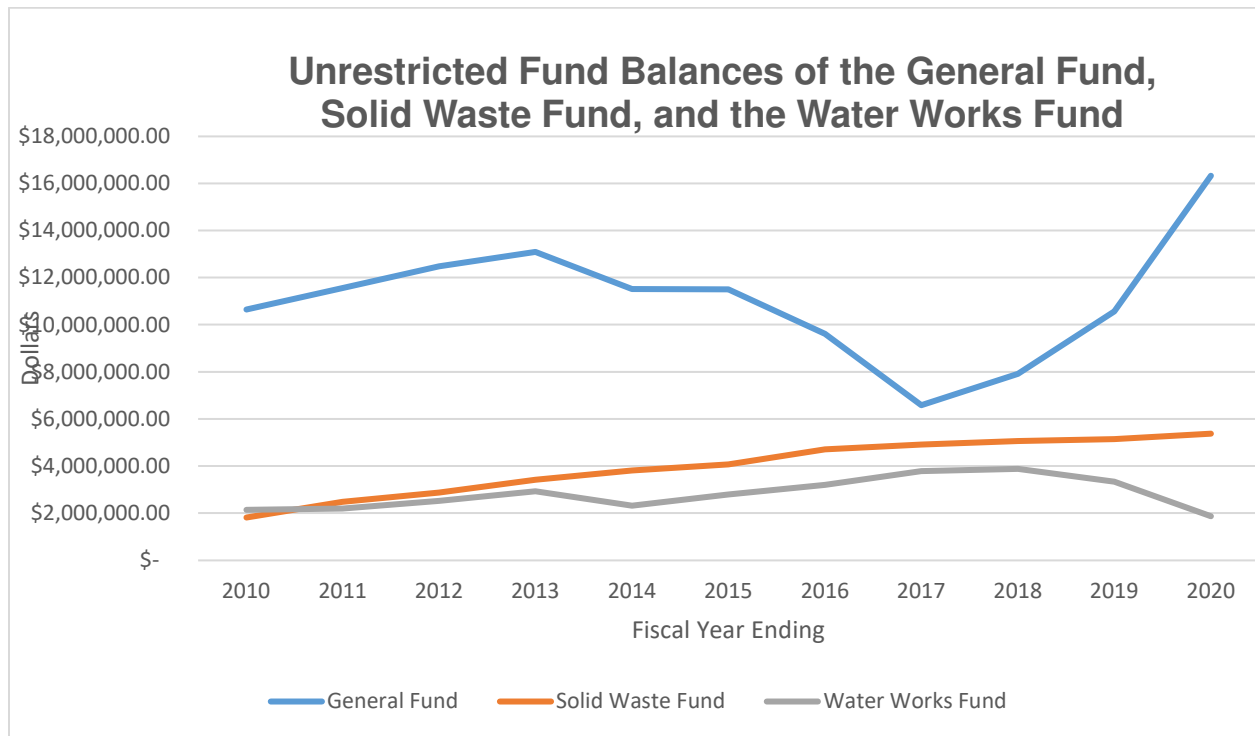


Fiscal Year Ending	General Fund	Solid Waste Fund	Water Works Fund
2010	15,138,545	1,382,342	4,101,805
2011	14,338,694	1,419,822	4,381,764
2012	15,469,611	1,498,491	4,014,429
2013	14,800,830	1,386,657	3,754,545
2014	19,488,760	1,540,719	3,903,650
2015	17,866,507	1,585,821	4,493,710
2016	17,326,661	1,602,472	3,940,504
2017	18,154,745	1,707,570	4,237,205
2018	20,883,268	1,615,078	4,639,071
2019	20,030,402	1,653,561	4,865,590
2020	18,888,074	1,786,830	5,071,309
2021 (budget estimate)	25,766,824	2,288,097	6,126,742
2022 (budget estimate)	26,928,475	2,745,180	6,609,152

**Note:** the decrease in General Fund expenses during FYE 2020 was due to using federal CARES grant funds to fund public safety employees' salary and benefits rather than General Fund revenues. The General Fund expense increase from FY 2020 onward was primarily due to implementing the new employee pay study.

