

FY 2017-18 ANNUAL BUDGET



Harris County Courthouse

HARRIS COUNTY, GEORGIA

FY 2017-18 ANNUAL BUDGET



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HARRIS COUNTY BOARD OF COMMISSIONERS



From Left to Right, Martha Chewning, Harry Lange, Becky Langston, Jim Woods, and Susan Andrews

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FY 2016-17 ACCOMPLISHMENTS

1. Recruited a new Warden and Deputy Warden for the County Prison.
2. Completed the Pine Mountain ballpark concession/restrooms using Pine Mountain SPLOST-1999 funds.
3. Completed the new water pre-treatment facility using a \$2,750,000 GEFA loan.
4. Completed the Kings Gap Community Development Block Grant (CDBG) project.
5. Completed and accepted the Regional Volunteer Fire Department master plan.
6. Updated the county's web site with a fresh look and updated content.
7. Purchased several new vehicles including a new dump truck for Public Works, two garbage trucks for Solid Waste, flatbed dump truck for Water Works, and six pick-up trucks for the Sheriff's Office.
8. Prepared and executed an intergovernmental agreement with the five cities to resolve the way SPLOST-2014 funds are distributed.
9. Evaluated Melody Lakes dam for state compliance and prepared an emergency action plan required by the state.
10. Continued the rails to trails project using a federal TE grant.
11. Began construction of the 120 acre Ellerslie Park to include walking trails, playground, two pavilions, paved road and parking areas, lodge, and other passive recreational amenities using \$360,000 from the sale of land, \$250,000 from SPLOST-2014, and a \$25,000 donation for a total of \$635,000.
12. Began construction of the new 15,000 square foot library using \$1,500,000 from SPLOST-2009, \$500,000 from SPLOST-2014, \$2,000,000 from state funds, and \$1,266,000 from donations for a total cost of \$5,266,000.
13. Began random employee drug testing.
14. Began the road design to pave 0.7 miles of Hardage Road using SPLOST-2009 funds.
15. Began a technology project to install high-speed internet in most county facilities and offer this service to the general public through a partnership with a private service provider.
16. Began the process to upgrade 911 Center equipment and improve the county-wide radio system.

HARRIS COUNTY HISTORY

Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

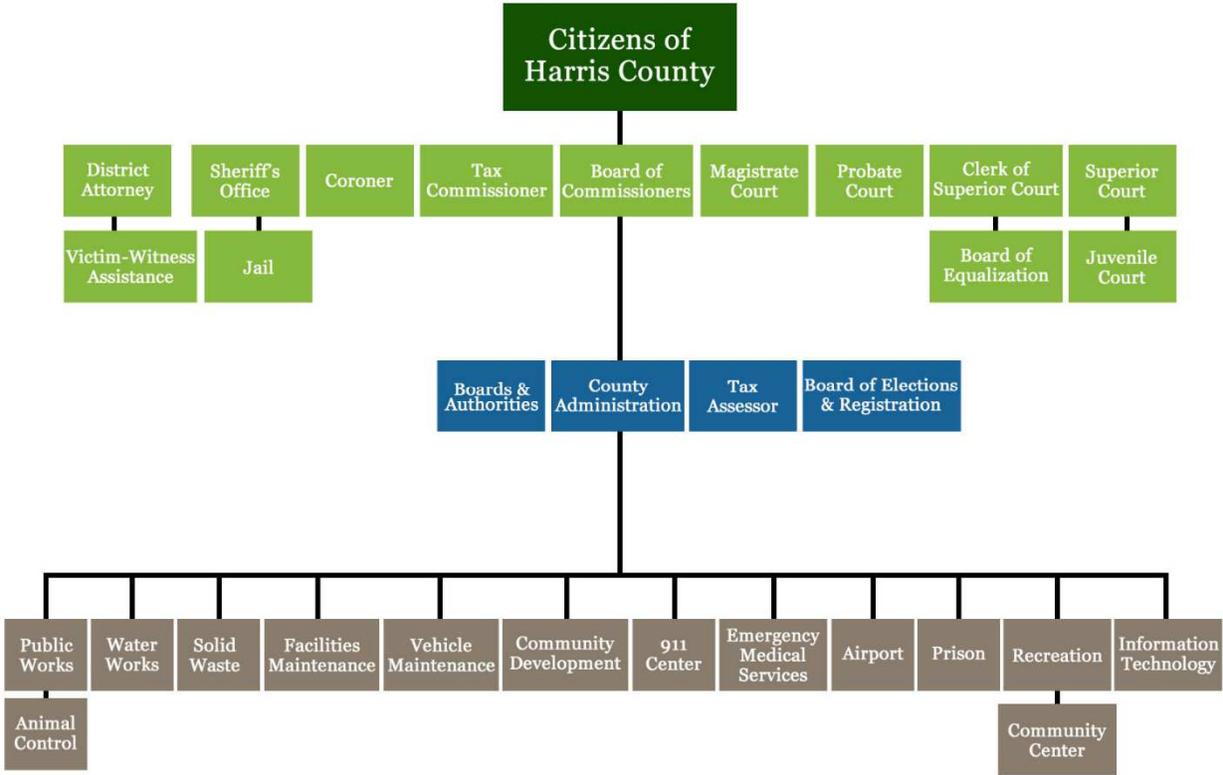
Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908. The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.



Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Artic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

HARRIS COUNTY ORGANIZATION



FY 2017-18 BUDGET CALENDAR

Jan. 5, 2017	Board of Commissioners conducts budget retreat to outline the general goals for the upcoming fiscal year.
March 6, 2017	Budget instructions sent to department directors, elected officials, and outside agencies.
March 17, 2017	All budget information is submitted to the County Manager.
March 20-24, 2017	County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 27-May 5, 2017	County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget.
May 16, 2017	Proposed budget submitted to the Board of Commissioners (included in agenda package of May 12) and budget workshop #1.
May 17, 2017	Copy of proposed budget displayed in the County Administration Building and on the county's web site. Copy of proposed budget sent to the Harris County Journal.
May 23 & May 30, 2017	Budget workshops #2 and #3 conducted with the Board of Commissioners and county staff to discuss the proposed budget.
May 18 & 25, 2017	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings.
June 6, 2017	Budget public hearing #1 to obtain citizen comments (during commission meeting).
June 8, 2017	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution.
June 20, 2017	Budget public hearing #2 and adoption of the budget resolution (during commission meeting).
July 1, 2017	FY 2017-18 budget in effect through June 30, 2018.

FY 2017-18 BUDGET RESOLUTION

WHEREAS, the county's fiscal year begins July 1 and ends June 30, and

WHEREAS, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

WHEREAS, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

WHEREAS, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

WHEREAS, the County Manager submitted the proposed budget to the Board of Commissioners on May 12, 2017, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

WHEREAS, the Board of County Commissioners conducted public hearings on June 6 and June 20, 2017 to discuss the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

WHEREAS, the Board of Commissioners adopted the budget resolution on June 20, 2017 as follows:

General Fund Expenditures	\$24,087,618
Special Revenue Fund Expenditures	\$ 2,183,884
Capital Project Fund Expenditures	\$15,518,451
Debt Service Fund Expenditures	\$ 143,957
Enterprise Fund Expenditures	\$ 9,859,699
<u>Less Interfund Transfers</u>	<u>\$(6,725,269)</u>
Total Annual Budget	\$45,068,340

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby adopts the FY 2017-18 annual budget as provided herein.

SO RESOLVED THIS 20th day of June, 2017.

Harry Lange, Chairman

Jim Woods, Vice Chairman

Susan Andrews, Commissioner

Martha Chewning, Commissioner

Becky Langston, Commissioner

HARRIS COUNTY, GEORGIA

MEMORANDUM

To: Board of County Commissioners
Subject: FY 2017-18 Proposed Annual Budget
Date: May 12, 2017

Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2017-18 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2017 and ends on June 30, 2018. The budget contains the collective input from all county department directors, elected officials, and outside agencies.

Local Economic Climate

The FY 2017-18 proposed budget was prepared during somewhat stable economic times relative to the Great Recession during 2008-2009. Below are several local and national economic statistics:

- The county's population has increased from 32,026 in 2010 to 33,652 in 2016, an increase of 5.1%.
- The county's single family home residential building permits and their values have slightly increased over the previous several years averaging about 150 new homes per year.
- The county's solid waste tonnage amount collected has been flat during the previous several years at about 13,000 tons per year.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been flat for the previous few years.
- The county's tax digest has been decreasing since 2012 from \$1,266,739,959 in 2012 to \$1,223,323,808 in 2016, a decrease of 3.4%.
- The county's taxes levied have also been decreasing since 2012 from \$7,724,759 in 2012 to \$7,463,561 in 2016, a decrease of \$3.4%.
- The General Fund unassigned fund balance was increasing each year until 2013 when it reached a peak of \$13,094,136 but has been decreasing ever since to \$11,499,343 in 2015 and is projected to be about \$9,000,000 at June 30, 2016.
- The county's tax millage rate has decreased from 7.9 in 2005 to 6.14 in 2008 and has remained at that rate ever since.
- The local unemployment rate has been declining from 8.3% in January 2010 to 5.1% in February 2017.
- The national rate of inflation has been low for several years averaging about 1.6% per year since 2010 but is beginning to increase during 2017 to about 2.6%.

BUDGET MESSAGE

Budget Overview

The county's all-fund proposed budget for FY 2017-18 totals \$45,828,331. The proposed budget contains a 3% salary increase for all eligible employees effective July 1, 2017 at a cost of \$416,500. Another major increased expense contained in this budget is the county's employee health insurance. The employee health insurance experienced a 20% increase in cost from the previous year and the increased amount of \$353,100 is proposed to be absorbed by the county with no increases in employee or dependent premiums. The entire budget is detailed by Fund as follows:

General Fund

The General Fund totals \$24,812,995. Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year. The proposed General Fund budget is being balanced by using transfers from the County Jail Fund (\$500,000), Solid Waste Fund (\$1,500,000), Water Works Fund (\$300,000), General Fund (\$2,748,071), and a 1.5 mill property tax increase (\$1,950,000).

Administration Department

- Increase the existing part-time position to a full-time Accounting Clerk position effective September 1, 2017 - \$22,867 (salary and benefits).
- \$54,000 for financial consulting fees from July 1 to August 31, 2017.
- \$35,000 for the purchase and installation of a fund accounting financial software package for county-wide deployment including conversion and training.

Animal Control

- Addition of a full-time Administrative Assistant to allow the animal control officers to have more time in the field and at the same time keep the office opened and manned to better serve the public - \$39,424 (salary and benefits).
- \$46,000 for a new animal control vehicle with animal box

Board of Elections & Registration

- For FY 2017-18, only one election is scheduled to occur – the General Primary in May, 2018. That election will increase printing expenses to print ballots (\$4,500) and contract labor expenses to pay poll workers (\$12,800).

Community Center

- Pay the annual debt service on this facility as a transfer to the Public Improvements Authority Fund - \$559,087 (principal and interest).

Community Development

- Increase the part-time position to a full-time Administrative Assistant position - \$19,700 (salary and benefits).
- \$35,000 for GIS services outsourced to a private company and associated licenses, software, and hardware to be used by all county departments including but not limited to this department, Tax Assessor, and 911 Center.
- \$5,000 for office furniture and various office equipment including furniture for GIS purposes.

BUDGET MESSAGE

Budget Overview

Coroner

- This elected official has not received employee benefits prior but has now requested those benefits - \$7,562 for health insurance and \$2,130 for retirement for a total of \$9,692.
- \$2,800 for a stretcher.

County Jail

- \$22,000 for repairing the facility's toilets by the county's Facilities Maintenance Department.
- \$12,500 for a replacement washing machine.

County Prison

- Addition of a full-time Correctional Officer assigned to litter patrol along state routes - \$42,618 (salary and benefits).
- \$10,000 to design a replacement analog camera system with a new digital system.
- \$7,700 for a commercial mower, \$20,000 for two replacement water heaters, \$12,500 for a replacement washing machine, \$5,500 for a dishwasher, and \$90,000 to install and upgrade the camera system from analog to digital for a total of \$135,700.

Emergency Medical Services

- \$160,000 for a replacement ambulance and \$20,000 for a battery operated "jaws of life" rescue tool for a total of \$180,000.

Information Technology

- This is a newly created department to oversee the entire county-wide computer network and infrastructure and assist in special projects including converting from the county's current basic internet service to a more advanced commercial grade service and connect all county facilities to the new service provider, assist with the 911 center's upgrade of their CAD and mapping system, relocate the existing servers to a more secure location and keep them updated, and provide routine maintenance to all county computers and ancillary equipment such as printers and fax machines. This new department would also upgrade the various software to current standards, install additional network security software and features, provide training opportunities, and assist all county departments with setting up their new computers and troubleshooting. This service was previously outsourced to a private company on an on-call basis.
- Addition of a full-time Information Technology Manager - \$82,547 (salary and benefits).
- \$4,000 for two new servers and installation, \$2,000 for software for remote access and other enhancements, and \$1,000 for various computer tools to repair computers for a total of \$7,000.

Non-Departmental

- \$512,473 from a federal TE grant to construct Phase I of the rails to trails project which consists of the construction of a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the Callaway purchasing office. The remaining cost for this project is \$258,118 and is contained in the TSPLOST Capital Project Fund for a total project cost of \$770,591.
- \$25,000 to install a donated communication tower on city of Hamilton property under lease agreement to provide better internet connections to the community center and new library.

BUDGET MESSAGE

Budget Overview

Public Works

- Addition of a full-time Yard Attendant position - \$39,423 (salary and benefits).
- \$30,000 for consulting services to prepare an Emergency Action Plan for the Melody Lakes dam as required by the state EPD.
- \$8,000 to remodel the office to make an additional room.
- Begin and complete the 2016 LMIG project of resurfacing Lick Skillet Road (\$531,000), 2017 LMIG project of resurfacing Hunter Road, Terry Lane, Krogland Road, and Vorhees Road (\$693,183), and the 2018 LMIG project (\$750,000) for a total of \$1,974,183. The state required 10% matching portion of \$197,412 is contained in the SPLOST-2009 Fund for a total project cost of \$2,171,595.
- \$8,000 for a 16 x 24 insulated portable building for employee use.
- Continue the annual debt payments (principal and interest) for various pieces of heavy equipment - \$134,733.

Recreation

- Addition of a full-time Park Maintenance Technician for Ellerslie Park - \$39,423 (salary and benefits). This new position will use an existing vehicle.
- \$44,000 for repair and maintenance expenses for Moultrie and Pate Parks, irrigation system repairs, ball field maintenance, and grass maintenance.
- \$5,300 for weed eaters, hand tools, and tables and chairs for Ellerslie Park.
- \$14,000 for two mowers for the new Ellerslie Park.
- \$333,888 to complete the construction of Ellerslie Park (\$25,000 from a donation and \$308,888 from the remaining sale of land funds) with the remaining construction funds from SPLOST-2014 - \$250,000 for a total remaining project cost of \$583,888.

Sheriff's Office

- \$24,420 for body armor for 33 deputies, 60 tasers on a five-year lease-purchase plan (\$4,920 the first year and \$7,920 for each of the subsequent four year for an overall cost of \$36,600), \$210 for a patrol rifle rack, and \$3,000 for general replacement equipment for a total of \$32,550.
- \$200,000 for five 2017 Ford Pursuit vehicles including lights, cages, camera systems, and graphics.

Superior Court

- \$22,000 for attorney and court reporter expenses for Juvenile Court.
- \$65,000 for interpreters, court reporters, and witness expenses.
- Contract labor includes \$114,000 for public defender expenses under a contractual arrangement, \$20,000 for juvenile court expenses, and \$16,500 for retired judges expense for a total of \$150,500.

BUDGET MESSAGE

Budget Overview

Tax Assessor

- Addition of a full-time Tax Appraiser I position - \$44,334 (salary and benefits) and \$2,000 for education and training to become certified for a total of \$46,334.
- \$2,500 for the annual Wingap maintenance agreement and \$7,500 for the annual Q-Public maintenance agreement for a total of \$10,000.
- \$7,500 for a private company to perform personal property audits, \$11,000 for parcel maintenance conducted by the Regional Commission, and \$13,000 for the preparation and mailing of assessment notices for a total of \$31,500.
- \$3,300 for the purchase of computers.
- \$22,000 for a vehicle for the new position.

Vehicle Maintenance

- \$15,500 for a tire balancer and \$6,100 for a heavy duty rolling jack for a total of \$21,600.

Volunteer Fire Departments

- \$53,000 to acquire cancer insurance as required by a new state law (HB 146).
- \$5,000 for general equipment repairs and \$7,000 for pump tests on all fire trucks - \$12,000.
- \$1,000 for a portable jack.
- Continue the equipment stipend of \$10,000 per year for each of the 10 volunteer fire departments - \$100,000.
- Continue the operations stipend of \$13,894 per year for each of the 10 volunteer fire stations and the city of West Point's paid fire station - \$152,834.
- Continue the operation stipend of \$3,800 per year for each of the six volunteer substations - \$22,800.

Troup-Harris Regional Library

- Due to a new larger library becoming operational during the fiscal year, library expenses will increase including the addition of a full-time employee for half a fiscal year beginning during January 2018 (\$18,100 salary and benefits) and increased utilities. The annual supplement will increase from \$224,907 to \$255,670.

BUDGET MESSAGE

Budget Overview

Special Revenue Funds

The Special Revenue Funds total \$2,074,879. They are the Confiscated Assets Fund (\$11,000), County Jail Fund (\$500,000), County Law Library Fund (\$9,900), Drug Abuse Treatment & Education Fund (\$35,100), Emergency Telephone System Fund (\$1,473,879), and the Hotel/Motel Tax Fund (\$45,000). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Emergency Telephone System Fund

- Creating a supervisory classification for each of the four shifts so someone will be in charge of each shift - \$7,695 (additional salary and benefits).
- \$81,400 for consulting services to procure, install, and accept a Next Generation 911 system and continued evaluation of the county-wide radio system.
- Continue to rent tower space at the Phenix City Tetra site (\$10,800 per year), Waverly Hall site (\$6,000 per year), and the Hamilton site (\$1,200 per year) for a total of \$18,000.
- Small equipment consists of EMA supplies paid from the annual EMA grant (\$10,117) and various other small equipment items (\$3,500) for a total of \$13,617.
- \$220,000 to purchase and install a Next Generation 911 system (an additional \$80,000 will come from SPLOST-2014 for a total of \$300,000).
- Departmental staff will obtain the National Weather Service “Storm Ready” designation.

Capital Project Funds

The Capital Project Funds total \$15,518,451. They are the Public Improvements Authority Fund (\$1,504,461), SPLOST-2004 Fund (\$145,563), SPLOST-2009 Fund (\$3,242,325), SPLOST-2014 Fund (\$4,984,872), TSPLOST-2013 Fund (\$1,041,000), and the Library Construction Fund (\$4,600,230). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Public Improvements Authority Fund

- \$216,000 (principle and interest) to continue the debt payments for the Grove Development’s water and sewer improvements paid by the developer.
- \$622,173 (principle and interest) to continue the debt payments for the 2012 Waterworks revenue bonds paid by the Water Works Enterprise Fund.
- \$666,288 (principle and interest) to continue the debt payments for the Community Center paid by the General Fund.

SPLOST-2004 Fund

- \$145,563 to purchase and install a playground for Pate Park that will close out the SPLOST-2004 Fund.

BUDGET MESSAGE

Budget Overview

SPLOST-2009 Fund

- \$889,225 to continue and complete the construction of Hardage Road. The water line expenses for this road will come from SPLOST-2014.
- Pay the 2016 10% LMIG match (\$53,093), the 2017 10% LMIG match (\$69,319), and the 2018 10% LMIG match (\$75,000) for a total of \$197,412.
- \$687,821 to improve other county roads.
- \$93,637 for allocation to the cities for their projects.
- Transfer \$1,374,230 from this Fund to the Library Construction Capital Project Fund to continue and complete the construction of the new library.

SPLOST-2014 Fund

- \$200,000 to continue improvements to the Hamilton Business Park.
- \$80,000 to upgrade the 911 Center's CAD system. The remaining \$301,400 in expenses for this project is contained in the Emergency Telephone System Fund for a total project cost of \$381,400.
- \$200,000 to install 10,800 linear feet of 6-inch water line on Hadley Road from Hopewell Church Road to Sunnyside Road using in-house crews.
- \$203,500 to install 5,825 linear feet of 6-inch water line on Hardage Road in conjunction with the paving project from Lower Blue Springs Road to C.T. Walker Road using an outside contractor.
- \$2,683,872 to purchase seven fire trucks, two brush trucks, and a building for the volunteer fire departments.
- \$250,000 to continue the construction of Eilerslie Park. The remaining expenses for this project is from General Fund reserves that were previously received (\$25,000 donation and \$308,888 from the sale of land for a total remaining project cost of \$583,888).
- \$867,500 for allocation to the cities.
- Transfer \$500,000 from this Fund to the Library Construction Capital Project Fund to continue and complete the construction of the new library.

TSPLOST -2013 Fund

- \$223,882 to continue county road and bridge improvements including but not limited to Holland Road, Kingsboro Road, and Diamond Circle/Road.
- \$228,118 to begin the rails to trails project Phase I which consists of the construction of a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the Callaway purchasing office, \$18,000 for construction administration expenses, and \$12,000 for a utility vehicle for maintenance operations for a total of \$258,118. The remaining construction expenses for this project is from a federal Transportation Enhancement (TE) grant contained in the General Fund - \$512,473 for a total project cost of \$770,591.
- \$179,000 to have the Georgia Department of Transportation acquire the needed right-of-way to replace a bridge on Fortson Road at Standing Boy Creek.
- Transfer out from this Fund to the Airport Enterprise Fund \$30,000 to fund the design and \$300,000 for the paving of the airport access road and \$50,000 to update the airport master plan for a total of \$380,000.

Library Construction Fund

- \$4,600,230 to continue the library construction and complete the project by early January 2018.

BUDGET MESSAGE

Budget Overview

Debt Service Fund

The Debt Service Fund totals \$143,957. Listed below are the major or new expenses that are being proposed for the upcoming fiscal year.

Callaway Conservation Easement Fund

- \$143,957 to continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation.

Enterprise Funds

The Enterprise Funds total \$9,883,318. They are the Airport Fund (\$1,183,562), Solid Waste Fund (\$3,701,071), and the Water Works Fund (\$4,998,685). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Airport Enterprise Fund

- \$60,000 for the airport consultant to design a wildlife fence for installation purposes funded by a Georgia Department of Transportation grant, \$30,000 for the airport consultant to design the airport access road for paving purposes funded by TSPLOST, \$50,000 for the airport consultant to update the airport master plan funded by TSPLOST for a total of \$140,000.
- \$25,000 to have the Facilities Maintenance Department perform needed terminal repairs including new carpeting, light fixtures, roll-up sunscreens, bathroom remodel, and interior/exterior painting.
- \$300,000 to install a wildlife fence as Phase I of a larger project funded by a Georgia Department of Transportation grant, pave the access road for \$300,000 funded by TSPLOST, purchase an AV gas vehicle for \$45,000, and complete the security system for \$15,000 for a total of \$660,000.

Solid Waste Fund

- \$15,000 for a new roof for the scale house.
- \$7,000 for post closure repairs to the closed landfill and improvements to the gravel parking areas at the convenience centers.
- \$4,100 to pay a private company to pick up the recycling container at Pate Park as needed.
- \$380,000 to purchase two replacement garbage trucks, \$34,000 to purchase two replacement compactors for the SR 116 and Harrisville Road convenience sites, \$13,000 for two replacement receiving containers, \$6,000 for a lawn mower, \$6,000 for a pressure washer, and \$12,000 for a 24 x 25 building for storage for a total of \$451,000.
- Continue the debt service on the 420F backhoe and D6 tractor for a total expense of \$181,538.
- Transfer \$1,500,000 from this Fund to the General Fund.

BUDGET MESSAGE

Budget Overview

Water Works Fund

- \$20,000 for Carter & Sloope to perform engineering services as needed, \$1,000 for legal assistance, and \$9,500 for audit services for a total of \$30,500.
- \$2,000 for communication repairs, \$9,500 for billing system maintenance and support, and \$100,000 for water tank maintenance for a total of \$111,500.
- \$250,000 for pipes, valves, hydrants, gravel, and other supplies used for water system maintenance.
- \$15,000 for an equipment trailer, \$53,000 for a trencher, \$52,000 for two trucks for a total of \$120,000, \$80,000 for water system improvements, and \$50,000 for water plant improvements for a total capital outlay of \$250,000.
- Begin to repay the 2016 GEFA loan debt for the new filter plant - \$166,000 (estimated principal and interest).
- \$622,173 (principal and interest) transferred from this Fund to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds.
- Transfer \$300,000 from this Fund to the General Fund.
- Departmental staff will prepare documents and apply to the state's Water First Program to receive a 1% discount on future GEFA loans.

Interfund Transfers

Interfund Transfers total \$6,605,269. These transfers include:

- \$559,087 transferred out from the General Fund (Community Center Department) to the Public Improvements Authority to fund the community center debt.
- \$858,779 transferred out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$11,000 transferred out from the Hotel/Motel Tax Fund to the General Fund to pay for tourism promotion.
- \$1,500,000 transferred out from the Solid Waste Enterprise Fund to the General Fund to balance the General Fund budget.
- \$300,000 transferred out from the Water Works Enterprise Fund to the General Fund to balance the General Fund budget.
- \$500,000 transferred out from the County Jail Fund to the General Fund to balance the budget.
- \$622,173 transferred out from the Water Works Enterprise Fund to the Public Improvements Authority Capital Project Fund to pay for debt payments.
- \$1,374,230 transferred out from the SPLOST-2009 Capital Project Fund to the Library Construction Capital Project Fund to pay for library construction.
- \$500,000 transferred out from the SPLOST-2014 Capital Project Fund to the Library Construction Capital Project Fund to pay for library construction.
- \$380,000 transferred out of the TSPLOST-2013 Capital Project Fund to the Airport Enterprise Fund to pay for the design and paving of the airport access road and update the airport master plan.

BUDGET MESSAGE

County Manager's Reductions

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced the proposed budget by \$1,779,960 by recommending the following reductions:

Animal Control

- \$12,000 was eliminated to pave the driveway and parking area.

Community Center

- \$39,424 was eliminated for a full-time Administrative Assistant position (salary and benefits).
- \$15,000 was eliminated for a new scissor lift.

Community Development

- \$30,000 was eliminated for a vehicle.

County Prison

- \$36,542 was eliminated for a full-time Records Specialist position (salary and benefits).
- \$85,235 was eliminated for two full-time Correctional Officer positions (salary and benefits).
- \$29,000 was eliminated for a new vehicle.

Emergency Medical Services

- \$160,000 was eliminated for a replacement ambulance.
- \$30,000 was eliminated for a supervisor vehicle.
- \$22,500 was eliminated to resurface the parking area.

Facilities Maintenance

- \$44,334 was eliminated for a full-time Facilities Maintenance Tech position (salary and benefits), \$28,000 for a vehicle, \$200 for uniform, and \$1,000 for small equipment for the new position.
- \$45,000 was eliminated for roof repairs at the library and community center.
- \$60,000 was reduced for repair/replacement to HVAC systems.
- \$100,000 was eliminated for courthouse repairs including repairing walls, interior and exterior painting, pressure washing, and repairs to the exterior front balcony and overhangs.
- \$4,000 was eliminated for a one-person lift.
- \$1,700 was eliminated for scaffolding.
- \$28,000 was eliminated for a replacement 4-door vehicle.
- \$250,000 was eliminated for a new records storage building.

Probate Court

- \$11,615 was eliminated for a part-time Administrative Assistant position (salary and benefits).

Public Works

- \$5,000 was eliminated for a 7 x 16 enclosed trailer.
- \$82,000 was eliminated for a 416 backhoe loader.
- \$60,000 was eliminated for two replacement vehicles.

BUDGET MESSAGE

County Manager's Reductions

Sheriff's Office

- \$191,927 was eliminated for four full-time Deputy positions and \$4,000 in associated equipment.

Vehicle Maintenance

- \$40,983 was eliminated for a full-time Mechanic position.
- \$30,000 was eliminated for a replacement vehicle.

Volunteer Fire Departments

- \$140,000 was reduced for equipment stipend.

Airport Enterprise Fund

- \$20,000 was eliminated to design a four-bay enclosed and open garage for two fuel trucks and two fire trucks.
- \$200,000 was eliminated to construct the above garage. Only \$170,000 came from the General Fund.

Emergency Telephone System Fund

- \$22,500 was eliminated to resurface the parking area.

Looking Forward to FY 2018-19

Looking forward to next fiscal year, county staff is projecting a stable year with flat sales taxes, flat building permit activity, minimal tax digest increases, continued increases in employee health care expenses, and the upcoming SPLOST continuation referendum tentatively scheduled for May 2018. The records retention facility and courthouse repairs that were eliminated from this year's budget would be prime candidates for inclusion in the upcoming SPLOST referendum as well as airport improvements, EMS equipment, recreational improvements, Sheriff's Office equipment, and the water meter replacement project. In addition, several items were discussed and purposely not included in this year's budget but will resurface next year including the disposition and use of the existing library when the new library is occupied during January 2018, employee longevity increases to reduce compression issues, Highway 219 water line relocation, and Tetra radio system improvements.

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the county manager's proposed reductions to get to a balanced budget.

Respectively submitted,

Randall Dowling

County Manager

BUDGET MESSAGE

Budget Changes

The following changes were made to the FY 2017-18 proposed budget during the various budget work sessions and amount to a total of \$759,991.

General Fund

Administration

- Reduce the requested full-time Accounting Clerk position back to part-time – \$22,867 (salary and benefits).
- Reduce the 3% COLA to 2% - \$4,462.
- 3% departmental reduction - \$9,720.

Animal Control

- Eliminate the requested full-time Administrative Assistant position - \$39,424 (salary and benefits).
- Eliminate vehicle - \$46,000.
- Reduce the 3% COLA to 2% - \$917.
- 3% departmental reduction - \$2,585.

Board of Commissioners

- Reduce the 3% COLA to 2% - \$899.
- Eliminate food - \$400.
- 3% departmental reduction - \$456.

Board of Elections & Registration

- Reduce overtime - \$3,142.
- Reduce the 3% COLA to 2% - \$68.
- 3% departmental reduction - \$1,325.

Clerk of Superior Court

- Reduce the 3% COLA to 2% - \$3,480.
- 3% departmental reduction - \$2,018.

Community Center

- Reduce the 3% COLA to 2% - \$1,720.
- 3% departmental reduction - \$5,756.

Community Development

- Reduce the requested full-time Administrative Assistant position back to part-time - \$19,700 (salary and benefits).
- Reduce the 3% COLA to 2% - \$2,391.
- Eliminate small equipment expenses - \$5,000.
- 3% departmental reduction - \$2,352.

Coroner

- Reduce the 3% COLA to 2% - \$135.
- 3% departmental reduction - \$1,052.

BUDGET MESSAGE

Budget Changes

District Attorney

- Reduce the salary and benefits of the full-time attorney due to a new hire - \$16,745.
- Reduce the 3% COLA to 2% - \$2,450
- 3% departmental reduction - \$629.

Emergency Medical Services

- Reduce the 3% COLA to 2% - \$20,841.
- Eliminate the replacement ambulance - \$160,000.
- Eliminate jaws of life rescue tool - \$20,000
- 3% departmental reduction - \$12,545.
- **ADD** to retirement - \$14,000.

Extension Service

- Reduce the 3% COLA to 2% - \$701.
- 3% departmental reduction - \$489.

Facilities Maintenance

- Reduce the 3% COLA to 2% - \$1,667.
- 3% departmental reduction - \$17,421.

Information Technology

- Reduce the 3% COLA to 2% - \$1,396.

Jail

- Reduce the 3% COLA to 2% - \$11,179.
- 3% departmental reduction - \$0 (combined with Sheriff's Office)
- **ADD** to retirement - \$10,000.

Magistrate Court

- Reduce the 3% COLA to 2% - \$1,968.
- 3% departmental reduction - \$572.

Non-Departmental

- Eliminate contingency - \$200,000.
- Eliminate installation of donated communication tower - \$25,000.

Prison

- Eliminate the requested full-time Correctional Officer position - \$42,618 (salary and benefits).
- Reduce the 3% COLA to 2% - \$13,685
- Eliminate two replacement water heaters - \$20,000.
- Eliminate dishwasher - \$5,500.
- 3% departmental reduction - \$20,037.

BUDGET MESSAGE

Budget Changes

Probate Court

- Reduce the 3% COLA to 2% - \$1,943.
- Eliminate food - \$1,200.
- 3% departmental reduction - \$1,329.

Public Works

- Eliminate the requested full-time Yard Attendant position - \$39,423 (salary and benefits).
- Reduce the 3% COLA to 2% - \$6,885.
- Reduce the office remodel project - \$5,000.
- Eliminate the 16 x 24 insulated building - \$8,000.
- 3% departmental reduction - \$13,923.

Recreation

- Eliminate the full-time Park Maintenance Technician - \$39,423 (salary and benefits).
- Reduce the 3% COLA to 2% - \$2,660.
- Eliminate one mower for Ellerslie Park - \$7,000.
- Eliminate improvements to soccer field parking area - \$6,000.
- 3% departmental reduction - \$7,151.

Sheriff's Office

- **ADD** \$191,927 for four new Deputy positions and \$4,000 in associate equipment.
- Reduce the 3% COLA to 2% - \$26,164.
- Eliminate rifle rack - \$210.
- Eliminate general replacement equipment - \$3,000.
- 3% departmental reduction - \$33,130 (combined with the Jail).
- **ADD** to retirement - \$14,000.

Superior Court

- Reduce the 3% COLA to 2% - \$1,471.
- 3% departmental reduction - \$7,295.

Tax Assessor

- Reduce the 3% COLA to 2% - \$4,151.
- Eliminate small equipment - \$3,300.
- Eliminate vehicle - \$22,000.
- 3% departmental reduction - \$2,111.

Tax Commissioner

- Eliminate vacant part-time position - \$23,281.
- Reduce the 3% COLA to 2% - \$3,061.
- Reduce small equipment \$2,500.
- 3% departmental reduction - \$2,604.

Vehicle Maintenance

- Reduce the 3% COLA to 2% - \$2,170.
- 3% departmental reduction - \$2,507.

BUDGET MESSAGE

Budget Changes

Volunteer Fire Departments

- Eliminate portable jack - \$1,000.
- **ADD** unused equipment stipend - \$110,000.

Troup-Harris Regional Library

- Eliminate the requested full-time position for ½ year - \$18,100 (salary and benefits).

Special Revenue Funds

Emergency Telephone System Fund

- Reduce two of the four supervisory classifications - \$3,652.
- Reduce the 3% COLA to 2% - \$7,343.

Enterprise Funds

Airport Fund

- Reduce the 3% COLA to 2% - \$681.

Solid Waste Fund

- Eliminate recycling expenses at Pate Park - \$4,100.
- Reduce the 3% COLA to 2% - \$5,162.

Water Works Fund

- Reduce the 3% COLA to 2% - \$13,676.

Revenues

- Increased property tax revenues by \$2,275,000.
- Increased Transfer in from County Jail Fund to General Fund by \$120,000.
- Decreased use of General Fund reserves by \$1,071,243.



GENERAL FUND

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

GENERAL FUND REVENUES

TAXES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-311100	Real Property-Current Year			11,129,094	9,049,134	9,275,000
100-01-311120	Timber			42,000	42,000	42,000
100-01-311200	Real Property-Prior Year			62,000	62,000	62,000
100-01-311310	Motor Vehicle			240,000	240,000	240,000
100-01-311315	Motor Vehicle-TAVT			885,000	885,000	885,000
100-01-311316	Motor Vehicle-AAVT			8,800	8,800	8,800
100-01-311320	Mobile Home			8,000	8,000	8,000
100-01-311340	Intangible			192,600	192,600	192,600
100-01-311350	Railroad Equipment			11,000	11,000	11,000
100-01-311600	Real Estate Transfer			40,000	40,000	40,000
100-01-311750	CATV Franchise Tax			57,000	57,000	57,000
100-01-313100	Local Option Sales Tax			1,800,000	1,800,000	1,800,000
100-01-314200	Alcoholic Beverage Excise			175,000	175,000	175,000
100-01-316100	Business & Occupation Taxes			53,000	53,000	53,000
100-01-316200	Insurance Premium Taxes			1,637,000	1,637,000	1,637,000
100-01-316300	Financial Institution Taxes			25,000	25,000	25,000
100-01-319000	Penalties and Interest			170,000	170,000	170,000
100-01-319500	Fi fa			30,000	30,000	30,000
Total Taxes				16,565,494	14,485,534	14,711,400

LICENSES & PERMITS

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-321100	Alcoholic Beverages			54,000	54,000	54,000
100-01-322201	Building Permits			250,000	250,000	250,000
100-01-322202	Manufacturing Housing Permits			1,000	1,000	1,000
100-01-322211	Land Disturbance Permits			500	500	500
Total Licenses & Permits				305,500	305,500	305,500

INTERGOVERNMENTAL REVENUE

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-331101	EMA Grant			10,117	10,117	10,117
100-01-331301	Transportation Enhancement Grant			512,473	512,473	512,473
100-01-334301	LMIG			750,000	750,000	750,000
100-01-336001	ACCG Wellness Grant			2,500	2,500	2,500
Total Intergovernmental				1,275,090	1,275,090	1,275,090

GENERAL FUND REVENUES

CHARGES FOR SERVICES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-341101	Superior Court Web Site Fees			4,000	4,000	4,000
100-01-341300	Zoning Fees & Appeals			1,000	1,000	1,000
100-01-341310	Plat & Plan Review Fees			8,000	8,000	8,000
100-01-341400	Copies			500	500	500
100-01-341501	Sale of Computer Lists			500	500	500
100-01-341910	Election Qualifying Fees			2,000	2,000	2,000
100-01-341930	Sale of Maps			800	800	800
100-01-341940	Commissions on Tax Collections			571,000	571,000	571,000
100-01-342101	Sheriff Office Receipts			27,000	27,000	27,000
100-01-342301	Prison Inmate Reimbursements			2,500	2,500	2,500
100-01-342330	Prison Inmate Housing Fee			1,073,000	1,073,000	1,073,000
100-01-342331	Jail Inmate Housing Fee -State			20,000	20,000	20,000
100-01-342332	Jail Inmate Housing Fee-Federal			75,000	75,000	75,000
100-01-342600	Ambulance Charges			680,000	680,000	680,000
100-01-343301	GDOT Crew			39,500	39,500	39,500
100-01-343901	Pipe Sales			40,000	40,000	40,000
100-01-343902	Prison Crew-City of Manchester			40,000	40,000	40,000
100-01-346001	New Horizon Mental Health Center			6,000	6,000	6,000
100-01-346002	Harris/Talbot MR Center			6,000	6,000	6,000
100-01-346100	Animal Control Fees			5,000	5,000	5,000
100-01-346300	Child Support Fees			1,000	1,000	1,000
100-01-347001	Community Center Memberships			90,000	90,000	90,000
100-01-382001	Jail Telephone			8,000	8,000	8,000
100-01-382002	Prison Telephone			20,000	20,000	20,000
Total Charges for Services				2,720,800	2,720,800	2,720,800

FINES & FORFEITURES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-351110	Superior Court			230,000	230,000	230,000
100-01-351130	Magistrate Court			50,000	50,000	50,000
100-01-351150	Probate Court			630,000	630,000	630,000
Total Fines & Forfeitures				910,000	910,000	910,000

INVESTMENT INCOME

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-361000	Interest Revenues			30,000	30,000	30,000
Total Investment Income				30,000	30,000	30,000

GENERAL FUND REVENUES

CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-371000	Various Contributions			500	500	500
Total Contributions & Donations				500	500	500

MISCELLANEOUS REVENUE

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-381001	Rents			1,500	1,500	1,500
Total Miscellaneous Revenue				1,500	1,500	1,500

OTHER FINANCING SOURCES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-01-391011	Transfer In from County Jail Fund			500,000	500,000	620,000
100-01-391275	Transfer In from Hotel/Motel Tax F			11,000	11,000	11,000
100-01-391505	Transfer in from Water Works Fund			0	300,000	300,000
100-01-391540	Transfer In from Solid Waste Fund			1,500,000	1,500,000	1,500,000
100-01-392100	Sale of Assets			25,000	25,000	25,000
100-01-399999	Use of Reserves*			2,748,071	2,748,071	1,676,828
Total Other Financing Sources				4,784,071	5,084,071	4,132,828

Total General Fund Revenues				26,592,955	24,812,995	24,087,618
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* Represents \$308,888 from the remaining sale of land proceeds for Eilerslie Park, \$25,000 from a donation for Eilerslie Park, \$531,000 from 2016 LMIG funds, \$693,183 from 2017 LMIG funds, \$70,000 from New Horizon Mental Health, and \$48,757 from Harris-Talbot MR Center all previously received.

GENERAL FUND EXPENDITURES

GENERAL FUND DEPARTMENTS

Department Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-02	Administration			868,836	868,836	831,787
100-21	Animal Control			234,238	222,238	133,312
100-50	Board of Commissioners			148,137	148,137	146,382
100-24	Board of Elections & Registration			55,810	55,810	51,275
100-53	Board of Equalization			6,400	6,400	6,400
100-07	Clerk of Superior Court			490,339	490,339	484,841
100-28	Community Center			991,874	937,450	929,974
100-29	Community Development			419,251	389,251	359,808
100-14	Coroner			58,790	58,790	57,603
100-26	District Attorney			330,371	330,371	310,547
100-08	Emergency Medical Service			3,044,094	2,831,594	2,632,208
100-04	Extension Service			88,638	88,638	87,448
100-06	Facilities Maintenance			1,348,924	786,690	767,602
100-51	Information Technology			94,347	94,347	92,951
100-11	Jail			1,825,642	1,825,642	1,824,463
100-23	Magistrate Court			247,385	247,385	244,845
100-35	Non-Departmental			1,195,973	1,195,973	970,973
100-15	Prison			2,491,576	2,340,799	2,238,959
100-09	Probate Court			289,677	278,062	273,590
100-16	Public Works			3,596,114	3,449,114	3,375,883
100-32	Recreation			904,910	904,910	842,676
100-10	Sheriff's Office			3,796,874	3,600,947	3,748,370
100-22	Superior Court			394,342	394,342	385,576
100-05	Tax Assessor			586,212	586,212	554,650
100-03	Tax Commissioner			486,997	486,997	455,551
100-17	Vehicle Maintenance			421,551	350,568	345,891
100-36	Volunteer Fire Departments			586,534	446,534	555,534
Total General Fund Departments				25,003,836	23,416,376	22,709,099

GENERAL FUND OUTSIDE AGENCIES

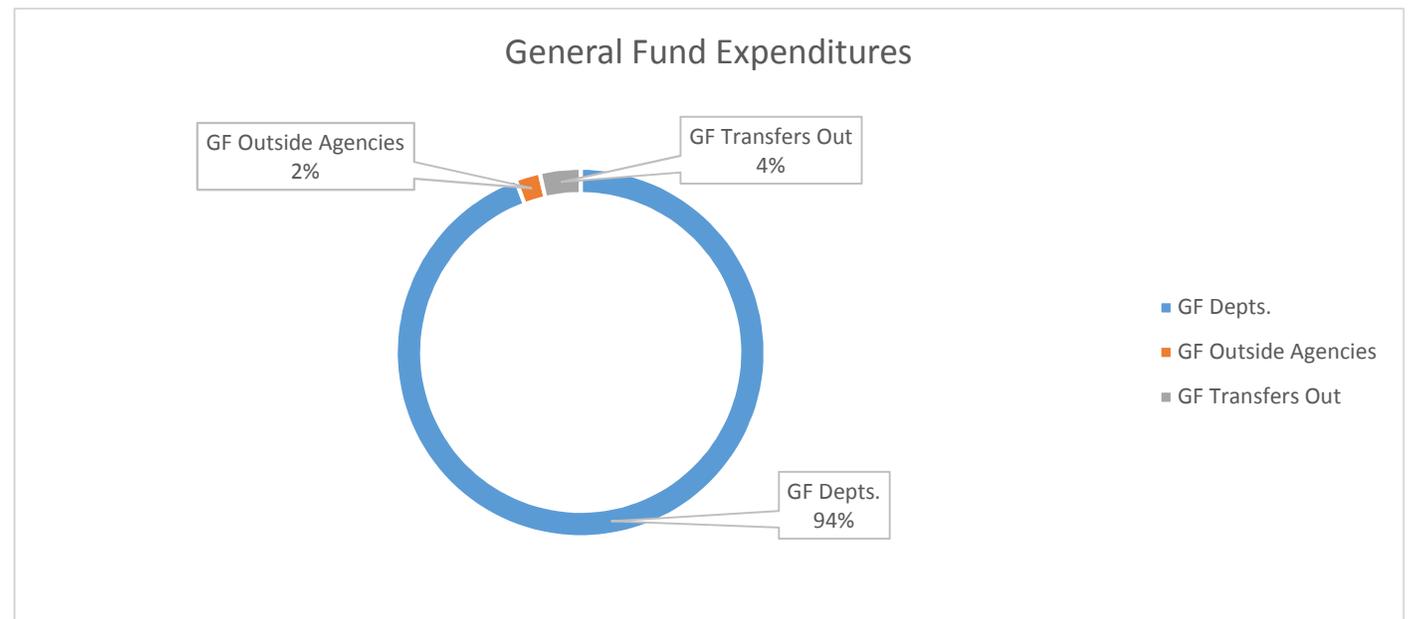
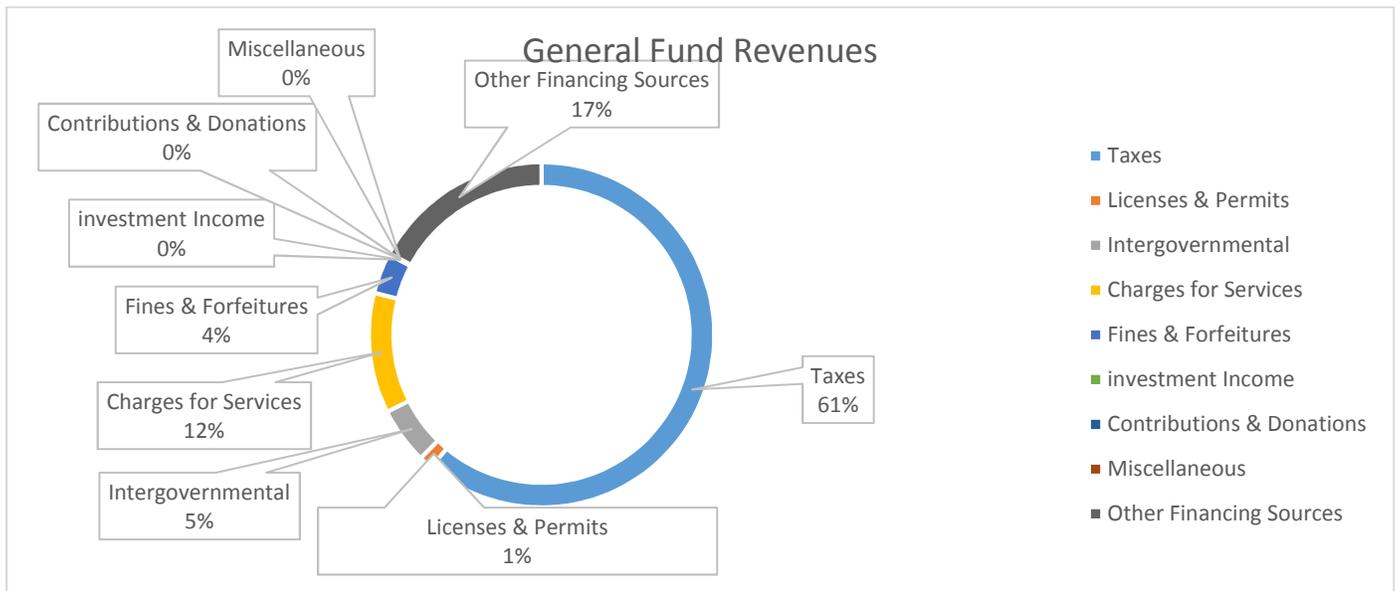
Department Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
100-34	GA DFACS			17,070	17,070	17,070
100-31	Health Department			250,000	250,000	250,000
100-34	New Horizon Community Service Bd.			6,000	6,000	6,000
100-34	Senior Citizens Center			9,100	9,100	9,100
100-27	Troup-Harris Regional Library			255,670	255,670	237,570
Total General Fund Outside Agencies				537,840	537,840	519,740

GENERAL FUND EXPENDITURES

GENERAL FUND TRANSFERS OUT

Department Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
35-611013	Transfer Out to 911 Fund			881,279	858,779	858,779
35-611037	Transfer Out to Airport Fund			170,000	0	0
Total General Fund Transfers Out				1,051,279	858,779	858,779

Total General Fund Expenditures			26,592,955	24,812,995	24,087,618
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GENERAL FUND

Departmental Budgets of the
General Fund Departments and Outside Agencies

ADMINISTRATION

DEPARTMENT PROFILE

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, and prepares and monitors the annual budget. The appointed County Clerk/Assistant County Manager serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, develops all bids and RFPs/RFQs, issues alcohol licenses, and maintains insurance records. The County Clerk also serves as the Human Resources Director responsible for the recruitment of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. The Chief Financial Officer performs the total accounting and finance functions for the county including processing account receivables and account payables, assisting in preparing and monitoring the annual budget, coordinating the annual audit, maintaining fixed asset records, and preparing various financial reports required by federal, state, and other regulatory agencies.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
County Manager	1	1	1
County Clerk/Assistant County Manager	1	1	1
HR Payroll Clerk	1	1	1
Chief Financial Officer	1	1	1
Accounting Technician	1	1	1
Administrative Assistant	1	1	1
Administrative Assistant (part-time)	1	1	1
Total Positions	7	7	7

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$110,280 for legal fees, \$50,000 for audit fees, and \$54,000 for financial consulting fees from July 1 to August 31, 2017 for a total of \$214,280.
- Technical services include \$4,000 for quarterly random drug tests, \$5,000 for computer maintenance agreements, and \$1,000 for web site maintenance for a total of \$10,000.
- Capital outlays consist of \$35,000 for the purchase and installation of a fund accounting financial software package for county-wide deployment including conversion and training.