Source: Annual Audit and Annual Budget

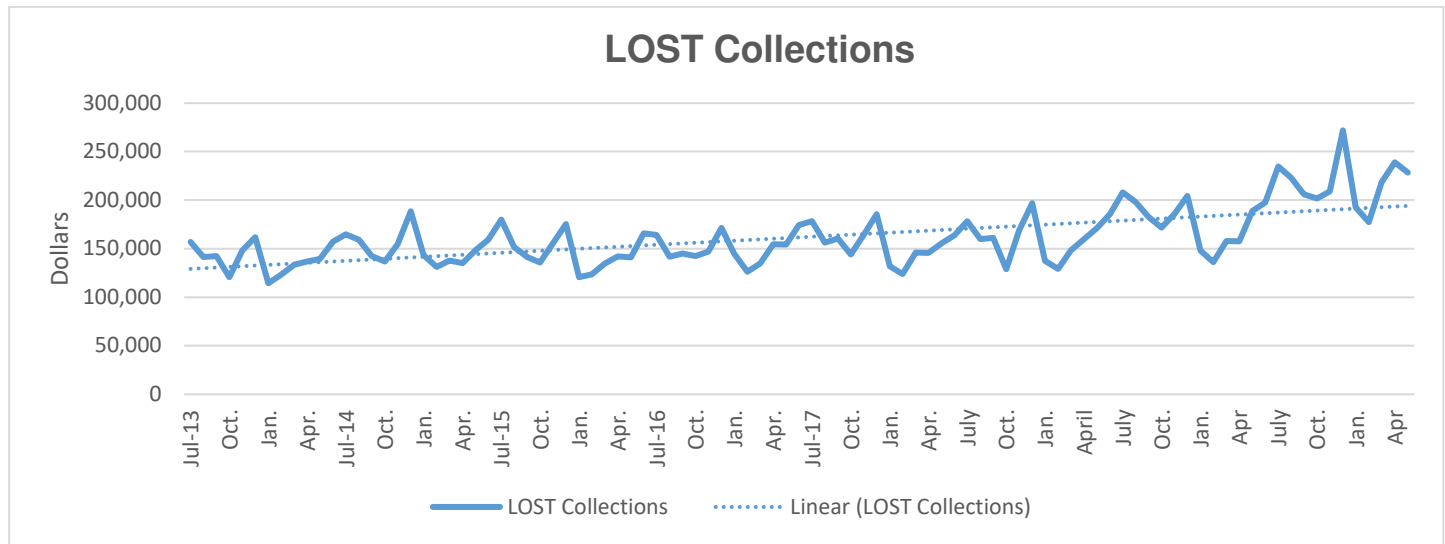
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Fiscal Year Ending	General Fund / % of GF Expenses	Solid Waste Fund	Water Works Fund
2010	\$10,644,843 / 70.3%	\$1,828,179	\$2,142,831
2011	11,558,308 / 80.6%	2,478,279	2,190,459
2012	12,474,034 / 86.4%	2,880,357	2,522,311
2013	13,094,136 / 88.5%	3,417,080	2,935,638
2014	11,509,879 / 59.1%	3,818,571	2,319,792
2015	11,499,343 / 64.4%	4,073,803	2,791,941
2016	9,607,455 / 55.4%	4,703,033	3,200,509
2017	6,584,917 / 36.3%	4,906,862	3,788,923
2018	7,912,281 / 37.9%	5,060,530	3,888,342
2019	10,562,849 / 52.7%	5,148,979	3,334,080
2020	16,331,486 / 65.5%	5,383,457	1,874,063