ADMINISTRATION

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

02-511100	Regular Employees			388,983	388,983	370,335
02-512100	Group Insurance			58,880	58,880	55,100
02-512200	FICA			24,118	24,118	22,962
02-512300	Medicare			5,641	5,641	5,371
02-512400	Retirement Contributions			47,072	47,072	44,530
02-512600	Unemployment Insurance			346	346	346
02-512700	Workers' Compensation			19,796	19,796	18,863
Total Personal Services and Employee Benefits				544,836	544,836	517,507

Purchased / Contracted Services

02-521200	Professional Services			224,000	224,000	214,280
02-521300	Technical Services			10,000	10,000	10,000
02-522210	Repairs and Maintenance-Equipment			500	500	500
02-522260	Repairs and Maintenance-Vehicle			300	300	300
02-523210	Communications-Telephone			4,000	4,000	4,000
02-523250	Communications-Postage			5,000	5,000	5,000
02-523300	Advertising			19,000	19,000	19,000
02-523400	Printing and Binding			200	200	200
02-523500	Travel			8,000	8,000	8,000
02-523600	Dues and Fees			2,000	2,000	2,000
02-523700	Education and Training			3,000	3,000	3,000
	Other Services			500	500	500
Total Purchased / Contracted Services				276,500	276,500	266,780

Supplies

02-531101	General Supplies-Office			9,500	9,500	9,500
02-531150	General Supplies-Tires			0	0	0
02-531270	Gasoline/Diesel/Oil			500	500	500
02-531600	Small Equipment			2,500	2,500	2,500
Total Supplies				12,500	12,500	12,500

Capital Outlays

02-542410	Financial Software			35,000	35,000	35,000
Total Capital Outlays				35,000	35,000	35,000

Total Administration				868,836	868,836	831,787
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ANIMAL CONTROL

DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Animal Control Officer	2	2	2
Inmates	1	1	1
Total Positions	3	3	3

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$5,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- General supplies-other includes \$9,000 for pet food and litter.

ANIMAL CONTROL

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

21-511100	Regular Employees			87,106	87,106	61,439
21-511300	Overtime			2,681	2,681	2,655
21-512100	Group Insurance			22,684	22,684	15,123
21-512200	FICA			5,568	5,568	3,975
21-512300	Medicare			1,303	1,303	930
21-512400	Retirement Contributions			12,218	12,218	8,430
21-512600	Unemployment Insurance			150	150	100
21-512700	Workers' Compensation			4,356	4,356	3,073
Total Personal Services and Employee Benefits				136,066	136,066	95,725

Purchased / Contracted Services

21-521200	Professional Services			5,000	5,000	5,000
21-522210	Repairs and Maintenance-Equipment			500	500	500
21-522220	Repairs and Maintenance-Building			3,500	3,500	3,500
21-522260	Repairs and Maintenance-Vehicle			5,100	5,100	3,800
21-523210	Communications-Telephone			3,157	3,157	3,157
21-523250	Communications-Postage			100	100	100
21-523300	Advertising			200	200	200
21-523400	Printing and Binding			200	200	200
21-523500	Travel			200	200	200
21-523600	Dues and Fees			100	100	100
21-523700	Education and Training			200	200	200
Total Purchased / Contracted Services				18,257	18,257	16,957

Supplies

21-531101	General Supplies-Office			3,215	3,215	1,930
21-531120	General Supplies-Janitorial			2,000	2,000	2,000
21-531150	General Supplies-Tires			800	800	800
21-531190	General Supplies-Other			9,000	9,000	9,000
21-531270	Gasoline/Diesel/Oil			3,000	3,000	3,000
21-531600	Small Equipment			3,000	3,000	3,000
21-531710	Uniforms			900	900	900
Total Supplies				21,915	21,915	20,630

Capital Outlays

21-541200	Pave Driveway & Parking Area			12,000	0	0
21-542200	Vehicle			46,000	46,000	0
Total Capital Outlays				58,000	46,000	0

Total Animal Control				234,238	222,238	133,312
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BOARD OF COMMISSIONERS

DEPARTMENT PROFILE

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
County Commissioner (elected)	5	5	5
Total Positions	5	5	5

FY 2017-18 BUDGET HIGHLIGHTS

- Dues and fees include \$3,544 for the annual ACCG and Chamber of Commerce dues.

BOARD OF COMMISSIONERS

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

50-511100	Regular Employees			73,638	73,638	72,918
50-512100	Group Insurance			38,995	38,995	38,995
50-512200	FICA			4,566	4,566	4,521
50-512300	Medicare			1,068	1,068	1,058
50-512400	Retirement Contributions			10,341	10,341	10,253
50-512600	Unemployment Insurance			247	247	247
50-512700	Workers' Compensation			3,682	3,682	3,646
Total Personal Services and Employee Benefits				132,537	132,537	131,638

Purchased / Contracted Services

50-523400	Printing and Binding			100	100	100
50-523500	Travel			8,000	8,000	8,000
50-523600	Dues and Fees			4,000	4,000	3,544
50-523700	Education and Training			3,000	3,000	3,000
Total Purchased / Contracted Services				15,100	15,100	14,644

Supplies

50-531101	General Supplies-Office			100	100	100
50-531300	Food			400	400	0
Total Supplies				500	500	100

Total Board of Commissioners				148,137	148,137	146,382
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BOARD OF ELECTIONS & REGISTRATION

DEPARTMENT PROFILE

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Election Supervisor/Chief Registrar (part-time)	1	1	1
Board Members (part-time)	3	3	3
Poll Workers (as needed)	90	90	90
Total Positions	1	1	1

FY 2017-18 BUDGET HIGHLIGHTS

- For FY 2017-18, only one election is scheduled to occur – the General Primary in May, 2018. That election will increase printing expenses to print ballots (\$4,500) and contract labor expenses to pay poll workers (\$11,475).
- Small equipment expenses include \$3,000 for voting machine batteries.

BOARD OF ELECTIONS & REGISTRATION

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

24-511100	Regular Employees			6,171	6,171	6,111
24-511300	Overtime			4,342	4,342	1,200
24-512100	Group Insurance			0	0	0
24-512200	FICA			652	652	648
24-512300	Medicare			153	153	152
24-512400	Retirement Contributions			0	0	0
24-512600	Unemployment Insurance			33	33	33
24-512700	Workers' Compensation			309	309	306
Total Personal Services and Employee Benefits				11,660	11,660	8,450

Purchased / Contracted Services

24-521310	Technical Services-Maint. Agreement			11,650	11,650	11,650
24-522210	Repairs and Maintenance-Equipment			200	200	200
24-523210	Communications-Telephone			300	300	300
24-523250	Communications-Postage			2,200	2,200	2,200
24-523300	Advertising			200	200	200
24-523400	Printing and Binding			4,500	4,500	4,500
24-523500	Travel			3,800	3,800	3,800
24-523600	Dues and Fees			1,900	1,900	1,900
24-523700	Education and Training			3,000	3,000	3,000
24-523850	Contract Labor			12,800	12,800	11,475
Total Purchased / Contracted Services				40,550	40,550	39,225

Supplies

24-531101	General Supplies-Office			600	600	600
24-531600	Small Equipment			3,000	3,000	3,000
Total Supplies				3,600	3,600	3,600

Total Board of Elections & Registration				55,810	55,810	51,275
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BOARD OF EQUALIZATION

DEPARTMENT PROFILE

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Board of Equalization Member (per meeting)	3	3	3
Board of Equalization Alternate (per meeting)	3	3	3
Total Positions	6	6	6

FY 2017-18 BUDGET HIGHLIGHTS

- This department's expenses were previously contained in the Clerk of Superior Court's budget but a separate budget was created to comply with state law.

BOARD OF EQUALIZATION

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

53-523250	Communications-Postage			650	650	650
53-523500	Travel			1,600	1,600	1,600
53-523600	Dues and Fees			2,500	2,500	2,500
53-523700	Education and Training			800	800	800
53-523850	Contract Labor			500	500	500
Total Purchased / Contracted Services				6,050	6,050	6,050

Supplies

53-531101	General Supplies-Office			350	350	350
Total Supplies				350	350	350

Total Board of Equalization				6,400	6,400	6,400
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CLERK OF SUPERIOR COURT

OFFICE PROFILE

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Clerk of Superior Court (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	5	5	5
Total Positions	7	7	7

FY 2017-18 BUDGET HIGHLIGHTS

- Dues and fees consists of \$10,000 for juror fees, \$950 for jury commissions, and \$450 for general dues for professional memberships for a total of \$11,400.

CLERK OF SUPERIOR COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

07-511100	Regular Employees			290,620	290,620	287,798
07-512100	Group Insurance			57,329	57,329	57,329
07-512200	FICA			18,019	18,019	17,844
07-512300	Medicare			4,214	4,214	4,173
07-512400	Retirement Contributions			38,001	38,001	37,700
07-512600	Unemployment Insurance			375	375	375
07-512700	Workers' Compensation			14,531	14,531	14,390
Total Personal Services and Employee Benefits				423,089	423,089	419,609

Purchased / Contracted Services

07-521310	Technical Services-Maint. Agreements			21,600	21,600	21,564
07-522210	Repairs and Maintenance-Equipment			500	500	500
07-523210	Communications-Telephone			750	750	750
07-523250	Communications-Postage			7,000	7,000	7,000
07-523400	Printing and Binding			1,000	1,000	518
07-523500	Travel			4,000	4,000	3,000
07-523600	Dues and Fees			11,400	11,400	11,400
07-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				47,250	47,250	45,732

Supplies

07-531101	General Supplies-Office			19,000	19,000	19,000
07-531600	Small Equipment			1,000	1,000	500
Total Supplies				20,000	20,000	19,500

Total Clerk of Superior Court				490,339	490,339	484,841
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COMMUNITY CENTER

DEPARTMENT PROFILE

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities including water aerobics and yoga and rents space for private functions. The use of the Community Center is on a membership basis.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Community Center Technician	1	1	1
Pool Technician (part-time)	1	1	1
Attendant (part-time)	6	6	6
Lifeguard (part-time)	15	15	15
Inmates	2-3	2-3	2-3
Total Positions	23	23	23

FY 2017-18 BUDGET HIGHLIGHTS

- Small equipment consists of \$2,700 for two computers and various small tools.
- Pay the annual debt service on this facility as a transfer to the Public Improvements Authority Fund - \$559,087 (principal and interest).



Harris County Community Center

COMMUNITY CENTER

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

28-511100	Regular Employees			179,249	154,309	152,812
28-512100	Group Insurance			15,124	7,562	7,562
28-512200	FICA			11,115	9,568	9,475
28-512300	Medicare			2,600	2,238	2,216
28-512400	Retirement Contributions			8,188	4,472	4,442
28-512600	Unemployment Insurance			698	648	643
28-512700	Workers' Compensation			8,963	7,716	7,643
Total Personal Services and Employee Benefits				225,937	186,513	184,793

Purchased / Contracted Services

28-521200	Professional Services			1,000	1,000	1,000
28-521310	Technical Services-Maint. Agreements			6,700	6,700	6,700
28-522210	Repairs and Maintenance-Equipment			1,000	1,000	1,000
28-522220	Repairs and Maintenance-Buildings			30,000	30,000	30,000
28-522222	Repairs and Maintenance-Site			1,250	1,250	1,250
28-523002	Sewer Disposal			1,000	1,000	1,000
28-523210	Communications-Telephone			6,000	6,000	6,000
28-523250	Communications-Postage			400	400	400
28-523300	Advertising			700	700	700
28-523500	Travel			500	500	500
28-523600	Dues and Fees			1,700	1,700	1,700
28-523700	Education and Training			500	500	500
Total Purchased / Contracted Services				50,750	50,750	50,750

Supplies

28-531101	General Supplies-Office			2,500	2,500	2,500
28-531120	General Supplies-Janitorial			5,400	5,400	5,400
28-531121	General Supplies-Chemicals			18,000	18,000	17,700
28-531210	Water			12,000	12,000	11,500
28-531230	Electricity			100,000	100,000	95,044
28-531600	Small Equipment			2,700	2,700	2,700
28-532710	Uniforms			500	500	500
Total Supplies				141,100	141,100	135,344

Capital Outlays

28-542100	Scissor Lift			15,000	0	0
Total Capital Outlays				15,000	0	0

Other Financing Uses

28-611079	Transfer Out to PIA for Debt Payments			559,087	559,087	559,087
Total Other Financing Uses				559,087	559,087	559,087

Total Community Center				991,874	937,450	929,974
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COMMUNITY DEVELOPMENT

DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Building Official	1	1	1
Code Enforcement Officer/Building Inspector	1	1	1
Administrative Assistant	1	1	1
Administrative Assistant (part-time)	1	1	1
Planning Commission Members (part-time)	7	7	7
Board of Zoning Adjustments Members (part-time)	5	5	5
Total Positions	5	5	5

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$1,500 for engineering reviews of submitted site plans and \$32,648 for GIS services outsourced to a private company and associated licenses, software, and hardware to be used by all county departments including but not limited to this department, Tax Assessor, and 911 Center for a total of \$34,148.
- Dues and fees include \$2,000 for credit card fees, \$6,900 for Planning Commission and Board of Zoning Adjustments member fees, and \$1,000 for membership dues for a total of \$9,900.

COMMUNITY DEVELOPMENT

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

29-511100	Regular Employees			212,571	212,571	198,148
29-511300	Overtime			485	485	480
29-512100	Group Insurance			43,612	43,612	39,831
29-512200	FICA			13,210	13,210	12,315
29-512300	Medicare			3,090	3,090	2,881
29-512400	Retirement Contributions			27,007	27,007	24,950
29-512600	Unemployment Insurance			247	247	247
29-512700	Workers' Compensation			10,629	10,629	9,908
Total Personal Services and Employee Benefits				310,851	310,851	288,760

Purchased / Contracted Services

29-521200	Professional Services			36,500	36,500	34,148
29-522210	Repairs and Maintenance-Equipment			500	500	500
29-522260	Repairs and Maintenance-Vehicle			1,000	1,000	1,000
29-523210	Communications-Telephone			2,500	2,500	2,500
29-523250	Communications-Postage			2,000	2,000	2,000
29-523500	Travel			6,000	6,000	6,000
29-523600	Dues and Fees			9,900	9,900	9,900
29-523700	Education and Training			2,500	2,500	2,500
Total Purchased / Contracted Services				60,900	60,900	58,548

Supplies

29-531101	General Supplies-Office			5,000	5,000	5,000
29-531150	General Supplies-Tires			1,000	1,000	1,000
29-531270	Gasoline/Diesel/Oil			6,000	6,000	6,000
29-531600	Small Equipment			5,000	5,000	0
29-531710	Uniform			500	500	500
Total Supplies				17,500	17,500	12,500

Capital Outlays

29-542200	Vehicle			30,000	0	0
Total Capital Outlays				30,000	0	0

Total Community Development				419,251	389,251	359,808
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CORONER

OFFICE PROFILE

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under four situations: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, or 4) in any suspicious manner.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Coroner (elected)	1	1	1
Assistant Coroner (per call)	3	3	3
Total Positions	4	4	4

FY 2017-18 BUDGET HIGHLIGHTS

- This elected official has not received employee benefits prior but has now requested those benefits - \$7,562 for health insurance and \$2,130 for retirement for a total of \$9,692.
- Travel includes \$10,500 for the transportation expenses to training functions and mileage for deputy coroner calls.
- Contract labor includes \$5,200 for the transportation of bodies by a private company.
- Small equipment includes \$2,800 for a stretcher.

CORONER

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

14-511100	Regular Employees			12,400	12,400	12,280
14-512100	Group Insurance			7,562	7,562	7,562
14-512200	FICA			800	800	793
14-512300	Medicare			180	180	178
14-512400	Retirement Contributions			2,130	2,130	2,130
14-512600	Unemployment Insurance			50	50	50
14-512700	Workers' Compensation			618	618	612
Total Personal Services and Employee Benefits				23,740	23,740	23,605

Purchased / Contracted Services

14-521321	Technical-Deputy Coroner Calls			11,500	11,500	10,748
14-522320	Rentals			600	600	600
14-523210	Communications-Telephone			150	150	150
14-523500	Travel			10,500	10,500	10,500
14-523600	Dues and Fees			300	300	300
14-523700	Education and Training			1,200	1,200	1,200
14-523850	Contract Labor			5,500	5,500	5,200
Total Purchased / Contracted Services				29,750	29,750	28,698

Supplies

14-531101	General Supplies-Office			300	300	300
14-531190	General Supplies-Other			1,500	1,500	1,500
14-531600	Small Equipment			2,800	2,800	2,800
14-531710	Uniform			700	700	700
Total Supplies				5,300	5,300	5,300

Total Coroner				58,790	58,790	57,603
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DISTRICT ATTORNEY

OFFICE PROFILE

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county's Victim-Witness Assistance Program.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
District Attorney (elected)	1	1	1
Assistant District Attorney	2	2	2
Assistant District Attorney (supplement)	1	1	1
Investigator	1	1	1
Executive Assistant	1	1	1
Total Positions	6	6	6

FY 2017-18 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

DISTRICT ATTORNEY

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

26-511100	Regular Employees			223,753	223,753	208,085
26-512100	Group Insurance			31,434	31,434	31,434
26-512200	FICA			13,873	13,873	12,902
26-512300	Medicare			3,245	3,245	3,018
26-512400	Retirement Contributions			25,631	25,631	24,087
26-512600	Unemployment Insurance			297	297	297
26-512700	Workers' Compensation			11,188	11,188	10,403
Total Personal Services and Employee Benefits				309,421	309,421	290,226

Purchased / Contracted Services

26-521320	Technical Services-Computers			1,000	1,000	1,000
26-522260	Repairs and Maintenance-Vehicle			1,750	1,750	1,750
26-523210	Communications-Telephone			3,200	3,200	3,200
26-523250	Communications-Postage			500	500	500
26-523500	Travel			1,500	1,500	1,500
26-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				8,950	8,950	8,950

Supplies

26-531101	General Supplies-Office			5,500	5,500	5,500
26-531150	General Supplies-Tires			500	500	500
26-531270	Gasoline/Diesel/Oil			3,000	3,000	3,000
26-531600	Small Equipment			3,000	3,000	2,371
Total Supplies				12,000	12,000	11,371

Total District Attorney				330,371	330,371	310,547
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EMERGENCY MEDICAL SERVICES

DEPARTMENT PROFILE

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has four EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has four ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Chief of Emergency Services	1	1	1
Assistant Chief of Emergency Services	1	1	1
Shift Supervisor	2	2	2
Paramedic	18	18	18
EMT	5	5	5
Cardiac Technician	1	1	1
Paramedic (part-time)	13	13	13
EMT (part-time)	7	7	7
Total Positions	48	48	48

FY 2017-18 BUDGET HIGHLIGHTS

- Technical services include the fees paid to the private EMS billing company for their services - \$55,000.
- Rentals include \$2,400 for payments to rent the Waverly Hall and Pine Mountain stations.
- Dues and fees include \$11,000 for the annual state required license fee paid to the Georgia Department of Public Health and \$1,000 for credit card processing fees for a total of \$12,000.

EMERGENCY MEDICAL SERVICES

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

08-511100	Regular Employees			1,436,000	1,436,000	1,422,059
08-511300	Overtime			352,000	352,000	348,591
08-512100	Group Insurance			227,144	227,144	227,144
08-512200	FICA			111,000	111,000	109,924
08-512300	Medicare			26,000	26,000	25,748
08-512400	Retirement Contributions			187,000	187,000	199,536
08-512600	Unemployment Insurance			2,300	2,300	2,298
08-512700	Workers' Compensation			72,000	72,000	71,303
Total Personal Services and Employee Benefits				2,413,444	2,413,444	2,406,603

Purchased / Contracted Services

08-521300	Technical Services			55,000	55,000	55,000
08-522210	Repairs and Maintenance-Equipment			14,000	14,000	14,000
08-522220	Repairs and Maintenance-Building			2,000	2,000	2,000
08-522260	Repairs and Maintenance-Vehicle			28,000	28,000	22,000
08-522310	Rentals			2,400	2,400	2,400
08-523210	Communications-Telephone			8,200	8,200	8,200
08-523250	Communications-Postage			50	50	50
08-523500	Travel			1,000	1,000	1,000
08-523600	Dues and Fees			12,000	12,000	12,000
08-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				123,650	123,650	117,650

Supplies

08-531101	General Supplies-Office			3,000	3,000	3,000
08-531120	General Supplies-Janitorial			3,000	3,000	3,000
08-531150	General Supplies-Tires			7,000	7,000	7,000
08-531160	General Supplies-Medical			40,500	40,500	33,955
08-531270	Gasoline/Diesel/Oil			55,000	55,000	55,000
08-531600	Small Equipment			1,000	1,000	1,000
08-531710	Uniforms			5,000	5,000	5,000
Total Supplies				114,500	114,500	107,955

Capital Outlays

08-541200	Resurface Hamilton Station Parking Lot			22,500	0	0
08-542100	Rescue Tool			20,000	20,000	0
08-542200	Vehicle			350,000	160,000	0
Total Capital Outlays				392,500	180,000	0

Total Emergency Medical Services				3,044,094	2,831,594	2,632,208
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EXTENSION SERVICE

DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Extension Agent (supplement)	2	2	2
Secretary (supplement)	1	1	1
4-H Program Assistant (supplement)	1	1	1
4-H Program Assistant (part-time)	1	1	1
Total Positions	5	5	5

FY 2017-18 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

EXTENSION SERVICE

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

04-511100	Regular Employees			57,013	57,013	56,459
04-512100	Group Insurance			0	0	0
04-512200	FICA			3,535	3,535	3,501
04-512300	Medicare			827	827	819
04-512400	Retirement Contributions			0	0	0
04-512410	Teachers' Retirement			7,874	7,874	7,798
04-512600	Unemployment Insurance			238	238	237
04-512700	Workers' Compensation			2,851	2,851	2,823
Total Personal Services and Employee Benefits				72,338	72,338	71,637

Purchased / Contracted Services

04-521320	Technical Services-Computers			500	500	500
04-522210	Repairs and Maintenance-Equipment			500	500	500
04-522220	Repairs and Maintenance-Building			1,000	1,000	511
04-523210	Communications-Telephone			3,000	3,000	3,000
04-523250	Communications-Postage			400	400	400
04-523500	Travel			6,000	6,000	6,000
04-523600	Dues and Fees			400	400	400
04-523700	Education and Training			2,000	2,000	2,000
Total Purchased / Contracted Services				13,800	13,800	13,311

Supplies

04-531101	General Supplies-Office			2,000	2,000	2,000
04-531600	Small Equipment			500	500	500
Total Supplies				2,500	2,500	2,500

Total Extension Service				88,638	88,638	87,448
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FACILITIES MAINTENANCE

DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Senior Facilities Maintenance Technician	1	1	1
Facilities Maintenance Technician	1	1	1
Custodian	1	1	1
Inmates	6-8	6-8	6-8
Total Positions	4	4	4

FY 2017-18 BUDGET HIGHLIGHTS

- Repairs and maintenance for buildings include \$25,500 for general building maintenance and cleaning and \$60,000 for repair or replacements of various HVAC systems for a total of \$85,500.

FACILITIES MAINTENANCE

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

06-511100	Regular Employees			167,763	138,892	137,544
06-512100	Group Insurance			37,808	30,246	30,246
06-512200	FICA			10,402	8,612	8,528
06-512300	Medicare			2,433	2,014	1,994
06-512400	Retirement Contributions			23,281	19,083	18,935
06-512600	Unemployment Insurance			248	198	198
06-512700	Workers' Compensation			8,389	6,945	6,878
Total Personal Services and Employee Benefits				250,324	205,990	204,323

Purchased / Contracted Services

06-521321	Technical Services-Alarms/Software			14,600	14,600	14,600
06-522210	Repairs and Maintenance-Equipment			3,500	3,500	3,500
06-522220	Repairs and Maintenance-Buildings			190,500	85,500	85,500
06-522221	Repairs and Maintenance-Courthouse			100,000	0	0
06-522260	Repairs and Maintenance-Vehicles			2,100	2,100	2,100
06-523001	Extermination			22,000	22,000	22,000
06-523003	Septic Tank Service-LEC			15,000	15,000	15,000
06-523210	Communications-Telephone			2,000	2,000	2,000
06-523500	Travel			1,500	1,500	1,500
06-523600	Dues and Fees			2,600	2,600	2,600
06-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				354,800	149,800	149,800

Supplies

06-531101	General Supplies-Office			100	100	100
06-531120	General Supplies-Janitorial			8,000	8,000	8,000
06-531130	General Supplies-Hardware			3,000	3,000	3,000
06-531150	General Supplies-Tires			800	800	800
06-531210	Water/Sewer			50,000	50,000	45,000
06-531230	Electricity			285,000	285,000	279,000
06-531240	Bottled Gas			76,000	76,000	69,579
06-531270	Gasoline/Diesel/Oil			4,300	4,300	4,300
06-531600	Small Equipment			10,100	3,400	3,400
06-531710	Uniforms			500	300	300
Total Supplies				437,800	430,900	413,479

Capital Outlays

06-541300	Records Storage Building			250,000	0	0
06-542200	Vehicle			56,000	0	0
Total Capital Outlays				306,000	0	0

Total Facilities Maintenance				1,348,924	786,690	767,602
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INFORMATION TECHNOLOGY

DEPARTMENT PROFILE

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Manager also conducts periodic computer training for all county employees on items of interest.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Information Technology Manager	0	0	1
Total Positions	0	0	1

FY 2017-18 BUDGET HIGHLIGHTS

- This is a newly created department to oversee the entire county-wide computer network and infrastructure and assist in special projects including converting from the county's current basic internet service to a more advanced commercial grade service and connect all county facilities to the new service provider, assist with the 911 center's upgrade of their CAD and mapping system, relocate the existing servers to a more secure location and keep them updated, and provide routine maintenance to all county computers and ancillary equipment such as printers and fax machines. This new department would also upgrade the various software to current standards, install additional network security software and features, provide training opportunities, and assist all county departments with setting up their new computers and troubleshooting. This service was previously outsourced to a private company on an on-call basis.
- Addition of a full-time Information Technology Manager - \$81,151 (salary and benefits).
- Small equipment consists of \$4,000 for two new servers and installation, \$2,000 for software for remote access and other enhancements, and \$1,000 for various computer tools to repair computers for a total of \$7,000.

INFORMATION TECHNOLOGY

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

51-511100	Regular Employees			60,008	60,008	59,408
51-512100	Group Insurance			7,562	7,562	7,562
51-512200	FICA			3,721	3,721	3,684
51-512300	Medicare			871	871	862
51-512400	Retirement Contributions			7,335	7,335	6,615
51-512600	Unemployment Insurance			50	50	50
51-512700	Workers' Compensation			3,000	3,000	2,970
Total Personal Services and Employee Benefits				82,547	82,547	81,151

Purchased/Contracted Services

51-522210	Repairs and Maintenance-Equipment			300	300	300
51-522260	Repairs and Maintenance-Vehicle			500	500	500
51-523210	Communications-Telephone			800	800	800
51-523500	Travel			1,000	1,000	1,000
51-523600	Dues and Fees			200	200	200
51-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				3,800	3,800	3,800

Supplies

51-531101	General Supplies-Office			100	100	100
51-531270	Gasoline/Diesel/Oil			700	700	700
51-531400	Books and Periodicals			200	200	200
51-531600	Small Equipment			7,000	7,000	7,000
Total Supplies				8,000	8,000	8,000

Total Information Technology				94,347	94,347	92,951
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JAIL

OFFICE PROFILE

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Jail Administrator (Major)	1	1	1
Assistant Jail Administrator (Lieutenant)	1	1	1
Corporal	4	4	4
Detention Officer	19	19	19
Total Positions	25	25	25

FY 2017-18 BUDGET HIGHLIGHTS

- Repairs and maintenance for buildings include \$22,000 for repairing the facility's toilets by the county's Facilities Maintenance Department.
- Contract labor expenses include \$134,605 for inmate medical expenses and \$190,000 for inmate food expenses both performed by separate private companies for a total of \$324,605.
- Purchase and installation of a replacement washing machine - \$12,500.

JAIL

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

11-511100	Regular Employees			933,956	933,956	924,888
11-511300	Overtime			5,024	5,024	4,975
11-512100	Group Insurance			192,375	192,375	192,375
11-512200	FICA			58,217	58,217	57,652
11-512300	Medicare			13,616	13,616	13,484
11-512400	Retirement Contributions			122,666	122,666	131,754
11-512600	Unemployment Insurance			1,235	1,235	1,235
11-512700	Workers' Compensation			46,698	46,698	46,245
Total Personal Services and Employee Benefits				1,373,787	1,373,787	1,372,608

Purchased / Contracted Services

11-521310	Technical Services-Maint. Agreement			14,250	14,250	14,250
11-522210	Repairs and Maintenance-Equipment			3,500	3,500	3,500
11-522220	Repairs and Maintenance-Building			22,000	22,000	22,000
11-523210	Communications-Telephone			20,000	20,000	20,000
11-523500	Travel			2,500	2,500	2,500
11-523700	Education and Training			1,000	1,000	1,000
11-523850	Contract Labor			324,605	324,605	324,605
Total Purchased / Contracted Services				387,855	387,855	387,855

Supplies

11-531101	General Supplies-Office			7,000	7,000	7,000
11-531120	General Supplies-Janitorial			25,000	25,000	25,000
11-531160	General Supplies-Medical			1,000	1,000	1,000
11-531600	Small Equipment			3,000	3,000	3,000
11-531710	Uniforms			8,500	8,500	8,500
11-531711	Inmate Clothing			7,000	7,000	7,000
Total Supplies				51,500	51,500	51,500

Capital Outlays

11-542500	Washing Machine			12,500	12,500	12,500
Total Capital Outlays				12,500	12,500	12,500

Total Jail				1,825,642	1,825,642	1,824,463
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MAGISTRATE COURT

OFFICE PROFILE

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Chief Magistrate (elected)	1	1	1
Magistrate (part-time)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	1	1	1
Deputy Court Clerk (part-time)	1	1	1
Total Positions	5	5	5

FY 2017-18 BUDGET HIGHLIGHTS

- Technical services include \$4,000 for software maintenance agreements and interpreter services.
- Small equipment consists of \$2,428 for computer monitors and scanners.

MAGISTRATE COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

23-511100	Regular Employees			166,800	166,800	165,181
23-512100	Group Insurance			22,685	22,685	22,685
23-512200	FICA			10,400	10,400	10,300
23-512300	Medicare			2,500	2,500	2,477
23-512400	Retirement Contributions			17,300	17,300	17,156
23-512600	Unemployment Insurance			250	250	250
23-512700	Workers' Compensation			8,400	8,400	8,318
Total Personal Services and Employee Benefits				228,335	228,335	226,367

Purchased / Contracted Services

23-521310	Technical Services -Maint. Agreement			4,000	4,000	4,000
23-522210	Repairs and Maintenance-Equipment			1,500	1,500	1,500
23-523210	Communications-Telephone			1,500	1,500	1,500
23-523250	Communications-Postage			2,000	2,000	2,000
23-523500	Travel			2,500	2,500	2,500
23-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				12,500	12,500	12,500

Supplies

23-531101	General Supplies-Office			2,200	2,200	2,200
23-531400	Books and Periodicals			1,350	1,350	1,350
23-531600	Small Equipment			3,000	3,000	2,428
Total Supplies				6,550	6,550	5,978

Total Magistrate Court				247,385	247,385	244,845
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NON-DEPARTMENTAL

DEPARTMENT PROFILE

This department consists of several large expenditures that are not contained in other departmental budgets including health reimbursements, rental of postage machine, rental of county-wide copiers, property and casualty insurance for all county-owned buildings and vehicles, county-wide Internet services, and annual dues for the River Valley Regional Commission, Valley Partnership, and Georgia Forestry Commission. This department also includes other expenses such as the expenses for the rails to trails project Phase I using a federal TE grant, insurance claims and judgements against the county, indigent burials, and the contingency account.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Department	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Dues and fees expense includes \$30,000 for the River Valley Regional Commission, \$33,000 for the Valley Partnership, and \$23,000 for the Georgia Forestry Commission for a total of \$86,000.
- Capital outlays include \$512,473 from a federal TE grant to construct Phase I of the rails to trails project which consists of the construction of a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the Callaway purchasing office. The remaining cost for this project is \$258,118 and is contained in the TSPLOST-2013 Capital Project Fund for a total project cost of \$770,591.

NON-DEPARTMENTAL

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

35-512120	Health Reimbursement Arrangements			60,000	60,000	60,000
Total Personal Services and Employee Benefits				60,000	60,000	60,000

Purchased / Contracted Services

35-522322	Rental of Postage Machine			7,500	7,500	7,500
35-522323	Rental of Copiers			65,000	65,000	65,000
35-523100	Property and Casualty Insurance			210,000	210,000	210,000
35-523211	Communications-Internet Services			22,000	22,000	22,000
35-523600	Dues and Fees			86,000	86,000	86,000
Total Purchased / Contracted Services				390,500	390,500	390,500

Capital Outlays

35-541200	Communication Tower Construction			25,000	25,000	0
35-541400	Rails to Trails Project Phase I			512,473	512,473	512,473
Total Capital Outlays				537,473	537,473	512,473

Other Costs

35-573003	Indigent Burials			3,000	3,000	3,000
35-573110	Insurance Claims and Judgements			5,000	5,000	5,000
35-579000	Contingency			200,000	200,000	0
Total Other Costs				208,000	208,000	8,000

Total Non-Departmental				1,195,973	1,195,973	970,973
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PRISON

DEPARTMENT PROFILE

This department, under the direction of the County Manager, consists of a 150-bed county correctional facility that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide county services including lawn care, janitorial services, garbage collection services, and other services. The major revenue source for this department is a per day fee for each inmate paid from the Georgia Department of Corrections.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Warden	1	1	1
Deputy Warden	1	1	1
Lieutenant	0	2	2
Sergeant	0	4	4
Corporal	0	0	0
Correctional Officer	20	20	20
Counselor	1	1	1
Records Specialist	1	0	0
Executive Assistant	1	1	1
Inmates	30	30	30
Total Positions	25	30	30

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$10,000 to design a replacement analog camera system with a new digital system.
- Contract labor consists of \$116,000 for inmate medical expenses performed by a private company and \$240,000 for inmate food expenses performed by a different private company for a total of \$356,000.
- Capital outlays expense includes \$7,700 for a commercial mower, \$12,500 for a replacement washing machine, and \$90,000 to install and upgrade the camera system from analog to digital for a total of \$110,200.

PRISON

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

15-511100	Regular Employees			1,191,022	1,113,395	1,075,013
15-511300	Overtime			27,814	27,814	27,540
15-512100	Group Insurance			265,729	243,043	235,481
15-512200	FICA			75,569	70,755	68,358
15-512300	Medicare			17,675	16,548	15,987
15-512400	Retirement Contributions			155,583	144,092	138,934
15-512600	Unemployment Insurance			1,732	1,582	1,532
15-512700	Workers' Compensation			59,552	55,670	53,751
Total Personal Services and Employee Benefits				1,794,676	1,672,899	1,616,596

Purchased / Contracted Services

15-521200	Professional Services			10,000	10,000	10,000
15-522210	Repairs and Maintenance-Equipment			9,500	9,500	9,500
15-522220	Repairs and Maintenance-Building			13,000	13,000	12,000
15-522260	Repairs and Maintenance-Vehicle			11,000	11,000	10,000
15-523002	Septic Tank Service			22,500	22,500	21,500
15-523210	Communications-Telephone			4,000	4,000	4,000
15-523500	Travel			1,500	1,500	1,000
15-523600	Dues and Fees			200	200	200
15-523700	Education and Training			1,000	1,000	1,000
15-523850	Contract Labor			366,000	366,000	356,000
Total Purchased / Contracted Services				438,700	438,700	425,200

Supplies

15-531101	General Supplies-Office			3,000	3,000	2,800
15-531120	General Supplies-Janitorial			18,000	18,000	17,000
15-531150	General Supplies-Tires			3,000	3,000	2,500
15-531171	General Supplies Security			3,000	3,000	2,700
15-531172	General Supplies-Inmate			19,500	19,500	17,500
15-531270	Gasoline/Diesel/Oil			9,000	9,000	9,000
15-531600	Small Equipment			10,000	10,000	10,000
15-531710	Uniforms			10,000	10,000	10,000
15-531711	Inmate Clothing			18,000	18,000	15,463
Total Supplies				93,500	93,500	86,963

PRISON

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

15-542100	Commercial Mower			7,700	7,700	7,700
15-542200	Vehicle			29,000	0	0
15-542300	Water Heaters (2)			20,000	20,000	0
15-542300	Dishwasher			5,500	5,500	0
15-542400	Camera System Upgrade			90,000	90,000	90,000
15-542500	Washing Machine			12,500	12,500	12,500
Total Capital Outlays				164,700	135,700	110,200

Total County Prison				2,491,576	2,340,799	2,238,959
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PROBATE COURT

OFFICE PROFILE

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Probate Court Judge (elected)	1	1	1
Chief Deputy Court Clerk	1	1	1
Deputy Court Clerk	2	2	2
Total Positions	4	4	4

FY 2017-18 BUDGET HIGHLIGHTS

- Professional expenses include \$2,000 for attorney fees for guardianship proceedings.
- Technical services expense includes \$7,650 for computer, microfilming, and GCIC services, \$3,000 for interpreters, and \$1,671 for witness fees for a total of \$12,321.
- Small equipment includes \$3,500 for computer equipment.

PROBATE COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

09-511100	Regular Employees			172,316	162,051	160,477
09-512100	Group Insurance			30,246	30,246	30,246
09-512200	FICA			10,685	10,048	9,950
09-512300	Medicare			2,499	2,350	2,327
09-512400	Retirement Contributions			19,556	19,556	19,386
09-512600	Unemployment Insurance			248	198	198
09-512700	Workers' Compensation			8,617	8,103	8,025
Total Personal Services and Employee Benefits				244,167	232,552	230,609

Purchased/Contracted Services

09-521200	Professional Services			2,000	2,000	2,000
09-521300	Technical Services			13,650	13,650	12,321
09-522210	Repairs and Maintenance-Equipment			400	400	400
09-523210	Communications-Telephone			660	660	660
09-523250	Communications-Postage			1,000	1,000	1,000
09-523400	Printing and Binding			450	450	450
09-523500	Travel			5,150	5,150	5,150
09-523600	Dues and Fees			1,000	1,000	1,000
09-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				25,310	25,310	23,981

Supplies

09-531101	General Supplies-Office			15,500	15,500	15,500
09-531300	Food			1,200	1,200	0
09-531600	Small Equipment			3,500	3,500	3,500
Total Supplies				20,200	20,200	19,000

Total Probate Court				289,677	278,062	273,590
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PUBLIC WORKS

DEPARTMENT PROFILE

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Administrative Assistant	1	1	1
Construction Inspector	1	1	1
Heavy Equipment Operator	5	5	5
Light Equipment Operator	6	6	6
Mower Operator (part-time)	0	4	4
Inmates	5-7	5-7	5-7
Total Positions	14	18	18

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$30,000 for consulting services to prepare an Emergency Action Plan for the Melody Lakes Dam as required by the state EPD and \$5,000 for engineering services as needed for a total of \$35,000.
- Repairs and maintenance for buildings is to remodel the office to make an additional room - \$3,000.
- Begin and complete the 2016 LMIG project of resurfacing Lick Skillet Road (\$531,000), 2017 LMIG project of resurfacing Hunter Road, Terry Lane, Krogland Road, and Vorhees Road (\$693,183), and the 2018 LMIG project (\$750,000) for a total of \$1,974,183. The state required 10% matching portion of \$197,412 is contained in the SPLOST-2009 Fund for a total of \$2,171,595.
- Continue the annual debt payments (principal and interest) for various pieces of heavy equipment - \$134,733.

PUBLIC WORKS

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

16-511100	Regular Employees			585,752	585,752	555,301
16-511300	Overtime			11,157	11,157	11,049
16-512100	Group Insurance			115,685	115,685	108,123
16-512200	FICA			37,009	37,009	35,115
16-512300	Medicare			8,656	8,656	8,213
16-512400	Retirement Contributions			76,734	76,734	72,458
16-512600	Unemployment Insurance			817	817	766
16-512700	Workers' Compensation			29,288	29,288	27,765
Total Personal Services and Employee Benefits				865,098	865,098	818,790

Purchased / Contracted Services

16-521200	Professional Services			35,000	35,000	35,000
16-521300	Technical Services			2,000	2,000	2,000
16-522210	Repairs and Maintenance-Equipment			1,000	1,000	1,000
16-522220	Repairs and Maintenance-Building			8,000	8,000	3,000
16-522260	Repairs and Maintenance-Vehicle			70,000	70,000	70,000
16-522270	Repairs and Maintenance-Road Damage			25,000	25,000	11,077
16-523210	Communications-Telephone			1,200	1,200	1,200
16-523250	Communications-Postage			100	100	100
16-523500	Travel			1,500	1,500	1,500
16-523600	Dues and Fees			100	100	100
16-523700	Education and Training			2,500	2,500	2,500
Total Purchased / Contracted Services				146,400	146,400	127,477

Supplies

16-531101	General Supplies-Office			1,500	1,500	1,500
16-531131	General Supplies-Road Materials			160,000	160,000	160,000
16-531150	General Supplies-Tires			20,000	20,000	20,000
16-531230	Electricity			4,000	4,000	4,000
16-531270	Gasoline/Diesel/Oil			76,000	76,000	76,000
16-531591	Pipe for Resale			40,000	40,000	40,000
16-531600	Small Equipment			3,500	3,500	3,500
16-531710	Uniforms			14,500	14,500	14,500
Total Supplies				319,500	319,500	319,500

Capital Outlays

16-541300	16x24 Insulated Portable Building			8,000	8,000	0
16-541400	LMIG (2016,2017,2018)			1,974,183	1,974,183	1,974,183
16-542100	416 Backhoe Loader			82,000	0	0
16-542200	Vehicle (2)			60,000	0	0
16-542500	7x16 Enclosed Trailer			5,000	0	0
Total Capital Outlays				2,129,183	1,982,183	1,974,183

PUBLIC WORKS

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Costs

16-573001	State Highway Impact Fee			1,200	1,200	1,200
Total Other Costs				1,200	1,200	1,200

Debt Service

16-581200	Principal-Various Equipment			100,615	100,615	100,615
16-581200	Principal-416F Backhoe			9,113	9,113	9,113
16-581200	Principal-320EL			17,560	17,560	17,560
16-582200	Interest-Various Equipment			6,780	6,780	6,780
16-582200	Interest-416F Backhoe			359	359	359
16-582200	Interest-320EL			306	306	306
Total Debt Service				134,733	134,733	134,733

Total Public Works				3,596,114	3,449,114	3,375,883
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RECREATION

DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park that is under construction), 23 miles of gravel “rails to trails” walking trails, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, and paved parking. The 34-acre **Soccer Complex** consists of many soccer fields, two concession stands with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Assistant Director	1	1	1
Maintenance Technician	3	3	3
Recreation Attendants (part-time)	2	2	2
Inmates	12	12	12
Total Positions	7	7	7

FY 2017-18 BUDGET HIGHLIGHTS

- Repair and maintenance expenses for park site improvements include \$40,500 for Moultrie and Pate Parks, irrigation system repairs, ball field maintenance, and grass maintenance.
- Contract labor expenses include \$63,499 to hire umpires and officials for all recreational programming (football, soccer, basketball, baseball, track, swim).
- Small equipment consists of \$5,300 for weed eaters, hand tools, and tables and chairs for Ellerslie Park.
- Purchase of one mower for the new Ellerslie Park - \$7,000.
- Complete the construction of Ellerslie Park - \$333,888 (\$25,000 from a donation and \$308,888 from the remaining sale of land funds) with the remaining construction funds contained in the SPLOST-2014 Fund - \$250,000 for a total remaining project cost of \$583,888.

RECREATION

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

32-511100	Regular Employees			222,405	222,405	195,298
32-512100	Group Insurance			45,370	45,370	37,808
32-512200	FICA			13,790	13,790	12,109
32-512300	Medicare			3,226	3,226	2,833
32-512400	Retirement Contributions			29,421	29,421	25,486
32-512600	Unemployment Insurance			314	314	264
32-512700	Workers' Compensation			11,121	11,121	9,766
Total Personal Services and Employee Benefits				325,647	325,647	283,564

Purchased / Contracted Services

32-522210	Repairs and Maintenance-Equipment			13,000	13,000	12,800
32-522220	Repairs and Maintenance-Building			2,000	2,000	2,000
32-522222	Repairs and Maintenance-Site			44,000	44,000	40,500
32-522260	Repairs and Maintenance-Vehicle			6,350	6,350	6,350
32-523002	Septic System Disposal			1,000	1,000	1,000
32-523500	Travel			500	500	500
32-523600	Dues and Fees			575	575	575
32-523700	Education and Training			500	500	500
32-523850	Contract Labor			66,950	66,950	63,499
Total Purchased / Contracted Services				134,875	134,875	127,724

Supplies

32-531120	General Supplies-Janitorial			4,700	4,700	4,700
32-531150	General Supplies-Tires			1,000	1,000	1,000
32-531190	General Supplies-Other			6,500	6,500	6,500
32-531230	Electricity			60,000	60,000	60,000
32-531270	Gasoline/Diesel/Oil			12,500	12,500	12,500
32-531600	Small Equipment			5,300	5,300	5,300
32-531710	Uniforms			500	500	500
Total Supplies				90,500	90,500	90,500

Capital Outlays

32-541200	Improve Soccer Parking Area			6,000	6,000	0
32-541200	Construction of Ellerslie Park			333,888	333,888	333,888
32-542100	Mowers			14,000	14,000	7,000
Total Capital Outlays				353,888	353,888	340,888

Total Recreation				904,910	904,910	842,676
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SHERIFF'S OFFICE

OFFICE PROFILE

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions, uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Sheriff (elected)	1	1	1
Chief Deputy	1	1	1
Deputy Lt.	4	4	4
Deputy Captain	2	2	2
Deputy Sergeant	11	11	11
Deputy Corporal	2	2	2
Deputy	23	23	27
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Courthouse Security (part-time)	2	2	2
Total Positions	48	48	52

FY 2017-18 BUDGET HIGHLIGHTS

- Addition of four new full-time Deputy positions - \$191,927 (salary and benefits).
- Technical services include \$33,586 for annual maintenance agreements and fees for various software such as patrol software, SIM cards, Lexis-Nexis system, and others.
- General supplies for law enforcement includes \$11,595 for K-9 supplies, ammunition, evidence supplies, batteries, and other supplies as needed.
- Small equipment includes \$22,210 for body armor for 33 deputies, tasers on a five-year lease-purchase plan (\$4,920 the first year and \$7,920 for each of the subsequent four year for an overall cost of \$36,600), and \$4,000 of associate equipment for the four new Deputy positions for a total of \$31,130.
- Purchase of five 2017 Ford Pursuit vehicles including lights, cages, camera systems, and graphics - \$200,000.