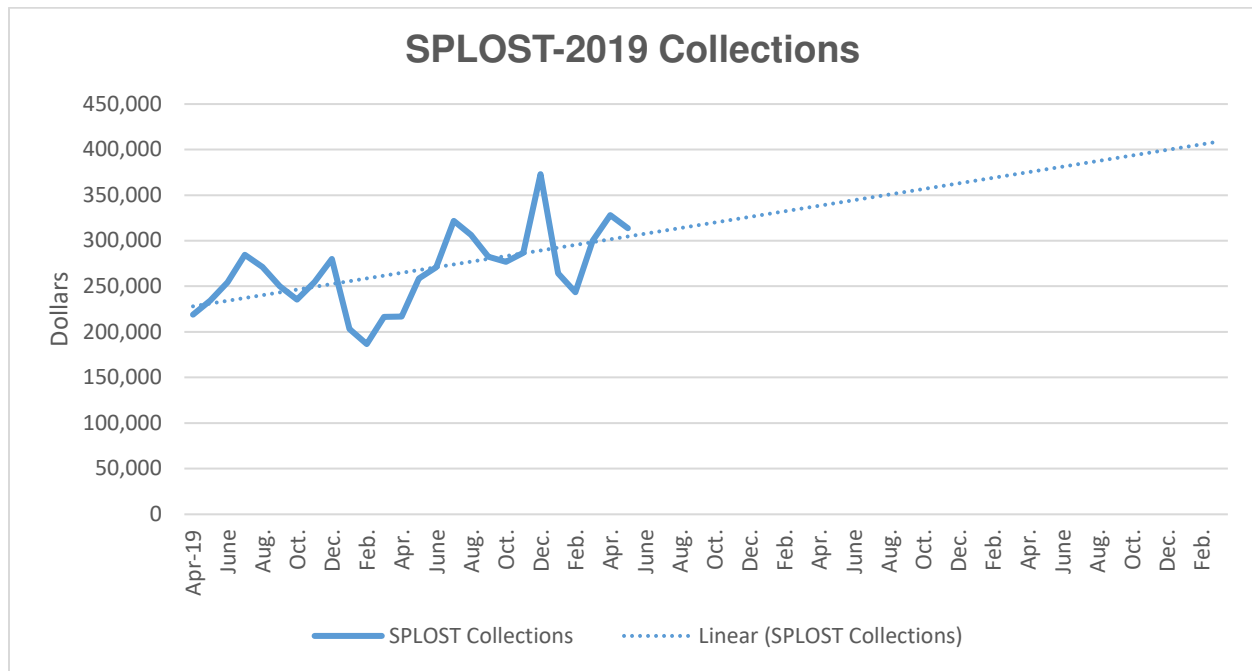
Source: Annual Audit

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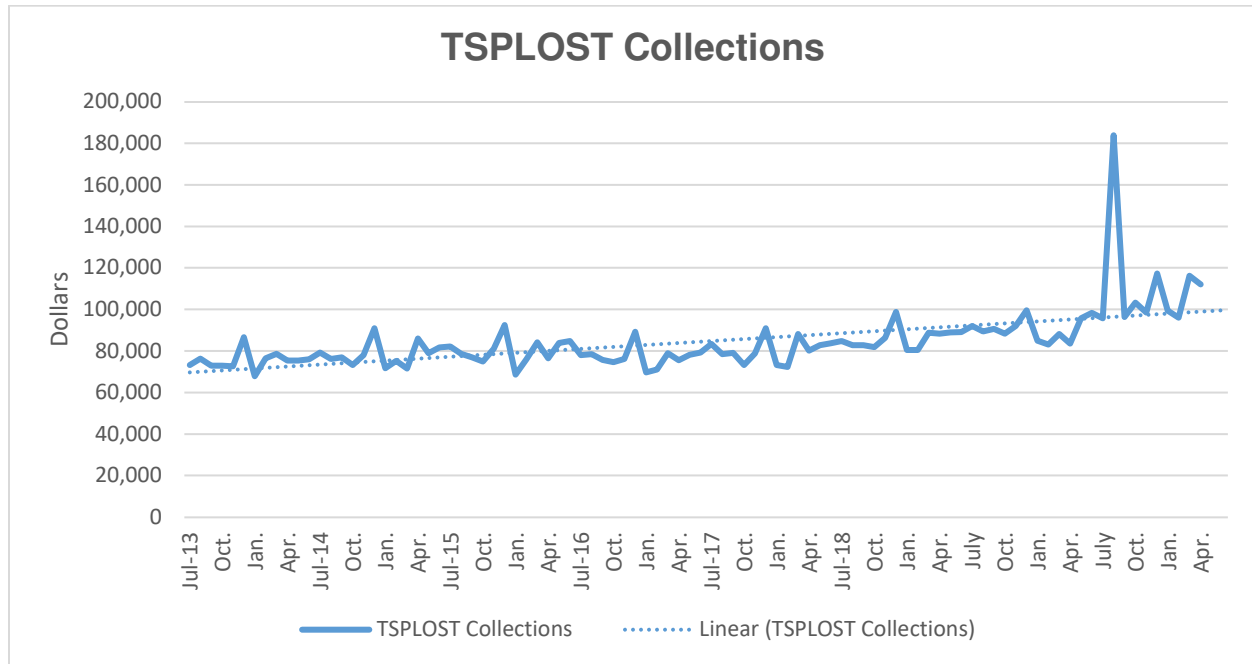
Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
July	164,846.40	179,956.17	164,263.05	178,428.06	178,208.83	207,829.92	234,554.03
Aug.	159,152.07	151,599.48	141,675.41	156,321.09	159,723.32	197,954.94	223,270.68
Sept.	142,500.20	141,485.55	144,934.76	160,525.24	161,233.86	182,720.92	205,900.47
Oct.	136,619.35	135,680.46	142,510.02	143,984.69	128,754.12	171,829.09	201,807.06
Nov.	154,696.68	156,025.90	146,992.25	164,576.71	168,821.10	185,873.35	208,883.13
Dec.	188,371.04	175,274.57	171,332.59	185,441.25	196,869.33	204,277.25	272,026.45
Jan.	143,375.63	120,522.28	144,628.34	131,927.61	137,542.94	148,140.75	192,335.79
Feb.	131,219.11	123,461.68	126,106.53	123,792.99	129,346.33	136,201.67	177,292.95
Mar.	137,662.41	134,853.92	134,761.84	146,053.10	148,447.37	157,876.58	218,474.10
Apr.	135,000.17	141,910.13	154,434.89	145,589.97	159,856.34	157,633.40	238,965.38
May	148,468.43	140,942.98	154,338.71	155,631.31	171,052.84	188,784.39	228,342.22
June	159,194.68	165,647.73	174,228.63	163,667.09	185,626.40	197,454.98	
<b>Total</b>	<b>1,801,106.17</b>	<b>1,767,360.85</b>	<b>1,800,207.02</b>	<b>1,855,939.11</b>	<b>1,925,482.78</b>	<b>2,136,577.24</b>	<b>2,401,852.26</b>
<b>Budget</b>			<b>1,750,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,825,000</b>	<b>1,690,300</b>
<b>% Collected</b>			<b>102.9%</b>	<b>103.1%</b>	<b>106.9%</b>	<b>117.1%</b>	<b>142.1%</b>

# SELECTED GRAPH



Month	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
July		284,693.42	321,739.80				
Aug.		271,165.55	306,268.05				
Sept.		250,300.43	282,436.82				
Oct.		235,377.50	276,824.25				
Nov.		254,618.28	286,528.10				
Dec.		279,830.34	373,147.20				
Jan.		203,178.91	264,179.21				
Feb.		186,822.88	243,523.45				
Mar.		216,560.26	300,086.97				
Apr.	218,979.06	216,723.22	328,184.03				
May	234,318.00	258,960.66	313,650.06				
June	254,280.87	270,854.51					
Total	<b>707,577.93</b>	<b>2,929,085.96</b>	<b>3,296,567.94</b>				
Budget	<b>600,000</b>	<b>2,500,000</b>	<b>2,000,000</b>				
% Collected	<b>118%</b>	<b>117.2%</b>	<b>164.8%</b>				
Total to Date - \$6,933,231.83 or an average of \$266,663 per month.							
FY 2018-19 monthly average - \$235,859							
FY 2019-20 monthly average - \$244,090							
FY 2020-21 monthly average - \$299,688							
Projected collections during the 72-month period - \$19,199,736 or 125.5% (\$15,300,000 budgeted)							
Collection period ends March 31, 2025. 26 of the 72 months have been collected or 36.1%.							