SHERIFF'S OFFICE

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

10-511100	Regular Employees			2,157,920	2,030,624	2,136,946
10-511300	Overtime			41,043	41,043	40,645
10-512100	Group Insurance			384,625	354,377	384,627
10-512200	FICA			136,340	128,444	135,016
10-512300	Medicare			31,888	30,040	31,580
10-512400	Retirement Contributions			278,126	260,055	290,017
10-512600	Unemployment Insurance			2,572	2,372	2,572
10-512700	Workers' Compensation			107,900	101,532	106,847
Total Personal Services and Employee Benefits				3,140,414	2,948,487	3,128,250

Purchased / Contracted Services

10-521310	Technical Services-Maint. Agreements			33,586	33,586	33,586
10-522210	Repairs and Maintenance-Equipment			2,000	2,000	2,000
10-522260	Repairs and Maintenance-Vehicle			60,000	60,000	54,009
10-523210	Communications-Telephone			25,324	25,324	23,500
10-523250	Communications-Postage			1,500	1,500	1,300
10-523500	Travel			3,000	3,000	3,000
10-523600	Dues and Fees			1,500	1,500	1,500
10-523700	Education and Training			2,000	2,000	2,000
Total Purchased / Contracted Services				128,910	128,910	120,895

Supplies

10-531101	General Supplies-Office			9,500	9,500	9,000
10-531150	General Supplies-Tires			45,000	45,000	40,000
10-531170	General Supplies-Law Enforcement			14,000	14,000	11,595
10-531270	Gasoline/Diesel/Oil			206,000	206,000	191,000
10-531600	Small Equipment			36,550	32,550	31,130
10-531710	Uniforms			16,500	16,500	16,500
Total Supplies				327,550	323,550	299,225

Capital Outlays

10-542100	Vehicles			200,000	200,000	200,000
Total Capital Outlays				200,000	200,000	200,000

Total Sheriff's Office				3,796,874	3,600,947	3,748,370
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SUPERIOR COURT

OFFICE PROFILE

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Superior Court Judges (elected)	7	7	7
Superior Court Judges (retired)	2	2	2
Assistant to Superior Court Judges (supplement)	1	1	1
Bailiffs (per diem)	8	8	8
Total Positions	18	18	18

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$22,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services include \$58,805 for interpreters, court reporters, and witness expenses.
- Contract labor includes \$114,000 for public defender expenses under a contractual arrangement, \$20,000 for juvenile court expenses, and \$16,500 for retired judges expense for a total of \$150,500.

SUPERIOR COURT

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

22-511100	Regular Employees			133,730	133,730	132,426
22-512100	Group Insurance			0	0	0
22-512200	FICA			8,292	8,292	8,211
22-512300	Medicare			1,940	1,940	1,921
22-512400	Retirement Contributions			0	0	0
22-512600	Unemployment Insurance			543	543	541
22-512700	Workers' Compensation			6,687	6,687	6,622
Total Personal Services and Employee Benefits				151,192	151,192	149,721

Purchased / Contracted Services

22-521200	Professional Services			22,000	22,000	22,000
22-521300	Technical Services			65,000	65,000	58,805
22-523210	Communications-Telephone			1,600	1,600	500
22-523250	Communications-Postage			50	50	50
22-523500	Travel			1,500	1,500	1,500
22-523850	Contract Labor			150,500	150,500	150,500
Total Purchased / Contracted Services				240,650	240,650	233,355

Supplies

22-531101	General Supplies-Office			2,500	2,500	2,500
Total Supplies				2,500	2,500	2,500

Total Superior Court				394,342	394,342	385,576
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TAX ASSESSOR

DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 19,657 real property parcels, 1,527 personal property accounts, and inspects 323 mobile homes to ensure that the proper decals are attached. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Chief Appraiser	1	1	1
Administrative Division Chief	1	1	1
Real Property Division Chief	1	1	1
Personal Property Appraiser	1	1	1
Tax Appraiser I	3	2	3
Tax Appraiser II	1	1	1
Board Members	3	3	3
Total Positions	8	7	8

FY 2017-18 BUDGET HIGHLIGHTS

- Addition of a full-time Tax Appraiser I position - \$44,334 (salary and benefits) and \$2,000 for education and training to become certified for a total of \$46,334.
- Technical services include \$2,000 for the annual Wingap maintenance agreement and \$7,500 for the annual Q-Public maintenance agreement for a total of \$9,500.
- Contract labor expenses include \$7,500 for a private company to perform personal property audits, \$11,000 for parcel maintenance conducted by the Regional Commission, and \$13,000 for the preparation and mailing of assessment notices for a total of \$31,500.

TAX ASSESSOR

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

05-511100	Regular Employees			345,142	345,142	341,768
05-512100	Group Insurance			60,493	60,493	60,493
05-512200	FICA			21,399	21,399	21,190
05-512300	Medicare			5,005	5,005	4,956
05-512400	Retirement Contributions			44,169	44,169	43,819
05-512600	Unemployment Insurance			396	396	396
05-512700	Workers' Compensation			17,258	17,258	17,089
Total Personal Services and Employee Benefits				493,862	493,862	489,711

Purchased / Contracted Services

05-521310	Technical Services-Maint. Agreement			10,000	10,000	9,500
05-522210	Repairs and Maintenance-Equipment			500	500	0
05-522260	Repairs and Maintenance-Vehicle			500	500	500
05-523210	Communications-Telephone			2,500	2,500	1,889
05-523250	Communications-Postage			1,500	1,500	1,500
05-523500	Travel			6,000	6,000	6,000
05-523600	Dues and Fees			2,450	2,450	2,450
05-523700	Education and Training			3,500	3,500	3,500
05-523850	Contract Labor			31,500	31,500	31,500
Total Purchased / Contracted Services				58,450	58,450	56,839

Supplies

05-531101	General Supplies-Office			5,000	5,000	4,500
05-531150	General Supplies-Tires			600	600	600
05-531270	Gasoline/Diesel/Oil			3,000	3,000	3,000
05-531600	Small Equipment			3,300	3,300	0
Total Supplies				11,900	11,900	8,100

Capital Outlays

05-542200	Vehicle			22,000	22,000	0
Total Capital Outlays				22,000	22,000	0

Total Tax Assessor				586,212	586,212	554,650
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TAX COMMISSIONER

OFFICE PROFILE

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,000 property tax bills and 41,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Tax Commissioner (elected)	1	1	1
Deputy Tax Commissioner	1	1	1
Motor Vehicle Supervisor	1	1	1
Motor Vehicle Clerk	3	3	3
Property Tax Clerk	1	1	1
Property Tax Clerk (part-time)	1	1	1
Total Positions	8	8	8

FY 2017-18 BUDGET HIGHLIGHTS

- Small equipment consists of \$2,500 for the purchase of replacement computers and other needed equipment.

TAX COMMISSIONER

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

03-511100	Regular Employees			276,193	276,193	253,094
03-512100	Group Insurance			55,306	55,306	55,306
03-512200	FICA			17,124	17,124	15,692
03-512300	Medicare			4,005	4,005	3,670
03-512400	Retirement Contributions			33,363	33,363	33,091
03-512600	Unemployment Insurance			396	396	347
03-512700	Workers' Compensation			13,810	13,810	12,655
Total Personal Services and Employee Benefits				400,197	400,197	373,855

Purchased / Contracted Services

03-521310	Technical Services -Maint. Agreements			25,000	25,000	24,500
03-522210	Repairs and Maintenance-Equipment			500	500	0
03-523210	Communications-Telephone			1,800	1,800	1,800
03-523250	Communications-Postage			40,000	40,000	39,396
03-523500	Travel			4,000	4,000	3,000
03-523600	Dues and Fees			500	500	500
03-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				72,800	72,800	70,196

Supplies

03-531101	General Supplies-Office			9,000	9,000	9,000
03-531600	Small Equipment			5,000	5,000	2,500
Total Supplies				14,000	14,000	11,500

Total Tax Commissioner				486,997	486,997	455,551
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VEHICLE MAINTENANCE

DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Assistant Director	1	1	1
Lead Mechanic	1	1	1
Mechanic	1	1	1
Parts Inventory Specialist	1	1	1
Inmates	4-6	4-6	4-6
Total Positions	5	5	5

FY 2017-18 BUDGET HIGHLIGHTS

- Purchase of capital outlay items consisting of \$15,500 for a tire balancer and \$6,100 for a heavy duty rolling jack for a total of \$21,600.

VEHICLE MAINTENANCE

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

17-511100	Regular Employees			207,521	181,333	179,572
17-512100	Group Insurance			45,370	37,808	37,808
17-512200	FICA			12,867	11,243	11,134
17-512300	Medicare			3,010	2,630	2,605
17-512400	Retirement Contributions			28,559	24,690	24,503
17-512600	Unemployment Insurance			297	247	247
17-512700	Workers' Compensation			10,377	9,067	8,979
Total Personal Services and Employee Benefits				308,001	267,018	264,848

Purchased / Contracted Services

17-521310	Technical-Maintenance Agreement			4,500	4,500	4,500
17-522210	Repairs and Maintenance-Equipment			2,200	2,200	2,200
17-522220	Repairs and Maintenance-Building			3,500	3,500	3,500
17-522260	Repairs and Maintenance-Vehicle			7,500	7,500	7,500
17-523210	Communications-Telephone			2,700	2,700	2,700
17-523700	Education and Training			2,000	2,000	2,000
Total Purchased / Contracted Services				22,400	22,400	22,400

Supplies

17-531101	General Supplies-Office			2,100	2,100	2,100
17-531110	General Supplies-Shop			18,500	18,500	15,993
17-531150	General Supplies-Tires			2,000	2,000	2,000
17-531270	Gasoline/Diesel/Oil			2,950	2,950	2,950
17-531600	Small Equipment			10,000	10,000	10,000
17-531710	Uniforms			4,000	4,000	4,000
Total Supplies				39,550	39,550	37,043

Capital Outlays

17-542100	Tire Balancer			15,500	15,500	15,500
17-542200	Vehicle			30,000	0	0
17-542500	Rolling Jack			6,100	6,100	6,100
Total Capital Outlays				51,600	21,600	21,600

Total Vehicle Maintenance				421,551	350,568	345,891
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VOLUNTEER FIRE DEPARTMENTS

DEPARTMENT PROFILE

The county has ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate activities and operations.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Department	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Increase in firefighter benefits to acquire cancer insurance as required by a new state law (HB 146) - \$53,000.
- Repairs and maintenance for equipment includes \$5,000 for general equipment repairs and \$7,000 for pump tests on all fire trucks - \$12,000.
- Continue the equipment stipend of \$10,000 per year for each of the 10 volunteer fire departments and add the unused equipment stipend from the previous fiscal year - \$210,000.
- Continue the operations stipend of \$13,894 per year for each of the 10 volunteer fire stations and the city of West Point's paid fire station - \$152,834.
- Continue the operation stipend of \$3,800 per year for each of the six volunteer substations - \$22,800.

VOLUNTEER FIRE DEPARTMENTS

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

36-512101	Accident & Sickness Insurance			12,500	12,500	12,500
36-512102	Cancer Insurance			53,000	53,000	53,000
36-512700	Workers' Compensation			5,500	5,500	5,500
36-512911	Hepatitis B Shots			500	500	500
Total Personal Services and Employee Benefits				71,500	71,500	71,500

Purchased / Contracted Services

36-522210	Repairs and Maintenance-Equipment			12,000	12,000	12,000
36-522260	Repairs and Maintenance-Vehicles			21,000	21,000	21,000
36-523100	Property Insurance			47,000	47,000	47,000
36-523700	Education and Training			10,000	10,000	10,000
Total Purchased / Contracted Services				90,000	90,000	90,000

Supplies

36-531150	General Supplies -Tires			5,000	5,000	5,000
36-531600	Small Equipment			1,000	1,000	0
Total Supplies				6,000	6,000	5,000

Other Costs

36-572020	VFD Equipment Stipend			240,000	100,000	210,000
36-572021	VFD Operations Stipend-Stations			152,834	152,834	152,834
36-572022	VFD Operations Stipend-Substations			22,800	22,800	22,800
36-573004	Vehicle License Tags			3,400	3,400	3,400
Total Other Costs				419,034	279,034	389,034

Total Volunteer Fire Departments				586,534	446,534	555,534
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OUTSIDE AGENCIES

AGENCY PROFILES

The Board of County Commissioners funds five outside agencies that are outside the structure of Harris County government operations. The county considers these five agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

Georgia Division of Family & Children Services

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

Health Department

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

New Horizons Behavioral Health Community Service Board

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with two county-owned buildings on a rental basis to house their programs and an annual supplement.

Senior Citizens Center

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

Troup-Harris Regional Library

The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

OUTSIDE AGENCIES

BUDGET HIGHLIGHTS

- Due to a new larger library becoming operational during the fiscal year, library utility expenses will increase. The annual supplement will increase from \$224,907 to \$237,570.

EXPENDITURES

Account Number	Agency Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
34-572001	GA DFACS			17,070	17,070	17,070
31-572004	Health Department			250,000	250,000	250,000
34-572002	New Horizon Community Service Bd.			6,000	6,000	6,000
34-572003	Senior Citizens Center			9,100	9,100	9,100
27-572005	Troup-Harris Regional Library			255,670	255,670	237,570
Total Outside Agencies				537,840	537,840	519,740



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has six Special Revenue Funds: Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, and the Hotel/Motel Tax Fund.

CONFISCATED ASSETS FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- This Fund has not been budgeted for in previous fiscal years and has no historical trends.

CONFISCATED ASSETS FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Fines & Forfeitures

52-351300	Confiscations			10,000	10,000	10,000
Total Fines & Forfeitures				10,000	10,000	10,000

Investment Income

52-361000	Interest Revenues			1,000	1,000	1,000
Total Investment Income				1,000	1,000	1,000

Total Revenues				11,000	11,000	11,000
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

52-523900	Other Purchased Services			6,000	6,000	6,000
Total Purchased / Contracted Services				6,000	6,000	6,000

Supplies

52-531170	General Supplies and Materials			5,000	5,000	5,000
Total Supplies				5,000	5,000	5,000

Total Expenditures				11,000	11,000	11,000
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COUNTY JAIL FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Transfer out reserve funds from this Fund to the General Fund to pay for operating expenditures of the county jail and prison - \$620,000.

COUNTY JAIL FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Fines & Forfeitures

61-351110	Superior Court Fees			10,000	10,000	10,000
61-351130	Magistrate Court Fees			1,000	1,000	1,000
61-351150	Probate Court Fees			61,000	61,000	61,000
61-351170	Municipal Fees			14,000	14,000	14,000
Total Fines & Forfeitures				86,000	86,000	86,000

Investment Income

61-361000	Interest Revenues			1,000	1,000	1,000
Total Investment Income				1,000	1,000	1,000

Other Financing Sources

61-399999	Use of Fund Reserves			413,000	413,000	533,000
Total Other Financing Sources				413,000	413,000	533,000

Total Revenues				500,000	500,000	620,000
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Financing Uses

61-611100	Transfer Out to General Fund			500,000	500,000	620,000
Total Other Financing Uses				500,000	500,000	620,000

Total Expenditures				500,000	500,000	620,000
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COUNTY LAW LIBRARY FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 (\$2.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a five-member Law Library Board of Trustees to oversee its operations.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund.	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- This Fund has not been budgeted for in previous fiscal years and has no historical trends.

COUNTY LAW LIBRARY FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Fines & Forfeitures

38-351110	Superior Court Fees			1,300	1,300	1,300
38-351130	Magistrate Court Fees			1,000	1,000	1,000
38-351150	Probate Court Fees			7,500	7,500	7,500
Total Fines & Forfeitures				9,800	9,800	9,800

Investment Income

38-361000	Interest Revenues			100	100	100
Total Investment Income				100	100	100

Other Financing Sources

38-399999	Use of Fund Reserves			0	0	0
Total Other Financing Sources				0	0	0

Total Revenues				9,900	9,900	9,900
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Supplies

38-531190	General Supplies and Materials			3,000	3,000	3,000
38-531400	Books and Periodicals			6,900	6,900	6,900
Total Supplies				9,900	9,900	9,900

Total Expenditures				9,900	9,900	9,900
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DRUG ABUSE TREATMENT & EDUCATION FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- This Fund has not been budgeted for in previous fiscal years and has no historical trends.

DRUG ABUSE TREATMENT & EDUCATION FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Fines & Forfeitures

40-351110	Superior Court Fees			15,000	15,000	15,000
40-351130	Magistrate Court Fees			4,500	4,500	4,500
40-351150	Probate Court Fees			15,000	15,000	15,000
40-351170	Municipal Fees			500	500	500
Total Fines & Forfeitures				35,000	35,000	35,000

Investment Income

40-361000	Interest Revenues			100	100	100
Total Investment Income				100	100	100

Other Financing Sources

40-399999	Use of Fund Reserves			0	0	0
Total Other Financing Sources				0	0	0

Total Revenues				35,100	35,100	35,100
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

40-521200	Professional Counseling			34,800	34,800	34,800
40-523900	Chamber Drug Free Workplace			300	300	300
Total Purchased / Contracted Services				35,100	35,100	35,100

Total Expenditures				35,100	35,100	35,100
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EMERGENCY TELEPHONE SYSTEM FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$0.75 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department’s certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff’s Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
911/EMA Director	1	1	1
Deputy 911/ Deputy EMA Director	1	1	1
Communication Officer	12	16	16
Total Positions	14	18	18

FY 2017-18 BUDGET HIGHLIGHTS

- Creating a supervisory classification for two of the four shifts so someone will be in charge of each shift - \$4,043 (additional salary and benefits)
- Professional services include \$81,400 for consulting services to procure, install, and accept a Next Generation 911 system and continue evaluation of the county-wide radio system and \$1,000 for audit services for a total of \$82,400.
- Technical services include \$123,100 for maintenance agreements for the weather computer, public safety radio system, CAD system, Code Red, and GCIC.
- Continue to rent tower space at the Phenix City Tetra site (\$10,800 per year), Waverly Hall site (\$6,000 per year), and the Hamilton site (\$1,200 per year) for a total of \$18,000.
- Small equipment consists of \$10,117 for EMA supplies paid from the annual EMA grant and \$3,500 for various other small equipment items for a total of \$13,617.
- Capital outlays include \$220,000 to purchase and install a Next Generation 911 system (an additional \$80,000 is contained in the SPLOST-2014 Fund for a total of \$300,000).
- Departmental staff will obtain the National Weather Service “Storm Ready” designation.

EMERGENCY TELEPHONE SYSTEM FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Charges for Services

13-342501	E-911 Landline Charges			160,000	160,000	160,000
13-342502	E-911 Wireless Charges			390,000	390,000	390,000
13-342510	E-911 Prepaid Charges			65,000	65,000	65,000
Total Charges for Services				615,000	615,000	615,000

Investment Income

13-361000	Interest Revenues			100	100	100
Total Investment Income				100	100	100

Other Financing Sources

13-391100	Transfer In From General Fund			881,279	858,779	858,779
Total Other Financing Sources				881,279	858,779	858,779

Total Revenues				1,496,379	1,473,879	1,473,879
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

13-511100	Regular Employees			553,942	553,942	545,643
13-511300	Overtime			63,167	63,167	62,550
13-512100	Group Insurance			137,295	137,295	137,295
13-512120	Health Reimbursement Arrangement			5,000	5,000	5,000
13-512200	FICA			38,263	38,263	37,710
13-512300	Medicare			8,950	8,950	8,821
13-512400	Retirement Contributions			77,416	77,416	76,435
13-512600	Unemployment Insurance			981	981	980
13-512700	Workers' Compensation			27,698	27,698	27,283
Total Personal Services and Employee Benefits				912,712	912,712	901,717

EMERGENCY TELEPHONE SYSTEM FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

13-521200	Professional Services			82,400	82,400	82,400
13-521310	Technical Services-Maint. Agreement			123,100	123,100	123,100
13-522210	Repairs and Maintenance-Equipment			11,000	11,000	11,000
13-522260	Repairs and Maintenance-Vehicle			1,700	1,700	1,700
13-522220	Repairs and Maintenance-Building			1,000	1,000	1,000
13-522321	Rentals			18,000	18,000	18,000
13-523100	Property and Vehicle Insurance			3,000	3,000	3,000
13-523210	Communication-Telephone			14,000	14,000	14,000
13-523500	Travel			5,000	5,000	5,000
13-523600	Dues and Fees			350	350	350
13-523700	Education and Training			2,000	2,000	2,000
Total Purchased / Contracted Services				261,550	261,550	261,550

Supplies

13-531101	General Supplies-Office			2,000	2,000	2,000
13-531150	General Supplies-Tires			500	500	500
13-531210	Water/Sewer			2,500	2,500	2,500
13-531230	Electricity			5,000	5,000	5,000
13-531270	Gasoline/Diesel/Oil			6,000	6,000	6,000
13-531600	Small Equipment			13,617	13,617	13,617
Total Supplies				29,617	29,617	29,617

Capital Outlays

13-541200	Resurface Parking Lot			22,500	0	0
13-542400	NG911 Equipment			220,000	220,000	220,000
Total Capital Outlays				242,500	220,000	220,000

Other Costs

13-573100	911 Cost Recovery			50,000	50,000	50,000
Total Other Costs				50,000	50,000	50,000

Total Expenses				1,496,379	1,473,879	1,462,884
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HOTEL/MOTEL TAX FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 3% hotel/motel tax collected from hotels located within the unincorporated area of the county. These funds are distributed as follows: funds collected from F.D. Roosevelt State Park are returned to the Georgia Department of Natural Resources less a 3% administrative fee to be used by them to promote the state park and tourism within the county. The remaining funds are divided between the Chamber of Commerce (66.7%) and the county (33.3%) to be used to promote local tourism and for other purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- The distribution of the hotel/motel tax is \$20,000 to the Chamber of Commerce, \$14,000 to the Georgia Department of Natural Resources, and \$11,000 to the county for a total of \$45,000.

HOTEL/MOTEL TAX FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Taxes

80-314100	Hotel/Motel Tax			45,000	45,000	45,000
Total Taxes				45,000	45,000	45,000

Total Revenues				45,000	45,000	45,000
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

80-572006	Chamber of Commerce			20,000	20,000	20,000
80-572007	GA Dept. of Natural Resources			14,000	14,000	14,000
Total Purchased / Contracted Services				34,000	34,000	34,000

Other Financing Uses

80-611100	Transfer Out to General Fund			11,000	11,000	11,000
Total Other Financing Uses				11,000	11,000	11,000

Total Expenditures				45,000	45,000	45,000
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CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has six Capital Project Funds: Public Improvements Authority Fund, SPLOST-2004 Fund, SPLOST-2009 Fund, SPLOST-2014 Fund, TSPLOST-2013 Fund, and the Library Construction Fund.

PUBLIC IMPROVEMENTS AUTHORITY FUND

FUND PROFILE

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue the debt payments for the Grove Development's water and sewer improvements paid by the developer - \$216,000.
- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - \$622,173 (principal and interest).
- Continue the debt payments for the Community Center paid by the General Fund - \$666,288 (principal and interest). The interest is subsidized by \$107,201 with Build America Bonds).

PUBLIC IMPROVEMENTS AUTHORITY FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Intergovernmental Revenues

79-331300	Federal BAB Interest Subsidy			107,201	107,201	107,201
Total Intergovernmental Revenues				107,201	107,201	107,201

Contributions from Private Sources

79-371020	Grove Dev. Contributions			216,000	216,000	216,000
Total Contributions from Private Sources				216,000	216,000	216,000

Other Financing Sources

79-391100	Transfer In from General Fund			559,087	559,087	559,087
79-391505	Transfer In from Waterworks Fund			622,173	622,173	622,173
Total Other Financing Sources				1,181,260	1,181,260	1,181,260

Total Revenues				1,504,461	1,504,461	1,504,461
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Debt Service

79-581101	Principal-Grove Dev. W & S			0	0	0
79-581102	Principal-Waterworks			470,000	470,000	470,000
79-581103	Principal-Community Center			360,000	360,000	360,000
79-582101	Interest-Grove Dev. W & S			216,000	216,000	216,000
79-582102	Interest-Waterworks			152,173	152,173	152,173
79-582103	Interest-Community Center			306,288	306,288	306,288
Total Debt Service				1,504,461	1,504,461	1,504,461

Total Expenditures				1,504,461	1,504,461	1,504,461
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SPLOST – 2004 FUND

FUND PROFILE

A referendum was held during November 2003 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$14,000,000 for a variety of purposes including economic development to include acquisition of industrial sites, developing, installing, and maintaining infrastructure to include sewer, water, natural gas, and roads, construction of industrial buildings, and associated uses, improvements at Pate Park to include a building and playground equipment, construction and equipping of a walking trail to include lighting, benches, and associated equipment, construction of a community center for recreation and civic purposes, equipment for emergency medical services and fire services, and city projects. During the referendum, 2,606 citizens voted – 1,891 (72.6%) for the SPLOST and 715 (27.4%) against. Since the referendum was approved, the SPLOST went into effect on April 1, 2004 and continued until March 31, 2009. This Fund is used to account for the SPLOST-2004 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Purchase and installation of a playground for Pate Park that will close out the SPLOST-2004 Fund - \$145,563.