## SELECTED GRAPH

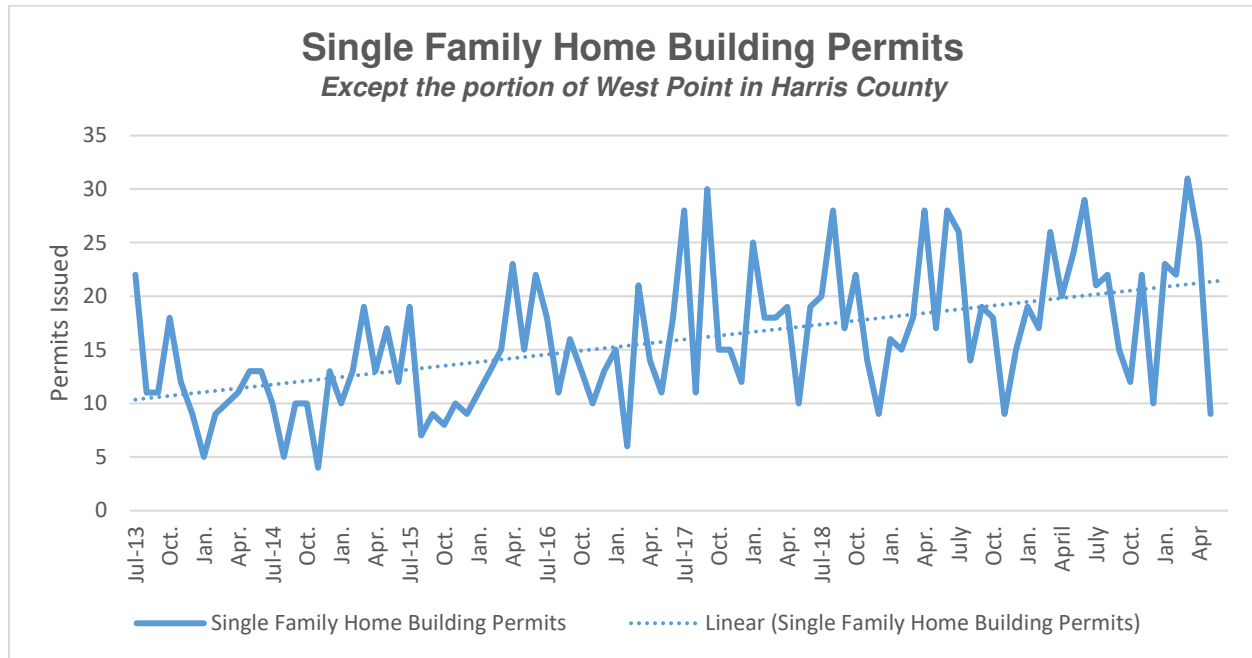


Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
July	79,301.77	82,115.26	77,943.73	83,443.31	84,736.38	91,988.07	95,748.18
Aug.	76,111.25	78,552.59	78,485.07	78,530.10	82,771.69	89,320.74	183,902.38
Sept.	76,940.46	76,920.89	75,669.23	79,063.32	82,712.97	90,581.20	96,375.92
Oct.	73,193.67	74,958.82	74,675.19	73,291.03	81,904.16	88,374.70	103,295.78
Nov.	78,038.94	81,135.23	76,152.86	78,803.63	86,293.98	92,088.47	98,535.37
Dec.	90,998.24	92,533.83	89,245.46	90,976.10	98,757.93	99,622.22	117,356.47
Jan.	71,602.51	68,628.32	69,645.07	73,224.45	80,522.34	84,887.25	99,453.55
Feb.	75,265.94	75,925.23	71,039.64	72,247.71	80,402.56	83,029.88	96,099.00
Mar.	71,599.02	84,103.83	78,896.55	88,109.01	88,751.64	88,130.47	116,209.04
Apr.	85,985.67	76,438.07	75,533.37	80,106.25	88,366.80	83,525.06	111,993.41
May	78,851.82	83,839.63	78,178.57	82,829.62	89,002.65	95,731.02	
June	81,750.86	84,799.86	79,152.41	83,732.75	89,092.73	98,407.29	
<b>Total</b>	<b>939,640.15</b>	<b>959,951.56</b>	<b>924,617.15</b>	<b>964,357.28</b>	<b>1,033,315.83</b>	<b>1,085,686.37</b>	<b>1,118,969.10</b>
<b>Budget</b>				<b>960,000</b>	<b>960,000</b>	<b>960,000</b>	<b>900,000</b>
<b>% Collected</b>				<b>100.5%</b>	<b>107.6%</b>	<b>113.1%</b>	<b>124.3%</b>

TSPLOST collection period ends Dec. 31, 2022 unless extended by voters.