SPLOST – 2004 FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Financing Sources

72-399999	Use of Fund Reserves			145,563	145,563	145,563
Total Other Financing Sources				145,563	145,563	145,563

Total Revenues				145,563	145,563	145,563
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

72-541200	Site Improvements - Pate Park			145,563	145,563	145,563
Total Capital Outlays				145,563	145,563	145,563

Total Expenditures				145,563	145,563	145,563
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SPLOST – 2009 FUND

FUND PROFILE

A referendum was held during November 2008 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$21,000,000 for economic development activities including industrial park improvements, library construction, recreation improvements, fire/EMS and public safety improvements and equipment, road and bridge improvements, and city projects. During the referendum, 13,730 citizens voted – 9,298 (67.7%) for the SPLOST and 4,432 (32.3%) against. At the time of the referendum, the county had 19,240 registered voters. Therefore, the referendum had an 71.4% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2009 and continued until March 31, 2014. This Fund is used to account for the SPLOST-2009 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue and complete the construction of Hardage Road - \$889,225. The water line expenses for this road will come from SPLOST-2014.
- Pay the 2016 10% LMIG match (\$53,093), the 2017 10% LMIG match (\$69,319), and the 2018 10% LMIG match (\$75,000) for a total of \$197,412.
- Improve other county roads - \$687,821.
- Allocation to the cities for their projects - \$93,637.
- Transfer funds to the Library Construction Capital Project Fund to continue and complete the construction of the new library - \$1,374,230.

SPLOST – 2009 FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Financing Sources

73-399999	Use of Fund Reserves			3,242,325	3,242,325	3,242,325
Total Other Financing Sources				3,242,325	3,242,325	3,242,325

Total Revenues				3,242,325	3,242,325	3,242,325
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

73-541400	Hardage Road			889,225	889,225	889,225
73-541400	LMIG Match-2016,2017,2018			197,412	197,412	197,412
73-541400	County Roads			687,821	687,821	687,821
Total Capital Outlays				1,774,458	1,774,458	1,774,458

Other Costs

73-572051	Allocation to Hamilton			1,887	1,887	1,887
73-572052	Allocation to Shiloh			3,909	3,909	3,909
73-572053	Allocation to Waverly Hall			87,841	87,841	87,841
Total Other Costs				93,637	93,637	93,637

Other Financing Uses

73-611082	Transfer Out to Library Constr. Fund			1,374,230	1,374,230	1,374,230
Total Other Financing Uses				1,374,230	1,374,230	1,374,230

Total Expenditures				3,242,325	3,242,325	3,242,325
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SPLOST – 2014 FUND

FUND PROFILE

A referendum was held during November 2013 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$19,000,000 for economic development activities including industrial park improvements, library construction, public safety equipment, water system improvements, agri-center improvements, road and bridge improvements, fire equipment, recreation improvements and equipment, debt reduction, jail addition, an AWOS system for the airport, and city projects. During the referendum, 1,674 citizens voted – 1,277 (76.3%) for the SPLOST and 397 (23.7%) against. At the time of the referendum, the county had 18,780 registered voters. Therefore, the referendum had an 8.9% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2014 and will continue until March 31, 2019. This Fund is used to account for the SPLOST-2014 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue improvements to the Hamilton Business Park - \$200,000.
- Upgrade the 911 Center's CAD system - \$80,000. The remaining expenses for this project is contained in the Emergency Telephone System Fund - \$301,400 for a total project cost of \$381,400.
- Install 10,800 linear feet of 6-inch water line on Hadley Road from Hopewell Church Road to Sunnyside Road using in-house crews - \$200,000.
- Install 5,825 linear feet of 6-inch water line on Hardage Road in conjunction with the paving project from Lower Blue Springs Road to C.T. Walker Road using an outside contractor - \$203,500.
- Fund the purchase of seven fire trucks, two brush trucks, and a building for the volunteer fire departments - \$2,683,872.
- Continue the construction of Ellerslie Park - \$250,000. The remaining expenses for this project is from General Fund reserves that were previously received (\$25,000 donation and \$308,888 from the sale of land for a total remaining project cost of \$583,888).
- Allocation to the cities - \$867,500.
- Transfer funds to the Library Construction Capital Project Fund to continue and complete the construction of the new library - \$500,000.

SPLOST – 2014 FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Taxes

81-313200	SPLOST – 2014			2,500,000	2,500,000	2,500,000
Total Taxes				2,500,000	2,500,000	2,500,000

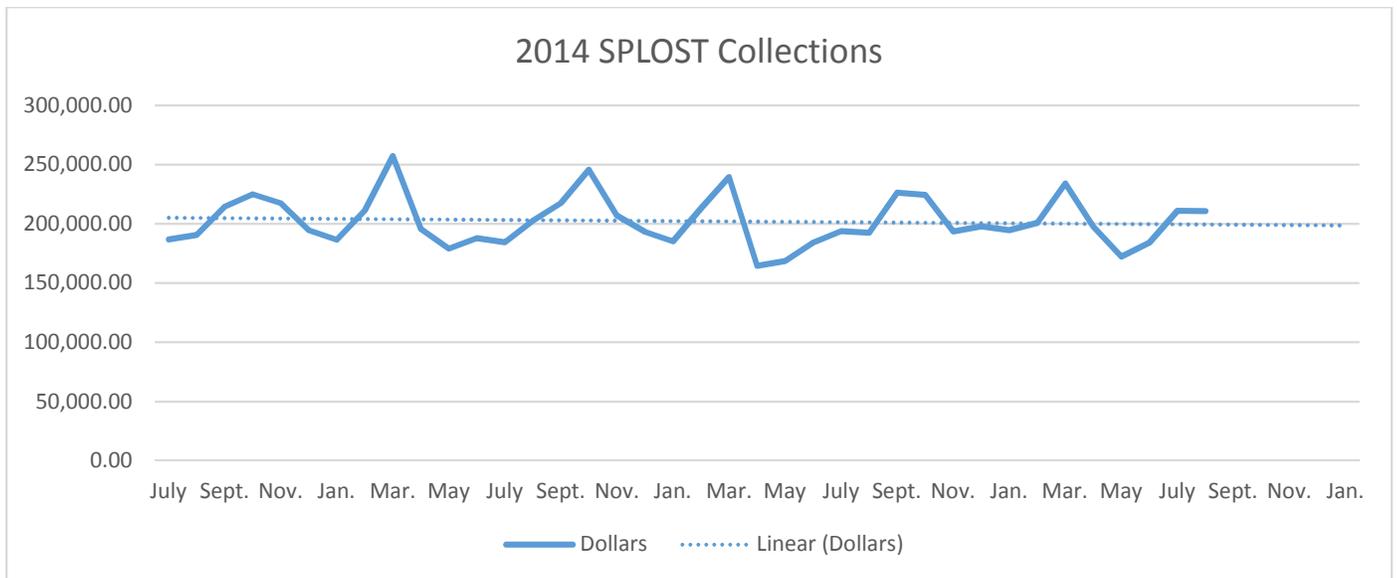
Investment Income

81-361000	Interest Revenues			2,000	2,000	2,000
Total Investment Income				2,000	2,000	2,000

Other Financing Sources

81-399999	Use of Fund Reserves			2,482,872	2,482,872	2,482,872
Total Other Financing Sources				2,482,872	2,482,872	2,482,872

Total Revenues				4,984,872	4,984,872	4,984,872
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SPLOST – 2014 FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

81-541200	Hamilton Business Park Improvements			200,000	200,000	200,000
81-541200	Ellerslie Park Construction			250,000	250,000	250,000
81-541200	County Recreation			0	0	0
81-541400	Hadley Road Water Improvements			200,000	200,000	200,000
81-541400	Hardage Road Water Improvements			203,500	203,500	203,500
81-541400	County Roads			0	0	0
81-542100	Fire Truck Purchase			2,683,872	2,683,872	2,683,872
81-542400	911 CAD System Upgrades			80,000	80,000	80,000
Total Capital Outlays				3,617,372	3,617,372	3,617,372

Other Costs

81-572051	Allocation to Hamilton			52,500	52,500	52,500
81-572052	Allocation to Shiloh			65,000	65,000	65,000
81-572053	Allocation to Waverly Hall			382,500	382,500	382,500
81-572054	Allocation to Pine Mountain			170,000	170,000	170,000
81-572055	Allocation to West Point			197,500	197,500	197,500
Total Other Costs				867,500	867,500	867,500

Other Financing Uses

81-611082	Transfer Out to Library Constr. Fund			500,000	500,000	500,000
Total Other Financing Uses				500,000	500,000	500,000

Total Expenditures				4,984,872	4,984,872	4,984,872
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TSPLOST – 2013 FUND

FUND PROFILE

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and will continue until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue county road and bridge improvements including but not limited to Holland Road, Kingsboro Road, and Diamond Circle/Road - \$223,882.
- Begin the rails to trails project Phase I which consists of the construction of a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the Callaway purchasing office (\$228,118), construction administration expenses (\$18,000), and a utility vehicle for maintenance operations (\$12,000) for a total of \$258,118. The remaining construction expenses for this project is from a federal Transportation Enhancement (TE) grant contained in the General Fund - \$512,473 for a total project cost of \$770,591.
- Have the Georgia Department of Transportation acquire the needed right-of-way to replace a bridge on Fortson Road at Standing Boy Creek - \$179,000.
- Transfer out to the Airport Enterprise Fund \$30,000 to fund the design and \$300,000 for the paving of the airport access road and \$50,000 to update the airport master plan for a total of \$380,000.

TSPLOST – 2013 FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Taxes

96-313400	T-SPLOST			960,000	960,000	960,000
Total Taxes				960,000	960,000	960,000

Investment Income

96-361000	Interest Revenues			1,000	1,000	1,000
Total Investment Income				1,000	1,000	1,000

Other Financing Sources

96-399999	Use of Fund Reserves			80,000	80,000	80,000
Total Other Financing Sources				80,000	80,000	80,000

Total Revenues				1,041,000	1,041,000	1,041,000
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

96-541400	County Roads and Bridges			223,882	223,882	223,882
96-541400	Rails to Trails Project Phase I			258,118	258,118	258,118
96-541400	Fortson Rd. Bridge@Standing Boy Creek			179,000	179,000	179,000
Total Capital Outlays				661,000	661,000	661,000

Other Financing Uses

96-611550	Transfer Out to Airport Enterprise Fund			380,000	380,000	380,000
Total Other Financing Uses				380,000	380,000	380,000

Total Expenditures				1,041,000	1,041,000	1,041,000
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LIBRARY CONSTRUCTION FUND

FUND PROFILE

A new library was approved by the voters during the 2009 SPLOST in the amount of \$1,500,000 and also during the 2014 SPLOST in the amount of \$500,000. The state is also contributing \$2,000,000 toward this project. The county also expects to receive donations in the amount of \$1,226,000. The total cost of the new library is expected to be \$5,226,000. This Fund is used to account for those funding sources and ensure they are used for library purposes.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue the library construction and complete the project by early January 2018 - \$4,600,230.



**New Harris County Public Library
Open Early 2018**

LIBRARY CONSTRUCTION FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Intergovernmental Revenues

82-334310	State Reimbursements			1,500,000	1,500,000	1,500,000
Total Intergovernmental Revenues				1,500,000	1,500,000	1,500,000

Contributions and Donations from Private Sources

82-371000	Donations			1,226,000	1,226,000	1,226,000
Total Contributions and Donations				1,226,000	1,226,000	1,226,000

Other Financing Sources

82-391073	Transfer In from SPLOST-2009			1,374,230	1,374,230	1,374,230
82-391081	Transfer In from SPLOST-2014			500,000	500,000	500,000
Total Other Financing Sources				1,874,230	1,874,230	1,874,230

Total Revenues				4,600,230	4,600,230	4,600,230
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Capital Outlays

82-541300	Library Construction			4,600,230	4,600,230	4,600,230
Total Capital Outlays				4,600,230	4,600,230	4,600,230

Total Expenditures				4,600,230	4,600,230	4,600,230
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DEBT SERVICE FUND

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund.

CALLAWAY CONSERVATION EASEMENT FUND

FUND PROFILE

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for the 2,078.14 acre conservation easement until 2026.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
No Positions in this Fund	0	0	0
Total Positions	0	0	0

FY 2017-18 BUDGET HIGHLIGHTS

- Continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation - \$143,957.

CALLAWAY CONSERVATION EASEMENT FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Contributions from Private Sources

77-371021	Callaway Contributions			143,957	143,957	143,957
Total Contributions from Private Sources				143,957	143,957	143,957

Total Revenues				143,957	143,957	143,957
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Debt Service

77-581104	Principal-Conservation Easement			109,526	109,526	109,526
77-582104	Interest-Conservation Easement			34,431	34,431	34,431
Total Debt Service				143,957	143,957	143,957

Total Expenditures				143,957	143,957	143,957
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ENTERPRISE FUNDS

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

AIRPORT FUND

FUND PROFILE

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual fly-in community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Airport Manager	1	1	1
Attendant (part-time)	1	1	1
Total Positions	2	2	2

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$60,000 for the airport consultant to design a wildlife fence for installation purposes funded by a Georgia Department of Transportation grant, \$30,000 for the airport consultant to design the airport access road for paving purposes funded by TSPLOST, \$50,000 for the airport consultant to update the airport master plan funded by TSPLOST, and \$1,000 for audit services for a total of \$141,000.
- Technical services include \$3,500 for the AWOS maintenance agreement and \$3,500 for fuel system maintenance for a total of \$7,000.
- Repair and maintenance to building consists of \$25,000 to have the Facilities Maintenance Department perform needed terminal repairs including new carpeting, light fixtures, roll-up sunscreens, bathroom remodel, and interior/exterior painting.
- Capital outlays expense is to install a wildlife fence as Phase I of a larger project for \$300,000 funded by a Georgia Department of Transportation grant, pave the access road for \$300,000 funded by TSPLOST, purchase an AV gas vehicle for \$45,000, and complete the security system for \$15,000, and for a total of \$660,000.

AIRPORT FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Intergovernmental Revenues

37-331150	GDOT Airport Grant			66,562	50,000	50,000
37-331151	GDOT Grant for Fencing Design			60,000	60,000	60,000
37-331152	GDOT Grant for Fencing Installation			300,000	300,000	300,000
Total Intergovernmental Revenues				426,562	410,000	410,000

Charges for Services

37-345301	Av Gas Sales			280,000	280,000	280,000
37-345302	Jet Fuel Sales			50,000	50,000	50,000
37-345303	Hangar Rental Fees			95,000	95,000	95,000
37-345304	Tie Down Fees			2,000	2,000	2,000
Total Charges for Services				427,000	427,000	427,000

Other Financing Sources

37-391100	Transfer In from General Fund			170,000	0	0
37-391335	Transfer In from TSPLOST			380,000	380,000	380,000
Total Other Financing Sources				550,000	380,000	380,000

Total Revenues				1,403,562	1,217,000	1,217,000
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EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

37-511100	Regular Employees			57,456	57,456	56,898
37-511300	Overtime			1,121	1,121	1,110
37-512100	Group Insurance			7,562	7,562	7,562
37-512200	FICA			3,632	3,632	3,597
37-512300	Medicare			850	850	842
37-512400	Retirement Contributions			4,860	4,860	4,819
37-512600	Unemployment Insurance			108	108	108
37-512700	Workers' Compensation			2,873	2,873	2,845
Total Personal Services and Employee Benefits				78,462	78,462	77,781

AIRPORT FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Purchased / Contracted Services

37-521200	Professional Services			161,000	141,000	141,000
37-521300	Technical Services			7,000	7,000	7,000
37-522210	Repair and Maintenance-Equipment			9,000	9,000	9,000
37-522220	Repair and Maintenance-Building			25,000	25,000	25,000
37-522260	Repair and Maintenance-Vehicle			1,000	1,000	1,000
37-523100	Property and Vehicle Insurance			3,000	3,000	3,000
37-523210	Communications-Telephone			2,900	2,900	2,900
37-523211	Communications-Internet			1,300	1,300	1,300
37-523300	Advertising			2,000	2,000	2,000
37-523500	Travel			1,000	1,000	1,000
37-523600	Dues and Fees			300	300	300
37-523700	Education and Training			1,000	1,000	1,000
Total Purchased / Contracted Services				214,500	194,500	194,500

Supplies

37-531101	General Supplies-Office			900	900	900
37-531150	General Supplies-Tires			200	200	200
37-531210	Water/Sewer			2,500	2,500	2,500
37-531230	Electricity			14,000	14,000	14,000
37-531270	Gasoline/Diesel/Oil			500	500	500
37-531521	Av Gas for Resale			200,000	200,000	200,000
37-531522	Jet Fuel for Resale			32,000	32,000	32,000
370531600	Small Equipment			500	500	500
Total Supplies				250,600	250,600	250,600

Capital Outlays

37-541200	Wildlife Fencing-Phase I			300,000	300,000	300,000
37-541300	4 Bay Garage			200,000	0	0
37-541400	Access Road Paving			300,000	300,000	300,000
37-542200	Av Gas Vehicle			45,000	45,000	45,000
37-542500	Security System			15,000	15,000	15,000
Total Capital Outlays				860,000	660,000	660,000

Total Expenditures				1,403,562	1,183,562	1,182,881
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SOLID WASTE FUND

FUND PROFILE

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside and transported to the county's transfer station. The waste is then transported to a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Director	1	1	1
Assistant Director	1	1	1
Scale Operator	1	1	1
Sanitation Equipment Operator	8	8	8
Collection Site Attendant	3	3	3
Collection Site Attendant (part-time)	1	1	1
Inmates	15	15	15
Total Positions	15	15	15

FY 2017-18 BUDGET HIGHLIGHTS

- Technical services include landfill monitoring and well testing by a private company - \$13,200.
- Repairs and maintenance to building expenses include \$15,000 for a new roof for the scale house and other general repairs.
- Repairs and maintenance to sites expense includes \$7,000 for post closure repairs to the closed landfill and improvements to the gravel parking areas at the convenience centers.
- Capital outlay expenses include \$380,000 to purchase two replacement garbage trucks, \$34,000 to purchase two replacement compactors for the SR 116 and Harrisville Road convenience sites, \$13,000 for two replacement receiving containers, \$6,000 for a lawn mower, \$6,000 for a pressure washer, and \$12,000 for a 24 x 25 building for storage for a total of \$451,000.
- Continue the debt service on the 420F backhoe and D6 tractor for a total expense of \$181,538.
- Transfer \$1,500,000 from this Fund to the General Fund.

SOLID WASTE FUND

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Charges for Services

19-344110	Garbage Collection Charges			1,910,000	1,910,000	1,910,000
19-344111	Garbage Collection Charges-Delinquent			43,500	43,500	43,500
19-344112	Commercial Dumpster Fees			23,000	23,000	23,000
19-344130	Sale of Salvage			15,000	15,000	15,000
19-344150	Landfill Tipping Fees			42,000	42,000	42,000
Total Charges for Services				2,033,500	2,033,500	2,033,500

Investment Income

19-361000	Interest Revenues			2,500	2,500	2,500
Total Investment Income				2,500	2,500	2,500

Other Financing Sources

19-392100	Sale of Assets			50,000	50,000	50,000
19-399999	Use of Fund Reserves			1,615,071	1,615,071	1,615,071
Total Other Financing Sources				1,665,071	1,665,071	1,665,071

Total Revenue				3,701,071	3,701,071	3,701,071
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SOLID WASTE FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

19-511100	Regular Employees			428,211	428,211	424,054
19-512100	Group Insurance			108,124	108,124	108,124
19-512120	Health Reimbursement Arrangement			15,000	15,000	15,000
19-512200	FICA			26,550	26,550	26,292
19-512300	Medicare			6,211	6,211	6,151
19-512400	Retirement Contributions			53,482	53,482	53,003
19-512600	Unemployment Insurance			714	714	714
19-512700	Workers' Compensation			21,411	21,411	21,203
Total Personal Services and Employee Benefits				659,703	659,703	654,541

Purchased / Contracted Services

19-521200	Professional Services			3,000	3,000	3,000
19-521300	Technical Services			13,200	13,200	13,200
19-522112	Disposal-Septic Tank			1,000	1,000	1,000
19-522210	Repairs and Maintenance-Equipment			1,500	1,500	1,500
19-522220	Repairs and Maintenance-Buildings			18,500	18,500	18,500
19-522222	Repairs and Maintenance-Sites			7,000	7,000	7,000
19-522260	Repairs and Maintenance-Vehicle			105,000	105,000	105,000
19-523100	Property Insurance			14,000	14,000	14,000
19-523210	Communications-Telephone			6,200	6,200	6,200
19-523250	Communications-Postage			30	30	30
19-523500	Travel			500	500	500
19-523700	Education and Training			500	500	500
19-523850	Contract Labor			4,100	4,100	0
Total Purchased / Contracted Services				174,530	174,530	170,430

Supplies

19-531101	General Supplies-Office			1,300	1,300	1,300
19-531120	General Supplies-Janitorial			500	500	500
19-531150	General Supplies-Tires			30,000	30,000	30,000
19-531190	General Supplies-Other			4,500	4,500	4,500
19-531230	Electricity			9,200	9,200	9,200
19-531270	Gasoline/Diesel/Oil			130,700	130,700	130,700
19-531600	Small Equipment			2,000	2,000	2,000
19-531710	Uniforms			1,500	1,500	1,500
Total Supplies				179,700	179,700	179,700

Capital Outlays

19-541300	24x25 Storage Building			12,000	12,000	12,000
19-542100	Lawn Mower			6,000	6,000	6,000
19-542100	Compactors (2)			34,000	34,000	34,000
19-542200	Garbage Trucks (2)			380,000	380,000	380,000
19-542500	Receiving Containers (2)			13,000	13,000	13,000
19-542500	Pressure Washer			6,000	6,000	6,000
Total Capital Outlays				451,000	451,000	451,000

SOLID WASTE FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Costs

19-573001	State Highway Impact Fee			1,100	1,100	1,100
19-573002	Tipping Fees			552,000	552,000	552,000
19-573120	Refunds			1,500	1,500	1,500
Total Other Costs				554,600	554,600	554,600

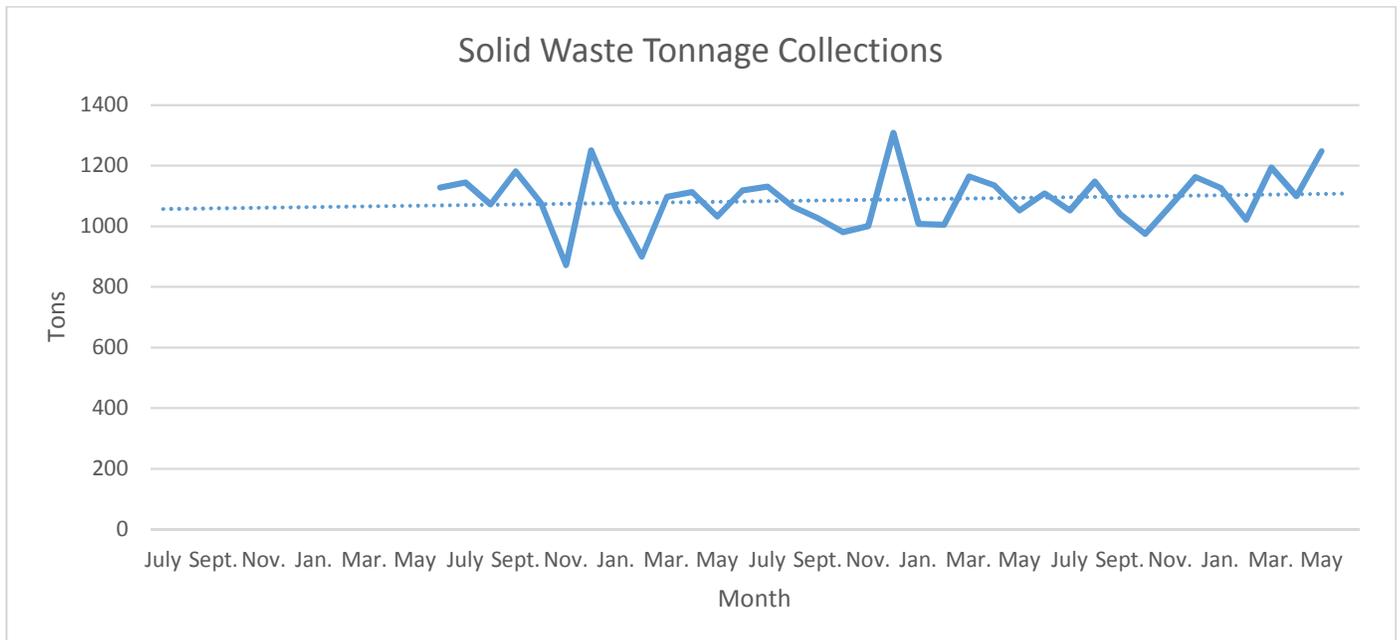
Debt Service

19-581200	Principal-420F Backhoe			19,317	19,317	19,317
19-581200	Principal-D6 Track Type Tractor			158,613	158,613	158,613
19-582200	Interest-420F Backhoe			1,192	1,192	1,192
19-582200	Interest-D6 Track Type Tractor			2,416	2,416	2,416
Total Debt Service				181,538	181,538	181,538

Other Financing Uses

19-611100	Transfer Out to General Fund			1,500,000	1,500,000	1,500,000
Total Other Financing Uses				1,500,000	1,500,000	1,500,000

Total Expenditures				3,701,071	3,701,071	3,691,809
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WATER WORKS FUND

FUND PROFILE

The Water Works Enterprise Fund provides clean drinking water and fire protection to over 8,550 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Works Fund consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for all water treatment operations and ensures that all treated water is in compliance with all state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases water as needed from the Columbus Water Department, Georgia Power, and Talbot County.

STAFFING PLAN

Position Title	FY 2015-16	FY 2016-17	FY 2017-18
Administration			
Director	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	3	3	3
Water Service Worker	1	1	1
Customer Service Representative (part-time)	1	1	1
Total Administration	7	7	7
Filter Plant			
Supervisor	1	1	1
WTP Operator I	1	2	2
WTP Operator II	2	3	3
WTP Operator III	4	3	3
WTP Operator Trainee	2	1	1
Total Filter Plant	10	10	10
Distribution			
Distribution Supervisor	1	1	1
Meter Reader Supervisor	1	1	1
Crew Supervisor	1	1	1
Maintenance Supervisor	1	1	1
Heavy Equipment Operator	2	2	2
Utility Locator	1	1	1
Meter Reader	2	2	2
Water Maintenance Specialist	1	1	1
Inmates	2	2	2
Total Distribution	10	10	10
Total Positions	27	27	27

FY 2017-18 BUDGET HIGHLIGHTS

- Professional services include \$20,000 for Carter & Sloope to perform engineering services as needed, \$1,000 for legal assistance, and \$9,500 for audit services for a total of \$30,500.
- Technical services include \$2,000 for communication repairs, \$9,500 for billing system maintenance and support, and \$100,000 for water tank maintenance for a total of \$111,500.

WATER WORKS FUND

FY 2017-18 BUDGET HIGHLIGHTS

- General supplies for system maintenance includes \$250,000 for pipes, valves, hydrants, gravel, and other supplies used for water system maintenance.
- Capital outlays is for the purchase of various equipment that includes \$15,000 for an equipment trailer, \$53,000 for a trencher, \$52,000 for two trucks for a total of \$120,000, \$80,000 for water system improvements, and \$50,000 for water plant improvements for a total capital outlay of \$250,000.
- Begin to repay the 2016 GEFA loan debt for the new filter plant - \$166,000 (estimated principal and interest).
- Transfers out includes \$622,173 (principal and interest) to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds and \$300,000 to the General Fund.
- Departmental staff will prepare documents and apply to the state's Water First Program to receive a 1% discount on future GEFA loans.

REVENUES

Account Number	Revenue Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Charges for Services

93-344210	Water Charges			4,600,000	4,734,185	4,734,185
93-344211	Service Installations			125,000	125,000	125,000
93-344212	Reconnect Fees			40,000	40,000	40,000
93-344213	Surcharges (to repay 2002 GEFA Loan)			17,000	17,000	17,000
93-344214	Late Fees			60,000	60,000	60,000
93-344215	Credit Card Convenience Fees			10,000	10,000	10,000
Total Charges for Services				4,852,000	4,986,185	4,986,185

Investment Income

93-361000	Interest Revenues			500	500	500
Total Investment Income				500	500	500

Miscellaneous Revenue

93-389001	Miscellaneous Revenues			12,000	12,000	12,000
Total Miscellaneous Revenue				12,000	12,000	12,000

Other Financing Sources

93-399999	Use of Fund Reserves			0	0	0
Total Other Financing Sources				0	0	0

Total Revenue				4,864,500	4,998,685	4,998,685
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WATER WORKS FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Personal Services and Employee Benefits

93-511100	Regular Employees			1,054,416	1,054,416	1,044,179
93-511300	Overtime			95,636	95,636	94,708
93-512100	Group Insurance			204,097	204,097	204,097
93-512120	Health Reimbursement Arrangement			15,000	15,000	15,000
93-512200	FICA			71,305	71,305	70,613
93-512300	Medicare			16,677	16,677	16,515
93-512400	Retirement Contributions			147,593	147,593	146,448
93-512600	Unemployment Insurance			1,285	1,285	1,285
93-512700	Workers' Compensation			52,722	52,722	52,210
Total Personal Services and Employee Benefits				1,658,731	1,658,731	1,645,055

Purchased / Contracted Services

93-521200	Professional			30,500	30,500	30,500
93-521300	Technical			111,500	111,500	111,500
93-522210	Repairs and Maintenance-Equipment			20,000	20,000	20,000
93-522211	Repairs and Maintenance-Office Equip.			1,000	1,000	1,000
93-522220	Repairs and Maintenance-Buildings			75,000	75,000	75,000
93-522260	Repairs and Maintenance-Vehicles			25,000	25,000	25,000
93-523001	Extermination			700	700	700
93-523100	Property & Equipment Insurance			31,625	31,625	31,625
93-523210	Communications-Telephone			12,000	12,000	12,000
93-523250	Communications-Postage			32,000	32,000	32,000
93-523500	Travel			9,000	9,000	9,000
93-523600	Dues and Fees			6,700	6,700	6,700
93-523601	Credit Card Fees			6,000	6,000	6,000
93-523602	Bank Fees			7,000	7,000	7,000
93-523700	Education and Training			4,000	4,000	4,000
Total Purchased / Contracted Services				372,025	372,025	372,025

Supplies

93-531101	General Supplies-Office			20,500	20,500	20,500
93-531121	General Supplies-Chemicals			130,000	130,000	130,000
93-531122	General Supplies-Lab			13,000	13,000	13,000
93-531123	General Supplies-System Maintenance			250,000	250,000	250,000
93-531230	Electricity			314,500	314,500	314,500
93-531240	Bottled Gas			1,500	1,500	1,500
93-531270	Gasoline/Diesel/Oil			57,000	57,000	57,000
93-531600	Small Equipment			5,000	5,000	5,000
93-531710	Uniforms			14,000	14,000	14,000
Total Supplies				805,500	805,500	805,500

WATER WORKS FUND

EXPENDITURES

Account Number	Expenditure Description	FY 2015-16 Unaudited	FY 2016-17 Amended Budget	FY 2017-18 Department Requested Budget	FY 2017-18 Manager Proposed Budget	FY 2017-18 Commission Approved Budget
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Other Costs

93-531511	Water Purchase from Columbus			600,000	600,000	600,000
93-531512	Water Purchase from Talbot			110,000	110,000	110,000
93-531513	Water Purchase from GA Power			60,000	60,000	60,000
93-572007	DNR Fees			44,000	44,000	44,000
Total Other Costs				814,000	814,000	814,000

Capital Outlays

93-542100	Equipment			120,000	120,000	120,000
93-541400	Water System Improvements			80,000	80,000	80,000
93-541400	Water Plant Improvements			50,000	50,000	50,000
Total Capital Outlays				250,000	250,000	250,000

Debt Service

93-581105	Principal-2002 GEFA			10,256	10,256	10,256
93-581106	Principal-2016 GEFA			146,000	146,000	146,000
93-582105	Interest-2002 GEFA			0	0	0
93-582106	Interest-2016 GEFA			20,000	20,000	20,000
Total Debt Service				176,256	176,256	176,256

Other Financing Uses

93-611079	Transfer Out to PIA			622,173	622,173	622,173
93-611100	Transfer Out to General Fund			0	300,000	300,000
Total Other Financing Uses				622,173	922,173	922,173

Total Expenditures				4,698,685	4,998,685	4,985,009
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LONG TERM DEBT SCHEDULE

LONG TERM DEBT

WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Enterprise Fund.	2016	2017-18			
		2018-19			
		2019-20			
		2020-21			
		2021-22			
		2022-23			
		2023-24			
		2024-25			
		2025-26			
		2026-27			
		2027-28			
		2028-29			
		2029-30			
		2030-31			
		2031-32			
		2032-33			
2033-34					
2034-35					
2035-36					
Total					

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS – THE GROVE DEVELOPMENT

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Water and sewer improvements related to the Grove development. 4%. Paid by developer to the Public Improvements Authority Fund.	2015	2017-18	0	216,000	216,000
		2018-19	0	216,000	216,000
		2019-20	0	216,000	216,000
		2020-21	0	216,000	216,000
		2021-22	0	216,000	216,000
		2022-23	0	216,000	216,000
		2023-24	0	216,000	216,000
		2024-25	0	216,000	216,000
		2025-26	0	216,000	216,000
		2026-27	0	216,000	216,000
		2027-28	0	216,000	216,000
		2028-29	0	216,000	216,000
		2029-30	0	216,000	216,000
		2030-31	0	216,000	216,000
		2031-32	0	216,000	216,000
		2032-33	0	216,000	216,000
2033-34	0	216,000	216,000		
2034-35	5,400,000	216,000	5,616,000		
Total			5,400,000	3,888,000	9,288,000

LONG TERM DEBT

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of heavy equipment (924K wheel loader, 3 12M3 motor graders, D5 track type tractor, and 953D track loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund.	2014	2017-18	100,615	6,780	107,395
		2018-19	103,883	3,512	107,395
		2019-20	53,200	498	53,698
Total			257,698	10,790	268,488

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of 416F backhoe loader for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund.	2014	2017-18	9,113	359	9,472
		2018-19	6,240	76	6,316
Total			15,353	435	15,788

SOLID WASTE EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of 420F backhoe loader for the Solid Waste Fund through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by Solid Waste Enterprise Fund.	2014	2017-18	19,317	1,192	20,509
		2018-19	16,575	516	17,091
Total			35,892	1,708	37,600

LONG TERM DEBT

SOLID WASTE EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of D6 track type tractor for the Solid Waste Fund through a lease-purchase agreement with Caterpillar Financial Services Corporation. 2.19%. Paid by Solid Waste Enterprise Fund.	2013	2017-18	158,613	2,416	161,029
Total			158,613	2,416	161,029

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Purchase of 320EL excavator for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund.	2013	2017-18	17,560	306	17,866
Total			17,560	306	17,866

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS – WATERWORKS IMPROVEMENTS

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Improvements to water system. 2.46%. Paid by a transfer from the Water Works Enterprise Fund to the Public Improvements Authority Fund.	2012	2017-18	470,000	152,173	622,173
		2018-19	485,000	130,648	615,648
		2019-20	505,000	113,473	618,473
		2020-21	520,000	103,223	623,223
		2021-22	530,000	92,392	622,392
		2022-23	540,000	80,685	620,685
		2023-24	555,000	68,020	623,020
		2024-25	565,000	54,367	619,367
		2025-26	580,000	39,764	619,764
		2026-27	595,000	24,415	619,415
		2027-28	615,000	8,303	623,303
Total			5,960,000	867,463	6,827,463

LONG TERM DEBT

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Community Center construction using SPLOST-2009 funds and taxable Build America Bonds with a subsidized interest rate. 3.57%. Paid by a transfer from the General Fund to the Public Improvements Authority Fund.	2010	2017-18	360,000	306,288	666,288
		2018-19	370,000	292,865	662,865
		2019-20	380,000	277,952	657,952
		2020-21	390,000	261,680	651,680
		2021-22	400,000	243,898	643,898
		2022-23	415,000	224,949	639,949
		2023-24	425,000	204,463	629,463
		2024-25	440,000	182,406	622,406
		2025-26	455,000	159,583	614,583
		2026-27	470,000	134,820	604,820
		2027-28	485,000	108,080	593,080
		2028-29	505,000	79,350	584,350
2029-30	525,000	48,450	573,450		
2030-31	545,000	16,350	561,350		
Total			6,165,000	2,541,134	8,706,134

CONSERVATION EASEMENT GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Acquisition of a 2,078.14 acre conservation easement from the Callaway Foundation through a GEFA Clean Water State Revolving Loan at 3%. Paid by Callaway to the Debt Service Fund.	2008	2017-18	109,526	34,431	143,957
		2018-19	112,858	31,100	143,958
		2019-20	116,247	27,711	143,958
		2020-21	119,867	24,091	143,958
		2021-22	123,472	20,486	143,958
		2022-23	127,228	16,730	143,958
		2023-24	131,078	12,880	143,958
		2024-25	135,100	8,858	143,958
		2025-26	139,194	4,764	143,958
		2026-27	83,269	833	84,102
Total			1,197,839	181,884	1,379,723

WATERWORKS IMPROVEMENTS GEFA LOAN

Facility Type	Acquisition Date	Fiscal Year Due	Principal	Interest	Total
Construction cost for water improvements (250,000-gallon elevated water tank, booster pump station, 20,800 l.f. of water mains with hydrants in Kings Gap area funded through a GEFA loan at 0%. Paid by Water Works Enterprise Fund.	2002	2017-18	10,256	0	10,256
		2018-19	10,256	0	10,256
		2019-20	10,256	0	10,256
		2020-21	10,256	0	10,256
		2021-22	10,256	0	10,256
		2022-23	10,256	0	10,256
		2023-24	5,136	0	5,136
Total			66,672	0	66,672

LONG TERM DEBT

TOTAL DEBT PAYMENTS FOR FY 2017-18

Principal	Interest	Total
1,255,000	719,945	1,974,945

TOTAL DEBT OUTSTANDING

Principal	Interest	Total
19,274,627	7,494,136	26,768,763

DEBT PER CAPITA

$\$26,768,763 / 33,652 = \795



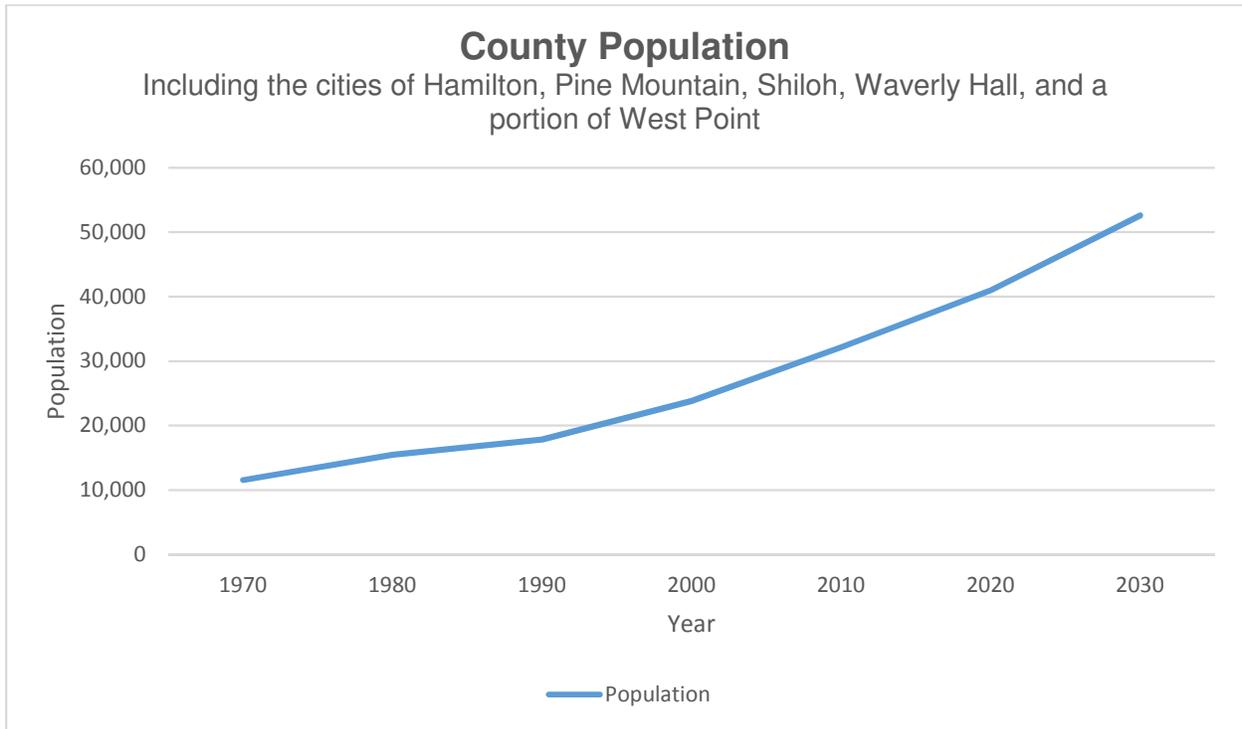
STATISTICAL INFORMATION

SELECTED GRAPH

HARRIS COUNTY EMPLOYEES BY TYPE

Department	Total Employees	Full-Time	Part-Time	Elected	Board Member	Paid Supplement	Inmates
General Fund							
Administration	7	6	1				
Animal Control	2	2	0				1
Board of Commissioners	5	0	0	5			
Board of Elections & Reg.	4	0	1		3		
Board of Equalization	6	0	0		6		
Clerk of Superior Court	7	6	0	1			
Community Center	23	1	22				2-3
Community Development	17	4	1		12		
Coroner	4	0	0	1		3	
District Attorney	6	4	0	1		1	
EMS	48	28	20				
Extension Service	5	0	1			4	
Facilities Maintenance	4	4	0				6-8
Information Technology	1	1	0				
Jail	25	25	0				
Magistrate Court	5	2	2	1			
Non-Departmental	0	0	0				
Prison	30	30	0				30
Probate Court	4	3	0	1			
Public Works	18	14	4				5-7
Recreation	7	5	2				12
Sheriff's Office	52	49	2	1			
Superior Court	18	0	8	7		3	
Tax Assessor	11	8	0		3		
Tax Commissioner	8	6	1	1			
Vehicle Maintenance	5	5	0				4-6
Volunteer Fire Depts.	0	0	0				
Special Revenue Funds							
911 Center	18	18	0				
Enterprise Funds							
Airport	2	1	1				
Solid Waste	15	14	1				15
Water Works	27	26	1				2
Total Employees	384	262	68	19	24	11	77-84

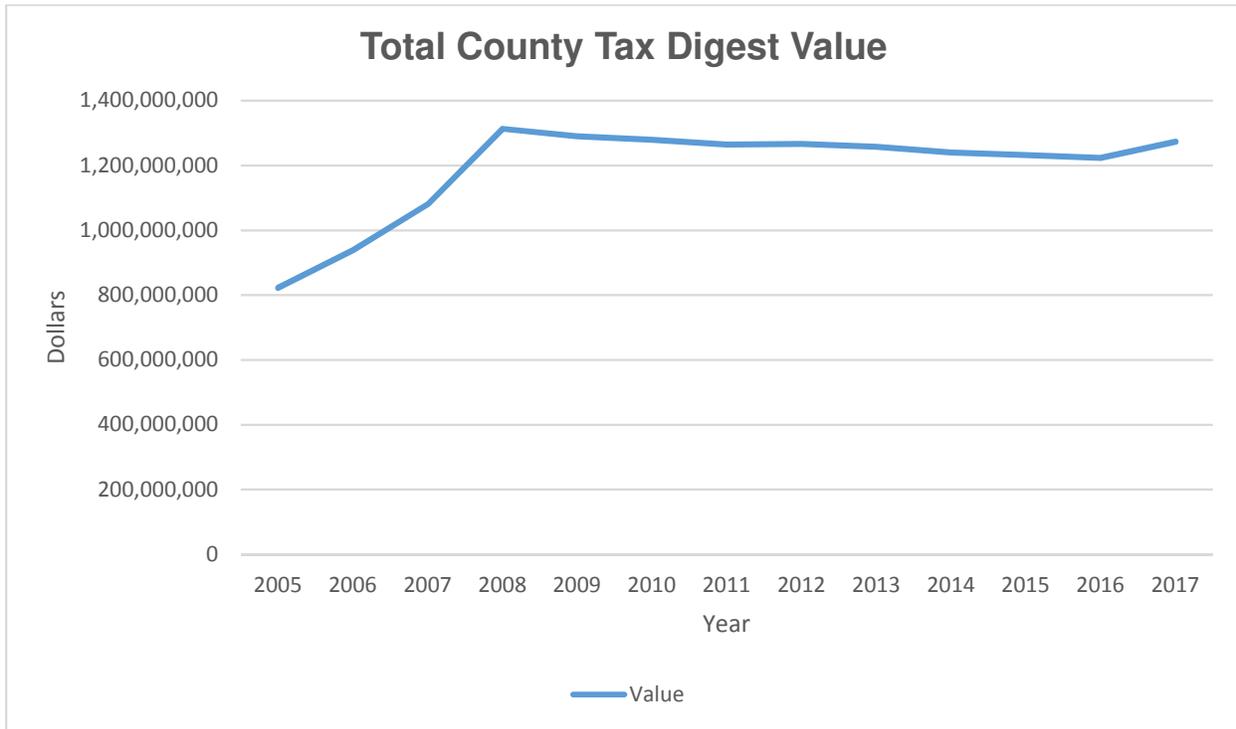
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<u>Year</u>	<u>Population</u>
1970	11,545
1980	15,464
1990	17,837
2000	23,797
2010	32,168
2020	41,001
2030	52,606

Harris County's 2016 population estimate is 33,652, a 5.1% increase from 2010.