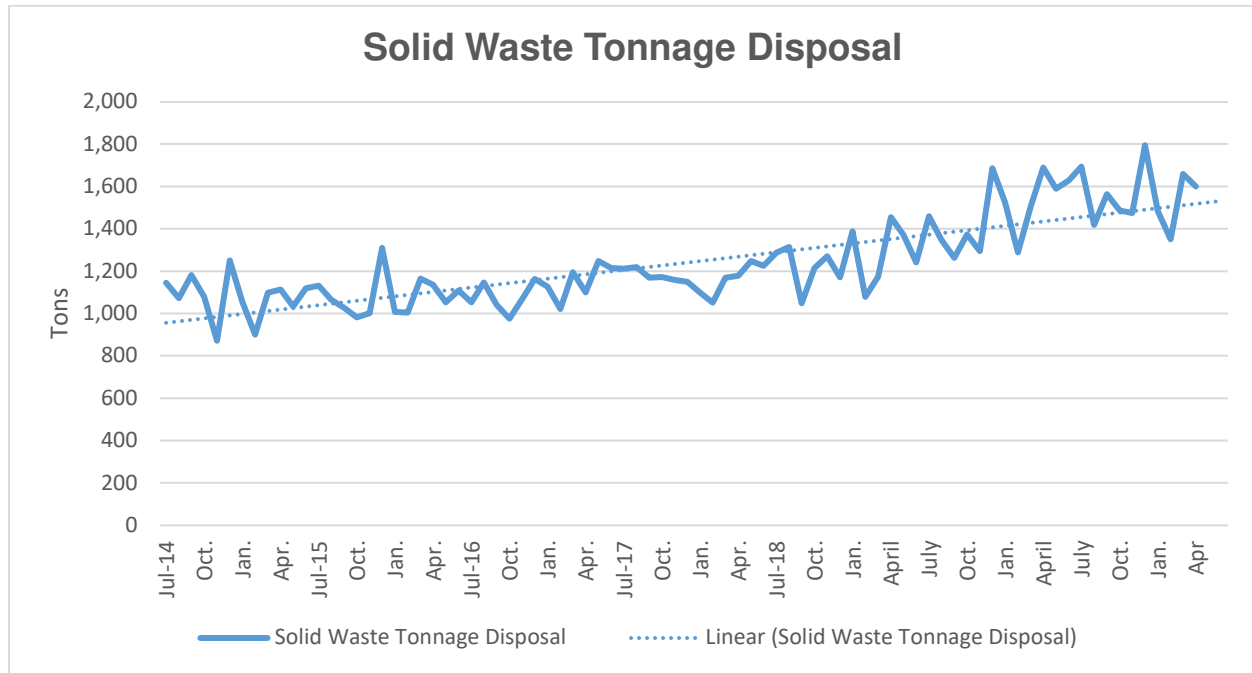
# SELECTED GRAPH



Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
July	22	10	19	18	28	20	26	21
Aug.	11	5	7	11	11	28	14	22
Sept.	11	10	9	16	30	17	19	15
Oct.	18	10	8	13	15	22	18	12
Nov.	12	4	10	10	15	14	9	22
Dec.	9	13	9	13	12	9	15	10
Jan.	5	10	11	15	25	16	19	23
Feb.	9	13	13	6	18	15	17	22
Mar.	10	19	15	21	18	18	26	31
Apr.	11	13	23	14	19	28	20	25
May	13	17	15	11	10	17	24	9
June	13	12	22	18	19	28	29	
Total	144	136	161	166	220	232	236	212