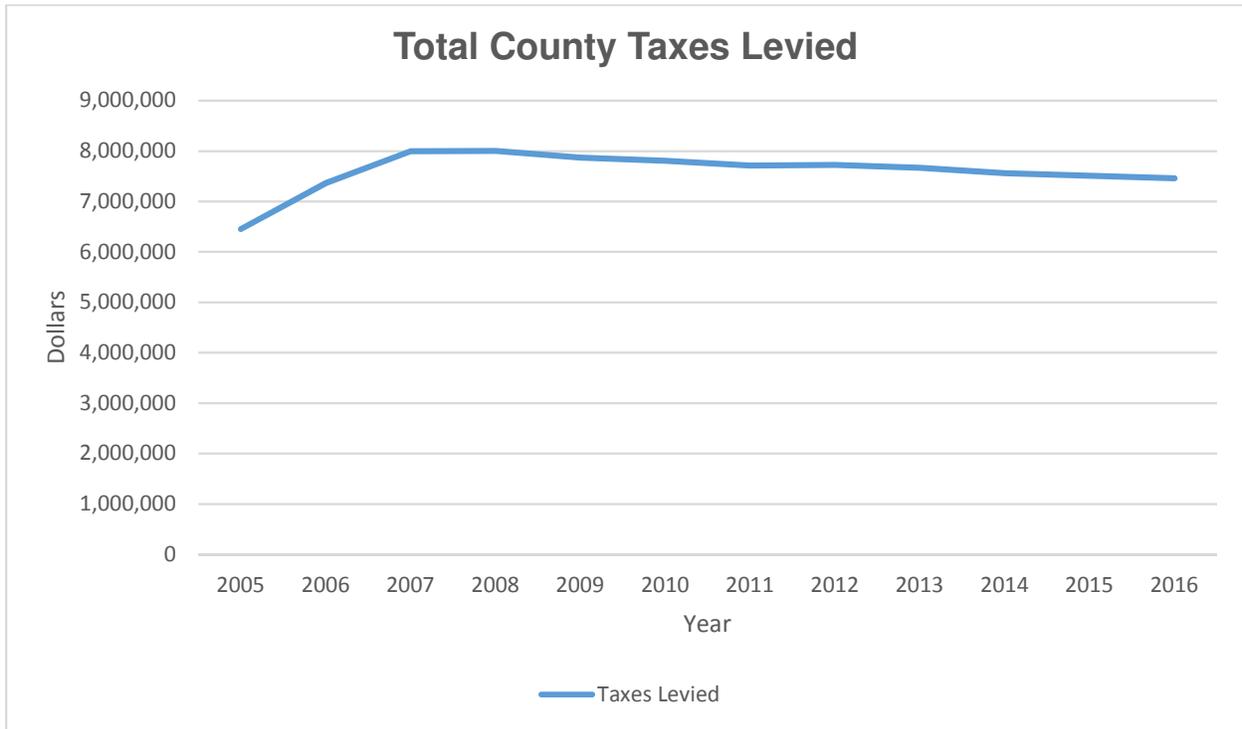
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<u>Year</u>	<u>Total County Tax Digest Value</u>
2005	\$822,520,006
2006	938,525,860
2007	1,079,681,571
2008	1,313,180,610
2009	1,290,392,603
2010	1,279,715,455
2011	1,264,466,453
2012	1,266,739,959
2013	1,258,133,263
2014	1,239,965,382
2015	1,232,083,688
2016	1,223,323,808
2017	1,273,766,678

Source: Five Year History of Levy

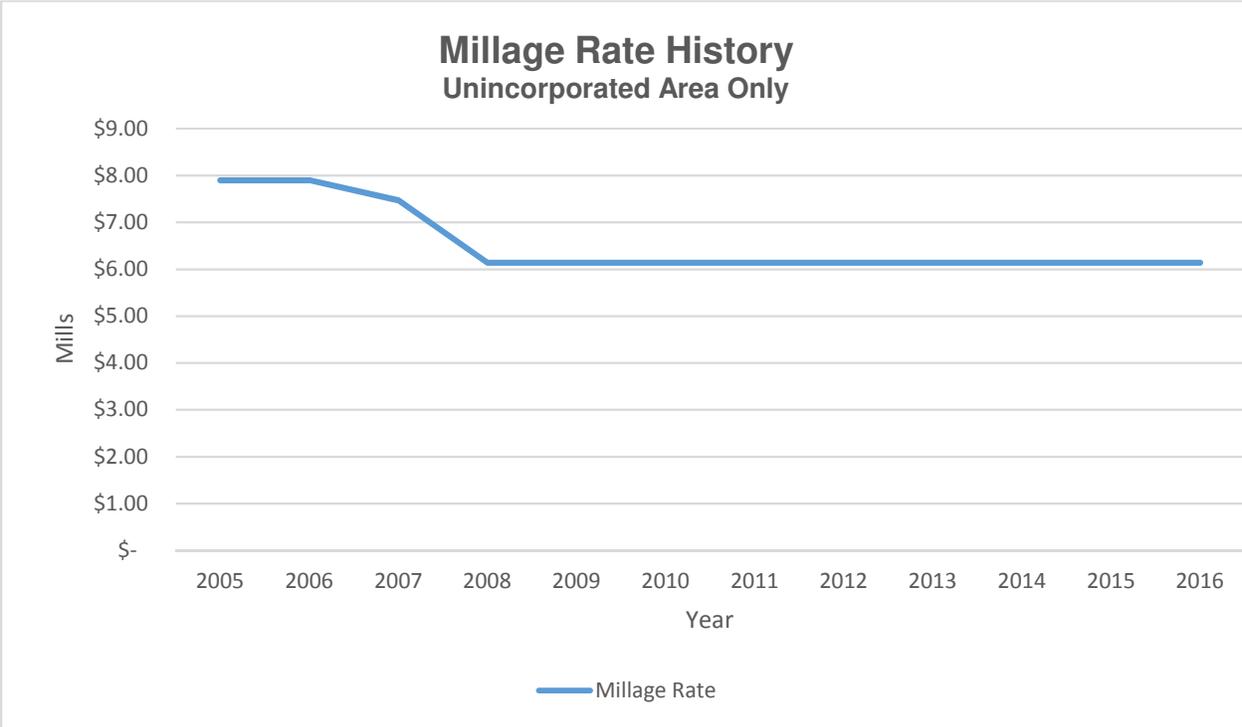
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<u>Year</u>	<u>Total County Taxes Levied</u>
2005	\$6,453,041
2006	7,368,979
2007	7,998,813
2008	8,005,653
2009	7,871,954
2010	7,806,571
2011	7,713,514
2012	7,724,759
2013	7,671,625
2014	7,561,435
2015	7,510,248
2016	7,463,561

Source: Five Year History of Levy

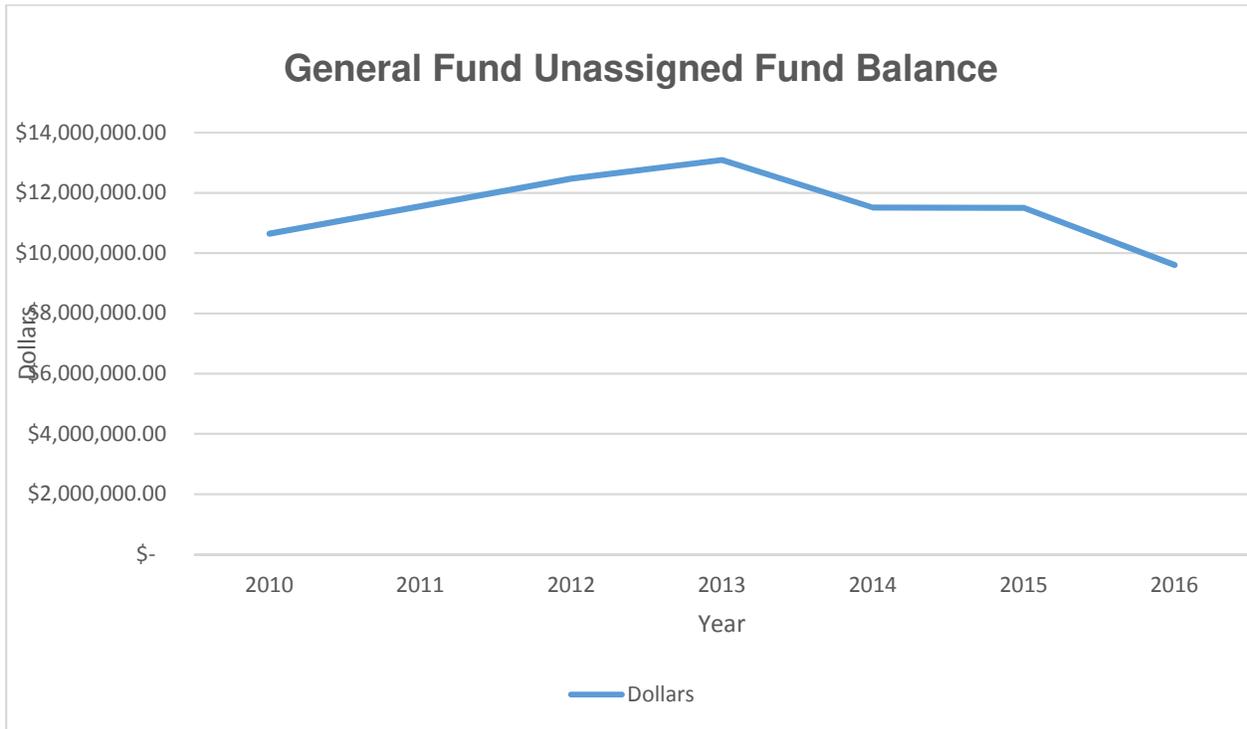
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<u>Year</u>	<u>Unincorporated Millage Rate</u>
2005	7.90
2006	7.90
2007	7.47
2008	6.14
2009	6.14
2010	6.14
2011	6.14
2012	6.14
2013	6.14
2014	6.14
2015	6.14
2016	6.14

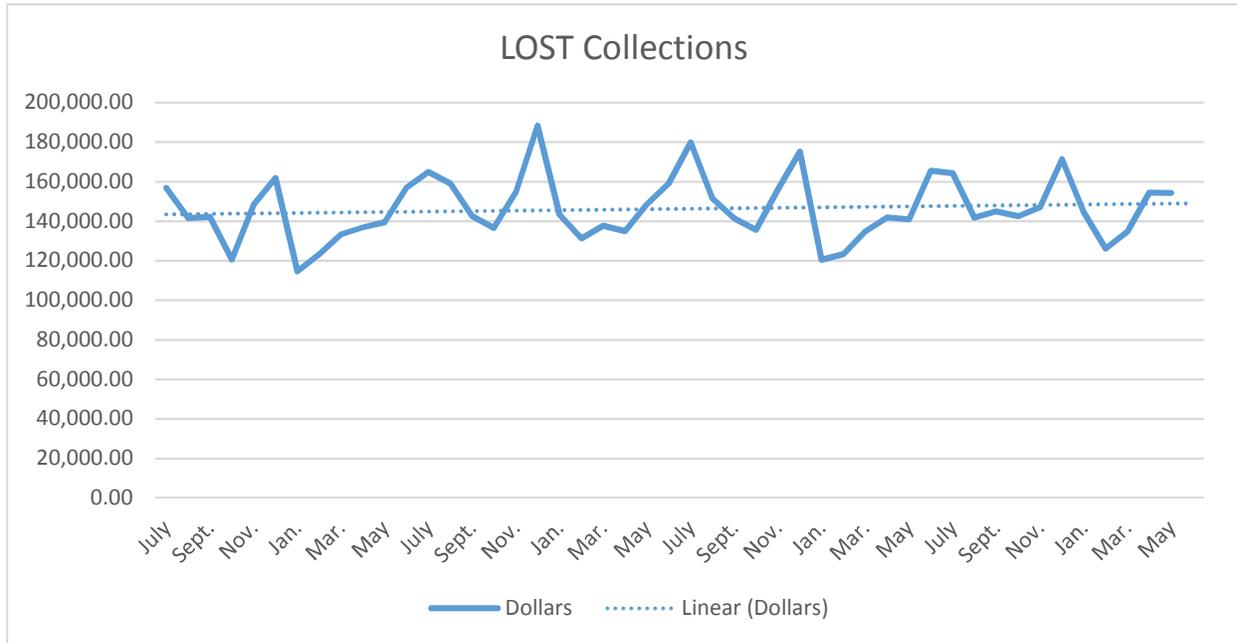
Source: Five Year History of Levy

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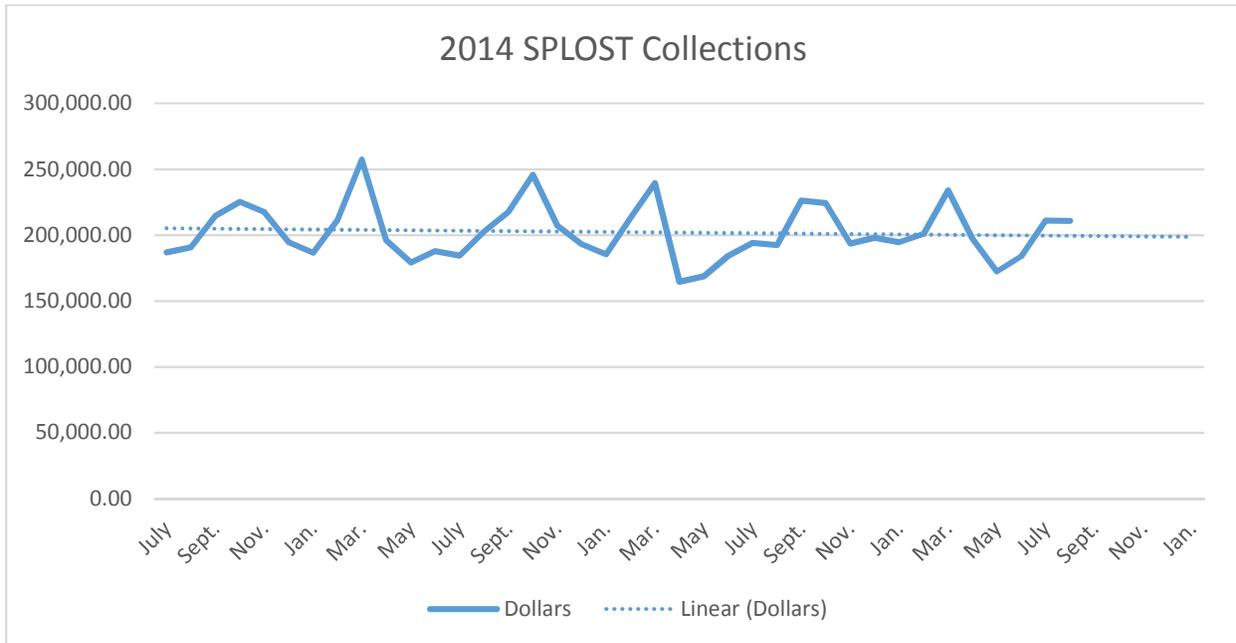
<u>Fiscal Year Ending</u>	<u>Unassigned Fund Balance</u>
2010	10,644,843
2011	11,558,308
2012	12,474,034
2013	13,094,136
2014	11,509,879
2015	11,499,343
2016	9,607,455

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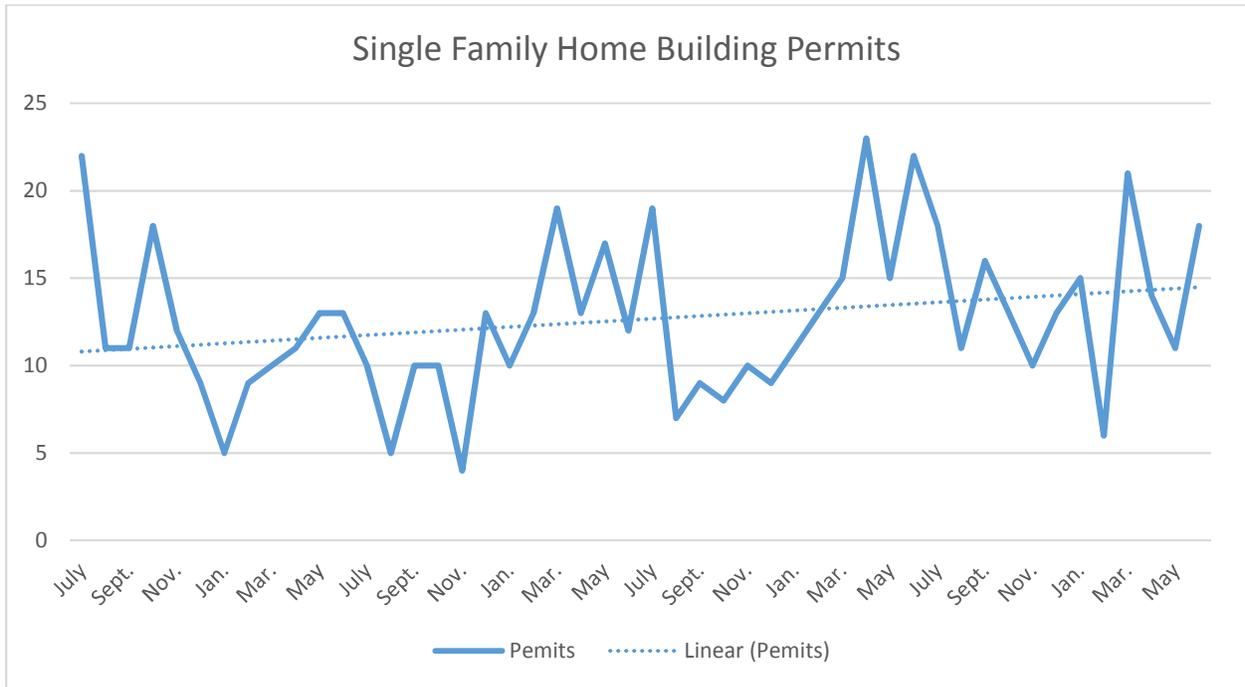
Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July	156,799.72	164,846.40	179,956.17	164,263.05		
Aug.	141,521.85	159,152.07	151,599.48	141,675.41		
Sept.	142,256.43	142,500.20	141,485.55	144,934.76		
Oct.	120,673.41	136,619.35	135,680.46	142,510.02		
Nov.	148,462.92	154,696.68	156,025.90	146,992.25		
Dec.	161,944.20	188,371.04	175,274.57	171,332.59		
Jan.	114,665.20	143,375.63	120,522.28	144,628.34		
Feb.	123,271.50	131,219.11	123,461.68	126,106.53		
Mar.	133,381.95	137,662.41	134,853.92	134,761.84		
Apr.	136,856.28	135,000.17	141,910.13	154,434.89		
May	139,554.11	148,468.43	140,942.98	154,338.71		
June	157,098.74	159,194.68	165,647.73			
Total	1,676,486.31	1,801,106.17	1,767,360.85	1,625,978.39		
Budget				1,750,000	1,800,000	
% Collected				92.9%		

SELECTED GRAPH



Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July		225,181.27	245,821.69	224,392.66		
Aug.		217,415.09	207,094.58	193,552.53		
Sept.		194,652.36	193,271.16	197,993.03		
Oct.		186,628.68	185,349.84	194,632.98		
Nov.		211,306.32	213,147.77	200,804.23		
Dec.		257,306.76	239,459.30	234,068.93		
Jan.		195,848.14	164,645.60	197,582.01		
Feb.		179,249.77	168,658.70	172,272.62		
Mar.		187,876.08	184,225.05	184,097.70		
Apr.	186,906.82	184,413.49	194,012.62	210,974.50		
May	190,618.08	202,801.17	192,539.17	210,843.53		
June	214,520.58	217,465.14	226,289.54			
Total	592,045.48	2,460,144.27	2,414,515.02	2,221,214.72		
Total to Date - \$7,687,919.49 or an average of \$202,313 per month.						
FY 2013-14 monthly average - \$197,348						
FY 2014-15 monthly average - \$205,012						
FY 2015-16 monthly average - \$201,210						
FY 2016-17 monthly average - \$201,928						
Projected collections during the 60-month period - \$12,138,780 or 63.8% (\$19,000,000 budgeted)						
Collection period ends March 31, 2019. 38 of the 60 months have been collected or 63.3%.						

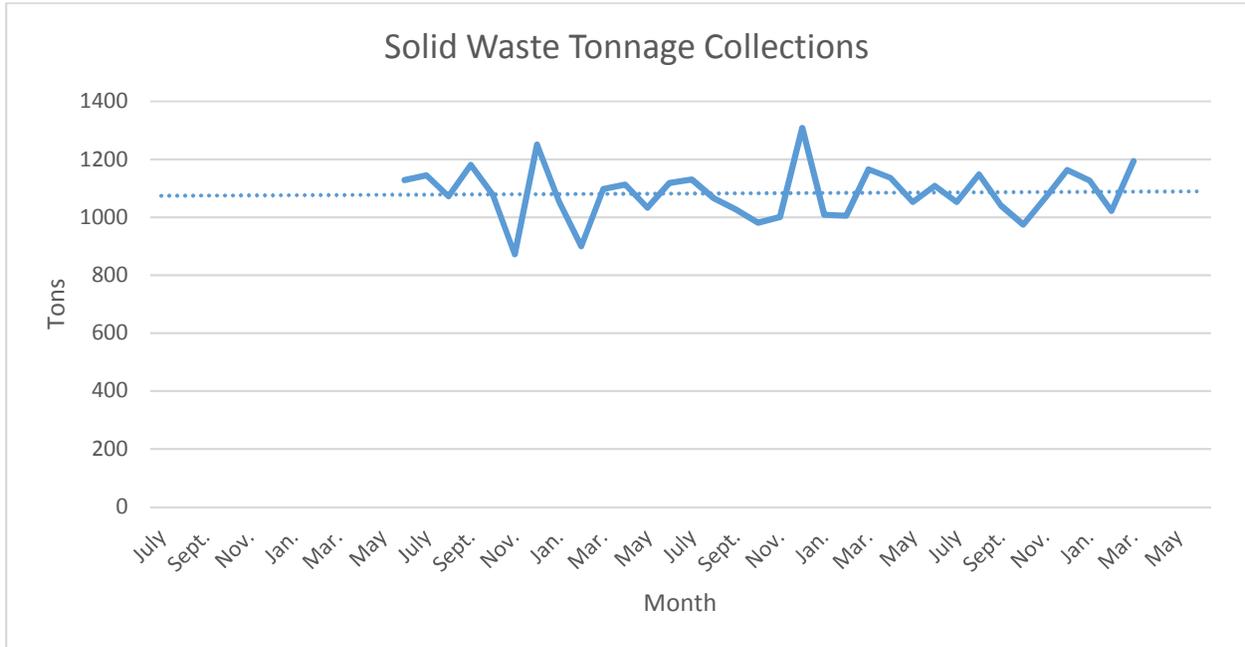
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Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July	22	10	19	18		
Aug.	11	5	7	11		
Sept.	11	10	9	16		
Oct.	18	10	8	13		
Nov.	12	4	10	10		
Dec.	9	13	9	13		
Jan.	5	10	11	15		
Feb.	9	13	13	6		
Mar.	10	19	15	21		
Apr.	11	13	23	14		
May	13	17	15	11		
June	13	12	22	18		
Total	144	136	161	166		

Source: Community Development Department

SELECTED GRAPH



Month	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
July		1,144.62	1,130.58	1,052.35		
Aug.		1,072.24	1,065.33	1,147.43		
Sept.		1,181.17	1,026.90	1,040.56		
Oct.		1,077.75	980.69	974.66		
Nov.		871.76	1,000.66	1,066.68		
Dec.		1,250.77	1,308.53	1,163.04		
Jan.		1,054.61	1,007.95	1,126.84		
Feb.		900.24	1,004.78	1,021.48		
Mar.		1,097.89	1,165.06	1,194.52		
Apr.		1,112.93	1,135.65	1,099.43		
May		1,032.65	1,051.84	1,247.32		
June	1,128.04	1,118.58	1,108.78			
Total		12,915.21	12,986.75	12,134.31		

SELECTED GRAPH

Top Ten Property Tax Payers for 2016

No.	Tax Payer	Assessed Value	Original Bill Amount
1	Georgia Power	\$75,482,889	\$1,864,283
2	Southern Natural Gas Co.	11,730,042	289,732
3	JCG Foods of Georgia, LLC	9,841,125	237,693
4	Daehan Solutions Georgia	11,424,227	210,205
5	Diverse Power	7,518,951	185,186
6	Noble Gardens Hotel Associates, LLC	4,751,820	117,370
7	Mountain Creek Valley, Inc.	4,392,191	108,487
8	Callaway Gardens Resort, Inc.	4,001,154	98,829
9	Hoover Universal, Inc.	6,950,279	96,743
10	Mulberry Grove Development Co.	3,711,336	91,670
Total		\$139,804,014 or 11.4% of the total county value.	\$3,300,198

Source: Tax Commissioner's Office

HARRIS COUNTY GOVERNMENT OFFICIALS

Elected Officials

Harry Lange, Chairman
Jim Woods, Vice-Chairman
Susan Andrews, Commissioner
Martha Chewning, Commissioner
Becky Langston, Commissioner
Gil McBride, Superior Court Chief Judge
Frank Jordan, Superior Court Judge
Maureen Gottfried, Superior Court Judge
Arthur Smith, III, Superior Court Judge
William Rumer, Superior Court Judge
Bobby Peters, Superior Court Judge
Ron Mullins, Superior Court Judge
Stacy Haralson, Clerk of Superior Court
Thomas Lakes, Probate Court Judge
Jennifer Webb, Magistrate Court Judge
Julia Slater, District Attorney
Mike Jolley, Sheriff
Vickie Jamerson, Tax Commissioner
Joe Weldon, Coroner

Appointed Officials

Randall Dowling, County Manager
Nancy McMichael, County Clerk / Assistant County Manager
John Taylor, County Attorney
Sherrail Jarrett, Board of Elections & Registration
Wayne Morris, Chief Appraiser
Joey Loudermilk, Juvenile Court Judge
Warner Kennon, Juvenile Court Judge

Department Directors

Jamie Webb, Facilities Maintenance Director
Jimmy Carver, EMS Director
Monty Davis, E911/EMA Director
Cynthia Nelson, Prison Warden
Mike Brown, Public Works Director
Bobby Ammons, Vehicle Maintenance Director
Ronnie Duke, Solid Waste Director
John Magazu, Parks & Recreation Director
Brian Williams, Community Development Director
Bill Champion, Airport Director
Jeff Culpepper, Water Works Director



Harris County Board of Commissioners

104 North College Street / P.O. Box 365
Hamilton, Georgia 31811
(706) 628-4958

www.harriscountyga.gov