Source: Community Development Department

## SELECTED GRAPH



Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<b>July</b>	1,144.62	1,130.58	1,052.35	1,212.16	1,287.38	1,459.22	1,693.06
<b>Aug.</b>	1,072.24	1,065.33	1,147.43	1,219.47	1,313.72	1,348.43	1,419.21
<b>Sept.</b>	1,181.17	1,026.90	1,040.56	1,169.34	1,048.46	1,262.61	1,562.58
<b>Oct.</b>	1,077.75	980.69	974.66	1,171.84	1,214.68	1,373.33	1,486.45
<b>Nov.</b>	871.76	1,000.66	1,066.68	1,159.20	1,269.49	1,295.31	1,474.90
<b>Dec.</b>	1,250.77	1,308.53	1,163.04	1,149.49	1,171.32	1,686.42	1,795.13
<b>Jan.</b>	1,054.61	1,007.95	1,126.84	1,097.77	1,388.26	1,522.78	1,484.27
<b>Feb.</b>	900.24	1,004.78	1,021.48	1,050.59	1,078.43	1,287.89	1,350.25
<b>Mar.</b>	1,097.89	1,165.06	1,194.52	1,169.40	1,173.95	1,506.38	1,658.39
<b>Apr.</b>	1,112.93	1,135.65	1,099.43	1,178.11	1,454.94	1,688.73	1,600.41
<b>May</b>	1,032.65	1,051.84	1,247.32	1,246.82	1,371.46	1,589.44	
<b>June</b>	1,118.58	1,108.78	1,214.79	1,224.94	1,242.28	1,628.90	
<b>Total</b>	<b>12,915.21</b>	<b>12,986.75</b>	<b>13,349.10</b>	<b>14,049.13</b>	<b>15,014.37</b>	<b>17,649.44</b>	<b>15,524.65</b>

# SELECTED GRAPH

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## Top Ten Property Tax Payers for 2020

No.	Tax Payer	Assessed Value	Original Bill Amount
1	Georgia Power	\$89,298,042	\$2,467,884
2	JCG Foods of Georgia, LLC	16,385,985	450,730
3	Callaway Gardens Resort, Inc.	13,463,147	372,121
4	Southern Natural Gas Co.	12,141,621	335,594
5	Municipal Electric Authority of GA	10,611,543	293,452
6	Adient US LLC	9,370,528	190,475
7	Daehan Solutions Georgia	9,037,433	249,795
8	Diverse Power, Inc.	8,220,050	226,127
9	Edgar Hughston Builder, Inc.	7,184,529	202,305
10	Rogers Metal Craft, Inc.	4,736,956	107,893
<b>Total</b>		<b>\$180,449,834</b>	<b>\$4,896,376</b>

Source: Tax Commissioner's Office

# HARRIS COUNTY GOVERNMENT OFFICIALS

## **Elected Officials**

Andrew Zuerner, Chairman  
Rob Grant, Vice-Chairman  
Susan Andrews, Commissioner  
Bobby Irions, Commissioner  
Becky Langston, Commissioner  
Gil McBride, Superior Court Chief Judge  
Ben Land, Superior Court Judge  
Maureen Gottfried, Superior Court Judge  
Arthur Smith, III, Superior Court Judge  
William Rumer, Superior Court Judge  
Bobby Peters, Superior Court Judge  
Ron Mullins, Superior Court Judge  
Stacy Haralson, Clerk of Superior Court  
Thomas Lakes, Probate Court Judge  
Jennifer Webb, Magistrate Court Judge  
Mark Jones, District Attorney  
Mike Jolley, Sheriff  
Vickie Jamerson, Tax Commissioner  
Joe Weldon, Coroner

## **Appointed Officials**

Randall Dowling, County Manager  
Nancy McMichael, County Clerk / Assistant County Manager  
Russell Britt, County Attorney  
Sherrail Jarrett, Board of Elections & Registration  
Wayne Morris, Chief Appraiser  
Joey Loudermilk, Juvenile Court Judge  
Warner Kennon, Juvenile Court Judge

## **Department Directors**

Clint Chastain, Chief Financial Officer  
Jamie Webb, Facilities Maintenance Director  
Bucky Searcy, EMS Director  
Monty Davis, E911/EMA Director  
Cynthia Nelson, Prison Warden  
Mike Brown, Public Works Director  
Bobby Ammons, Vehicle Maintenance Director  
Ronnie Duke, Solid Waste Director  
Stephen Waskey, Parks & Recreation Director  
Brian Williams, Community Development Director  
Ronnie Pendergrass, Airport Director  
Jeff Culpepper, Water Works Director  
Alex Santiago, Information Technology Director



**Harris County Board of Commissioners**

104 North College Street / P.O. Box 365  
Hamilton, Georgia 31811  
(706) 628-4958

[www.harriscountyga.gov](http://www.harriscountyga.gov)